

71

January 4, 1972

Mr. Russell H. Dawson, Area Director  
Department of Housing and Urban Development  
Area Office, Cascade Building  
520 S. W. Sixth Avenue  
Portland, Oregon 97204

Dear Mr. Dawson:

We are forwarding, for your approval, a copy of the Portland Model Cities Relocation Plan, incorporating the policies and requirements of the Uniform Relocation Act of 1970. This Plan was approved by the Portland City Council December 22, 1971, with the passage of Ordinance #133837 and a certified copy of that ordinance is attached.

The Relocation Plan has been developed with the assistance of the operating agency for relocation and staff from your office. It has been approved by Model Cities Working Committees and the Citizen's Planning Board. A budget of \$170,301, to be funded from a part of our Second Action Year Model Cities grant reserved for this purpose, is included. The budget will cover Model Cities displacement and other non-federally funded projects in the Model Neighborhood which have a defined project boundary and involve public acquisition for redevelopment during the period June 16, 1971, through June 15, 1972.

In addition to this coverage of basic relocation actions in the Model Cities area, concern has been expressed by members of the Citizen's Planning Board and of the City Council for the persons who are displaced in the Model Cities area by ongoing local government enforcement of housing and health codes. Any consideration of policy would also relate to similar actions in other parts of our city.

11



Page 2

January 4, 1972  
Mr. Russell Dawson

I would like to arrange an informal discussion of these concerns at the earliest possible time, to include representatives of the city government and representatives of your agency. I request that arrangements for this meeting be confirmed through Edward Warmoth of my staff.

Upon receiving notice of approval for the enclosed Relocation Plan, we will promptly execute a contract with the Portland Development Commission to carry out the proposed work.

Yours truly,

M A Y O R

EW.s

cc: Robert Scalia, HUD Regional Office  
Charles Jordan, Model Cities Agency  
John Kenward, Portland Development Commission



*Mayor's File*

*Model Cities  
CPB appointment*

71

January 10, 1972

Mrs. Debby Norman  
2616 N. E. 10th Avenue  
Portland, Oregon 97212

Dear Mrs. Norman;

Please consider this letter my formal appointment for you to serve as a member of the Citizens Planning Board of the Portland Model Cities Program.

We are appreciative of the good work you have done in the past for the Model Cities Program and feel fortunate that you will give your time to serve again as a member of the Citizens Planning Board.

This appointment is to fill the vacancy created by the unfortunate death of Mrs. Junanita Brown and will extend to expire October, 1973.

Yours truly,

MAYOR

cc: Ered Flowers, Jr., Chairman Citizens Planning Board  
Charles Jordan, Director Model Cities Agency

TDS.c. EJW

258



From the Desk of:

**EDWARD J. WARMOTH**

MODEL CITIES COORDINATOR

OFFICE OF THE MAYOR

CITY HALL

PORTLAND, OREGON 97204

Jan. 12, 1972

Mayor Schrunk--

For Info

In accord with the request included in your letter of Jan. 4 to Dawson, several of us will be meeting with HUD Thursday, Jan. 13, to discuss HUD Relocation Policies.

It will be an informal discussion. See attached letters.

Those participating will include Don J, PDC, Model Cities, me, Bill Scott from Goldschmidt's office, Cliff Christiansen, Olly Norville, and HUD staff from both Portland and Seattle.

-----

The problems relate to the scope to which relocation payments should be extended, the severe financial obligation that can rapidly accumulate, and how to maintain equity and fairness for persons displaced by various programs and activities and in various parts of the city.

Ed

JP  
WV



REGION X  
REGIONAL OFFICE  
SEATTLE, WASHINGTON

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AREA OFFICE

CASCADE BUILDING, 520 S.W. SIXTH AVENUE, PORTLAND, OREGON 97204

January 10, 1972

AREA OFFICES  
Portland, Oregon  
Seattle, Washington

RECEIVED

JAN 12 1972

Honorable Terry D. Shrunk  
Mayor  
City Hall  
Portland, Oregon 97204

ANALYSIS OFFICE

Dear Mayor Shrunk:

Subject: Relocation Policies, Model Cities

This is written in response to your letter of January 4, 1972, requesting a meeting to discuss implementation of the Uniform Relocation and Real Property Acquisition Act of 1970 in the Model Neighborhood.

Appropriate Regional and Area Office Staff will be available to meet with the City on January 13, 1972 for the purposes you propose. We look forward to meeting with you and if you have any questions please feel free to contact my office directly.

Sincerely,

*Russell H. Dawson*  
Russell H. Dawson  
Area Director

MAYOR	IN REPLY REFER TO:
10.2PMD	(Johnston)
EYES	Phone 221-2601)
ASST.	
EXEC.	
ASST.	
COUN.	
CLERK	
SERV.	
TREAS.	
YOUTH	
CLERK.	
M. C.	
COORD.	BW



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE

(NOT FOR MAILING)

January 19, 1972

RECEIVED

JAN 19 1972

MAYOR'S OFFICE

From Office of City Attorney  
To Dept. of Finance & Administration  
Addressed to Mayor Terry D. Schrunk  
Subject Cascade Center Project, Litigation

Dear Mayor Schrunk:

The City has been served with a complaint filed by W. Dean Fitzwater, naming Cascade College as plaintiff and the City of Portland as defendant.

This action arose out of our purchase of Cascade College property pursuant to the creation of the Cascade Center with Model City funds. The substance of the complaint is Cascade's claim for an additional \$27,444.33 to cover the cost of certain items of property which they claim were not included in the real property transaction. The pipe organ and seating in the auditorium and the bleachers in the gymnasium are included among the items in question.

Since the costs connected with this litigation are closely associated with the acquisition costs in this Model City Project, it is suggested that Model City funds be set aside to cover the costs of approximately \$750 plus a possible payment of \$27,444.33 in damages by the City.

If you wish further information or have any questions, please feel free to call on me.

DONALD C. JEFFERY  
Sr. Deputy City Attorney

By: Michael A. Lehner  
MICHAEL A. LEHNER  
Law Clerk

MAL:dle



# M I N U T E S

## PUBLIC SAFETY ADVISORY COMMITTEE MEETING

71  
Info

Asst.	
EXEC. ASST. I	
COMM. ASST.	J
ADM. SEC.	

Matt Dishman Center, Social Room      Wednesday, January 19, 1972  
77 N.E. Knott Street

The meeting was called to order by the Vice-Chairman, William Rhodes, at 7:45 P.M.

Those in attendance were: William Rhodes, Vice-Chairman, Irvington; Leodis Momon, Secretary, Sabin; Opal Strong, Humboldt; Charles Ford, Boise; Travis Sango, Irvington; Josiah Nunn, Woodlawn; Capt. Bill Taylor, PPD; Lt. W. T. Tebo, PPD; Sgt. Mel Doan, PPD; Sgt. James Davis, PCR; Officer Dave Ueland, PCR; Michael Corn, PCR; Beth Hoover, CDA.

The previous meeting's minutes were approved as written.

Captain Taylor presented a tentative proposal as working draft for a neighborhood minority recruitment program for the PPD. The PSAC discussed the proposal and asked that duplicate copies be made for committee for consideration.

Michael Corn reported that the National Civil Service Committee which was scheduled to come to Portland this month has been delayed for about two or three weeks. Michael Corn also reported that LEAA had approved a reduction in funds for travel for minority recruitment to a current figure of about \$2300 as opposed to the original request of \$4500.

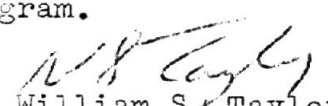
Capt. Taylor brought up the subject of the federal funds soon to be made available for crime deterrence in Portland. He stated that the Attorney General of Oregon had just appointed a committee consisting in part of Neil Goldschmidt and Dr. Lee Brown which will have some responsibility in overseeing the use to be made of the funds. Capt. Taylor expressed the view that the committee should also have representatives from the Portland Police Bureau, the Multnomah County DA's office, and the PSAC to participate in its decisions. The committee generally agreed and decided to write letters to Neil Goldschmidt, Dr. Brown and the Mayor inquiring into this matter.

The meeting was adjourned at 9:15 P.M.

292

h. 19, 1972

- 1- Each member of the PSAC will meet with ~~his~~ neighborhood committee and explain the importance of recruiting candidates to enter the police service. The neighborhood committee will be provided with information as to the requirements for becoming a policeman. A sub-committee will be assigned to identify black persons in their community who can qualify and are either unemployed or underemployed.
- 2- All names of potential police candidates will be given to the Police Community Relations unit who will assign personnel to interview and actively recruit these persons for the police service.
- 3- Recruiters from Police Community Relations will provide assistance to candidates in applying for the police service and taking the examinations. This assistance may consist of providing transportation, encouraging candidates, giving moral support, preparing candidates for examinations and providing other assistance which may make the process more comfortable to the applicant.
- 4- The police officers who regularly attend the PSAC meetings should be advised when black candidates reach the Oral Interview level in the examination process. One or more of these officers should be made available to sit on the Oral Interview examining board.
- 5- Members of the PSAC should make themselves available to the Civil Service Board to sit on the Oral Interview examining board.
- 6- It should be realized that the police recruiting sub-committees of each neighborhood committee will have to spend a great deal of time and effort to search out and identify all potential candidates in the community. It is proper and will create incentive if these persons are compensated for their work. We propose that the sub-committee be paid \$100.00 for each candidate whom they ~~propose~~ when this candidate passes the examinations and is hired as a Police Patrolman.
- 7- This proposal should be in effect for one year from the date of its inception. At the end of this period the program should be carefully assessed and the decision made to continue the program, end the program, or modify the program.

  
Capt. William S. Taylor

\* \* \* ADDENDUM \* \* \*

- 8- Statement of Goal: Portland's black population is approximately 5% of the city's total population. A police force of about 750 sworn personnel should have 38 black officers to be consistent with a fair and effective level of racial balance. Therefore, the PSAC sets as a minimum goal the recruitment of 35 additional black officers on the Portland Police Department.



CP Working Committee - ad hoc  
meeting - Jan. 19, 1972 71

2-6 At this point it was announced by Mr. James Loving that he had been asked by Mrs. Welch, League of Women Voters to become a registrar.

2-7 Delete

3-2 Assign various Board Members to monitor certain phases of this program.

3-3 Add:

Members from Committee be in on all screening processes. The names of these members will be submitted to Citizens Participation Coordinator.

At this point the discussion moved to the budget.

Budget

Mr. Loving informed the Committee that the Citizens Planning Board passed a resolution authorizing the Chairman to look into the feasibility to increase the Board Members reimbursement. Mr. Loving had made a motion that Citizens Reimbursement be increased to seventy-five dollars (\$75.00) per month and he must find ways to get this increase within the budget. NOW \$25-

There was discussion on this. The Chairman felt there should be some increase for the Working Committee Chairmen and a stipend for Neighborhood Organization Chairmen. She suggested having a sinking fund, but the Committee felt this would be disagreeable. Some of the Committee members were apposed to increasing the Board Members stipends. They felt that some of the Board Members were not deserving of the twenty-five dollar (\$25.00) they are now receiving.

Mr. Loving moved the Citizens Planning Board Members salaries be trippled to a maximum of seventy-five dollars (\$75.00) per member and the Working Committee Chairmen stipend be doubled and the additional needed sum of seventeen-thousand-eight hundred and twenty dollars (\$17,820) be removed from the Citizens Reimbursement fund which is twenty-six thousand-five hundred dollars (\$26,500). Mr. Ehelebe seconded the motion. The motion was carried by majority vote. This motion will be presented to the total Citizens Participation Working Committee at its next regular meeting on January 26, 1972. It was agreed that some criteria be set to insure that Board members are deserving of the seventy-five dollars (\$75.00).

Announcements

The Chairman informed the Committee that Mr. Jessie Hudson, Chairman of Economic Development and Transportation Working Committee was concerned about the drop in attendance to these meetings. He had asked that the Committee be combined (Economic Development and Transportation with Citizens Participation Working Committee) as an attempt to build up its membership. Mr. Hudson felt that MEDIA, Albina Contractors Association and the Community Development programs should be looked into before 3rd Year funding. The input of residents is greatly needed in this area. 428

Mrs. Flowers asked for the Committees opinion. Mr. Loving responded that he was opposed to combining the committees, but was in favor of helping the Economic Development and Transportation Working Committee increase their citizens participation and giving them assistance. The other committees were in agreement with this. It was decided to invite the Economic Development and Transportation Working Committee to



January 20, 1972

Mr. Warne Nunn  
Assistant Vice President  
Pacific Power & Light Company  
920 S.W. 6th Avenue  
Portland, Oregon

Dear Warne:

I am pleased to appoint you as a member of the Board of Directors of MEDIA, Inc. You will be serving out the unexpired term of The Honorable Mercedes F. Diez. Judge Diez' original term will expire June 30, 1972.

I am pleased that you will accept this appointment. I am sure you will find service to this organization challenging and worthwhile.

Thank you very much.

Yours truly,

MAYOR

TDS.m

cc: John Mills  
Ed Warmoth  
Charles Jordan  
Fred Flowers, Jr.



Howard 71

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

January 20, 1972

*From* Edward J. Warmoth, Model Cities Coordinator  
*To*  
*Addressed to* Howard Traver, Executive Assistant  
*Subject* Neighborhood Facilities Interest in Woodlawn Area

RECEIVED  
JAN 20 1972  
MAYOR'S OFFICE

I've talked with Don Jeffery and Doug Bridges of PDC concerning later developments on the interest which was expressed back in August by the Woodlawn group.

Bridges advised me that Don Jeffery spoke to the group during the latter part of 1971 and spelled out the requirements for local share, an operating agency to assume continuing responsibility, and property acquisition requirements.

Apparently the Woodlawn group has many activities under way and has decided to give priority at this time to some of the other projects on which they are working.

This may come up again in the future as a way of enhancing the recreational complex which they are developing around the swimming pool and school area. It has been suggested that there is interest from the Salvation Army to undertake a community center.

Along with the work which is being done on an application for the King-Vernon-Sabin neighborhoods, the staff at Model Cities is compiling general data concerning the availability of neighborhood services for the entire Model Cities area.

EJW.s  
cc: Don Jeffery

*File*

*Dec 15<sup>th</sup>*  
*Send to [unclear] 15<sup>th</sup>*  
*Jan 15, 1972*

August 25, 1971

Ms. Bobbie Nunn, Chairman  
Woodlawn Improvement Association  
5630 N. E. Union Avenue  
Portland, Oregon 97211

Dear Ms. Nunn:

This will acknowledge receipt of your letter of August 12, 1971 asking for information relative to providing a neighborhood facility rendering a service of education, recreation, social service, health and other activities for the citizens of the Woodlawn area.

Please be advised that I am forwarding a copy of your letter to one of our City Attorneys, Mr. Don Jeffrey, for his information. I am sure that you may expect a call from Mr. Jeffrey in the near future on this subject.

