

A G R E E M E N T

Between City of Portland, hereinafter referred to as the "ORGANIZATION," (a public organization) and the State of Oregon acting by and through the State Board of Higher Education on behalf of Portland State University, School of Urban and Public Affairs, Center for Population Research and Census, hereinafter referred to as the "CONTRACTOR," for the period of January 13, 1986 through February 1, 1986.

WHEREAS, the ORGANIZATION desires to obtain certain demographic information;

NOW THEREFORE, it is mutually understood and agreed as follows:

CONTRACTOR AGREES:

1. To provide the services outlined in the Description of Services which are attached hereto and hereby incorporated into the agreement as Attachment A.
2. To provide supervision for enumerators which may be used in the performance of the agreement. Said supervision shall include the complete authority over enumerators for training, supervision and discharging of enumerators and other employees assigned duties related to the enumeration.
3. To assign necessary professional staff members and hire other personnel necessary for completion of the services outlined in Attachment A.
4. To invoice the organization for services provided.

ORGANIZATION AGREES:

1. To provide office space and equipment as specified in Item 9, Attachment A.
2. To encumber or otherwise set aside funds in an amount at least equal to the estimated costs of services indicated in Item 8, Attachment A, Description of Services.
3. To pay upon receipt of invoice an amount equal to the product of the rate specified in Item 8, Attachment A.

WORKERS' COMPENSATION INSURANCE:

1. Unless exempt under ORS 656.027, the CONTRACTOR shall provide workers' compensation coverage in accordance with ORS Chapter 656, and maintain such coverage for the duration of this agreement. Failure to maintain workers' compensation insurance shall be cause for immediate termination of this agreement by the City. The CONTRACTOR shall provide workers' compensation coverage for all subcontractors or other persons employed in performing the services under the Agreement in accordance with ORS 656.001 to 656.794 either as: (a) a carrier-insured employer; or (b) a self-insured employer as provided by ORS 656.407. Evidence of such coverage shall be filed with the City and kept current for the duration of this Agreement.
2. The CONTRACTOR agrees to properly complete the City of Portland's Workers' Compensation Insurance Questionnaire prior to commencing work under this Agreement. Questionnaire shall remain attached to this Agreement and become a part thereof as if fully copied herein.
3. In the event CONTRACTOR uses employees or subcontractors or other persons in the performance of this Agreement, CONTRACTOR agrees to hold harmless, defend and indemnify the City and its officers, agents and employees against any liability that may be imposed on them or for any claims or demands which result from the CONTRACTOR'S use of employees or subcontractors or other persons, including but not limited to workers' compensation claims, and to pay any damages which the City may incur as a result of such liability claims, or demands, including attorney fees.

INDEMNIFICATION

CONTRACTOR shall hold harmless, defend and indemnify ORGANIZATION and ORGANIZATION's officers, agents and employees against all claims, demands, actions and suits brought against any of them arising from CONTRACTOR's work under this Agreement.

INDEPENDENT CONTRACTOR STATUS

1. The CONTRACTOR is engaged as an independent contractor and will be responsible for any federal, state and local taxes and fees applicable to payments hereunder.
2. The CONTRACTOR and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation federal social security, health benefits, workers' compensation, unemployment compensation and retirement benefits.

IT IS FURTHER AGREED:

That this contract may be terminated with the mutual written agreement of the ORGANIZATION and the CONTRACTOR at any time. In the event of early termination, all CONTRACTOR's work product shall become and remain property of the City of Portland.

IN WITNESS WHEREOF, said parties have executed this agreement as of the day and year first above written.

CITY OF PORTLAND:

CONTRACTOR
STATE OF OREGON ACTING BY AND THROUGH THE
STATE BOARD OF HIGHER EDUCATION ON BEHALF
OF PORTLAND STATE UNIVERSITY:

Margaret Ostracher
Name:
Title:
Date:

By: Edward Schafer
Edward Schafer, Director
Center for Population Research
and Census

Date: 2/5/86

CITY PROJECT MANAGER:

Francie Royce

By: R. N. Edgington
R. N. Edgington, Vice President
for Finance and Administration

Date: 2/7/86

APPROVED AS TO FORM:

APPROVED AS TO FORM

CITY ATTORNEY
City Attorney

Tax ID or Social Security No.

