

DATE 5/26/72

May 26, 1972

Philip Lee
Commissioner of Transportation for transportation

Philip Lee
Executive Director

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MAY 26 1972
MODEL CITIES

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Item: Cecil Vance telephoned on May 15 last to discuss with me the "status" of the "proposed" merger of transportation services involving Multi-Service Center - Metro H-C Council, City Council for the Area and Model Cities for CMT and Model Cities. There is a long history of conferences and negotiations involving various officials: Council, Board, Community Council, Portland State U., Community Colleges, Health and Welfare and other Community resources, which finally resulted in the above "proposition". Cecil Vance of Multi-Service Center assumed responsibility of convening the executive directors of Multi-Service Center, Metro H-C Council, Model Cities, and CMT with appropriate staff. He didn't show to Salem. I had alerted M.C.'s Jordan. On inquiry to Leon Harris of M.C., he knew nothing about it, and there was not answer or indication of interest or action from anyone in M.C. and C.C. In the meantime, as member of Metro H-C, I received a copy of proposed contract between Metro H-C and Welfare. This proposal was on the agenda of Metro's Board meeting last night. Cecil indicated that he asked you to develop figures and tentative budget for the "merger". I now ask you to review with me and Mrs. Wein whatever you are preparing - and for discussion - before submitting it to Mr. Vancey.

Item: Transportation service for Subsidy Clients in sheltered workplaces under Public Welfare, I have grave doubts on the service being implemented. Under federal rules and regulations payments are made direct to welfare clients. For weeks last past, I have sought a variance ruling on this. We most certainly will not incur financial responsibility for service and permit reimbursement to clients and not to this office.

Item: It appears that CMT services will terminate on June 15, 1972, the end of the second action year, with resumption of services (hopefully) as of September 1, 1972. There are several basic reasons for this notice:

1. Children's Services Division has informed M.C. that Title IV-a funds under our contract may be used only for educational purposes (strict interpretation), that is for transportation to and from schools; that funds may not be used for recreational, convalescence to and from summer residential and day camps. (We have not received any proposals for summer service from anyone, but the matter was raised because we had requested implementation of the 3rd action year to begin

W

Organizations of
parents and friends,
to help all
the mentally retarded,
wherever they are,
regardless of race,
color, creed or age

MULTNOMAH  CLACKAMAS
ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

May 19, 1972

Mr. Charles Jordan, Director
Portland Model Cities
5329 N. E. Union Ave.
Portland, Oregon 97211

Dear Charles:

I have not received a reply from Leon Harris to my
letter of May 3, 1972, copy enclosed. I assume the transac-
tion between Metro 4-C Council and Servicar was completed,
and therefore no reply was indicated.

Sincerely,


Walter Fuhrer
Executive Director

Enclosure
WF: ms

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MODEL CITIES

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May 3, 1972

Dr. Leon Harris, Director
Multi-Service Center
5022 N. Vancouver
Astoria, Oregon 97117

Dear Leon:

Referring to our recent telephone conversation regarding "transportation," it was not based on the proposition that the Multnomah Association for Retarded Children would submit a proposal for a contract for service under Multi-Service Center relations with Metro 4-C Council. It was to inquire on the arrangements made by Dennis Payne for a meeting among you for the Multi-Service Center, Charles Jordan for Model Cities, Jim Payne for City-County Council for the aged, Ed Klump for Metro 4-C, Jill Thompson for Tri-County Community Council, and WARC-DAT to explore the matter and possibility of an immediate merger of the resources and facilities named for expansion of our Coordinated Association for Transportation (CAT) to provide service for Multi-Service Center, Metro 4-C Council and City-County Council for the Aged.

I was somewhat surprised that Dennis did not arrange for and develop the meeting as promised; he had indicated great and immediate urgency.

On April 24, I received, among other things, a copy of a contract by and between the Metro Area 4-C Council and Servicar, contractor, to transport specified children living within the Model Cities area to certain "day care centers" situated in the Model Cities neighborhood area.

