

Appropriation Schedule by Business Area

This table summarizes changes to the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Change In Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Bureau of Development Services					
Development Services Fund	0	5,000	0	0	5,000
Total Bureau of Development Services	0	5,000	0	0	5,000
Bureau of Emergency Communications					
Emergency Communication Fund	0	0	0	0	0
Total Bureau of Emergency Communications	0	0	0	0	0
Bureau of Environmental Services					
Sewer System Operating Fund	750,000	(750,000)	0	0	0
Total Bureau of Environmental Services	750,000	(750,000)	0	0	0
Bureau of Planning & Sustainability					
General Fund	0	0	0	0	0
Total Bureau of Planning & Sustainability	0	0	0	0	0
Commissioner of Public Affairs					
General Fund	0	0	0	0	0
Total Commissioner of Public Affairs	0	0	0	0	0
Commissioner of Public Works					
General Fund	0	0	0	0	0
Total Commissioner of Public Works	0	0	0	0	0
Fund & Debt Management					
General Fund	0	489,505	0	0	489,505
General Reserve Fund	0	(627,249)	402,249	225,000	0
Total Fund & Debt Management	0	(137,744)	402,249	225,000	489,505
Office of Equity & Human Rights					
General Fund	2,360	0	0	0	2,360
Total Office of Equity & Human Rights	2,360	0	0	0	2,360
Office of Government Relations					
General Fund	0	0	0	0	0
Total Office of Government Relations	0	0	0	0	0
Office of Management & Finance					
Arts Education and Access Fund	(240,000)	0	0	0	(240,000)
CityFleet Operating Fund	20,000	0	0	0	20,000
EBS Services Fund	31,958	(31,958)	0	0	0
Facilities Services Operating Fund	30,000	0	0	0	30,000
General Fund	(129,500)	0	0	0	(129,500)
Insurance and Claims Operating Fund	40,000	(40,000)	0	0	0
Printing & Distribution Services Operating Fund	62,500	0	0	0	62,500
Public Safety GO Bond	0	0	0	0	0
Spectator Venue and Visitor Activities Fund	100,000	(1,080,738)	0	0	(980,738)
Technology Services Fund	2,500	357,500	0	0	360,000
Workers' Comp Self Insurance Operating Fund	10,000	(10,000)	0	0	0
Total Office of Management & Finance	(72,542)	(805,196)	0	0	(877,738)

Appropriation Schedule by Business Area

This table summarizes changes to the major categories of expenditures, including fund level expenses. It does not include unappropriated ending balance.

	Bureau Program Expenses	Fund Requirements			Total Change In Appropriation
		Contingency	Interfund Cash Transfers	Debt Service	
Office of Neighborhood Involvement					
General Fund	(87,219)	0	0	0	(87,219)
Total Office of Neighborhood Involvement	(87,219)	0	0	0	(87,219)
Office of the City Auditor					
General Fund	20,000	0	0	0	20,000
Total Office of the City Auditor	20,000	0	0	0	20,000
Office of the Mayor					
General Fund	(45,000)	0	5,000	0	(40,000)
Total Office of the Mayor	(45,000)	0	5,000	0	(40,000)
Portland Bureau of Transportation					
Transportation Operating Fund	(11,124)	(9,500,000)	0	9,500,000	(11,124)
Total Portland Bureau of Transportation	(11,124)	(9,500,000)	0	9,500,000	(11,124)
Portland Fire & Rescue					
General Fund	932,249	0	0	0	932,249
Total Portland Fire & Rescue	932,249	0	0	0	932,249
Portland Housing Bureau					
Community Development Block Grant Fund	40,000	0	0	150,000	190,000
General Fund	(660,326)	0	0	0	(660,326)
Grants Fund	1,969	0	0	0	1,969
HOME Grant Fund	119,700	0	0	75,000	194,700
Housing Investment Fund	0	0	0	0	0
Tax Increment Financing Reimbursement Fund	(364,000)	0	0	0	(364,000)
Total Portland Housing Bureau	(862,657)	0	0	225,000	(637,657)
Portland Parks & Recreation					
Parks Capital Improvement Program Fund	0	335,000	0	(335,000)	0
Total Portland Parks & Recreation	0	335,000	0	(335,000)	0
Portland Police Bureau					
General Fund	(1,158,973)	0	0	0	(1,158,973)
Police Special Revenue Fund	1,416,473	0	0	0	1,416,473
Total Portland Police Bureau	257,500	0	0	0	257,500
Special Appropriations					
General Fund	22,507	0	(11,124)	0	11,383
Total Special Appropriations	22,507	0	(11,124)	0	11,383
Total Citywide Appropriation	906,074	(10,852,940)	396,125	9,615,000	64,259

Exhibit 2: FY 2015-16 Over-expenditure Ordinance

General Fund Summary

Discretionary Changes

The Overexpenditure Ordinance, as filed, includes a draw on compensation set-aside and unrestricted contingency of \$450,000 for Portland Fire and Rescue to address revised estimates of year-end projections of personnel services expenditures, as well as a return of \$200,000 to unrestricted contingency to offset daycare center costs in the FY 2016-17 budget. In addition, a number of bureaus are reducing their FY 2015-16 General Fund allocation with the intent of requesting the re-allocation of those funds as program carryovers in the FY 2016-17 Fall Supplemental Budget. These include:

- \$14,500 in the Office of Management and Finance, Bureau of Human Resources division for continued integration of the NEOgov system;
- \$30,479 in the Office of Neighborhood Involvement for an East Portland Action Plan grant to the Portland Police Bureau that will not be able to be spent or encumbered in the current fiscal year;
- \$20,000 in the Mayor's Office for FY 2016-17 staffing costs in OMF-Facilities related to the Housing State of Emergency;
- \$10,000 in the Mayor's Office to continue work on the Community Center innovation award project, and
- \$664,526 in the Housing Bureau for funds that were appropriated in Ordinance 187629 for housing emergency shelter costs that the bureau will not be able to expend in the current year but will likely incur in FY 2016-17.

Approval of these changes will result in a return of \$739,505 to FY 2015-16 contingency. If these funds are not appropriated during the remainder of the fiscal year, they will fall to General Fund ending balance and be available for appropriation in FY 2016-17. CBO recommends de-appropriation of these funds as part of the OEO process; however, the requests for re-appropriation as a program carryover in the Fall BMP will be evaluated by CBO and decided upon by Council separately during the Fall Supplemental Budget process.

Finally, bureaus are processing a number of technical changes within existing General Fund appropriations to avoid overexpenditure by major object category or respond internally to new and unforeseen needs. Notable changes include:

- Transfer of \$7,500 from Special Appropriations to the Police Bureau for additional costs incurred by the bureau during the IAAF Indoor Track and Field Championships;
- Transfer of \$11,124 from Portland Bureau of Transportation to Special Appropriations as a refund for costs paid for by the General Fund but not incurred during the IAAF Indoor Track and Field Championships;
- Transfer of \$5,000 from the Mayor's Office to the Bureau of Development Services for Housing Receivership and Abatement Services;
- Transfer of \$10,000 from the Mayor's Office to the Office of Youth Violence Prevention to align with projected spending, and
- Transfer \$150,000 from the Accounting and Procurement divisions to the Revenue division within the Office of Management and Finance to align with projected spending.

