

171332

Summer Employment and Education Program - Overview					
City of Portland					
	Goal	Applied to Date	Eligible	JRT	Placed
Total Number to Be Served	1210				
Total Served by Mini Proposals	381				
Total Served thru TPIC Direct	247	381	178	130	24
Total Served thru YEP	320	411		204	62
Total Served by Yr Around	262				
Total Mini Proposals - MC	16				
Total Signed Contracts	4				
Total Out for Signature	5				
Total in Development	7				
Total Dollars	1,516,991				
Total BHCD	386,013				
Total Other City	145,000				
Total JTPA	853,945				
Total Other (PPS, WF, State)	150,033				
Program Investment					
Mini Proposals	462,466				
YEP - Contract & Direct	75,298				
Summer Direct Services	593,930				
Yr Around Contracts	140,160				
Yr Around Direct	263,137				
n:summer97/kelly/misc/sumpdxdt.xls					

1997 Summer Mini-Proposals-City of Portland/Bal of MC

Contract	# Served	Youth Dates	Cost of Project
AYOS	8	6/23-8/15	14,068
Boys and Girls Aid	60	6/23-8/15	32,323
Centennial Sch. District	20	6/16-8/1	32,513
Goodwill	5	7/14-9/2	3,890
Helensview High School	12	6/24-7/31	22,354
Janus Youth Program	24	6/2-9/31	24,700
OCHA-Proyecto Conex.	15	7/7-8/27	42,648
Open Meadow-CRUE	16	6/24-7/25	23,658
POIC/EnviroCorps	20	6/23-8/8	39,160
Saturday Academy -ASE	4	6/30-9/5	11,820
PPS Disabled	24	6/16-8/8	23,393
PPS Teen Parent	43	6/30-8/8	65,223
Project YESS	12	7/9-8/28	28,653
Self Enhancement Inc.	100	6/30-8/30	46,107
TLC-TnT	6	6/23-8/2	18,000
Urban League	12	6/26-8/1	33,956
Total	381		462,466

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EXHIBIT "A"

AGREEMENT NO.

An Agreement between the CITY OF PORTLAND, OREGON (CITY) and the PRIVATE INDUSTRY COUNCIL, INC. (CONTRACTOR) to provide the Summer Mini-Proposal Youth Employment & Enrichment Program.

RECITALS:

1. The CITY recognizes the need for youth employment and training services in the CITY of Portland.
2. It is imperative that the CITY have a skilled, educated, trained work force.
3. To realize the goal of a skilled, educated, trained work force requires that all programs and services demonstrate excellent outcomes for the people they serve -- excellence in work force training and in education, all youth completing high school competent to enter the work force and further education and training, and successful entry into family-wage jobs.
4. The CONTRACTOR, together with the City, has developed and implemented a Request for Proposal process and selected a variety of summer youth employment and enrichment projects to be carried out by community-based organizations.
5. The CONTRACTOR is willing to manage these summer mini-proposal projects and has the experience and expertise to provide these services, and will be accountable to the CITY for demonstrable outcomes for youth receiving these services.
6. The CITY now desires to enter into a formal agreement with the CONTRACTOR in the sum of \$175,209 so that the CONTRACTOR can provide youth services and report results.

AGREED:**I. Scope of Services**

- A. The CITY makes funds available to the CONTRACTOR to assist in providing services to Portland youth, to provide incentives, to keep youth in school, to support school drop out youth return to school, and to remove barriers to employment.
 1. Services funded by the CITY must result in demonstrable outcomes that contribute to completion of a high school education, attainment of

