

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kathleen Brenes-Morua		2. Telephone No. 503-823-5371	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date):  October 15, 2014	4b. Calendar (Check One)  Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: October 15, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

### 1) Legislation Title:

Accept bid of Moore Excavation, Inc. for the SW Ventilation & Capacity Improvements project for \$3,458,479.00 (Procurement Report – Bid No. 117104)

### 2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract for the SW Ventilation & Capacity Improvements project.

### 3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- |  |                                    |   |                                |
|--|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest            | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |   |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |   |                                |

## FINANCIAL IMPACT

### 4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

### 5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

Construction contract cost based on bids received is \$3,458,479.00

### 6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will

Version effective July 1, 2011

*be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified as a result of this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The long-term impact will be reduced reports of odors by residents in the area.

Short-term impacts during construction will include road closures, detours, and lane restrictions; temporary relocation of TriMet bus stops; night work; and typical noise and vibration.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on July 18, 2014.

**c) How did public involvement shape the outcome of this Council item?**

Potential bidders were able to review the competitive solicitation, attend a pre-bid meeting, ask questions, provide comments and submit a bid in response to the Invitation to Bid (ITB). Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services publically solicited the project as a competitive invitation to bid on the Online Procurement Center which includes numerous contractors certified with the State of Oregon as minority, women and emerging small businesses. Procurement Services managed the procurement process. A prebid meeting was held and was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Kathleen Brenes-Morua, Construction Supervisor, 503-823-5371, kathleen.brenes-morua@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

*Christine Moody*

BUREAU DIRECTOR (Typed name and signature)



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Fred Miller, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

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## MEMORANDUM

**DATE:** OCTOBER 8, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of Moore Excavation, Inc. for the SW Ventilation & Capacity Improvements Project for \$3,458,479.00 (Procurement Report - Bid No. 117104)

1. **INTENDED FILING DATE:** October 15, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** October 29, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:**  CONSENT  REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:**  Y  N  N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**  Yes  No  N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 186758 adopted August 13, 2014 authorized a contract and provided for payment for the SW Ventilation & Capacity Improvements Project. The Bureau of Environmental Services (BES) has a need to construct the SW Ventilation & Capacity Improvements project to provide odor treatment and increased sewer conveyance capacity.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$2,700,000.00 and the confidence level was Optimal. Funds are available in the Sewer System Operating Fund, FY 2015 Budget, Bureau of Environmental Services, WBS Element E10121.C14.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Moore Excavation, Inc. in the amount of \$3,458,479.00.
10. **SCOPE OF WORK ON PROJECT:** This project involves the construction of the Taylors Ferry Ventilation Facility (TFVF) upgrade and new construction of combined sewer along SW Virginia Avenue and Taylors Ferry Road.

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