

**City of Portland**  
**Portland Permitting & Development**  
**Sign, Awning Permit and Registration Fee Schedule**  
**Effective Date: July 1, 2025**

Sign, Awning Permit and Registration Fees		Current Fee	Proposed Fee
<b>Illuminated (electric) Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components			
Up to 20 square feet	\$	323.00	\$ 340.00
Over 20 square feet and up to 40 square feet	\$	399.00	\$ 419.00
Over 40 square feet and up to 60 square feet	\$	462.00	\$ 486.00
Over 60 square feet and up to 80 square feet	\$	506.00	\$ 532.00
Over 80 square feet and up to 100 square feet	\$	552.00	\$ 580.00
Over 100 square feet and up to 120 square feet	\$	616.00	\$ 647.00
Over 120 square feet and up to 140 square feet	\$	645.00	\$ 678.00
Over 140 square feet and up to 160 square feet	\$	673.00	\$ 707.00
Over 160 square feet and up to 180 square feet	\$	709.00	\$ 745.00
Over 180 square feet	\$	736.00	\$ 773.00
<b>Non-illuminated Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components			
Up to 20 square feet	\$	248.00	\$ 261.00
Over 20 square feet and up to 40 square feet	\$	339.00	\$ 356.00
Over 40 square feet and up to 60 square feet	\$	399.00	\$ 419.00
Over 60 square feet and up to 80 square feet	\$	415.00	\$ 436.00
Over 80 square feet and up to 100 square feet	\$	429.00	\$ 451.00
Over 100 square feet and up to 120 square feet	\$	461.00	\$ 485.00
Over 120 square feet and up to 140 square feet	\$	477.00	\$ 501.00
Over 140 square feet and up to 160 square feet	\$	506.00	\$ 532.00
Over 160 square feet and up to 180 square feet	\$	552.00	\$ 580.00
Over 180 square feet	\$	586.00	\$ 616.00
Wall painted or adhered signs (i.e. vinyl, paper or similar material) - <i>per square foot</i>	\$	1.61	\$ 1.70
Minimum Fee	\$	53.00	\$ 56.00
<b>Additional Plan Review Fee:</b> Charged for changes, additions or revisions to plans and for review of proposed "pre-approved" structural designs			
One half-hour or less of plan review time	\$	103.00	\$ 109.00
More than one half-hour of plan review time - <i>per hour or fraction thereof</i>	\$	206.00	\$ 217.00
<b>Alternate methods Appeal Fees - Chapter 32.44</b> - <i>per appeal</i>	\$	382.00	\$ 402.00
<b>Awning Review and Permit Fees</b>			
Awning without signs - <i>per linear foot of awning</i>	\$	13.14	\$ 13.80
Sign and awning combinations - <i>per square foot of sign area</i>	\$	2.21	\$ 2.33
Signs added to existing awning - <i>Fee as required for non-illuminated sign</i>			
<b>Early Assistance for Sign Permits</b>			
Early assistance sign code meeting	\$	113.00	\$ 119.00
Fee for each additional staff in attendance	\$	132.00	\$ 139.00

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<b>Inspections Outside of Normal Business Hours</b>			
Minimum		\$ 279.00	\$ 293.00
Hourly Rate - <i>per hour or fraction of an hour</i>		\$ 279.00	\$ 293.00
<b>Investigation Fee</b> - For commencement of work before obtaining a permit			
Minimum		\$ 145.00	\$ 153.00
Hourly Rate - <i>per hour or fraction of an hour</i>		\$ 145.00	\$ 153.00
<b>Other Inspections Not Specifically Identified Elsewhere</b>			
Minimum		\$ 206.00	\$ 217.00
Hourly Rate - <i>per hour or fraction of hour</i>		\$ 206.00	\$ 217.00
<b>Permit Reactivation Processing Fee</b> - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once. Fee - <i>The renewal fee shall be one half the amount required for a new permit</i>			
Minimum Fee		\$ 206.00	\$ 217.00
<b>Portable Signs (A-Board) Registration</b>			
1 years		\$ 108.00	\$ 114.00
2 years		\$ 193.00	\$ 203.00
4 years		\$ 346.00	\$ 364.00
<b>Reinspection Fee</b> - <i>per inspection</i>		\$ 145.00	\$ 153.00
<b>Sign &amp; Awning Plan Review</b>			
<i>Maximum number of allowable checksheets: 2</i>			
Additional checksheet fee - <i>per checksheet</i>		\$ 293.00	\$ 308.00
<b>Structural Alteration to Existing Sign</b> - <i>same fee as for new sign</i>			
<b>Structural Plan Review Fee</b> - 65% of the permit fee			
Required for:			
Fascia signs over 400 pounds			
All projecting signs			
All freestanding signs over 6 feet in height			
All pitched roof signs			
All awnings			
Minimum Fee		\$ 206.00	\$ 217.00
<b>Temporary Balloon Registration</b> - <i>Maximum of once, per lot, per calendar year</i>		\$ 59.00	\$ 62.00
<b>Tempoary Banner Registration</b> - <i>Maximum of six (6) months, per lot, per calendar year - per month</i>		\$ 59.00	\$ 62.00
<b>Tempoary Fascia or Temporary Freestanding Sign Registration</b> - <i>per sign , per year</i>		\$ 114.00	\$ 120.00