
Myers, Mike (Public Safety Svc Area) Calendar
Monday, December 30, 2024 – Saturday, January 25, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

December 2024	January 2025
Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa
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2024	
Deputy City Administrator Executive Team Briefing	Mon Dec 30 8:30 AM – 9:00 AM
Monday morning huddle - Leadership Team	9:00 AM – 9:30 AM
Mike Myers / Ken Lee Weekly 1:1	9:30 AM – 10:00 AM
Final Operational Update	10:00 AM – 12:00 PM
Mayor/Executive Office Leadership and Management Meeting	10:00 AM – 12:00 PM

Comms Briefing - Public Safety Service Area		12:30 PM – 1:00 PM
Reclass Discussion		1:00 PM – 1:30 PM
Teams Link for Public Demonstration Readiness Briefing		2:00 PM – 3:00 PM
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Leadership Team Meeting	Tue Dec 31	1:00 PM – 3:00 PM
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2025		
Holiday	Wed Jan 1	
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Deputy City Administrator Executive Team Briefing	Thu Jan 2	8:30 AM – 9:00 AM
City Council Meeting - January 2, 2025 9:30 a.m.		9:30 AM – 12:00 PM
Elections Election Preparedness Group-Joint Incident Command Joint mtg		10:30 AM – 11:00 AM
City Bureau Internal Coordination		12:00 PM – 1:00 PM
Budget Meeting		1:00 PM – 1:30 PM
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Calendar Preview	Fri Jan 3	10:00 AM – 10:15 AM
Ad-Hoc Deputy City Administrator Exec Team Meeting		1:00 PM – 1:30 PM
Formulating Fire Chief Questions		1:30 PM – 2:15 PM

**City Administrator Michael Jordan
& Deputy City Administrator Mike
Myers 1:1**

2:30 PM – 2:55 PM

**Deputy City Administrator
Executive Team Briefing**

Mon Jan 6

8:30 AM – 9:00 AM

**Monday morning huddle -
Leadership Team**

9:00 AM – 9:30 AM

Mike Myers / Ken Lee Weekly 1:1

9:30 AM – 10:00 AM

**Mayor/Executive Office
Leadership and Management
Meeting**

10:00 AM – 12:00 PM

Councilor Kanal

12:00 PM – 12:15 PM

**Comms Briefing - Public Safety
Service Area**

12:30 PM – 1:00 PM

Square One Project

1:30 PM – 2:00 PM

**Check in re Emergency Medical
Services Advisory Council**

2:30 PM – 3:00 PM

**Dry run: Public Safety Service
Area work session**

3:00 PM – 4:00 PM

**Deputy City Administrator
Executive Team Briefing**

Tue Jan 7

9:30 AM – 10:00 AM

Leadership Team Meeting

1:00 PM – 3:00 PM

Check in

2:30 PM – 3:00 PM

Weekly 1:1 with Elisabeth Perez	3:00 PM – 3:30 PM
[Monthly] Portland Fire and Rescue/Deputy City Administrator Data Presentation	3:30 PM – 4:00 PM
Upcoming Fire Interview Planning	4:00 PM – 4:15 PM

Police Bureau Monitoring Team	Wed Jan 8	9:00 AM – 10:00 AM
Work session check-in		10:00 AM – 10:10 AM
Fire Interview Update		11:45 AM – 12:00 PM
Work Session Prep		1:00 PM – 1:45 PM
Public Safety Budget Governance Committee		2:30 PM – 3:00 PM
Public Safety Service Area: Strategy & Performance Check In		3:00 PM – 3:25 PM
Returned Payment Fee Portland Fire and Rescue		3:30 PM – 4:00 PM
Police Bureau/Deputy City Administrator/Mayor Staff Check-In		4:00 PM – 5:00 PM

Presidential Inauguration Preparation - Public Safety Meeting	Thu Jan 9	8:30 AM – 9:30 AM
Work Session		9:30 AM – 12:00 PM
Judith Mowry / Mike Myers Monthly 1:1		1:00 PM – 1:30 PM
Leadership Team Meeting		1:30 PM – 3:30 PM

