



Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.

DATE: May 12, 2016

TO: Planning and Sustainability Commission

FROM: Community Involvement Committee

SUBJECT: Evaluation of Community Engagement in Task 5 (Early Implementation Projects) of the Comprehensive Plan Update Process

The Comprehensive Plan Community Involvement Committee (CIC) is charged with oversight of the community engagement practices and activities for each phase of the Comprehensive Plan Update (CPU). This memo presents an overview of the community engagement activities for Task 5, the concluding phase of the state-mandated Periodic Review process. Lessons learned in the process are summarized based on CIC members' observations and discussions and feedback from City staff and the general public.

Foundation

The Comprehensive Plan Update (CPU) process was informed by goals and principles laid out in a number of key documents, including Goal 1 of the Statewide Planning Goals and Guidelines, City of Portland Public Involvement Principles, and the Public Participation principles in the Portland Plan.

CPU Public Involvement Principles and Performance Measures

Principle 1: Partnership

Community members have a right to be involved in decisions that affect them. Participants can influence decision-making and receive feedback on how their input was used. The public has the opportunity to recommend projects and issues for government consideration.

Principle 2: Early Involvement

Public involvement is an early and integral part of issue and opportunity identification, concept development, design, and implementation of city policies, programs, and projects.

Principle 3: Building Relationships and Community Capacity

Public involvement processes invest in and develop long-term, collaborative working relationships and learning opportunities with community partners and stakeholders.

Principle 4: Inclusiveness and Equity

Public dialogue and decision-making processes identify, reach out to, and encourage participation of the community in its full diversity. Processes respect a range of values and interests and the knowledge of those involved. Historically excluded individuals and groups are included authentically in processes, activities, and decision and policy making. Impacts, including costs and benefits, are identified and distributed fairly.

Principle 5: Good Quality Process Design and Implementation

Public involvement processes and techniques are well-designed to appropriately fit the scope, character, and impact of a policy or project. Processes adapt to changing needs and issues as they move forward.

Principle 6: Transparency

Public decision-making processes are accessible, open, honest, and understandable. Members of the public receive the information they need, and with enough lead time, to participate effectively.

Principle 7: Accountability

City leaders and staff are accountable for ensuring meaningful public involvement in the work of city government.

Background

Task 5 Early Implementation projects conclude the Comprehensive Plan Update periodic review process.

- *Task 1 – Community Engagement Plan.* This included creation of the CIC and development of a community engagement plan. This was acknowledged by the state in 2010 and 2011, with subsequent public involvement reporting requirements for tasks 3, 4 and 5 still outstanding.
- *Task 2 – Factual Basis.* Adopted by City Council in September 2012, this included Economic Opportunities Analysis (subsequently amended), Housing Needs Analysis, Infrastructure Condition and Capacity Analysis, Natural Resources Inventory, and Buildable Lands Inventory. This was acknowledged by the state in 2014.
- *Task 3 – Consideration of Alternatives.* This involved identifying the consequences of different patterns of development. The Growth Scenario Reports and updated Economic Opportunities Analysis recommended recently by the PSC are intended to fulfill portions of this requirement.
- *Task 4 – Policy Choices.* This is the recommended plan, including land use map, policies, and public facilities plans (Citywide Systems Plan).
- ***Task 5 – Implementation. Zoning code and map updates are underway to implement new land use designations and policies.***

The intensive public involvement for the development of policy choices in Task 4 (2012-2014) set the stage for Task 5 projects. All of the early implementation projects in Task 5 are built on the policies developed during that process, and reflect the direction set during that period of analysis and public engagement, which included activities to involve, consult, and inform the public.

The public involvement activities for Tasks 3 and 4 are summarized in staff memos to CIC, available on the [website](#) and presented at PSC Briefings. These memos have already been reviewed by the Planning and Sustainability Commission, and will be included in the report for the state. The memos are listed below and are available online.

- **What We Heard** - 6/14/13 (covers the time period from 1/14/2013-5/6/2013)
- **Spring 2013 District Mapping Conversations Summary Report** - 8/13/2013 (covers the time period from May/June 2013)
- **Final Summer 2013 Outreach Summary Report** - 11/25/13 (covers the time period from 6/29-Aug 2013)
- **What We Heard from the Public, CPU Part II** - 2/19/14 (covers the time period from 10/2-12/23/13)
- **Comprehensive Plan Update Public Involvement** - 11/12/14 (covers the time period from 4/1/2014 to 11/4/2014)
- **Transportation System Plan Public Involvement Report** – 1/30/2015 (covers the time period from May 2012 to 3/10/2015)
- **Evaluation of Community Engagement in the Comprehensive Plan Process** – 7/22/2015 (covers the time period 2012 to mid-2015)

The CIC participated substantially in the development of the [Comprehensive Plan Update Community Involvement Plan](#) (January 2013). The CIC has also provided ongoing feedback on the engagement process as it evolved. The CIC reviews involvement and results, and makes recommendations to the PSC and bureau staff to help meet overall goals of the Public Involvement Work Program. The CIC also reviewed each outreach phase memo and advised on modifications and additions to the outreach. Details can be found in the [CIC Meeting Minutes](#).

The seven early implementation projects are all intended to begin putting into action the goals and policies in the draft Comprehensive Plan. They are necessary to either address a state mandate or implement a key component of the new Comprehensive Plan. The code, map and other changes that they contain will become effective after the adoption of the new Comprehensive Plan.

Task 5 Public Involvement Overview

Task 5 projects were designed to implement significant policies and maps in the proposed new Comprehensive Plan. These policies and maps were developed with substantial public review and influence, beginning with the Portland Plan process (2009-2012). Some of the Task 5 projects are technical follow-ups to policy, operationalizing and codifying policy direction. The Miscellaneous Code Amendments and Community Involvement Program projects fall into this category. Some of the projects, such as the Mixed Use Zoning project are more complicated, requiring additional public review and input to guide effective implementation of policy.

Timeline			
Project	Discussion Draft	Proposed Draft	PSC recommendation*
Employment Zoning	July 2015	September 2015	October 2015
Campus Institutional Zoning	August 2015	November 2015	December 2015
Mixed Use Zoning	September 2015	March 2016	<i>May 2016 (scheduled)</i>
Transportation System Plan	October 2015	December 2015	March 2016
Residential and Open Space Zoning	October 2015	March 2016	April 2016
Community Involvement Program	February 2016	April 2016	<i>June 2016 (scheduled)</i>
Miscellaneous Zoning	April 2016	<i>June 2016</i>	<i>July 2016 (scheduled)</i>
<i>Note that PSC recommendation does not apply to the zoning map. PSC will vote on the final composite zoning map in Summer 2016.</i>			

Three Task 5 projects that involved more intensive code revisions began work in 2013, while Comprehensive Plan policy was still in development. Project leads for the Mixed Use Zoning Project (MUZP), Employment Zoning Project (EZP), and Campus Institutional Zoning Project (CIZP) communicated with neighborhood associations, owners of large sites, and other stakeholders who might be particularly affected by the projects, to provide information and collect feedback. Two of the projects, the Campus Institutions Zoning Project and the Mixed Use Zones Project, also formed public advisory committees which have met regularly to review the research and consider alternatives. Staff for these projects also presented to neighborhood associations, institutions, and interested community groups. For the Mixed Use Zones Project, public feedback was also collected through activities including a series of neighborhood walks and public workshops.

