Mike Myers - Deputy City Administrator of the Public Safety Service Area (DCA-PSSA)

July 1, 2024 - July 7, 2024

Legend
PSSA - Public Safety Service Area
PSR - Portland Street Response
DCA - Deputy City Administrator
ELT - Executive Leadership Team
EM - Emergency Management
OGR - Office of Government Relations

FITCOG - Focused Intervention Team - Community Oversight Group

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Monday, July 1

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

12:00pm - 1:30pm In person: Homelessness Response Implementation Committee - Crystal Reidy

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Wednesday, July 3

8:30am - 10:00am Portland Street Response (PSR) Work Sessions (Microsoft Teams Meeting) - Roa, April

9:30am - 11:00am Council Session (1900 building / zoom) - Wheeler, Ted

3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting) - Myers, Mike

4:00pm - 5:00pm Police/Mayor Staff Check-In (Microsoft Teams Meeting) - Howard, Stephar

	July 2024	August 2024

July 2024

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August 2024

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Tuesday, July 2

10:00am - 10:30am Weekly 1:1 w/ Sierra (CeaseFire Director) (Microsoft Teams Meeting) -

10:00am - 11:00am **Mayor's Leadership Team: Calibration** (PB LG 20 ppl - AV & Video Camera - Rm 500 / Zoom) - Lee, Bobby

11:45am - 1:30pm **Information Session: Deputy City Administrator Executive Assistant (Administrative Specialist III)-Multiple Positions** - Tran Polanco, Loan

1:30pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; , Rm 500) - Tillson, Becky

Thursday, July 4

Independence Day

Ken - Vacation (Microsoft Teams Meeting) - Lee, Ken (OMF CAO)

7:00am - 8:00am ***Do not Book***

July 8, 2024 - July 14, 2024

Monday, July 8

- **8:30am - 9:00am DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- **9:00am - 9:30am Monday morning huddle - Leadership Team** (Microsoft Teams Meeting) - Tillson, Becky
- **9:30am - 10:00am Mike/Ken Weekly 1:1** (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)
- **10:00am - 10:30am New NW Sub District Problem Solver Meeting Series** (Microsoft Teams Meeting) - O'Malley, Elizabeth

Wednesday, July 10

- **8:30am - 10:00am PSR/CHAT IA Work Sessions** (Microsoft Teams Meeting) - Roa, April
- **9:00am - 9:30am ***TRAVEL TIME****
- **9:30am - 12:30pm AM Council Session** (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201)
- **12:30pm - 1:00pm PSSA Comms Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- **1:00pm - 1:30pm LUNCH**
- **2:00pm - 3:30pm PM Council Session** (Room 2500, 1900 SW Fourth Avenue, Portland, OR 97201)
- **3:05pm - 3:30pm ***Travel Time****
- **4:00pm - 5:00pm PPB/Mayor Staff Check-In** (Microsoft Teams Meeting) - Howard, Stephanie
- **4:00pm - 4:30pm Weekly 1:1 w/ Sierra** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- **4:30pm - 5:00pm MM/EP Check-in** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
- **5:00pm - 7:00pm Office Happy Hour!** (Hotel Zags) - Wheeler, Ted

Friday, July 12

- **7:00am - 8:00am ***Do not Book****
- **8:30am - 8:45am [Weekly] DCA Calendar Review** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- **9:00am - 10:00am PSSA/Mayor Staff Bi-Weekly Check-In** (Microsoft Teams Meeting) - Howard, Stephanie
- **10:00am - 11:00am OR Alliance Preparation Meeting** (Microsoft Teams Meeting) - Caldwell, Charlie
- **11:30am - 12:00pm ***Desk Time****
- **12:00pm - 12:30pm BOEC/DCA Monthly 1:1** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- **12:30pm - 1:30pm LUNCH**
- **3:00pm - 4:00pm ***Teams Only Meeting Slot****
- **4:00pm - 5:00pm ***Desk Time****

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Tuesday, July 9

- ← **12:00am Mike OOO** - Myers, Mike (OMF CAO)
- ← **12:00am Mike OOO**
- **7:00am - 8:00am ***Do not Book**** ↻
- **8:15am - 9:00am Mult Co MAC Meeting** - DeAnna Negrete ↻
- **9:00am - 9:45am MEET: Multnomah County Ambulance Discussion** (Teams) - Gonzalez, Rene
- **9:30am - 9:45am OVP grantee convo** (Microsoft Teams Meeting) - Mimica, Mila
- **10:00am - 11:00am Mayor's Leadership Team Meeting: Calibration** (/ Zoom; PB LG 20 ppl - AV & Video Camera - Rm 500) - Wheeler, Ted
- **1:00pm - 3:00pm Leadership Team Meeting** (Rm 1500) - Tillson, Becky ↻
- **4:00pm - 4:25pm City of Portland Emergency Declaration Check-in with Regional Partners** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

Thursday, July 11

- **7:00am - 8:00am ***Do not Book**** ↻
- **8:30am - 9:00am DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻
- **9:00am - 9:45am MEET: PPB Chief Day / Mayor Wheeler Check-in (Stephanie)** (Zoom) - Wheeler, Ted ↻
- **9:30am - 10:00am E-Council Reviewer Re-Authorization Discussion** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
- **10:30am - 10:55am Public Safety Service Area: Strategy & Performance Check In** (Microsoft Teams Meeting) - Leamy, Nathan ↻
- **11:00am - 1:00pm Transition Ambassador Kick Off and Commemoration Event!** - Jordan, Michael
- **11:30am - 1:00pm Thursday ELT** (TPB room 100 in person) - Jordan, Michael
- **12:30pm - 1:30pm Ceasefire x Portland Solutions** (Microsoft Teams Meeting) - Ellis, Sierra
- **1:00pm - 1:30pm LUNCH**
- **1:30pm - 3:30pm Leadership Team Meeting** (Microsoft Teams Meeting; Room 500 - Tillson, Becky ↻
- **3:00pm - 3:30pm MEET: Commissioner Gonzalez / Mayor Wheeler (Bobby)** - Wheeler, Ted
- **4:00pm - 5:00pm Fall Election Coordination** (Microsoft Teams Meeting) - Howard, Stephanie ↻

