

PSF-5.06 - Citizen Review Committee - Independent Police Review Division - Process for Appointment & Reappointment to CRC ([Printable Version](#))**CITIZEN REVIEW COMMITTEE (CRC) - INDEPENDENT POLICE REVIEW DIVISION (IPR) - PROCESS FOR APPOINTMENT AND REAPPOINTMENT TO CRC***Administrative Rules Adopted by Bureau Pursuant to Rule-Making Authority*

ARB-PSF-5.06

1. The IPR Director shall solicit applications for appointment to the CRC from the Office of Neighborhood Involvement, the seven Neighborhood Coalition offices, Mayor and Commissioner's offices, PPB advisory committees, and the general public. (Portland City Code Section 3.21.080.A.1).
2. The City Auditor, in consultation with the Citizen Review Committee, shall appoint a selection committee, which may include any CRC member, not seeking reappointment, to select nominees to fill impending vacancies.
3. The IPR Director and members of the CRC not seeking reappointment shall refer three nominees to the selection committee for each position for which there is an impending vacancy. (See, Portland City Code Section 3.21.080.A.2). The IPR Director shall determine whether any sitting members of the CRC whose term of appointment is soon to expire have an interest in being re-appointed to the CRC. The IPR Director shall determine if any sitting member of the CRC whose term will not expire for an additional year has an interest in resigning from the CRC.
4. Any CRC member whose term of appointment is soon to expire and who has shown an interest in re-appointment shall automatically be included among the nominees sent to the selection committee by the IPR Director.
5. Selection criteria for appointment to the CRC shall include an established record of community involvement, passing a criminal background check performed by an agency other than the Bureau, and absence of any real or perceived conflict of interest. Current members shall be considered, in part, for reappointment based upon their record of attendance and their participation in CRC training during

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the course of their term.

6. The Mayor and commissioners may each submit an applicant who may be given preference over others of equivalent background and qualifications. (Portland City Code Section 3.21.080.A.3).
7. In selecting CRC members, consideration shall be given to the current composition of the CRC and appointments should be made that will cause the group to best reflect the demographic make-up of the community. (Portland City Code Section 3.21.080.A.6).
8. The selection committee shall rank each of the potential nominees referred by the IPR Director and CRC. The IPR Director shall forward the top ranked nominees to Council for appointment. (Portland City Code Section 3.21.080.A.4).
9. In the event a majority of the Council fails to appoint a person recommended under the provisions of City Code Section 3.21.090 the IPR Director and the CRC shall initiate the process again within 30 days after Council action. (Portland City Code Section 3.21.080.A.5).

HISTORY

Submitted for inclusion in PPD October 23, 2002.
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Vacated June 21, 2003.

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