

TO: City Council _____ Original Notice

FROM: Gary Blackmer _____ Revision of prior notice

DATE: _____

RE: Notice of City Council Member Absence

Please be advised that the following Council member will be absent on the date(s) noted below:

	FROM				THROUGH			
	Day of Week	Month	Date	Time	Day of Week	Month	Date	Time
Mayor Vera Katz*								
Jim Francesconi								
Randy Leonard								
Dan Saltzman								
Erik Sten								

The purpose of the above absence is:

<input type="checkbox"/>	Unspecified
<input type="checkbox"/>	Illness
<input type="checkbox"/>	Personal
<input type="checkbox"/>	City Business

*Acting Mayor Responsibility: By authority of Charter Section 2.110, as further delineated by City Code Sections 15.08.010 (2) and 3.02.040 (II), Council members serve as Acting Mayor in the absence of the Mayor in order of their most recent service as President of the Council.

Recent Council President Terms:

July 2004 - December 2004 Dan Saltzman

January 2004 - June 2004 Erik Sten

July 2003 - December 2003 Jim Francesconi

January 2003 - June 2003 Randy Leonard