Contingency

Total General Fund contingency currently stands at \$8.1 million. This includes unrestricted contingency, compensation set-aside, and funding for items previously approved by Council. The changes included in the Overexpenditure Ordinance will yield the following General Fund contingency balances:

- \$500,386 in unrestricted contingency
- \$0 in compensation set-aside
- \$8,089,346 in policy reserves. This includes funding already appropriated in the FY 2016-17 Adopted Budget for program carryover; funding for overhead model true-up, and \$739,505 in funds de-appropriated in this OEO with the intent of processing program carryovers in the Fall Supplemental Budget.

Interfund Loans

The Grants Fund is a reimbursement fund such that all expenses in the fund are expected to be reimbursed by entities outside of the City of Portland. The City accounts for grant reimbursement on a modified accrual basis, per the requirements of Generally Accepted Accounting Principles (GAAP); under this modified accrual basis of accounting, expenses are incurred at the time services are delivered or goods are provided and revenues are recognized when reimbursement is received. This creates a lag between expenses and revenues. This lag in the grants funds can result in temporary negative fund balances. Oregon State Local Budget Law requires that fund balances not be negative at the end of a fiscal year. GAAP requires that governmental funds not end the year with negative cash assets. The reimbursement nature of the grants funds results in

the funds frequently carrying negative cash balances. Interfund loans to the grants funds are necessary to comply with Local Budget Law and GAAP, and such loans must be approved by City Council.

The FY 2015-16 Overexpenditure Ordinance contains interfund loans in funds 217, 218, and 219 in the amounts of \$9,500,000, \$150,000, and \$75,000, respectively. A companion resolution to this ordinance is filed with City Council authorizing the loans, as required by Oregon Revised Statutes. The repayment of these loans are budgeted in the FY 2016-17 Adopted Budget as they will be repaid on July 1, 2016.

Non-General Fund Changes

Below is a summary of changes in funds other than the General Fund.

Fund Name	Fund Number	Bureau Expenses	Cash Transfers	Bond Expenses	Contingency	Explanation of Changes
Transportation Operating Fund	200	(11,124)	-	9,500,000	(9,500,000)	Bureau expenses are reduced by \$11,124 as the actual costs for the staging of the IAAF Track & Field World Indoor Championships funded by the General Fund came in lower than initially budgeted. \$9.5 million is transferred from contingency to bond expenses to loan to the Citywide Grants Fund to prevent it from ending the year with a negative balance.
Development Services Fund	203	-	-	-	5,000	Includes a General Fund Transfer from the Mayor's Office to BDS for the Housing Receivership and Abatement Services contract in the amount of \$5,000.
General Reserve Fund	210	-	402,249	225,000	(627,249)	Includes a cash transfer increase of \$402,249 that reflects a transfer to Fire & Rescue for apparatus replacement. The bond expenses of \$225,000 reflect internal loans to HOME and CDBG to prevent negative fund balances in those funds at year end.
Grants Fund	217	1,969	-	-	-	Includes the appropriation of \$1,969 in HOPWA grant resources in the Portland Housing Bureau's budget for contracted services.
Community Development Block Grant Fund	218	40,000	-	150,000	-	Bond expenses are increased by \$150,000 as part of an internal loan to avoid ending the year with a negative balance; personnel expenses are increased by \$40,000 to reflect projected spending.
HOME Grant Fund	219	119,700	-	75,000	-	Bond expenses are increased by \$75,000 as part of an internal loan to avoid ending the year with a negative balance; external materials and services are increased by \$119,700 per Gresham HOME grant funding for homebuyer assistance activities.
Tax Increment Financing Reimbursement Fund	221	(364,000)	-	-	-	Includes the de-appropriation of \$464,000 in TIF project funding to enable rebudgeting in the FY 2016-17 budget year, and the appropriation of \$100,000 to fund a property acquisition as part of the N/NE strategy.
Police Special Revenue Fund	222	1,416,473	-	-	-	Transfers program revenues and expenses from the Police Bureau General Fund to a recently created subfund to track and manage the Regional Justice Information Network (RegJIN) program. Fees are paid by partner jurisdictions in accordance with the fee schedule and the OEO adjustment recognizes this resource. There is no impact on the General Fund.
Arts Education and Access Fund	223	(240,000)	-	-	-	Reduces anticipated tax revenues and expenditures by \$240,000 per recent revenue projections.
Parks Capital Improvement Program Fund	402	-	-	(335,000)	335,000	To fund construction costs of the Colwood Pavilion and Driving Range, the Golf Fund received an internal loan from the Parks Capital Improvement Program – SDC subfund. In the Spring BMP, the bureau decrease loan proceeds to the Golf Fund; this adjustment decreases the loan remittance expense in the SDC subfund.
Sewer System Operating Fund	600	750,000	-	-	(750,000)	Funds are budgeted in personnel services out of contingency to address conservative spending projections.
Spectator Venue and Visitor Activities Fund	607	100,000	-	-	(1,080,738)	\$100,000 to Capital Improvement from Contingency for deposit on Veteran Memorial Coliseum (VMC) Roof repair and deposit on the VMC Video Board. Both projects start next fiscal year. Reduction of user fee revenue by \$980,738 to reflect projections. The amount was incorrectly added to the user fee account during budget development. During the Spring BMP, this amount was recognized in the correct rents and reimbursements account but was not reduced in the user fee account.
Facilities Services Operating Fund	701	30,000	-	-	-	Increased appropriation to balance service requests from the Commissioner for Public Works (\$25,000), Office of Equity and Human Rights (\$3,000), and the Portland Housing Bureau (\$2,000)
CityFleet Operating Fund	702	20,000	-	-	-	Increased appropriation to balance increased customer service level requests.
Printing & Distribution Operating Fund	703	62,500	-	-	-	Increased appropriation to balance increased customer service level requests.

Insurance and Claims Operating Fund	704	40,000	-	-	(40,000)	Funds are budgeted in personnel services (\$30,000) and internal materials and services (\$10,000) out of contingency to address conservative spending projections and avoid overexpenditure in those objects..
Workers' Comp Self Insurance Operating Fund	705	10,000	-	-	(10,000)	Funds are budgeted in internal materials and services (\$10,000) out of contingency to address conservative spending projections and avoid overexpenditure.
Technology Services Fund	706	2,500	-	-	357,500	Contingency is increased reflecting charges for increased services levels. Bureau expenses increase by \$2,500 reflecting increased pass-through telecom expenses.
EBS Services Fund	708	31,958	-	-	(31,958)	Funds are budgeted in personnel services out of contingency to address conservative spending projections and avoid overexpenditure.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of the City Auditor

Type: New Request

Request: AU_012 - PBOT IA Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	20,000	0	20,000
REVENUES			
Interagency Revenue	20,000	0	20,000
TOTAL REVENUES	20,000	0	20,000

Bureau Description:

This adjustment increases the interagency agreement between the Portland Bureau of Transportation and the City Hearings Office for tow related hearings and refunds issued by \$20,000 in FY 2015-16. The Bureau of Transportation brought more than the anticipated amount of tow cases in the fiscal year.