Very truly yours,

MAYOR

TDS. T. d  
cc- Mr. Don Jeffrey



WOODLAWN  
IMPROVEMENT  
ASSOCIATION

5630 NORTHEAST UNION AVENUE  
PORTLAND, OREGON 97211  
288-5075

RECEIVED  
AUG 23 1971

MAYOR'S OFFICE

August 12, 1971

MAYOR	
EXEC. ASST. I	<i>[Signature]</i>
EXEC. ASST. II	
CORR. ASST.	
ADM. SEC.	
YOUTH COORD.	
M. C. COORD.	

The Honorable Mayor Terry Shrunk  
1220 S.W. 5th  
Room 303  
Portland, Oregon 97204

Dear Sir:

The Woodlawn Improvement Association Citizens have shown extraordinary interest in providing the overall needs of their neighborhood. The development of a neighborhood facility has been discussed by the association and a request to seek advice from the city and other governmental agencies in reference to interest and support.

We have received assistance to provide better housing and living environments, however, in addition to providing safe, sound, sanitary homes and better living conditions for citizens, a Neighborhood Facility providing meaningful program: of education, recreation, social service, health and other activities must reach out and become an integral part of the daily lives of these citizens. A facility providing this type of program will be most helpful in meeting the needs and responsibilities of the Woodlawn Improvement Association.

It is our understanding that funds for such a facility might be available to the association by a special type of grant provided for this purpose. If this is possible please send us the necessary material and/or applications.

Sincerely,

*Bobbie Nunn*

Bobbie Nunn  
Chairman  
Woodlawn Improvement Association

BN/mes

*For Community Improvement*

From the Desk of

HOWARD P. TRAVER

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON 97204



1-25-72

Mayor -

Do you want to  
make decision or  
~~refer to informal Council.~~



Send Copy to Dick S.

Sent 1-27-72



71

January 26, 1972

Mr. Oscar Pederson, Regional Administrator  
HUD, Region X  
1221 Second Avenue  
Arcade Plaza Building  
Seattle, Washington 98101

Dear Mr. Pederson:

We have reviewed the opinion of the HUD Associate General Counsel dated January 4, 1972, relative to the obligation under the Model Cities Program to make Relocation Housing Payments in connection with the Beta II Project. In view of the conclusions of the opinion and the fact that the Beta II Project had some direct relationship to the Model Cities Program, we propose to submit an ordinance to the City Council with a request for approval of full payments to all displacees (4 owners and 4 tenants) involved in this particular project.

This action will be taken with serious reservations as to the propriety of the payments on a mandatory basis. I have discussed the opinion with our City Attorney who questions whether this relocation activity can become part of the Model Cities Program obligating substantial expenditures of funds without Council approval. With Council approval and the particular facts involved in the Beta II Project the City Attorney feels that the payments may be made, at least on a permissible basis. This will not constitute recognition that relocation payments will be made in other interest subsidy housing in the Model Neighborhood where Council approval has not been given and where there is not a very direct relationship between the Model Cities Program and the interest subsidy housing.

We are particularly troubled by the rationale of the opinion and question its validity under both the Uniform Relocation Assistance Act and the HUD regulations. The opinion states that "the statement in the CCDP that the Model Cities Program is designed to 'increase the supply of low and moderate income housing in the Model Neighborhood' is an adequate

288



January 26, 1972

identification of the undertaking as being carried out in connection with the program". We do not believe this to be a reasonable construction of either the Uniform Act or the regulations. The Uniform Act in Sec. 217 requires that displacement be a "result of carrying out a comprehensive city demonstration program . . ." The regulations construe this to be "in connection with such program". Both indicate a requirement of a direct causal relationship between the Model Cities Program and the actual displacement before payments will be made. There may be displacement by both public and private agencies which occurs in the Model Neighborhood which is consistent with the general objectives of the program, but where no causal relationship exists between such displacement and the Model Cities Program.

For example, the program encourages economic development as an objective in order to provide job opportunities. Displacement may result from the construction of an industrial or commercial development in the Model Neighborhood which has no causal relationship with the Model Cities Program. Certainly Congress did not contemplate relocation payments in those instances.

Such a construction of the Uniform Act would place the entire Model Cities Program in serious financial jeopardy from occurrences in the Model Neighborhood over which the CDA or the Council has no control. There could also be an implied precedent with regard to similar displacement in the other areas of the City which are outside the Model Cities area.

We feel that the opinion should be revised so as to limit its application to the particular facts existing in the Beta II Project. We also feel, as the opinion states, that there is a need to issue a clear policy statement so that the CDA may properly budget for relocation expenses and would welcome an opportunity to review such policy statement prior to its becoming effective.

Thank you for your consideration of this matter.

Very truly yours,

M A Y O R

TDS.W.a

cc: Russ Dawson, Director  
HUD Portland Area Office



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

71  
*AAA*  
*office file*

From City Auditor George Yerkovich  
To Mayor Terry D. Schrunk  
Addressed to Mayor's Office  
Subject Affirmative Action Plan

RECEIVED

JAN 28 1972

MAYOR'S OFFICE

*Copy Commission  
Human Relations Personnel  
Civil Service,  
January 27, 1972  
Travel Council  
Copies - 2  
Sent 1/31/72*

MAYOR	<i>[Signature]</i>	<i>Return</i>
EXEC. ADJ.	<i>[Signature]</i>	
ASSIST.	<i>[Signature]</i>	
EXEC. ASST.	<i>[Signature]</i>	
CLERK		
SEC.		
YOUTH COORD.		
M. C. COORD.		

Dear Mayor Schrunk:

Attached are recommendations made by the Bureau heads with respect to the Affirmative Action Plan.

There are several differences, as you will note, from the original as prepared by the Human Relation Committee. However, it was the consensus of all involved that in order to make this workable for the City and its various departments, these should be considered as a step in the right direction.

As you know, we have a deadline of February 1 for this report. I would appreciate your prompt attention and comment.

Very truly yours,

*George Yerkovich*  
Auditor of the City of Portland

GY:lbt  
Encl.

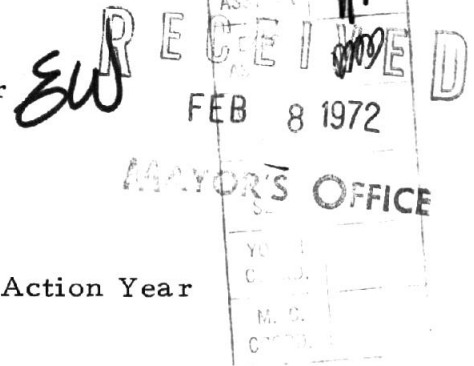
Copy to Dave Dockham

132

CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

January 31, 1972

*From* Edward J. Warmoth, Model Cities Coordinator  
*To* Mayor Terry D. Schruk  
*Addressed to*  
*Subject* Model Cities Program - Application for Third Action Year



This is an information report on activities now underway in the Portland Model Cities Program to prepare an application for funding of the Third Action Year, June 16, 1972, through June 15, 1973.

Budget Process

It's anticipated that HUD will make funding available for the Third Action Year at the same level as in the past, \$3,745,000. In addition to action on the projects which are currently under way and funding for the Model Cities Agency, several proposals have come in from varied sources which would require several million dollars to fund. It appears that only a small amount of money will be available for initiating new endeavors.

Director Charles Jordan is working through a budget committee headed by CPB member James Loving, plus associated work being done by an evaluation committee and recommendations from the various working committees. A package will be put together for consideration and approval by the Citizens Planning Board, to be forwarded to the City Council for review and approval. The budget for the three divisions within the Model Cities Agency is being prepared in accord with the regular City budget system.

Timetable

Director Jordan has a target date of Tuesday, February 15, for final action by the Citizens Planning Board. Following CPB approval, supporting documents and application material would be finalized and presented to the City Council for approval. It is hoped that action will be completed by March 15 and the application would then be sent to HUD to allow adequate time for review and continuation of funding after June 15, 1972.

Funding Approaches

Although we were allowed to carry money from our First Action Year to our Second Action Year, it is not clear at this time what the policy will be for the



January 31, 1972

Third Action Year. Director Jordan hopes to be able to carry some unspent money from the Second Action Year forward to finance Third Action Year proposals. Efforts are being made to secure matching monies and expanded efforts along with the expenditure of Model Cities supplemental money. Considerable evaluation data will be available to study conditions in the Model Cities area and to relate to decisions concerning the continuation of current projects.

EJW.s

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

Feb. 10, 1972

*From* Robt. F. Jones, Sr. Acct.  
*To* Charles J. Spear, Chief Dep. City Auditor  
*Addressed to*  
*Subject* HUD audit requirements of CDA operating agencies

It has become increasingly aware, of late, to the writer that the City's above contractual obligation is not being fulfilled on a basis that will be satisfactory to the Department of Housing and Urban Development.

The writer, also, has misgivings that the Council is unaware of this situation and has assumed that our Office is performing this necessary task.

Our present compliment of authorized accounting personnel is occupied full-time in reconciling the myriad day-to-day administrative and accounting problems incident to the Model Cities and Public Employment programs, to say nothing of being given additional responsibility for the research and reproduction of official City documents for an anti-trust case by the Office of City Attorney on a crash basis.

It is entirely possible and highly probable that any Federal audit team, upon discovering this situation, would recommend suspension of the City's letter of credit until these audit requirements were met and resolved by the City. If the City's letter of credit were to be suspended, the Council would have to authorize an advance by the general fund to continue the Model Cities program until the Department of Housing and Urban Development was satisfied that audit requirements were being discharged by the City on a timely and competent basis.

The writer has personally informed the CDA director, Mr. Charles Jordan, and the mayor's Model Cities Co-ordinator, Mr. Edward Warmoth, of the inability of our Office to discharge this obligation under the present circumstances.

It is the writer's recommendation that the mayor be immediately made aware of the magnitude and possible consequences of the problem so that he may be able to resolve the responsibility and provide the resources for its solution.

Very truly yours,

  
Robert F. Jones, Sr. Acct.



CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

*From* City Auditor  
*To* Office of Mayor  
*Addressed to* Mayor Terry D. Schrunk  
*Subject* Unfulfilled audit requirements for C.D.A. operating agencies

February 11, 1972

Dear Mayor Schrunk:

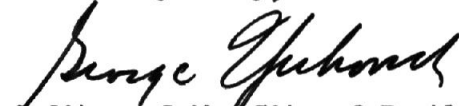
Because of the critical situation presented, we are forwarding, for your immediate attention, a letter from Robert F. Jones, Senior Accountant in this office, who has been assigned certain accounting and reporting duties in connection with the Model Cities program.

Further conversation with Mr. Jones only emphasizes the serious nature of the city's failure, to date, to adequately plan for and execute audit requirements established by HUD for CDA operating agencies under the Model Cities grant contract.

As pointed out in the enclosed letter, this failure by the City to meet contractual obligations could result in action, by the federal agency, which would be extremely detrimental to General Fund finances during this fiscal year or next.

We respectfully request that your office take immediate steps to review the situation presented by Mr. Jones and to proceed with such action as may be then indicated to provide for accomplishment of audit obligations in accordance with HUD requirements and to secure written advice from HUD that, because of such action, no penalty will be imposed.

Yours very truly,

  
Auditor of the City of Portland

CJS:ds  
Encl.

February 11, 1972

TO THE COUNCIL

Gentlemen:

Your Mayor transmits herewith a Memorandum dated February 11, 1972, transferring the Model City Program and Office of the Model City Coordinator from the Department of Finance and Administration to the Department of Public Safety, effective Monday, February 14, 1972, and requesting the Auditor to note this change in assignments the next time department assignments are printed.

Respectfully submitted,

MAYOR

TDS.m



February 11, 1972

MEMORANDUM

FROM: Mayor Terry D. Schrunk

TO: Commissioner Neil Goldschmidt, Auditor George Yerkovich

SUBJECT: Transfer of Model Cities Program and Coordinator's Office to  
Department of Public Safety

It is my feeling that there is considerable merit in placing in one city department as many as practical city programs dealing with human resources. At this point in time, the City-County Council on Aging, Metropolitan Youth Commission, Metropolitan Human Relations Commission, together with the coordination of Anti-Poverty Programs (OEO), are in the portfolio of the Commissioner of Public Safety. It is my strong feeling that while significant progress has been made, an even better job can be done in the expenditure of public funds for the benefit of our target recipients if both these programs came under the direction of one Commissioner. This grouping could well result in a Bureau of Human Resources to coordinate all city functions in this field. Upon consolidation with the county, such a bureau could be expanded to cover all human resources of the city and county.

In spite of the progress made, there is still significant room for the elimination of duplicate programs and the consolidation of dollars and staff effort in problem areas. Therefore, effective Monday, February 14, 1972, I am assigning the Model City Program to the Department of Public Safety. I will also transfer from the budget of the Department of Finance and Administration the Office of the Model City Coordinator, in the hope this position will not only be utilized to continue making meaningful relations between the Model City Planning Board and staff and city government, but can also expand its operations to do a better job with that of coordination with the Metropolitan Steering Committee and its programs.

The Auditor will note this change in assignments on the next printing of department assignments.

Yours truly,

MAYOR

TDS.m

cc: Charles Jordan, Fred Flowers, Ed Warmoth , City Commissioners, Press



71  
February 11, 1972

Mr. Fred Flowers, Chairman  
Model Cities Citizens Planning Board  
339 N. Shaver  
Portland, Oregon 97212

Dear Mr. Flowers:

Enclosed is a copy of a memorandum transferring the functions of the Portland Model Cities program from the Department of Finance and Administration to the Commissioner of Public Safety. I have stated in the memorandum my reason for this transfer.

I want to emphasize again the tremendous progress which has been made through the efforts of the Model Cities Citizens Planning Board and the Model Cities staff under the able direction of Charles Jordan, in bringing better cooperation and understanding between the OEO programs, under the Metropolitan Steering Committee, and the Model Cities Board. It is my feeling this program can be further enhanced by having both operations, together with the other city-county agencies dealing with human relations and resources, under one Commissioner.

As all of you know, I have personally been very active in support of the Model City concept long before Portland was a designated recipient of a Model City grant. At the time our grant was approved, I made certain commitments to Assistant Secretary Floyd Hyde, in charge of Model Cities, that I would personally give as much attention to this program as possible in order to get it organized and functioning. I believe the primary mission has been accomplished, and while we will always have problems, we have a firm foundation on which to resolve those problems. I want the members of the Citizens Planning Board and the staff of Model Cities to know that I will continue that personal interest and support of the Model City concept, with the hope that many of the lessons we have learned in the Model City area can be spread to the entire city. I shall continue to keep in close touch and keep informed regarding your programs and/or problems and assist wherever possible in working with the Commissioner in charge and staff to solve them, where these matters come to the City Council.