General Involvement Strategies

As the Comp Plan Update reached its final stage (Task 5: Early Implementation), the work shifted from citywide policies and the land use map to zoning and code changes. Because the focus shifted from the “macro” to the “micro,” staff used legally required notices and in-person interactions to inform and educate residents and property owners about the various projects and their potential impact on their property and/or neighborhood. Through individual M56 notices for more than 34,300 properties, BPS was able to share specific information about proposed changes to each property’s zoning, overlay and/or plan district. Experienced Helpline staff were available to answer questions, and staff held multiple “drop-in hours” around the city to answer questions in person.

The City was also able to share generous amounts of information for each affected parcel via the online Map App. Frequently asked questions, specific information about how comments and testimony could be given, as well as how it would be used, were also included on the Map App.

Other forms of communication included frequent blog posts to share draft releases, schedule changes and ways to get involved; monthly e-newsletters; social media posts via Nextdoor, Facebook and Twitter; e-blasts and earned media in local newspapers.

Based on feedback from previous stages of the Comp Plan Update, staff made a concerted effort to address community concerns about transparency and accessibility of information. Testimony was shared on the Map App and website, and staff described the evolution of their thinking and decision-making during meetings with organizations and individuals. This information was also presented to the PSC and City Council during briefings and hearings, which are streamed live on the bureau's YouTube channel and Community Access Television, respectively, and pushed out through social media channels.

Direct Notification and Paired Information

- Thirty-six days before the first PSC hearing for each implementation project, BPS mailed notifications to all affected property owners. While this type of mailing is required by state law (Measure 56), staff provided additional information and resources in an accessible way. For example, the Mixed Use mailers included illustrations of potential development within zones, a comparison chart of development standards and some frequently asked questions.
- All mailings included the Comprehensive Plan Helpline, contact email address, and links to the Map App and a unique landing page on the BPS website. Notices for Residential and Open Space and for Mixed Use also listed times and locations for drop-in hours when people could talk to staff in person, including drop-in hours with Spanish-speaking staff.
- There were approximately 34,300 Measure 56 notices mailed for Task 5 projects¹.

Q&A Opportunities

- During the summer and fall of 2015, and again in spring of 2016, BPS staff held **34 “drop-in hours”** in community locations around the city. “Drop-in hours” provide an opportunity for people to ask specific questions about their property or general land use questions face-to-face with staff, typically in one-on-one conversations. These events were advertised in the Comp Plan Update E-News, on social media (NextDoor and Facebook), and in mailers for Mixed Use and Residential/Open Space. At least **325 community members** brought their questions to these meetings, obtaining information, sharing their opinions and experiences, and confirming how to give testimony to decision-makers.
- During Task 5 outreach, BPS staff provided information and answered questions at **more than 267 meetings** hosted by a wide variety of civic organizations and interest groups. This included hosted presentations, tabling at community events, and other community work sessions with **more than 3840 people**.
- An Open House for all the Task 5 projects was held in October 2015. Additional information sessions with short presentations and Q&A were held for some of the Task 5 projects (Employment and Mixed Use).
- Language accessibility was improved with the introduction of drop-in hours focused specifically on Spanish-speakers.

¹ This number does not include the two rounds of Measure 56 notices for most relevant property owners for Task 4. Most property owners affected by Task 5 projects received three Measure 56 notices between August 2014 and April 2016.

Helpline

- The Comprehensive Plan helpline began in 2014 to provide a customer-service approach to answering questions, and a way for people without computer access and/or literacy to easily learn more about the Comprehensive Plan. From September 16th, 2015 to April 30, 2016 (starting with the first Task 5 Measure 56 notification mailing) staff handled roughly 1,164 calls.
- The helpline allows for more flexible engagement that focuses on the questions most important to callers. Most calls (55%) were between 5-15 minutes in length, and 30% were logged as taking less than five minutes. Staff also spend time with more complex or detailed questions, leading to calls (12%) that took 15-30 minutes. A smaller percentage of calls (3%) took more than half an hour, while still others involved multiple rounds of feedback or referrals to specialized staff.
- Language accessibility was improved through on-the-phone interpretation for the Comprehensive Plan Helpline. The number of calls using on-the-phone interpretation was greater for Task 5 projects than during Task 4, likely related to improved information in the mailers. From September 16th, 2015 to April 30, 2016, 58 calls were conducted in languages other than English:
 - Vietnamese – 24
 - Cantonese – 12
 - Spanish – 11 (8 of these were answered directly by Spanish-speaking staff)
 - Russian – 5
 - Mandarin – 2
 - Japanese – 1
 - Korean – 1
 - Nepali – 1
 - Ukrainian – 1
- Neighborhoods with the highest number of calls (out of those with neighborhood indicated)

E	POWELLHURST-GILBERT	66
E	HAZELWOOD	48
NE	ELIOT	43
SE	RICHMOND	41
E	LENTS	37
SE	BUCKMAN	36
NE	CULLY	32
SE	SELLWOOD-MORELAND IMPROVEMENT LEAGUE	32
SE	BRENTWOOD-DARLINGTON	27
SE	MONTAVILLA	27
N	OVERLOOK	21
SE	NORTH TABOR	20
W	NORTHWEST DISTRICT	20
NE	ROSE CITY PARK	20
SE	WOODSTOCK	20

SE	BROOKLYN ACTION CORPS	18
E	CENTENNIAL	18
E	PARKROSE	18
N	ST. JOHNS	18
SE	SUNNYSIDE	18
SE	FOSTER-POWELL	17
N	KENTON	16
W	SOUTH PORTLAND	16
E	WILKES	16
W	HILLSDALE	15
NE	CONCORDIA	14
SE	HOSFORD-ABERNETHY	13
NE	MADISON SOUTH	13
SE	MT. SCOTT-ARLETA	13
N	EAST COLUMBIA	12
SE	KERNS	12
SE	CRESTON-KENILWORTH	10

Map App and Web Resources

- The Map App has continued to be an important tool for the public to review and comment on proposals at each stage (*Discussion Draft*, *Proposed Draft* and *Recommended Draft*). Between September 2015 and April 2016, there have been over **83,000 views** of the Map App from **over 30,000 unique visitors**.
- The online Map App was designed to expand participation and involve groups that are not typically active in land use decisions. In particular, the Map App was designed to work on a mobile phone platform, to be accessible to people who may not have access to or comfort using desktop computers. As of May 1, 2016, **342 comments** had been recorded on Task 5 projects during either the *Discussion Draft* or *Proposed Draft* phase using the Map App, with many more anticipated.
- During the Task 5 time period, testimony and comments were made more visible and accessible to the public, in response to feedback about the need for more transparency. Testimonies submitted at earlier stages were made available online. Staff continue to work on a system for making online testimony more accessible and easier to navigate.