93-6001786

RS:rms
1/21/86
rd10

ATTACHMENT A
DESCRIPTION OF SERVICES

1. Area to be covered: As defined by Boundary Commission Ordinance numbers: 2078, 2123, 2139, 2136, 2137, 2125, 2138, 2166, 2167, 2168, 2179, 2181, 2182, and 2183.
2. Dates of Survey: January 13, 1986 to February 1, 1986.
3. Information to be surveyed and made available to the ORGANIZATION:

See attachment "B".

4. UNIVERSITY'S report to be made available to the ORGANIZATION no later than: March 1, 1986.
5. UNIVERSITY staff members working on survey:

Michael Knight - Project Coordinator

3 - Supervisors

12 - Enumerators

2 - Alternates

6. Number of enumerators to be provided by the ORGANIZATION:

NA persons for NA days each or a total of NA man days.

7. Estimated range of the population to be surveyed: 12,676.
8. Estimated cost of survey: \$ 20,915.00.
9. A large well-lighted office to be provided by the ORGANIZATION.
The office should contain:

NA telephone(s) (for census use only)

NA large work table(s)

NA chairs

a good pencil sharpener

a stapler

a large wastebasket

This office must be available beginning NA through

NA and between the hours of 8:00 a.m. and 12:00 midnight.

A key should be issued to the census director.

Adequate space for parking of automobiles should be available.

NOTE: Cost estimates are based on \$1.65 per person surveyed in consideration of the information to be obtained and the estimated range of population specified above. Variances between the estimated cost and the actual cost may arise from changes in either of these factors as well as from the effect of weather conditions or other unforeseen contingencies.

ATTACHMENT A
DESCRIPTION OF SERVICES

(Continued)

10. Maps to be provided by the ORGANIZATION:

2 maps of a large scale (e.g., Highway Department maps, scale 1" = 800') which contain current readable street designations and all annexations to date.

11. Publicity to be provided by the ORGANIZATION:

Ample television coverage (if appropriate), radio, and newspaper coverage prior to and during the enumeration period.

AGE AND SEX OF POPULATION *

CANNON 158771

Single Years of Age

Age Groups

<u>Age</u>	<u>Male</u>	<u>Fem.</u>	<u>Unk.</u>	<u>Total</u>
Unknown	175	182	31	388
Under 1	13	17	1	31
1	15	15	0	30
2	23	20	0	43
3	17	25	0	42
4	22	22	1	45
5	21	22	0	43
6	27	17	0	44
7	21	26	0	47
8	22	29	0	51
9	20	16	0	36
10	34	24	0	58
11	19	24	1	44
12	29	21	1	51
13	27	31	0	58
14	29	40	1	70
15	29	26	0	55
16	32	43	0	75
17	35	32	0	67
18	42	36	1	79
19	34	36	0	70
20	38	30	2	70
21 & over	1716	1910	3	3629

<u>Age</u>	<u>Male</u>	<u>Fem.</u>	<u>Unk.</u>	<u>Total</u>
Unknown	175	182	31	388
0-4	90	99	2	191
5-9	111	110	0	221
10-14	138	140	3	281
15-19	172	173	1	346
20-24	157	190	3	350
25-29	165	161	0	326
30-34	133	125	0	258
35-39	132	152	0	284
40-44	164	174	1	339
45-49	133	167	1	301
50-54	186	192	0	378
55-59	171	209	0	380
60-64	192	193	0	385
65-69	152	189	0	341
70-74	100	102	0	202
75-79	45	44	0	89
80-84	19	26	0	45
85-89	4	13	0	17
90-94	0	3	0	3
95+	1	0	0	1
TOTAL	2440	2644	42	5126

*excludes estimated population (54) in non-responding households

MEDIAN AGE

Male 40 Female 41 Total 40

ATTACHMENT B

ENUMERATION AREA SUMMARY SHEET

City Portland County Multnomah Date of Enumeration 3/12-3/16/84

Area Enumerated Annexation #1967 (Argay Terrace)

EXAMPLE

TYPE OF UNIT	HOUSING				POPULATION	
	Occupied Units	Vacant Units	Total Units	Occupancy Rate	Pop.	Average Household Size
Single Family Units	1227	27	1254	.97847	3278	2.6716
Multiple Family Units	957	100	1057	.90539	1848	1.9310
Mobile Homes	-	-	-	-	-	-
Group Quarters	-	-	-	-	-	-
Non-responding households	23	0	23	1.00000	54	2.3471
TOTAL ALL UNITS	2207	127	2334	.94559	5180	2.3471

Estimated population, households excluded from calculations below.