Bureau of Emergency Communication/Deputy City Administrator Monthly 1:1	3:30 PM – 4:00 PM
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Dir Tracy Warren / Deputy City Administrator Myers	4:00 PM – 4:15 PM
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Fall Election Coordination	4:00 PM – 5:00 PM
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Exec team check in	5:30 PM – 6:00 PM
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Public Health & Safety Service Coordination Call	Fri Jan 10	8:00 AM – 9:00 AM
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Work Session After Action	9:00 AM – 9:30 AM
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Calendar Preview	9:30 AM – 9:45 AM
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Quick Deputy City Administrator huddle - budget comms	10:45 AM – 11:00 AM
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Wildlife Management Discussion	11:00 AM – 11:30 AM
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Exec team check in	3:00 PM – 4:00 PM
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Deputy City Administrator Executive Team Briefing	Mon Jan 13	8:30 AM – 9:00 AM
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Interview Process Review	9:00 AM – 9:15 AM
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Monday morning huddle - Leadership Team	9:15 AM – 9:30 AM
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Mike Myers / Ken Lee Weekly 1:1	9:30 AM – 10:00 AM
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Mayor/Executive Office Leadership and Management Meeting	10:00 AM – 12:00 PM
Election Preparedness Group (Inauguration Prep)	12:00 PM – 12:30 PM
Budget Team	1:00 PM – 2:00 PM
Interim Fire Chief Interview	2:00 PM – 2:45 PM
Interview Discussion	2:45 PM – 3:00 PM
Interim Fire Chief Interview	3:00 PM – 3:45 PM
Interview Discussion	3:45 PM – 4:00 PM

HR Team	Tue Jan 14	8:30 AM – 9:15 AM
Deputy City Administrator Executive Team Briefing		9:30 AM – 10:00 AM
Virtual 1:1 with Sam Chase/Mike Myers		10:00 AM – 10:30 AM
City Administrator Michael Jordan & Deputy City Administrator Mike Myers 1:1		10:30 AM – 11:00 AM
[Monthly] Portland Fire and Rescue / Deputy City Administrator Myers Check-in		11:30 AM – 12:00 PM
Labor Planning		12:00 PM – 12:50 PM
Police Bureau / Mayor Wilson		12:45 PM – 1:15 PM
Leadership Team Meeting		1:00 PM – 3:00 PM
Weekly 1:1 with Elisabeth Perez		3:00 PM – 3:30 PM

Comms Briefing - Public Safety Service Area	3:30 PM – 4:00 PM
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City of Portland Emergency Declaration Check-in with Regional Partners	4:00 PM – 4:25 PM
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Budget Proposal: Public Safety	Wed Jan 15 11:00 AM – 1:00 PM
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Andrew Culberson / Stephanie Howard	1:30 PM – 2:00 PM
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Community Safety Chiefs Bi-Weekly Check-in	3:00 PM – 4:00 PM
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Police Bureau/Deputy City Administrator/Mayor Staff Check-In	4:00 PM – 5:00 PM
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City Council Meeting	6:00 PM – 10:00 PM
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Private Appointment	Thu Jan 16 8:00 AM – 9:00 AM
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Deputy City Administrator Executive Team Briefing	10:00 AM – 10:30 AM
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Reclass Discussion	10:45 AM – 11:00 AM
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Interim Fire Chief Interview	11:00 AM – 11:45 AM
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Interview Discussion	11:45 AM – 12:00 PM
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Follow up on Risk conversation	12:30 PM – 1:00 PM
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Calendar Preview	1:00 PM – 1:15 PM
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Leadership Team Meeting	1:30 PM – 3:30 PM
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City Council Meeting	2:00 PM – 5:00 PM
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Recruitment Planning	Fri Jan 17	8:00 AM – 8:30 AM
Bureau of Emergency Management Elections After Action Review		8:30 AM – 9:30 AM
City Attorney Office - Settlement Meeting		9:30 AM – 10:30 AM
Interim Fire Chief Interview		11:00 AM – 11:45 AM
Interim Fire Chief Interview		12:00 PM – 12:45 PM
Recruitment Discussion for Portland Fire and Rescue Chief		1:00 PM – 2:00 PM
Interim Fire Chief Interview		2:00 PM – 2:45 PM
Post-Interview Discussion		2:45 PM – 3:30 PM
Deputy City Administrator Myers/Emergency Management Director Ahmed		3:30 PM – 4:30 PM

Inauguration - Unified Command briefing to Election Preparedness Group	Sun Jan 19	3:00 PM – 3:30 PM
Inauguration Events Briefings		3:30 PM – 4:00 PM

Holiday	Mon Jan 20	
Inauguration - Unified Command briefing to Election Preparedness Group		3:00 PM – 3:30 PM