Other Outreach and Communication

- Blog posts, e-newsletters, social media and earned media were used to communicate about each project-specific draft release.
- An ad encouraging people to stay tuned to the Comprehensive Plan process ran in the *Curbsider* newsletter in June 2015, December 2015 and June 2016. This mailer is sent to all residential households throughout the city in buildings with four or fewer units, about 280,000 households.

- Formatting of reports and other products was designed to clarify the timeline, relationship between products, and where and how people could provide comment. A graphic on the cover of each report showed where the draft was in the process.
- Efforts were made to be clear at each project milestone about how feedback so far had been used, and how the next round of feedback would be used. For example, each comment form page in the Map App clearly described how feedback would be received by whom. Some of the Task 5 projects, most notably the Mixed Use Zoning project, included sections in the *Proposed Draft* identifying where significant changes had been made in response to comments on the *Discussion Draft*.

Committees and Decision-Making Bodies

- The Mixed Use Zones Project Advisory Committee and Institutional Zoning Project Advisory Committee held regular meetings, open to the public.
- The Comprehensive Plan Update Community Involvement Committee held regular meetings, open to the public.
- The Planning and Sustainability Commission held regular meetings, including briefings and work sessions, open to the public. These meetings are also recorded and available online.
- Testimony has been provided to the Planning and Sustainability Commission for each project.

Outreach by the Numbers

Project	# properties receiving M56 notices	# pieces of testimony received by PSC ²	# calls to Comprehensive Plan Helpline
Employment Zoning	6,620	89	154
Campus Institutional Zoning	40	17	3
Mixed Use Zoning	16,298	82 ³	299
Transportation System Plan	NA	114	4
Residential and Open Space Zoning	11,344	184	200
Community Involvement Program	NA	NA	NA
Miscellaneous Zoning	NA	NA	NA
Intergovernmental Agreements	NA	NA	NA

Community Involvement Issues

Task 5 projects experienced community involvement challenges that were sometimes related to, or exacerbated by, issues highlighted in the memo on community involvement in Tasks 3 and 4. The following pages highlight areas where there were community involvement challenges common to multiple Task 5 projects, or to the Comprehensive Plan Update as a whole.

² Except for Mixed Use, counts only PSC testimony received up to April 12, 2016. PSC testimony for all zoning will remain open until July 2016, when PSC is scheduled to hold on a hearing on the composite zoning map.

³ Counts only PSC testimony received and catalogued up to May 1, 2016.

Scope and complexity of Comprehensive Plan Update process

Many of the comments about the community involvement process for these projects express frustration about the size and complexity of the Comprehensive Plan Update. Anecdotal feedback to staff and CIC feedback support this, and the feeling is shared by people who have been very closely following the process, as well as those looking at it from the outside. The process has gone on so long and involves so many moving parts, so many stages, and so many different staff and decision-making bodies, that participants often feel overwhelmed by the difficulty of understanding all the projects. Others may feel too intimidated to engage at all. While BPS has continually worked to provide as much clear information as possible about the process, through web-based, printed and oral communications, the length and complexity of the overall process has strongly affected the ability of individuals and organizations to engage meaningfully with the process. This is a challenge that BPS will continue to address in citywide projects. It is worth noting that the notification stage of these projects, while it happens later in the process, is valuable in getting the attention of a large number of stakeholders and providing them with the opportunity to learn more and provide their testimony to decision-making bodies.

Overlap of Task 5 and Task 4 timeline

Another source of confusion for many community members was the overlapping timelines between Task 5 projects and the final adoption of Task 4 projects. For example, the PSC hearing for the Residential and Open Space zoning map occurred in the same week as one of the hearings at City Council for draft amendments to the Recommended Draft of the Comprehensive Plan, with some parties testifying on the same issues in both processes.

In some situations, such as residential down-designations followed by corresponding zone changes, proposals in Task 5 were constrained by recommendations already made in Task 4. On the plus side, because City Council was still considering amendments to the Comprehensive Plan Map at the time the Proposed Draft was released for residential zoning, staff were often able to refer community members with these continuing concerns to engage with the Council process. Nevertheless, the overlapping processes caused deep consternation for many individuals and organizations.

Advisory group make-up

Where advisory groups were part of a project's overall strategy, staff made efforts to assemble representative advisory groups. For example, during outreach and recruitment, Campus Institutional Zoning project staff consulted with Diversity and Civic Leadership partners and with City staff from the Office of Equity and Human Rights and the Office of Management and Finance for advice on whom to recruit and how to recruit them. This consultation led to better representation of under-served and under-represented communities on the advisory group, but much of that diversity was lost as members dropped out during the process. In the end, most of the advisory group members who lasted the duration of the process were representing institutions, and were likely paid to participate, or were neighborhood representatives who had previously gone through campus planning processes with the institutions. The recruitment, support and retention of diverse, engaged advisory groups is an important issue for all City bureaus.

Building capacity for participating groups

Any community organization's ability to take in and respond to new information and engagement opportunities is limited by the capacity (time, knowledge of the issue, etc.) of staff and/or volunteers to handle the project. The number of Task 5 projects, and their city-wide scope, combined with the fact that Task 4 projects were not yet finalized, challenged the capacity of many organizations, such as neighborhood associations and advocacy coalitions. Volunteers expressed exhaustion from years of working to understand and provide appropriate feedback on planning projects both related and unrelated to the Comprehensive Plan. Other groups declined to participate at all because of lack of capacity. While BPS staff, particularly District Liaisons, provided substantial ongoing and one-time support to groups and individuals interested in the process, this did not meet the overwhelming demand for education and support. Citywide changes in policy and zoning code can be very difficult to relate to on-the-ground daily experience, and it is a tremendous challenge for groups and individuals to understand why and how the proposals might affect them, particularly when there are multiple projects to consider at the same time.

Fostering early engagement

Some organizations and institutions that chose not to engage when initially invited decided to get involved later in the process. Until they had a product to review, they preferred not to engage. In some cases, stakeholders went directly to City Council with comments, rather than working with staff earlier in the process to inform the initial proposal. Engaging people early in the development of concepts is difficult; ideas are abstract, the connections with people's daily life are hard to describe, and how the concepts will translate into a final product is still ambiguous. BPS staff continue to work to make planning projects relevant to individuals and organizations, particularly in encouraging early engagement.

Transparency about feedback

One of the challenges identified in the 2015 community involvement memo was the need to communicate more clearly about how the feedback (comments, testimony, etc.) solicited during engagement activities would be considered and weighed in the decision-making processes.

This issue remained a concern during the Task 5 public involvement process and appeared in the Mixed Use Zoning project in particular. There was particular difficulty in clarifying the difference between how feedback on a Discussion Draft (which is received by staff and used in the writing of the Proposed Draft, but is not presented to a decision-making body) is different from testimony on a Proposed Draft (which is received by the Planning and Sustainability Commission). In response to confusion about this process, staff posted online the full text of all comments submitted to staff on the Mixed Use Discussion Draft.

Testimony submitted to the Planning and Sustainability Commission continues to be available through the Efiles system, while technical staff work on creating a more easily navigable platform for viewing testimony.