Yours truly,

MAYOR

TDS.m

cc Charles Jordan / Commissioner Goldschmidt/Ed Warmoth

542



71

February 14, 1972

Mr. Robert Scalia, Ass't. Regional Administrator  
U. S. Department of HUD, Region X  
Arcade Plaza  
1221 Second Avenue  
Seattle, Washington 98101

Dear Mr. Scalia:

I'm writing to obtain advice and clarification from your office concerning audit procedures to cover the operating agencies which are associated with the Portland Model Cities program. Steps are being taken to augment our activities in this regard including a proposed contract with a private public accounting firm.

A few questions have been raised by city staff and we want to be sure we have a correct interpretation as we move forward. The points are as follows:

- (a) How far must the audit report itself go in terms of programmatic impact or program evaluation? What relationship is to be concluded from the summary of HUD audit reports (Section II, Item #1), CDA #8, Part II (paragraph #35, e(2)b, and paragraph #25), and Management Assistance Program booklet #3 (pages 32-34, particularly G. program evaluation). It seems to us that there could be a duplication here of evaluation and other staff services now being provided by the City Auditor's Office and the Model Cities Agency. Further, it does not seem appropriate to place an outside auditor in the position of making judgements as to whether the activities and elements of a particular project effectively accomplish the purposes of the program.
  - (b) What responsibility does the City have for the performance of audits beyond the prime O/A contractor? Several of our operating agencies have executed sub-contracts with one or more bodies to complete delivery of project services. We presume that the auditor doing work for the City would contact the prime O/A office and expect to find records and associated data to complete the audit. What responsibility does the prime O/A have for auditing sub-contractors and what responsibility is placed upon the City for execution of those audits?
  - (c) The time limits for completing audits of operating agencies, as specified
- 541



Page 2

Mr. Robert Scalia

February 14, 1972

in MC 3145.5, have been exceeded through verbal approvals provided by your staff. We request that you confirm this waiver in writing in view of our efforts to comply.

Should you have any additional information on this subject, please advise us.

Yours truly,

MAYOR

TDS.W:s

cc: Director Charles Jordan  
Dave Johnston, HUD Area Representative  
Commissioner Neil Goldschmidt  
Edward Warmoth, Model Cities Coordinator

71

February 15, 1972

Commissioner Neil Goldschmidt  
Department of Public Safety  
Portland, Oregon

Dear Commissioner Goldschmidt:

Enclosed is a copy of a communication from George Yerkovich, Auditor of the City of Portland, regarding unfilled audit requirements for C.D.A. operating agencies, together with a copy of my letter to Mr. Scalia, Assistant Regional Administrator, U.S. Department of HUD, Department 10, and finally, a request over my signature to the City Attorney's office for an ordinance to contract for auditing services.

The letter to Mr. Scalia and the memo to the City Attorney's office are a result of a meeting held in my office Friday, February 11, between myself, Mr. Yerkovich, Bob Jones of the Auditor's Office, Jim Setterberg, Charles Spear, and Ed Warmoth, regarding George Yerkovich's concerns of auditing requirements of C.D.A.

This file is transmitted to you for your information.

Yours truly,

M A Y O R

TDS.m  
Enc.

cc: Ed Warmoth

541





# PORTLAND COMMUNITY COLLEGE

12000 SOUTHWEST 49th AVENUE, PORTLAND, OREGON 97219 • (503) 244-6111

Amo DeBernardis, president

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Carl R. Neil, chairman  
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Howard Cherry  
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Robert E. Thompson

February 16, 1972

RECEIVED

FEB 18 1972

MAYOR'S OFFICE

The Honorable Terry D. Schrunk  
Mayor of Portland  
Portland, OR 97201

Dear Mayor Schrunk:

Attached is a copy of the audited expenditures for Model Cities students at Portland Community College Cascade Center. It shows that for the year ending June 30, 1971, that the college expended \$249,954. for the 527 students who attended the college from the Model Cities area.

This report highlights the impact that this center is having on the residents of the Model Cities area.

I hope you are as pleased with the development at Cascade as we are. 1971-72 looks as though it will be every bit as successful as last year.

Sincerely,

Amo De Bernardis  
President

ADB va

Attach

cc Chas. Jordan

MAYOR	
EXEC. ASST.	
EXEC. ASST.	
CLERK	
SEC.	
Y. M. C. A.	
M. C. COORD.	



71

CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**

(NOT FOR MAILING)

February 23, 1972

*From* Michael E. Kutter  
*To* Howard Traver  
*Addressed to*  
*Subject* Comments on Proposed Affirmative Action Plan

It would appear the City has had, and in all probability continues to have, a less than satisfactory record regarding minority race and female employment. Therefore, an Affirmative Action Plan would improve our record and avoid unfavorable publicity: e.g. the recent feminist civil rights judgement and the earlier unfavorable City Club report. An additional incentive is the inclusion of affirmative action type sections in most federal grant-in-aid programs.

The above reasons provide cause for an Affirmative Action Plan. However, I am not sure that the proposed draft is the best we can design. First, affirmative action is a way of acting rather than thinking. Any proposal to eliminate the personal racial, or sexual discriminatory thought of employees is doomed to failure. More important, and practical, is the goal of not allowing these "feelings" to adversely interfere with the public employee's job performance.

Second, the draft does not appear to recognize any of the previous or present positive affirmative action taken by the City. I believe it would be helpful to build upon these actions. Specifically, several Bureaus and the Civil Service have made noteworthy efforts to recruit in minority communities. This leads to a third criticism. The proposed plan implies that City shortcomings are the result of actions by individual employees and pays scant attention to the laws, rules, etc. which make up our personnel or merit system. For instance, Parole and Probation staff were desirous of having some Negro Probation Officer Trainees. However, the Negro applicants did not place high enough on the Civil Service list to be selected. One and possibly two of these minority race applicants were hired under the Public Employment Program. Further support of the theory that structure and not individual employee preference hinders minority race employment can be seen in the racial composition of City Public Employment Program hires. Numerous City supervisors have employed members of racial minorities without proding from my office. Fourth, the proposed plan envisions a major role for the Human Relations Commission Staff. It may be questioned if this staff has sufficient credibility with the City Council and Bureau heads to promote effective affirmative action.

My criticisms and comments do not constitute an alternate plan. However, my basic assumption is that employment opportunities are currently a scarce resource with insufficient opportunities for all those persons desiring work. In

132

Howard Traver

February 23, 1972

effect, this means when the City offers a job to one applicant, other persons are denied the job. Presently, most of the minority applicants end up in the latter category. An effective Affirmative Action Plan will need to:

- 1 — Increase the quantity and quality of minority race applicants. Hopefully, this can be achieved by aggressive recruitment.
- 2 — Establish alternate methods of certifying persons as eligible for City employment.
- 3 — Make every effort to ensure that current personnel practices (recruiting, interviewing, testing, etc.) do not unfairly discriminate.

The City must realize the very competitive labor market that exists for talented minority race members. However, establishing a record of actions taken, and hopefully success, can prevent justified criticism.

MEK:lt



FEB 24 1972

# portland model cities

February 24, 1972

The Honorable Terry D. Schrunk  
Mayor of Portland  
Portland, Oregon 97204

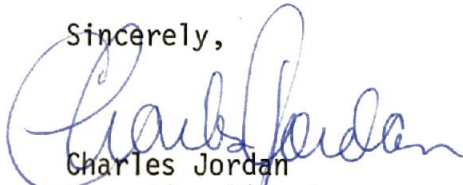
Dear Mayor Schrunk:

I understand that the City has been served with a complaint filed by W. Dean Fitzwater, pertaining to the purchase of Cascade College.

Recognizing the possible financial obligation that could result from this action, I concur with your suggestion that the necessary Model Cities funds be set aside.

If further action is necessary from this Office, please inform me.

Sincerely,

  
Charles Jordan  
Executive Director

EW  
Expenditure  
through Jan. 31, 1972  
\$ 826,635.15  
against budget  
of \$ 851,000

71

February 25, 1972

Dr. Amo De Bernardis, President  
Portland Community College  
12000 S. W. 49th Avenue  
Portland, Oregon 97219

Dear Dr. De Bernardis:

This will acknowledge receipt of your letter of February 16, 1972 showing the audited expenditures for Model Cities students at Portland Community College Cascade Center for the year ending June 30, 1971.

I am, of course, highly gratified that some 527 students that attended the college were from the Model Cities area.

I am forwarding a copy of your communication to Commissioner Goldschmidt for his information.

Yours truly,

M A Y O R

TDS. T. d

cc- Commissioner Neil Goldschmidt

852



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE

(NOT FOR MAILING)

February 17, 1972

From Office of City Attorney  
To Office of The Mayor  
Addressed to Mayor Terry D. Schrunk  
Subject Congressional Subcommittee Consideration of  
Financing of Relocation Costs

RECEIVED

FEB 28 1972

MAYOR'S OFFICE

Dear Mayor Schrunk:

The Congressional Report of the U. S. Conference, dated February 11, reported that the Bill (S 1819) to continue federal grants to pay 100% of all relocation costs is now before the House Public Works Committee, Chairman John Blatnik, Minnesota, Assistant Chairman Robert E. Jones, Alabama, Local Representative Mike McCormack, Richland, Washington, and also before the Senate Inter-Governmental Relations Subcommittee, Chairman Edmund S. Muskie.

It is my opinion that the Relocation Act of 1970 was ill-advised in that it provides excessive benefits, the cost of which cannot be provided by local government. It appears that the U. S. Conference is providing the strongest help to pursue continued 100% financing by the federal government and should be supported. To this end, I would recommend a letter to the respective committees as follows:

"Dear \_\_\_\_\_:

Senate Bill 1819 to provide continued 100% federal financing of relocation costs is before your committee for consideration. The National League of Cities/U. S. Conference of Mayors is providing aid to cities in presenting the cities' position on this bill. I believe they can be of substantial help to you and are presenting a fair and equitable position.

Consideration of the impact of the Uniform Relocation Assistance and Land Acquisition Policy Act of 1970 indicates that it has two major adverse effects.

1. It unreasonably and unfairly favors those citizens who are so fortunate as to be dealing with their city in a federal grant situation to the exclusion of those persons, whose fortune is that their home is taken by a project not aided by a federal grant.


Two  
Mayor Terry D. Schrunk  
February 17, 1972

2. The schedule of benefits under the Act is so high as to prohibit the use of federal grants to acquire land for needed projects. Example is, house \$8500/50% federal grant \$4000-- local share \$4000-- with the Act \$8000 home \$13,000 relocation costs, total \$21,000--federal share \$10,500, local share \$10,500.

You will see from the example given under 2 above that while a city could pursue a project in the first instance using a federal grant, the same project must proceed without the aid of a grant if half the cost of relocation is charged to the city.

I submit that this defeats the very purpose for which the grant is made available to the city."

Yours very truly,

  
DONALD C. JEFFERY  
Sr. Deputy City Attorney

DCJ/fg



From the Desk of

HOWARD P. TRAVER

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON 97204

March 1, 1972

MAYOR:

Please note article "P. D. C. Answers Charges" on page 3, column 6. Additionally, the \$500,000 is broken down as follows: *(Info from John Bigman)*

Rehabilitation grants	\$200,000	
Relocation	50,000	
Project expenditures		
a) administrative costs	\$125,000	
b) project improvements	16,000	
c) survey and planning	20,000	
d) legal services	2,500	
e) acquisition expense (title search, etc.)	3,000	
f) temporary operation of acquired sites	1,000	
g) site clearance	4,800	
h) other (not detailed here, but on file at P. D. C.)	74,700	
		<u>250,000</u>
		\$500,000

Howard

HPT.d

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Phone 283-2486.

Mailing Address - P. O. Box 3137, Portland, Oregon 972

ALFRED LEE HENDERSON, Publisher/Editor



Verna L. Henderson  
Asst. Publisher/business manager  
Helen Hendrix  
Personnel and Production Manager

INPA

Any erroneous reflection upon the character, standing or reputation of person, firm or corporation, which may appear in the Portland Observer will be cheerfully corrected upon being brought to the attention of the Editor.

## The Editor's Desk



### They speak with forked tongue

All companies holding government contracts are required to file a statement of compliance with the federal government. This gives their assurance that minorities are to be employed at all levels. It also requires that they make a concerted effort to hire and upgrade minorities.

Every agency of government, including state and local government agencies that use federal funds, have similar requirements.

Any organization (hospital, nursing home, child care center, etc.) that receives any amount of payments of federal money, even if the money comes indirectly through the state or local government, must guarantee that they will hire minorities.

All of this is called Equal Opportunity Employment. In order to meet this obligation, many companies place EOE on their advertisements or occasionally write to civil rights organizations stating that they are an Equal Opportunity Employer. This is the extent of their endeavors. They never make a valid attempt to hire a minority worker.

If any employer is serious about his commitment to the government to seek out and employ minorities, the most obvious move would be to advertise for employees in the black press and in other minority publications. It is not enough to write a letter each year to the NAACP or the Urban League and say, "We hire blacks, but we have no openings," then fill their positions through ads in the white dailies. We must begin to question those employers who do not make their vacancies known to those they seek. It appears that to them EOE is rhetoric to keep their federal money, and not a commitment to equality.

### Nixon on busing

The President of the United States is asking for a constitutional amendment to make the busing of children for the purpose of school desegregation illegal. While giving lip service to civil rights and equal opportunity, and attempting to lure the support of blacks through talk of black capitalism, Mr. Nixon proposes to remove one of the means to equality. Busing is not the final solution, but it provides many children with the opportunity to gain an education that would not otherwise be open to them.

To remove this avenue to desegregation, a ride on a bus, is to deny the constitutional rights of little children. It is an attempt to go so far as to change that constitution in order to deny the rights of children.

A constitutional amendment is a serious move. It requires the vote of 3/4 of the states and is rarely accomplished. Such an attempt will cause confusion and turmoil, whether it succeeds or fails. It may become the overriding issue in the presidential primaries, taking the heat off the President in areas of foreign policy, Vietnam and the economy. Perhaps the President is more interested in wooing voters than in halting the busing, since he can accomplish that by other means.



# Boise Humboldt residents angry



**James Loving**

James Loving, elected representative of the Boise neighborhood to the Model Cities Citizen's Planning Board, told the Observer that the plaque presented to Ira Keller by the people of Albina to demonstrate their love, was in fact purchased and inscribed by Portland Development Commission (PDC) Staff.

The plaque was presented to Keller, former chairman of PDC, at the closing ceremony for the Albina Neighborhood Improvement Project (ANIP). Loving further stated that fewer than 20 residents of the project area and fewer than 6 members of the project committee were at the ceremony.

Mr. Loving asked to be on the agenda, to speak for those citizens who are displeased with the project. He asked to speak following the last scheduled speaker, but Mrs. Hazel Hays, PDC coordinator of community services and citizen participation, offered him a spot following the benediction.

Of Mrs. Hays, Loving said, "Most blacks who know her hate her. She calls herself representing the black people when she is carrying out PDC's bureaucratic policy." He feels her assignment in the Albina community should terminate.

Mr. Loving wanted to speak for the Excluded Citizen's Group, an organization of about 40 persons who live outside the ANIP area and are excluded from federal assistance. They also have the support of ANIP residents who are dissatisfied with the results of the project.

