

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

|   |  |   |  |
|---|--|---|--|
| 1. Name of Initiator<br>Kelly Davis-McKernan  |  | 2. Telephone No.<br>503-823-7574  | 3. Bureau/Office/Dept.<br>Procurement Services                     |
| 4a. To be filed (date):<br><br>May 21, 2014   | 4b. Calendar (Check One)<br><br><div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div> |   | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: |
| 6a. Financial Impact Section:<br><input checked="" type="checkbox"/> Financial impact section completed |  | 6b. Public Involvement Section:<br><input checked="" type="checkbox"/> Public involvement section completed |  |

**1) Legislation Title:**

Accept bid of Rio Underground Construction, LLC for the Inner NE Sanitary Sewer Extension for \$1,048,688.00 (Procurement Report – Bid No. 115972)

**2) Purpose of the Proposed Legislation:**

Authorize the Chief Procurement Officer to execute the construction contract.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |   |                                    |                                |
|--|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast            | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |   |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |   |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No.

**5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)**

Construction contract cost based on bids received is \$1,048,688.00

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

| <b>Fund</b> | <b>Fund Center</b> | <b>Commitment Item</b> | <b>Functional Area</b> | <b>Funded Program</b> | <b>Grant</b> | <b>Sponsored Program</b> | <b>Amount</b> |
|-------------|--------------------|------------------------|------------------------|-----------------------|--------------|--------------------------|---------------|
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

This project will construct new public sewers in approximately 27 city blocks and provide 65 properties with direct access to public sanitary sewer service, as part of the Non-conforming Sewer program, instituted by City Council in 2008. Work will include open trench excavation, placement of PVC pipe, manhole work, and necessary paving of trench areas. This work will create some noise, vibration, dust and traffic impacts. This project will provide conforming sewer connections to properties that currently do not have direct and independent connections, improve sewer capacity, and reduce the potential for basement backups. It is possible that bike commuters/riders may be affected at times as there is a bike corridor (NE Going St) is in the area.

Of the 65 properties, 57 are currently considered to have nonconforming sewer connections, some of which have private lines in the right of way and some of which cross other properties without permanent easements. The remaining eight properties in the project currently have conforming sewers which are in need of rehabilitation. BES has reached out to each of the property owners, and has made direct contact with roughly 50 of them. Following completion of this project, each property owner will have a conforming sewer connection.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on March 24, 2014.

**c) How did public involvement shape the outcome of this Council item?**

Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Kelly Davis-McKernan, Sr. Procurement Specialist, 503-823-7574,  
Kelly.davis@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer



BUREAU DIRECTOR (Typed name and signature)



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Fred Miller, Interim Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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## MEMORANDUM

**DATE:** May 21, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of Rio Underground Construction, LLC for Inner NE Sanitary Sewer Extension for \$1,048,688.00 (Procurement Report - Bid No. 115972)

1. **INTENDED FILING DATE:** May 21, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** June 4, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 186495 adopted March 19, 2014 authorized a contract and provided for payment for the Inner NE Sanitary Sewer Extension. Approximately 3,100 feet of sanitary sewer pipe is to be constructed in an area of inner NE Portland neighborhoods bounded by NE 6<sup>th</sup> Ave east to NE 17<sup>th</sup> Ave and NE Mason St north to NE Wygant Street. The existing sewers serving these properties are considered non-conforming, and require replacement by direct public sewer services built to current standards.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$1,100,000 and the confidence level was high. Funds are available in the Sewer System Operating Fund, FY 14 and FY 15 Budget, Bureau of Environmental Services, WBS Element E10205.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Rio Underground Construction, LLC in the amount of \$1,048,688.00.
10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary to construct sanitary sewers

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along inner NE Portland neighborhoods bounded by NE 6<sup>th</sup> Ave east to NE 17<sup>th</sup> Ave and NE Mason St north to NE Wygant Street