July 15, 2024 -
July 21, 2024

Monday, July 15

7:00am - 8:00am ***Do not Book*

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

12:00pm - 1:00pm Weekend Debrief with Portland Police's Robert King (Microsoft Teams Meeting) - King, Robert

12:00pm - 12:30pm LUNCH

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

2:00pm - 2:50pm Meet: PSSA/OGR Monthly (PB XL 30 ppl - AV & Video Camera - Rm 216) - Tillstrom, Nils

3:30pm - 4:30pm Oregon Alliance / DCA Myers - Check-in & OVP Update (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

4:30pm - 5:00pm MEET: DCA Intro meeting - Mike Myers (Microsoft Teams Meeting) - Lee, Bobby

5:30pm - 7:30pm Police accountability community forum - Mimica, Mila

Wednesday, July 17

Certify your timesheet

7:00am - 8:00am ***Do not Book*

8:30am - 8:55am Meet: Sam Chase & Mike Myers 1:1 (Microsoft Teams Meeting) - Chase, Sam

8:30am - 9:30am PSR/ Work Sessions (Microsoft Teams Meeting) - Roa, April

9:00am - 9:30am ***TRAVEL TIME*

9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201)

12:30pm - 1:30pm LUNCH

1:30pm - 2:00pm leadership team meeting recap (Microsoft Teams Meeting) - Tillson, Becky

2:00pm - 3:30pm PM Council Session (Room 2500, 1900 SW Fourth Avenue, Portland, OR 97201)

2:00pm - 3:00pm PSSA Workplan check in (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting) - Myers, Mike

4:00pm - 5:00pm PPB/Mayor Staff Check-In (Microsoft Teams Meeting) - Howard, Stephanie

Friday, July 19

7:00am - 8:00am ***Do not Book*

8:30am - 8:45am [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

11:15am - 11:30am Mayor Wheeler update on Microsoft CrowdStrike Software Outage (Virtual; PB LG 20 ppl - AV & Video Camera - Rm 500) - Wheeler, Ted

3:00pm - 3:30pm MEDIA: Oregonian follow-up interview (Microsoft Teams Meeting) - Mimica, Mila

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Tuesday, July 16

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO)

9:30am - 10:00am **quick Bureau of Environmental Services check in** (Microsoft Teams Meeting) - Uchiyama, Dawn

10:00am - 11:00am **Mayor's Leadership Team: Calibration** (PB LG 20 ppl - AV & Video Camera - Rm 500) - Wendelbo, Amanda

11:00am - 12:00pm [Monthly] CeaseFire/DCA Data Presentation (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

12:00pm - 1:00pm **New time - Mayor's Leadership Team: Calibration** (PB LG 20 ppl - AV & Video Camera - Rm 500) - Lee, Bobby

12:00pm - 12:30pm LUNCH

12:30pm - 1:00pm **Debrief** (Microsoft Teams Meeting; PB LG 16 ppl - AV - No Camera - Rm 212) - Ellis, Sierra

1:00pm - 3:00pm **Leadership Team Meeting** (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky

1:00pm - 1:30pm **Hold - Council Briefing with Comm Gonzales re: Ambulance** (Microsoft Teams Meeting) - Eric Schmidt

2:00pm - 2:30pm **Health Share of Oregon / Commissioner Gonzalez** (HYBRID) - Gonzalez, Rene

3:00pm - 4:00pm Election Preparedness Ordinance Discussion (Microsoft Teams) - Myers, Mike (Public Safety Svc Area)

4:00pm - 5:00pm **Success Factors**

4:00pm - 4:15pm **MEDIA: Zaeem/Oregonian** (Microsoft Teams Meeting) - Douthit, Dan

Thursday, July 18

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:30am **Bridge Weight Restrictions for Emergency Vehicles** (Hybrid: Teams/Chief's Office, 55 SW Ash, 3rd Floor) - Moore, Janice

9:30am - 10:00am Portland Bureau of Emergency Management/DCA Monthly 1:1 (Microsoft Teams Meeti - Myers, Mike (Public Safety Svc Area)

10:00am - 10:30am Monthly Meeting with Mike Myers/Commissioner Mapps (Microsoft Teams Meeting) - Mapps, Mingus

10:30am - 11:00am **Review briefing books** (Microsoft Teams Meeting) - Mimica, Mila

11:00am - 11:30am **CA Michael Jordan & DCA Mike Myers 1:1** (Microsoft Teams Meeting) - Jordan, Michael

11:30am - 12:00pm **[Bi-monthly] Strategic Planning Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

12:00pm - 1:00pm LUNCH

1:00pm - 1:30pm **Intro Meeting** (Microsoft Teams Meeting) - Blonsley, Hayley

1:30pm - 3:30pm **Leadership Team Meeting** (Microsoft Teams Meeting; Room 500; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky

July 22, 2024 -
July 28, 2024

Monday, July 22

☐ **12:00am Cmr. Ryan OOO** →

☐ **7:00am - 8:00am ***Do not Book***** ↻

☐ **8:30am - 9:00am DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

☐ **9:00am - 9:30am Monday morning huddle - Leadership Team** (Microsoft Teams Meeting) - Tillson, Becky ↻

☐ **9:30am - 10:00am Mike/Ken Weekly 1:1** (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area) ↻

☐ **10:00am - 10:30am New NW Sub District Problem Solver Meeting Series** (Microsoft Teams Meeting) - O'Malley, Elizabeth ↻

☐ **12:00pm - 12:30pm PSSA Comms Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

☐ **12:30pm - 1:30pm City Administrator Listening Session: Portland Leadership Team** Sharone Ross-Mayer

☐ **1:30pm - 2:00pm LUNCH** ↻

☐ **3:00pm - 3:30pm Success Factors w/ Dir. Ahmed (Emergency Management)** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