Dissatisfaction among ANIP residents includes unfinished projects, low standards of work, and the feeling that they were coerced and not fully involved in the decisions.

In projects such as alleys or sidewalks they were assessed without the opportunity to decide whether they wanted or needed them. Some residents claim they were told they would have to obtain improvement loans or their property would be condemned, according to Mr. Loving.

Albina citizens living outside the ANIP area resent the fact that small areas have been designated for federally funded redevelopment and other property owners do not have access to federal grants and loans to improve their property.

The Boise-Humboldt area has been offered a HUD grant of \$500,000 but has been told by PDC that only \$100,000 will be used for direct improvements. \$400,000 will go for administration. Of approximately 10,000 people in the Boise-Humboldt area, only about 60 homes will be involved. It is this drawing of exclusive boundaries to which the people object. They feel the entire Albina area should be rehabilitated.

Mr. Loving accused PDC of refusing to meet with the people. The coordinating committee representing the official Boise and Humboldt Neighborhood Organizations asked to meet with PDC Staff. The PDC staff met two hours early, so when the neighborhood people arrived, they were leaving.

Mr. Loving also objects to the concept of PDC which started rehabilitation in fringe areas such as Woodlawn. The reason given is that this will "contain blight". The oldest areas - Boise and Eliot - were left until last, although they are the most blighted areas. He feels that since funding could end at any time, those most in need should have been served first.

Of Eliot, Mr. Loving said that PDC had paid only minimum prices for houses owned by the persons who first agreed to relocate. The cash paid was not enough to allow the people to purchase homes, since many were on Social Security. After the remaining residents went to Legal Aid and had the federal funds stopped, the people were paid up to \$15,000 and provided the assistance to which they were entitled. The residents in the remainder of the Eliot area are in the main older people who are helpless in the face of encroaching industry and institutions.

The Boise-Humboldt Neighborhood Committees will meet and determine what type of plan they want in their area and if it is not granted by PDC, they will go the Model Cities Board.

Loving is serving his second two-year term as elected representative on the Citizen's Planning Board from the Boise area.

MAYOR	
EXEC. ASST.	
EXEC. ASST.	
COMM. ASST.	
AD. SEC.	
YOUTH COORD.	
M. C. COORD.	

OBSERVER  
2/24/72



# PDC answers

(continued from page 1)

Action under a Neighborhood Development Program is about to begin in Boise-Humboldt. Residents approved a neighborhood plan in December.

Some residents are now showing concern about the Boise-Humboldt project and its budget. The Department of Housing and Urban Development made a separate funding agreement covering the Woodlawn, Irvington, and King-Vernon-Sabin projects. This provided a full \$500,000 for the project but required realignment of the time the project would run and how administrative costs would be handled. Details beyond the broad budget allowances which were drawn up to meet the funding deadline will be worked out with the residents as the project progresses.

It is assured however, that at least \$200,000 will be available during the first year in Federal grants for housing rehabilitation. These grants of \$3,500 apiece, available to low income families with no requirement for repayment, are sufficient to rehabilitate 57 homes. Also available under the program will be 3 per cent Federal loans for housing rehabilitation. Since it would be impossible for all the homes in the entire neighborhood to be rehabilitated in the first year, only a certain number of loans can be accepted during that period. The project workload is scheduled to handle approximately 25-30 loans to be processed during the first year. The average loan runs about \$5,400 which would provide approximately \$135,000 to \$160,000 in additional funds to circulate.

Additional money from other budget categories will also be available for other rehabilitation and project improvements.



# PDC answers charges

(Supplied by Portland Development Commission.)

The Albina Neighborhood Improvement Project is truly a "people project" - a prime example of residents helping themselves. Government help in the project was primarily that of providing funds and other assistance to enable residents to accomplish what they would have been unable to do through other means.

The majority of the residents of the ANIP area seem quite proud and happy with the accomplishments for which they, themselves, worked long and hard.

The 585 residents, whose homes were rehabilitated, through either their own funds or Federal grants and low interest loans, seem happy. They requested the rehabilitation in an effort to improve their homes. They chose their own contractors. In this regard, there was only one minority general contractor in Albina to perform rehabilitation work when the project first started. Today this has grown to 13 general and 11 subcontractors. Minority contractors participated in many of the rehabilitation jobs and Model Cities contractors were responsible for 74 per cent of all work in the ANIP Extension area.

The residents of the project

area also seem proud of the other accomplishments of the project. In fact, it was the residents' enthusiasm and hard work which got many of the jobs accomplished. It was the residents who circulated petitions for better street lighting. It was the residents who requested paved alleys and streets and the removal of 300,000 feet of overhead wires. It was the residents who came up with ideas to help design their unique park.

It was this citizen's participation which was the focal point of the Completion Ceremony, Sunday, February 20th. Speakers from the neighborhood, the city, the Portland Development Commission and the Department of Housing and Urban Development (HUD) all paid tribute to the resident's support.

Reverend Roosevelt Rogers summed up the spirit of the ceremony in his Benediction remarks. He said that though he was not a contractor or an architect, he was proud of his role as a citizen in preparing the mortar without which nothing else could have been accomplished.

The Boise-Humboldt Project surrounds the ANIP area.

(Please turn to p. 3 col. 6)

70

March 1, 1972

The Honorable Edmund S. Muskie, Chairman  
Senate Inter-Governmental Relations Subcommittee  
Washington, D. C. 20013

Dear Senator Muskie:

Senate Bill 1819 to provide continued 100% federal financing of relocation costs is before your committee for consideration. The National League of Cities/U. S. Conference of Mayors is providing aid to cities in presenting the cities' position on this bill. I believe they can be of substantial help to you and are presenting a fair and equitable position.

Consideration of the impact of the Uniform Relocation Assistance and Land Acquisition Policy Act of 1970 indicates that it has two major adverse effects.

1. It unreasonably and unfairly favors those citizens who are so fortunate as to be dealing with their city in a federal grant situation to the exclusion of those persons, whose fortune is that their home is taken by a project not aided by a federal grant.
2. The schedule of benefits under the Act is so high as to prohibit the use of federal grants to acquire land for needed projects. Example is, house \$8,500/50% federal grant \$4,000 -- local share \$4,000 -- with the Act \$8,000 home \$13,000 relocation costs, total \$21,000 -- federal share \$10,500, local share \$10,500.

You will see from the example given under two above that while a city could pursue a project in the first instance using a federal grant, the same project must proceed without the aid of a grant if half the cost of relocation is charged to the city.

I submit that this defeats the very purpose for which the grant is made available to the city.

Yours truly,

M A Y O R

TDS. T. d

937



70

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

March 2, 1972

From

Ed Warmoth, Model Cities Coordinator *EW*

To

Marian Rushing, City Attorney's Office

Addressed to

Subject

Request for Review of Relocation Legal Forms

The Portland Model Cities Agency has been advised by HUD representatives that two additional forms must be signed by city officials and forwarded to HUD before final action can be taken on the Relocation Plan submitted for the Portland Model Cities Program.

The forms are to be attested to by the Chief Legal Council for the city and it appears that the Mayor should sign on behalf of the city. I'm bringing this matter to your attention so that the forms can be reviewed for legal ramifications and the Mayor can be so advised as quickly as possible.

The forms are included in the Appendix for Chapter III of the HUD Relocation Handbook (1371.1). They are identified as Appendix 1A, covering assurances with regard to relocation and Appendix 1B, covering assurances with respect to real property acquisition. We want to be sure that they are in accord with the policies and capabilities of the city. In addition, since the Relocation Plan itself was approved earlier by the City Council (Ordinance No. 133837 passed December 22, 1971) will it be necessary to pass an additional resolution or ordinance to authorize the signing of these forms?

Your cooperation in helping me to get this matter before the Mayor as quickly as possible will be appreciated. We wish to have the plan finalized by HUD and returned to the city so that contractual arrangements with the Portland Development Commission can be completed.

I'm attaching a copy of the Relocation Handbook to the original memo for reference. If you need further information, please contact me.

EJW.m

cc: Mayor Terry D. Schrunk ✓  
Commissioner Neil Goldschmidt  
John Kenward  
Ben Webb, Portland Development Commission  
Ollie Norville  
Charles Jordan

936



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

March 2, 1972

71  
RECEIVED  
MAR 2 1972  
MAYOR'S OFFICE

From Edward J. Warmoth, Model Cities Coordinator  
To Mayor Terry D. Schrunk  
Addressed to  
Subject Cascade Center Project - Litigation

EW

MAYOR	<i>[Signature]</i>
EXEC	<i>[Signature]</i>
ASST	<i>[Signature]</i>
EXEC	<i>[Signature]</i>
ASST	<i>[Signature]</i>
CLERK	<i>[Signature]</i>
RECORDS	<i>[Signature]</i>
MAIL	<i>[Signature]</i>
TELETYPE	<i>[Signature]</i>
TELEPHONE	<i>[Signature]</i>
COMPUTER	<i>[Signature]</i>
TRAINING	<i>[Signature]</i>
RESEARCH	<i>[Signature]</i>
PLANNING	<i>[Signature]</i>
FINANCE	<i>[Signature]</i>
LEGAL	<i>[Signature]</i>
GENERAL	<i>[Signature]</i>

Attached is a letter from Model Cities Director, Charles Jordan, acknowledging that a court proceeding may result in some additional obligation for the Cascade Center Project of the Model Cities Program.

This letter relates to the January 19, 1972, memo from the Office of City Attorney which is also attached. I understand from talking with Don Jeffery that the case has not been scheduled as yet, and scheduling is likely several weeks away.

As reported January 31, 1972 \$826,635.15 had been expended from the \$851,000 originally allocated for this project. This correspondence will be kept on file on a pending basis.

EJW.m

cc: Commissioner Neil Goldschmidt  
John Wirth, Portland Community College  
Charles Jordan, Model Cities Director  
Don Jeffery/Mike Lehner, City Attorney's Office  
Bob Jones, Auditor's Office  
Elvin Roberts, Model Cities Office

298A



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LEE METCALF, MONT.  
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BILL BROCK, TENN.

JAMES R. CALLOWAY  
CHIEF COUNSEL AND STAFF DIRECTOR

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WILLIAM V. ROTH, JR., DEL.  
BILL BROCK, TENN.

ALVIN FROM, STAFF DIRECTOR

## United States Senate

COMMITTEE ON  
GOVERNMENT OPERATIONS

SUBCOMMITTEE ON INTERGOVERNMENTAL RELATIONS  
(PURSUANT TO SEC. 6, S. RES. 31, 92D CONGRESS)

WASHINGTON, D.C. 20510

RECEIVED  
MAR 9 1972  
MAYOR'S OFFICE

March 3, 1972

The Honorable Terry D. Schrunk  
Mayor of the City of Portland  
Portland, Oregon

Dear Terry:


Thank you for your recent letter supporting S. 1819, the bill introduced by Senator Baker and Senator Brock to amend the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. I appreciate your taking the time to let me know of the difficulties that would confront cities like Portland if the amendment were not passed.

I support S. 1819 and am a cosponsor of the bill. This amendment would restore the Act to its original form as I introduced it in 1965 and 1967. I think that the points you make in your letter are good ones. I agree with your observation that sharing relocation costs would increase the costs of land acquisition and severely limit the use of Federal grants to acquire land for redevelopment projects.

On February 24, the Subcommittee on Intergovernmental Relations held hearings on S. 1819. With your permission, I would like to include your letter in the printed hearing record.

With best wishes, I am

Sincerely,



Edmund S. Muskie

MAYOR	
SEC.	
ADM.	
SEC.	

JOHN A. BLATNIK, MINN., CHAIRMAN

ROBERT E. JONES, ALA.  
JOHN C. KLUCZYNSKI, ILL.  
JIM WRIGHT, TEX.  
KENNETH J. GRAY, ILL.  
FRANK M. CLARK, PA.  
ED EDMONDSON, OKLA.  
HAROLD T. JOHNSON, CALIF.  
W. J. BRYAN DORN, S.C.  
DAVID N. HENDERSON, N.C.  
RAY ROBERTS, TEX.  
JAMES KEE, W. VA.  
JAMES J. HOWARD, N.J.  
GLENN M. ANDERSON, CALIF.  
PATRICK T. CAFFERY, LA.  
ROBERT A. ROE, N.J.  
GEORGE W. COLLINS, ILL.  
TENO RONCALIO, WYO.  
NICK BEGICH, ALASKA  
MIKE MCCORMACK, WASH.  
CHARLES B. RANGEL, N.Y.  
JAMES V. STANTON, OHIO  
BELLA ABZUG, N.Y.

WILLIAM H. HARSHA, OHIO  
JAMES R. GROVER, JR., N.Y.  
JAMES C. CLEVELAND, N.H.  
DON H. CLAUSEN, CALIF.  
FRED SCHWENGEL, IOWA  
M. G. (GENE) SNYDER, KY.  
ROGER H. ZION, IND.  
JACK H. McDONALD, MICH.  
JOHN PAUL HAMMERSCHMIDT, ARK.  
CLARENCE E. MILLER, OHIO  
WILMER D. MIZELL, N.C.  
JOHN H. TERRY, N.Y.  
CHARLES THONE, NEBR.  
LA MAR BAKER, TENN.

RICHARD J. SULLIVAN, CHIEF COUNSEL  
LLOYD A. RIVARD, ENGINEER-CONSULTANT  
LESTER EDELMAN, COUNSEL  
CARL H. SCHWARTZ, JR., CONSULTANT—  
PROJECTS AND PROGRAMS  
CLIFTON W. ENFIELD, MINORITY COUNSEL  
JAMES L. OBERSTAR, ADMINISTRATOR

Committee on Public Works

Congress of the United States

House of Representatives

Room 2165, Rayburn House Office Building

Washington, D.C. 20515

TELEPHONE: AREA CODE 202, 225-4472

RECEIVED

MAR 9 1972

March 6, 1972

MAYOR'S OFFICE

Honorable Terry D. Schruk  
Mayor, City of Portland  
Portland, Oregon

MAYOR	<i>[Signature]</i>
EXEC. ADJ. GEN.	<i>[Signature]</i>
CLERK	
ADM. SEC.	
ADM. SEC.	

Dear Terry:

This responds to your recent letters to both Congressman Robert Jones and to me concerning S.1819, and in which you cite your objections to the Uniform Relocation Assistance Act. I have heard from numerous city officials with respect to this legislation, and I understand your concern.

Similar measures have been introduced in the House. We have requested departmental reports on the proposals and are awaiting responses, at which time we will be in a position to better evaluate the merits of the bills and determine the proper action to take.

I appreciate having your thoughts on this matter.

With kindest personal regards.