Communicating complex information

Staff adapted notifications and communications to address the wide range of technical information associated with code changes, seeking a balance between giving clear information to the public, and not overloading people with indigestible information all at once. This balance proves difficult in situations like mailers that go to all property owners. To address this, the Mixed Use Zones project provided a

variety of opportunities for people to learn more, with formats ranging from the 360+ page report to the Map App. This allowed people to choose their preferred format. For example, the notification mailers included a dense table summarizing development standards for the proposed zones. Many callers to the Helpline used this table to inform their questions, and clearly found it useful. Other notice recipients did not find it helpful, and instead went straight to the Helpline number or to the drop-in hours to get their questions answered. Having the variety of options allowed people to use the method that works for them.

Working with schedules of standing meetings

Many organizations with regular standing meetings have very busy agendas and prefer to schedule agenda items as early as possible. Staff try to reach out as early as possible to get onto those agendas, and to make presentations as useful as possible to the hosting organizations. For example, Bureau of Transportation TSP staff coordinated with staff from PBOT Planning section who were doing outreach about the Citywide Parking Strategy project. Staff offered an option for organizations with standing meetings: an update on the TSP and/or an update on the Citywide Parking Strategy. This approach made the presentations more useful to organizations, particularly when staff were present at those meetings who could speak very knowledgably about both projects.

Reaching the people who want more information

It takes time for organizations to get information to and from their larger membership, and it is important to remember that an organizational response on initial outreach may not reflect the actual interest of the membership. For example, TSP staff heard from members of a neighborhood association during the PSC process that they wished staff had attended a neighborhood association meeting earlier in the process. However, staff had offered at an earlier coalition land use committee meeting (attended by a representative of that neighborhood association) to attend any neighborhood association meetings that wanted a presentation. This highlights the challenges for some of the neighborhood coalitions and neighborhood associations in getting information to and from their larger membership.

Appendix A: Project Summaries

Employment Zoning Project

The Employment Zoning Project is implementing new directions for industrial and employment land uses. These land use changes will help fill 20-year land needs for job growth while protecting neighborhood livability and watershed health. They also address the City's prosperity and equity goals. The industrial land policies in the Economic Development chapter of the Comprehensive Plan address the 5-year Action 68 Industrial Growth Capacity recommended in the Portland Plan (2012).

Primary Audiences/Stakeholders: Affected property owners, business owners, Port of Portland, business associations, environmental advocates, industry advocates

Products:

Discussion Draft: July 2015

Proposed Draft: September 2015

Interim Recommended Draft: February 2016

Public Involvement Activities:

# property owners receiving M56 notices for Proposed Draft	6620
# people on "interested parties" list	400
# pieces of testimony received by PSC	36 verbal, 48 written
# calls/walk-ins to Comprehensive Plan Helpline	154
Presentations to standing meetings	6
Presentations to one-time meetings not hosted by BPS	3
BPS-hosted events (workshops, charrettes, walks, etc.)	2
Planning and Sustainability Commission Hearing	October 2015

More information about public involvement activities for this project can be found in the Interim Recommended Draft document.

Appendix A: Project Summaries

Campus Institutional Zoning Project

This project increases the development capacity of Portland’s college and hospital campuses throughout the city. The project will help these institutions accommodate projected demand for new construction and associated job growth over the next 20 years – while protecting surrounding neighborhoods from the potential negative impacts of such development.

Primary Audiences/Stakeholders: Hospitals, university and college campuses, neighbors of campuses

Products:

- Discussion Draft: August 2015
- Proposed Draft: November 2015
- Interim Recommended Draft: February 2016

Institutional Zones Project Advisory Committee: 10 meetings

Public Involvement Activities:

# property owners receiving M56 notices for Proposed Draft	40
# pieces of testimony received by PSC	17
# calls/walk-ins to Comprehensive Plan Helpline	3
Presentations to standing meetings	1
Presentations to one-time meetings not hosted by BPS	3
BPS-hosted events (workshops, charrettes, walks, etc.)	1
Planning and Sustainability Commission Hearing	December 2015

The public involvement for this specific project began with a subset of the Economic Policy Development PEG. The subset met three times in 2012-2013 to discuss issues around campus institutions zoning. A Project Advisory Group was established in 2013 to guide this project. Additional public outreach during the concept development phase included more than 20 meetings with neighborhood and business associations and 10 with institutional representatives as well as staffing two Comprehensive Plan Open Houses. More information about the public involvement activities for this project and about the impact of public feedback on the development of the draft can be found in the Interim Recommended Draft.

Appendix A: Project Summaries

Mixed Use Zones

The Mixed Use Zones Project revises the Commercial and Central Employment Zoning Codes currently applied in centers and corridors outside of the Central City. The project addresses issues that arise with new mixed use buildings, such as massing and design, transitions and step-downs, and ground floor uses. It also creates opportunities to realize Comprehensive Plan goals and policies for affordable housing, green infrastructure and energy efficiency through new development.

Primary Audiences/Stakeholders: Property owners, including commercial property owners, those with non-conforming uses, and residential property owners in commercial areas, businesses and tenants, developers, residents of areas within and abutting commercial zones

Products:

- Discussion Draft: September 2015
- Proposed Draft: March 2016
- Recommended Draft: TBD

Mixed Use Zones Project Advisory Committee: 14 meetings

Public Involvement Activities:

# property owners receiving early-notice postcards (July 2014)	17,338
# property owners receiving M56 notices for Proposed Draft (April 2016)	16,298
# pieces of testimony received by PSC	82 ⁴
# calls/walk-ins to Comprehensive Plan Helpline July 2014-April 2016	299
Presentations to standing meetings	68
Presentations to one-time meetings not hosted by BPS	13
BPS-hosted events	37
Neighborhood walks (Spring 2014)	7 walks (170 attendees)
Mixed-Use Specific Drop-in hours (April 2015)	4 events (66 attendees)
Roundtables (Spring 2014)	5 roundtable events (70 attendees)
Surveys of residents and users of mixed use areas (April 2015)	(158 residents, 250 users)
Information sessions (October 2015)	7 events (102 attendees)
Information sessions (Feb 2015)	2 events (80 attendees)
Planning and Sustainability Commission Hearing	<i>May 2016 (scheduled)</i>

More information about public involvement activities for this project can be found in the [Proposed Draft](#).

⁴ As of May 1, 2016.

Appendix A: Project Summaries

Transportation System Plan (TSP)

The TSP is the City's long-range plan to guide transportation investments in Portland, ensuring alignment with Metro's Regional Transportation Plan. The TSP meets state and regional planning requirements and addresses local transportation needs for cost-effective pedestrian, bicycle, transit, freight and street improvements. The plan will refine the list of major transportation projects, update the street classifications and proposed changes to City code to implement the new Comprehensive Plan.

