

Portland Planning and Sustainability Commission

Tuesday, July 14, 2015

12:30 p.m.

Meeting Minutes

Commissioners Present: Andre' Baugh, Karen Gray, Don Hanson, Mike Houck, Gary Oxman, Michelle Rudd, Katherine Schultz, Howard Shapiro, Chris Smith, Teresa St Martin, Maggie Tallmadge

City Staff Presenting: Susan Anderson, Joe Zehnder, Eric Engstrom, Michelle Kunec-North, Troy Doss, Deborah Stein, Courtney Duke (PBOT), Peter Hurley (PBOT)

Chair Baugh called the meeting to order at 12:36 p.m. and gave an overview of the agenda.

Items of Interest from Commissioners

- *Commissioner Houck* reminded the Commission of the August 14 Policy Makers bicycle ride focused on the Comprehensive Plan and Green Loop. The ride will also do a side loop to Westmoreland.
- *Commissioner Shapiro* commented on his experience riding the new Orange Line MAX train. He noted three “no man’s land” stops that don’t appear to have much development surrounding them. Director Anderson commented that those areas are expected to change and offered to do a transit stop orientation in the future.

Director’s Report

- None

[Documents and presentations for today’s meeting](#)

Comprehensive Plan Update

Work Session / Recommendation: Eric Engstrom (BPS)

This work session continues our working through PSC members’ comments and amendments.

The group will be working off of the July 14 Discussion Guide (handout) and the annotated agenda. Eric Engstrom walked Commissioners through the table and explained how it works. He also walked through the agenda for today.

All items the Commissioners pulled for discussion should be included in the July 14 Discussion Guide.

Continued Amendment Discussion

Amendment 10

Commissioner Houck asked to withdraw. The existing language is sufficient.

Commissioner Oxman asked if it hurt to leave the language in. It’s the only guiding principle that doesn’t have a descriptor in the vision statement.

Commissioner Oxman moved to adopt Amendment 10. *Commissioner St. Martin* seconded.

(Y2 – Oxman, St. Martin; N8 – Baugh, Hanson, Houck, Rudd, Schultz, Shapiro, Smith, Tallmadge)

Amendment 10 failed.

Amendment 13

Commissioner Houck moved to adopt Amendment 13. *Commissioner Oxman* seconded.

Commissioner Houck commented that even though we've talked about green infrastructure, the language is referencing constructed things and not natural systems.

Commissioner Tallmadge suggested it could go into the glossary.

(Y5 – Hanson, Houck, Oxman, St. Martin, Tallmadge; N5 – Baugh, Rudd, Schultz, Shapiro, Smith)

Amendment 13 failed.

Commissioner Schultz made a motion to add “natural” to the glossary. *Commissioner Smith* seconded.

After discussion, both withdrew the motion.

Amendment 15

Commissioner Rudd moved to adopt Amendment 15 with staff recommendation. *Commissioner St. Martin* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St. Martin, Tallmadge)

Amendment 15 with staff recommendation passes.

Amendment 19

Commissioner Tallmadge moved to adopt Amendment 19 with staff recommendation. *Commissioner Smith* seconded.

Commissioner Hanson asked for clarification for the record. Eric indicated the indented language on the handout was the substitution language - about five paragraphs. (GP 2.8)

Commissioner Houck asked how we refer to tribes and tribal communities. Eric said the group would come back to this.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St. Martin, Tallmadge)

Amendment 19 with staff recommendation passed.

Amendment 22

Commissioner Tallmadge moved to keep “restore,” strike “and reconstruct.” *Commissioner Oxman* seconded.

Commissioner Oxman wanted to discuss this amendment so a decision could be reached on which term is more appropriate - reconstruct vs. restore. Reconstruct is not in the glossary.

Director Anderson clarified that both are in the wording now. Do we take one out? If we leave both in, do we need to define it?

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendment 23

Commissioner Oxman withdrew.

Amendment 24

Commissioner Houck moved to adopt Amendment 24 with change “while protecting.” *Commissioner Rudd* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendment 25

Commissioner Schultz moved to adopt Amendment 25. *Commissioner Hanson* seconded.

Commissioner Smith asked for clarity in terms of aesthetics - he would like to keep the aesthetics component. *Commissioner Houck* agreed.

Commissioner Schultz noted this item’s section and also that “high performance” may be more appropriate and less subjective.

Commissioner Hanson asked if both terms could be included. *Commissioner Shapiro* agreed.