Sincerely,

*[Signature]*

John A. Blatnik, M.C.  
Chairman  
Committee on Public Works

JAB/rc





DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
ARCADE PLAZA BUILDING, 1321 SECOND AVENUE  
SEATTLE, WASHINGTON 98101  
March 1, 1972

RECEIVED  
MAR 10 1972

REGION X  
Office of  
Community Development

MAYOR'S OFFICE

IN REPLY REFER TO:

10D

Honorable Terry Shrunk  
Mayor of Portland  
1220 S.W. 5th, City Hall  
Portland, Oregon 97204

Dear Mayor Shrunk:

Subject: Approval Model Cities Second Action Year Relocation Plan

This letter is to inform you that the Model Cities Relocation Plan for the Second Action Year has been approved and that the city is now authorized to draw funds to fulfill relocation obligations incurred by the CDA.

Our review of the Relocation Plan indicates several areas of concern to which the CDA should give priority attention. Additionally, review comments have been included to assist you in preparing the Relocation Plan for the Third Action Year.

I. Concerns, Second Action Year Plan

- A. The CDA is advised that financial obligations incurred as a result of relocation activities carried out in accordance with the First Action Year Plan must be paid. Specifically, eligible displacees from the Cascade College project should receive attention in this regard.
- B. Relocation provisions for the Beta II, Section (236) project were not specifically explained in the Relocation Plan. As you are aware, the CDA is obligated to provide full relocation benefits to those displaced as a result of this activity. It is our understanding that current budgeted amounts will be sufficient for coverage of this obligation.

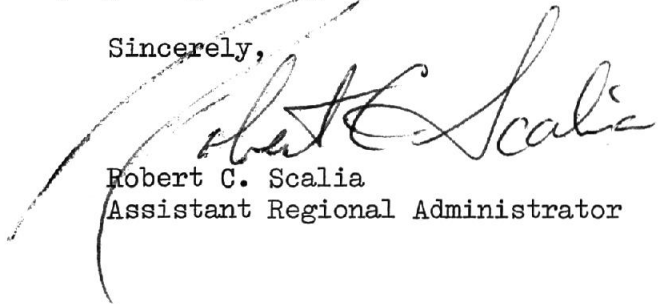
II. Third Action Year Relocation Plan

The following comments have been included to assist the CDA in developing the Relocation Plan for the Third Action Year.

93A

- A. The city should indicate that funds will be made available for mandatory relocation payments and assistance, and that budgets will be revised, if necessary, to meet this obligation.
- B. The city should be aware that the Third Action Year Relocation Plan must be included as a part of the Comprehensive Demonstration Plan documentation.
- C. The CDA has indicated that third-party assistance may be utilized to augment continued relocation planning. We would appreciate discussing possible work programs prior to contract execution.
- D. Specific technical comments on the Second Action Year Plan are attached for guidance in preparing the Third Action Year Plan.

Sincerely,



Robert C. Scalia  
Assistant Regional Administrator

Enclosures

cc:  
Neil Goldschmidt, Commissioner  
Public Safety  
Charles Jordan, CDA Director





DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AREA OFFICE  
CASCADE BUILDING, 520 S.W. SIXTH AVENUE, PORTLAND, OREGON 97204

71  
AREA OFFICES  
Portland, Oregon  
Seattle, Washington

REGION X  
REGIONAL OFFICE  
SEATTLE, WASHINGTON

March 10, 1972

IN REPLY REFER TO:

Honorable Terry D. Schrunk  
Mayor of the City of Portland  
City Hall  
Portland, Oregon

RECEIVED  
MAR 16 1972

MAYOR'S OFFICE

MAYOR	<i>[Signature]</i>
ASST. SEC.	<i>[Signature]</i>
SEC.	<i>[Signature]</i>
AD. SEC.	

Dear Mayor Schrunk:

I have been officially informed that the City of Portland has recently adopted an Affirmative Action Program which addresses itself to "improved personnel practices to afford maximum opportunities for all persons (with emphasis on minorities, women, youth, and disadvantaged) in hiring, training, and career development." I wish to congratulate you for your leadership in taking this positive step to open job opportunities to many residents who have previously been unable to obtain employment in the City Civil Service.

We of the HUD Area Office look forward with anticipation to the steps that will be taken by the various department heads to implement this program and to the responsible role your Human Rights Commission will play in monitoring and evaluating their efforts. If we can be of any assistance to you, please feel free to call upon us.

I note in the many speeches given by Secretary George Romney and the Assistant Secretaries of the Department of Housing and Urban Development that they constantly call attention to the direct relationship that exists between the social ills and the physical ills of the "real city." They state that you do not successfully solve one without addressing yourself to the other, as they are so closely interrelated.

Your Affirmative Action Plan spells out in more detail what was the manner and intent of paragraph 6 of your Memorandum of Understanding for City of Portland/HUD Annual Arrangement and reflects your concern and commitment to address related social problems of the City while you also move vigorously forward with your hardware programs to solve some of the physical problems.

132

2.

Such progressive actions taken by the City recently is indicative of the administration's effort to move the City forward to a posture to be able to work effectively with the anticipated Revenue Sharing Program.

Sincerely,

  
Russell H. Dawson  
Area Director

cc:  
Human Rights Commission



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261  
PO BOX 11352

March 17, 1972

RECEIVED  
MAR 21 1972  
MAYOR'S OFFICE

Mayor Terry Schrunk  
Co-Chairman, LEAA Crime Impact Program Task Force  
Mayor's Office, City Hall  
1220 SW 5th Avenue  
Portland, Oregon 97204

Dear Mayor Schrunk:

The Executive Committee of the Model Neighborhood Crime Impact Project Task Force is interested in meeting with the LEAA Task Force for the purpose of coordinating planning efforts. The items which we are particularly interested in are as follows: the comprehensive plan, planning and budget priorities, and projected critical path.

Your March 27th meeting date will be well-timed for our planning. Please contact Beth Hoover, Social Specialist, Model Cities (288-8261) to arrange a meeting.

We look forward to meeting with you.

Sincerely,

*Jeanne Franz*

Jeanne Franz, Acting Chairman  
Model Neighborhood Crime Impact  
Project Task Force

JF: tam

*Betsy Preston*  
*Please handle NY f.*  
*SN*  
*JB*

MAYOR	
EXEC.	
ASST. II	
ASST. I	
ASST.	
ADM.	
SEC.	

159A

MAR 2 1972

# portland model cities

March 28, 1972

RECEIVED

MAR 29 1972

MAYOR'S OFFICE

MAYOR	
EXEC. ASST. IT	AM
EXEC. ASST. J	
GRM.	
ADM. SEC.	

The Honorable Terry D. Schunk  
Mayor of Portland  
Portland, Oregon 97204

Dear Mayor Schunk:

In light of the Department of Housing and Urban Development's (HUD) new posture with regards to citizens' involvement in processing of applications for low-rent housing (see attached), I would like to offer the following information and suggestion.

Prior to HPMC-FHA 7402.6 A, HUD required that the CDA Director sign-off on all applications for low-rent housing. It has always been my policy to withhold my signature until such time as the project has received the appropriate neighborhood and Citizens Planning Board approval. This procedure allowed for maximum and meaningful citizens' participation.

In view of HUD's new token posture to citizens' participation in low-cost housing, I would like to suggest that the City of Portland continue to ensure that citizen involvement is a prerequisite to the Chief Executive's approval of all applications.

Sincerely,

  
Charles Jordan  
Executive Director

cc:  
Commissioner Neil Goldschmidt/Commissioner in Charge  
Ed Warmoth/MC Coordinator-City Hall  
Chairman and Members/Citizens Planning Board  
Russell Dawson/DHUD-Area Office Director





CORPORATE SALVAGE DIVISION  
7920 HUNZIKER ROAD • TIGARD, OREGON 97223 • (503) 638-8253

71  
RECEIVED  
APR 17 1972  
HUMAN RESOURCES OFFICE

April 3, 1972

The Honorable T. D. Schrunk  
1220 S. W. 5th Ave.  
Portland, Oregon

Gentlemen:

This letter is to advise your office of the policy of the Georgia-Pacific Corporation, Salvage & Machinery Construction Division, relative to our employment practices. This is part of our continuing program of Affirmative Action in the area of Equal Employment Opportunity.

It is the policy of the Georgia-Pacific Corporation to provide equal employment opportunity to all qualified persons without regard to race, color, creed, sex, age, or national origin. This policy covers all facets of employment including but not limited to recruiting, selection, placement, promotions, transfers, demotions, terminations, training, compensation, employee facilities and all other conditions of employment.

Our policy on Equal Employment Opportunity is included in the Corporation's Operating Policy Manual and is, also, communicated to the operating heads of all divisions and locations on a continual basis.

Should there be any questions pertaining to Georgia-Pacific's program, please feel free to contact myself or Elmer Arndt, Corporate Salvage Manager.

Respectfully,

*Dan French*  
Dan French  
Office Manager

DF:mf

MAYOR	APR 17 1972
CLERK	807
SEC.	

Copy Council Sent 4-17

CITY OF PORTLAND  
**INTER-OFFICE CORRESPONDENCE**  
(NOT FOR MAILING)

April 3, 1972

*From* Finance & Administration, Personnel Office  
*To* Finance & Administration, Office of Mayor  
*Addressed to* Mayor Terry D. Schrunk  
*Subject* Education Program for Model Cities Agency Employees.

**RECEIVED**  
APR 3 1972

**MAYOR'S OFFICE**

Mr. Robert Jones of the City Auditor's Office has raised a question relative to the educational program offered to employees of the Model Cities Agency. Mr. Jones' contention is that the level of that educational program exceeds that generally offered to City employees. Mr. Jones also indicates that one of the basic guidelines provided by HUD is that programs offered Model Cities' employees must be no more liberal than those offered to other City employees. A copy of a HUD guideline is attached.

MAYOR	<i>[Signature]</i>
EXEC.	<i>[Signature]</i>
ASST.	
CLERK	
SEC.	

This office reported to you last November of the differences between the educational program offered Model Cities' employees and that proposed for the Engineering Association. Those differences still exist and, as you are probably aware, the tuition reimbursement program is still restricted to engineering employees.

At this point, it would appear that HUD would have to make the final decision in this matter. The educational program for Model Cities' employees has been budgeted and approved by the HUD agency. At the same time, that agency seems to have set forth guidelines which are in conflict with that of the program.

*[Signature: Robert D. Johnson]*  
Robert D. Johnson  
Personnel Officer

RDJ/vw  
Encs.

cc: Comm. Goldschmidt

*837*



November 1, 1971

Finance & Administration, Personnel Office

Finance & Administration, Office of Mayor

Mr. Ed Warmoth

Policies on Reimbursement of Educational Programs, Model Cities Personnel.

I reviewed your memorandum of October 20 relating to training programs at Model Cities. As we discussed previously, there is some difference in policies followed by the Model Cities Agency and the rest of the City. This office is aware, of course, that the Model Cities' group in their original agreement, offered some educational opportunities which were not being provided other City employees.

To date the City has authorized reimbursement for tuition for two separate programs. One covers supervisory training, a program which has been followed for nearly ten years. The second program was recently approved informally by the City Council. The latter refers to those employees covered by the Engineering Association contract.

It is significant that the two approved programs provide for reimbursement of tuition only upon successful completion of the approved course. No program to date provides for books or lab fees. Also, neither of the City's current programs provides for time off to attend school, except without pay or, in some cases, making the lost time up. In addition, the City does not advance money for tuition to the employee. It is noted in the attached correspondence that it is common practice at Model Cities to advance the monies for tuition and books, with the proviso that such funds be repaid if the course is not completed satisfactorily.

This office does not disagree with the policies being followed for Model Cities' personnel. However, since such policies do differ from the City in the educational reimbursement program, such differences should be noted. Perhaps these can be explained because of the involvement of Federal funds and the inclusion of education and upgrading of Model Cities' employees as a basic part of the Federal Grant.

Bob Johnson  
Personnel Officer

RDJ/vw

cc: Mayor Terry D. Schrunck

April 5, 1972

David H. Dockham

Mayor Terry D. Schrunk

Third Action Year Grant Application, Model Cities

Two items included in the grant application which have come to my attention and which may be of interest to you are: (1) proposed increase in monthly payment to Citizens Planning Board members from \$25 to \$50. There is feeling against this in some quarters, including, I believe, Commissioner Goldschmidt's office. (2) As a part of the Multib Service Center program is the welfare supplement and loan program. At a briefing for commissioners assistants, we were told by Andy Raubeson that approximately 90 percent of the loans were repaid, although repayment of money is not a condition of such funds.

Having heard contrary statements about payment from my wife who works at the Service Center, I asked Andy for certain information which I have received. In the past three months, loans (as distinct from grants) were made in the total amount of \$8,000 with repayments in the same period of time totalling \$164, or approximately 2 percent.

I bring this up not necessarily to criticize the program but only to suggest that more careful wording might be given in the next individual grant application so that there is no misunderstanding or political football created at a future date.

Respectfully submitted,

David H. Dockham  
Executive Assistant

DHD. p



CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

Apr. 5, 1972

From Auditor's Office  
To Mayor's Office  
Addressed to Mayor Terry D. Schrunk  
Subject Model Cities Bureau employee educational policy

RECEIVED  
APR 5 1972  
MAYOR'S OFFICE

This office has taken note of the "unofficial" policy pertaining to educational opportunities for Model City Bureau employees as outlined in Mr. Raubeson's inter-office memorandum to Commissioner Goldschmidt dated March 30, 1972. We enclose a copy of this memorandum for your reference. This policy appears to have the tacit approval of the responsible Bureau administrators, the City Personnel Officer and the Commissioner in Charge.

In order that this office may honor the demands presented for payment, we must have Council approved authority for the following:

1. Paid time-off for City employees; up to 6 hours in a standard work week to pursue educational objectives.
2. Provision for payment of book and incidental fees.
3. Provision for advance payments to educational institutions or City employees for tuition and other expenses (books, lab fees, etc.).

We request that your office draft the necessary ordinance or ordinances required.

Very truly yours,

*George E. Fickman*

Auditor of the City of Portland

GY/rj

cc: Commissioner Goldschmidt  
A. Raubeson  
E. Warmoth

MAYOR	
EXEC.	
ASST. TO	
CLERK	
CHIEF	
ADM.	



REGION X  
REGIONAL OFFICE  
SEATTLE, WASHINGTON

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AREA OFFICE  
CASCADE BUILDING, 520 S.W. SIXTH AVENUE, PORTLAND, OREGON 97204

AREA OFFICES  
Portland, Oregon  
Seattle, Washington

April 10, 1972

IN REPLY REFER TO:

RECEIVED  
APR 11 1972  
MAYOR'S OFFICE

MAYOR	
SEC.	
ADM. ASST.	
COMM. ASST.	
ADM. ASST.	
ADM. SEC.	

Honorable Terry D. Schunk  
Mayor of the City of Portland  
City Hall  
1220 S.W. 5th. Ave.  
Portland, Oregon 97204

Dear Mayor Schunk:

Subject: Annual Arrangement Funding

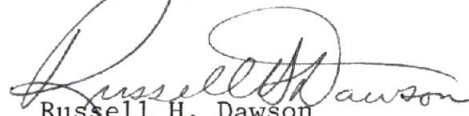
The time is fast approaching when the City of Portland and the Portland Area Office of HUD must sit down and again start working out an agreement for the expenditure of funds that might be allocated to the City of Portland.