Inauguration Events Briefings

3:30 PM – 4:00 PM

**Deputy City Administrator
Executive Team Briefing**

Tue Jan 21 8:30 AM – 9:00 AM

**Bureau of Emergency
Communication/Deputy City
Administrator Monthly Data
Presentation**

9:00 AM – 10:00 AM

**Comms Briefing - Public Safety
Service Area**

10:00 AM – 10:30 AM

Weekly 1:1 with Elisabeth Perez

10:30 AM – 11:00 AM

**Labor Action/Winter Weather
Meeting**

12:30 PM – 1:15 PM

Leadership Team Meeting

1:00 PM – 3:00 PM

**Inauguration - Unified Command
briefing to Election Preparedness
Group**

3:00 PM – 3:30 PM

**Hold - Inauguration Events
Briefings**

3:30 PM – 4:00 PM

**Executive Policy Group + Joint
Incident Command**

8:30 PM – 9:00 PM

City Council Work Session

Wed Jan 22 2:00 PM – 5:00 PM

**Police Bureau/Deputy City
Administrator/Mayor Staff Check-
In**4:00 PM – 5:00 PM

**Police Bureau/Deputy City
Administrator/Mayor Check-In**

Thu Jan 23 9:00 AM – 9:25 AM

Reclass Discussion

10:00 AM – 10:30 AM

**Deputy City Administrator
Executive Team Briefing**

10:30 AM – 11:00 AM

Budget Debrief

12:30 PM – 1:00 PM

Leadership Team Meeting

1:30 PM – 3:30 PM

Calendar Preview

Fri Jan 24 10:00 AM – 10:15 AM

**Interim Fire Chief Finalists -
Meeting with Mayor, CA and
Deputy City Administrator Myers**

10:50 AM – 11:45 AM

Council Procedure Discussion

12:00 PM – 12:30 PM

Myers, Mike (Public Safety Svc Area) Calendar
Sunday, January 26, 2025 – Saturday, February 1, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

January 2025

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Monday morning huddle - Leadership Team	Mon Jan 27	8:30 AM – 9:00 AM
Executive Policy Group Briefing		9:00 AM – 10:00 AM
Mike Myers /Ken Lee Weekly 1:1		9:30 AM – 10:00 AM
Mayor/Executive Office Leadership and Management Meeting		10:00 AM – 12:00 PM
Comms Briefing - Public Safety Service Area		12:30 PM – 1:00 PM

Deputy City Administrator 1:00 PM – 1:30 PM
Executive Team Briefing

Local Public Safety Coordinating 1:30 PM – 3:00 PM
Council Meeting

Deputy City Administrator Tue Jan 28 9:30 AM – 10:00 AM
Executive Team Briefing

Public Safety Service Area Budget 10:30 AM – 12:00 PM
Briefing

Leadership Team Meeting 1:00 PM – 3:00 PM

City Administrator Michael Jordan 4:15 PM – 4:45 PM
& Deputy City Administrator Mike
Myers 1:1

Portland Bureau of Emergency Wed, Jan 29 12:30 PM – 3:50 PM
Management Workshop/Retreat

Police Bureau/Deputy City Thu Jan 30 9:00 AM – 10:00 AM
Administrator/Mayor Check-In

Deputy City Administrator 10:00 AM – 10:30 AM
Executive Team Briefing

Stephanie Howard : Mike Myers 11:00 AM – 11:30 AM

Ken Lee / Deputy City 11:30 AM – 12:00 PM
Administrator Mike Myers 1:1

Jennifer Arguinzoni-Ward w/ Oxley 12:30 PM – 1:15 PM
and Associates

Leadership Team Meeting 1:30 PM – 3:30 PM

**Portland Bureau of Emergency
Management / Deputy City
Administrator Monthly Data
Presentation**

3:30 PM – 4:30 PM

Calendar Preview

Fri Jan 31

10:00 AM – 10:15 AM

**Virtual - Black Community Elder
Monthly Meeting**

11:30 AM – 1:00 PM

**Deputy City Administrator Myers
Request**

2:30 PM – 2:45 PM

**Fire Bureau Lieutenant Inspector
Barron**

3:30 PM – 4:00 PM

Myers, Mike (Public Safety Svc Area) Calendar
Sunday, February 2, 2025 – Saturday, February 15, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

February 2025

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Media Request	Mon Feb 3 8:00 AM – 8:30 AM
Deputy City Administrator Executive Team Briefing	8:30 AM – 9:00 AM
Monday morning huddle - Leadership Team	9:00 AM – 9:30 AM
Council Exec Session	9:30 AM – 11:30 AM
Discussion with Oregonian	12:30 PM – 1:00 PM
Bureau of Emergency Communication/Deputy City Administrator Monthly 1:1	2:00 PM – 2:30 PM