2. employment competencies and eventual attainment of unsubsidized jobs. The CITY places a priority on serving low-income youth and youth with significant barriers to employment and self-sufficiency. For in-school youth, priority is placed on barriers other than "lack of work history" because this is a characteristic common to most in-school young people.
 3. CITY support for the CONTRACTOR is combined with resources from other Leaders Roundtable participants to fund the overall Service Continuum. However, CITY funds are earmarked for specific programs, as described in this Agreement, in order to facilitate reporting and monitoring requirements.
- B. CONTRACTOR will primarily serve youth residing in inner North/Northeast and outer Southeast Portland, as these areas have the highest incidence of low income and unemployed residents.
- C. The CONTRACTOR will provide for the following programs, on behalf of the CITY, by contracting with other service providers. CONTRACTOR will also provide technical assistance to the service providers and monitor program outcomes.
1. Albina Youth Opportunity School: Grassroots News
 - a. The program will serve 8 youth from North/Northeast Portland during this five and a half week project.
 - b. Services will be contracted to AYOS.
 - c. Program will provide work-based learning experiences and academic enrichment.
 - d. Participants will serve as writers, researchers, and performers in an educational video designed to model and promote successful employment skills.
 - e. Successful participants will be eligible for elective or careers credit.
 2. Boys & Girls Aid Society: Destiny
 - a. The program will serve 60 middle and high school age girls from SE Portland during this 8 week project.
 - b. Services will be contracted to the Boys and Girls Aid Society.
 - c. Program will provide personal enrichment and career exploration activities.
 - d. Participants will participate in career interest activities, informational interviews, a group project, job shadows, individual and group research, and have the opportunity to create a career portfolio.
 - e. Successful participants will be eligible to earn academic credit.

3. Oregon Council For Hispanic Advancement: Proyecto Conexion
 - a. This 7 week program will serve 15 Hispanic youth.
 - b. Services will be contracted to OCHA.
 - c. Program will provide academic enrichment and technical skills training in computer hardware and software applications.
 - d. Participants will also have the opportunity to participate in job shadows, corporate visits, and the YMCA fitness program.
 - e. Successful participants can earn a personal computer and academic credit.

4. Saturday Academy Apprenticeships in Science and Engineering
 - a. This 8 week program will serve 4 Portland youth.
 - b. Services will be contracted to the Saturday Academy
 - c. Program will provide academic enrichment and professional mentoring
 - d. Participants will serve as unpaid apprentices to individual scientific research projects with a scientist, engineer or other technical professional. In addition, participants will attend two summer conferences.
 - e. Academic credit is available for youth successfully completing the program.

5. Portland Public Schools: Disabled Project
 - a. The program will serve 24 disabled youth.
 - b. Services will be contracted to Portland Public School District.
 - c. Program will provide work experience, employment enhancement and academic enrichment activities.
 - d. Participants will serve as part time work experience trainees at a variety of sites and will participate in a weekly structured academic activity.
 - e. Elective credit is available for youth successfully completing the program.

6. Open Meadow Learning Center: CRUE Program
 - a. This 5 week program will serve 16 Portland area youth, 3 funded with City General Funds and 13 supported with federal JTPA funds.
 - b. Services will be contracted with Open Meadow Learning Center.
 - c. Program will provide academic enrichment and work experience activities.
 - d. Participants will work in a variety of environmental restoration activities.
 - e. One academic credit in physical education or careers and one

academic credit in English or science is available for successful completion.

7. Self Enhancement Inc.: Summer Academic Enrichment
 - a. The program will serve 100 youth.
 - b. Services will be contracted with Self Enhancement Inc.
 - c. Program will provide academic enrichment.
 - d. Participants will attend school in the morning with the option of work/community service activities in the afternoon. Job readiness training and a high school adjustment class will be offered to all youth.
 - e. Students will be able to earn math, English or elective credit for successful completion.
- D. The CONTRACTOR will complete all necessary youth eligibility and enrollment requirements for all programs. The CONTRACTOR will provide payroll services and refer youth, as appropriate.
- E. All programs operated under this Agreement, whether by the CONTRACTOR directly or by community-based organizations with whom the CONTRACTOR works, will identify and report on measurable outcomes for program clients.
- F. The CONTRACTOR will collect from other contracted service providers the names and birth dates of all participants enrolled in their programs as part of the coordinated effort to collect and report aggregate data related to any criminal activity by city youth involved in publicly funded employment and training programs.
- G. Though some CONTRACTOR programs are focused on serving specific populations, no applicant may be denied access to any CITY-funded program, whether run directly by the CONTRACTOR or through a sub-contractor, due to race or gender.
- H. The CONTRACTOR will include mention of the CITY's participation in this project, through the Bureau of Housing & Community Development in all publicity to local media.
- I. The CONTRACTOR will maintain all records for the project, including performance; client eligibility; ethnic, gender, residence zip code, and age data; and fiscal data, for a minimum of three years after termination of the contract. All records regarding the project, as well as general organizational and administrative information, will be made available to the CITY Project Manager, or other designated persons, upon request. At a minimum, records will be reviewed as part

of the annual monitoring process.