After the excellent start that was made last fall between the Portland Area Office and the City of Portland in arriving at the "memo of understanding," it is anticipated that the same cooperation and results will be forth coming from the corresponding staffs as they meet to work out the problems involved between needs and anticipated funds available.

I would appreciate a meeting in the near future between you and me, to again sit down and discuss Portland's common goals and how we may assist you in this area. You might deem it appropriate to invite who you consider to be the two leading contenders for the position of Mayor in the upcoming election.

In the interest of time I would like for Mr. Arms and Mr. McDowell of my staff to start meeting with Mr. Warmoth, whom you selected last year to head up the City Hall team, if that is to be your selection again this year.

Sincerely,

  
Russell H. Dawson  
Area Director



6314 - N. Vancouver Avenue  
Portland, Oregon 97217  
April 12, 1972

Honorable Mayor Terry D. Schrunk  
Portland - City Hall  
1220 - Southwest 5th Avenue  
Portland, Oregon 97204

Dear Mayor Schrunk,

My sister and I would like an appointment with you to discuss a fabulous idea (we think) for our property in the Albina area.

We are two of three daughters of the late, Beatrice B. Reed, and her large home was left to us. Our middle sister, Mrs. Eunis M. Watkins, is a resident of Pasadena, California but she is in agreement with this project.

Knowing that Mother was very fond of you, and actively engaged in civic work, we would appreciate about fifteen minutes of your valuable time and sound counseling, at your earliest convenience. Any date will be alright with us, except, April 21st and 22nd, when we will be in a workshop study class.

Thank you kindly.

Sincerely yours,

  
Mrs. Jessie M. Henson

  
Mrs. Ozie M. Smith

PORTLAND COMMUNITY COLLEGE  
12000 SOUTHWEST 49TH AVENUE  
PORTLAND, OREGON 97219

April 21, 1972

71  
RECEIVED  
APR 26 1972  
MAYOR'S OFFICE

Mr. Russell Dawson, Director  
Housing and Urban Development  
520 S. W. 6th Avenue  
Portland, Oregon 97201

Dear Mr. Dawson:

The Portland Community College Cascade Advisory Committee has received information stating that the Cascade dormitories have been sold to an out of state organization. We request that the items listed below be given careful consideration:

1. That whomever the building is sold to be encouraged to keep the building usage compatible with the area.
2. That said organization shall not develop a business or project that will hinder the community college thrust in developing a north campus site.
3. We feel that there is a dire need for student housing in this area and that this building should be used for the purpose for which it was originally built if at all possible.

We hope you will take the above mentioned items under consideration in the progress of the sale.

Respectfully,

*LeRoy Patton*  
N.M.

LeRoy Patton, Chairman  
Portland Community College  
Cascade Center Advisory  
Committee

LP:hm

cc: Mayor Terry Schrunk ✓  
Mr. Charles Jordan  
Dr. Amo De Bernardis  
Dr. Leonard Garmire  
Mr. William Newborne

COPY

298A



4/21/72

Howard P. Traver, Executive Assistant to the Mayor

Donald C. Jeffery, City Attorney's Office

Room 306, City Hall

Dear Don,

This will verify my telephone conversation to you of Friday, April 21st, relative to asking you to be chairman of a small committee to work with the Bureau of Management Services and the Administrative Review Committee to prepare for later Council consideration a preliminary rough draft of an annual arrangement program for the City of Portland. Pursuant to my telephone conversation with each of the Commissioners' offices, the following is a list of initial committee members, which certainly may be broadened as the need arises and as you get further into the ramifications of the annual arrangement.

Portland Development Commission, John Kenward, 224-4800  
Housing Authority of Portland, Charles Landskroner, 288-7111  
Commissioner Ivancie's Office, Earl Bradfish, 228-6141, ext. 255  
Commissioner Anderson's Office, Don Barney, 228-6141, ext. 451  
Commissioner Goldschmidt's Office, Ed Warmoth, 228-6141, ext. 447  
Commissioner McCready's Office, Jim Hansen, 228-6141, ext. 271

I trust in the very near future you will call the first meeting at a time convenient to you all to begin to discuss the annual arrangement as we had promised in our application for our 701 planning grant.

Please keep me posted of the progress of the committee.

Very truly yours,

HOWARD P. TRAVER  
Executive Assistant

HPT.d

cc- Commissioners Ivancie, Anderson, Goldschmidt, McCready; Gene Rossman; John Kenward; Earl Bradfish; Don Barney; Ed Warmoth; Jim Hansen; Hal Johnson; and Lloyd Keefe

71

May 2, 1972

Mrs. Jessie M. Henson  
6314 N. Vancouver Avenue  
Portland, Oregon 97217

Dear Mrs. Henson:

This will acknowledge receipt of yours and Mrs. Ozie M. Smith's letter relative to your desire to have a conversation about your property in the Albina area.

As you know I have been hospitalized in recent weeks with a mild heart attack. I have now returned home for additional period of recovery. However, I will not be able to conduct any interviews with the public during this time.

If it is your desire to discuss your program with a member of my staff, certainly they shall be available. Best regards!

Yours truly,

M A Y O R

TDS. T. d

712A



From the Desk of

KEITH L. JONES

ADMINISTRATIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON

5-3-72

Howard -

Probably it would be good  
to employ Russell Peyton as  
special educational consultant  
to assist in development and  
implementation of the Affirmative  
Action Program in the City & County

Certainly, it is far better than  
bringing in outside consultants  
who would have to learn the  
situation before becoming  
productive -

Keith

71

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

April 27, 1972

From Commissioner of Public Affairs

RECEIVED

To

Howard Traver

APR 28 1972

Addressed to

Subject

Employment of Russell Peyton as Consultant for  
Affirmative Action Program

MAYOR'S OFFICE

MAYOR	
INT.	
ADM.	
SEC.	

Attached is copy of letter from Richard Brownstein, Chairman of Metropolitan Human Relations Commission, regarding employment of Russell Peyton as consultant for Affirmative Action Plan.

This request was deleted from the budget by the Budget Subcommittee as part of the overall effort to bring the budget into balance with the resources. At the time the Council adopted the Affirmative Action Program, it was recognized there would be additional work load, but it was assumed that this would be done by the present administrative employees. Further, the plan that was adopted limited the Human Relations Commission to a minimum of participation.

It is recommended that the request be added to the list of items to be undertaken on a priority basis if additional funds become available.

*Francis J. Ivancie*

COMMISSIONER OF  
PUBLIC AFFAIRS

EB:ad

Enc.

132





METROPOLITAN HUMAN RELATIONS COMMISSION  
Multnomah County — City of Portland  
317 City Hall ■ Portland, Oregon 97204 ■ 228-6141 x 250

April 21, 1972

Russell A. Peyton  
Director  
Vernon Summers  
Assistant  
James R. Sitzman  
Assistant  
Gloria Johnson  
Secretary

Mayor Terry D. Schrunk  
City Hall  
Portland, Oregon

RECEIVED  
APR 25 1972

MAYOR'S OFFICE

Dear Sir:

On behalf of the Metropolitan Human Relations Commission I request the employment of Russell Peyton, past director of the Commission, as a special educational consultant to assist in the development and implementation of the Affirmative Action Program of the City of Portland and County of Multnomah.

This consultant work involves assistance in analyzing and drafting the plans for each of the some 30 County bureaus and 20 City bureaus to employ and promote minority persons. This will involve meetings over the next two months with these bureaus, development of educational materials and the additional job of providing training in relationships with minorities in City and County government.

Without a contract with Mr. Peyton, the Commission must seek other outside consultants to accomplish these tasks, due to the currently depleted manpower of the Commission staff. Mr. Peyton's time will be available for this task, he informs me, although he will be providing such assistance to other firms and agencies in the area. It is imperative in our mind that implementation of the Affirmative Action Plan continue without interruption.

I have reviewed a form of agreement between the City and Mr. Peyton and a proposed form of ordinance to adopt the same. I find them to be in satisfactory form from the viewpoint of the Commission.

Very truly yours,

*Richard Brownstein* v.s.  
Richard Brownstein  
Chairman

RB. gj

71  
May 11, 1972

Mr. Russell H. Dawson, Area Director  
Department of Housing & Urban Development  
Area Office, Cascade Building  
520 S. W. Sixth Avenue  
Portland, Oregon 97204

Dear Mr. Dawson:

This will acknowledge receipt of your letter of April 10, 1972 relative to Annual Arrangement funding.

I regret that I have not been able to sit down with you to discuss Portland's common goals. You do know, however, that my office has appointed Don Jeffery as Chairman of a City committee consisting of, but not related to Charles Landskroner from the Portland Housing Authority, John Kenward from the Portland Development Commission, Ed Warmoth from Commissioner Goldschmidt's office, Earl Bradfish from Commissioner Ivancie's office, Don Barney from Commissioner Anderson's office, and Jim Hansen from Commissioner McCready's office to work and coordinate activities toward a draft document to be placed before the City Council relative to Annual Arrangement funding. All activities of the above-mentioned committee are to be channeled to and in cooperation with Mr. Harold Johnson, Director of the Management Services Bureau. To my best knowledge they have had several meetings among themselves and with other people to this time. Certainly, they will continue this activity.

Upon my full return to my office, I will be happy to sit with you and this committee to discuss the progress in this important aspect of Federal - City relationship.

Yours truly,

M A Y O R

TDS. T. d

cc- Don Jeffery; Hal Johnson; Neil Goldschmidt

552A



71

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

May 22, 1972

*From* Don Jeffery  
*To* Mayor's Office  
*Addressed to* Howard Traver  
*Subject* Annual Arrangement

*And. File for report from Jeffery*

Dear Howard,

Easton Cross and Rena Cusma of Multnomah County have contacted me regarding the county participating in the city's annual arrangement with HUD.

They indicate that the county would like to use the P.D.C. to start action toward an N.D.P. site office in Lents, the project to be joint city and county for the purpose of determining possible action for renewal.

The County Board has not discussed this as yet, but I expect them to do so Thursday.

No loss of potential grant funds would result to the city because of the project in the immediate future.

Do I have the Council's direction to pursue this project as part of the annual arrangement for Council consideration.

Don

*Comm. Goldschmidt -*

*Don & Hal are scheduled to come to informal Council on May 30<sup>th</sup> - then to Adm. review Committee on June 1<sup>st</sup>.*

552A

From the Desk of

HOWARD P. TRAVER

EXECUTIVE ASSISTANT  
TO THE MAYOR

303 CITY HALL  
PORTLAND, OREGON 97204

6-1-72

Mayor -

This was discussed on  
5-30-72 at some length  
by Hal Johnson and Ron  
Leffery in connection @ annual  
arrangement. The Council  
agreed on Option I. The  
application for the surplus \$125,000  
will be developed along these lines.



discussed  
5-30-72  
concerns war  
option I

PS

HUD'S 701 PLANNING ASSISTANCE GRANT SUMMARY

# PLANNING ASSISTANCE GRANT

<u>Program &amp; Category</u>	<u>Initial Grant</u>	<u>Option #1</u>	<u>Option #2</u>
Management (200.0)	\$ 60,750	\$ 85,000	\$100,000
Community Planning (300.0)	7,250	19,590	9,590
Housing (400.0)	<u>7,000</u>	<u>20,410</u>	<u>15,410</u>
TOTAL GRANT	\$ 75,000	\$125,000	\$125,000
Local In-Kind	<u>37,500</u>	<u>62,500</u>	<u>62,500</u>
TOTAL	\$ 112,500	\$187,500	\$187,500



## 100.0 ADMINISTRATION / 200.0 MANAGEMENT

### General Discussion

Our primary objective is to have the Financial Management System (FMS) operational by July 1, 1973. This system will be comprised of a new budgeting, payroll, purchase order and warrant writing, and general accounting sub-systems. The core of the system is a re-structured chart of accounts, which are the expenditure classifications within which managers will prepare their budgets and against which they will receive monthly status reports. These reports will show status of appropriations by fund, organization, activity (activity being the element of work performed such as street sweeping) and object. In addition, the system will provide reports by project (a specific construction project, for example) showing expenditures for the current month and year to date.

The critical point in the design process is the re-structured chart of accounts which must be completed by early January, 1973, for the bureaus' budget preparation. To ensure that the new account structure is in place by this time, we must allow at least \$62,000 for this phase.

### Option 1

This funding level should allow the design work and the re-structured chart of accounts to be completed by December 1, 1972 if the project encounters no significant problems or delays.

### Option 2

Under this plan analysis and design of the new payroll sub-system could begin and the July 1 implementation date would be ensured.

### Activity Descriptions

201.1 Design Interim Appropriation Expenditure System

The system design is complete and is outlined in a report by Arthur Young, dated April 10, 1972. Cost: \$15,000

201.2 Implement interim system

Implementation is currently underway and the first reports will be distributed by August 15, 1972. Cost: \$5,000

201.3 Analyze the City and County reporting requirements

Prepare preliminary design and report. Cost: \$30,000

201.4 Prepare detailed design of FMS, including a re-structured chart of accounts, and prepare an implementation plan.  
Cost: \$62,000

201.5 Design a new budget preparation sub-system which will include the re-structured chart of accounts. Cost: \$7,500

201.6 Review, analyze, and select software for FMS which will perform the financial transaction and file handling processes.  
Cost: \$12,700

201.7 Begin payroll system design, which will include distributing payroll costs by the re-structured chart of accounts.  
Cost: Option 1 - -0-; Option 2 - \$15,000

1972 PLANNING ASSISTANCE GRANT  
SUPPLEMENTAL FUNDING ALTERNATIVES

<u>Program/Sub-Category/Activity</u>	<u>Initial Grant</u>	<u>Supplemental</u>	
		<u>Option #1</u>	<u>Option #2</u>
200.0 Management			
201.0 Improve Fiscal Reporting			
201.1 Design Interim System	15,000		
201.2 Implement Interim System	5,000		
201.3 Analyze & Present Preliminary Design of FMS	30,000		
201.4 Detail Design of FMS & Plan		62,000	62,000
201.5 Budget Preparation Sub-System		7,500	7,500
201.6 Select Software for FMS and Begin Modifications to Meet City Needs		12,700	12,700
201.7 Begin Payroll System Design		-	15,000
202.0 Management Training			
202.1 Training Seminars	3,750	2,000	2,000
203.0 Program Structure Development			
203.1 Identify Major Service Areas	<u>5,000</u>	<u>-</u>	<u>-</u>
Sub-Total	58,750	84,200	99,200
Overhead Share	<u>1,600</u>	<u>800</u>	<u>800</u>
TOTAL	60,350	85,000	100,000



### 300.0 COMMUNITY PLANNING

#### General Description

Portland's Comprehensive Development Plan is both incomplete and inadequately documented. In addition, demand upon the planning staff for project planning has prevented the staff from devoting time to a continuing comprehensive planning program.