CBO Discussion and Recommendation

Recommended as requested

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Bureau of Development Services

Type: Technical Adjustment

Request: DS_017 - General Fund Transfer from Mayor's Office

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Fund Transfers - Revenue	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

General Fund Transfer from the Mayor's Office to BDS for the Housing Receivership and Abatement Services contract in the amount of \$5,000.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Bureau of Emergency Communications

Type: Technical Adjustment

Request: EC_012 - BOEC FY 1516 OEO

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	500,000	0	500,000
Internal Materials and Services	100,000	0	100,000
Capital Outlay	(600,000)	0	(600,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

In FY 2015-16 BOEC received funding for a server refresh/replacement project - VCAD (Versaterm Computer Aided Dispatch) system. The total funding is \$1.4 million. The OEO adjustments is a technical adjustment to move this existing budget within Internal M and S, External M and S and Capital Project line items to fit the actual and project expenditures. This project is to be completed in FY 2015-16.

The VCAD system is used by the bureau and public safety agencies throughout Multnomah County to connect the community with emergency services responders. The system, which went live in 2011, is used for both 9-1-1 and public safety response incident management. This project, funded by \$1.4 million of one-time General Fund resources, will upgrade the VCAD system hardware and software. The VCAD platform will be refreshed to align with the vendor's recommended platform, also used by the new Regional Justice Information (RegJIN). The project is expected to improve availability and reliability of the VCAD system and reduce downtime for system maintenance.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Bureau of Environmental Services

Type: Technical Adjustment

Request: ES_014 - FY 2015-16 Over-Expenditure Budget Process

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	750,000	0	750,000
Contingency	(750,000)	0	(750,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Appropriating \$750,000 of salary set-aside resources to personnel services in Sewer Operating Fund. Recent forecast indicated a savings of 1.49%, or about \$957,000 against a revised budget of \$64.0 million. This adjustment will give some cushion for end of year budget to actual.

CBO Discussion and Recommendation

Recommended as requested. CBO does not project this shift as being necessary. However, a conservative approach on the bureau's part is not inappropriate. To the degree that the additional personnel services budget is not needed, it will fall to balance.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Fund & Debt Management

Type: New Request

Request: FM_009 - Fire Apparatus Reserve Transfer

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Fund Transfers - Expense	402,249	0	402,249
Contingency	(402,249)	0	(402,249)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Transfers funding out of the Fire Apparatus Reserve Fund to Portland Fire & Rescue for fire apparatus purchases.

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Fund & Debt Management

Type: New Request

Request: FM_010 - Internal Loans

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	225,000	0	225,000
Contingency	(225,000)	0	(225,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Internal loans to HOME Grant Fund (\$75,000) and CDBG Fund (\$150,000).

CBO Discussion and Recommendation

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Fire & Rescue

Type: New Request

Request: FR_025 - Retirement Payouts

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	500,000	200,000	700,000
Capital Outlay	(170,000)	0	(170,000)
TOTAL EXPENDITURES	330,000	200,000	530,000
REVENUES			
Licenses & Permits	80,000	0	80,000
General Fund Discretionary	250,000	200,000	450,000
TOTAL REVENUES	330,000	200,000	530,000

Bureau Description:

Internal transfers/general fund contingency requests to cover the Personnel Services shortfall due to a more than normal retirements and the associated payouts.

CBO Discussion and Recommendation

CBO recommends increasing the amount of General Fund Discretionary by an additional \$200,000 as the bureau has experienced a significant number of separations in FY 2015-16.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Fire & Rescue

Type: Technical Adjustment

Request: FR_026 - Personnel svc tech adj to align budget to actual

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Personnel services technical adjustments to align budget and actual.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Fire & Rescue

Type: Technical Adjustment

Request: FR_027 - Apparatus Replacement Reserve transfer

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Capital Outlay	402,249	0	402,249
TOTAL EXPENDITURES	402,249	0	402,249
REVENUES			
Fund Transfers - Revenue	402,249	0	402,249
TOTAL REVENUES	402,249	0	402,249

Bureau Description:

Transfer Apparatus Replacement Reserve funds to PF&R operating budget to supplement the purchase two tiller trucks.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Government Relations

Type: Technical Adjustment

Request: GR_004 - Technical Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(20,000)	0	(20,000)
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The office had higher than expected costs for Fleet, Facilities and Technology services this year. This request will allocate underspending from external materials and services to internal materials services to align budget authority with projected spending at the major object code level.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Housing Bureau

Type: New Request

Request: HC_020 - PHB Overexpenditure Ordinance Request

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	38,200	0	38,200
External Materials and Services	(242,331)	0	(242,331)
Internal Materials and Services	6,000	0	6,000
TOTAL EXPENDITURES	(198,131)	0	(198,131)
REVENUES			
Intergovernmental Revenues	(202,331)	0	(202,331)
Miscellaneous	4,200	0	4,200
General Fund Discretionary	0	0	0
TOTAL REVENUES	(198,131)	0	(198,131)

Bureau Description:

PHB is requesting Council approval to increase appropriation for the following:

- a.\$50,700 Gresham HOME grant funding for homebuyer assistance activities
- b.\$40,000 CDBG grant resources to cover housing development program delivery staff costs which are projected to exceed existing budget due to high volume of CDBG-funded project activity
- c.\$4,200 union leave reimbursement revenue to support minor office space improvements (provided by OMF Facilities Services and Technology Services)
- d.\$1,969 HOPWA grant resources to the Cascade AIDS Project to disburse currently unspent FY 2014-15 grant allocation

PHB is also requesting Council approval to rebudget \$464,000 of TIF Interstate base resources (i.e., non TIF-lift, non-North/Northeast Initiative) into FY 2016-17 for the Jarrett Street Condos affordable homeownership project.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Housing Bureau

Type: Technical Adjustment

Request: HC_021 - OEO technical adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(15,000)	0	(15,000)
External Materials and Services	12,000	0	12,000
Internal Materials and Services	3,000	0	3,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

PHB is requesting Council approval for adjustments to existing appropriations to ensure the bureau does not exceed budget at those levels required by local budget law and City policy.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Portland Housing Bureau

Type: Program Carryover Request

Request: HC_022 - SOE Program Carryover

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(664,526)	0	(664,526)
TOTAL EXPENDITURES	(664,526)	0	(664,526)
REVENUES			
General Fund Discretionary	(664,526)	0	(664,526)
TOTAL REVENUES	(664,526)	0	(664,526)

Bureau Description:

PHB is requesting Council approval to reduce general fund appropriation by \$664,526 from the Homeless State of Emergency Ordinance funding. PHB anticipates requesting that Council approve the re-appropriation of these funds in the FY 2016-17 Fall BMP.
a.\$414,526 for capital and renovations costs for shelters not yet sited
b.\$250,000 for renovation costs for St Vincent DePaul shelter

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Housing Bureau

Type: New Request

Request: HC_023 - FY 2016-17 Internal Loan

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	225,000	0	225,000
TOTAL EXPENDITURES	225,000	0	225,000
REVENUES			
Bond and Note	225,000	0	225,000
TOTAL REVENUES	225,000	0	225,000

Bureau Description:

PHB is processing two internal loans to ensure that funds 218 and 219 do not end the FY 2015-16 year with a negative fund and/or cash balance.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_308 - BTS - SAN Storage Expansion

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	300,000	0	300,000
Capital Outlay	(300,000)	0	(300,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to move appropriation for the SAN Storage Expansion project out of Capital and into External Materials & Services where actual expenditures are anticipated to be incurred.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_309 - BTS - IRNE Network Technology Refresh

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	200,000	0	200,000
Capital Outlay	(200,000)	0	(200,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to move appropriation for the IRNE Network Technology Refresh project out of Capital and into External Materials & Services where actual expenditures are projected to be incurred.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_310 - BTS - Firewall Technology Refresh