Additionally, the CONTRACTOR will require all subcontractors to maintain similar records and make them available, upon request, to the CITY Project Manager, or other designated persons. Records of subcontractors will also be reviewed as part of the annual monitoring process.

- J. All staff positions paid for with CITY funds, whether employees of CONTRACTOR or any subcontractor, are required to maintain time records indicating the number of hours worked on CITY-funded projects.
- K. Any changes to the Scope of Services must be approved in writing by the CITY Project Manager.
- L. CONTRACTOR will provide cost allocation plans for itself and all relevant subcontractors for any administrative or shared costs charged to this Agreement.

II. Performance Measures

- A. CONTRACTOR will track and report on achievement of the following levels of service (outputs) by program and in the aggregate during the period of this agreement:
 - ◆ 214 youth will be served
- B. CONTRACTOR will track and report on achievement of the following accomplishments (outcomes) by program and in the aggregate during the period of this agreement:
 - ◆ 192 youth will successfully complete their summer experience
 - ◆ 181 youth will successfully complete academic enrichment
 - ◆ 115 youth will receive elective credit
 - ◆ 43 youth will receive academic credit
 - ◆ 192 youth will return to/remains in school

III. Reporting Requirements

- A. CONTRACTOR will submit to the Bureau of Housing & Community Development a report including information related to participant demographics and to identified performance measures at the end of the contract. Payment will be based on receipt of these reports. Program reports will contain
 - ◆ Demographic data regarding gender, ethnicity, and neighborhood residence of participants using the report form attached as "Attachment B"

- ◆ Performance data related to Section III using the report form attached as "Attachment C".
- ◆ Participant names and date of birth as referenced in Section I.F.

Reports also will include a narrative description of services provided and special activities (field trips, special trainings, guest speakers, student projects, etc.) associated with each program as well as accomplishments, challenges, and recommended future changes. In addition to this general information, program narratives will refer to the following program specific information:

Albina Youth Opportunity School

- Weekly program schedule
- Overall program schedule

Boys and Girls Aid Society

- Weekly program schedule
- Overall program schedule

Self Enhancement Inc.

- Report on afternoon activities of participants including:
 - Number of youth placed in subsidized jobs
 - Number of youth placed in unsubsidized jobs
 - Number of youth placed in community service locations
 - Locations of placements

Saturday Academy

- Location of youth placements

The end of summer report is due to the Bureau within 30 days of the end of the contract period on October 30, 1997

- B. Financial reports will be submitted within 30 days of the end of the contract period on October 30, 1997 and will include:**
- ◆ Program expenditures for the quarter, by line item, for TPIC and for each subcontractor
- C. The progress report must accompany the billing in order for the billing to be paid.**

IV. Compensation and Method of Payment

The CONTRACTOR will be compensated for the above described services by the CITY, through the General Fund. The payment shall be full compensation for work performed, for services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to perform the work and service. Funds will be disbursed to the CONTRACTOR, per the budget attached as Attachment "A", for actual expenditures as follows:

- A. Payments to the CONTRACTOR for eligible expenses will be made at the conclusion of the contract, upon submission of a statement of expenditures and performance report. Expenditures will be listed by program, using the same line items as are listed in the budget, attached hereto as Attachment "A".
- B. The CONTRACTOR will keep vendor receipts and evidence of payment for materials and services and time records and evidence of payment for program wages, salaries, and benefits, and contractor services. Requests for payment will be submitted to the Bureau of Housing & Community Development.
- C. Any reallocation of funds between budget line items or between programs, as shown in the attached budget, must be approved in writing by the CITY Project Manager prior to making the change.
- D. No funds under this Agreement may be used to purchase non-expendable personal property or equipment, either by the CONTRACTOR or any subcontractors with whom the CONTRACTOR enters into agreements without prior written permission from the CITY Project Manager. Funds may be used to pay for lease or rental costs of equipment, pro-rated to reflect the use of said equipment by CITY-funded programs.
- E. IT IS AGREED THAT COMPENSATION UNDER THIS AGREEMENT SHALL NOT EXCEED ONE HUNDRED SEVENTY FIVE THOUSAND TWO HUNDRED AND NINE DOLLARS (\$175,209).