The intent of this initial phase is to develop and refine the Portland Comprehensive Plan and related policy and administrative programs that guide community development on a current and long-range basis.

#### Option 1

This funding would allow completion of documentation of the Comprehensive Development Plan and preparation and implementation of a program for a continuing planning process, in addition to preparation of a draft policy plan for establishment of neighborhood planning organizations.

#### Option 2

This funding would allow completion of the documentation phase only.

1972 PLANNING ASSISTANCE GRANT  
SUPPLEMENTAL FUNDING ALTERNATIVES

<u>Program/Sub-Category/Activity</u>	<u>Initial Grant</u>	<u>Supplemental</u>	
		<u>Option #1</u>	<u>Option #2</u>
300.0 Comprehensive Planning			
301.1 Prepare an overall program for establishment and funding of a comprehensive development planning process.	\$ 7,250		
301.2 Document and evaluate current comprehensive development plans and policy. (Assistant Planner and Secretary will also provide assistance to DPO Task Force)		\$ 9,150	\$ 9,590
301.3 Draft comprehensive development policy plan and program for citizen participation and implementation of such a plan; draft policy plan for establishment of neighborhood planning organizations.		\$10,440	
TOTAL	<u>\$ 7,250</u>	<u>\$19,590</u>	<u>\$ 9,590</u>

## 400.0 HOUSING

### General Discussion

The main objective of the Housing Planning Task Force is to design and recommend to Council a multi-year work program for a housing plan that details the City's priorities and includes structural tools to implement those priorities. Because the Task Force has identified the lack of coordinated housing information and policy-making at city and metropolitan levels as a major impediment to effective housing planning, one of the components of a housing planning structure would be an information system in support of public and private agencies. The Task Force recognizes the immediate need for an information system that will collect and analyze relocation data. Therefore, in cooperation with state and local agencies, the Task Force proposes to sub-contract to a consultant the preliminary design phase of a relocation information system that could be expanded into a general housing information system. The products of the Housing Task Force and staff's activity will be a recommended work program for housing planning, a recommended housing planning structure, a statement of housing problems and obstacles in the City of Portland and a preliminary design for a relocation information system.

### Option 1

This funding level will provide the Task Force with the necessary consultant/working committee staff support to fully develop a 701 multi-year housing planning work program, design a housing planning structure and prepare in-depth analysis of housing problems and obstacles in Portland. It would support the design of a metropolitan relocation information system.

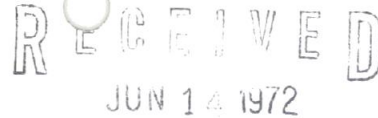
### Option 2

This funding level would maintain the consultant/working committee staff support required to complete all the products outlined except the design of the metropolitan relocation information system.



1972 PLANNING ASSISTANCE GRANT  
SUPPLEMENTAL FUNDING ALTERNATIVES

<u>Program/Sub-Category/Activity</u>	<u>Initial Grant</u>	<u>Supplemental</u> <u>Option #1</u>	<u>Option #2</u>
400.0 Housing Planning			
401.1 Design multi-year housing planning work program		\$ 4,460 (Staff Coordinator)	\$ 4,460
401.2 Design housing planning structure		\$ 8,600 (Staff Support)	\$ 8,600
401.3 Prepare statement of problems and obstacles	\$ 7,000 (Consultant)		
401.4 Develop metropolitan housing information system		\$ 5,000	
Secretary		<u>\$ 2,350</u>	<u>\$ 2,350</u>
		\$20,410	\$15,410



UNITED STATES NATIONAL BANK OF OREGON

JOHN A. MILLS  
VICE PRESIDENT

HEAD OFFICE  
309 S.W. SIXTH AVENUE  
P.O. Box 4412, PORTLAND, OREGON 97208

June 13, 1972

MAYOR	
A.M.	
STC.	

The Honorable Terry D. Schrunk  
Mayor - City of Portland  
City Hall  
Portland, Oregon 97204

Dear Terry:

As of this date the resignation of George Christian as a member of the Board of MEDIA, Inc. becomes effective. George, as you know, had to leave because of his personal work load.

In filling that vacancy, which has two years to run, the MEDIA Board considered a number of names of Model Neighborhood residents, including the three submitted by Fred Flowers, Jr., Chairman of the Citizens Planning Board.

At our Board meeting this morning Mr. Robert Rogers, one of the people suggested by the C.P.B., was selected by the MEDIA Board and is now being submitted for approval by your office. At the same time we are requesting approval by the Executive Committee of the Citizens Planning Board.

Your early consideration of this appointment will be much appreciated.

Sincerely,

MEDIA, Inc.

Tach

John A. Mills  
President

sa

cc: Charles Jordan

74  
June 23, 1972

Mr. Robert C. Scalia, Assistant Regional Adm.  
Community Development Program  
U.S. Department of HUD, Region X  
1221 Second Avenue, Arcade Plaza Building  
Seattle, Washington 98101

Dear Mr. Scalia:

It has been brought to my attention that a written certification concerning one of the HUD audit report findings mentioned in your January 10, 1972 correspondence is still needed.

This matter relates to Finding No. I-b, services provided by various individuals which were not adequately documented. Better procedures for appropriate documentation were adopted following a review of this matter in connection with the HUD Audit.

A reduction was made on the hourly amounts originally claimed for the services volunteered by citizens Lee Brown, V. F. Booker, and John Ryan. Cost claims for Lloyd Keefe and Dale Cannady of the city staff were deleted. Subsequently costs charged to the program administrative account have been reduced in the amount of \$1,940.

With regard to the other claims for time contributed by citizens and city staff separate from the Model Cities Agency, I do certify

541



Page 2  
Robert Scalia  
June 23, 1972

that to the best of my knowledge the charges claimed represent fairly and accurately the amounts and value thereof for the service which was performed.

Yours truly,

M A Y O R

TDS.m

cc: Commissioner Neil Goldschmidt  
Charles Jordan, Executive Director  
Robert Jones, Auditor's Office

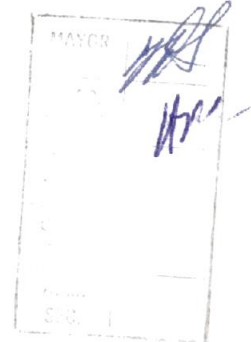
CLARENCE L. FITZWATER  
W. DEAN FITZWATER

*Law Offices of*  
**FITZWATER & FITZWATER**  
712 FAILING BUILDING  
PORTLAND, OREGON 97204

71  
TELEPHONE  
228-8371

June 26, 1972

RECEIVED  
JUN 27 1972  
MAYOR'S OFFICE



Terry D. Schrunk  
Mayor  
City of Portland  
City Hall  
Portland, Oregon

Re: Escrow No. 257989, Cascade College to City of Portland

Dear Mayor Schrunk:

Reference is made to your letter of June 13, last, regarding the above captioned escrow and provisions concerning the same. Upon receipt of Mr. Jeffrey's letter dated April 13, last, I contacted him by phone advising him that my client, Cascade College, still claim the right to the ownership of said escrow account, being in essence, the interest due upon monies that were held on deposit in accordance with purchase agreement of real property, wherein possession thereof was transferred at the time the escrow deposit was made. You may accept this letter as notification that it is still the claim of my client that said escrow account should be payable to them, and not to the City of Portland, Model Cities, or other agency.

Accordingly, should said account not be paid to them, it is my understanding that they will proceed with appropriate legal action versus the City of Portland, in claim for the same.

Very truly yours,

FITZWATER & FITZWATER

*W. Dean Fitzwater*  
W. Dean Fitzwater

WDF/di

cc: Mr. John Smeaton, Title Insurance Co.

Mr. Don Jeffrey, Senior Deputy City Attorney

298A

JUL 5 1972

July 5, 1972



Mr. John Mills  
President, Board of Directors  
MEDIA, Inc.  
4128 NE Union Avenue  
Portland, Oregon 97211

Dear Mr. Mills:

The Citizens Planning Board, at its meeting held on June 20, 1972, confirmed the appointment, made by your Board, of Mr. Robert Rogers to the MEDIA, Inc. Board of Directors.

Sincerely,

(S)

Fred Flowers, Jr.  
Chairman  
Citizens Planning Board

cc:  
Mayor Terry D. Schrunk  
C. Jordan/Executive Director  
Author/Flowers  
gh  
7/5/72



July 12, 1972

Mr. John A. Mills, President  
MEDIA, Inc.  
c/o United States National Bank of Oregon  
Head Office: 309 S. W. Sixth Avenue  
Portland, Oregon 97208

Dear Jack,

This will acknowledge receipt of your letter of June 13, 1972 containing the notice of resignation of George Christian as a member of the Board of MEDIA, Inc., and the recommendation of your Board of Mr. Robert Rogers to fill Mr. Christian's unexpired term.

Please be advised that I have received word that the Citizens Planning Board and the Executive Committee of the Model Cities program have concurred with this recommendation.

This letter will constitute confirmation of Mr. Rogers to the Board of Directors of MEDIA, Inc., as outlined under Article 1, Paragraph 2, Sub-paragraph 2 of the Articles of Incorporation.

Yours truly,

M A Y O R

TDS.T.d

cc- Mr. Charles Jordan, Director, Model Cities  
Mr. Fred Flowers, Chairman, Citizens Planning Board  
Commissioner Neil Goldschmidt

JUL 18 1972

MAYOR'S OFFICE

UNITED STATES NATIONAL BANK OF OREGON

JOHN A. MILLS  
VICE PRESIDENT

MAIN OFFICE  
321 S.W. SIXTH AVENUE  
P.O. Box 4412, PORTLAND, OREGON 97208

July 14, 1972

The Honorable  
Terry D. Shrunk  
Mayor, City of Portland  
City Hall  
Portland, Oregon 97204

Dear Terry:

Thank you for your letter of July 12 confirming the appointment of Mr. Robert Rogers to the Board of MEDIA, Inc. We shall look forward to working with him.

For your records and for the others concerned, three new officers have been elected to the MEDIA Board as of July 1, 1972. These officers are:

Mr. Louis Scherzer, President  
Mr. William Hilliard, Vice President  
Mr. Matt Spear, Secretary-Treasurer

All of us working with MEDIA, Inc., look forward to a successful year in 1972-73.

Sincerely,

pb

cc- Mr. Charles Jordan  
Mr. Fred Flowers  
Commissioner Neil Goldschmidt  
Mr. Louis Scherzer  
Mr. William Hilliard  
Mr. Matt Spear  
Mr. Milton Hatcher

ARM.  
SEC.

511B

RECEIVED

JUL 20 1972

MAYOR'S OFFICE

Eliot Neighborhood Program Association  
10 N. E. Graham  
Portland, Oregon 97212

MAYOR	
CLERK	
ASST. CLERK	
RECORDS	
COMM. REL.	
FIN. REL.	
LEGAL COUNSEL	
CHIEF OF STAFF	
ADMIN. ASST.	
RECEPTIONIST	

Mayor Terry Schrunk  
City Hall,  
Portland, Oregon

Dear Mayor Schrunk:

At the July 12th meeting of the Eliot Neighborhood Program Association a motion was passed that the agreement with Model Cities as the Eliot Planner be appealed and that the funds be made available for Eliot to have a consultant of their own.

Two months ago our consultants were dismissed and we were informed by Portland Development Commission and Model Cities that they would provide the needed planning so that we would be included in the third action year. As of this date we have not !

May we expect action soon?

Signed,

*Lawrence Alberti*

Lawrence Alberti, Chairman

Evelyn Collins, Corr. Sec.

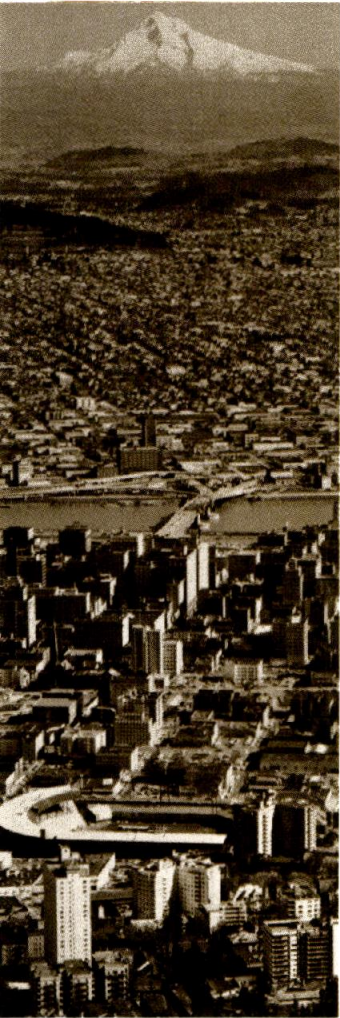
cc to:

Mr. Francis Ivancie  
Mr. Neil Goldschmidt  
Mrs. Connie McCready  
Mr. Lloyd Anderson  
Mr. John Kenward  
Mr. Lloyd Keefe  
Mr. Russell Dawson





PORTLAND  
DEVELOPMENT  
COMMISSION



7.21.72

Howard:

This is the draft we  
prepared for the Mayor  
to reply to Mr. Albertson  
the 15th letter.

If any questions please  
call —

Spence

John S. Griffith  
*Chairman*

Edward H. Look  
*Secretary*

Vincent Raschio

Elaine Cogan

Arthur A. Riedel

John B. Kenward  
*Executive Director*

71

July 25, 1972

Mr. Lawrence Alberti, Chairman  
Eliot Neighborhood Program Association  
10 N. E. Graham Street  
Portland, Oregon 97212

Dear Mr. Alberti:

First, let me congratulate you and the Eliot Neighborhood Program Association for the patience and dedication that you have shown in the many months and years that you have sought ways to improve your neighborhood. I am aware that yours is the last neighborhood in the Model Cities Program to apply for, and ~~he~~ declared eligible for, federal funding to undertake the improvement actions that you, together with the City of Portland, deem to be in the best interest of all concerned.

I have been informed by the Portland Development Commission that the Department of Housing and Urban Development (DHUD) has allotted \$47,883 to prepare the Urban Renewal Plan that your Association has agreed upon for the southwest portion of the Eliot area. Acceptance by DHUD of this plan will allow families who are to be displaced by the School District to receive relocation payment benefits. In addition, some monies would also be available to engage private consultants to assist you and the Development Commission in preparing Urban Renewal Plans for other portions of the Eliot area.

It cannot be emphasized enough that in order to meet the needs and desires expressed by residents and businessmen in your community that you must communicate these needs to the many public and private groups who are willing to help.

782B



Mr. Lawrence Alberti

-2-

July 25, 1972

The Portland Development Commission is the city agency responsible for working with you and the other citizens of the Eliot area in seeing that this communication not only takes place, but produces solutions to the problems. I urge you to work closely with the concerned members of their staff who will assist you in every way possible.

