

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Rob Cozzi		2. Telephone No. (503-823-7086	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date):  July 25, 2012	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Authorize an Add Work Letter Agreement with the Oregon Department of Transportation (ODOT) related to sewer facility adjustments and geotechnical monitoring station abandonments completed by ODOT's Hwy 26 – I405 to Sylvan Project at BES request.

**2) Purpose of the Proposed Legislation:**

Authorize the Director of the Bureau of Environmental Services to execute an Add Work Letter Agreement with ODOT in an aggregate amount not to exceed \$93,600.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |   |                                |
|---|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest            | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |   |                                |

**FINANCIAL IMPACT****4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No.

**5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)**

The established cost is \$93,600. Funds are available in the Sewer System Operating Fund, FY 2012-13 Budget, Bureau of Environmental Services, Internal Order 9ESWW0000056.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*  
No.
- **Will positions be created or eliminated in *future years* as a result of this legislation?**  
No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

185532

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10.

The work will be completed under an existing ODOT road project and reimbursed by BES.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. The work will be completed under an existing ODOT road project and reimbursed by BES.

*EM*  
Dean Marriott, Director, Bureau of Environmental Services

*WFR*  
*GU* *DCM*

APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council  
Agenda Item  
Staff Supplemental Report

185532

TO: Commissioner Dan Saltzman  
THROUGH: Matt Grumm or Amy Trieu  
FROM: Rob Cozzi, Engineer BES Maintenance Engineering/Collection Systems  
DATE: June 28, 2012 *cm*

RE: Add Work Letter Agreement with the Oregon Department of Transportation (ODOT) related to sewer facility adjustments and geotechnical monitoring station abandonments completed by ODOT's Hwy 26 – I405 to Sylvan Project at BES request.

Requested Council Hearing Date: July 25, 2012

I. RECOMMENDATION

BES recommends that council approve this ordinance to authorize an Add Work Letter Agreement with the Oregon Department of Transportation (ODOT) related to sewer adjustments and geotechnical monitoring station abandonments completed by ODOT at BES request.

II. BACKGROUND

In spring 2012, BES and ODOT identified BES owned facilities that require adjustment or abandonment during the ODOT Hwy 26 - I405 to Sylvan project. It was determined most efficient to have this work done as part of the ODOT project. The project was competitively bid.

III. FINANCIAL IMPACT

The proposed Ordinance will authorize sewer system operating funds to provide payment to ODOT for the sewer work completed by ODOT at BES request in an aggregate amount of \$93,600.

IV. LEGAL ISSUES

No legal issues have been identified.

V. CONTROVERSIAL ISSUES

No controversial issues have been identified.

VI. LINK TO CURRENT CITY POLICIES

The partnership with ODOT for this project is consistent with current City practices and policies.

## VII. CITIZEN PARTICIPATION

Not applicable.

## VIII. OTHER GOVERNMENT PARTICIPATION

Participation in the agreement is limited to BES and ODOT.

## IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

M/W/ESB participation is defined in ODOT project contract documents.

- X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? N/A WHAT IS THEIR BUSINESS LICENSE NUMBER? N/A  
IS THEIR ACCOUNT WITH THE CITY CURRENT? N/A IF NOT, HOW MUCH IS OWING? N/A