

IMPACT STATEMENT

Legislation title:

Appoint Amara Shurte to the Plumbing Code Board of Appeal for a 3-year term to expire June 23, 2018 (Report)

Contact name: Terry Whitehill, Bureau of Development Services, Plan Review Manager
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Presenter name: Terry Whitehill

Purpose of proposed legislation and background information:

The appointment of Amara Shurte will fill a vacant position on the Plumbing Code Board of Appeal as required by Portland City Code Title 25.

Financial and budgetary impacts:

The appointment is a citizen-volunteer position, so no revenue or expenses are incurred by these position.

Community impacts and community involvement:

The Bureau of Development Services continually advertises positions for the Board through its webpage, public phone calls to the Staff, and as needed Media Announcements of upcoming positions. These Media Announcements are widely circulated in the stakeholder, development and neighborhood community news outlets and web pages.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
 NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner

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June 24, 2015

To: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Steve Novick
Commissioner Dan Saltzman

From: Commissioner Amanda Fritz
Office of Public Utilities

Subject: Appointment to the Plumbing Code Board of Appeal

Recommendations

Portland City Code 25.07.010 requires that the Plumbing Board of Appeal have three members appointed by the Mayor. One member must be a plumbing contractor with knowledge regarding the safety aspects of plumbing installations; one member must be a plumbing design expert; and one member must be from the public at large with plumbing expertise. The current members are: Steve Houston (plumbing contractor), Jonathan Gray (plumbing design member), and Roy Moore (public-at-large member). Their terms expire December 31, 2016. There are also currently two alternates on the Plumbing Board, Dale Lovett (plumbing contractor) and Victoria Haynes (public at large member). Their terms expire on June 7, 2017. All of these individuals have proven to be valuable contributors to the board and its work during their tenure. It has been communicated to current and new members that they will only be allowed to serve a maximum of two, full terms.

The process for appointing a new board member begins with the filing of an application for membership with the Office of Neighborhood Involvement (ONI). Once ONI receives the applications and conflict of interest forms, it forwards those documents to Terry Whitehill in BDS for review.

The table below lists the recommendation and member appointment, along with their Plumbing Code Board of Appeal position and status:

Member	Position	Current Status	Term Ends	Appointment
Amara Shurte	Plumbing Design Alternate	New		1 st Full Term, ending June 23, 2018

With this proposed appointment, there will be no vacancies on the board until December 2016. We will continue our outreach efforts in various ways to obtain interest from qualified applicants and have interest forms on file for upcoming vacancies on our boards and commissions.

Current Plumbing Code Board of Appeal members notified their constituent groups of the vacant positions, and BDS included information about the vacancies in multiple issues of its *Plans Examiner* newsletter. The *Plans Examiner* is an electronic newsletter published by BDS that is widely distributed to BDS customers and stakeholders, as well as, neighborhood associations and community groups. We also participated at the Women in Trades Career Fair in mid-May.

Plumbing Code Board of Appeal:

The Plumbing Code Board of Appeal consists of three members appointed by the Mayor. One member shall be a plumbing contractor whose experience and training qualify him to decide matters concerning the safety of installations and devices regulated by PCC Title 25; one member shall be a person engaged in the design of plumbing installations whose experience and training qualify him to decide matters concerning the safety of installations and devices and one member who shall be a member of the public at large. Appointments are made for 3 year terms. Code Board of Appeals hears appeals of plumbing code issues which are appealed beyond the Administrative Appeals Board. The Appeals Board may affirm annul or modify the action of BDS on the condition that substantially equivalent safety is provided generally conforming to national standards concerning fire prevention, fire safety measures, and building construction requirements for safety.

This board meets as appeals are received.

Current members of the Board and their alternates are:

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Members		
Steve Houston	Plumbing Contractor	December 31, 2016
Jonathan Gray	Plumbing Design	December 31, 2016
Roy Moore	Public at Large	December 31, 2016
Alternates		
Dale Lovett	Plumbing Contractor	June 7, 2017
Amara Shurte	Plumbing Design	June 23, 2018
Victoria Haynes	Public at Large	June 7, 2017

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