Yours truly,

M A Y O R

TDS. T. d

cc- City Commissioners Anderson, Ivancie, Goldschmidt & McCready  
Mr. John Kenward, Portland Development Commission  
Mr. Lloyd Keefe, City Planning Commission  
Mr. Russell H. Dawson, Area Director, HUD



# ROTH & MILLER AUTOMOTIVE SERVICE

Frame and Axle Repairing • Wreck Rebuilding • Expert Painting

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RECEIVED  
AUG 14 1972  
MAYOR'S OFFICE

August 11, 1972

The Mayor and Council Members  
of the City of Portland  
City Hall  
Portland, Oregon

Dear Sirs and Madam:

On July 26, 1972, we sent a letter to City Auditor George Yerkovich indicating our support of Future Products Company purchasing the Albina Corporation property. We feel sure Mr. Clyde Rollins, President of Future Products Company, Inc., can and will make this facility a credit and asset to the area.

It is my understanding, Future Products Company intends to use part of the building for warehousing and find a suitable tenant for the remainder.

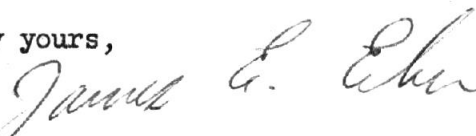
I am sure you are all aware of the tax problems in our city and county. Let's put this valuable property on the tax rolls. This can be a step in the right direction. With the State Highway Department and others eroding our tax base, we can ill-afford to let this and other property get away from us. Let's help ourselves when we can.

At this time with conditions as they are, more commerce is badly needed in the area. Mississippi Avenue, as well as Union Avenue, is deteriorating from lack of business. Let's don't knock the acquisition of the Albina Corporation property by Future Products in the head. Remember---the policy is to stimulate the re-growth of the Albina area.

I have owned and operated Roth & Miller Automotive Service nine years as of June 1, 1972. (The business has actually been in this location since 1946.) In these years I have been working to build a better facility for our customers. I am doing this in spite of break and enter and considerable vandalism.

I invite the entire council to come and inspect the area and become acquainted with our problem first hand. Seeing is believing...

Sincerely yours,



James E. Eber, Owner  
DBA Roth & Miller Automotive Service  
3900 N. Mississippi Avenue  
Portland, Oregon, 97227

August 28, 1972

Mr. James E. Eber  
Roth & Miller Automotive Service  
3900 N. Mississippi Avenue  
Portland, Oregon 97227

Dear Mr. Eber:

Thank you for your letter relative to the purchase of the Albina Corporation property by the Future Products Company. The offer for purchase has been withdrawn at this time.

I agree with you that some means must be found to upgrade and redevelop the business areas on Mississippi and Union and the Albina area generally. There are a number of agencies that are working in this direction, and I do hope their efforts will become successful in the near future.

Yours truly,

M A Y O R

TDS.M.d



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AREA OFFICE  
CASCADE BUILDING, 520 S.W. SIXTH AVENUE, PORTLAND, OREGON 97204

AREA OFFICES  
Portland, Oregon  
Seattle, Washington

REGION X  
REGIONAL OFFICE  
SEATTLE, WASHINGTON

September 14, 1972

Honorable Terry D. Schrunk  
Mayor of Portland  
City Hall  
1220 S. W. Fifth Avenue  
Portland, Oregon 97204

RECEIVED  
SEP 18 1972  
MAYOR'S OFFICE

IN REPLY REFER TO:  
10.2PPR (Benjamin)  
221-2608

Dear Mayor Schrunk:

Subject: Model Cities Program Relocation Obligations

On February 7 of this year, our Regional Administrator, Mr. Pederson, wrote you acknowledging receipt of your January 26 letter regarding relocation eligibilities under the Model Cities Program. Last week we received a definitive policy statement from our Washington Office on this subject. It is being forwarded to you in accordance with Mr. Pederson's letter. As you will note in reading the statement, if the CDA exercises affirmative sign off with respect to HUD-assisted housing, any resulting displacements are covered.

We hope this will provide the needed clarification for future model cities planning and budgeting efforts.

Sincerely,

Russell H. Dawson  
Area Director

Enc.

cc: Commissioner Goldschmidt



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

September 28, 1972

RECEIVED  
SEP 28 1972

The Honorable Terry D. Schunk  
Mayor of Portland  
Portland, Oregon

MAYOR'S OFFICE

MAYOR	<i>JDS</i>
EXEC. ASST. #1	<i>WJ</i>
EXEC. ASST. #2	
COMM. ASST.	
ADM. SEC.	

Re: Cascade College Conditional Use Request CU81-12

Dear Mayor Schunk:

Cascade College has requested the City Planning Commission to approve a Conditional Use Request for the college to construct a temporary parking lot, to be surfaced with gravel, on the Cascade site located at North Church and North Kerby (Lot 3, 4, 5, 6, 7, Block 5 West Peidmont). In considering this request, the Planning Commission has recommended that this parking lot be black topped. Asphalt surfacing, at this time, would be an unnecessary high expense for a temporary parking lot. I have discussed the Planning Commission option with Mr. Spencer Veil, Zoning Director for the City, and it is my understanding that the Planning Commission was not adequately informed as to the review and approvals that both the Citizens Planning Board and the City Council has given to the Cascade Redevelopment Plan.

Because the parking lot and Conditional Use Request is only temporary within the context of the Cascade Plan, and because asphalt surfacing cannot be considered economically feasible within the context of the temporary status of the parking lot, I would request that the Council seriously consider action to allow Portland Community College to proceed, as originally requested, with a gravel parking lot.

Sincerely yours,

*Charles Jordan*  
Charles Jordan  
Director

cc: Lloyd Anderson, Comm. of Pub. Works  
Neil Goldschmidt, Comm. of Public Safety  
Francis Ivancie, Comm. of Public Affairs  
Connie McCready, Comm. of Pub. Utilities  
Jayne Carrol/M.C. Coord.  
Bill Newborne/Coord. Cascade Project  
A. Raubeson-Deputy Director  
City Auditor's Ofc.

298A

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

October 11, 1972

*From* Finance & Administration, Bureau of Personnel  
*To* Finance & Administration, Office of the Mayor  
*Addressed to* Mayor Terry D. Schrunk  
*Subject* Minority Recruiter.

RECEIVED  
OCT 11 1972  
MAYOR

Reference is made to the attached memorandum from Commissioner Anderson relating to the employment of a recruiter for minority employees. I personally have recommended this action. Originally the suggestion encompassed both close monitoring of the Affirmative Action Program, as well as some recruiting. I feel that there is a sufficient amount of work to be done in the recruiting end of this to easily occupy one individual on a full-time basis.

I have discussed this suggestion some with George McDonald. He has indicated that perhaps the effort should be a joint one with the City and County. Certainly that suggestion has merit.

Currently there is a black employee on the staff of the County Civil Service Board. His current duties include the customary responsibilities of a technician, including examination, preparation, administration, etc. Like the City, the County does not make a special effort in contacting groups or individuals in the community to encourage applicants. Whether or not this individual could be assigned the responsibility for both agencies, should be left up to the Civil Service Director. I do feel that the individual should have good relations and the respect of the black community. At the same time, he should be sufficiently sensitive to the needs of the civil service system, and have the ability to express those needs to prospective candidates.

  
Robert D. Johnson  
Personnel Officer

RDJ/vw  
Att.

71



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AREA OFFICE  
CASCADE BUILDING, 520 S.W. SIXTH AVENUE, PORTLAND, OREGON 97204

AREA OFFICES  
Portland, Oregon  
Seattle, Washington

REGION X  
REGIONAL OFFICE  
SEATTLE, WASHINGTON

October 12, 1972

RECEIVED  
OCT 17 1972  
MAYOR'S OFFICE

IN REPLY REFER TO:  
10.2PMD (Warmoth  
221-2601)

Mayor Terry D. Schrunk  
City of Portland  
City Hall  
Portland, OR 97204

Dear Mayor Schrunk:

Subject: Program Number ME-36-001, Portland Model Cities Audit Report  
Dated December 28, 1970

Reference is made to your letter of June 23, 1972 containing a written certification concerning Finding No. 1B of subject audit report. This certification together with the notification that program administration accounts had been reduced in the amount of \$1,940 has cleared Finding No. 1B.

During the recent HUD audit of the Model Cities program the HUD auditor determined that the \$10,000 for the cash equivalent contribution had been removed from program administrative costs. The HUD auditor's further investigation satisfied us that the actions required by the City to clear the remaining portion of Finding No. 2 had been satisfactorily accomplished.

We are pleased to report that the findings of subject report have been completely cleared and no further action on your part is required.

Sincerely,

*Russell H. Dawson*  
Russell H. Dawson  
for Area Director

MAILED  
OCT 17 1972  
COMM. POST.

541



71

*MS*

November 1, 1972

Mr. Chalmers Jones, Administrator  
Special Programs Division  
Department of Human Resources  
318 Public Service Building  
Salem, Oregon 97310

Dear Mr. Jones:

This will acknowledge receipt of your letter of resignation from the  
Citizens Planning Board under date of October 31, 1972.

As you are aware, I have not returned to the office at this point in time  
to assume the full duties of the Mayor of the City of Portland. In that  
regard, then, I am forwarding your letter to Commissioner Goldschmidt,  
in charge of the Model Cities Program, for his information and  
recommendation.

Normally, of course, we do accept the resignations from individuals  
who have served diligently as our appointees on various committees.  
Please be assured that we appreciate your long term of active service  
on the Model Cities Citizens Planning Board.

Yours truly,

M A Y O R

TDS. T. p  
cc: Commissioner Goldschmidt

143D



# DEPARTMENT OF HUMAN RESOURCES

RECEIVED  
NOV 1 1972

## OFFICE OF THE DIRECTOR

RM. 318, PUBLIC SERVICE BUILDING • SALEM, OREGON • 97310 • Phone 378-3033

MAYOR	
EXEC. ASST. II	
EXEC. ASST. I	
COMM. ASST.	
ADM. SEC.	

TOM McCALL  
GOVERNOR

JACOB TANZER  
Director

J. N. PEET  
Deputy Director

DIVISIONS  
Children's Services  
Corrections  
Employment  
Health  
Mental Health  
Vocational Rehabilitation  
Welfare

SPECIAL PROGRAMS  
Aging  
Camps  
Economic Opportunity  
Multi-Service Centers

October 31, 1972

The Honorable Terry D. Schruck  
Mayor, City of Portland  
City Hall  
Portland, Oregon 97204

Dear Mayor Schruck:

This letter comes as notification of my intention to resign from the Citizen's Planning Board of Model Cities. It has become quite apparent that due to family commitments, job responsibilities, and health considerations, that I must drastically reduce my outside activities.

I have been honored to serve as your appointee on the Board and I have attempted at all times to work in the best interest of the Model Neighborhood and the City of Portland. I tender this notice of resignation with the full knowledge that there are many others in the Model Neighborhood who have the best interests of the program uppermost in their minds and will more than replace my value to the effort.

I have enjoyed working with you on the various assignments that you have given me. Perhaps as time moves on I shall again have this kind of opportunity.

It is my intention that this resignation be effective immediately.

Sincerely,

*Chalmers L. Jones*  
Chalmers L. Jones, Administrator  
Special Programs Division

CLJ:nms



# ALBINA CONTRACTORS ASSOCIATION, INC.

72 N. E. Sacramento Street  
Portland, Oregon 97212  
503/288-8301



November 10, 1972

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MAYOR'S OFFICE

## BUSINESS MANAGER

V. Lester Jackson

## ASSOCIATION OFFICERS

### PRESIDENT

George Christian

### TREASURER

Aaron Mitchell

### SECRETARY

Wendell E. Brown

### BOARD OF DIRECTORS

George Christian  
Emmett Baskett  
Wendell E. Brown  
Aaron Mitchell  
Herman C. Plummer  
N. L. Scarborough  
Manuel Scott

The Honorable Terry Schruck  
Mayor of Portland  
City Hall  
Portland, Oregon

Dear Mayor Schruck:

I am the newly-elected president of Albina Contractors Association. I know this will be a challenge, and I feel equal to the task. In assuming my new position, I find there is much need for better communication between the City Fathers, Model Cities and our Association regarding the program which this Association has been assigned.

Our community is in need of this program. It increases jobs and area planning, better homes for our citizens and boosts the economic status of our neighborhood. It can do much toward improving opportunities for our younger generation, and the only way we can make this improvement is with the success story of this Association and Model Cities.

I find our organization's Third Action Year program was underbudgeted by \$60,000, needing a sum total of \$100,000, and this has been a real handicap to its success. I speak of need for additional staff, need for an increase in educational programs and more job information for the Model Neighborhood contractors. We are a larger city than our neighbor, Tacoma, Washington, and yet, their Model Cities Contractor Management program has seven staff members to do the job which you ask us to do with two staff members. It is impossible to operate a vast program of this kind, and do the job you intended, with so little staff.

I would appreciate it very much if you could arrange a time to meet with me at your convenience so that we can discuss this matter.

Respectfully,

N. L. Scarborough  
President

MAYOR	<i>[Signature]</i>
EXEC. ASST. II	
EXEC. ASST. I	
COMM.	
ADM.	

NLS:bp



71

November 15, 1972

Mr. N. L. Scarborough, President  
Albina Contractors Association, Inc.  
72 N.E. Sacramento Street  
Portland, Oregon 97212

Dear Mr. Scarborough:

Congratulations on your recent election as President of the Albina Contractors Association, Inc. You are assuming an important position, and I wish you the greatest success.

Because of my current confinement at home, it is most difficult for me to make advance appointments at this time. Therefore, I would suggest that you might wish to contact Mayor-elect Goldschmidt's office regarding the concerns expressed in your letter of November 10, 1972, since he will assume the office of Mayor January 1, 1973, and he also has jurisdiction over the Model City Program.

I am forwarding a copy of your letter to each of the City Commissioners and the Model City office, for their information.

Best regards.

Yours truly,

MAYOR

TDS.m

cc: Mayor-elect Goldschmidt  
City Commissioners  
Charles Jordan  
Mr. LeRoy Patton

206



71

November 28, 1972

Keith L. Jones, Administrative Assistant

Chief Donald I. McNamara

Bureau of Police

**Affirmative Action Plan**

Referring to Ordinance No. 134127 which provided for an adoption of the Affirmative Action Plan and your response dated June 28 with a memo from Captain Reiter. The last paragraph of the first page, under the title of "Objectives" reads, "To develop throughout the City work force an increased awareness or recognition of "institutional " biases through education and training to achieve its eradication. "

A committee formalizing a structure to seek special advantages for the disadvantaged is illegal. Your attention is directed to the Ordinance, which has had City Attorney opinion and which requires an Equal Employment Advisory Committee. The names of the people on that committee should be filed with the Personnel Officer, as well as the work that has been done by the Bureau with their plans for the future to encourage the employment of minority members.

I am aware that you have done such things as appoint people to Community Relations as an encouragement to their becoming police officers and that we have made special trips to Fort Lewis in Seattle in an attempt to hire minority members. I think it would be good judgment to review the Ordinance and to conform to the expression of the policy makers as repeated by their efforts.

KLJ

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