# AMENDMENT NO. 2

#### Subrecipient Contract No. <u>32001124</u>

The above referenced Subrecipient Contract between the City of Portland (City) acting by and through its Portland Housing Bureau (PHB) and JOIN (Subrecipient) is hereby amended as follows:

#### Amend Items 2, 4 and 6

The contract is amended to increase contract total by \$3,468. Items 2 and 4 are amended as follows:

#### 2. Contract Manager

Each party has designated a contract manager to be the formal representative for this project. All reports, notices, and other communications required under or relating to this subrecipient contract shall be directed to the appropriate individual identified below. The City contract manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate the Contract as provided herein, and to approve all changes except those that increase the total contract amount.

PHB	Subrecipient	
Contract Manager: Ryan Deibert	Contract Manager: Shannon Singleton	
421 SW Sixth Ave., Suite 500	1435 NE 81st Avenue, Suite 100	
Portland, OR 97204	Portland, OR 97213	
(503) 823-2368	(503) 232-7052 x 201	
(503) 823-2387 (fax)	(503) 232-4640 (fax)	
ryan.deibert@portlandoregon.gov	ssingleton@joinpdx.org	
· ·	EEO expiration date: 5/21/2016	
	Business License No.: 440393	

## 4. <u>Compensation</u>

The amount of compensation shall not exceed \$1,780,741 in City general funds. The compensation requirements are contained in Section V.

#### 6. List of Exhibits

The following Exhibits are attached hereto and incorporated by reference into this contract:

Document	Description	<u>No. of</u>	Amended Status
		Pages	
Exhibit A	Request for Payment	1	Deleted in its entirety and replaced
			with the attached
Exhibit B	Omnibus Dashboard Report	2	No change
Exhibit C	Participant Demographics	3	No change
	Report		
Exhibit D	Home Start for Vulnerable	6	No change
	Adults Program		

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#### **TABLE A: Contracted Service Programs**

Amend Table A as follows:

#### TABLE A: CONTRACTED SERVICE PROGRAMS

Program Title	Budgeted Amount	Fund Source	Part
Street Outreach, Housing and Retention	\$1,495,741	General Fund	Section I
Home Start for Vulnerable Adults	\$285,000	General Fund	Exhibit E
Contract Total	\$1,780,741		

# V. Compensation, Method of Payment and Audit Requirement

Amend Section V.G as follows:

G. Total compensation under this Contract shall not exceed ONE MILLION, SEVEN-HUNDRED EIGHTY THOUSAND, SEVEN-HUNDRED AND FORTY-ONE DOLLARS (\$1,780,741).

#### Amend Exhibit A

Exhibit A is deleted in its entirety and replaced with the attached.

All other terms and conditions of Contract No. 32001124 as previously amended between the City of Portland and JOIN shall remain the same.

#### JOIN

## DO NOT EXECUTE

Shannon Singleton, Executive Director Date

# CITY OF PORTLAND

# DO NOT EXECUTE

Traci Manning, Director Date Portland Housing Bureau

# **APPROVED AS TO FORM:**

Tracy Reeve City Attorney

Date

# Amended Exhibit A JOIN – FY 2014-15 REQUEST FOR PAYMENT

TO: City of Portland/PHB
 Attn: Ryan Deibert
 421 SW 6<sup>th</sup> Avenue, Suite 500

Portland, Oregon 97204

Request for Payment #: \_\_\_\_\_\_ Billing Period: \_\_\_\_\_\_ Contract #: <u>32001124</u>

GF

Budget Category	Contracted Budget	Amended Budget	Amount of This Bill	Amount Billed to Date	Balance
Personnel	\$ 634,921	\$745,876			
Operating Expenses	\$119,264	\$120,177			
Client Services	\$386,230	\$485,103			
Administrative Costs	\$144,585	\$144,585			
TOTAL	\$1,285,000	\$1,495,741			

#### **GF** – Home Start for Vulnerable Adults

Budget Category	Contracted Budget	Amount of This Bill	Amount Billed to Date	Balance
Personnel	\$90,000		· · · · · · · · · · · · · · · · · · ·	
Client Assistance	\$195,000			
TOTAL	\$285,000			

Please attach detailed information as specified in the contract or requested by contract manager

Total Amount Reque	sted:	Total	Balance:
JOIN/Prepared By: _		,	Phone No.:
	Signature	Date	
JOIN/Approved By_			Email:
	Signature	Date	

NOTE: Please reproduce this form on agency letterhead or submit cover letter to this invoice that includes total requested and authorizing signature.