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	100,000	0	100,000
Capital Outlay	(100,000)	0	(100,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to move appropriation for the Firewall Technology Refresh project out of Capital and into External Materials & Services where actual expenditures are anticipated to be incurred.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_311 - BTS - Housing IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	5,500	0	5,500
TOTAL EXPENDITURES	5,500	0	5,500
REVENUES			
Interagency Revenue	5,500	0	5,500
TOTAL REVENUES	5,500	0	5,500

Bureau Description:

This request is to increase the BTS interagency with the Housing Bureau to cover additional expenses for telecomm contract and billable services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_312 - BTS - Insurance & Claims IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	10,000	0	10,000
TOTAL EXPENDITURES	10,000	0	10,000
REVENUES			
Interagency Revenue	10,000	0	10,000
TOTAL REVENUES	10,000	0	10,000

Bureau Description:

This request is to increase the BTS IA with Risk Insurance & Claims to cover additional strategic technology billable expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_313 - BTS - Workers' Compensation IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	10,000	0	10,000
TOTAL EXPENDITURES	10,000	0	10,000
REVENUES			
Interagency Revenue	10,000	0	10,000
TOTAL REVENUES	10,000	0	10,000

Bureau Description:

This request is to increase the BTS IA with Risk Workers' Compensation to cover additional strategic technology billable expenses.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_314 - BRFS - Transfer to Revenue Division

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(50,000)	0	(50,000)
External Materials and Services	0	0	0
Internal Materials and Services	50,000	0	50,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

This is a net zero technical adjustment, transferring \$150,000 in one-time General Fund Discretionary resources from the Accounting Division (\$100,000) and Procurement Division (\$50,000) to the Revenue Division in order to align projected budget surplus within BRFS and prevent over-expenditure.

CBO Discussion and Recommendation

Recommended as requested. Low vacancy and two VRIPs have led to less flexibility in the Revenue division's budget. Transferred resources will go to personal services (\$50,000), miscellaneous (\$50,000), and operations passthrough to Revenue's interagency agreement with BTS (\$50,000).

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_315 - BRFS - Debt Mgmt - Technical Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(10,000)	0	(10,000)
External Materials and Services	5,000	0	5,000
Internal Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is a net zero technical adjustment, moving \$10,000 from Personnel Services to External Materials and Services (\$5,000) and Internal Materials and Services (\$5,000) to align the budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_316 - BRFS - Revenue - Move budget for BSA reclass

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is a net zero technical adjustment, moving \$25,000 from MFRB000001 to MFRB000003 to adjust the allocation of funds by program and properly reflect the new cost center of the recent RTS II to Assistant BSA position reclassification.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_317 - BRFS - Revenue - Increase Arts Tax IA

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	30,000	0	30,000
External Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	50,000	0	50,000
REVENUES			
Interagency Revenue	50,000	0	50,000
TOTAL REVENUES	50,000	0	50,000

Bureau Description:

This request recognizes \$50,000 additional interagency revenue from the Revenue Division's Arts and Education Access Fund, and appropriates the funds to Personnel Services and External Materials and Services to align the budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested. The Revenue division incurred higher expenses than expected for mailings related to the Arts Tax. Expenses are incurred in the General Fund and reimbursed via an interagency with the Arts and Education Access Fund. The current budget for the interagency agreement is \$855,056.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_318 - BRFS - Revenue - Fund 223000 - Interest revenue

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Miscellaneous	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

This request is to recognize \$5,000 additional Interest on Investments revenue in the Revenue Division's Arts and Education Access Fund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_319 - BRFS - Revenue - Fund 223000 - Increase IA

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(50,000)	0	(50,000)
Internal Materials and Services	50,000	0	50,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is a net zero technical adjustment, moving \$50,000 from External Materials and Services to Internal Materials and Services to fund increased administrative expenses with the General Fund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_320 - BRFS - Revenue - Fund 223000 - Lockbox expenses

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This is a net zero technical adjustment, moving \$45,000 within External Materials and Services to fund expenses associated with a new lockbox contract for Arts Tax mailings.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_321 - BRFS - Revenue - Fund 223000 - Lower tax revenue

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(245,000)	0	(245,000)
TOTAL EXPENDITURES	(245,000)	0	(245,000)
REVENUES			
Taxes	(245,000)	0	(245,000)
TOTAL REVENUES	(245,000)	0	(245,000)

Bureau Description:

This is a net zero technical adjustment, reducing Miscellaneous Tax revenue and External Materials and Services expenses by \$245,000 to align the budget with lower projected tax receipts.

CBO Discussion and Recommendation

Recommended as requested. Adjustments in the Spring BMP increased projected tax receipts by \$300,000; this action reduces the projection by \$245,000.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_322 - Facilities - Match CPW IA Increase Request

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	25,000	0	25,000
TOTAL EXPENDITURES	25,000	0	25,000
REVENUES			
Interagency Revenue	25,000	0	25,000
TOTAL REVENUES	25,000	0	25,000

Bureau Description:

This request is to match an IA increase requested by the Commissioner of Public Works.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Mid-Year Reductions

Request: MF_323 - OMF GF-Daycare Center

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(120,000)	0	(120,000)
External Materials and Services	(80,000)	0	(80,000)
TOTAL EXPENDITURES	(200,000)	0	(200,000)
REVENUES			
General Fund Discretionary	(200,000)	0	(200,000)
TOTAL REVENUES	(200,000)	0	(200,000)

Bureau Description:

Transfer \$200,000 earmarked in the OMF General Fund budgets (\$30,000 from BHR and \$170,000 from Business Operations and the CAO's Office) to the General Fund to offset FY 2016-17 costs to bureaus for tenant improvements at the new daycare center location.

CBO Discussion and Recommendation

Recommended as requested. This action will increase ending fund balance in the General Fund, replenishing it with costs for the daycare center relocation that were funded from the FY 2016-17 budgeted contingency. Those costs were roughly \$60,000. The remaining reduction will be captured by General Fund Overheard-paying bureaus through the model true-up in FY 2017-18.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_324 - BHR-Def Comp-Increase Revenue

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	35,000	0	35,000
TOTAL EXPENDITURES	35,000	0	35,000
REVENUES			
Miscellaneous	35,000	0	35,000
TOTAL REVENUES	35,000	0	35,000

Bureau Description:

The Deferred Compensation program costs are covered by revenue received from the service providers, Voya and Advantis. This budget action increases the expected revenue from the service providers by \$35,000 to cover an anticipated employee retirement payout. The personnel services major object code will be increased to balance this request.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_325 - PSSRP - Radio Project

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(170,000)	0	(170,000)
Capital Outlay	170,000	0	170,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to reappropriate \$170,000 in PSSRP Radio Project funds, moving them from External Materials & Services to Capital Outlay. The reappropriation is needed to cover the additional change orders to PO 20004840 for additional work on microwave installation.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_326 - EBS - HCM Processes and Forms

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to correct an adjustment that was approved in the Spring BMP (MF_221), where \$87,280 was added to the HCM Processes and Forms CIP but the funded program wasn't included in the adjustment.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_327 - EBS - Personal Services adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	56,958	0	56,958
External Materials and Services	(25,000)	0	(25,000)
Contingency	(31,958)	0	(31,958)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request is to move funds into Personnel Services to prevent projected overexpenditure.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of Management & Finance

Type: Program Carryover Request

Request: MF_328 - BHR-NEOGov Carryover

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(14,500)	0	(14,500)
TOTAL EXPENDITURES	(14,500)	0	(14,500)
REVENUES			
General Fund Discretionary	(14,500)	0	(14,500)
TOTAL REVENUES	(14,500)	0	(14,500)

Bureau Description:

BHR is requesting a carryover of \$14,500 for the continued integration of NEOGov system to provide ongoing position data updates and the exporting of new hire files to a file transfer protocol system.

