

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

| | | | |
|---|--|---|---|
| 1. Name of Initiator Ben Berry, Chief Technology Officer | | 2. Telephone No. 823-4219 | 3. Bureau/Office/Dept. Bureau of Technology Services |
| 4a. To be filed (hearing date): February 19, 2014 | 4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> | | 5. Date Submitted to Commissioner's office and CBO Budget Analyst: February 5, 2014 |
| 6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed | | 6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed | |

1) Legislation Title:

Accept Citywide Technology Assessment Report by Sierra Systems, Inc. (Report)

2) Purpose of the Proposed Legislation:

There is no proposed legislation.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This report has no impact on current or future revenue coming to the City of Portland.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

This report has no costs to the City of Portland.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

There are no current year position changes resulting from this report.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

There are no future year position changes resulting from this report.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|-------------|--------------------|------------------------|------------------------|-----------------------|--------------|--------------------------|---------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES:** Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

This report is informational only.

9) If "YES," please answer the following questions:

- a) **What impacts are anticipated in the community from this proposed Council item?**
- b) **Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**
- c) **How did public involvement shape the outcome of this Council item?**
- d) **Who designed and implemented the public involvement related to this Council item?**
- e) **Primary contact for more information on this public involvement process (name, title, phone, email):**

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated or necessary for this Council item. This is a report on the recently completed citywide technology assessment.

Ben Berry, Chief Technology Officer



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
 OFFICE OF MANAGEMENT AND FINANCE
 Charlie Hales, Mayor
 Fred Miller, Interim Chief Administrative Officer

Ben Berry
 Chief Technology Officer
 Bureau of Technology Services
 1120 SW Fifth Ave., Suite 450
 Portland, Oregon 97204-1912
 (503) 823-5198
 FAX (503) 823-5194
 TTY (503) 823-6868

DATE: February 5, 2014
TO: Mayor Charlie Hales
Ben Berry
FROM: Ben Berry, Chief Technology Officer

| |
|--|
| FOR MAYOR'S OFFICE USE ONLY Reviewed by Bureau Liaison _____ |
|--|

RE: REPORT TITLE: Accept the 2013 Citywide Technology Assessment Final Report by Sierra Systems (Report)

1. **INTENDED THURSDAY FILING DATE:** February 13, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** February 19, 2014 at 2:00 p.m. (Time Certain) *3:00 pm SK*
3. **CONTACT NAME & NUMBER:** Ben Berry, CTO ext. 3-4219
4. **PLACE ON:** CONSENT REGULAR **TIME CERTAIN 2:00 PM** *3:00 pm SK*
5. **BUDGET IMPACT STATEMENT ATTACHED:** Yes No N/A
6. **ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** Yes No N/A Signature on backing sheet

7. BACKGROUND/ANALYSIS

The Bureau of Technology Services (BTS) supports the effective delivery of government services through providing management, policy setting, strategic planning and leadership in the use of technology. Challenges to the continued decline in funding include an unsustainable funding practice of tapping into operating reserves, needed improvements to operating efficiency with lower costs, an inability to keep up with increasing demand for new services/solutions, and a need to prioritize requests for new services.

BTS engaged an outside consultant to complete a comprehensive review of all bureau technologies, computer systems, architectures, hardware, software and our greatest asset, people. The Sierra Systems assessment covered six (6) areas: organizational structure, staff skills, state of technology citywide, budget, enterprise governance, and Capability Maturity Model Integration (CMMI). Sierra Systems made five top priority recommendations:

1. Establish a clear mandate for Bureau collaboration to enable alignment of technology and business strategies and roadmaps;
2. Implement a governance structure to support cross-bureau decision making and collaboration;
3. Improve funding mechanisms for cross-bureau initiatives;
4. Revise CTO title and mandate to include common business solutions and auditing of bureau compliance;
5. Clearly define and validate the total citywide technology spend and establish a benchmark for performance – adjust citywide technology spend to align with leading practice.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

BTS has reviewed this 70-page independent assessment (Exhibit A) and its various supporting documents and proposes the City further consider all top priority Sierra recommendations; e.g., IT governance, mainframe demobilization and business continuity (Exhibit B). BTS is engaging bureaus to further evaluate and refine these and other recommendations, critical in the development of the final work plan for BTS and our bureau partners. This process will be continued through the new IT Governance Framework of Communities of Interest (CoI).

8. FINANCIAL IMPACT

This report has no costs and no impact on current or future revenue coming to the City of Portland.

9. RECOMMENDATION/ACTION REQUESTED

As a contract deliverable, the Chief Technology Officer recommends Council accept the 2013 Citywide Technology Assessment Final Report by Sierra Systems, Inc.