V. CITY Project Manager

- A. The CITY Project Manager shall be Karen Belsey, or such person as shall be designated in writing by the Director of the Bureau of Housing and Community Development.

- B. The CITY Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this agreement as provided herein, and to carry out all other CITY actions referred to herein.

VI. General Contract Provisions

- A. **TERMINATION FOR CAUSE.** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner his/her obligations under this Contract, or if the contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

- B. **TERMINATION FOR CONVENIENCE.** The City and Contractor may terminate this Contract at any time by mutual written agreement. If the Contract is terminated by the City as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract less payments of compensation previously made.

The City, on thirty (30) days written notice to the Contractor, may terminate this Agreement for any reason deemed appropriate at its sole discretion.

- C. **REMEDIES.** In the event of termination under Section A hereof by the City due to a breach by the Contractor, then the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the Contractor hereunder plus the remaining unpaid balance of the compensation provided herein, then the Contractor shall pay to the City the amount of excess.

The remedies provided to the City under sections A and C hereof for a breach by the Contractor shall not be exclusive. The City also shall be entitled to any other equitable and legal remedies that are available.

In the event of breach of this contract by the City, then the Contractor's remedy shall be limited to termination of the contract and receipt of payment as provided in section B hereof.

In the event of termination under Section A, the City shall provide the Contractor an opportunity for an administrative appeal to the Bureau Director.

- D. **CHANGES.** The City may, from time to time, request changes in the scope of the services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this Contract. Any change that increases the amount of compensation payable to the Contractor by \$18,000 or more must be approved by ordinance of the City Council. The Bureau Director may approve increases in compensation that are for less than \$18,000. Other changes, including changes to scope of work and budget line items, may be approved by the Project Manager.
- E. **NON-DISCRIMINATION.** In carrying out activities under this contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, familial status or national origin. The Contractor shall take affirmative actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, familial status or national origin. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices provided by the City setting for the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor shall incorporate the foregoing requirements of this paragraph in all of its contracts for work funded under this contract, except contracts governed by Section 104 of Executive Order 11246.
- F. **ACCESS TO RECORDS.** The City, or their duly authorized representatives, shall have access to any books, general organizational and administrative information, documents, papers, and records of the Contractor which are directly pertinent to this contract, for the purpose of making audit examination, excerpts, and transcriptions. All required records must be maintained by the Contractor for three years after the City makes final payment and all other pending matters are closed.

- G. MAINTENANCE OF RECORDS.** The Contractor shall maintain records on a current basis to support its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work hereunder. The Contractor shall retain these records for inspection, audit, and copying for 3 years from the date of completion or termination of this contract.
- H. AUDIT OF PAYMENTS.** The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the 3 year period established by Section G above.

If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to the City.

- I. INDEMNIFICATION.** The Contractor shall hold harmless, defend, and indemnify the City and the City's officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under this contract.
- J. WORKERS' COMPENSATION INSURANCE.**

- (a) The Contractor, its subcontractors, if any, and all employers working under this Agreement, are subject employers under the Oregon Worker's Compensation law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers. A certificate of insurance, or copy thereof, shall be attached to this Agreement and shall be incorporated herein and made a term and part of this Agreement. The Contractor further agrees to maintain worker's compensation insurance coverage for the duration of this Agreement.
- (b) In the event the Contractor's worker's compensation insurance coverage is due to expire during the term of this Agreement, the Contractor agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Contractor agrees to provide the City of Portland such further certification of worker's compensation insurance a renewals of said insurance occur.

- (c) If Contractor believes itself to be exempt from the worker's compensation insurance coverage requirement of (a) of this subsection, the Contractor agrees to accurately complete the City of Portland's Questionnaire for Workers' Compensation Insurance and Qualification as an Independent Contractor prior to commencing work under this Agreement. In this case, the Questionnaire shall be attached to this Agreement and shall be incorporated herein and made a term and part of this Agreement. Any misrepresentation of information on the Questionnaire by the Contractor shall constitute a breach of this Agreement. In the event of breach pursuant to this subsection, City may terminate the agreement immediately and the notice requirement contained in subsection (A), TERMINATION FOR CAUSE, hereof shall not apply.