Four-C Council agrees to pay monthly the sum of \$3,583.33 - a total of \$43,000.00 for the twelve-month contract period.

Sincerely,

[Signature]
Walter Fuhrer

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MAY 22 1972
MODEL CITIES

WF: ms

cc: Dr. James Laughlan/File
Charles Jordan
Jill Thompson
WF

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CLACKAMAS

ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

May 18, 1972

Mr. C. Watts Yancey
Co-ordinator, Social Services
Portland Model Cities
5329 N. E. Union Ave.
Portland, Oregon 97211

Dear Cecil:

I enclose a copy of Bill McCoy's letter of March 23,
1972 together with a proposed budget regarding the Foster
Grandparent's Program at Our Lady of Providence Child
Center. Have you any thoughts on possible sources for
funding?

I would appreciate your assistance. Thanks, Cecil.

Sincerely,

Walter Fuhrer
Executive Director

WF/ba

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LV

FOSTER GRANDPARENTS PROGRAM

City of Portland Child Center

520 N. EAST AVENUE
PORTLAND, OREGON 97208

March 23, 1972

Mr. Walter Wilson
Director, Oregon Center for Retarded Children
520 Park Avenue
Portland, Oregon 97208

Dear Mr. Wilson:

This proposed budget for 10 Foster Grandparents has been compiled as the result of our conversation of Tuesday March 7, 1972.

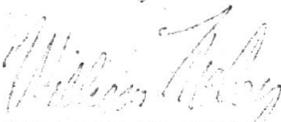
The plan would utilize the services of 10 Foster Grandparents in the Intermediate Education Program for trainable retarded children.

Foster Grandparents are persons over 60 years of age, whose annual income totals less than \$2,000.00. Basic information for prospective Foster Grandparents is provided in the orientation program before being placed through must are experienced in handling children. The pay for the Foster Grandparents under this proposal will be \$2.00 per hour anticipating the minimum wage for next year. Foster Grandparents work 4 hours a day, 5 days a week. Transportation to and from work is included in the budget.

The attached details the actual dollar cost for one year.

Let us get together soon to discuss possible funding sources.

Sincerely



WILLIAM MC COY

encl:

vm/s

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MAY 24 1972

BUDGET CATEGORIES

Billed

In-

1. Staff Costs

Cost

Hand

a. Salaries	573.00	
b. Salary Expenses		
Office Supplies	16.43	
Entertainment	33.19	
Miscellaneous Expenses	2.00	
Total Staff Costs	634.62	

2. Student Expenses - All Months

27,000.00

3. Student Expenses - Single Months

a. Student Group Expenses	1,000.00	
b. Exp. Conference Registration	50.00	
c. Miscellaneous Expenses	100.00	
d. Transportation - 10,000 Miles x 25¢	2,500.00	
e. Meals 10 @ \$24 x 25¢		2,400.00
f. Physical Exams 10 @ \$20.00		200.00
Total Student Expenses Cost	33,050.00	2,700.00

4. Operational Costs

a. Supplies	600.00	
b. Postage	10.00	
c. Telephone Toll	60.00	
Total Operational Costs	670.00	

TOTAL BUDGET

24,015.00

2,700.00

Total In Hand	2,700.00
Total Billed Cost	24,015.00
Total Budget	27,000.00

2004-05-17

MULTNOMAH - CLACKAMAS ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Member Agency UGN

May 17, 1972

MEMO TO: Beatrice Gilmore, Health Planner
Portland Model Cities

FROM: Walter Fuhrer
Executive Director

SUBJECT: Budgets re MARC-Umbrella for CAT

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1. The CAT

A Personnel-Bookkeeper/Secretary is recorded at \$600 per month - 100% of time - 12 months employment - cost at \$3,600. This figure should be \$7,200 at 100% of employment. The amended total Personnel column should read:

	\$36,290.00
14% fringe benefits (not \$4,576.60)	<u>5,080.60</u>
Total (new figure) Personnel	<u>\$41,370.60</u>
Difference:	<u>\$ 4,104.60</u>

Under Category 10 - Budget (page 2) - Salaries - the figures as shown should now read:

Estimated cost	<u>\$41,370.60</u>
M. C. Share	<u>\$10,342.65</u>

The totals should now read:

Estimated cost	<u>\$69,073.00</u>
M. C. share	<u>\$17,268.00</u> (to the nearest \$ figure)

2. The CAT-Budget for Supplementary Grant Activity (page 2)

<u>Category Code:</u>	<u>Estimated Cost</u>	<u>M.C. Share</u>
10 - Salaries	OK	OK
20 - Contracted Services	OK	OK
30 - Travel local	OK	OK

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May 17, 1972

Continued

<u>Category Code</u>	<u>Estimated Cost</u>	<u>M.C. Share</u>
35 - Travel out-of-town	O.K.	O.K.
40 - Consumable supplies	O.K.	Should read \$87.00
50 - Space	O.K.	" " \$1,450.00
55 - Utilities	O.K.	" " \$ 245.00
60 - Furniture & equipment (busses)	\$8,685.00 (Not \$14,685.00)	" " \$2,310.00
70-71-79	OK	OK

Under categories 40, 50, 55 and 60, the new figures under M.C. Share each multiplied by 4 equals the figures shown under the column "Estimated Cost." The OK's in the respective categories (unchanged figures) indicate that M.C.'s share was multiplied by 4.

Under Category #50: The present lease of the CAT headquarters is at \$480 per month X 12 months equals \$5,760.00. Estimated cost for the third action year is \$5,800.00, up \$40. This sum does not provide for a possible increase in rent.

Category 65: The estimated cost of \$8,685.00 is divided thusly: \$7,200 for rental of 4 busses at \$150 per month each, and \$1,485.00 for rental of office equipment, furniture, etc.

In the matter of the STAR Project: It is indicated that the sum of \$11,235.00 was approved to apply toward local match for the total budget as approved by H.E.W. for STAR's Third Action Year. We propose diversion of \$1,000.00 of the above sum to MARC Umbrella to be added to \$1,000.00 appropriated by the MARC for purposes of matching with Children's Services Division Title IV-A funds for special assistance in support of MARC office personnel expenses as follows:

1/3 of Administrative Assistant's salary of \$7,800 per annum	= \$2,600.00
1/2 of Secretary's salary at \$4,800 per annum	= 2,400.00
1/2 of Receptionist-Clerk salary at \$3,600.00 per annum	= <u>1,800.00</u>
Requested special assistance	\$6,800.00
Balance (to apply on fringe benefits)	<u>1,200.00</u>
Total	<u>\$8,000.00</u>

In submission of the above amendments, additions, information, there is a sense for immediate consideration and approval for the CAT budget as amended.

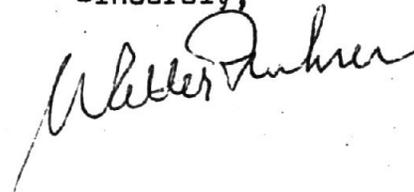
We are working with the State Mental Health Division and Children's Services Division in the proposal for expansion of the MARC-CAT services into the target

Page Three
Beatrice Gilmore

May 17, 1972

areas of Portland (outside of the Model Neighborhood area) and Multnomah County to serve the mentally retarded/developmentally disabled. The CAT budget with narratives on support information must be filed with CSD on or before May 26, 1972, for preparation for hearings by the Emergency Control Board on the dates of June 22-23 or June 28-29, as may be determined by ECB in sessions on May 25 and 26. We are working with Mrs. Ted (Jackie) Winters, CSD's liaison with Model Cities Programs.