☐ **3:30pm - 4:30pm ***Desk Time*****

Wednesday, July 24

☐ ← **Cmr. Ryan OOO** →

☐ **7:00am - 8:00am ***Do not Book***** ↻

☐ **8:00am - 8:25am HR Check In: Mike M & Tracy** (Microsoft Teams Meeting) - Warren, Tracy ↻

☐ **8:30am - 10:00am PSR Work Sessions** (Microsoft Teams Meeting) - Roa, April ↻

☐ **9:30am - 9:50am Check-in w/ Chief Gillespie** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

☐ **10:00am - 11:00am July Charter Transition Employee Town Hall (2 of 2)** (Zoom - link forthcoming) - Tillson, Becky

☐ **10:00am - 11:00am July Charter Transition Employee Town Hall (2of2)** (Zoom link has been added) - Jordan, Michael

☐ **10:30am - 11:30am AMR Staffing Resolution at MultCo** - Coffey, Nick

☐ **11:00am - 11:30am Meet with DCA Myers Re: PF&R Reserve Unit LOA** (Microsoft Teams Meeting) - Fouts, Kim

☐ **11:30am - 12:30pm ***Desk Time*****

☐ **1:00pm - 1:30pm LUNCH** ↻

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☐ **2:30pm - 3:25pm Mike Myers/OGR: Issue Sheets** (Microsoft Teams Meeting) - Pfeiffer, Emily

☐ **3:30pm - 4:00pm DCA Myers/Shad Ahmed Check-in** (Microsoft Teams Meeting) - Ahmed, Shad

Friday, July 26

☐ ← **12:00am Cmr. Ryan OOO**

☐ **7:00am - 8:00am ***Do not Book***** ↻

☐ **9:00am - 10:00am PSSA/Mayor Staff Bi-Weekly Check-In** (Microsoft Teams Meeting) - Howard, Stephanie ↻

☐ **10:00am - 10:15am [Weekly] DCA Calendar Review** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

☐ **10:30am - 11:30am Communications Officer scoping focus group** (Zoom) - Hobbs, Shaina

☐ **11:30am - 1:00pm Virtual - Black Community Elder Monthly Meeting** (Pastor Hennessee will send link out prior to meeting) - Myers, Mike (OMF CAO) ↻

☐ **1:00pm - 1:30pm LUNCH** ↻

☐ **1:30pm - 3:00pm [In-person] FY 24-25 Planning Meeting** (PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (Public Safety Svc Area)

☐ **3:00pm - 3:45pm MEET: PPB Chief Day / Mayor Wheeler Check-in (Stephanie)** (Zoom) - Wheeler, Ted ↻

☐ **4:00pm - 5:00pm ***Desk Time***** ↻

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Tuesday, July 23

☐ ← **Cmr. Ryan OOO** →

7:00am - 8:00am ***Do not Book*** ⟳

11:00am - 12:30pm PSSA Budget Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

12:30pm - 1:00pm LUNCH ⟳

12:45pm - 1:00pm PF&R LOA Meeting (Microsoft Teams Meeting) - Morrissey, Sara

1:00pm - 2:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ⟳

2:00pm - 3:00pm July Charter Transition Employee Town Hall (1 of 2) (Zoom - link forthcoming) - Tillson, Becky

2:00pm - 3:00pm July Charter Transition Employee Town Hall (1of2) (Zoom link has been added) - Jordan, Michael

3:00pm - 3:30pm Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ⟳

3:30pm - 4:30pm ***Desk Time***

4:30pm - 4:55pm Call Type Restructuring Project Discussion (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

Thursday, July 25

☐ ← **Cmr. Ryan OOO** →

7:00am - 8:00am ***Do not Book*** ⟳

8:00am - 8:30am Mayor / CA Check in (Zoom / pb 521) - Wheeler, Ted

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

9:00am - 11:00am Hold

11:00am - 11:30am Paramedic Class Discussion (Microsoft Teams Meeting) - Morrissey, Sara

1:00pm - 1:30pm LUNCH ⟳

1:30pm - 3:30pm Leadership Team Meeting (Portland Building Rm 1501) - Tillson, Becky ⟳

3:00pm - 4:00pm PSR/Deflection (The Portland Building Rm. 600 ; PB LG 20 ppl - AV & Video Camera - Rm 600) - Myers, Mike (Public Safety Svc Area)

July 29, 2024 - August 4, 2024

Monday, July 29

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7:00am - 8:00am ***Do not Book* ↻**
8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻
9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky ↻
9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area) ↻
11:15am - 12:00pm Gun Violence Emergency Declaration Planning Meeting - Myers, Mike (OMF CAO) ↻
12:00pm - 12:30pm LUNCH ↻
12:30pm - 1:00pm Bi-Monthly Meeting: Mike Myers/Cmr Ryan (TJ) (PB Med 8 ppl - AV - No Camera - Rm 821; Commissioner Ryan Conference Room) - Ryan, Dan ↻
1:00pm - 2:00pm [Monthly] DCA/Policy & Programs Data Presentation (PB LG 20 ppl - AV & Video Camera - Rm 600) - Myers, Mike (Public
2:00pm - 2:30pm PSR/DCA Check-in (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
2:30pm - 3:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻
3:00pm - 4:00pm ***Desk Time***

Wednesday, July 31

| ← **Jenni OOO PTO** - Pullen, Jenni | → |
Certify your timesheet ↻
EP OOO - Perez, Elisabeth
7:00am - 8:00am ***Do not Book* ↻**
8:30am - 9:00am Dir. Cozzie Success Factors (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
9:00am - 9:30am ***TRAVEL TIME* ↻**
9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻
12:30pm - 1:30pm LUNCH ↻
1:30pm - 1:45pm [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻
2:00pm - 3:00pm Bureau of Emergency Communication/DCA Monthly Data Presentation (PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers,
3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting) - Myers, Mike
4:00pm - 5:00pm PPB/Mayor Staff Check-In (Microsoft Teams Meeting) - Howard, Stephanie ↻

