

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (KS)		2. Telephone No. 503-823-3514	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date): January 12, 2012	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: January 3, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Extend the City 2008-2012 Equal Employment Opportunity Affirmative Action Plan for one additional year to June 30, 2013.

2) Purpose of the Proposed Legislation:

To extend this plan for one additional year while the City develops the Office of Equity and Human Relations.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input checked="" type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

N/A

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

N/A

- Will positions be created or eliminated in future years as a result of this legislation?

N/A

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10.

Internal City Government Services required by City Policy and Federal Regulations.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No involvement necessary except for the publication of information. Goals for the plan are set by Federal Regulations and formulas.

Yvonne L. Deckard

BUREAU DIRECTOR (Typed name and signature)

185123



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive

Yvonne L. Deckard, Director
1120 SW 5th Ave., Rm. 404
Portland, Oregon 97204-1912
(503) 823-3572
Fax (503) 823-4156

Office of Management and Finance

Jack D. Graham, Chief Administrative Officer

DATE: January 3, 2012

FOR MAYOR'S OFFICE USE ONLY

TO: Mayor Sam Adams

Reviewed by Bureau Liaison _____

FROM: Yvonne L. Deckard, Human Resources Director *[Signature]*

RE: ORDINANCE TITLE: Extend the City 2008-2012 Equal Employment Opportunity Affirmative Action Plan for one additional year to June 30, 2013 (Ordinance)

- 1. **INTENDED THURSDAY FILING DATE:** January 12, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** January 18, 2012
- 3. **CONTACT NAME & NUMBER:** Kathleen D. Saadat, 503-823-3514
- 4. **PLACE ON:** ___ CONSENT X REGULAR
- 5. **BUDGET IMPACT STATEMENT ATTACHED:** ___ Y ___ N X N/A
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ___ Y ___ N X N/A

7. BACKGROUND/ANALYSIS

The original ordinance adopting the City 2008-2012 Equal Employment Opportunity Affirmative Action Plan was adopted by City Council on October 1, 2008 retroactive to July 1, 2008, in accordance with Executive Order 11246, as amended 30 F.R. 12319. The 2008-2012 Equal Employment Opportunity Affirmative Action Plan is the result of a collaborative effort of all City bureaus and sets out the City's workforce placement and development objectives and methods for accomplishing those objectives.

This ordinance extends the City 2008-2012 Equal Employment Opportunity Affirmative Action Plan for an additional one year, in accordance with Executive Order 11246, as amended 30 F.R. 12319.

8. FINANCIAL IMPACT

Not applicable.

8. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

