

# FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Hunt, CityFleet Manager		2. Telephone No. 503-823-6809	3. Bureau/Office/Dept. OMF/BIBS/CityFleet
4a. To be filed (date) May 19, 2010	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: May 10, 2010	

## 1) Legislation Title:

Authorize a contract with Landmark Ford for replacement Ford Crown Victoria police vehicles for a contractual total not to exceed \$1,460,000. (Report)

## 2) Purpose of the Proposed Legislation:

The purpose of this ordinance is to authorize CityFleet to procure replacement vehicles in accordance with City Code 5.33. There are 64 patrol sedans that are scheduled for life-cycle replacements by CityFleet for the Police Bureau. The cost to replace the 64 vehicles is \$1,460,000.

## 3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

This request does not impact City revenues.

## 4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense?

This action is estimated to cost the CityFleet replacement fund \$1,460,000 in FY 2009-10. The Police Bureau pays for future vehicle replacement in the interagency agreement with CityFleet and the funds for this purchase do not affect the present-year Police Bureau budget. CityFleet has budgeted in the FY 2009-10 capital replacement budget for the procurement of these 64 vehicles. There is no estimated increase in ongoing operations or maintenance for these replacement vehicles for the Police Bureau.

## Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?

No additional staffing is required for this request.

6) Will positions be created or eliminated in future years as a result of this legislation?

This action does not impact future staffing levels.

Complete the following section only if an amendment to the budget is proposed.

## 7) Change in Appropriations

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Jeff Baer, Director, Bureau of Internal Business Services

APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
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### FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison \_\_\_\_\_

DATE: May 6, 2010

TO: Mayor Sam Adams

FROM: Christine Moody, Chief Procurement Officer *CM*

SUBJECT: Authorize a contract with Landmark Ford for replacement Ford Crown Victoria police vehicles for a contractual total not to exceed \$1,460,000. (Report)

1. INTENDED THURSDAY FILING DATE: May 6, 2010
2. REQUESTED COUNCIL AGENDA DATE: May 19, 2010
3. CONTACT NAME & NUMBER: Christine Moody x31095
4. PLACE ON: ☒ CONSENT ☐ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Yes ☐ No ☐ N/A
6. ONE (1) ORIGINAL COPY OF CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY  
ATTACHED: ☐ Yes ☐ No ☒ N/A

#### 7. BACKGROUND/ANALYSIS:

CityFleet has reviewed the standard replacement schedule and the condition of the existing Police Bureau patrol sedans and determined that 64 sedans require replacement in FY.2009-2010. Ordinance #183395 directed City Fleet to initiate the purchase of replacement police patrol vehicles for a total not to exceed amount of \$1,460,000.

On March 23, 2010 Request for Proposal #111404 was issued for the City's Ford Crown Victoria Police Interceptors and subsequently cancelled on April 29, 2010. Cancellation was determined to be in the best interest of the City. The City will utilize a State of Oregon price agreement with Landmark Ford for these vehicles. On May 6, 2010, a cooperative procurement Notice of Intent was posted on the Procurement Services website to allow for public comment on the proposed vehicle purchase, no comments were received.

In order for the City to meet the factory ordering deadline for this fiscal year, the City must submit its order as soon as the purchase is approved by Council. If the City misses the factory ordering deadline, an order submitted next fiscal year will result in an increase cost for each vehicle.

Landmark Ford has a current City of Portland Business License, EEO certification is valid through March 31, 2011, and is in full compliance with the City's Equal Benefits Ordinance. The firm is located in Tigard, Oregon and is not an Oregon certified M/W/ESB contractor.

#### 8. FINANCIAL IMPACT:

The funding for 64 patrol sedans is included in the FY 2009-2010 CityFleet equipment replacement budget for life-cycle replacement. CityFleet rates the level of confidence as "Optimal".

#### 9. RECOMMENDATION/ACTION REQUIRED:

Authorize a contract with Landmark Ford for replacement Ford Crown Victoria police vehicles for a contractual total not to exceed \$1,460,000.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*