Mayor/Executive Office Leadership and Management Meeting	3:00 PM – 6:00 PM
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Deputy City Administrator Executive Team Briefing	Tue Wed 4 9:30 AM – 10:00 AM
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Weekly 1:1 with Elisabeth Perez	10:30 AM – 11:00 AM
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Director Elizabeth Perez+Councilors Novick and Kanal	12:00 PM – 1:00 PM
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Leadership Team Meeting	1:00 PM – 3:00 PM
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Private – City Attorney Office	3:00 PM – 4:00 PM
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Fire Chief Recruitment Plan	4:00 PM – 5:00 PM
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Citywide Leadership Winter Weather Coordination	5:00 PM – 5:30 PM
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Public Safety Service Area Executive Huddle	Wed Feb 5 9:00 AM – 9:25 AM
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City Council Meeting	9:30 AM – 12:30 PM
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Healthcare Costing	12:00 PM – 12:30 PM
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Ken Lee / Deputy City Administrator Myers 1:1	1:00 PM – 1:30 PM
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Reclass Discussion	1:30 PM – 2:00 PM
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Public Safety Service Area Check-in	2:00 PM – 3:00 PM
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Portland Fire and Rescue Capt. Louisa Jones	3:00 PM – 4:00 PM
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Police Bureau/Deputy City Administrator/Mayor Staff Check-In	4:00 PM – 5:00 PM
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Deputy City Administrator Executive Team Briefing	Thu Feb 6	10:30 AM – 11:00 AM
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Public Safety Budget Governance Committee		11:00 AM – 12:00 PM
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Leadership Team Meeting		1:30 PM – 3:30 PM
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Work on budget 2-pager		3:00 PM – 3:30 PM
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Inter-Faith Peace Action Collaborative	Fri Feb 7	9:00 AM – 11:00 AM
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Calendar Preview		11:00 AM – 11:15 AM
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Deputy City Administrator Executive Team Briefing	Mon Feb 10	8:30 AM – 9:00 AM
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Monday morning huddle - Leadership Team		9:00 AM – 9:30 AM
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Mayor/Executive Office Leadership and Management Meeting		10:00 AM – 12:00 PM
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Comms Briefing - Public Safety Service Area		12:30 PM – 1:00 PM
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Public Safety Committee Presentation Run-Through		1:00 PM – 2:00 PM
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American Medical Response Regional Director Rob McDonald		2:30 PM – 3:30 PM
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Fire Chief Recruitment		3:30 PM – 4:30 PM
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Deputy City Administrator Executive Team Briefing	Tue Feb 11 9:30 AM – 10:00 AM
HR Check In: Deputy City Administrator Myers & Director Warren	11:00 AM – 11:30 AM
Portland Fire and Rescue / Deputy City Administrator Myers Check-in	11:30 AM – 12:00 PM
Homelessness and Housing Committee Meeting	12:00 PM – 2:00 PM
Ken Lee / Deputy City Administrator Myers 1:1	12:30 PM – 1:00 PM
Leadership Team Meeting	1:00 PM – 3:00 PM
Community and Public Safety Committee Meeting	2:30 PM – 4:30 PM

Survey Prep	Wed Feb 12 9:00 AM – 10:00 AM
Councilor Koyama-Lane / Deputy City Administrator Myers Quarterly	11:00 AM – 11:45 AM
Budget Communications	12:00 PM – 12:30 PM
Oregonian's Zaeem Shaikh	12:30 PM – 12:45 PM
Public Safety Service Area Executive Huddle	2:00 PM – 2:30 PM
Virtual 1:1 with Sam Chase/Mike Myers	2:30 PM – 3:00 PM
Community Safety Chiefs Bi-Weekly Check-in	3:00 PM – 4:00 PM

City Insurance Public Safety Risk Check in		4:00 PM – 4:45 PM
Police Bureau/Deputy City Administrator/Mayor Staff Check-In		4:00 PM – 5:00 PM
Severe Weather Leadership Call		4:30 PM – 5:00 PM
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 Severe Weather Call	Thu Feb 13	12:30 AM – 1:00 AM
Snow Operations Call		5:00 AM – 5:30 AM
Deputy City Administrator Executive Team Briefing		8:30 AM – 9:00 AM
Fire Chief Recruitment		9:30 AM – 10:00 AM
Severe Weather Briefing		10:00 AM – 10:30 AM
Public Safety Service Area: Strategy & Performance Check In		10:30 AM – 10:55 AM
LUNCH		11:00 AM – 11:30 AM
Monthly Executive Leadership Team meeting		11:30 AM – 12:00 PM
Leadership Team Meeting		1:30 PM – 3:30 PM
Complete Survey feedback		5:00 PM – 5:05 PM
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Snow Operations Call	0202 Fri Feb 14	5:00 AM – 5:30 AM
Snow Operations Briefing		10:00 AM – 10:30 AM
Elisabeth Perez 1:1		10:30 AM – 11:00 AM
Community Elders		11:15 AM – 12:00 PM
LUNCH		12:00 PM – 12:30 PM