Friday, August 2

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10:00am - 10:45am Delegation Discussion (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
11:15am - 11:45am City Administrator Michael Jordan & DCA Mike Myers 1:1 (Microsoft Teams Meeting) - ↻Jordan, Michael
12:00pm - 12:30pm LUNCH ↻
3:00pm - 3:30pm Community Health Paramedic (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)
4:00pm - 5:00pm ***Desk Time* ↻**

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Tuesday, July 30

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7:00am - 8:00am ***Do not Book*** ⟳

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9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ⟳

9:00am - 10:00am Parks Permitting Discussion (Microsoft Teams Meeting) - Howard, Stephanie

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ⟳

11:00am - 12:00pm [Monthly] Portland Fire/DCA Data Presentation (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 600) - Myers, Mike (OMF ⟳ CAO)

12:00pm - 12:30pm LUNCH ⟳

12:30pm - 1:00pm Success Factors Meeting w/ Fire Chief (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ⟳

3:00pm - 4:30pm Gun Violence Reduction Committee Implementation Team Meeting -Rebecca Valek

Thursday, August 1

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8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

9:30am - 10:30am PBEM/DCA Monthly Data Presentation (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (Public Safety Svc Area) ⟳

11:30am - 12:00pm Public Order Comms Follow Up (Microsoft Teams Meeting) - Howard, Stephanie

12:00pm - 12:30pm Lunch

12:30pm - 1:30pm Canceled: Monthly Check-in / Bureau Directors and DCA with Commissioner Gonzalez (Hybrid) - Gonzalez, Rene ⟳

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Room 500) - Tillson, Becky ⟳

3:30pm - 4:00pm ***Desk Time***

6:00pm - 8:00pm Community Safety Strategic Plan Advisory Committee (Portland Building, room 108) - Massarello, Chloe

6:00pm - 8:00pm Strategic Plan Advisory Committee Meeting (Room 108, The Portland Building) - Myers, Mike (Public Safety Svc Area)

August 5, 2024 - August 11, 2024

Monday, August 5

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7:00am - 8:00am ***Do not Book*** ↻

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky ↻

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area) ↻

10:00am - 10:30am New NW Sub District Problem Solver Meeting Series (Microsoft Teams Meeting) - O'Malley, Elizabeth ↻

12:00pm - 12:30pm LUNCH ↻

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

Wednesday, August 7

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9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻

12:30pm - 1:00pm LUNCH ↻

2:00pm - 3:30pm PM Council Session (Room 2500, 1900 SW Fourth Avenue, Portland, OR 97201) ↻

Friday, August 9

☐ ← **Chief Day OOO** →

7:00am - 8:00am ***Do not Book*** ↻

8:30am - 8:45am [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

9:00am - 10:00am PSSA/Mayor Staff Bi-Weekly Check-In (Microsoft Teams Meeting) - Howard, Stephanie ↻

10:00am - 10:30am Bureau of Emergency Management/DCA Monthly 1:1 (Microsoft Teams Meeting) - Myers ↻ Mike (Public Safety Svc Area)

12:00pm - 1:00pm LUNCH ↻

1:30pm - 5:00pm ***Desk Time*** ↻

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Tuesday, August 6

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7:00am - 8:00am ***Do not Book*** ↻

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ↻

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

11:30am - 12:00pm MEDIA: Zaeem Shaikh/Oregonian interview w/Mike Myers (Portland Building, First Floor) - Douthit, Dan

12:00pm - 12:30pm LUNCH ↻

1:30pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ↻

3:00pm - 3:30pm Monthly Meeting with Mike Myers/Commissioner Mapps (Microsoft Teams Meeting) - Mapps, Mingus ↻

3:30pm - 4:00pm DCA Myers/Director Ahmed Meeting (Microsoft Teams Meeting) - Ahmed, Shad

6:00pm - 7:00pm National Night Out

Thursday, August 8

☐ ← **Chief Day OOO** →

7:00am - 8:00am ***Do not Book*** ↻

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

9:00am - 9:45am MEET: PPB DC Gjovik / Mayor Wheeler Check-in (Stephanie) (Zoom) - Wheeler, Ted ↻

10:30am - 10:55am Public Safety Service Area: Strategy & Performance Check In (Microsoft Teams Meeting) - Leamy, Nathan ↻

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ↻

3:00pm - 3:30pm Public Order Comms Follow Up (Microsoft Teams Meeting) - Howard, Stephanie

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4:00pm - 5:00pm Fall Election Coordination (Microsoft Teams Meeting) - Howard, Stephanie ↻

August 12, 2024 - August 18, 2024

Monday, August 12

7:00am - 8:00am ***Do not Book*

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

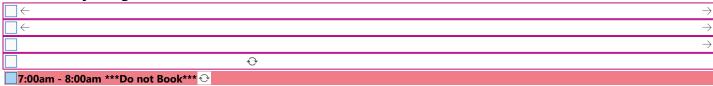**12:00pm - 12:30pm LUNCH**

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

1:00pm - 1:30pm Virtual 1:1 with Sam Chase/Mike Myers (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

5:30pm - 9:00pm HOLD: OVP Community Listening Session - Mimica, Mila

Wednesday, August 14

7:00am - 8:00am ***Do not Book*

8:30am - 9:00am Mayor / City Administrator Check in - Wheeler, Ted

9:00am - 9:30am ***TRAVEL TIME*

9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201)

12:30pm - 1:00pm Lan Su Action Plan Check in (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

1:00pm - 2:00pm LUNCH

3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting) - Myers, Mike

4:00pm - 5:00pm PPB/Mayor Staff Check-In (Microsoft Teams Meeting) - Howard, Stephanie

Friday, August 16

7:00am - 7:30am MEET: PPB Rapid Response Team training (PPB Training Division at 14912 NE Airport Way) - Douthit, Dan

7:30am - 8:30am TRAVEL - Douthit, Dan

8:30am - 8:45am [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

10:30am - 11:00am Success Factors Meeting (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

11:00am - 11:30am DCA Myers / PF&R Check-in (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

12:00pm - 1:00pm LUNCH

1:00pm - 1:30pm Lan Su Dry run (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

1:30pm - 2:00pm Check in: Interim Deputy City Adm. & Cmr. Gonzalez (bi-weekly) (Portland Building - ROOM 217) - Gonzalez, Rene

