

ORDINANCE No. 184264

* Create a new represented classification of Timekeeping Specialist and establish an interim compensation rate for this classification. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating a new represented classification effective September 13, 2010.
2. The business needs that this classification is intended to meet cannot be fulfilled until the classification and wage rate are established, however the wage rate for the classification must be collectively bargained with District Council of Trade Unions (DCTU), AFSCME Local Union No. 189. Under Article 26.5.1 of the DCTU contract, the City may establish an interim rate during bargaining.

NOW, THEREFORE, the Council directs:

- a. The following classification is being created:

<u>JCN</u>	<u>Job Class</u>	<u>Effective Date</u>
30001558	Timekeeping Specialist	September 13, 2010

- b. The following interim compensation rates are established:

<u>Entry</u>	<u>6 Months</u>	<u>1 year</u>	<u>2 Years</u>	<u>3 Years</u>
\$16.09	\$18.43	\$19.32	\$20.68	\$22.45

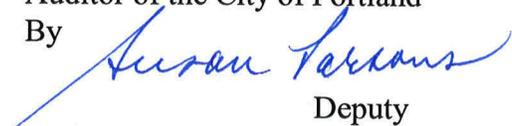
- c. On July 1, 2012 an additional 3% step will be added to the top of the salary range. Employees at top step on July 1, 2012 will move to the new maximum step on their next scheduled anniversary date on or after July 1, 2012.
- d. When the City and DCTU conclude necessary bargaining over the appropriate salary rate, the rate may be implemented with no further action upon signing of a Memorandum of Agreement between the Director of Human Resources and DCTU and approval as to form by the Office of the City Attorney.

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

DEC 01 2010

Passed by the Council:
Mayor Sam Adams
Office of Management and Finance
Prepared by: Yvonne L. Deckard: KS
Date Prepared: November 15, 2010

LaVonne Griffin-Valade
Auditor of the City of Portland
By


Deputy

Agenda No.
ORDINANCE NO. 184264
 Title

* Create a new represented classification of Timekeeping Specialist and establish an interim compensation rate for this classification. (Ordinance)

<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams</p>	<p>CLERK USE: DATE FILED <u>NOV 23 2010</u></p>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p style="text-align: right;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: Bureau of Human Resources</p> <p>Bureau Head: Kenneth L. Rust <i>[Signature]</i> Yvonne L. Deckard <i>[Signature]</i></p> <p>Prepared by: Kate Schmidt Date Prepared: 11-15-10</p> <p>Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date 12-01-10</p>	<p>ACTION TAKEN:</p>
<p>City Attorney Approval</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	✓	
Adams	✓	