

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Christine Moody, Chief Procurement Officer		2. Telephone No. 823.1095	3. Bureau/Office/Dept. Bureau of Internal Business Services
4a. To be filed (hearing date): 11/20/13	4b. Calendar (Check One) Regular Consent 4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: 11/6/13
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Establish the City of Portland Fair Contracting Forum to support and promote accountable, transparent, fair, effective and efficient contracting practices (Resolution)

2) Purpose of the Proposed Legislation:

The purpose of the proposed legislation is to establish the Fair Contracting Forum.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not generate any direct revenue for the City.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

This legislation will not generate any expenses for the City.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited

term please indicate the end of the term.)

There are no current year position changes resulting from this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

There are no future year position changes resulting from this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This legislation will provide opportunities for local small businesses and community based organizations to provide valuable insight and feedback to the City regarding its contracting processes.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Community members and business groups were briefed on the update of the Fair Contracting Forum at the October 15, 2013 meeting. The Fair Contracting Forum consists of persons representing the Associated General Contractors, Constructing HOPE, Columbia Pacific Building Trades Council, Hispanic Metropolitan Chamber of Commerce, League of Women Voters, National Association of Minority Contractors, National Association of Women in Construction, NUCA, Oregon Association of Minority Entrepreneurs, Oregon Native American Chamber of Commerce, Oregon Tradeswomen, Inc., Small Business Advisory Council, Urban League of Portland, Venture Portland.

c) How did public involvement shape the outcome of this Council item?

Fair Contracting Forum members under the previous administration requested the continuance of the Forum under Mayor Hales.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Christine Moody, x 3-1095

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes, regularly scheduled meetings of the Forum.

Bryant Enge, Director

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

37041

Christine Moody
Chief Procurement Officer
Procurement Services

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Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison _____

DATE: November 14, 2013
TO: Mayor Charlie Hales
FROM: Christine Moody, Chief Procurement Officer
RE: Establish the City of Portland Fair Contracting Forum to support and promote accountable, transparent, fair, effective and efficient contracting practices (Resolution)

- 1. INTENDED THURSDAY FILING DATE:** November 14, 2013
- 2. REQUESTED COUNCIL AGENDA DATE:** November 20, 2013
- 3. CONTACT NAME & NUMBER:** Christine Moody x 3-1095
- 4. PLACE ON:** CONSENT REGULAR
- 5. BUDGET IMPACT STATEMENT ATTACHED:** Yes No N/A
- 6. ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** Yes No N/A

7. BACKGROUND/ANALYSIS:

Since 1997 through the Fair Contracting and Employment Strategy, City Council has had a vision to achieve greater economic and social equity in our community through City contracting and providing employment opportunities to minorities and women. The Social Equity Contracting Strategy adopted by City Council in July 2012 is designed to support equity in contracting for minority, women and emerging small businesses and workforce opportunities for people of color and women in the construction trades. The purpose of establishing the Fair Contracting Forum is to provide oversight and invite greater community input regarding the City's procurement practices to ensure that City contracts are awarded fairly and efficiently.

Legal issues – none

Controversial issues – none

Citizen participation – none

Link to current city policies – none

Other governmental participation – none

8. FINANCIAL IMPACT:

There is no financial impact from this legislation.

9. RECOMMENDATION/ACTION REQUESTED:

Establish Fair Contracting Forum to support and promote accountable, transparent, fair, effective and efficient contracting practices.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.