

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kelly Davis-McKernan		2. Telephone No. 503-823-7574	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date):  December 4, 2013	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept bid of Canby Excavating, Inc. for the SE 62<sup>nd</sup> Ave & SE Morrison Sewer Rehabilitation for \$1,608,837.00 (Procurement Report – Bid No. 116048)

**2) Purpose of the Proposed Legislation:**

Authorize the Chief Procurement Officer to execute the construction contract.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |   |                                    |                                |
|--|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast            | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input checked="" type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |   |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |   |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Construction contract cost based on bids received is \$1,608,837.00

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

This project will replace a line approximately 2,200 feet of deteriorated 74-in, 18-in, and 22-inch diameter sewer pipe on SE Alder, SE Morrison St, SE Morrison CT, SE 62nd and SE 61st needs replacing. Typical construction impacts to the community may include noise from construction equipment, vibration due to open trench work, odor due to the use of lining equipment, and disruption to traffic due to open trench work and other related construction activities. Some trees in the public right of-way will be trimmed prior to construction starting in order to minimize any impacts of large construction equipment operating nearby. In addition, six properties with nonconforming sewers will be required to connect to the improved public sewer lines in order to bring their properties into conformance with current standards.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on September 25, 2013.

**c) How did public involvement shape the outcome of this Council item?**

Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

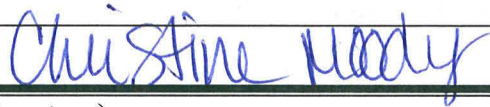
**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Kelly Davis-McKernan, Sr. Procurement Specialist, 503-823-7574,  
Kelly.davis@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer



BUREAU DIRECTOR (Typed name and signature)



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Jack D. Graham, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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## MEMORANDUM

**DATE:** December 18, 2013  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of Canby Excavating, Inc. for the SE 62<sup>nd</sup> Ave & SE Morrison Sewer Rehabilitation Project for \$1,608,837.00 (Procurement Report - Bid No. 116048)

1. **INTENDED FILING DATE:** December 4, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** December 18, 2013
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

7. **BACKGROUND/ANALYSIS:** Ordinance Number 186262 adopted September 25, 2013 authorized a contract and provided for payment for the SE 62<sup>nd</sup> Ave & SE Morrison Sewer Rehabilitation Project. The purpose of this project will be to construct approximately 2,200 feet of deteriorated 14-in, 18-in, and 22-inch diameter sewer pipe on SE Alder, SE Morrison St, SE Morrison Ct, SE 62<sup>nd</sup> and SE 61<sup>st</sup> that needs replacement. This project will also line a 24-inch sewer pipe between SE 61<sup>st</sup> and SE 60<sup>th</sup> and eliminate a portion of the sewer that runs on private property between SE 61<sup>st</sup> and SE 62<sup>nd</sup>.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$1,500,000.00 and the confidence level was optimal. Funds are available in the Sewer System Operating Fund, FY 2014 Budget, Bureau of Environmental Services, WBS Element E09049.C60.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Canby Excavating, Inc. in the amount of \$1,608,837.00.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary to repair and rehabilitate the combination sewer along SE Morrison St between SE 60<sup>th</sup> and SE 65<sup>th</sup> Avenues.