

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator M. Riddick		2. Telephone No. Ext. 3-0066	3. Bureau/Office/Dept. Revenue
4a. To be filed (date): September 26, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: August 20, 2012
6a. Financial Impact Section: X Financial impact section completed		6b. Public Involvement Section: X Public involvement section completed	

**1) Legislation Title:**

Issue a revocable permit allowing Communication Management Services, LLC to install, maintain and operate public telephones on City streets for a period of three years. (Ordinance).

**2) Purpose of the Proposed Legislation:**

Provides CMS continued authority to install, maintain and operate public telephones on City streets for a period of three years.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional     | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

The City anticipates it will receive about \$ 4,000 per year in pay phone commissions.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

None.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* No.
- **Will positions be created or eliminated in future years as a result of this legislation?**  
NO

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)* N/A

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

This Ordinance is a routine franchising item with no new impact on the community. The Ordinance will continue the grant of authority to Communication Management Services, LLC to install, maintain and operate public telephones on City streets for a term of three years.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

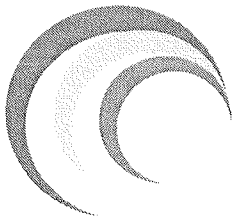
**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No future public involvement is anticipated or necessary as this Ordinance continues the grant of authority for a revocable permit.

 11 Sept 2012

BUREAU DIRECTOR (Typed name and signature)

Thomas W. Lannom, Director



# Office for Community Technology

City Council  
Agenda Item  
Staff Supplemental Report

185651

TO: Thomas Lannom, Director

FROM: Mary Beth Henry, Manager  
Contact Person: Melvin Riddick, x 3-0066

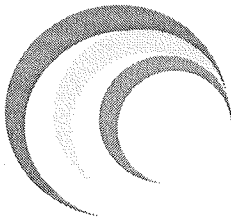
DATE: August 20, 2012

RE: Issue a revocable permit allowing Communication Management Services, LLC to install, maintain and operate public telephones on City streets for a period of three years. (Ordinance)

Requested Placement Date: Consent Agenda on September 26, 2012

- I. **RECOMMENDATION.** The Office for Community Technology recommends that Council renew the agreement with Communication Management Services, LLC (CMS) to install, maintain and operate public telephones on city streets for a period of three years.
- BACKGROUND.** On October 1, 2003, Council approved a revocable permit for CMS to begin providing pay phone services in the City. CMS has operated the pay phone business in the City since that time, and needs this permit to continue its uninterrupted authority to have pay phone booths in the streets for another three years.
- II. **FINANCIAL IMPACT.** The City will continue to receive approximately \$4000 in fees from CMS.
- III. **LEGAL ISSUES.** None
- IV. **CONTROVERSIAL ISSUES.** None
- V. **LINK TO CURRENT CITY POLICIES:**





## Office for Community Technology

Sam Adams, Mayor  
Jack D. Graham, CAO  
Thomas W. Lannom, Director  
**Mary Beth Henry, Manager**  
111 SW Columbia, #600  
Portland, OR 97201

▲ Broadband & Communications Policy    ▲ Cable Regulation & Consumer Protection    ▲ Utility Franchises, Licenses & Wireless

**DATE:** September 11, 2012

**TO:** Mayor Sam Adams

**FROM:** Thomas W. Lannom, Revenue Bureau

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison

185651

**SUBJECT:** Issue a revocable permit allowing Communication Management Services, LLC to install, maintain and operate public telephones on City streets for a period of three years. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** September 20, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** September 26, 2012
3. **CONTACT NAME & NUMBER:** Jennifer Li 503-823-5359
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM:** ☐ **Y** ☐ **N** ☒ **N/A**

### 7. BACKGROUND / ANALYSIS

On October 1, 2003, Council approved a revocable permit for CMS to begin providing pay phone services in the City. CMS has operated the pay phone business in the City since that time, and needs this permit to continue its uninterrupted authority to have pay phone booths in the streets for another three years.

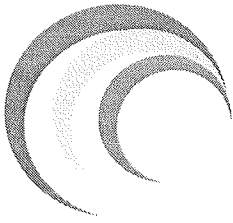
### 8. FINANCIAL IMPACT

The City will continue to receive approximately \$4000 in fees from CMS.

### 9. RECOMMENDATION / ACTION REQUESTED

The Office for Community Technology recommends that Council renew the agreement with Communication Management Services, LLC (CMS) to install, maintain and operate public telephones on city streets for a period of three years.





City of Portland Office of Management and Finance, Revenue Bureau

## Office for Community Technology

▲ Broadband & Communications Policy    ▲ Cable Regulation & Consumer Protection    ▲ Utility Franchises, Licenses & Wireless

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<http://www.portlandonline.com/cable/index.cfm?c=34414&a=67675>

185651

- VI. CITIZEN PARTICIPATION. N/A
- VII. OTHER GOVERNMENT PARTICIPATION. None
- IX. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? yes
- WHAT IS THEIR BUSINESS LICENSE NUMBER? 669074
- IS THEIR ACCOUNT WITH THE CITY CURRENT? yes
- IF NOT, HOW MUCH IS OWING? N/A

Phone 503-823-5385    Fax 503-823-5370    TTY 503-823-6868    [www.portlandonline.com/cable](http://www.portlandonline.com/cable)

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