

| City of Portland Portland Parks & Recreation Urban Forestry PROPOSED Title 11, Trees Fee Schedule FY16-17 | |
|--|------------------------------------|
| DEVELOPMENT REVIEW FEES | |
| Street Trees | |
| Residential Remodel ≥ \$25,000 valuation | \$ 80.00 |
| Residential Construction ≤ \$100,000 valuation | \$ 150.00 |
| Residential Construction > \$100,000 valuation | \$ 200.00 |
| Commercial Remodel ≥ \$25,000 valuation | \$ 194.78 |
| Commercial Construction ≤ \$1,000,000 valuation | \$ 190.00 |
| Commercial Construction > \$1,000,000 valuation | \$ 300.00 |
| Public Works | \$ 325.00 |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 |
| Street Trees - Land Use Services | |
| Land Use Review | \$ 150.00 |
| Early Assistance Written Info Only | \$ 150.00 |
| Early Assistance Meeting & Written Info | \$ 300.00 |
| Pre-Application Conference | \$ 300.00 |
| City and Private Property Trees | |
| Tree Preservation Inspection | \$ 97.00 |
| Tree Preservation Re-inspection Fee | \$ 97.00 |
| Tree Violation Inspection Fee (if confirmed) | \$ 97.00 |
| Preservation, Fee in Lieu (per tree) | |
| Trees ≥12 and <20 inches diameter | \$ 1,200.00 |
| Trees ≥20 and <36 inches diameter | \$ 2,400.00 |
| Trees ≥36 inches diameter | \$300.00 per inch |
| Planting and Establishment, Fee in Lieu (per tree) | \$ 450.00 |
| Planting and Establishment, Fee in Lieu (per inch) | \$ 300.00 |
| NON-DEVELOPMENT PERMIT FEES | |
| Street Trees | |
| Tree Removal Application | \$ 35.00 |
| Tree Pruning Application | no charge |
| Tree Planting Application | no charge |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 |
| Permit Appeal | \$ 100.00 |
| Attaching Permanent Objects Application | \$ 264.00 |
| Ornamental Lighting | |
| Application Fee | \$ 35.00 |
| 1-10 trees, Additional Fee | no charge |
| 11-50 trees, Additional Fee | \$ 45.00 |
| 51-100 trees, Additional Fee | \$ 75.00 |
| 101-200 trees, Additional Fee | \$ 100.00 |
| 201-500 trees, Additional Fee | \$ 175.00 |
| >500 trees, Additional Fee | \$ 250.00 |
| City and Private Property Trees | |
| Tree Removal Application | \$ 35.00 |
| Tree Pruning Application (c,p, v zones) | no charge |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 |
| Permit Appeal | \$ 100.00 |
| PROGRAMMATIC PERMIT FEES | |
| Programmatic Permit Application | \$ 5,500.00 |
| ENFORCEMENT FEES AND PENALTIES | |
| Tree Permit Violation Review | \$ 250.00 |
| Administrative Review | \$ 110.00 |
| Enforcement Penalty | \$ 250.00 |
| Civil Penalty | \$ 1,000.00 |
| Restoration Fee, Damaged Tree (per inch) city, street | \$ 150.00 |
| Restoration Fees, Tree Removal (per inch) city, street | \$ 300.00 |
| Nuisance Abatement Charges | Cost to remove the nuisance |
| Nuisance Abatement Administrative Charge | 40% of abatement cost (min. \$257) |

PROPOSED
Title 11 Trees Fee Schedule - Research
FY16-17

| | FY15-16 rate | Estimated hours to complete | Actual cost | Proposed fee | Annual permit volume* | Recovery at proposed fee rate | Funding gap with proposed fee | Fee origin | What the fee covers/funds |
|--|--------------|-----------------------------|-------------|-------------------|-----------------------|-------------------------------|-------------------------------|---|--|
| DEVELOPMENT REVIEW FEES (11.50) | | | | | | | | | |
| Street Trees | | | | | | | | | |
| Residential Remodel ≥ \$25,000 valuation | \$ 62.68 | 1.5 | \$149.96 | \$80.00 | 787 | \$62,960.00 | \$ 55,054.59 | Partial cost recovery based on staff time to complete. Will increase fee over time to move to full cost recovery. | On-site field visits and office administration |
