



richard graves

waterproofing consultant llc architect

March 05, 2008

William J. Hawkins III
Architect
1425 S.W. 20th
Portland, Oregon 97201

Attention: William Hawkins

Re: St. Andrews Condominiums

I am pleased to have been asked to provide you with a scope of service in accordance with your request. Following is a defined scope of work and accompanying detailed quotation.

Phase I Construction Document Review

Periodic review of construction documents, specifications and details concerning the exterior building envelope for "weatherproof ness" of the system. Evaluation, along with detailing suggestions, that will improve effectiveness, reduce costs and provide an enhanced weatherproof envelope of building components for the exterior facade. Included is the review of all construction details, and specifications that relate to weatherproofing of the exterior building envelope. Interfacing with the Architect for discussion and/or modification of the construction documents. As deemed necessary a review(s) meeting will be held with the Architectural Design Team including the General Contractor if deemed necessary to discuss items of concern regarding the building envelope. Review of shop drawings, submittals, and other pertinent documents during the construction phase as related to the building envelope.

Mock Up Test & Review

Review of the mock up (one) and the pressure testing of the mock (by others), and at the conclusion of the testing provide an analytical photographically documents report of the findings.

Coordination

Attendance at consultant coordination meetings as deemed necessary.

Phase II Site Inspection

Periodic on site inspection of the work in progress as relating to weatherproofing of the building envelope elements plus a photographically documented analytical report of the inspection. Defined work scope is based on sixteen (16) inspections. Included in the fee structure are sixteen (16) photographically documented analytical reports of site inspections.

Additional work inspections/reports will be invoiced at \$525.00 per inspection/report.

Cost of Services: \$17,400.00

Payment Terms

Invoices are due upon receipt unless previous arrangements are made prior. If payment is not received within two weeks of invoice receipt, finance charges will apply at the rate of two percent (2%) per month and a late charge of \$15.00 may be applied monthly.

General Conditions

Any report Richard Graves Waterproofing Consultant LLC prepares for this project is for your benefit only and not for the benefit of any third party. The accuracy of the contents of any report will be expressly limited by our ability to observe and document the condition referenced therein. Likewise our inspection service is expressly limited to the extent to which the contractor gives us accurate scheduling information and notifies us of construction stages to facilitate our inspections. We trust this accurately reflects your understanding of the nature of our agreement to provide services to you. If you have any questions or comments regarding the contents of this agreement please contact this office.

Richard Graves Waterproofing Consultant LLC

William J. Hawkins III

By: _____

By: _____

Date: _____

Date: _____