Commissioner Schultz gave the example of vinyl windows - they were not allowed by the Design Commission, but they are extremely high performance. The Design Commission now allows certain manufacturers of vinyl windows. You can have a great, high quality product and sometimes not be able to use it because someone doesn’t like it.

(Y9 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, St Martin, Tallmadge; N1 – Smith)

Amendment 25 passed.

Amendment 26

Commissioner Tallmadge moved to adopt Amendment 26 as proposed. *Commissioner Houck* seconded.

Commissioner Tallmadge clarified that “as proposed” means to adopt language from June 23rd document, page 25.

Commissioner Smith asked about removal of “physical characteristics of neighborhoods.”

(Y6 – Baugh, Houck, Oxman, Smith, St Martin, Tallmadge; N4 – Hanson, Rudd, Schultz, Shapiro)

Amendment 26, as proposed, passed.

Amendment 27

Commissioner Oxman moved to withdraw his amendment and motioned to approve *Commissioner Houck’s* Amendment 27. *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 27 passed.

Amendment 30

Commissioner Oxman moved to withdraw original language and substitute staff recommendation. *Commissioner Smith* seconded.

Commissioner Oxman asked for clarification.

Courtney Duke (PBOT) explained PBOT’s interest in making sure greenways also have a transportation function. PBOT’s definition of pedestrians includes those using wheelchairs and mobility devices - was redundant to specify that. PBOT’s language is in the Discussion Guide.

Commissioner Rudd asked about consistency between TSP and Comp Plan glossaries. Eric indicated that the TSP glossary could be updated based on Comp Plan glossary. There will be opportunities to make them more consistent.

Commissioner Smith asked if this meant that streets without sidewalks couldn’t become neighborhood greenways. Courtney indicated this was not the case - it could be a greenway. That’s why it says “enhance.”

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 30, staff recommended language, passed.

Amendment 32

Commissioner Houck withdrew amendment.

Eric clarified that this is about public views, not private views from private property.

Amendment 40

Commissioner Schultz moved to adopt Amendment 40. *Commissioner St. Martin* seconded.

Commissioner Smith expressed concern that we’re setting the bar too high.

Commissioner Schultz indicated that she's open to other adjectives. Maybe it should match what's in the Zoning Code? The City does have a standard.

Commissioner Smith asked if we'd be better voting this down and relying on the Code.

Commissioner Shapiro asked about referring to Code in language.

Michelle Kunec-North (BPS) clarified language in code: "negative effects" rather than "harmful."

Commissioner Oxman commented that whatever we use should be measurable and subjective rather than objective. Maybe "excessive."

Commissioners Schultz and St. Martin withdrew the original motion.

Commissioner Schultz moved to change "harmful" in original amendment to "excessive."
Commissioner St. Martin seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendments 41, 41A

Commissioner Rudd moved to adopt Amendment 41. *Commissioner St. Martin* seconded.

Commissioner Houck asked if stability implied housing stability. Eric commented that it's in the Housing chapter, so yes.

Eric also noted that 41 and 41A need to be taken together so they are consistent. Staff suggests keeping "support" in 41A.

Commissioners Rudd and St. Martin withdrew Amendment 41.

Amendment 41A is in the Consent List, but was pulled for discussion.

Commissioner Rudd moved to adopt Amendment 41A with staff's recommendation that "support of" remain. *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendment 46

Commissioner Rudd moved to adopt Amendment 46. *Commissioner Houck* seconded.

Commissioner Houck suggested additional language. *Commissioner Rudd* noted that it's in the regulatory section. *Commissioner Houck* noted that environmental and economic competitiveness are connected.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 46 passed.

Amendment 48

Commissioner Rudd moved to adopt Amendment 48. *Commissioner Shapiro* seconded.

Commissioner Smith was concerned that Central City is supposed to maintain its share, not take business away from other centers.

Commissioner Rudd indicated it was not her intent to offend other jurisdictions but she was not clear the City's goal was to just maintain its current state.

(Y8 – Baugh, Hanson, Oxman, Rudd, Schultz, Shapiro, St. Martin, Tallmadge; N2 – Houck, Smith)

Amendment 48 passed.

Amendment 50

Commissioner Rudd withdrew Amendment 50 – this was already voted on.

Amendment 51

Commissioner Rudd withdrew – this was already voted on.

Commissioner Oxman wanted clarification on “protect.” *Commissioner Rudd* had suggested the use of the broader term protect to provide greater flexibility when regulations drafted.