2:30pm - 3:00pm PSSA Expense Request Review (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

3:00pm - 4:00pm Lan Su Garden (Zoom) - Lee, Bobby

4:00pm - 5:00pm ***Desk Time*

	August 2024	September 2024
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Tuesday, August 13

☐ ← **Chief Day OOO** →

☐ ← **Chief Gillespie OOO** →

7:00am - 8:00am ***Do not Book*** ↻

8:00am - 8:30am Portland Fire Follow Up - Rapid Response Team (Microsoft Teams Meeting) - Kevorkian-Mattie, AM

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ↻

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

10:00am - 11:00am Mayor's Leadership Team Meeting: Calibration (PB LG 20 ppl - AV & Video Camera - Rm 500) - Wheeler, Ted

11:00am - 11:30am Union Outreach Follow-Up Meeting (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

12:00pm - 12:30pm LUNCH ↻

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ↻

1:30pm - 2:00pm Mayor's Office Risk Briefing (Microsoft Teams Meeting) - Blonsley, Hayley

4:00pm - 4:25pm City of Portland Emergency Declaration Check-in with Regional Partners (Microsoft Teams Meeting) - Myers, Mike (OMF

Thursday, August 15

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7:00am - 8:00am ***Do not Book*** ↻

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

9:00am - 9:30am HR Check In: Mike M & Tracy Warren (Microsoft Teams Meeting) - Warren ↻ Tracy

10:00am - 10:45am MEET: AC Lovell / Mayor Wheeler Check-in (Zoom) - Wheeler, Ted ↻

11:00am - 11:30am [In-person] Dir. Ahmed/DCA Myers 1:1 (Office 503, The Portland Building) - Myers, Mike (Public Safety Svc Area)

11:30am - 12:00pm Election Tabletop Meeting (Microsoft Teams Meeting) - Ahmed, Shad

12:00pm - 12:30pm DCA Myers/Shad Ahmed 1:1 Continued (DCA Myers's Office) - Ahmed, Shad

12:30pm - 1:00pm LUNCH ↻

1:00pm - 1:30pm CA Michael Jordan & DCA Mike Myers 1:1 (Microsoft Teams Meeting) - Jordan, Michael ↻

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ↻

2:00pm - 2:30pm Lan Su Prep (Microsoft Teams Meeting) - Lee, Bobby

August 19, 2024 - August 25, 2024

Monday, August 19

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

10:00am - 10:30am New NW Sub District Problem Solver Meeting Series (Microsoft Teams Meeting) - O'Malley, Elizabeth

12:00pm - 12:30pm LUNCH

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

1:00pm - 3:30pm Do Not Book

3:30pm - 4:30pm Facility & Staff Safety Discussion (Microsoft Teams Meeting / The Portland Building, Room 216) - Myers, Mike (Public Safety Svc Area)

Wednesday, August 21

7:00am - 8:00am ***Do not Book***

9:00am - 12:00pm Citywide Practices work session (confirmed) (Microsoft Teams Meeting; Rm 600) - Tillson, Becky

12:00pm - 12:30pm LUNCH

3:00pm - 3:30pm 1:1 DCA Myers/Shad Ahmed Check-in (Microsoft Teams Meeting) - Ahmed, Shad

4:00pm - 5:00pm PPB/Mayor Staff Check-In (Microsoft Teams Meeting) - Howard, Stephanie

Friday, August 23

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am Mayor / CA Check in - Wheeler, Ted

9:00am - 10:00am PSSA/Mayor Staff Bi-Weekly Check-In (Microsoft Teams Meeting) - Howard, Stephanie

10:00am - 10:15am [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

11:00am - 11:30am MEET: PPB Chief Day / Mayor Wheeler Check-in (Stephanie) (Zoom) - Wheeler, Ted

11:30am - 12:00pm LUNCH

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Tuesday, August 20

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☐ **Ken - Vacation** - Lee, Ken (Public Safety Svc Area)

7:00am - 8:00am ***Do not Book*** ⟳

8:30am - 9:00am Mayor / CA Check in (Zoom / pb 521) - Wheeler, Ted

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ⟳

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ⟳

11:15am - 12:15pm MEET: New Police Oversight System Briefing (Portland Building - Room 500) - Brown, Heidi

12:30pm - 1:00pm LUNCH ⟳

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ⟳

1:00pm - 2:00pm Personal

4:30pm - 5:00pm Prep for Service Area Work Session Presentation (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

Thursday, August 22

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7:00am - 8:00am ***Do not Book*** ⟳

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

10:00am - 11:00am PBEM/DCA Monthly Data Presentation (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (Public Safety Svc Area) ⟳

12:00pm - 12:30pm LUNCH ⟳

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ⟳

1:30pm - 2:00pm Vibrant Communities Performance Indicator Dashboard Project - DCA Briefing (Room 500) - Schmanski, Sonia

3:00pm - 4:00pm Pioneer Square/Starbucks - Parks Solutions (Microsoft Teams Meeting) - Howard, Stephanie

August 26, 2024 - September 1, 2024

Monday, August 26

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🟦 **7:00am - 8:00am ***Do not Book**** ↻

🟩 **8:30am - 9:00am DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

🟦 **8:30am - 9:00am Mayor / CA Check in** - Wheeler, Ted

9:00am - 9:30am Monday morning huddle - Leadership Team (Microsoft Teams Meeting) - Tillson, Becky ↻

🟨 **12:00pm - 12:30pm LUNCH** ↻

Wednesday, August 28

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🟦 **7:00am - 8:00am ***Do not Book**** ↻

🟦 **9:00am - 9:30am ***TRAVEL TIME**** ↻

🟧 **9:30am - 12:30pm AM Council Session** (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻

🟨 **12:30pm - 1:00pm LUNCH** ↻

🟧 **2:00pm - 3:30pm PM Council Session** (Room 2500, 1900 SW Fourth Avenue, Portland, OR 97201) ↻

🟦 **4:00pm - 5:00pm PPB/Mayor Staff Check-In** (Microsoft Teams Meeting) - Howard, Stephanie ↻