CBO Discussion and Recommendation

Tenatively recommended as requested. Because of the short turnaround for decision-making in the OEO and the unavailability of key staff, CBO is uncertain whether this request meets the guidelines for a General Fund carryover. We will work with BHR staff to determine eligibility. As part of the OEO, the budget is reduced. To the degree that the expense is eligible, it will be recommended for addition in the Fall BMP. If it is deemed ineligible, BHR may request new resources in the Fall BMP to cover anticipated expenses.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Fund & Debt Management

Type: Technical Adjustment

Request: MF_329 - GO Debt Fund Internal Loan

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

An internal loan was approved by Council in June 2015 authorizing the borrowing of funds from the general fund to cover a cash shortfall in the General Obligation Bond Redemption Fund. The repayment of the loan was recorded in a different debt service account than the fund normally uses for debt service. As a result, this technical budget adjustment moves the appropriation from the debt service account 555200 to the internal loan remittance account 580100.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_330 - P&D - BPS IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	25,000	0	25,000
TOTAL EXPENDITURES	25,000	0	25,000
REVENUES			
Interagency Revenue	25,000	0	25,000
TOTAL REVENUES	25,000	0	25,000

Bureau Description:

The Bureau of Planning & Sustainability has requested an increase of \$25,000 in the Interagency Agreement with Printing and Distribution for additional postage.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_331 - P&D - Comm. Public Affairs IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	16,000	0	16,000
TOTAL EXPENDITURES	16,000	0	16,000
REVENUES			
Interagency Revenue	16,000	0	16,000
TOTAL REVENUES	16,000	0	16,000

Bureau Description:

The Commissioner of Public Affairs has requested an increase of \$16,000 in the Interagency Agreement with Printing and Distribution for additional services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_332 - BIBS Risk I&C-Transfer approp to Personnel Srvs

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	30,000	0	30,000
Contingency	(30,000)	0	(30,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer \$30,000 with the Risk Management Insurance and Claims Fund from contingency to personnel services to provide the fund with more flexibility for any unknown personnel services costs in June.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_333 - BIBS Risk I&C-Transfer approp to BTS IA

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	10,000	0	10,000
Contingency	(10,000)	0	(10,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer \$10,000 within the Risk Insurance and Claims Fund from contingency to the BTS IA to provide the fund with more flexibility for any unknown BTS services that may come up in June.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_334 - BIBS Risk WC-Transfer approp to BTS IA

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Internal Materials and Services	10,000	0	10,000
Contingency	(10,000)	0	(10,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The purpose of this budget adjustment request is to transfer \$10,000 within the Risk Management Workers' Comp Fund from contingency to the BTS IA to provide the fund with more flexibility for any unknown BTS services that may come up in June.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_335 - BRFS - Grants Technical Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
External Materials and Services	(3,000)	0	(3,000)
Internal Materials and Services	3,000	0	3,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This technical adjustment moves \$3,000 from External Materials and Services to Internal Materials and Services to align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_337 - BRFS - Procurement - Technical Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(20,000)	0	(20,000)
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$20,000 from Personnel Services to Internal Materials and Services to align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_338 - BRFS - Procurement - Tech Adj for Software

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(130,000)	0	(130,000)
Internal Materials and Services	130,000	0	130,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$130,000 from External Materials and Services into Internal Materials and Services (Technology Services account) for software replacement and upgrades. This amount is the equivalent to the cut package submitted for the FY 2016-17 Budget.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_339 - Spectator Venues Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Capital Outlay	100,000	0	100,000
Contingency	(100,000)	0	(100,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request moves \$100,000 to Capital Improvement from Contingency for deposit on Veteran Memorial Coliseum (VMC) Roof repair and deposit on the VMC Video Board. Both projects start next fiscal year.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: Technical Adjustment

Request: MF_340 - Spectator Venue - Technical Adjustment

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	(980,738)	0	(980,738)
TOTAL EXPENDITURES	(980,738)	0	(980,738)
REVENUES			
Charges for Services	(980,738)	0	(980,738)
TOTAL REVENUES	(980,738)	0	(980,738)

Bureau Description:

This request reduces the User Fee revenue by \$980,738 to reflect accurate budget number. The amount was incorrectly added to the User Fee account during budget development. During the Spring BMP, this amount was recognized in the correct rents and reimbursements account but was not reduced in the User Fee account. Adjust Contingency to balance.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_341 - P&D - Purchasing IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	20,000	0	20,000
REVENUES			
Interagency Revenue	20,000	0	20,000
TOTAL REVENUES	20,000	0	20,000

Bureau Description:

Purchasing has requested an increase of \$20,000 in the Interagency Agreement with Printing and Distribution for additional copier services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_342 - BTS - BOEC IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	0	0	0
Contingency	100,000	0	100,000
TOTAL EXPENDITURES	100,000	0	100,000
REVENUES			
Interagency Revenue	100,000	0	100,000
TOTAL REVENUES	100,000	0	100,000

Bureau Description:

This request is to increase the BTS interagency with BOEC to cover additional Operations Billable expenses related to the VCAD project.

CBO Discussion and Recommendation

Recommended as requested. The bureau develops billable hourly rates based on anticipated staff utilization. To the degree that billable hour estimates are exceeded, charges fall to balance and are budgeted in contingency. Conversely, to the degree that they actuals fall short of estimates, contingency is used as a resource to support unbilled staff costs.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_343 - BTS - BRFS Debt Management IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	5,000	0	5,000
TOTAL EXPENDITURES	5,000	0	5,000
REVENUES			
Interagency Revenue	5,000	0	5,000
TOTAL REVENUES	5,000	0	5,000

Bureau Description:

This request is to increase the BTS interagency with BRFS Debt Management to cover additional Operations Passthrough expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_344 - BTS - BRFS Revenue IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	50,000	0	50,000
TOTAL EXPENDITURES	50,000	0	50,000
REVENUES			
Interagency Revenue	50,000	0	50,000
TOTAL REVENUES	50,000	0	50,000

Bureau Description:

This request is to increase the BTS interagency with BRFS Revenue to cover additional Operations Passthrough expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_345 - BTS - BRFS Grants IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	3,000	0	3,000
TOTAL EXPENDITURES	3,000	0	3,000
REVENUES			
Interagency Revenue	3,000	0	3,000
TOTAL REVENUES	3,000	0	3,000

Bureau Description:

This request is to increase the BTS interagency with BRFS Grants to cover additional BTS Operations Billable expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_346 - BTS - BRFS Procurement IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	130,000	0	130,000
TOTAL EXPENDITURES	130,000	0	130,000
REVENUES			
Interagency Revenue	130,000	0	130,000
TOTAL REVENUES	130,000	0	130,000

Bureau Description:

This request is to increase the BTS interagency with BRFS Procurement to cover additional Strategic Technology Billable expenses for software updates.

