

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Elizabeth Gardiner		2. Telephone No. 823-0363	3. Bureau/Office/Dept. Police/Fiscal Svcs.
4a. To be filed (date): June 11, 2014	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: May 28, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Authorize a contract with Matrix Consulting Group, Ltd. in an amount not to exceed \$145,000 for staffing analysis services (Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of this legislation is to authorize a contract with Matrix Consulting Group, Ltd. so that they may provide their consulting services to conduct an in-depth staffing study of the Portland Police Bureau.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- City-wide/Regional Northeast Northwest North
 Central Northeast Southeast Southwest East
 Central City
 Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No revenue will be generated or reduced as a result of this legislation.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence.)**

The cost of this legislation is in an amount not to exceed \$145,000 to come from general funds appropriated to the Police Bureau in the FY 2013-14 Adopted Budget. A portion of the funding is to be carried over into FY 2014-15 to support this agreement.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No positions will be created or eliminated in future years as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

It is expected that the information gained from this analysis will help the Police Bureau provide services in line with community expectations for public safety.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Two community members were part of the selection committee which awarded this contract to Matrix Consulting Group, Ltd.

c) How did public involvement shape the outcome of this Council item?

The input of these individuals contributed to the overall score of each proposal, which ultimately resulted in the selection of Matrix Consulting Group, Ltd.

d) Who designed and implemented the public involvement related to this Council item?

Best practices recommend individuals outside of the awarding agency be part of the selection committee. City Code requires the involvement of an individual from the Minority Evaluators Program.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Lt. John Scruggs, Project Manager, 503.823.0000

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated to authorize this contract. The contracted work itself will include communication with community members.



Michael Reese, Chief of Police