Commissioner Baugh suggested the group readopt the item for verification.

Commissioner Rudd moved to adopt Amendment 51. *Commissioner Smith* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 51 passed.

Amendment 52

Commissioner Houck moved to adopt Amendment 52 (language in Chapter 6). *Commissioner Smith* seconded.

Eric noted that staff is concerned about introducing economic caveats to environmental policies and vice versa. 7.51 probably already deals with this. This would work better in Chapter 7.

Commissioner Houck was amenable to that placement if push came to shove, but would prefer this in Chapter 6 with the other Superfund Site language.

Commissioner Hanson felt the language was stronger in Chapter 6.

Commissioner Shapiro felt it was redundant in Chapter 6.

(Y8 – Baugh, Houck, Oxman, Rudd, Schultz, Smith, St Martin, Tallmadge; N2 – Hanson, Shapiro)

Amendment 52 (Chapter 6 placement) passed.

Amendment 59

Commissioner Rudd moved to adopt Amendment 59. *Commissioner Schultz* seconded.

Commissioner Rudd requested the amendment to better ensure coordination.

Eric noted that overall coordination is already covered in the plan - and his feeling that this item is specific to unimproved rights-of-way and the coordination piece dilutes that.

Commissioners Rudd and Schultz withdrew the amendment.

Amendment 60

Commissioner Rudd moved to adopt Amendment 60. *Commissioner Houck* seconded.

Commissioner Rudd indicated this amendment was about increasing flexibility.

Courtney and Eric expressed concern that this could dilute protection of existing public right-of-ways.

(Y8 – Baugh, Hanson, Oxman, Rudd, Schultz, Shapiro, St Martin, Tallmadge; N2 – Houck, Smith)

Amendment 60 passed.

Amendment 61

Commissioner Oxman asked for clarification of “station communities.”

Eric indicated it’s defined in Figure 3.4 in Chapter 3. There it’s “transit station areas.” Motion amended, as above.

Commissioner Smith moved to adopt Amendment 61, replacing “station communities” with “transit station areas.” *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendment 63

Commissioner Tallmadge moved to adopt Amendment 63 with staff recommendation.

Commissioner Smith seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 63 passed.

Amendment 64

Commissioner Rudd moved to adopt Amendment 64. *Commissioner Houck* seconded.

Commissioner Oxman asked for clarification of “or” versus “and.”

Commissioners Rudd and Houck withdrew the original motion.

Commissioner Rudd moved to adopt Amendment 64 with *Commissioner Oxman's* revision. *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendments 69, 70C and 70D are depending on one another and were discussed as a group.

Amendment 69

Commissioner Shapiro moved to adopt Amendment 69. *Commissioner Smith* seconded.

Commissioner Smith stated that the Macadam line doesn't stand alone. A complete solution would be better on the project list than a partial solution.

Commissioner Schultz asked if removal of the Macadam streetcar line from the constrained list would mean we can't study it at all.

Peter Hurley (PBOT) indicated that staff does not support removal of this item because there has been so much analysis around it already. East Portland and the inner ring projects are both important and separate. The Bureau recommends keeping the Macadam project on the constrained list.

Commissioner Schultz asked if the project was moved to the unconstrained list and somehow gained traction again, would you have to start all over.

Peter indicated no. They will prioritize various studies.

Commissioner Schultz asked if the EIS would expire and is there a way to extend it?

Eric indicated that either way, you'd likely have to start a new EIS process because so much has changed.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 69 passed.

Amendment 70C (dependent on passage of 69)

Commissioner Smith moved to adopt Amendment 70. *Commissioner Houck* seconded.

Commissioner Smith explained the methodology for selecting new projects to go on the list - looking primarily at outer East and Southwest Portland. These items are the ones that were next on the bubble.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 70C passed.

Amendment 70D

Commissioner Smith moved to adopt Amendment 70 with an amendment to second bullet,

removing the words "Very Small Starts". *Commissioner Houck* seconded.

Commissioner Baugh indicated that this study would look at what is the best advanced transit system that would work in East Portland.

Peter explained the difference between the constrained and unconstrained TSP lists.

Commissioner Smith stated that we need to learn how to do catalytic projects outside of the Central City. It's about learning to do the things we do well in different places for the sake of equity.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 70D passed.

Amendment 71

Commissioner Baugh indicated this amendment is about putting something on the table for West Hayden Island, to look at multimodal access opportunities now that the Columbia River Crossing effort is over. What can we build to the island to support it?