CBO Discussion and Recommendation

Recommended as requested. CBO recommended, as part of the FY 2016-17 budget process that, in light of the reduction included in that budget, the bureau should utilize any underspending in the current year to fund the replacement reserve.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_347 - BTS - Planning IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Contingency	40,000	0	40,000
TOTAL EXPENDITURES	40,000	0	40,000
REVENUES			
Interagency Revenue	40,000	0	40,000
TOTAL REVENUES	40,000	0	40,000

Bureau Description:

This request is to increase the BTS interagency with the Planning Bureau to cover additional Desktop Support expenses for replacement computers.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_348 - CityFleet - Government Relations IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	20,000	0	20,000
REVENUES			
Interagency Revenue	20,000	0	20,000
TOTAL REVENUES	20,000	0	20,000

Bureau Description:

Government Relations has requested an increase of \$20,000 in the Interagency Agreement with CityFleet for additional services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_349 - Facilities - Match IA Increase from OEHR

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	3,000	0	3,000
TOTAL EXPENDITURES	3,000	0	3,000
REVENUES			
Interagency Revenue	3,000	0	3,000
TOTAL REVENUES	3,000	0	3,000

Bureau Description:

This request is to match an IA increase by OEHR.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_350 - Facilities - Match PHB IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	2,000	0	2,000
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	2,000	0	2,000
REVENUES			
Interagency Revenue	2,000	0	2,000
TOTAL REVENUES	2,000	0	2,000

Bureau Description:

This request is to match an IA increase by PHB.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_351 - BTS - OEHR IA Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	2,500	0	2,500
Contingency	4,000	0	4,000
TOTAL EXPENDITURES	6,500	0	6,500
REVENUES			
Interagency Revenue	6,500	0	6,500
TOTAL REVENUES	6,500	0	6,500

Bureau Description:

This request is to increase the BTS interagency with the Office of Equity and Human Rights to cover additional Telecomm Service, Long Distance, Telecomm Billable and Operations Passthrough expenses.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Management & Finance

Type: New Request

Request: MF_352 - BIBS P&D - Increase IA with Housing as receiver

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	1,500	0	1,500
TOTAL EXPENDITURES	1,500	0	1,500
REVENUES			
Interagency Revenue	1,500	0	1,500
TOTAL REVENUES	1,500	0	1,500

Bureau Description:

The purpose of this budget adjustment request is to increase the intagency agreement with Printing & Distribution as provider and Housing Bureau as receiver for additional printing services.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of the Mayor

Type: Technical Adjustment

Request: MY_020 - Mayor's Office - OEO BDS Transfer

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(5,000)	0	(5,000)
Fund Transfers - Expense	5,000	0	5,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

This request transfers \$5,000 from the Mayor's Office External Materials and Services budget to the Bureau of Development Services (BDS) to facilitate payment for Housing Receivership and Abatement Services.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of the Mayor

Type: Technical Adjustment

Request: MY_021 - Mayor's Office - Transfer to OYVP OEO

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(10,000)	0	(10,000)
TOTAL EXPENDITURES	(10,000)	0	(10,000)
REVENUES			
General Fund Discretionary	(10,000)	0	(10,000)
TOTAL REVENUES	(10,000)	0	(10,000)

Bureau Description:

This request transfers \$10,000 from the Mayor's Office External Materials and Services Budget to the Office of Youth Violence Prevention (OYVP) Personnel Services budget to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of the Mayor

Type: Technical Adjustment

Request: MY_022 - Mayor's Office - Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	10,000	0	10,000
External Materials and Services	(10,000)	0	(10,000)
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request transfers \$10,000 from External Materials and Services to Personnel Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of the Mayor

Type: Program Carryover Request

Request: MY_023 - Mayor's Office - GF Transfer Fac

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(20,000)	0	(20,000)
TOTAL EXPENDITURES	(20,000)	0	(20,000)
REVENUES			
General Fund Discretionary	(20,000)	0	(20,000)
TOTAL REVENUES	(20,000)	0	(20,000)

Bureau Description:

This request transfers \$20,000 from the Mayor's Office External Materials and Services budget to General Fund ending balance. Facilities Services will submit a package in the FY 2016-17 Fall BMP requesting the \$20,000 to be added to the \$690,000 Campsite Service Program Cash Transfer to fund costs for positions related to the work on the State of Emergency in Housing and Homelessness.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of the Mayor

Type: Program Carryover Request

Request: MY_024 - Mayor's Office - GF Transfer Innovation

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(10,000)	0	(10,000)
TOTAL EXPENDITURES	(10,000)	0	(10,000)
REVENUES			
General Fund Discretionary	(10,000)	0	(10,000)
TOTAL REVENUES	(10,000)	0	(10,000)

Bureau Description:

This request transfers \$10,000 from the Mayor's Office External Materials and Services budget to General Fund balance. The Mayor's Office will submit a package in the FY 2016-17 Fall BMP requesting the \$10,000 in order to fund the remainder of the costs related to the Community Center application development, database development and youth community outreach. This was a project funded through the Innovation Fund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Neighborhood Involvement

Type: Technical Adjustment

Request: NI_019 - Move purchase of new vehicle to Crime Prevention

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(30,665)	0	(30,665)
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	(30,665)	0	(30,665)
REVENUES			
Charges for Services	(30,665)	0	(30,665)
TOTAL REVENUES	(30,665)	0	(30,665)

Bureau Description:

In the Spring BMP ONI added funds for three vehicle purchases to the Marijuana License Program for 4 vehicles total. It ended up that the Marijuana Program only needed 3 vehicles, but the Crime Prevention program needs one. This request swaps the purchase from Marijuana to Crime Prevention. Crime Prevention will fund the purchase with savings. Marijuana will reduce its expense and revenue budget to reflect the non-purchase. \$30,665.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of Neighborhood Involvement

Type: Mid-Year Reductions

Request: NI_020 - Reduce Marijuana License expected revenues

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(26,075)	0	(26,075)
TOTAL EXPENDITURES	(26,075)	0	(26,075)
REVENUES			
Charges for Services	(26,075)	0	(26,075)
TOTAL REVENUES	(26,075)	0	(26,075)

Bureau Description:

The Marijuana Policy Program is a new program at ONI. Original budget estimates for revenue generated in FY 2015-16 was 426,750. We are revising that estimate down to \$370,010 for the Fiscal Year.

The reduced revenue for this FY is a result of a lengthier intake process than originally anticipated, as well as delays in getting the program up to full staff levels. We anticipate that with full staff as well as a slow-down after all of the first-time applications are processed, revenues will be much more predictable.

This request reduces expected revenue by \$26,075, coupled with the reduction in NI_019 of 30,665 the total reduction is \$56,740.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Office of Neighborhood Involvement

Type: Program Carryover Request

Request: NI_021 - EPAP Municipal Partnership carryover

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(30,479)	0	(30,479)
TOTAL EXPENDITURES	(30,479)	0	(30,479)
REVENUES			
General Fund Discretionary	(30,479)	0	(30,479)
TOTAL REVENUES	(30,479)	0	(30,479)

Bureau Description:

The EPAP grant process awarded \$30,479 to the Portland Police Bureau for ESL Driver Education.