K. LIABILITY INSURANCE.

(a) The Contractor shall maintain public liability and property damage insurance that protects the Contractor and the City and its officers, agents, and employees from any and all claims, demands, actions, and suits for damage to property or personal injury, including death, arising from the Contractor's work under this contract. The insurance shall provide coverage for not less than \$200,000 for personal injury to each person, \$500,000 for each occurrence, and \$500,000 for each occurrence involving property damages; or a single limit policy of not less than \$500,000 covering all claims per occurrence. The limits of the insurance shall be subject to statutory changes as to maximum limits of liability imposed on municipalities of the state of Oregon during the term of the agreement. The insurance shall be without prejudice to coverage otherwise existing and shall name as additional insureds the City and its officers, agents, and employees. Notwithstanding the naming of additional insureds, the insurance shall protect each insured in the same manner as though a separate policy had been issued to each, but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured. The coverage must apply as to claims between insureds on the policy. The insurance shall provide that it shall not terminate or be canceled without 30 days written notice first being given to the City Auditor. If the insurance is canceled or terminated prior to completion of the contract, Contractor shall provide a new policy with the same terms. Contractor agrees to maintain continuous, uninterrupted coverage for the duration of the contract. The insurance shall include coverage for any damages or injuries arising out of the use of automobiles or other motor vehicles by Contractor.

(b) The Contractor shall maintain on file with the City Auditor a certificate of insurance certifying the coverage required under subsection (a). The adequacy of

the insurance shall be subject to the approval of the City Attorney. Failure to maintain liability insurance shall be cause for immediate termination of this agreement by the City.

In lieu of filing the certificate of insurance required herein, Contractor shall furnish a declaration that Contractor is self-insured for public liability and property damage for a minimum of the amounts set forth in ORS 30.270.

- L. **SUBCONTRACTING AND ASSIGNMENT.** The Contractor shall not subcontract its work under this contract, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contract as specified in this contract. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder. The Contractor agrees that if subcontractors are employed in the performance of this contract, the Contractor and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation. The Contractor shall not assign this contract in whole or in part or any right or obligation hereunder, without prior written approval of the City. Subcontractors shall be responsible for adhering to all regulations cited within this contract.

- M. **INDEPENDENT CONTRACTOR STATUS.** The Contractor is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Contractor and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- N. **REPORTING REQUIREMENTS.** The Contractor shall report on its activities in a format and by such times as prescribed by the City.
- O. **CONFLICTS OF INTEREST.** No City officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof.

No City officer or employees who participated in the award of this contract shall be employed by the Contractor during the period of the contract.

- P. **OREGON LAW AND FORUM.** This contract shall be construed according to the law of the State of Oregon.

Any litigation between the City and the Contractor arising under this contract or out of work performed under this contract shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- Q. **COMPLIANCE WITH LAWS.** In connection with its activities under this contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Contractor agrees it has certified with the City's Equal Employment Opportunity certification process.

- R. **INDEPENDENT FINANCIAL AUDITS/REVIEWS.** Any contractor receiving \$300,000 or more in City funding, in any program year, is required to obtain an independent audit of the City-funded program(s). Any contractor receiving between \$25,000 and \$300,000 in City funds, in any program year, is required to obtain an independent financial review. Additionally, contractors receiving between \$25,000 and \$300,000 in federal funds may be required to obtain a full audit, if the City believes it is warranted. Two copies of all required financial audits or reviews will be submitted to the designated City Project Manager within thirty days of their completion.

- S. **SEVERABILITY.** If any provision of this agreement is found to be illegal or unenforceable, this agreement nevertheless shall remain in full force and effect and the provision shall be stricken.

- T. **INTEGRATION.** This agreement contains the entire agreement between the City and the Contractor and supercedes all prior written or oral discussions or agreements.

- U. **TARGETING.** Each year the City designates target areas, which receive focused services through the Bureau of Housing & Community Development. As appropriate, the Contractor may be asked to provide marketing and outreach for its services and/or collect demographic information on its clients, relative to these target areas. Boundaries of target areas will be provided to any Contractor who is asked to such information and assistance.

