

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.6130	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (hearing date): June 11, 2014	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept bid of Insituform Technologies, LLC for Cured In Place Pipe 2014 Sewer Rehabilitation for \$2,374,487.00 (Procurement Report - Bid No. 116564)

**2) Purpose of the Proposed Legislation:**

Authorize the Commissioner in Charge to execute the construction contract.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not affect revenue to the City.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

Construction contract - cost based on bids received is \$2,374,487.00.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in *future years* as a result of this legislation?**

There are no staffing requirements associated with this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate “new” in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## **PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The typical impacts associated with construction are anticipated, such as noise, dust, vibration, traffic restrictions and loss of parking. Additionally, night work will occur at six locations, which could be disruptive. The night work has been approved by the Portland Noise office and neighbors have been notified of the future work.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women and emerging small businesses. They became involved when the project advertised for bids on March 17, 2014.

**c) How did public involvement shape the outcome of this Council item?**

Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women and emerging small businesses.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Valentine Hellman, Sr Procurement Specialist, 503.823.6130,  
valentine.hellman@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

*Christine Moody*

APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Fred Miller, Interim Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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Portland, Oregon 97204-1912  
(503) 823-5047  
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### MEMORANDUM

**DATE:** May 19, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of Insituform Technologies, LLC for Cured In Place Pipe 2014 Sewer Rehabilitation for \$2,374,487.00 (Procurement Report - Bid No. 116564)

1. INTENDED WEDNESDAY FILING DATE: May 28, 2014
2. REQUESTED COUNCIL AGENDA DATE: June 11, 2014
3. CONTACT NAME & NUMBER: Christine Moody, 503.823.1095
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 186478 adopted March 5, 2014 authorized a contract to provide for payment for Cured In Place Pipe 2014 Sewer Rehabilitation.
8. **FINANCIAL IMPACT:** The engineers estimate for this project was \$2,700,000.00 and the confidence level was optimal. Funds are available in BES's FY 2013-14 and FY 2014-15 budgets, SAP WBS Element E10482.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Insituform Technologies, LLC in the amount of \$2,374,487.00.
10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision involved in rehabilitating approximately 13,000 feet of combined sewer pipe in several neighborhoods across the city, including some sewer manholes and service laterals.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*