Friday, August 30

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🟦 **7:00am - 8:00am ***Do not Book**** ↻

8:00am - 9:00am Public Health & Safety Service Coordination Call - Joint Office of Homeless Services ↻

🟦 **9:00am - 10:00am Leadership Team Weekly Check in: Council Priorities Work Session** (PB LG 20 ppl - AV & Video Camera - Rm 500) - Lee, Bobby

🟦 **11:30am - 1:00pm Virtual - Black Community Elder Monthly Meeting** (Virtual link below) - Myers, Mike (OMF CAO) ↻

🟨 **12:00pm - 12:30pm LUNCH** ↻

🟦 **3:00pm - 4:00pm ***Teams Only Meeting Slot**** ↻

🟦 **4:00pm - 5:00pm ***Desk Time**** ↻

August 2024

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September 2024

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Tuesday, August 27

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🟦 **7:00am - 8:00am ***Do not Book***** ↻

▨ **8:45am - 9:15am Bureau check in re: internet service outages** (Microsoft Teams Meeting) - Van Keuren, Jeremy

🟦 **9:30am - 11:30am Multnomah County Deflection Center Work Session** (The Portland Building, Room 108) - Wheeler, Ted

▨ **10:00am - 10:30am Bureau check in re: internet service outages** (Microsoft Teams Meeting) - Van Keuren, Jeremy

▨ **12:00pm - 12:30pm Bureau check in re: internet service outages** (Microsoft Teams Meeting) - Van Keuren, Jeremy

🟨 **12:30pm - 1:00PM LUNCH** ↻

🟦 **1:00pm - 3:00pm Leadership Team Meeting** (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ↻

Thursday, August 29

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🟦 **7:00am - 8:00am ***Do not Book***** ↻

🟩 **8:30am - 9:00am DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

🟨 **12:00pm - 12:30pm LUNCH** ↻

🟦 **1:00pm - 1:30pm MEET: Cmr. Rubio/Mike Myers, Deputy City Administrator for Public Safety, monthly (Angela)** (VIRTUAL- Zoom link in invite) - Rubio, Carmen ↻

🟦 **1:30pm - 3:30pm Leadership Team Meeting** (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ↻

September 2, 2024 - September 8, 2024

Monday, September 2

☐ **7:00am - 8:00am ***Do not Book***** ↻
☐ **12:00pm - 12:30pm LUNCH** ↻

Wednesday, September 4

☐ **7:00am - 8:00am ***Do not Book***** ↻
☐ **9:00am - 9:30am ***TRAVEL TIME***** ↻
☐ **9:30am - 12:30pm AM Council Session** (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻
☐ **12:00pm - 12:30pm LUNCH** ↻
☐ **2:00pm - 3:30pm PM Council Session** (Room 2500, 1900 SW Fourth Avenue, Portland, OR 97201) ↻

Friday, September 6

☐ **7:00am - 8:00am ***Do not Book***** ↻
☐ **8:00am - 9:00am Public Health & Safety Service Coordination Call** - Joint Office of Homeless Services ↻
☐ **9:00am - 10:00am PSSA/Mayor Staff Bi-Weekly Check-In** (Microsoft Teams Meeting) - Howard, Stephanie ↻
☐ **10:00am - 12:00pm Prep for City Leadership Team Retreat** (PB Rm 212) - Ahmed, Shad
☐ **12:00pm - 12:30pm LUNCH** ↻
☐ **1:00pm - 1:30pm MEET: PPB Chief Day / Mayor Wheeler Check-in (Stephanie)** (Zoom) - Wheeler, Ted ↻
☐ **1:30pm - 2:30pm [Monthly] CeaseFire/DCA Data Presentation** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

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Tuesday, September 3

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez (Chief of Staff) - Myers, Mike (OMF CAO)

9:30am - 11:30am Council Priorities Work Session (The Portland Building, Room 108) - Wheeler, Ted

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

11:30am - 12:00pm LUNCH

12:00pm - 1:00pm PSSA Budget Briefing (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (OMF CAO)

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky

3:30pm - 4:00pm BOEC/DCA Monthly 1:1 (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

4:00pm - 4:45pm [Bi-monthly] Strategic Planning Briefing (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (OMF CAO)

Thursday, September 5

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:15am [Weekly] DCA Calendar Review (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

10:45am - 11:00am Review (Microsoft Teams Meeting) - Mimica, Mila

11:00am - 12:00pm Public Safety Budget Governance Committee (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

12:00pm - 12:30pm LUNCH

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky

3:30pm - 4:00pm Crisis Response Team (CRT) Discussion (Microsoft Teams Meeting) - Day, Robert

September 9, 2024 - September 15, 2024

Monday, September 9

7:00am - 8:00am ***Do not Book* ↻**

8:00am - 8:30am **CA Michael Jordan & DCA Mike Myers 1:1** (Microsoft Teams Meeting) - Jordan, Michael ↻

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

9:00am - 9:30am **Monday morning huddle - Leadership Team** (Microsoft Teams Meeting) - Tillson, Becky ↻

9:30am - 10:00am **Wy'East crime** (Microsoft Teams Meeting) - Lee, Bobby

12:00pm - 12:30pm LUNCH ↻

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

1:00pm - 1:30pm **Virtual 1:1 with Sam Chase/Mike Myers** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

2:00pm - 3:00pm **[Monthly] Portland Fire/DCA Data Presentation** (TPB Room 600 or Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 600) - Myers, Mike (OMF CAO)

3:30pm - 4:00pm **Safe Blocks Planning** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

4:00pm - 5:00pm PSSA Org Chart Discussion (PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (Public Safety Svc Area)

Wednesday, September 11

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7:00am - 8:00am ***Do not Book* ↻**

8:00am - 8:50am **Ready.gov and Biz Alerts Meeting** (Microsoft Teams Meeting; PB LG 16 ppl AV & Video Camera - Rm 219) - Oreskovich, Lisa