- V. **TRAINING.** The Bureau of Housing & Community Development will provide training for all new Contractors and for Contractors who have experienced

significant organizational changes, which would warrant training. This training may be carried out on an individual basis or as part of a general training program, at the discretion of the City.

- W. **PROGRAM AND FISCAL MONITORING.** The City through the Bureau of Housing & Community Development shall monitor on a regular basis to assure contract compliance. Such monitoring may include, but are not limited to, on site visits, telephone interviews, and review of required reports and will cover both programmatic and fiscal aspects of the contract. The frequency and level of monitoring will be determined by the City Project Manager.

VII. Period of Agreement

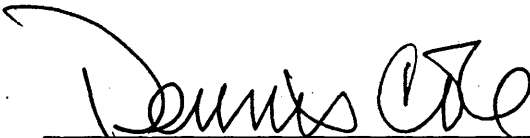
The terms of this Agreement shall be effective as of July 1, 1997, and shall remain in effect during any period the CONTRACTOR has control over CITY funds, including program income. Work by the CONTRACTOR shall terminate as of September 30, 1997.

Dated this _____ day of _____, 1997.

CITY OF PORTLAND

THE PRIVATE INDUSTRY COUNCIL, INC.

Gretchen Miller Kafoury
Commissioner of Public Affairs



Dennis Cole
President

APPROVED AS TO FORM:

APPROVED AS TO FORM



Jeffrey L. Rogers, City Attorney *dt*
CITY ATTORNEY

ATTACHMENT A

**THE PRIVATE INDUSTRY COUNCIL
SUMMER MINI PROPOSAL PROGRAMS**

BUDGET
July 1, 1997 - September 30, 1997

	AYOS	BGAS	OCHA	Sat. Acad	PPS Dis.	CRUE	SEI	TOTAL
TPIC Operating Personnel	1,831	1,831	1,565	1,831	1,831	791	1,831	11,511
TPIC Material/Services	0	0	0	0	0		0	0
Trainee Stipends	0	12,960	0	0	0		36,000	48,960
Trainee Wages	2,864	0	0	0	18,257	2,391	0	23,512
Subcontracts	7,136	12,242	35,369	8,007	450	1,081	0	64,285
TPIC Allocated Costs	100	100	100	100	100	60	100	660
Indirect - Subcontract	500	1,390	0	500	0	0	2,700	5,615
Indirect - TPIC	1,637	3,800	5,089	1,382	2,755	527	5,476	20,666
TOTAL CITY FUNDS	14,068	32,323	42,648	11,820	23,393	4,850	46,107	175,209
TPIC Match	9,502	9,502	9,502	9,502	9,502	1,163	9,502	58,175
TOTAL	23,570	41,825	52,150	21,322	32,895	6,013	55,609	233,384

ATTACHMENT B

THE PRIVATE INDUSTRY COUNCIL
SUMMER MINI PROPOSAL PROGRAMS

PROJECT REPORT
Section I: BENEFICIARY DATA

Reporting Period From: _____ To: _____

Participant Information	AYOS	BGAS	OCHA	Sat. Acad	PPS Dis.	CRUE	SEI	TOTAL
1. Gender Males								
Females								
2. Ethnicity African American								
Asian								
European American								
Hispanic								
Native American								
3. Residence N/NE Portland *								
SE Portland *								
NW Portland *								
SW Portland *								
Other *								

(* TPIC will provide a list of the zip codes include in these geographic areas.)

**PRIVATE INDUSTRY COUNCIL
ER MINI PROPOSAL PROGRAMS**

**Project Report
Section II: PERFORMANCE DATA**

Period From: _____ To: _____

Actual	Goal	Sat. Acad Actual	Goal	PPS Dis. Actual	Goal	CRUE Actual	Goal	SEI Actual	Goal	TOTAL Actual	TOTAL GOAL
15		4		24		3		100		214	
0		0		24		3		0		35	
13		3		21		3		90		192	
12		3		20		3		85		181	
14		3		21		3		50		115	
0		0		0		3		40		43	
13		3		21		3		90		192	