City Budget Office Check-in

2:00 PM – 2:30 PM



Myers, Mike (Public Safety Svc Area) Calendar

Sunday, February 16, 2025 – Saturday, March 1, 2025

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

February 2025

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▲ [Presidents Day](#)

Mon, Feb 17

[Deputy City Administrator Executive Team Briefing](#)

Microsoft Teams Meeting

Tue, Feb 18

9:30 AM – 10:00 AM

[Judith Mowry Monthly 1:1](#)

Microsoft Teams Meeting

10:00 AM – 10:30 AM

[MEET: Public Safety Service Area work session follow-up](#)

Microsoft Teams Meeting

11:30 AM – 12:00 PM

[Leadership Team Meeting](#)

Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500

1:00 PM – 3:00 PM

[City Council Work Session](#)

Council Chambers in City Hall

2:00 PM – 4:30 PM

[Portland Street Response Emergency Medical Services Mobile](#)

[Dispatch Contract Discussion](#)

Microsoft Teams Meeting

3:00 PM – 3:55 PM

[Public Safety Service Area Executive Huddle](#)

Microsoft Teams Meeting

Wed Feb 19

8:00 AM – 8:30 AM

[Rescheduled from 02.17.25- Mayor/Executive Office Leadership and Management Meeting](#)

The Rose room

8:30 AM – 10:00 AM

[Elisabeth Perez 1:1 / Deputy City Administrator Myers](#)

Microsoft Teams Meeting

10:00 AM – 10:30 AM

[Bureau of Emergency Communication / Deputy City Administrator Monthly Data Presentation](#)

Microsoft Teams Meeting

2:00 PM – 3:00 PM

[Councilor Novik / Deputy City Administrator Myers Quarterly](#)

Microsoft Teams Meeting

3:00 PM – 3:45 PM

<u>Portland Police Bureau/Deputy City Administrator/Mayor Staff Check-In</u>	4:00 PM – 5:00 PM
Microsoft Teams Meeting	
<u>City Council Meeting</u>	6:00 PM – 9:00 PM

<u>Reclass Discussion</u>	Thu Feb 20	9:00 AM – 9:30 AM
Microsoft Teams Meeting		
<u>Portland Police Bureau/Deputy City Administrator/Mayor Check-In</u>		9:00 AM – 10:00 AM
Microsoft Teams Meeting		
<u>Fire Chief Recruitment Check-In</u>		10:00 AM – 10:30 AM
Microsoft Teams Meeting		
<u>Deputy City Administrator Executive Team Briefing</u>		10:30 AM – 11:00 AM
Microsoft Teams Meeting		
<u>Congressionally Directed Spending Review</u>		11:30 AM – 12:00 PM
Microsoft Teams Meeting		
<u>Ken Lee / Deputy City Administrator Myers 1:1</u>		12:30 PM – 1:00 PM
Microsoft Teams Meeting		
<u>Leadership Team Meeting</u>		1:30 PM – 3:30 PM
Microsoft Teams Meeting; Rm 500		
<u>City Council Meeting</u>		2:00 PM – 5:00 PM

<u>Professor Corbet Falls - Warner Pacific</u>	Fri Feb 21	8:00 AM – 8:45 AM
Microsoft Teams Meeting		
<u>Council President Pirtle-Guiney / Deputy City Administrator Myers</u>		9:15 AM – 10:00 AM
Microsoft Teams Meeting		
<u>Calendar Preview</u>		10:00 AM – 10:15 AM
Microsoft Teams Meeting		
<u>Deputy City Administrator Myers/Deputy City Administrator Dhanapal/Deputy City Administrator Schmanski</u>		1:30 PM – 1:50 PM
Microsoft Teams Meeting – Fire Memorial		
<u>Ceasefire / Deputy City Administrator Quarterly Data Presentation</u>		2:00 PM – 3:00 PM
Microsoft Teams Meeting		

