



GENERAL LIABILITY CLAIM AGAINST THE CITY OF PORTLAND

* for damages to persons or property *

KB WAMC



File Number:

2025000979GL

A claim must be filed with City of Portland Risk Management within 180 days after the occurrence of the incident or event.
Normal business hours: Monday through Friday, 8:00am to 5:00pm. Closed on official holidays.

Claims received during regular business hours will be recorded on the date received.
Faxed or emailed claims received after business hours will be recorded on the next working day.

Please be sure your claim is against the City of Portland, not another public entity.
Where space is insufficient, please use additional paper and identify information by section number and letter.

Completed forms may be mailed, emailed, faxed, or hand-delivered to:
Risk Management/Liability, 1120 S.W. 5th Ave., Suite 1040, Portland, OR 97204-1912, Ph: 503-823-5101,
Fax: 503-823-6120 LiabilityClaims@portlandoregon.gov

1. **Claimant** (Circle: Mr. (Mrs.) Ms. Miss) Michelle Colbert Date of Birth [REDACTED]
 - a. Address 5805 SE Altman Rd. City Gresham State OR Zip 97080
 - b. Home Phone 503-753-6134 Business Telephone _____ Cell Phone _____
 - c. Occupation teacher d. Marital Status: Single () Married () ☒ Divorced or Widowed ()
 - If married, name of spouse Fred Colbert
 - d. E-mail address [REDACTED]
2. **If claim involves a vehicle:** a. Year, make and model _____
 b. License Plate Number _____ Driver's License Number _____ State _____
 c. At time of accident, were you (check all that apply) Owner: _____ Driver _____ Passenger _____ N/A _____
 d. Name and address of owner if different from claimant (1. Above) _____
3. **Occurrence or event from which the claim arises:**
 - a. Date Oct 8th 2024 Time 8-9am Circle (AM) PM
 - b. Place (exact and specific location) Front yard
 - c. Specify the particular occurrence, event, act, or omission by the City that you believe caused the injury or damage (use additional paper if necessary): The removal of our bushes to widen the road on Altman for the BULL RUN FILTRATION PROJECT resulted in our sprinkler system water line being cut and a sprinkler head being damaged
 - d. State how the City of Portland or its employees were at fault: The city workers cut the line, while cutting the bushes out, and damaged the sprinkler
 - e. Were you on the job at the time of the accident? Yes _____ No X
 If yes, what is the name / phone number of employer _____

4. **Description:** Describe the injury, property damage or loss so far as is known at the time of this claim.
cut sprinkler line and damaged sprinkler head
5. ***We are required to report all claims for injuries to Medicare/Medicaid Services***
 If you were injured please provide the following: Social Security #: _____
 Medicare/Medicaid Beneficiary? Yes ___ No ___
6. **Give the name(s) of the City employee(s) and/or City Bureau causing the damage or injury** _____
7. **Name and address of any other person injured** _____
8. **Name and address of the owner of any damaged property if different from claimant** _____
9. **Damages claimed:**
- Amount claimed as of this date: \$ 195.00
 - Estimated amount of future costs: \$ 0
 - Total amount claimed: \$ 195.00
 - Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.):
This is how much it cost to fix the damage
10. **Names, addresses / phone #s of all witnesses** _____
11. **Any additional information that might be helpful in considering your claim**
~~There was no damage or loss.~~
I have attached the quote and receipt from work completed.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM! (ORS 162.085)

I have carefully read the statements made in this claim, including any attached sheets, and I know them to be true of my own knowledge, except as to those matters stated upon information or belief and to such matters I believe the same to be true. I understand and acknowledge that all statements made in this claim are made to a public servant of the City of Portland, and that the statements are in connection with an application for a benefit from the City of Portland.

Date: 7/1/25

Michelle Colbert
 Claimant's Signature

Michelle Colbert
 Print Name