

## FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

|                                        |                                                                                                                                          |                                                                 |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 1. Name of Initiator<br>Pam Phan       | 2. Telephone No.<br>503-823-9912                                                                                                         | 3. Bureau/Office/Dept.<br>Bureau of Planning and Sustainability |
| 4a. To be filed (date)<br>Junr 2, 2010 | 4b. Calendar (Check One)<br>Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> | 5. Date Submitted to FPD Budget Analyst:<br>June 1, 2010        |

### 1) Legislation Title:

\* Authorize a grant agreement with Portland Community College Foundation to administer \$5,000 in funds for the Youth Action Grants Program. (Ordinance)

### 2) Purpose of the Proposed Legislation:

Allows PCC Foundation to administer funds for the Youth Action Grants Program through their existing Students4Giving: Inspiring Philanthropy project.

### 3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. No impact on revenues

### 4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

A total of \$5,000 in General Fund dollars is allocated in the Bureau of Planning and Sustainability's FY 2009-2010 Adopted Budget for this program.

### Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.) None.

6) Will positions be created or eliminated in future years as a result of this legislation? N/A

Complete the following section only if an amendment to the budget is proposed.

**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|--------|
|      |             |                 |                 |                |       |        |
|      |             |                 |                 |                |       |        |

Celia Heron, Bureau Operations Manager



APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland  
Bureau of

## Planning and Sustainability

Sam Adams, Mayor  
Susan Anderson, Director

### Planning

1900 S.W. 4th Ave., Ste. 7100  
Portland, OR 97201-5350

Phone 503-823-7700  
FAX 503-823-7800  
TTY 503-823-6868

### Sustainability

721 N.W. 9th Ave., Ste. 195  
Portland, OR 97209-3447

Phone 503-823-7222  
FAX 503-823-5311  
TTY 503-823-6868

[www.portlandonline.com/bps](http://www.portlandonline.com/bps)

An equal opportunity employer  
Printed on recycled paper

183856

### MEMORANDUM

To: Mayor Sam Adams

From: Susan Anderson, Director

Date: May 27, 2010

1. **Ordinance Title:** \*Authorize a Grant Agreement with Portland Community College Foundation to administer funds for the Youth Action Grants Program. (Ordinance)
2. **Contact Name, Department, & Phone Number:** Pam Phan, Bureau of Planning and Sustainability, (503) 823-9912
3. **Requested Council Date:** June 9, 2010

Consent Agenda Item: \_\_\_\_\_ or Regular Agenda Item:  X

Emergency Item (answer below):  X  or Non- Emergency Item: \_\_\_\_\_

*If emergency, why does this need to take effect immediately:*

PCC Foundation will need to award grants to Youth Action Grant grantees by the start of their Summer Term.

#### 4. **History of Agenda Item/Background:**

In 2008, Council resolved to continue funding the Vision into Action (VIA) Coalition's Community Action Grants program. Funding for these grants has been included in the FY 2008-09 and FY 2009-10 Bureau of Planning and Sustainability budgets as a component of its Youth Planning Program. The Youth Action Grants Program has received \$20,000 in budgeted funds over two years awarded to 18 projects, with an estimate of over 12,000 youth directly involved in those projects.

For 2010, the BPS Youth Planning Program has dedicated \$5,000 to continue this valuable and effective program. The Youth Action Grants Program will provide up to \$1,000 per project for young people to launch community projects that address *Our Bill of Rights: Children + Youth* and Portland's community vision.

At the start of this project it was determined to be a legal risk for the City to award grants directly to youth. City staff researched options for distribution of funds and determined that the most efficient and effective use of the funds is to partner with an agency that delivers the funds to youth projects.

The Portland Community College (PCC) Foundation supports an existing project, *Students4Giving: Inspiring Philanthropy*, which offers a rich cross-disciplinary and service-learning opportunity for students to learn about community needs, the grant-making process, and the role played by philanthropists and non-profit organizations in our communities. Administration of grant funds can be time intensive, particularly when dealing with multiple mini-grants, so any non-profit organizations would require compensation for administration. PCC Foundation has agreed to administer the funds with only 1% administration fee that will be retained out of the \$5,000 amount. Partnering the past two years with PCC Foundation and two PCC lead instructors has lessened the burden on City staff by using an existing infrastructure for administration of the funds while also providing unique educational opportunities for students.

**5. Purpose of Agenda Item:**

This Ordinance allows funds appropriated in the Bureau of Planning and Sustainability's FY 2009-10- budget to be paid under a grant agreement to PCC Foundation.

**6. Legal Issues:**

None known.

**7. What individuals or groups are or would be opposed to this ordinance?  
Supportive?**

8.

Individuals and groups engaged in positive youth development would be supportive. Groups who might oppose are unknown.

**8. How Does This Relate to Current City Policies?**

Implements *Our Bill of Rights: Children and Youth* and Portland's community vision; connects youth to the City and encourages civic engagement among young people.

**9. Community Participation:**

Last summer, the Youth Action Grants program engaged seven nonprofit organizations and over 7,000 youth. We anticipate similar community participation this year.

**10. Other Government Participation:**

None.

**11. Financial Impact:**

Ordinance approves grant agreement between the City of Portland and PCC Foundation in the amount of \$5,000, budgeted by the Bureau of Planning and Sustainability in FY 2009-10. This legislation with neither generate nor reduce current or future revenue coming to the City.