

RESOLUTION No. 37155

Conduct a pilot project to amend administrative procedures in order to increase time for public review of City Council public meeting Agendas (Resolution)

WHEREAS, the City Charter Section 2-111 states the Council shall determine its own rules of procedure, may punish its members for disorderly conduct, and may compel the attendance of members.

WHEREAS, the City Charter Section 2-112 Meetings and Journal states all regular and special meetings of the Council shall be public. It shall hold one regular legislative meeting each week, and such other meetings as it may prescribe. The Council shall keep a journal of its proceedings which shall be a public record

WHEREAS, the City Charter Section 2-113 Calendar states the Auditor shall produce for distribution at least twenty-four (24) hours before each legislative session a summary of all matters to come before the Council at the next regular legislative session. Only matters contained in said summary shall be considered at such legislative session unless four (4) members of the Council shall vote to consider otherwise.

WHEREAS, the Portland City Code 3.02.010 Council Meetings states regular meeting of the City Council shall be held once a week and will generally be held each Wednesday, commencing at 9:30 a.m., and, as necessary, recessed sessions will be held each Wednesday at 2:00 p.m. and the following Thursday at 2:00 p.m. in the Council Chambers. City Council may hold its recessed session in the evening of either day beginning at 6:00 p.m. upon motion adopted by the Council at least 2 weeks prior to the meeting date.

WHEREAS, current practice requires Council offices to file items for the upcoming week's City Council Agenda by Thursday at 5 p.m. of the previous week. The Council Clerk then publishes the Agenda by Friday at 5 p.m.

WHEREAS, the City Council Agenda contains items carried over for Second Reading from the previous week, therefore it cannot be published before all items that may be carried over have been heard for First Reading.

WHEREAS, issues are rarely carried over for Second Reading the following week, from items heard for First Reading on Thursday afternoon.

WHEREAS, it is in the public interest to publish the upcoming week's City Council Agenda to allow as much time as possible for Council, staff, and community review of the proposed items.

NOW, THEREFORE, BE IT RESOLVED, the City will conduct a pilot project starting on Monday, October 26, 2015 for six months, setting administrative procedures so the City Council Agenda will be available no later than 5 p.m. on the Thursday preceding the dates for the Agenda.

BE IT FURTHER RESOLVED, City Council offices will file items with the Council Clerk no later than 5 p.m. on the Monday preceding the dates for the Agenda. The Council Clerk may set earlier filing deadlines as needed, such as when Monday is a holiday.

BE IT FURTHER RESOLVED, items heard for First Reading on Thursday afternoon may not be considered for Second Reading the following week.

BE IT FURTHER RESOLVED, Council offices and bureaus will continue to endeavor to avoid adding items outside of regular filing and notice, such as under the "Four-Fifths" rule per City Charter Section 2-113.

BE IT FURTHER RESOLVED, the pilot will be evaluated by the Auditor in collaboration with Commissioner Fritz and all Council members. Considerations for success will include qualitative reports from Council members, staff, and community members; quantitative evaluation of whether the new policy results in more amendments, substitutes, and/or "four-fifths" filings; effect on work flow and staffing in the Council Clerk's office; and other factors as deemed appropriate by the Auditor and Council.

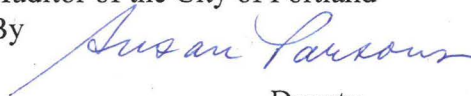
BE IT FURTHER RESOLVED, that at the conclusion of the pilot and evaluation, six months from the effective date of this Resolution, Commissioner Fritz will submit a report to Council with the recommendation of the Auditor as to whether the pilot procedures should become ongoing practice.

Adopted by the Council: OCT 07 2015

Commissioner Amanda Fritz
Prepared by: Jasmine Wadsworth
Date Prepared: September 22, 2015

Mary Hull Caballero
Auditor of the City of Portland

By



Deputy

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<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Commissioner Fritz</p>	<p>CLERK USE: DATE FILED <u>OCT 02 2015</u></p>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz <i>Amanda Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>Mary Hull Caballero</i></p> <p style="text-align: center;">Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: Bureau Head:</p>	<p>ACTION TAKEN:</p>
<p>Prepared by: Jasmine Wadsworth Date Prepared: October 1, 2015</p>	
<p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date 10/7/2015</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: 10 minutes (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	_____	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	