Primary Audiences/Stakeholders: All users of Portland transportation networks, including commuters, parents, shippers, disabled residents, diverse populations

Products

- Discussion Draft: October 2015
- Proposed Draft: December 2015
- Recommended Draft: August 2016

Transportation Expert Group: 10 meetings

Public Involvement Activities

# property owners receiving M56 notices for Proposed Draft	NA
# pieces of testimony received by PSC	114
# calls/walk-ins to Comprehensive Plan Helpline	4
Presentations to standing meetings	24
Presentations to one-time meetings not hosted by project	2
Project events (workshops, charrettes, walks, etc.)	7
Planning and Sustainability Commission Hearing	March 2016

Appendix A: Project Summaries

Residential and Open Space Zoning Map Update

This project addresses a limited number of residential zone map changes to:

- Match recommended Comprehensive Plan Map designations;
- Reduce potential residential capacity in areas with high natural hazard risk, infrastructure constraints and limited urban services;
- Reduce residential densities in the David Douglas School District until adequate school capacity can accommodate new enrollment; or
- Increase zoning potential where infrastructure and services can now support Comprehensive Plan Map designations applied in 1980.

Primary Audiences/Stakeholders: Property owners, residents within and adjacent to residential zones, public agencies, housing advocates, environmental advocates

Products

- Discussion Draft: October 2015
- Proposed Draft: March 2016
- Recommended Draft: August 2016

Public Involvement Activities:

# M56 notices mailed for Proposed Draft	10,751 for Residential zones. Notices to public agencies for 593 Open Space sites
# pieces of testimony received by PSC	184
# calls/walk-ins to Comprehensive Plan Helpline (9/16/16-4/8/16)	200
Presentations to standing meetings	89
Presentations to one-time meetings not hosted by BPS	15
BPS-hosted events	36
Planning and Sustainability Commission Hearing	April 2016

This project included a review of areas ("Zoning Review Areas") where the zoning has not been aligned with the Comprehensive Plan designation assigned originally in 1980. Staff analyzed these areas to identify places where this discrepancy currently exists *and* where the allowed density should be increased in alignment with Comprehensive Plan designations, goals, and policies. The analysis assessed proximity to centers and corridors and the presence of natural hazards and infrastructure constraints. Staff reached out to neighborhood associations in each ZRA to explain the project and collect feedback on the analysis methods. This early outreach was helpful in increasing understanding of the project and zoning in general, and brought in information that improved the analysis.

Appendix A: Project Summaries

Community Involvement Program

This project lays out some structures, including a new Community Involvement Committee that will support staff to work toward the community involvement goals and policies in the new Comprehensive Plan.

Primary Audiences/Stakeholders: All Portlanders

Products:

- Discussion Draft: February 2016
- Proposed Draft: April 2016
- Recommended Draft: August 2016

Advisory Group: None specifically designated. Support from PIAC workgroup and Comprehensive Plan Update Community Involvement Committee.

Public Involvement Activities:

# property owners receiving M56 notices for Proposed Draft	NA
# pieces of testimony received by PSC	NA
# calls/walk-ins to Comprehensive Plan Helpline	NA
Map App layer visits	NA
Presentations to standing meetings	10
Presentations to one-time meetings not hosted by BPS	0
BPS-hosted events (workshops, charrettes, walks, etc.)	1
Planning and Sustainability Commission Hearing	Scheduled June 2016

This project is very different from other early implementation projects because it is intended to put into place the structures that will support City staff to implement goals and policies. This means that the audience is both staff and the general public, and the document does not apply to any specific place or project. This context is difficult to explain, and a number of the comments on the Discussion Draft reflected confusion about the purpose of the project and the Community Involvement Program that it creates. The Proposed Draft revisions will attempt to simplify and clarify the context to highlight the document's role in early implementation. Many of the comments on the Discussion Draft suggested language changes to help with this.

Appendix A: Project Summaries

Miscellaneous Zoning Amendments Project

This project brings the Zoning Code into conformance with the newly adopted Comprehensive Plan. It will address changes not included in larger Task 5 projects. This project has had no outreach beyond advertised release of the drafts.

Products

- Discussion Draft: April 2016
- Proposed Draft: *June 2016 (scheduled)*
- Recommended Draft: TBD

Public Involvement Activities:

# property owners receiving M56 notices for Proposed Draft	NA
# pieces of testimony received by PSC	NA
# calls/walk-ins to Comprehensive Plan Helpline	NA
Map App layer visits	NA
Presentations to standing meetings	NA
Presentations to one-time meetings not hosted by BPS	NA
BPS-hosted events (workshops, charrettes, walks, etc.)	NA
Planning and Sustainability Commission Hearing	<i>July 2016 (scheduled)</i>

Inter-governmental Agreements

This project updates the City of Portland’s urban service agreements to comply with current state statutes and rules with all urban service providers within Portland’s urban services boundary. This project will develop, amend and adopt agreements with partner agencies, jurisdictions and school districts. The timing of agreements is subject to negotiation processes. A briefing was presented to PSC in September 2015 about the process for establishing agreements.

Primary Audiences/Stakeholders: Other municipalities, school districts, service providers

Public Involvement Activities:

# property owners receiving M56 notices for Proposed Draft	NA
# pieces of testimony received by PSC	NA
# calls/walk-ins to Comprehensive Plan Helpline	NA
Map App layer visits	NA
Presentations to standing meetings	NA
Presentations to one-time meetings not hosted by BPS	NA
BPS-hosted events (workshops, charrettes, walks, etc.)	NA
Planning and Sustainability Commission Hearing	TBA

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
1	x	x	Woodstock Visioning Project	10/23/2014-10/27/14	90
2	x	x	Multnomah Neighborhood Comp Plan Forum	2/10/2015	125
3	x		East Portland Land Use and Transportation Committee (LUTC)	2/11/2015	15
4	x		Neighbors West-Northwest	2/11/2015	12
5	x	x	Hosford-Abernathy Neighborhood District (HAND) Association Special Meeting on the Comp Plan	2/12/2015	10
6	x		NWDA Land Use	2/12/2015	8
7	x		SE Uplift Board	2/16/2015	20
8	x		SE Uplift Land Use and Transportation Committee	2/16/2015	15
9	x		SWNI Land Use Committee	2/17/2015	12
10	x		Broadway-Weidler Alliance	2/19/2015	15
11	x	x	NECN Safety/Livability Committee	2/23/2015	8
12	x	x	Division-Clinton Business Association	2/25/2015	6
13	x		MUZ Project Concept Information Sessions	2/25/2015	40
14	x		NPLUG- Informal Conversation about Design, MUZ	2/25/2015	8
15	x		MUZ Project Concept Information Sessions	2/26/2015	30
17	x	x	North Portland Land Use Group	2/26/2015	12
18	x	x	Public Involvement Advisory Council	3/3/2015	30
19	x	x	Brentwood-Darlington Neighborhood Association	3/5/2015	25
20	x	x	Hosford-Abernathy Neighborhood District (HAND) Association Walking Tour	3/6/2015	6
21	x		MUZ Open House	3/10/2015	17
22	x	x	Portsmouth Neighbors	3/11/2015	9
24	x	x	Hosford-Abernathy Neighborhood District (HAND) Association	3/17/2015	10
25	x	x	Central NE Neighbors Land Use Committee	3/18/2015	12
26	x	x	Development Review Advisory Committee(DRAC)	3/19/2015	20
27	x	x	Citywide Land Use	3/23/2015	25
29	x	x	Northeast Coalition of Neighborhoods	3/25/2015	12
30	x	x	North Portland Land Use Group	3/26/2015	8
32	x	x	North Northeast Business Association	4/1/2015	25
33	x	x	Anti-Displacement and Gentrification Coalition	4/2/2015	10
34	x	x	Public Involvement Advisory Council	4/7/2015	30
35	x	x	St Johns Neighborhood Association Land Use	4/9/2015	9
36	x	x	Eliot Neighborhood Association Land Use and Transportation Committee	4/13/2015	8
37	x	x	Richmond Neighborhood Association	4/13/2015	25
38	x	x	Sunnyside Neighborhood Association	4/13/2015	30

