

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Dawn Martin	2. Telephone No. 3-2378	3. Bureau/Office/Dept. PHB 157/5
4a. To be filed (date):  1/23/2013	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:  1/9/2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

\* Amend the expenditure authorization for subrecipient contracts for an additional \$269,000 for services to operate winter shelter for people experiencing homelessness and provide for payment. (Ordinance; amend Ordinance No. 185466)

**2) Purpose of the Proposed Legislation:**

The City recognizes the critical need for expanded winter shelter and services from November through mid-April to safeguard the lives of vulnerable, unsheltered women from inclement weather conditions that pose a threat of severe illness and/or death due to exposure.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input checked="" type="checkbox"/> Central City           |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No, the proposed legislation will not generate or reduce current or future revenue coming to the City.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The full amount is funded through City General funds previously allocated to PHB's FY 2012-13 budget for this purpose.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in future years as a result of this legislation?

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

As part of the 2011-2016 Consolidated Plan and 2011-2012 Action Plan, the City allocated \$10 million in federal housing and community development funds to its community partners to implement strategies to preserve and develop affordable housing; provide housing access and stabilization services to people experiencing homelessness and others facing barriers to housing; provide homeownership education and counseling programs to low- and moderate-income households, including foreclosure prevention; address housing health and safety concerns; and expand access to economic opportunity for low-income people.

The goal of preventing and ending homelessness is clearly documented in the 2012-2013 Action Plan. If awarded, the subrecipient contracts will provide resources to address the emergency housing and service needs of men, women and children experiencing homelessness in our community.

For this council item, the City of Portland recognizes the need for expanded winter shelter and services from November through April to safeguard the lives of vulnerable, unsheltered individuals from inclement weather conditions that pose a threat of severe illness and/or death due to exposure. Winter shelter will provide a critical addition of 70 beds for single women to the year-round shelter capacity.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

As required by federal regulations, a Citizen Participation Plan (CPP) describing the overall framework for public involvement was developed and adopted with the 2011-2016 Consolidated Plan. A series of hearings and public meetings were held regarding the development of the Plan, in all areas of the city to ensure access to a broad range of community members. Translation services were provided when requested. All hearing locations were accessible to persons with disabilities. All documents were posted on the Portland Housing Bureau website.

In addition to the CPP process, the Portland Housing Advisory Commission, the bureau's advisory body, and the Federal Funding Oversight Committee, a representative body of the three jurisdictions (Portland, Gresham, and Multnomah County), reviewed the Plan and its recommendations. Also, PHB conducted a series of public meetings and focus groups on the topic of prevention, housing and support services for people experiencing homelessness in the development of its Strategic Plan.

**c) How did public involvement shape the outcome of this Council item?**

In the Consolidated Plan process, public involvement affected the City's understanding of community needs to prevent and end homelessness.

These needs, in turn, influenced the set of goals in PHB's 2011-13 Strategic Plan and budget decisions.

**d) Who designed and implemented the public involvement related to this Council item?**

The public involvement process used in the contracting of funds for Housing Access & Stabilization and Ending Homelessness Initiative programs is contained in the Citizen Participation Plan (CPP), within the 2011-16 Consolidated Plan. The CPP was adapted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of CPP is managed by public involvement staff of the Portland Housing Bureau.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Jaymee Cuti, Public Information Officer, 503-823-3239  
[jaymi.cuti@portlandoregon.gov](mailto:jaymi.cuti@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Traci Manning

BUREAU DIRECTOR (Typed name and signature)

## ORDINANCE NO. 185466

\* Authorize twenty subrecipient contracts totaling \$14,394,307 for the provision of services in support of ending homelessness and providing affordable housing and provide for payment. (Ordinance)

The City of Portland ordains:

## SECTION 1. The Council finds that:

1. The Portland Housing Bureau (PHB) Strategic Plan prioritizes moving people quickly from homelessness to permanent housing, preventing families from losing their homes, helping Portlanders from communities of color buy a home, and providing a safety net that includes shelters and other short terms support for low-income Portlanders who are homeless or at risk of homelessness.
2. As part of implementing Strategic Plan goals, PHB has used a variety of competitive processes to identify organizations that provide a broad continuum of assistance and services for homeless individuals and families and low-income renters and homeowners.
3. PHB will be entering into funding agreements with twenty non-profit organizations whose contract amounts exceed \$100,000 and are further described in Exhibit A.
4. Funding is included in the City's FY 2012-13 approved budget and will be available in PHB's FY 2012-13 adopted budget in the amount of \$14,394,307 through the General Fund (GF), Tax Increment Financing (TIF), Housing Investment Fund (HIF), Community Development Block Grant (CDBG), and federal Healthy Homes Production Grant funds.

NOW THEREFORE, the Council directs that:

- a. The Bureau Director or designee and Auditor are authorized to execute agreements with the organizations and for the amounts in Exhibit A, in substantial accordance with the form of Exhibit B attached hereto, totaling an amount not to exceed \$14,394,307.
- b. The Bureau Director is authorized to approve funding amendments up to 25% of the original budget amount of any contract covered under this ordinance, or \$100,000, whichever is less.
- c. The Mayor and Auditor are hereby authorized to draw and deliver warrants chargeable to the PHB operating fund budget when demand is presented and approved by the proper authority.

185466

SECTION 2. The Council declares that an emergency exists because delay in funding would interrupt these organizations' ability to provide assistance and services to low-income households; therefore, this ordinance shall be in force and effective from and after its passage.

Passed by the Council: JUN 27 2012

LaVonne Griffin-Valade  
Auditor of the City of Portland

By



Susan Parsons  
Deputy

Commissioner: Nick Fish  
Prepared by: Andrea Matthiessen  
Date Prepared: June 13, 2012