Attachment C

**THE PRIVATE INDUSTRY COUNCIL
REQUEST FOR PAYMENT**

Project Name: Summer Mini Proposal Programs

Request For Payment # _____

Billing Period: _____

	AYOS	BGAS	OCHA	Sat. Acad	PPS Dis.	CRUE	SEI	TOTAL
TPIC Operating Personnel								
TPIC Program Personnel								
TPIC Material/Services								
Trainee Stipends								
Trainee Wages								
Subcontracts								
TPIC Allocated Costs								
Indirect - Subcontract								
Indirect - TPIC								
TOTAL								

TPIC Match								
------------	--	--	--	--	--	--	--	--

Total Amount Requested _____

Prepared By _____ Phone # _____

Approved By _____

ORDINANCE NO: 171332

*Contract with The Private Industry Council, Inc. for \$175,209 for the Summer Mini-Proposal Youth Employment & Enrichment Program and to provide for payment. (Ordinance)

Section 1. The Council finds that:

The City of Portland ordains:

1. The City recognizes the need for youth employment and services in the City of Portland.
2. It is imperative that the City have a skilled, educated, trained workforce.
3. To realize the goal of a skilled, educated, trained workforce requires that all programs and services demonstrate excellent outcomes for the people they serve -- excellence in workforce training and in education, all youth completing high school competent to enter the workforce and further education and training, and successful entry into family-wage jobs.
4. The CONTRACTOR, together with the City, has developed and implemented a Request for Proposal process and selected a variety of summer youth employment and enrichment projects to be carried out by community-based organizations.
5. In the FY 97-98 budget, funding has been approved for the Private Industry Council's Summer Mini Proposal Program in the amount of \$141,030 in General Funds. In addition, an additional \$34,179 is available from funds not currently required by the Youth Employment and Empowerment Program (YEEP). As a result, \$175,209 in General Funds is available to support this program.
6. An agreement should be entered into with The Private Industry Council in the sum of \$175,209 to provide funding for the Summer Mini-Proposal Youth Employment & Enrichment Program.

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Affairs is hereby authorized to enter into an agreement with the Private Industry Council to provide \$175,209 for the Summer Mini-Proposal Youth Employment & Enrichment Program in accordance with the Agreement attached as "Exhibit A".
- b. The Mayor and City Auditor are hereby authorized to pay for said contract from the General Fund.

Section 2. The Council declares that an emergency exists because delay in implementation of the action herein could result in an inability to provide necessary services in a timely manner; therefore, this Ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council, **JUN 25 1997**

Commissioner Gretchen Miller Kafoury
Karen Belsey
June 20, 1997

BARBARA CLARK
Auditor of the City of Portland
By *Britta Olson*
Deputy

= 974

ORDINANCE NO.

171332

Title

***Contract with The Private Industry Council, Inc. for \$175,209 for the Summer Mini-Proposal Youth Employment & Enrichment Program and to provide for payment. (Ordinance)**

<p>INTRODUCED BY</p> <p>Commissioner Gretchen Miller Kafoury</p> <p>NOTED BY COMMISSIONER</p> <p>Affairs <i>Gretchen M. Kafoury (ta)</i></p> <p>Finance and Administration</p> <p>Safety</p> <p>Utilities</p> <p>Works</p> <p>BUREAU APPROVAL</p> <p>Bureau: Housing & Community Development</p> <p>Prepared by Date Karen Belsey 06/20/97</p> <p>Budget Impact Review: <input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not Required </p> <p>Bureau Head: <i>Steve Rudman (rmf)</i> Steven D. Rudman, Director</p>	<p>Filed: JUN 20 1997</p> <p style="text-align: center;">Barbara Clark Auditor of the City of Portland</p> <p>By: <i>Cay Kershner</i> Deputy</p> <p>For Meeting of: _____</p> <p>ACTION TAKEN:</p>
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AGENDA		FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
				YEAS	NAYS
Consent <input checked="" type="checkbox"/>	Regular	Francesconi	Francesconi	<input checked="" type="checkbox"/>	
NOTED BY		Hales	Hales	<input checked="" type="checkbox"/>	
City Attorney		Kafoury	Kafoury	<input checked="" type="checkbox"/>	
City Auditor		Sten	Sten	<input checked="" type="checkbox"/>	
City Engineer		Katz	Katz	<input checked="" type="checkbox"/>	