

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kelly Davis-McKernan		2. Telephone No. 503-823-7574	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): July 2, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Accept bid of Field Turf USA, Inc. for the East Delta Park Synthetic Turf Fields for \$2,958,338.00 (Procurement Report – Bid No. 116669)

2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

Construction contract cost based on bids received is \$2,958,338.00

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This project will increase availability of safe, all-weather sports fields.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Youth sports user groups have expressed interest in renting synthetic fields.

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on April 30, 2014.

c) How did public involvement shape the outcome of this Council item?

Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kelly Davis-McKernan, Sr. Procurement Specialist, 503-823-7574, Kelly.davis-mckernan@portlandoregon.gov

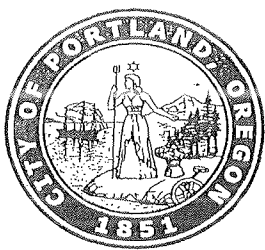
10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

Christine Moody

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

MEMORANDUM

DATE: July 2, 2014
TO: Mayor Charlie Hales
FROM: Christine Moody, Chief Procurement Officer *CM*
SUBJECT: Accept bid of Field Turf USA, Inc. for the East Delta Synthetic Turf Fields for \$2,958,338.00 (Procurement Report - Bid No. 116669)

1. INTENDED FILING DATE: July 2, 2014
2. REQUESTED COUNCIL AGENDA DATE: July 16, 2014
3. CONTACT NAME & NUMBER: Christine Moody, 503-823-1095
4. PLACE ON: ☒ CONSENT ☐ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 186581 adopted May 21, 2014 authorized a contract and provided for payment for the East Delta Synthetic Turf Fields project. Portland Parks and Recreation (PP&R) owns Delta Park which includes seven softball fields, one all-weather synthetic sports field and eight grass sports fields. PP&R's 2020 Vision Plan for Delta Park contemplates converting the existing grass fields to all-weather synthetic sports fields and the addition of field lights. The City recognizes the significance of Delta Park as a regional sports facility, contributing to the vitality of the community and economy and has experienced increasing demand for its use by sport field users. Three new synthetic turf fields with improvements will be built under this contract.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$2,500,000. Funds are available in the City of Portland Parks Systems Development Changes which was approved by ordinance 186266.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Field Turf USA, Inc. in the amount of \$2,958,338.00.
10. **SCOPE OF WORK ON PROJECT:** Work in the contract includes synthetic turf fields at East Delta Park as indicated in the contract documents. Work includes:

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

erosion control and tree protection, excavation and removal of existing field drainage and irrigation systems, installation of new sub-base and drainage, stormwater treatment swales, asphalt concrete pathways, conduit and pole bases for future lighting, synthetic turf and landscaping.

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Susan Meamber		2. Telephone No. (503) 823-9709	3. Bureau/Office/Dept. Parks & Recreation
4a. To be filed (hearing date): May 21, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: April 30, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize Procurement Services to enter into a contract for construction and payment of East Delta Park Synthetic Turf Fields (Ordinance).

2) Purpose of the Proposed Legislation:

Authorization to enter into a contract and provide payment for construction of East Delta Park Synthetic Turf Fields.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|---|------------------------------------|---|
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| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. **NO**

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

Source of funding for construction of the park improvements is City of Portland Parks System Development Charges.

Annual operations & maintenance of the synthetic turf fields were approved in Ordinance No. 186266.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* NO
- Will positions be created or eliminated in future years as a result of this legislation?
NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

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☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? This project will increase the availability of safe, all-weather sports fields.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Youth sports user groups have expressed interest in renting the synthetic fields.

c) How did public involvement shape the outcome of this Council item? Without the leadership and organizing of citizens and sports user groups this project would not be able to proceed at this time.

d) Who designed and implemented the public involvement related to this Council item? PP&R staff worked together with interested sports user groups on outreach related to the proposed project.

e) Primary contact for more information on this public involvement process (name, title, phone, email): Todd Lofgren, Property and Business Development Manager, 503-823-5229, Todd.Lofgren@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item?

Please describe why or why not. Yes, PP&R staff have contacted the East Columbia and Bridgeton Neighborhood Associations about the project and will continue provide updates at appropriate phases of the project. Notifications will be at a level appropriate to the interest of the neighborhood associations. Project information will also be provided on the PP&R project webpage.

Additional components of the project to construct a locker room building and provide field lighting require approval through the land use review process which includes the opportunity for public comment.

Jeff Shaffer/Finance Manager



APPROPRIATION UNIT HEAD (Typed name and signature)