| Residential Construction ≤ \$100,000 valuation | \$ 118.39 | 1.5 | \$149.96 | \$150.00 | 167 | \$25,050.00 | \$ (7.52) | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Residential Construction > \$100,000 valuation | \$ 150.39 | 2 | \$199.94 | \$200.00 | 740 | \$148,000.00 | \$ (44.40) | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Commercial Remodel ≥ \$25,000 valuation | \$ 194.78 | 2 | \$199.94 | \$194.78 | 728 | \$141,799.84 | \$ 3,756.48 | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Commercial Construction ≤ \$1,000,000 valuation | \$ 111.31 | 2.5 | \$249.93 | \$190.00 | 53 | \$10,070.00 | \$ 3,176.03 | Partial cost recovery based on staff time to complete. Will increase fee over time for full cost recovery. | On-site field visits and office administration |
| Commercial Construction > \$1,000,000 valuation | \$ 278.27 | 3 | \$299.91 | \$300.00 | 73 | \$21,900.00 | \$ (6.57) | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Public Works | \$ 264.00 | 6 | \$599.82 | \$325.00 | 110 | \$35,750.00 | \$ 30,230.20 | Full cost recovery based on staff time to complete. Projects are often multi-year. Fee began 1/1/15. Will increase fee over time to move to full cost recovery. | On-site field visits and office administration |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 | n/a | \$475.00 | \$300.00 | n/a | n/a | n/a | Cost to plant, water, and establish a tree. Currently only partial cost recovery. | Fee is routed to a tree fund and used for tree planting |
| Street Trees - Land Use Services Fee Schedule | | | | | | | | | |
| Land Use Review | \$ 136.00 | 1.5 | \$149.96 | \$150.00 | 298 | \$44,700.00 | \$ (13.41) | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Early Assistance Written Info Only | \$ 136.00 | 1.5 | \$149.96 | \$150.00 | 46 | \$6,900.00 | \$ (2.07) | Full cost recovery based on staff time to complete. | On-site field visits and office administration |
| Early Assistance Meeting & Written Info | \$ 227.00 | 3 | \$299.91 | \$300.00 | 230 | \$69,000.00 | \$ (20.70) | Full cost recovery based on staff time to complete. | On-site field visits, office administration, and customer meeting |
| Pre-Application Conference | \$ 273.00 | 3 | \$299.91 | \$300.00 | 138 | \$41,400.00 | \$ (12.42) | Full cost recovery based on staff time to complete. | On-site field visits, office administration, and pre-application meeting |
| City and Private Property Trees | | | | | | | | | |
| Tree Preservation Inspection | \$ 97.00 | 2.5 | \$249.93 | \$97.00 | 319 | \$30,918.75 | \$ 48,744.84 | Fee was based on BDS building inspector minimum inspection rate (\$97) and set low to encourage compliance. | A portion of on-site field visits and office administration |
| Tree Preservation Re-inspection Fee | \$ 97.00 | 2.5 | \$249.93 | \$97.00 | n/a | n/a | n/a | Fee was based on BDS building inspector minimum inspection rate (\$97) and set low to encourage compliance. No volume as fee was not charged until 2016. | A portion of on-site field visits and office administration |
| Tree Violation Inspection Fee (if confirmed) | \$ 97.00 | 2.5 | \$249.93 | \$97.00 | n/a | n/a | n/a | Fee was based on BDS building inspector minimum inspection rate (\$97) and set low to encourage compliance. Currently not charged while an appeal process is being developed. | A portion of on-site field visits and office administration |
| Preservation, Fee in Lieu (per tree) | | | | | | | | | |
| Trees ≥12 and <20 inches diameter | \$ 1,200.00 | n/a | n/a | \$1,200.00 | n/a | n/a | n/a | Fee reflects the Title 11 requirement to pay the equivalent of planting two 2" trees as a fee in lieu at the \$300/inch rate (two 2" trees = 4" @ \$300/inch = \$1200). | Fee is routed to a tree fund and used for tree planting |
| Trees ≥20 and <36 inches diameter | \$ 1,200.00 | n/a | n/a | \$2,400.00 | n/a | n/a | n/a | Fee set by Title 11.50 amendment effective 5/13/16. Equivalent of planting four 2" trees as a fee in lieu at the \$300/inch rate (four 2" trees = 8" @ \$300/inch = \$2400). | |
| Trees ≥36 inches diameter | \$ 1,200.00 | n/a | n/a | \$300.00 per inch | n/a | n/a | n/a | Fee set by Title 11.50 amendment effective 5/13/16. | |
