

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Danielle Brooks, Project Manager		2. Telephone No. 3-2559	3. Bureau/Office/Dept. OMF-BIBS-Facilities
4a. To be filed (date):  May 31, 2012	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Authorize contract with Moore Iacofano Goltsman, Inc. in the amount of \$219,114 to provide consultant services for Redevelopment of the ADA Title II Transition Plan for the City of Portland. (Ordinance)

**2) Purpose of the Proposed Legislation:**

This legislation would authorize a contract, not to exceed \$219,114, to provide consultant services for Redevelopment of the ADA Title II Transition Plan for the City.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                           | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |                                    |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The total cost for the consultant services are included in the FY 2011-12 Budget.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

None

- Will positions be created or eliminated in future years as a result of this legislation?

None

*(Complete the following section only if an amendment to the budget is proposed.)*

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.  
 NO: Please, explain why below; and proceed to Question #10.

This was a decision package included in the FY 2011-12 Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYAN ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

**Sam Adams, Mayor**  
**Jack D. Graham, Chief Administrative Officer**  
**Bryant Enge, Director, Bureau of Internal Business Services**

**Robert F. Kieta, Manager**  
**Facilities Services**

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185387

**DATE:** May 23, 2012

**TO:** Mayor Sam Adams

**VIA:** Bryant Enge, Director of Internal Business Services  
Bob Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

**FROM:** Danielle Brooks, ADA Title II & Civil Rights Title VI Coordinator

**RE:** \* Authorize contract with Moore Iacofano Goltsman, Inc. in the amount of \$219,114 to provide consultant services for Redevelopment of the ADA Title II Transition Plan for the City of Portland. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** May 31, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** June 6, 2012
3. **CONTACT NAME & NUMBER:** Danielle Brooks, 3-2559
4. **PLACE ON:**  CONSENT  REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:**  Y  N  N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**  Yes  No  N/A

**7. BACKGROUND/ANALYSIS**

Attached is an ordinance to authorize a contract with Moore Iacofano Goltsman, Inc. in the amount of \$219,114 for the subject project.

RFP No. FAC020 for a consultant to provide consultant services Redevelopment of the ADA Title II Transition Plan for the City of Portland was issued December, 2011. Five proposals were received on January 27, 2012. A selection committee reviewed the proposals and selected Moore Iacofano Goltsman, Inc. to recommend for contract award.

**8. FINANCIAL IMPACT**

The cost of the contract is \$219,114. The cost is covered in the budget.

**9. RECOMMENDATION/ACTION REQUESTED**

It is recommended Council Authorize contract with Moore Iacofano Goltsman, Inc. in the amount of \$219,114 to provide consultant services for Redevelopment of the ADA Title II Transition Plan for the City of Portland.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*