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
39	x	x	SE Uplift Land Use and Transportation Committee	4/20/2015	15
40	x	x	Hosford-Abernathy Neighborhood District (HAND) Association	4/21/2015	25
41	x	x	North Portland Land Use Group	4/23/2015	10
43	x	x	EPAP Housing Subcommittee	5/11/2015	8
44	x	x	Reed Neighborhood Association	5/12/2015	24
45	x	x	EP Land Use Transportation Subcommittee	5/13/2015	9
46	x	x	Buckman Community Association Comprehensive Plan Forum	5/14/2015	40
47	x	x	REACH Community Development	5/18/2015	3
48	x	x	SE Uplift Land Use and Transportation Committee	5/18/2015	10
49	x	x	SWNI Land Use Committee	5/19/2015	10
50	x	x	Drop-in office hours at CNN office	5/20/2015	1
51	x	x	Woodstock Land Use Committee	5/20/2015	
52	x	x	Drop-in office hours at E PDX Police space	5/27/2015	1
53	x	x	Drop-in office hours at Hillsdale Library	5/28/2015	0
54	x	x	North Portland Land Use Group	5/28/2015	12
55	x	x	NPLUG	5/28/2015	12
56	x	x	Homestead Neighborhood Association	6/2/2015	10
57	x	x	EPAP Housing	6/8/2015	8
58	x	x	Linnton Board	6/10/2015	6
59	x	x	Drop-in office hours at Midland Library	6/13/2015	4
60	x	x	SE Uplift Land Use and Transportation Committee	6/15/2015	15
61	x	x	Drop-in office hours at SWNI	6/16/2015	15
62	x	x	SWNI Land Use Committee	6/16/2015	9
63	x		Kerns Neighborhood Association	6/17/2015	20
64	x		Mt. Tabor Neighborhood Association	6/17/2015	40
65	x	x	St Johns Neighborhood Association	6/25/2015	12
66	x	x	East Portland Land Use Committee	7/8/2015	8
67	x	x	East Portland LUTC	7/8/2015	8
68	x	x	EPAP TAC	7/8/2015	8
69	x	x	Drop-in office hours at EPCC	7/9/2015	2
70	x	x	Drop-in office hours at Mt Scott CC	7/9/2015	2
71	x	x	Drop-in office hours at Peninsula Park CC	7/11/2015	
72	x	x	EPAP Housing Subcommittee	7/13/2015	12
73	x	x	Northwest Industrial Neighborhood Association (NINA)	7/14/2015	20
74	x	x	Northwest Industrial Neighborhood Association (NINA)	7/14/2015	20
75	x	x	SE Uplift Land Use and Transportation Committee	7/20/2015	15
76	x	x	Drop-in office hours at Capitol Hill Library	7/22/2015	1
77	x		Industrial Districts Breakfast	7/23/2015	10
78	x	x	North Portland Land Use Group	7/23/2015	10

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No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
79	x	x	North Portland Land Use Group	7/23/2015	10
80	x	x	Powellhurst-Gilbert Neighborhood Association National Night Out	8/1/2015	12
81	x		Arbor Lodge Neighborhood Association	8/20/2015	12
82	x	x	Drop-in office hours at Gregory Heights	8/22/2015	
83	x	x	St Johns Main Street	8/27/2015	3
84	x		CEIC Land Use Committee	9/1/2015	20
85	x	x	Hayden Island	9/8/2015	3
86	x	x	Historic Parkrose NPI	9/8/2015	11
87	x	x	East Portland Land Use and Transportation Committee	9/9/2015	7
88	x	x	East Portland LUTC	9/9/2015	7
89	x	x	District Coalition Directors & Chairs	9/10/2015	12
90	x	x	Gateway Area Business Association	9/10/2015	8
91	x		Central City Parking Policy Update Stakeholder Advisory Committee	9/14/2015	30
92	x		Hosford-Abernathy Neighborhood District (HAND) Association	9/15/2015	25
93	x	x	South Portland Neighborhood Association, Land Use Comm.	9/15/2015	11
94	x		Sumner Association of Neighbors	9/15/2015	20
95	x		Central NE Neighbors LU Committee	9/16/2015	15
96	x		Northwest Parking Stakeholder Advisory Committee	9/16/2015	10
97	x		Woodstock Land Use Committee	9/16/2015	15
98	x		NE Coalition of Neighborhoods Land Use and Transportation Committee	9/21/2015	8
99	x	x	SE Uplift Land Use and Transportation Committee	9/21/2015	20
100	x		Kerns Neighborhood Association	9/22/2015	20
101	x		Centers and Corridors Parking Study Stakeholder Advisory Committee	9/24/2015	30
102	x		TSP TEG	9/24/2015	20
103	x	x	Sunday Parkways - SE/Tillikum Crossing	9/27/2015	10
104	x	x	Employment Zoning project info session	9/28/2015	10
105	x		Richmond Neighborhood Association	9/28/2015	30
106	x	x	Drop-in hours at Hollywood Library	9/30/2015	12
107	x		Hosford-Abernathy Neighborhood District (HAND) Association	10/1/2015	10
108	x		North Portland Neighborhood Services meeting	10/5/2015	12
109	x		Eastside Democratic Club	10/6/2015	25
110	x		North Tabor Neighborhood Association	10/6/2015	5
111	x		Old Town Chinatown Community Association	10/6/2015	15
112	x	x	Wilkes Neighborhood Association	10/6/2015	21
113	x		Mixed Use Zones Project Information Session at 1900 SW 4th	10/7/2015	15