Commissioner Smith moved to adopt Amendment 71. *Commissioner Shapiro* seconded.

Commissioner Oxman asked how this relates to future industrial development on WHI.

Commissioner Baugh indicated it was more targeted at residential, local freight and commercial development. How do we support that development? It's about studying access to the island. It does not specifically address industrial development on WHI.

Eric clarified that this is about health and safety access for the neighborhoods.

(Y10 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, Tallmadge; N1 – St. Martin)

Amendment 71 passed.

Eric distributed maps related to Amendments 72 and 73 for reference.

Amendment 72

Eric reviewed the proposal to add a neighborhood center at NE 60th and Glisan Street, centered on the 60th Avenue MAX station.

Commissioner Smith relayed the story of a bicycle ride he took with members of the North Tabor community asking for higher density in their area.

Commissioner Smith moved to adopt Amendment 72. *Commissioner Houck* seconded.

Commissioner Schultz asked if opponents to this have had an opportunity to comment.

Eric and Deborah Stein commented that there was extensive outreach in this area and they don't have concerns. They heard from others that they also wanted more density here. Additionally, potential zone changes related to this change would not happen automatically.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 72 passed.

Amendment 73

Commissioner Hanson moved to adopt Amendment 73. *Commissioner Oxman* seconded.

Troy Doss explained the SE Quadrant/OMSI map, and clarified what the amendment would do.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 73 passed.

Amendment 76

Commissioner Tallmadge moved to adopt Amendment 76. *Commissioner Oxman* seconded.

(Y11 – Baugh, Gray, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 76 passed.

Amendment 79

Commissioner Oxman withdrew amendment.

Amendment 81

Commissioner Oxman moved to adopt Amendment 81. *Commissioner Houck* seconded.

Commissioner Oxman supports an ordered transportation list, but also wants this to be a piece of the Comp Plan that a member of the public could understand. This amendment tries to return to the original conception of modes, and enhance the notion of vulnerability, how that works and how it will be addressed. It is detailed, but we somehow need to define vulnerability. Amendment also would add “low emission” vehicles - City would classify.

Commissioner Smith relayed concerns that the Transportation Expert Group (TEG) might object to some of the editorial changes because they were highly invested in the language. On the low emissions point, we’re splitting out a category that doesn’t have much of a significant difference. Otherwise, there aren’t really strong policy differences.

Courtney stated that the TEG and all the chairs of the modal committees worked together to craft the language, including the ADA components. We could be a little more definitive about what special accommodations are. No opinion on the low emission vehicle part. Also, we may want to define “low” occupancy vehicles. “Users” is more inclusive. Lastly, some of the text on vulnerability could go into the glossary. Some of these things could be handled as part of Task 5, but the policy piece needs to be addressed now.

Commissioner Oxman commented that special accommodation should be above and outside of the hierarchy rather than in the hierarchy.

Commissioner Baugh and Commissioner Tallmadge asked about moving the special accommodation piece to the top of the hierarchy.

Commissioner Baugh asked if we could do this as part of Task 5.

Eric indicated that everything could be done in Task 5 except for the hierarchy list.

Commissioner Oxman commented that we should lead with the ability/special accommodations piece and then go into the modes.

Director Anderson asked where motorcycles and motor scooters fall into the list. She would like to include them somewhere in the list.

Commissioners Smith and Oxman commented that they'd like to look at this issue in more detail as part of Task 5.

Commissioner Oxman restated that looking at vulnerability with the modes does not work out epidemiologically. A transit user is less vulnerable than a passenger in a car. Modes and vulnerability are separate.

Eric and Courtney worked through draft language to replace changes in original amendment (see below).

Commissioners Oxman and Houck withdrew original motion.

Commissioner Oxman moved to adopt new language. *Commissioner Houck* seconded.

(Y11 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed (approved language below).

Policy 9.6 Transportation strategy for people movement. Design the system to accommodate the most vulnerable users, including those that need special accommodation under the ADA. Implement a prioritization of modes for people movement by making transportation system decisions according to the following ordered list:

1. Walking
2. Bicycling
3. Transit
4. Taxi/commercial transit/shared vehicles
5. Zero emission vehicles
6. Other single occupancy vehicles

When implementing this prioritization, ensure that:

- The needs and safety of each group of users are considered, and changes do not make existing conditions worse for the most vulnerable users.
- All users' needs are balanced with the intent of optimizing the right of way for multiple modes on the same street.
- When necessary to ensure safety, accommodate some users on parallel streets as part of multi-street corridors.
- Land use and system plans, network functionality for all modes, other street functions, and complete street policies, are maintained
- Rationale is provided if modes lower in the ordered list are prioritized.