9:00am - 9:30am ***TRAVEL TIME* ↻**

9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻

9:45am - 11:00am **September 11th speaking**

12:30pm - 1:15pm LUNCH ↻

1:15pm - 2:15pm **Deputy City Administrator Executive Assistant (2024-00819) Interviews - Round 2** (Microsoft Teams Meeting) - Rohrbach, Tori (Public Safety Svc Area)

2:15pm - 3:00pm ***Desk Time**

3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting) - Myers, Mike

4:00pm - 5:00pm **PPB/Mayor Staff Check-In** (Microsoft Teams Meeting) - Howard, Stephanie ↻

Friday, September 13

7:00am - 8:00am ***Do not Book* ↻**

8:00am - 9:00am **Public Health & Safety Service Coordination Call** - Joint Office of Homeless Services ↻

8:30am - 9:00am **Mayor / CA Check in** (Zoom / pb 521) - Wheeler, Ted

10:00am - 11:00am **NE Community Planning Discussion** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

11:00am - 11:30am PBEM/DCA Monthly 1:1 (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

11:30am - 12:30pm LUNCH ↻

12:30pm - 1:30pm **success factors**

1:30pm - 2:00pm **Check in: Interim Deputy City Adm. & Cmr. Gonzalez (bi-weekly)** (Portland Building - ROOM 217) - Gonzalez, Rene ↻

3:00pm - 3:15pm **[Weekly] DCA Calendar Review** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

4:00pm - 5:00pm ***Desk Time* ↻**

September 2024

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October 2024

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Tuesday, September 10

7:00am - 8:00am ***Do not Book***

8:00am - 9:30am Core Leadership (Hybrid: Campbell/Teams) - Moore, Janice

8:30am - 9:00am Prep Meeting - Governor's meeting (Microsoft Teams Meeting) - Lee, Bobby

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO)

9:30am - 12:00pm Update on Implementation of the Voter-Approved Charter Amendments Work Session (Room 2500 in the 1900 building) - Wheeler, Ted

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

12:00pm - 1:00pm LUNCH

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky

3:30pm - 4:00pm Check-in w/ Sameer (in-person) (TPB 503) - Myers, Mike (Public Safety Svc Area)

4:00pm - 5:00pm [Monthly] DCA/Policy & Programs Data Presentation (PB LG 20 ppl - AV & Video Camera - Rm 600) - Myers, Mike (Public Safety Svc Area)

Thursday, September 12

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 9:45am MEET: PPB Chief Day / Mayor Wheeler Check-in (Stephanie) (Zoom) - Wheeler, Ted

9:30am - 10:00am Canceled: Monthly Meeting with Mike Myers/Commissioner Mapps (Microsoft Teams Meeting) - Mapps, Mingus

10:00am - 10:30am ***Desk Time***

10:30am - 10:55am Public Safety Service Area: Strategy & Performance Check In (Microsoft Teams Meeting) - Leamy, Nathan

11:00am - 11:30am LUNCH

11:30am - 1:00pm Monthly ELT meeting (Microsoft Teams Meeting; room 100 is reseved) - Jordan, Michael

1:00pm - 1:30pm Judith & Mike Monthly 1:1 (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky

3:30pm - 4:00pm ***Desk Time***

4:00pm - 5:00pm Fall Election Coordination (Microsoft Teams Meeting) - Howard, Stephanie

September 16, 2024 - September 22, 2024

Monday, September 16

7:00am - 8:00am ***Do not Book***

9:30am - 10:00am **Mike/Ken Weekly 1:1** (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

12:00pm - 12:30pm **LUNCH**

3:00pm - 3:25pm **Bureau of Emergency Management Website Request** (Microsoft Teams Meeting) - Baer, Jeff

Wednesday, September 18

7:00am - 8:00am ***Do not Book***

8:30am - 9:00am **Mayor / CA Check in** (Zoom / pb 521) - Wheeler, Ted

9:00am - 9:30am ***TRAVEL TIME***

9:30am - 12:30pm **AM Council Session** (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201)

9:30am - 10:00am **HRS Dashboard Walkthrough (option 1)** - Maggie Williams

1:00pm - 2:00pm **LUNCH**

4:00pm - 5:00pm **Preparations for possible civil unrest around the November election** (Microsoft Teams Meeting) - Jordan, Michael

Friday, September 20

7:00am - 8:00am ***Do not Book***

8:00am - 8:30am **Ken/Mike 1:1** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

8:30am - 8:45am **[Weekly] DCA Calendar Review** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)

9:00am - 10:00am **PSSA/Mayor Staff Bi-Weekly Check-In** (Microsoft Teams Meeting) - Howard, Stephanie

10:00am - 12:00pm **Org chart**

12:00pm - 1:00pm **LUNCH**

1:00pm - 2:00pm **PSSA Org Chart Discussion** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

2:00pm - 2:30pm **Weekly 1:1 with Elisabeth Perez** - Myers, Mike (OMF CAO)

3:00pm - 4:00pm **Portland Street Response/Deflection** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

4:00pm - 5:00pm ***Desk Time***

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Tuesday, September 17

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7:00am - 8:00am ***Do not Book*** ⟳

Thursday, September 19

7:00am - 8:00am ***Do not Book*** ⟳

8:30am - 9:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

8:30am - 9:00am Mayor / City Administrator Check in (Zoom / pb 521) - Wheeler, Ted

10:00am - 10:30am Commissioner Gonzalez / Mayor Wheeler (Bobby) (Microsoft Teams Meeting only) - Wheeler, Ted

10:30am - 11:00am HR Check In: Mike M & Tracy (Microsoft Teams Meeting) - Warren, Tracy ⟳

11:00am - 11:30am DCA Mike M/Dir. of Emergency Management Shad Ahmed Quick check-in (Microsoft Teams Meeting) - Ahmed, Shad

11:30am - 12:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ⟳

12:00pm - 1:00pm LUNCH ⟳

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ⟳

4:00pm - 5:00pm City Security/Safety Discussion (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Myers, Mike (Public Safety Svc Area)

September 23, 2024 - September 29, 2024

Monday, September 23

7:00am - 8:00am ***Do not Book* ↻**

8:00am - 8:30am **RRT Check-In** (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)