Sincerely,



WF: ms

cc: Dr. James Caughlan
William Oberhue
Andrew Rauberson
Elvin Roberts
WF (2)

Organizations of
parents and friends,
to help all
the mentally retarded,
wherever they are,
regardless of race,
color, creed or age

MULTNOMAH  CLACKAMAS
ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

May 17, 1972

Mr. Charles Jordan, Director
Model Cities Agencies
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Charles:

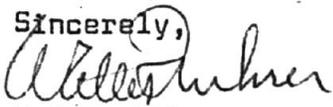
I am requesting the following change be initiated in the Second Action Year budget for the Multnomah Association for Retarded Children-(Umbrella) Operating Agency, as soon as possible to permit use of unexpended funds within the Second Action Year, which expires on June 15, 1972.

Total Model Cities Share - Pilot Educational Program component	\$9,426.00
Total allocation to P.E.P. in full settlement - Second Action Year	<u>3,370.00</u>
Surplus and unexpended funds available from P.E.P. budget	\$6,056.00

I propose the use and application of these funds towards the purchase of two new 15-passenger busses. We presently are leasing four nine-passenger busses (with bench can hold 12 wee persons) at \$150 each, per month. With the savings accruing from termination of monthly leases, together with the \$6,056 available above, I believe the funds would go far towards the purchase of two new busses. We would then have only two under lease arrangements at \$150 per month, and one on lease from the City of Portland at \$1.00 per year (former Timmy School bus, plus the proposed new--two--vehicles). Fifteen-passenger busses will prove to be more useful and practical for service.

Your consideration of our proposal will be appreciated.

cc: Dr. James Caughlan
Andrew Raubeson
Elvin Roberts
William Oberhue
WF - 1
Mrs. Mary Hein

Sincerely,

Walter Fuhrer
Executive Director

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718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

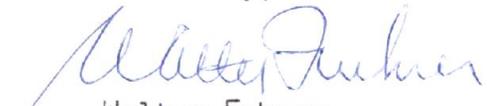
May 9, 1972

Mr. Charles Jordan, Director
Portland Model Cities Program
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Charles:

I want to share with you - and your staff - the
subject matters in the attached letter being transmitted by
M.I.E.D. to all schools and facilities serving the Trainable
Mentally Retarded under H.B. 1217 - 1969 Legislature and M.I.E.D.
funds. The delineation of responsibilities as recorded was
concluded in conferences between MARC Umbrella Agency and M.I.E.D.
with full approval by the State Mental Health Division's Mental
Retardation Section.

Sincerely,



Walter Fuhrer
Executive Director

Enclosure
WF: ms

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MAY 10 1972

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cc: Dr. James Caughlan/File
WF (2)

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A Non-Profit Tax-Exempt Organization

COPY

THOS. J. SOMMERVILLE
Superintendent

DR. ALLAN THEDE
Deputy Superintendent

DONALD CLAYTON
Asst. Superintendent

JULIUS BIALOSTOSKY
Asst. Superintendent

MULTNOMAH COUNTY

INTERMEDIATE EDUCATION DISTRICT

THOS. J. SOMMERVILLE *Superintendent*

220 S. E. 102ND - PHONE: 503-255-1041

MAILING ADDRESS: P.O. BOX 16657 - PORTLAND, OREGON 97216

BOARD OF DIRECTORS

DON JOHNSON - Chairman
NORMAN LINDSTEDT - Vice Chairman
JAY OWEN
DR. HOWARD CHERRY
RALPH CHRISTENSEN
ROBERT PARK
JAMES SAVAGE
THOS. J. SOMMERVILLE - Clerk

May 10, 1972

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MODEL CITIES

Dear

In view of the rapidly developing program for the trainable retarded through the State Mental Health Division, and Multnomah County Intermediate Education District, we feel that some clear cut delineation of responsibilities should be made for the several tax supported programs in Multnomah County.