The PPB expects to be able to provide this service to the community in October of 2016. Since both ONI and PPB are General Fund Bureaus, and this award was not finalized prior to the Spring BMP, ONI is requesting that we be able to reduce our budget in FY 2015-16 in order to carry over these funds. PPB will request these funds for use on the ESL Driver Education Program in Fall BMP in FY 2016-17.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Office of Equity & Human Rights

Type: Technical Adjustment

Request: OE_011 - OEHR Overexpenditure Ordinance Tech Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(7,140)	0	(7,140)
Internal Materials and Services	9,500	0	9,500
TOTAL EXPENDITURES	2,360	0	2,360
REVENUES			
Miscellaneous	2,360	0	2,360
TOTAL REVENUES	2,360	0	2,360

Bureau Description:

OEHR requests Council authorization to internally transfer existing budgets between programs to prevent overexpenditure at the major object category level. This decision package also allocates new revenue. DEEP purchased a number of copies of a book in advance of an event at which the author spoke. The book was sold at the event to attendees.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Commissioner of Public Affairs

Type: Technical Adjustment

Request: PA_012 - CPA - OEO Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	10,000	0	10,000
External Materials and Services	(16,000)	0	(16,000)
Internal Materials and Services	6,000	0	6,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request transfers \$10,000 from External Materials and Services to Personnel Services and \$6,000 from External Materials and Services to Internal Materials and Services to better align budget with projected spending in the Commissioner's Office.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Commissioner of Public Affairs

Type: Technical Adjustment

Request: PA_013 - GCDV - OEO Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	10,000	0	10,000
External Materials and Services	(20,000)	0	(20,000)
Internal Materials and Services	10,000	0	10,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

This request transfers \$10,000 from External Materials and Services to Personnel Services and transfers \$10,000 from External Materials and Services to Internal Materials and Services to better align budget with projected spending in the Gateway Center for Domestic Violence.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Parks & Recreation

Type: Technical Adjustment

Request: PK_022 - Decrease loan from SDC fund to Golf fund

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	(335,000)	0	(335,000)
Contingency	335,000	0	335,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

To fund construction costs of the Colwood Pavillion and Driving Range, the Golf Fund received an internal loan from the Parks Capital Improvement Program – SDC subfund. In the Spring BMP, the bureau decrease loan proceeds to the Golf Fund; this adjustment decreases the loan remittance expense in the SDC subfund.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Police Bureau

Type: Technical Adjustment

Request: PL_030 - Police IAAF Track & Field True-Up

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(6,651)	0	(6,651)
External Materials and Services	14,151	0	14,151
TOTAL EXPENDITURES	7,500	0	7,500
REVENUES			
General Fund Discretionary	7,500	0	7,500
TOTAL REVENUES	7,500	0	7,500

Bureau Description:

The IAAF Track and Field 2016 World Indoor Championships were held in Portland in March 2016. Over the course of a week, this multi-venue event required a substantial increase in policing and security services from the Police Bureau to ensure the safety of participants, spectators and the general public. Council appropriated \$1.946 million in Special Appropriations for supporting this event, which included allotments to cover City bureau expenses as well as support to the event manager, Track Town LLC.

In the Fall BMP Council authorized a transfer of \$461,000 in one-time General Fund discretionary dollars to the Police Bureau from the General Fund one-time Special Appropriation for services related to the staging of the IAAF Track and Field 2016 World Indoor Championships. The Special Appropriation decreased its appropriation of one-time General Fund discretionary by \$461,000 and the Police Bureau increased appropriation of one-time General Fund discretionary by \$461,000 to complete that budget request. An additional \$100,000 in contingency for Police's costs was held within the Special Appropriation to be distributed to Police during the Over-Expenditure Ordinance should those funds be needed.

The Police Bureau's expenditure to provide public safety services for the events was \$468,500.

This request moves \$7,500 from GF Discretionary for the additional cost over the \$461,000 provided in the Fall BMP. It is offset by a return of \$7,500 from Special Appropriations. The net impact of transactions from the Police and other bureaus will leave a remaining balance available to pay to Track Town LLC to subsidise its costs for the event.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Police Bureau

Type: New Request

Request: PL_031 - Transit Police OEO Increase

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	140,000	0	140,000
Capital Outlay	110,000	0	110,000
TOTAL EXPENDITURES	250,000	0	250,000
REVENUES			
Intergovernmental Revenues	250,000	0	250,000
TOTAL REVENUES	250,000	0	250,000

Bureau Description:

Under the terms of an intergovernmental agreement, the expenses incurred by the Transit Police Division are reimbursed by TriMet. The expansion of TriMet services over the past year has required an increase in the capabilities of the Transit Police Division, both in staffing and equipment. At the recent direction of TriMet, the Transit Police Division has been authorized to make a set of equipment purchases within this fiscal year's budget. Additional revenue-backed appropriation is required to complete these purchases. This decision package provides an additional \$250,000 to facilitate these equipment purchases.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Police Bureau

Type: Technical Adjustment

Request: PL_032 - Police OEO technical adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(56,010)	0	(56,010)
Capital Outlay	56,010	0	56,010
TOTAL EXPENDITURES	0	0	0

Bureau Description:

The Police Bureau requests the transfer of existing appropriation between major object categories to avoid overexpenditure. These are principally to cover capital equipment expense with resources transferred from the external materials and services category. The bureau budgets EM&S at the outset of the year for services, supplies and equipment. Depending on whether that equipment exceeds a purchase value of \$5,000 or more per unit it falls into the capital equipment category. This set of adjustments will true-up the budget to avoid overexpenditure for capital equipment.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Portland Police Bureau

Type: New Request

Request: PL_033 - RegJIN Regional Partner Agencies

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	0	0	0
External Materials and Services	0	0	0
Internal Materials and Services	0	0	0
TOTAL EXPENDITURES	0	0	0
REVENUES			
Intergovernmental Revenues	0	0	0
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

The Regional Justice Information Network (RegJIN) is operated by the City for the use of roughly 40 participating Regional Partner Agencies (RPAs) across the five-county Portland metro area. It is a law enforcement records management system. Each participating agency pays a fee to Portland, based on their number of licenses, and the police bureau administers the system. There is a master IGA and subsidiary IGAs with each partner. RegJIN was developed within the Public Safety Systems Revitalization Project (PSSRP) in conjunction with support of the RPAs, and went live in April 2015. Due in part to time limitations during the FY 2015-16 budget development process, the initial RegJIN budget for both the Portland and RPA shares was co-located in the General Fund.

The RegJIN budget includes on-going operations and maintenance costs as well as technical projects and life-cycle replacement funding. The latter tend not to be linear and don't necessarily fit within fiscal year boundaries. All agencies convene as a user group, and a major element is decision making about project prioritization and timing, with the expectation that the money they contribute be restricted to fund that work.

The City Controller and her staff feel that the use of the Police Special Revenue Fund (fund 222) is appropriate for the partners portion of the funding of the RegJIN operations. These monies are coming from other governmental entities and the money is considered to be restricted in nature, all of which provides justification for the special revenue fund usage. The Controller's recommendation to enhance the transparency and manageability of these monies was to consider creating a new sub-fund specific to the RegJIN RPA portion of the system's funding and expense to assist in the administration and reporting of the activity of this program.