<u>Deputy City Administrator Executive Team Briefing</u>	Mon Feb 24	8:30 AM – 9:00 AM
Microsoft Teams Meeting		
<u>Monday morning huddle - Leadership Team</u>		9:00 AM – 9:30 AM
Microsoft Teams Meeting		
<u>Mayor/Executive Office Leadership and Management Meeting</u>		10:00 AM – 12:00 PM
The Rose room - In person if available		
<u>Comms Briefing - Public Safety Service Area</u>		12:30 PM – 1:00 PM
Microsoft Teams Meeting		
<u>Public Safety Committee, Run of Show</u>		3:30 PM – 4:15 PM
Microsoft Teams Meeting		
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▲ <u>***Do not Book***</u>	Tue, Feb 25	7:00 AM – 8:00 AM
<u>Deputy City Administrator Executive Team Briefing</u>		9:30 AM – 10:00 AM
Microsoft Teams Meeting		
<u>Public Safety Service Area Budget Briefing</u>		10:30 AM – 12:00 PM
Microsoft Teams Meeting		
<u>Ken Lee / Deputy City Administrator Myers 1:1</u>		12:30 PM – 1:00 PM
Microsoft Teams Meeting		
<u>Leadership Team Meeting</u>		1:00 PM – 3:00 PM
Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500		
<u>Community and Public Safety Committee Meeting</u>		2:30 PM – 4:30 PM
Council Chambers		
<u>Councilor Kanal / Deputy City Administrator Myers</u>		4:30 PM – 5:00 PM
Microsoft Teams Meeting		
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<u>Public Safety Service Area Executive Huddle</u>	Wed Feb 26	8:30 AM – 9:00 AM
Microsoft Teams Meeting		
<u>Elisabeth Perez 1:1 / Deputy City Administrator Myers</u>		9:00 AM – 9:30 AM
Microsoft Teams Meeting		
<u>Run of Show: Labor and Workforce Development Committee</u>		10:30 AM – 11:30 AM
Microsoft Teams Meeting		
<u>City Administrator Michael Jordan & Deputy City Administrator Mike Myers 1:1</u>		2:00 PM – 2:30 PM
Microsoft Teams Meeting		
<u>Public Safety Chiefs and Directors Bi-Weekly Check-in</u>		3:00 PM – 4:00 PM
Microsoft Teams Meeting		
<u>Director Cozzie re: Procurement</u>		4:00 PM – 5:00 PM
Microsoft Teams Meeting; or Bob's office		
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▲ <u>***Do not Book***</u>	Thu, Feb 27	7:00 AM – 8:00 AM
<u>Deputy City Administrator Executive Team Briefing</u>		8:30 AM – 9:00 AM
Microsoft Teams Meeting		
<u>Portland Police Bureau/Deputy City Administrator/Mayor Check-In</u>		9:00 AM – 10:00 AM
Microsoft Teams Meeting		

LUNCH

11:30 AM – 12:00 PM

Labor and Workforce Development Committee Meeting

12:00 PM – 2:00 PM

Leadership Team Meeting

1:30 PM – 3:30 PM

Microsoft Teams Meeting; Rm 500

Fully Remote Positions

3:30 PM – 4:00 PM

Microsoft Teams Meeting

Calendar Preview

Fri Feb 28

10:00 AM – 10:15 AM

Microsoft Teams Meeting

Virtual - Black Community Elder Monthly Meeting

11:30 AM – 1:00 PM

Pastor Hennessee will send link out prior to meeting

Myers, Mike (Public Safety Svc Area) Calendar
Sunday, March 2, 2025 – Saturday, March 8, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

March 2025

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Deputy City Administrator Executive Team Briefing Mon Mar 3 8:30 AM – 9:00 AM

Mayor/Executive Office Leadership and Management Meeting 10:00 AM – 12:00 PM

Fire Chief Recruitment Check-In 1:30 PM – 2:00 PM

Deputy City Administrator Executive Team Briefing Tue Mar 4 9:30 AM – 10:00 AM

Councilor Kanal / Deputy City Administrator Myers Quarterly 10:00 AM – 10:45 AM

Kristopher Taft, Mayor's Office	10:45 AM – 11:00 AM
Leadership Team Meeting	1:00 PM – 3:00 PM
Police Chief Day	3:00 PM – 3:30 PM
Public Safety Service Area Executive Huddle	3:30 PM – 4:00 PM

Fire Chief Recruiting Update	Wed Mar 5	8:30 AM – 9:15 AM
City Council Meeting		9:30 AM – 1:30 PM
Director Perez 1:1 / Deputy City Administrator Myers		1:30 PM – 2:00 PM
Ken Lee / Deputy City Administrator Myers 1:1		2:30 PM – 3:00 PM
Reclass Discussion		3:30 PM – 4:00 PM
Police Bureau/Deputy City Administrator/Mayor Staff Check-In		4:00 PM – 5:00 PM

City of Portland: Liability Underwriter Presentation	Thu Mar 6	8:00 AM – 9:00 AM
Discuss strategic plan rollout		9:00 AM – 9:15 AM
Deputy City Administrator Executive Team Briefing		10:00 AM – 10:30 AM
Public Safety Budget Governance Committee		11:00 AM – 12:00 PM
Leadership Team Meeting		1:00 PM – 3:00 PM