Owner-Occupied Housing Units 1493 Population 3676
 Renter-Occupied Housing Units 691 Population 1450

SIZE OF HOUSEHOLD
 (Number of households by number of persons per household)

1 533 2 949 3 321 4 236 5 107 6 23 7 9
 8 3 9 2 10 1 11 12+

Project Budget

PERSONNEL

1 Project Coordinator	1 Month	\$1583
	OPE	317
2 Supervisors	1.5 Months	1680
	OPE	336
12 Enumerators	500 Hours	3000
	OPE	<u>600</u>
		\$7516

SERVICES & SUPPLIES

\$400 - Mileage reimbursement for enumerators
450 - Vehicles for supervisors & project coordinat
240 - Duplicating & office supplies
<u>727 - Computer Services</u>
\$1817

INDIRECT COSTS - \$1867

\$ 7516 - Personnel
1817 - Services & Supplies
<u>1867 - Indirect Costs</u>
\$11200

TOTAL PROJECT BUDGET - \$11,200

ORDINANCE NO. 158771

An ordinance authorizing an agreement in the amount of \$20,915 between the City of Portland and the State Board of Higher Education on behalf of Portland State University, School of Urban Affairs, Center for Population Research and Census for obtaining certain demographic information for the Bureau of Planning, waiving Section 5.68 of the City Code, authorizing the drawing and delivery of warrants; and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. The Annexation section of the Bureau of Planning requested the Center for Population Research and Census to conduct and obtain certain demographic information. The City of Portland is adhering to ORS 190.520 which states that an actual count of a population shall be performed by the State Board of Higher Education, Center for Population Research.
2. Section 5.68 of the City Code is waived because Portland State University is the only contractor which can legally conduct the census per ORS 190.520.
3. The information from the Center for Population Research and Census provides the Secretary of State with new population figures which creates new state revenue sharing allocations for the City of Portland.
4. The survey dates were from January 13, 1986 to February 1, 1986. The total population surveyed was 12,676. The Population Center is charging the Bureau of Planning \$20,915. These new population figures have been certified and filed with the Secretary of State.
5. The Bureau of Planning budgeted the \$20,915 in the 85-86 budget but due to technical difficulties the funds were not encumbered. Consequently, payment of this agreement will be made from 1986-87 appropriations and the Bureau will be requesting the carryover appropriation for the same amount in the 85-86 fourth quarter budget review.

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Utilities and the Auditor are authorized to execute an Agreement for Services with the Board of Higher Education on behalf of Portland State University, School of Urban Affairs, Center for Population Research and Census in the amount of \$20,915 for survey of population as outlined in Exhibit A hereto.

ORDINANCE No.

- b. The Section 5.68 of the City Code be waived.
- c. The Mayor and Auditor are authorized to draw and deliver warrants in payment of the services under the Agreement in an amount of \$20,915.

Section 2. The Council declares that an emergency exists because a delay in payment may cause financial hardship to those who performed the survey; therefore, this ordinance shall be in full force and effect upon and after its passage by Council.

Passed by the Council, JUL 10 1986

Jewel Lansing

Auditor of the City of Portland

By *Dotie E. O'Sheesy*
Deputy

Commissioner Margaret D. Strachan
MDS/RS/sde/rms
7/1/86

Calendar No. **1416**

ORDINANCE No. 158771

Title

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THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
BOGLE		
LINDBERG	/	
SCHWAB	/	
STRACHAN	/	
CLARK	/	

FOUR-FIFTHS CALENDAR	
BOGLE	
LINDBERG	
SCHWAB	
STRACHAN	
CLARK	

Filed **JUL 3 1986**

JEWEL LANSING
Auditor of the CITY OF PORTLAND

By *Elena Cuervo*
Deputy

INTRODUCED BY

Margaret Strachan

NOTED BY THE COMMISSIONER

Affairs

Finance and Administration

Safety

Utilities

MDS/Hu

Works

BUREAU APPROVAL

Bureau:

Bureau of Planning

Prepared By:

Date:

B. Steen

7/2/86

Budget Impact Review:

Completed

Not required

Bureau Head:

Norman A. Abbott, Director

CALENDAR

Consent

Regular

NOTED BY

City Attorney

City Auditor

City Engineer