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
114	x		N Roberts neighbors	10/7/2015	10
115	x		SMILE Land Use Committee and General Meeting	10/7/2015	35
116	x		South Portland Neighborhood Association	10/7/2015	40
117	x		Mixed Use Zones Project Information Session at 1900 SW 4th	10/8/2015	15
119	x	x	St Johns Neighborhood Association	10/8/2015	7
120	x		82nd Avenue Improvement Coalition Community Forum	10/10/2015	40
122	x		Mixed Use Zones Project Information Session at SE 33rd and SE Francis	10/12/2015	10
123	x		Portland Commission on Disability	10/12/2015	10
124	x		Bicycle Advisory Committee	10/13/2015	20
125	x		Portland Business Alliance	10/13/2015	12
126	x		Mixed Use Zones Project Information Session at Wilson HS	10/14/2015	30
127	x		Mixed Use Zones Project Information Session at Wilson HS	10/14/2015	30
128	x	x	Buckman Community Association Land Use Committee	10/15/2015	12
129	x		Early Implementation Projects Open House & MUZ Information Session	10/15/2015	10
130	x	x	Rosewood Community Fair	10/17/2015	8
131	x		Southwest Neighborhoods Inc Transportation Committee	10/19/2015	14
132	x		Goose Hollow Foothills League Public Safety, Parking, and Transportation Committee	10/20/2015	20
133	x		Mixed Use Zones Project Information Session at Floyd Light MS	10/20/2015	25
135	x		Pedestrian Advisory Committee	10/20/2015	20
136	x		South Tabor Land Use Committee	10/20/2015	5
137	x	x	SWNI Land Use Committee	10/20/2015	10
138	x		Kerns Neighborhood Association	10/21/2015	20
139	x	x	Presentation at Urban Nest office	10/21/2015	25
140	x	x	East Portland Comp Plan 101	10/22/2015	28
141	x	x	Lombard Street Investment Strategy meeting	10/22/2015	22
142	x		MUZ/Comp Plan Open House	10/22/2015	10
143	x		North Portland Land Use Group	10/22/2015	10
146	x		Portland Business Association (PBA) Land Use Committee	10/22/2015	10
147	x	x	Portsmouth Neighborhood Association	10/22/2015	17
148	x		Creston-Kenilworth Neighborhood Association	10/26/2015	20
149	x	x	Drop-in hours at NW Library	10/26/2015	2
150	x	x	Parkrose & Sumner NA CP update	10/26/2015	20
152	x	x	Spanish-language drop-in hours at Midland Library	10/27/2015	0
153	x		Drop-in hours at Southeast Uplift	10/28/2015	

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
154	x		Division Design Initiative	10/29/2015	10
155	x	x	Drop-in Hours at Division Midway Alliance	10/29/2015	10
157	x	x	Drop-in hours at Division-Midway Alliance	10/30/2015	12
158	x		Eastmoreland Neighborhood Association	11/2/2015	6
159	x	x	Drop-in hours at Hollywood Library	11/3/2015	20
160	x	x	Drop-in hours at Hollywood Senior Center	11/3/2015	5
161	x	x	Homestead Neighborhood Association	11/3/2015	40
162	x	x	Public Involvement Advisory Council subcommittee	11/3/2015	10
163	x	x	St Johns residents- homeowner association	11/3/2015	2
164	x	x	Sullivan's Gulch Neighborhood Association Land Use and Transportation Committee	11/3/2015	16
165	x		Division Design Initiative	11/4/2015	
166	x	x	Drop-in hours at - SW Fire Station 18	11/4/2015	9
167	x	x	Drop-in hours at NECN	11/4/2015	3
168	x		Drop-in hours at Northeast Coalition of Neighborhoods	11/4/2015	8
169	x		Drop-in hours at Charles Jordan Community Center	11/5/2015	8
170	x	x	Powellhurst-Gilbert Neighborhood Association	11/9/2015	25
171	x		Hosford-Abernathy Neighborhood District (HAND) Association	11/10/2015	10
172	x		Rose City Park Neighborhood Association	11/10/2015	6
173	x	x	Rose CDC	11/11/2015	12
174	x		Division Design Initiative	11/12/2015	10
176	x		St Johns Neighborhood Association	11/12/2015	4
177	x		Cully Neighborhood Association	11/16/2015	10
178	x		SE Uplift Land Use and Transportation Committee	11/16/2015	15
180	x		North Tabor Neighborhood Association	11/17/2015	20
181	x	x	Public Involvement Advisory Council subcommittee	11/17/2015	8
182	x	x	SWNI Land Use Committee	11/17/2015	10
183	x		Concordia Neighborhood Association	11/18/2015	12
184	x	x	Kenton Neighborhood Association- special meeting	11/19/2015	3
185	x		Mt. Tabor Neighborhood Association	11/19/2015	35
186	x	x	Fix-it Fair/Parkrose High School	11/21/2015	28
187	x		Ardenwald-Johnson Creek Neighborhood Association	11/23/2015	15
188	x		Richmond Neighborhood Association	11/23/2015	35
189	x		Public Involvement Advisory Council subcommittee	12/1/2015	6
190	x		Madison South Neighborhood Association	12/3/2015	15
191	x		Adventist	12/7/2015	2

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
192	x		Woodstock Neighborhood Association - special meeting	12/9/2015	25
193	x	x	St Johns Land Use	12/10/2015	7
194	x		Sunnyside Neighborhood Association	12/10/2015	15
195	x	x	South Portland LU Committee	12/15/2015	8
196	x	x	SWNI Land Use Committee	12/15/2015	10
197	x		Linnton Neighborhood Association	1/6/2016	35
198	x		Institutions	1/14/2016	10
199	x		St Johns Land Use	1/14/2016	7
200	x	x	SWNI Land Use Committee	1/19/2016	10
201	x		Civic Engagement Liaisons	1/20/2016	10
202	x		North Portland Land Use Group	1/28/2016	10
203	x		Public Involvement Advisory Council subcommittee	2/2/2016	6
204	x	x	East Portland Land Use and Transportation Committee	2/10/2016	10
205	x		Neighborhood Coalition Directors and Chairs	2/11/2016	20
206	x	x	Southeast Uplift Land Use and Transportation Committee	2/15/2016	15
207	x		Diversity and Civic Leadership Partners	2/16/2016	9
208	x		East Portland Action Plan Civic Engagement Subcommittee	2/16/2016	8
209	x	x	SWNI Land Use Committee	2/16/2016	10
210	x		Central Northeast Neighbors (CNN), Land Use Transportation	2/17/2016	20
211	x	x	Eastmoreland NA Board Meeting	2/18/2016	25
212	x	x	Citywide Land Use	2/22/2016	10
213	x		Creston-Kenilworth Neighborhood Association	2/22/2016	40
214	x		Northeast Coalition of Neighborhoods, Land Use and Transportation Committee	2/24/2016	8
215	x	x	North Portland Land Use Group	2/25/2016	10
216	x		Public Involvement Advisory Council subcommittee	3/1/2016	8
217	x	x	SWNI - LU Committee	3/1/2016	
218	x		SMILE Land Use Committee and General Meeting	3/2/2016	30
219	x	x	Historic Parkrose Neighborhood Prosperity Initiative	3/8/2016	14
220	x	x	Historic Parkrose NPI	3/8/2016	14
221	x	x	Bridlemile Neighborhood Association	3/9/2016	14
222	x	x	East Portland Land Use Committee	3/9/2016	8
224	x		Kenton Neighborhood Association	3/9/2016	30
225	x	x	Gateway Area Business Association	3/10/2016	8
226	x		Sunnyside Neighborhood Association	3/10/2016	20
228	x		North Tabor Neighborhood Association	3/15/2016	10
229	x		Portsmouth Neighborhood Association	3/15/2016	35