Amendment 80 (pulled from consent list, out of order)

Courtney expressed that PBOT would prefer this language just say “users” instead of road users.

Commissioner Schultz moved to adopt Amendment 80 with deletion of “road” and “right-of-way.” *Commissioner Rudd* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Amendment 82

Commissioner Oxman withdrew original amendment, moved to adopt Amendment 82 with staff recommendation. *Commissioner Schultz* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 82, staff recommended language, passed.

Amendment 86

Commissioner Hanson moved to adopt Amendment 86. *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 86 passed.

Amendment 87

Commissioner Houck moved to adopt Amendment 87. *Commissioner Shapiro* seconded.

Commissioner Hanson asked if this would impact Central City, South Waterfront or West Hayden Island.

Eric indicated it would not.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

Amendment 87 passed.

Consent Amendments

Commissioner Schultz moved to approve the Consent Amendments. *Commissioner Shapiro* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The Consent Amendments passed.

Economic Opportunity Analysis

Commissioner Shapiro moved to recommend the Economic Opportunity Analysis. *Commissioner Schultz* seconded.

(Y8 – Hanson, Houck, Oxman, Schultz, Shapiro, Smith, St. Martin, Tallmadge; N2 – Baugh, Rudd)

The motion passed.

Citywide Systems Plan

Commissioner Smith moved to recommend the Citywide Systems Plan. *Commissioner Shapiro* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

List of Significant Projects and TSP Project List

Commissioner Smith moved to recommend the List of Significant Projects, TSP Finance chapter, and TSP Project and Program List. *Commissioner Schultz* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Land Use Map

Commissioner Schultz moved to recommend the Land Use Map. *Commissioner Houck* seconded.

(Y10 – Baugh, Hanson, Houck, Oxman, Rudd, Schultz, Shapiro, Smith, St Martin, Tallmadge)

The motion passed.

Policies

Commissioner Shapiro expressed concerns that the PSC had not yet heard from the Community Involvement Committee (CIC). Their report is due on July 28 and he would like to hear from that group before voting on the entire Comprehensive Plan package. This is a requirement of the state – that we hear from, and react to them. To pass this without hearing from them is an insult to them, and not a responsible way to finish the plan.

Commissioner Houck asked whether the state required they hear from the CIC or if it only requires public involvement.

Eric indicated that it does require a CIC and they will bring forward a report. PSC will be asked to accept the CIC report and forward it to Council.

Susan said that legally, PSC could vote, but from a perception standpoint, it might be better to

wait until after they've heard from the CIC.

Eric commented further that regardless of whether or not you vote today, it will all get to Council at the same time.

Commissioner Hanson asked *Commissioner Shapiro* if they've done anything the CIC would be against.

Commissioner Shapiro indicated that he thought they would support the plan but that they would likely have recommendations on procedural things that could be done better. The group feels that the process is pretty good and that BPS is trying really hard - but it doesn't always work. Fundamentally, they would be supportive.

Deborah commented that it really is about perception, not legality. What they would bring is a retrospective analysis and will be informative for staff and PSC. It could also give the PSC some suggestions on things to include in their transmittal letter, but the report won't touch on the content of what PSC is recommending.

Director Anderson asked who would be available on the 28th. Karen Gray can call in. Andre' Baugh will be out of town, as will Susan. But they can try to call in. There will be quorum.

Commissioner Baugh decided that the Commission will vote on July 28th. Andre will call in. Further, he asked if staff could outline the big pieces of the transmittal letter. It would be good to understand the format so commissioners can figure out where to insert their pieces.

Lastly - things that weren't in the Comp Plan but people indicated they wanted to put in - we should include these in the transmittal to City Council as well.

Commissioner Rudd asked what the outreach process looks like moving forward.

Eric indicated they will update the various pieces and then begin the required notification process along with a wider outreach effort that this is going to Council. The content will be more informational in nature, rather than aimed at soliciting ideas.

Susan highlighted that staff has set up five informal work sessions with Council to allow them to really dig into the issues-anyone can come to these. We may ask some PSC members to come, depending on the topic.

Adjourn

Chair Baugh adjourned the meeting 5:00 p.m.

Submitted by Kathryn Hartinger, Julie Ocken