Deferred Submittal Requirements and Application

Minimum Submittal Requirements (check all boxes and sign below):

Full list of deferred submittal guidelines

- ☒ A copy of this application
- ☒ Plans stamped and signed by a Design Engineer or Architect registered in Oregon. One PDF copy of plans for electronic submittals or three copies for paper submittals.
- ☒ Calculations and product information. One PDF copy for electronic submittals or two copies for paper submittals.
- ☒ Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record responsible for the building shall review the deferred submittal plans and supporting materials and add a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance with the design of the building. The notation shall be made on the deferred submittal drawings. Review stamps on letters of transmission are not acceptable.
  Exception: the notation is not required on deferred submittals for fire spinklers or roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building.
- ☒ Plan views and elevations identifying the location(s) as approved by the Engineer and/or Architect of Record must be submitted as appropriate but are required when the deferred submittal items include exterior elements.

I certify this deferred submittal application meets the minimum submittal requirements as outlined above.

Applicant Signature: Joshua Clark Digitally signed by Joshua Clark DN: C=US, E=joshclark@teamconstruction.com, O=Team Construction, OU=Project Manager, CN=Joshua Clark Date: 2024.05.14 15:34:21-07'00' **Date:** 5/14/24

Applicant Submittal Information:

Applicant name: Josh Clark

Address: 6701 NE 42nd Street

City: Vancouver State: WA Zip Code: 98661

Phone: 360.954.0551 Email: joshclark@teamconstruction.com

Value of deferred submittal: $ 19,000 Issued main building permit #: 21-101578-CO

Job Site Address: 12035 NE Halsey Street, Portland, OR

Description/Scope of work: Pre-manufactured canopies

Contractor Name: American Products, Inc. (API) CCB:

Engineer/Architect of Record for the building information (Not required for roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building)

Name: Grant Hunter Phone: 503-220-8517

Design Engineer for the deferred items

Name: Babrak Amiri Phone: 360-699-0607

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Fees

An invoice with permit fees will be sent to the applicant once minimum submittal requirements have been verified. Deferred submittal (DFS) fees are collected in addition to the standard building review fee paid on the main building permit. DFS fees cover the cost of the additional processing and review time associated with the design build element. The DFS fee for processing and reviewing deferred plan submittals is 10 percent of the building permit fee calculated using the value of the deferred portion of the project with a minimum fee of $475 for 1 & 2 family dwelling projects or $760 for commercial and all other projects.

For deferred submittals on Commercial Permits (CO folders) and Major Projects (MG folders) that are for exterior building work, a fee of $380.00 is added for review and approval by the Land Use Services (LUS) division. LUS reviews deferred submittals to ensure that the design of the work is consistent with the design approved in the approved original building permit. Please refer to the current year's **LUS fee schedule**.

Other applicable fees may apply depending on scope of work and reviewer time spent to approve.

Helpful Information

Bureau of Development Services
1900 SW 4th Avenue, Portland, OR 97201

For Hours Call 503-823-7310 | Select option 1 or visit www.portland.gov/bds

Important Telephone Numbers

BDS main number	503-823-7300
DSC automated information line	503-823-7310
Building code information	503-823-1456
BDS 24 hour inspection request line	503-823-7000
Residential information for one and two family dwellings	503-823-7388
City of Portland TTY	503-823-6868

Information is subject to change.