Appendix B: Outreach Log

No.	Task 5	Task 4	Organization/Event	Date	Estimated attendance
230	x		Public Involvement Advisory Council subcommittee	3/15/2016	6
231	x	x	SWNI - Land Use Committee	3/15/2016	10
232	x		Drop-in hours at Kennedy School	3/16/2016	40
233	x		Mt. Tabor Neighborhood Association	3/16/2016	20
234	x		Development Review Advisory Committee(DRAC)	3/17/2016	20
235	x	x	SE Uplift Land Use and Transportation Committee	3/21/2016	15
236	x		Drop-in hours at SE Uplift	3/28/2016	40
237	x		Richmond Land Use Committee	3/28/2016	35
238	x		Drop-in hours at NW Library	3/29/2016	7
240	x	x	Drop-in hours at St. Johns Community Center	3/29/2016	5
241	x		Drop-in hours at Midland Library	3/30/2016	25
242	x		Drop-in hours at SW Fire Station 18	3/30/2016	12
243	x		North Portland Land Use Group	3/30/2016	9
244	x	x	South Tabor Visioning and Community Forum	4/1/2016	20
245	x	x	Eastmoreland Land Use Committee	4/4/2016	5
247	x	x	Homestead Neighborhood Association	4/5/2016	12
248	x	x	Maplewood Neighborhood Association	4/5/2016	20
249	x	x	Public Involvement Advisory Council subcommittee	4/5/2016	5
250	x		Drop-in hours at Midland Library	4/6/2016	1
251	x		Hosford-Abernathy Neighborhood District (HAND) Association - special meeting	4/6/2016	10
252	x		Drop-in hours at Hollywood Library	4/8/2016	0
253	x		Drop-in Hours at 1900 bldg, 2500B	4/12/2016	15
254	x	x	Laura deGrace- St Johns	4/12/2016	1
255	x		MUZ Drop-in Hours at 1900 bldg	4/12/2016	20
256	x		Hayden Island Neighborhood Network (HiNoon)	4/14/2016	25
257	x	x	Public Involvement Advisory Council subcommittee	4/19/2016	4
258	x	x	SWNI Land Use Committee	4/19/2016	11
259	x	x	Buckman Community Association Land Use Committee	4/21/2016	15
260	x		Drop-in Hours at NECN office	4/21/2016	
261	x		MUZ Drop-in Hours at NECN office	4/21/2016	15
262	x	x	Citywide Land Use	4/25/2016	6
263	x	x	Spanish-Language Drop-in Hours at Gregory Heights Library	4/25/2016	8
265	x		MUZ Drop-in Hours at Midland Library	4/26/2016	16

Advisory Committee Meetings

No.	Project	Topic(s)	Date
1	CIZUP	Equity impact, existing conditions, alternative approaches	February 13, 2014
2	CIZUP	Review criteria, Alternative regulatory processes	April 10, 2014
3	CIZUP	Permitted, limited and conditional uses; Development standards	June 12, 2014
4	MUZ	Review Portland zoning code issues, development/design analysis update	July 16, 2014
5	CIZUP	Design issues	August 14, 2014
6	MUZ	Roundtable summary; national zoning best practices information sharing	August 20, 2014
7	CIZUP	Transportation/parking issues	September 11, 2014
8	MUZ	Discuss: draft principles, issues and zoning framework approach; public workshop planning; design issues	September 17, 2014
9	CIZUP	Transportation, process review	October 9, 2014
10	MUZ	Review modifications to Code Concepts paper and overview of key findings in Assessment Report; provide feedback on public workshops and input on materials	October 15, 2014
11	CIZUP	Allowable land uses, development standards	November 14, 2014
12	MUZ	Discuss preliminary zoning concept and next steps for modeling and testing	November 19, 2014
13	MUZ	Share information on form and economic modeling; design issues; gather PAC feedback	December 17, 2014
14	CIZUP	Draft concept report, Public process check	January 15, 2015
15	MUZ	Continue PAC review of prototypes, economic models, and design features	January 21, 2015
16	MUZ	Discuss Revised Zoning Concept – updated parameters	February 18, 2015
17	CIZUP	Public concept report, transportation issues, opportunities for review/comment	March 12, 2015
18	MUZ	Review and Discuss Key Outstanding Elements of Revised Zoning Concept	March 18, 2015
19	MUZ	Review Code Concept Report and feedback; next steps for the PAC	May 20, 2015
20	MUZ	Coding Update and Map Preview	September 16, 2015
21	MUZ	Gather PAC feedback and answer questions on Discussion Draft	October 21, 2015
22	MUZ	Share feedback on Discussion Draft and info on significant changes	December 16, 2015
23	MUZ	Share information and receive feedback on schedule changes, findings of the bonus analysis, and additional code and map changes being considered by staff	January 20, 2016
24	MUZ	Share information about Proposed Draft zoning code and zoning map amendments	March 9, 2016

PSC and CIC Meetings

Date	Task 5 Agenda Item	Task 5 Project(s)
June 24, 2015	CIC --Review Task 5 public engagement	All
August 11, 2015	PSC --Task 5 Introduction — briefing	All
August 11, 2015	PSC --Zoning Code 101 — briefing	All
September 8, 2015	PSC --Urban Services Boundary — briefing	IGAs
August 26, 2015	CIC --Review Task 5 Outreach Plan, Review Community Involvement Plan	All, CIP
October 13, 2015	PSC --Task 5: Employment Zoning Project — briefing	Employment
October 27, 2015	PSC --Task 5: Employment Zoning Project — hearing	Employment
October 28, 2015	CIC --Review and provide feedback on Task 5 outreach activities	All
November 10, 2015	PSC --Task 5: Employment Zoning Project — work session / recommendation	Employment
November 17, 2015	PSC --Task 5: Campus Institutions Zoning Project — briefing	Campus Institutions
December 8, 2015	PSC --Task 5: Employment Zoning Project — work session	Employment
December 15, 2015	PSC --Task 5: Campus Institutions Zoning Project — hearing	Campus Institutions
January 26, 2016	PSC --Task 5: Campus Institutions Zoning Update Project — work session / recommendation	Campus Institutions
February 9, 2016	PSC --Transportation System Plan — briefing	Transportation System Plan
February 23, 2016	PSC --Task 5: Residential and Open Space Zoning Map — briefing	Residential/Open Space
February 23, 2016	CIC --Review Task 5 outreach lessons learned, prepare to review CIP, Discuss Neighborhood Coalition Chairs and Directors feedback	All, CIP
March 8, 2016	PSC --Task 5: Transportation System Plan — hearing	Transportation System Plan
March 22, 2016	PSC --Task 5: Transportation System Plan — hearing	Transportation System Plan
March 22, 2016	PSC --Task 5: Mixed Use Zones project — briefing	Mixed Use
April 12, 2016	PSC --Task 5: Transportation System Plan — work session/recommendation	Transportation System Plan
April 12, 2016	PSC --Task 5: Residential & Open Space Zoning Map — hearing	Residential/Open Space
April 20, 2016	CIC --Recognize end of CIC process, Community Involvement Program, Review Task 5 memo	All, CIP
April 26, 2016	PSC --Task 5: Residential & Open Space Zoning Map — work session	Residential/Open Space