| Planting and Establishment, Fee in Lieu (per tree) | \$ 450.00 | n/a | \$713.00 | \$450.00 | n/a | n/a | n/a | Fee reflects the Title 11 requirement to plant one 1.5" tree as a fee in lieu at the \$300/inch rate (one 1.5" tree @ \$300/inch = \$450). | Fee is routed to a tree fund and used for tree planting |
| Planting and Establishment, Fee in Lieu (per inch) | \$ 300.00 | n/a | \$475.00 | \$300.00 | n/a | n/a | n/a | Cost to plant, water, and establish a tree. Currently only partial cost recovery. | |
| NON-DEVELOPMENT FEES (11.40) | | | | | | | | | |
| Street Trees | | | | | | | | | |
| Tree Removal Application | \$ 25.00 | 3.5 | \$349.90 | \$35.00 | 892 | \$31,220.00 | \$ 280,886.34 | Fee was set low to incentivize compliance. | A portion of on-site field visits and office administration |
| Tree Pruning Application | No Charge | 1.5 | \$149.96 | \$0.00 | 375 | \$0.00 | \$ 56,233.13 | Fee was set to zero to encourage compliance. | No associated fee |
| Tree Planting Application | No Charge | 1.5 | \$149.96 | \$0.00 | 214 | \$0.00 | \$ 32,090.37 | Fee was set to zero to encourage compliance. | No associated fee |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 | n/a | \$475.00 | \$300.00 | n/a | n/a | n/a | Cost to plant, water, and establish a tree. Currently only partial cost recovery. | Fee is routed to a tree fund and used for tree planting |

| | FY15-16 rate | Estimated hours to complete | Actual cost | Proposed fee | Annual permit volume* | Recovery at proposed fee rate | Funding gap with proposed fee | Fee origin | What the fee covers/funds |
|--|--------------------|-----------------------------|-------------|--------------|-----------------------|-------------------------------|-------------------------------|--|--|
| Permit Appeal | \$ 100.00 | 12 | \$1,199.64 | \$100.00 | 0 | \$0.00 | \$ - | Partial cost recovery. Fee set above the cost of a tree removal application to accommodate the extensive administrative appeal process. | A portion of multiple on-site field visits, office administration, Urban Forestry Commission |
| Attaching Permanent Objects Application | \$ 264.00 | 3 | \$299.91 | \$264.00 | 2 | \$528.00 | \$ 71.82 | Partial cost recovery based on staff time to complete. | On-site field visits and office administration |
| Ornamental Lighting | | | | | | | | | |
| Application Fee | \$ 35.00 | 1 | \$99.97 | \$ 35.00 | 2 | \$70.00 | \$ 129.94 | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| 1-10 trees, Additional Fee | \$ - | 1 | \$99.97 | \$ - | 0 | \$0.00 | \$ - | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| 11-50 trees, Additional Fee | \$ 45.00 | 2 | \$199.94 | \$ 45.00 | 0 | \$0.00 | \$ - | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| 51-100 trees, Additional Fee | \$ 75.00 | 4 | \$399.88 | \$ 75.00 | 0 | \$0.00 | \$ - | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| 101-200 trees, Additional Fee | \$ 100.00 | 4 | \$399.88 | \$ 100.00 | 0 | \$0.00 | \$ - | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| 201-500 trees, Additional Fee | \$ 175.00 | 6 | \$599.82 | \$ 175.00 | 1 | \$175.00 | \$ 424.82 | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| >500 trees, Additional Fee | \$ 250.00 | 6 | \$599.82 | \$ 250.00 | 1 | \$250.00 | \$ 349.82 | Fees are set in Ordinance PRK-2.02 Street Tree Ornamental Lighting Guidelines and Permit Fees. | A portion of on-site field visits and office administration |
| City and Private Property Trees | | | | | | | | | |
| Tree Removal Application | \$ 25.00 | 3.5 | \$349.90 | \$35.00 | 1908 | \$66,780.00 | \$ 600,819.66 | Fee was set low to incentivize compliance. | A portion of on-site field visits and office administration |
| Tree Pruning Application (c,p, v zones) | No Charge | 1 | \$99.97 | \$0.00 | 26 | \$0.00 | \$ 2,599.22 | Cost set to zero to encourage compliance. | No associated fee |