Sub-fund 222007 was created by Central Accounting in May 2016 for this accounting purpose. This budget request reduces the RPA-share associated revenue targets and expense appropriations within the General Fund and increases program revenue and expense appropriation for the RPA share in the RegJIN Partner Agency Fund 222007. Current year actual revenue and expense are to be posted to Fund 222007 in June 2016.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Bureau of Planning & Sustainability

Type: Technical Adjustment

Request: PN_030 - OEO budget adjs

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(80,000)	0	(80,000)
External Materials and Services	15,000	0	15,000
Internal Materials and Services	65,000	0	65,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Request budget adjustments to cover additional IT (\$40K), P&D(\$25K), and Planning & Sustainability Commission (\$15K) expenses in FY 2015-16.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
 FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Commissioner of Public Works

Type: Technical Adjustment

Request: PW_005 - CPW-Technical Adjustments

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(15,000)	0	(15,000)
External Materials and Services	(10,000)	0	(10,000)
Internal Materials and Services	25,000	0	25,000
TOTAL EXPENDITURES	0	0	0

Bureau Description:

Move \$15,000 from Personnel Services and \$10,000 from External Materials and Services into Internal Materials and Services to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Special Appropriations

Type: Technical Adjustment

Request: SA_027 - OYVP - Receive Mayor's Office Transfer

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	10,000	0	10,000
TOTAL EXPENDITURES	10,000	0	10,000
REVENUES			
General Fund Discretionary	10,000	0	10,000
TOTAL REVENUES	10,000	0	10,000

Bureau Description:

This request receives \$10,000 from the Mayor's Office Personnel budget and increases the Office of Youth Violence Prevention's Personnel Services budget to better align budget with projected spending.

CBO Discussion and Recommendation

Recommended as requested.

Bureau: Special Appropriations

Type: New Request

Request: SA_028 - OYVP - Recognize TriMet Revenue SLGO

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	8,883	0	8,883
Fund Transfers - Expense	0	0	0
TOTAL EXPENDITURES	8,883	0	8,883
REVENUES			
Intergovernmental Revenues	8,883	0	8,883
General Fund Discretionary	0	0	0
TOTAL REVENUES	8,883	0	8,883

Bureau Description:

This is a request to recognize \$8,883 in TriMet revenue for Street Level Gang Outreach. The Office of Youth Violence Prevention (OYVP) established an intergovernmental agreement with TriMet to reimburse OYVP for expenses relating to a pilot program for Street Level Gang Outreach on the City's MAX lines.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Special Appropriations

Type: Technical Adjustment

Request: SA_029 - Track Town USA - PBOT return

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	11,124	0	11,124
Fund Transfers - Expense	(11,124)	0	(11,124)
TOTAL EXPENDITURES	0	0	0
REVENUES			
General Fund Discretionary	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

Technical adjustments to true up actual expenditures related to Track Town USA contract

CBO Discussion and Recommendation

Recommended as requested.

CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance

187842

Bureau: Special Appropriations

Type: Technical Adjustment

Request: SA_030 - Track Town USA - Police Expenses

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(7,500)	0	(7,500)
TOTAL EXPENDITURES	(7,500)	0	(7,500)
REVENUES			
General Fund Discretionary	(7,500)	0	(7,500)
TOTAL REVENUES	(7,500)	0	(7,500)

Bureau Description:

Technical adjustments to true up actual expenditures related to Track Town USA contract

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Bureau of Transportation

Type: Mid-Year Reductions

Request: TR_042 - Indoor Track & Field Championships

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Personnel Services	(11,124)	0	(11,124)
TOTAL EXPENDITURES	(11,124)	0	(11,124)
REVENUES			
Fund Transfers - Revenue	(11,124)	0	(11,124)
TOTAL REVENUES	(11,124)	0	(11,124)

Bureau Description:

In the fall budget adjustment process, Council approved \$71,084 in General Fund One-Time Special Appropriations for PBOT to provide services related to the staging of the IAAF Track and Field 2016 World Indoor Championships. PBOT's actual costs came in less at \$59,960. This request reduces the cash transfer budget between the General Fund One-Time Special Appropriation and PBOT, in the amount of \$11,124 for the unused portion.

CBO Discussion and Recommendation

Recommended as requested.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Bureau of Transportation

Type: New Request

Request: TR_043 - Interfund Loan – Grants Cash Balance

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
Bond Expenses	9,500,000	0	9,500,000
Contingency	(9,500,000)	0	(9,500,000)
TOTAL EXPENDITURES	0	0	0

Bureau Description:

In order for the City-wide Grants Fund to avoid ending the year with a negative balance, PBOT must loan the fund the portion which it is responsible for. In total, PBOT will loan up to \$9.5 million from its Transportation Operating Fund. Only the funds needed after the actual year-end will be executed after the balance has been determined.

CBO Discussion and Recommendation

Recommended as requested. \$8 million was recognized in internal loan repayment revenue from the Grants Fund in the FY 2016-17 Approved Budget and offsetted by a decrease in beginning fund balance. A further \$1.5 million was recognized in the Adopted Budget, for a total of \$9.5 million. Funds were loaned in FY 2015-16 to prevent negative balances in the Grants Fund at year end.

**CBO Discussion and Recommendations
FY 2015-16 Overexpenditure Ordinance**

187842

Bureau: Portland Bureau of Transportation

Type: Technical Adjustment

Request: TR_044 - Auditor's Office IA – Tow Hearings

	Overexpenditure Requested Adjustments	Overexpenditure CBO/Council Changes	Overexpenditure Total Adjustments
EXPENDITURES			
External Materials and Services	(20,000)	0	(20,000)
Internal Materials and Services	20,000	0	20,000
TOTAL EXPENDITURES	0	0	0
REVENUES			
Charges for Services	0	0	0
TOTAL REVENUES	0	0	0

Bureau Description:

An internal transfer is requested to increase Auditor's Office IA for tow hearing services \$20,000 in Parking Enforcement program. This request moves \$20,000 total in existing appropriation from operating supplies to Auditor's Office IA.

CBO Discussion and Recommendation

Recommended as requested.

General Fund Reconciliation

187842 Exhibit #4

	<u>Bureau Request</u>	<u>Mayor's Proposed</u>
Mid-Year Reductions		
Office of Management & Finance - OMF GF-Daycare Center (MF_323)	(\$200,000)	(\$200,000)
Total Mid-Year Reductions	(\$200,000)	(\$200,000)
New Request		
Portland Fire & Rescue - Retirement Payouts (FR_025)	\$450,000	\$450,000
Total New Request	\$450,000	\$450,000
Program Carryover Request		
Office of Management & Finance - BHR-NEOGov Carryover (MF_328)	(\$14,500)	(\$14,500)
Office of Neighborhood Involvement - EPAP Municipal Partnership carryover (NI_021)	(\$30,479)	(\$30,479)
Office of the Mayor - Mayor's Office - GF Transfer Fac (MY_023)	(\$20,000)	(\$20,000)
Office of the Mayor - Mayor's Office - GF Transfer Innovation (MY_024)	(\$10,000)	(\$10,000)
Portland Housing Bureau - SOE Program Carryover (HC_022)	(\$664,526)	(\$664,526)
Total Program Carryover Request	(\$739,505)	(\$739,505)
Technical Adjustment		
Office of the Mayor - Mayor's Office - Transfer to OYVP OEO (MY_021)	(\$10,000)	(\$10,000)
Portland Police Bureau - Police IAAF Track & Field True-Up (PL_030)	\$7,500	\$7,500
Special Appropriations - OYVP - Receive Mayor's Office Transfer (SA_027)	\$10,000	\$10,000
Special Appropriations - Track Town USA - Police Expenses (SA_030)	(\$7,500)	(\$7,500)
Total Technical Adjustment	\$0	\$0
Grand Total	(\$489,505)	(\$489,505)