Public Health & Safety Service Coordination Call	Fri Mar 7	8:00 AM – 9:00 AM
Public Safety Service Area Deputy City Administrator Recruitment Strategy		9:00 AM – 10:00 AM
Calendar Preview		10:00 AM – 10:15 AM
Bureau of Emergency Communication/Deputy City Administrator Monthly 1:1		10:30 AM – 11:00 AM
Final Critical Energy Infrastructure Hub Work Session Prep		11:30 AM – 12:30 PM
Critical Energy Infrastructure Hub Work Session Run of Show Briefing		12:30 PM – 1:00 PM
Legislative Analyst Bri Brown 1:1		1:00 PM – 1:30 PM
Portyland Bureau Emergency Management Projects Discussion w/Deputy City Administrator Myers		2:30 PM – 3:30 PM

Myers, Mike (Public Safety Svc Area) Calendar
Sunday, March 9, 2025 – Saturday, March 22, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

March 2025

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Mayor/Executive Office Leadership and Management Meeting	Mon Mar 10	8:00 AM – 8:45 AM
Mayor/Executive Office Leadership and Management Meeting		8:45 AM – 9:30 AM
Discuss Public Safety Spring Budget Policy Set Aside Proposals		11:30 AM – 12:00 PM
Fire Chief Recruitment Check-In		1:30 PM – 2:00 PM

Taylor Stewart and Pastor Wisner		3:00 PM – 3:30 PM
Public Safety Committee, Run of Show		3:30 PM – 4:15 PM
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Deputy City Administrator Executive Team Briefing	Tue Mar 11	9:30 AM – 10:00 AM
Portland Fire & Rescue / Deputy City Administrator Myers Check-in		11:30 AM – 12:00 PM
LUNCH		12:00 PM – 12:30 PM
Ken Lee / Deputy City Administrator Myers 1:1		12:30 PM – 1:00 PM
Leadership Team Meeting		1:00 PM – 3:00 PM
Community and Public Safety Committee Meeting		2:30 PM – 4:30 PM
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Public Safety Service Area Executive Huddle		8:30 AM – 9:00 AM
City Council Work Session		9:30 AM – 12:00 PM
Elisabeth Perez 1:1 / Deputy City Administrator Myers		10:00 AM – 10:30 AM
City Administrator Michael Jordan & Deputy City Administrator Mike Myers 1:1		10:30 AM – 11:00 AM
Check in		10:30 AM – 11:00 AM
Contract meeting		12:00 PM – 1:00 PM

**Public Safety Chiefs and
Directors Bi-Weekly Check-in**

3:00 PM – 4:00 PM

**Police Bureau /Deputy City
Administrator /Mayor Staff
Check-In**

4:00 PM – 5:00 PM

**Deputy City Administrator
Executive Team Briefing**

Thu Mar 13

8:30 AM – 9:00 AM

**Mayor/ Deputy City
Administrator/ Public Safety
Service Area Chiefs and
Directors**

9:00 AM – 10:00 AM

**Public Safety Service Area:
Strategy & Performance Check
In**

10:30 AM – 10:55 AM

**Monthly Executive Leadership
Team meeting**

11:30 AM – 1:00 PM

Leadership Team Meeting

1:30 PM – 3:30 PM

**Deputy City Administrator
Myers/Heidi Brown/Marquis
Fudge**

4:00 PM – 4:30 PM

Calendar Preview

Fri Mar 14

9:30 AM – 9:45 AM

**Portland Bureau Emergency
Management/Deputy City
Administrator Monthly 1:1**

10:00 AM – 10:30 AM

Budget Briefing: Public Safety

1:00 PM – 2:00 PM

Personal Day

Mon, Mar 17

Comms Briefing - Public Safety Service Area	Tue Mar 18	8:30 AM – 9:00 AM
HR Check In: Deputy City Administrator Myers and Director Warren		9:00 AM – 9:30 AM
Deputy City Administrator Executive Team Briefing		9:30 AM – 10:00 AM
Mayor/Executive Office Leadership and Management Meeting		10:00 AM – 12:00 PM
Ken Lee / Deputy City Administrator Myers 1:1		12:30 PM – 1:00 PM
City of Portland Employee Town Hall: Budget		1:00 PM – 2:00 PM
Leadership Team Meeting		2:00 PM – 2:30 PM
City re-org Meeting with the Mayor (Deputy City Administrator Myers / Deputy City Administrator Morrissey)		2:30 PM – 3:00 PM
Portland Fire & Rescue / Deputy City Administrator Data Presentation - Quarterly		3:00 PM – 4:00 PM