| Fee in Lieu of Planting and Establishment (per inch) | \$ 300.00 | n/a | \$475.00 | \$300.00 | n/a | n/a | n/a | Cost to plant, water, and establish a tree. Currently only partial cost recovery. | Fee is routed to a tree fund and used for tree planting |
| Permit Appeal | \$ 100.00 | 12 | \$1,199.64 | \$100.00 | 7 | \$700.00 | \$ 7,697.48 | Partial cost recovery. Fee set above the cost of a tree removal application to accommodate the extensive administrative appeal process. | A portion of multiple on-site field visits, office administration, Urban Forestry Commission |
| PROGRAMMATIC PERMIT FEES (11.50) | | | | | | | | | |
| Programmatic Permit Application | \$ 4,846.00 | 78 | \$7,797.66 | \$5,500.00 | 12 | \$66,000.00 | \$ 27,571.92 | Partial cost recovery based on staff time to complete. Permit period is two years. Fee began 7/1/15. | On-site field visits and office administration |
| ENFORCEMENT FEES AND PENALTIES (11.70) | | | | | | | | | |
| Tree Permit Violation Review | \$ 250.00 | 3 | \$299.91 | \$250.00 | 26 | \$6,500.00 | \$ 1,297.66 | Fee is set well above the cost of a tree removal application to encourage compliance and prevent violations. | On-site field visits and office administration |
| Administrative Review | \$ 110.00 | 6 | \$599.82 | \$110.00 | 8 | \$880.00 | \$ 3,918.56 | Partial cost recovery. Fee set above the cost of a tree removal application to accommodate the extensive administrative review process. | Supervisory on-site field visit and office administration |
| Violation Appeal to Code Hearings Officer | \$ 1,300.00 | | | removed | | | | Fee removed from schedule. This fee is now collected by the Code Hearings Officer. | Administration costs charged by BDS for an applicant to appeal an UF administrative review |
| Enforcement Penalty | \$ 250.00 | n/a | n/a | \$250.00 | n/a | n/a | n/a | Fee reflects the current minimum monthly BDS code enforcement fee (no administrative costs included). | Fee is routed to a tree-fund and used for public tree education and outreach |
| Civil Penalty | \$ 1,000.00 | n/a | n/a | \$1,000.00 | n/a | n/a | n/a | Existing fee to encourage code compliance. | Fee is routed to a tree-fund and used for public tree education and outreach |
| Hearing Filing Penalty | \$ 359.00 | | | removed | | | | Fee removed from schedule. This fee is now collected by the Code Hearings Officer. | Administration costs charged by BDS for UF to bring a case to the CHO |
| Restoration Fee, Damaged Tree (per inch) city, street | \$ 150.00 | n/a | n/a | \$150.00 | n/a | n/a | n/a | Fee intent is both punitive and restorative to recover the lost public benefits and reflects 1/2 the cost of planting & maintaining a tree for 2 years at the \$300/inch rate. | Fee is routed to a tree-fund and used for public tree education and outreach |
| Restoration Fees, Tree Removal (per inch) city, street | \$ 300.00 | n/a | n/a | \$300.00 | n/a | n/a | n/a | Fee intent is both punitive and restorative to recover the lost public benefits and reflects the cost of planting & maintaining a tree for 2 years at the \$300/inch rate. | Fee is routed to a tree-fund and used for public tree education and outreach |
| Nuisance Abatement Charges | Cost to remove the | | varies | varies | n/a | varies | n/a | Cost to remove the nuisance | Cost to remove the nuisance |
| Nuisance Abatement Administrative Charge | 40% of abatement | | varies | varies | n/a | varies | n/a | 40% of abatement cost | Administration costs for nuisance removal |
| Stop Work Order Penalty | \$ 500.00 | | | removed | | | | Fee removed from schedule. This fee is collected by the Bureau of Development Services. | Administration costs |
| totals | | | | | | \$811,551.59 | \$1,154,945.78 | | |
| % cost recovery for all fees | | | | | | 41% | | | |

Existing fee, no change
 Existing fee, increase
 Existing Fee, removed