

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Denise Kleim, Bureau of Development Services		2. Telephone No. 503.823.7338	3. Bureau/Office/Dept. Development Services and Portland Parks and Recreation
4a. To be filed (date): September 19, 2012, 9:30 TC	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: September 7, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Amend previously adopted regulations to support implementation and administration of the Citywide Tree Project (Ordinance; amends Ordinance 184522)

**2) Purpose of the Proposed Legislation:**

Clarify intended policy, address unintended consequences, and fix technical errors identified with the newly adopted tree regulations that are scheduled to become effective July 1, 2013. Amendments will enable a smooth transition to and ongoing implementation of the new tree regulations.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- City-wide/Regional       Northeast       Northwest       North  
 Central Northeast       Southeast       Southwest       East  
 Central City  
 Internal City Government Services

### FINANCIAL IMPACT

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This legislation will not generate or reduce current or future revenue coming to the City.

**5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution**

or match required. If there is a project estimate, please identify the **level of confidence.**)

The new Title 11, Trees and amendments to Title 33 and other titles were adopted on April 11, 2011. Title 11 and the bulk of the Title 33 amendments are scheduled to go into effect July 1, 2013. The proposed amendments clarify and correct the new and amended code provisions and will not have an effect on the cost of the originally adopted legislation.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No budget appropriations are being requested as part of these amendments. Not Applicable

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?** The housekeeping amendments are intended to simplify code administration and clarify intent, making the codes more useable for staff and community members.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?** Public involvement for the amendments took place between February 2012 and May 2012. Staff attended meetings held by the Citywide Land Use Group and Development Review Advisory Committee in February 2012. In April 2012 staff updated the Urban Forestry Commission on the upcoming amendments. Public hearing notices were mailed in April 2012 to approximately 800 individuals and organizations on the Bureau of Planning and Sustainability's legislative mailing list. An email update including tree code implementation activities and public hearing dates was sent in May 2012 to approximately 400 individuals and organizations that comprised the Citywide Tree Project mailing list. The Urban Forestry Commission and Planning and Sustainability Commissions each held a public hearing in May 2012.

**c) How did public involvement shape the outcome of this Council item?** Communication with members of the public both prior to and during the two commissions' hearings helped staff to hone aspects of the code language and ensure that policy intent was clear. The commissions also provided feedback that resulting code clarifications and advice will inform upcoming public outreach activities before the codes become effective. Some issues raised during this process were outside the scope of this amendment package and were not addressed within the context of this item.

**d) Who designed and implemented the public involvement related to this Council item?** Mieke Keenan, Tree Code Program Coordinator, Bureau of Development Services/Portland Parks and Recreation, Roberta Jortner, Senior Planner BPS, Morgan Tracy, City Planner BPS, and Rebecca Esau, Principal Planner, Bureau of Development Services.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):** Mieke Keenan, Program Coordinator, 503.823.5779, mieke.keenan@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No. The recommended housekeeping amendments are limited in scope and do not change the intent of the new tree regulations. Additional and future public involvement will address key components of the adopted Citywide Tree Project, in anticipation of the new rules becoming effective in July 1, 2013. An outreach and communication strategy is being developed as part of the Bureau of Development Services and Parks and Recreation ongoing commitment to public involvement and education.

Paul L. Scarlett, Bureau of Development Services



Mike Abbaté, Portland Parks and Recreation



BUREAU DIRECTOR (Typed name and signature)