Public Safety Service Area Executive Huddle	Wed Mar 19	8:30 AM – 9:00 AM
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Deputy City Administrator Executive Team Briefing	Thu Mar 20	8:30 AM – 9:00 AM
Elisabeth Perez 1:1 / Deputy City Administrator Myers		11:00 AM – 11:30 AM
"Return to Office" meeting for Deputy City Administrator Supervisors and Managers		12:00 PM – 1:00 PM
Leadership Team Meeting		1:30 PM – 3:30 PM
House Bill 3076: State Gun Dealer Licensing		3:00 PM – 4:30 PM

Calendar Preview	Fri Mar 21	10:00 AM – 10:15 AM
Budget conversation		10:45 AM – 11:30 AM
Mayor/ Deputy City Administrator/ Public Safety Service Area Chiefs and Directors		12:00 PM – 1:00 PM
Deputy City Administrator Meyers and Councilor Smith		1:00 PM – 1:45 PM

Myers, Mike (Public Safety Svc Area) Calendar
Sunday, March 23, 2025 – Monday, March 31, 2025
Time zone: (UTC-08:00) Pacific Time (US & Canada)
(Adjusted for Daylight Saving Time)

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Exec Team Briefing - Public Service Safety Area	Mon, Mar 24	8:30 AM – 9:00 AM
Messaging Conversation		9:00 AM – 10:00 AM
Virtual 1:1 with Sam Chase/Mike Myers		10:30 AM – 11:00 AM
Judith Mowry & Mike Myers Monthly 1:1		11:00 AM – 11:30 AM

Comms Briefing - Public Safety Service Area	11:30 AM – 12:00 PM
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Deputy City Administrator Recruiting Discussion	1:00 PM – 1:30 PM
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Fire Chief Recruitment Check-In	1:30 PM – 2:00 PM
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Public Safety Committee, Run of Show	3:30 PM – 4:30 PM
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Mayor/Executive Office Leadership and Management Meeting	Tue, Mar 25	8:00 AM – 8:45 AM
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Mayor/Executive Office Leadership and Management Meeting	8:45 AM – 9:30 AM
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Deputy City Administrator Executive Team Briefing	9:30 AM – 10:00 AM
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Public Safety Service Area Budget Briefing	10:30 AM – 12:00 PM
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Meet & Greet Session: Fire Chief	12:00 PM – 1:00 PM
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Leadership Team Meeting	1:00 PM – 3:00 PM
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Community and Public Safety Committee Meeting	2:30 PM – 4:30 PM
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Public Safety Service Area Executive Huddle	Wed, Mar 26	8:30 AM – 9:00 AM
Elisabeth Perez 1:1 / Deputy City Administrator Myers		9:00 AM – 9:30 AM
Fire Bureau Communications Planning		10:50 AM – 11:00 AM
LUNCH		11:30 AM – 12:00 PM
Councilor Morillo / Deputy City Administrator Myers Quarterly		2:00 PM – 2:45 PM
Public Safety Chiefs and Directors Bi-Weekly Check-in		3:00 PM – 4:00 PM
Police Bureau /Deputy City Administrator/Mayor Staff Check- In		4:00 PM – 5:00 PM
Police Equity Advisory Council: Special Meeting		6:00 PM – 7:00 PM

Deputy City Administrator Executive Team Briefing	Thu, Mar 27	8:30 AM – 9:00 AM
Mayor/ Deputy City Administrator/ Public Safety Service Area Chiefs and Directors		9:00 AM – 10:00 AM
Quarterly Check-In: Deputy City Administrator Mike Myers, Councilor Green		10:00 AM – 10:45 AM
Success Factors - Dir. Perez		11:00 AM – 11:30 AM
City Administrator Michael Jordan & Deputy City Administrator Mike Myers 1:1		11:30 AM – 12:00 PM

Leadership Team Meeting

1:30 PM – 3:30 PM

Calendar Preview

Fri, Mar 28

10:00 AM – 10:15 AM

**Virtual - Black Community Elder
Monthly Meeting**

11:30 AM – 1:00 PM

Delegation Authority Discussion

1:00 PM – 1:30 PM

**Community and Public Safety
Committee Co-Chair Input on
Fire Chief Recruitment**

2:00 PM – 3:00 PM

**Exec Team Briefing - Public
Service Safety Area**

Mon, Mar 31

9:30 AM – 10:00 AM

**Mayor/Executive Office
Leadership and Management
Meeting**

10:00 AM – 12:00 PM

Fire Chief Recruitment Check-In

1:30 PM – 2:00 PM

Exec Leadership Team Meeting

2:00 PM – 3:00 PM

**Recruitment - Public Safety
Deputy City Administrator**

3:00 PM – 3:30 PM

**Comms Briefing - Public Safety
Service Area**

3:30 PM – 4:00 PM

**Fire Chief AJ Jackson / Mayor
Wilson**4:00 PM – 4:30 PM
