

Oregon Chapter of ARMA
Board of Directors Meeting
Minutes of December 11, 1986
6:30 a.m. - CoCo's - \Sylvan

Officers and Directors Present

Chris Blackburn
Mike Cranston
Deanna Green
Kristi Kieffer

Darlene Kocevar
Bonnie Mitchell
Anita Reynolds
Leta Winston

Call To Order

The meeting was called to order by Darlene Kocevar, President.

Treasurer's Report

Leta Winston distributed a Financial report dated December 10, 1986. A motion was entered and passed to approve the report.

Programs

Jo Dwyer reported that we will have Alyce Cronin ~~Salby~~ speak at our January meeting on the subject on procrastination.

A tour at Standard Insurance will be set for the February meeting the we will have dinner at Jasmine Tree.

Darlene Kocevar will contact Donald Skupsky for an available date in April or May for a seminar presentation. Then we will call to find a facility to hold the one-day seminar.

Jo Dwyer will advise the board of her reviews of the dinner and facility at Quinn's Mill.

Newsletter

Jim Moore has contacted Kristi Kieffer regarding the preparation for the newsletter. Darlene will get the President's message to Kristi. Anita Reynolds will type up the labels for the newsletter. Kristi will pick up meeting minutes from Deanna Green.

Chapter Name Change

Leta Winston expressed her thoughts about having the Oregon Chapter name changed. Darlene Kocevar will ask Dorris Schneider about the procedures for changing the name.

By-Law Changes

Darlene Kocevar will meet with Rubin Edinger to discuss the changes if any that need to be revised or added.

Region X

Mike Cranston will contact David Finn and Bill Patten to discuss the location of the conference. Mike has contacted Alaska, Tacoma and Seattle. We are waiting for a response from Alaska and Seattle. Mike will start on Steering Committees' at the first of the year.

Education

Chris Blackburn reported that we need to put the CRM Exam in the newsletter, it is coming up in May. Chris will contact Sharon Geta who is teaching a CRM program at PGE.

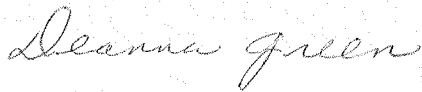
Membership List

Anita Reynolds will bring the membership list to the January meeting. We need to discuss who we are sending the newsletter to and if we will decide to send them to the Committee Leaders.

Adjournment

The meeting was adjourned at 8:00 a.m.

Minutes Recorded by:



Deanna Green
Recording Secretary

Minutes Approved by:



Darlene Kocavar
President