



CITY OF PORTLAND INNOVATION PROJECT

PROJECT STATUS REPORT

Fiscal Year Funding Provided: 2013-2014
Reporting Period: Project Start through 12/1/2014

Innovation Project Title:	Utility Coordination Scoping Project
Lead Bureau:	Bureau of Transportation
Key Partners & Collaborators:	BES, PWB, BTE
Project Sponsor(s):	Development Permitting and Transit Group
Project Lead(s):	Christine Leon, Bill Hoffman, Kyle Chisek

Project Finances:

Include budget allocated from Innovation Fund and the amount spent to date.

Allocated: \$250,000

Expenditures-to-date: \$250,000 Encumbered.

Project Summary:

Include the latest project news, updates to timelines, milestones reached, results achieved so far, and post-implementation requirements.

- After a lengthy consultant selection and contracting process, City Council approved the consulting contract with HDR Engineering on October 15, 2014.
- The consultant is 20% complete on Phase 1 of a four phase project. (Phase 1: Inventory and Analysis; Phase 2: Alternatives; Phase 3: Evaluation; Phase 4: Recommendation and Scope of Work.)
- Phase 1 is scheduled for completion March, 2015. The entire project is scheduled for completion July, 2015.
- The "kick-off" Technical Advisory Committee (TAC) meeting was held on October 17, 2014. The TAC is comprised of senior staff from BES, PWB, BTE and PBOT. All representatives expressed support for the project's objectives and a willingness to participate in the process.
- Initial "inventory and analysis" interviews have been completed for four groups within PBOT plus BES and PWP. The BTE will take place December 8, 2014.
- Benchmarking r-o-w coordination systems for seven cities will begin in December; interviews with five Portland utilities will begin in January.

Successes & Lessons Learned:

Share your successes and lessons learned so far on the project, and successes and lessons learned about innovation in the City organization.

Although too early into the project for meaningful successes and lessons learned, the initial TAC meeting and PBOT interviews have resulted in several observations:

- There is agreement among staff that there will be benefits and cost savings from improved r-o-w coordination.
- The answer to better coordinating work in the r-o-w may be more about addressing internal business practices and organizational goals/values than about implementing new software.
- Any process to coordinate work in the r-o-w will need to cut across existing organizational silos.
- Before a system to coordinate work in the r-o-w can be fully implemented, the groups within PBOT will likely need to improve or modify their business practices regarding project development and tracking.
- By thoroughly scoping the project, PBOT is discovering that it has existing software that may be used for coordination and may not need additional software.
- PBOT has discovered several business practices that can be improved prior to external coordination that may, on their own, lead to more efficient and better outcomes.
- PBOTs City partners have systems and practices in place that will allow them to more easily transition to a coordination system.

Next Steps:

Describe key next steps and milestones for the remainder of the current fiscal year, 2014-2015.

The next steps are to complete the Inventory and Analysis phase (March, 2015) and begin the Alternatives phase (February through April, 2015).

Comments:

Include any additional comments you would like to share about the project.