



Bureau of Planning and Sustainability

Innovation. Collaboration. Practical Solutions.

7 Steps of a Planning Project

- 1. Project Scoping**
 - Identify issues to be addressed
 - Develop community involvement strategy
 - Establish stakeholder groups/advisory groups
 - Establish relationship to other projects

- 2. Research and Analysis**
 - Collect and analyze data
 - Research federal/state/regional parameters

- 3. Concept/Direction**
 - Develop and analyze alternative concepts
 - Choose preferred concept

- 4. Plan/Policies**
 - Develop/amend policy documents (Comp Plan policies, other policies)
 - Amend Comp Plan Map
 - Amend Transportation Systems Plan Maps
 - Develop investment plans

- 5. Implementation Tools**
 - Develop/Amend regulations (Zoning Code, Stormwater Management Manual, etc.)
 - Create/Change programs to carry out plans/policies
 - Modify investment priorities

- 6. Implementation**
 - Review projects to determine compliance with regulations/programs (these are often site-specific projects)

- 7. Monitoring and Evaluation**
 - Evaluate outcomes to determine if concept and policy objectives are being achieved.



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