8:30am - 9:00am **Fall Budget Monitoring Meeting (virtual)** (Microsoft Teams Meeting) - Biery, Jonas

9:00am - 9:30am **Monday morning huddle - Leadership Team** (Microsoft Teams Meeting) - Tillson, Becky ↻

9:30am - 10:00am Mike/Ken Weekly 1:1 (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area) ↻

12:00pm - 1:00pm **FW: November 5th Planning and Coordination** (PPB Chief's Office Conference Room) - Gjovik, Christopher

1:00pm - 1:30pm LUNCH ↻

4:30pm - 5:00pm Bi-Monthly Meeting: Mike Myers/Cmr Ryan (Mark) (PB Med 8 ppl - AV - No Camera - Rm 821; Commissioner Ryan Conference Room) - Ryan, Dan ↻

Wednesday, September 25

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7:00am - 8:00am ***Do not Book* ↻**

9:00am - 9:30am ***TRAVEL TIME* ↻**

9:00am - 10:00am **Public Safety indicators and performance measures meeting** (Microsoft Teams Meeting; PB LG 20 ppl - AV - No Camera -

9:30am - 12:30pm AM Council Session (Room 2500, 1900 SW Fourth Ave., Portland, OR 97201) ↻

11:00am - 11:30am **Check in** (Microsoft Teams Meeting) - Mimica, Mila

12:00pm - 12:15pm **MEET: Mike/Mila/Dan** (Microsoft Teams Meeting) - Douthit, Dan

12:30pm - 1:00pm LUNCH ↻

1:00pm - 2:00pm **Success Factors Close out**

1:00pm - 1:30pm **Exec Check in on Elections prep** (Microsoft Teams Meeting) - Ahmed, Shad

2:00pm - 2:30pm **Shad Ahmed (Dir. of Emergency Management)/Mike 1:1** (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area)

2:30pm - 3:00pm **HOLD: Meet with National Institute of Criminal Justice** (Microsoft Teams Meeting) - Ellis, Sierra

3:00pm - 4:00pm Community Safety Chiefs Bi-Weekly Check-in (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) -

4:00pm - 5:00pm **PPB/Mayor Staff Check-In** (Microsoft Teams Meeting) - Howard, Stephanie ↻

Friday, September 27

8:30am - 9:00am **MEET: Cmr. Rubio/Dir. Mike Myers, Community Safety Division, monthly (Angela)** (VIRTUAL- Zoom link in invite) - Rubio, Carmen ↻

10:00am - 10:15am **[Weekly] DCA Calendar Review** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

10:30am - 11:30am LUNCH ↻

11:30am - 1:00pm **Virtual - Black Community Elder Monthly Meeting** (Pastor Hennessee will send link out prior to meeting) - Myers, Mike (OMF CAO) ↻

1:00pm - 1:30pm **Public Safety Issues:122nd and Burnside area** (Microsoft Teams Meeting) - Brocker-Knapp, Skyler

1:30pm - 2:00pm ***Break**

2:00pm - 3:00pm **Police Debriefing** (Microsoft Teams Meeting) - Day, Robert

3:00pm - 4:00pm **Teams Only Meeting Slot*** ↻

4:00pm - 5:00pm ***Desk Time* ↻**

September 2024

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October 2024

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Tuesday, September 24

7:00am - 8:00am ***Do not Book** ↻

7:00am - 7:45am Mike / Ryan Check-In (101 SW Main St #140, Portland, OR 97204) - Gillespie, Ryan

9:00am - 9:30am Weekly 1:1 with Elisabeth Perez - Myers, Mike (OMF CAO) ↻

9:30am - 10:00am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

10:00am - 10:30am Sierra 1:1 (Microsoft Teams Meeting) - Myers, Mike (Public Safety Svc Area) ↻

10:30am - 12:00pm PSSA Budget Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

12:00pm - 12:30pm LUNCH ↻

12:30pm - 1:00pm PSSA Comms Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

1:00pm - 3:00pm Leadership Team Meeting (Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500) - Tillson, Becky ↻

3:00pm - 4:00pm September Employee Town Hall - Ranked-Choice Voting (1 of 2) (Zoom link below) - Jordan, Michael

4:30pm - 5:00pm City Administrator Michael Jordan & DCA Mike Myers 1:1 (Microsoft Teams Meeting) ↻ Jordan, Michael

Thursday, September 26

7:00am - 8:00am ***Do not Book** ↻

8:00am - 8:30am DCA Executive Team Briefing (Microsoft Teams Meeting) - Myers, Mike (OMF CAO) ↻

8:30am - 10:45am Peer City Panel: Natural Resource Service Delivery and One Water Models (This will be a ZOOM meeting, see link below in the invite.) - Jordan, Michael

9:00am - 10:00am Bureau of Emergency Management/DCA Monthly Data Presentation (Microsoft Teams Meeting) - Myers ↻ Mike (Public Safety Svc

11:00am - 12:00pm September Employee Town Hall - Ranked-Choice Voting (2 of 2) (Zoom link below) - Jordan, Michael

12:00pm - 12:30pm LUNCH ↻

1:30pm - 3:30pm Leadership Team Meeting (Microsoft Teams Meeting; Rm 500) - Tillson, Becky ↻

September 30, 2024 - October 6, 2024

Monday, September 30

- 7:00am - 8:00am ***Do not Book***
- 8:30am - 9:00am **DCA Executive Team Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)
- 9:00am - 9:30am **Monday morning huddle - Leadership Team** (Microsoft Teams Meeting) - Tillson, Becky
- 9:30am - 10:00am **Mike/Ken Weekly 1:1** (Microsoft Teams Meeting) - Lee, Ken (Public Safety Svc Area)
- 11:15am - 12:00pm **Gun Violence Emergency Declaration Planning Meeting** - Myers, Mike (OMF CAO)
- 12:00pm - 12:30pm **LUNCH**
- 12:30pm - 1:00pm **PSSA Comms Briefing** (Microsoft Teams Meeting) - Myers, Mike (OMF CAO)