1. Classroom Services under House Bill 1217

Purpose: "To provide classroom services to mentally retarded persons who are incapable of meaningful achievement in traditional academic subjects, but who are capable of profiting to a meaningful degree from instruction in self-care, social skills, and simple job and vocational skills. In addition, counseling services to the families of children enrolled in classroom services will be required." In Multnomah County this program includes all identified, eligible children ages 6-18. The program is funded and administered through the Multnomah County Intermediate Education District in cooperation with the Mental Retardation Section, Mental Health Division. The programs funded by Title I ESEA have been a part of the classroom services. These include for the 1971-72 school year:

- a. Pre-school and 17-18 year olds tuition grant.
- b. Parent and staff in-service training.
- c. Classroom for severely physically handicapped M.R.

2. Work-Activity Centers - "Work-Skill Programs," etc.

Purpose: To serve adult retarded, "principally the post-school aged developmentally disabled for whom no other suitable program is available in the community." It is recommended the program include at least three basic thrusts:

MAY 10 1972

May 3, 1972

Mr. Leon Harris, Director
Multi-Service Center
5822 N. Vancouver
Portland, Oregon 97217

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MODEL CITIES

Dear Leon:

Referring to our recent telephone conversation regarding "transportation," it was not based on the proposition that the Multnomah Association for Retarded Children would submit a proposal for a contract for service under Multi-Service Center relations with Metro 4-C Council. It was to inquire on the arrangements made by Dennis Payne for a meeting among you for the Multi-Service Center, Charles Jordan for Model Cities, Jim Payne for City-County Council for the Aged, Ed Klump for Metro 4-C, Bill Thompson for Tri-County Community Council, and MADC-CAT to explore the matter and possibility of an immediate merger of the resources and facilities named for expansion of our Coordinated Association for Transportation (CAT) to provide service for Multi-Service Center, Metro 4-C Council and City-County Council for the Aged.

I was somewhat surprised that Dennis did not arrange for and develop the meeting as promised; he had indicated great and immediate urgency.

On April 24, I received, among other things, a copy of a contract by and between the Metro Area 4-C Council, and Servicar, contractor, to transport specified children living within the Model Cities area to certain "day care centers" situated in the Model Cities neighborhood area.

Four-C Council agrees to pay monthly the sum of \$3,583.33 - a total of \$43,000.00 for the twelve-month contract period.

Sincerely,


Walter Fuhrer

WF: ms

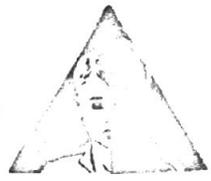
cc: Dr. James Caughlan/File
Charles Jordan
Wm. Thompson
WF

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MULTNOMAH



CLACKAMAS

ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

May 1, 1972

Mr. Elvin Roberts
Management Coordinator
Portland Model Cities
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Elvin:

In the matter of Pilot Educational Program, I redrafted the contract. Enclosed is the original executed by Mrs. Dardick and by the Umbrella, together with a signed copy. We hold one copy and one will be forwarded to Pilot.

I hope the contract meets with your approval for distribution of the funds in full settlement of the amount due as indicated in the agreement.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms
Enclosures

cc: Dr. James Caughlan/File
Mrs. Iris Quall
Mrs. Mary Hein (Enclosure)

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CONTRACT FOR SERVICES BY AND BETWEEN
MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC.
AND PILOT EDUCATION PROGRAM

^{By}
~~THIS~~ AGREEMENT entered into this 1st day of September, 1972, by and between the MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC. (MARC), a non-profit corporation of the State of Oregon, hereinafter referred to as the "Umbrella Agency," and PILOT EDUCATION PROGRAM, a non-profit corporation of the State of Oregon hereinafter referred to as "School,"

W I T N E S S E I H :

WHEREAS, the City of Portland in the desire to establish an extensive program to provide services for mentally retarded children did determine that these services could best be provided through a Central Administrative Agency, and did conclude MARC to be the appropriate agency to administer said services as evidenced by Agreement executed on September 1, 1971; and

WHEREAS, School was included as one of the Beneficiaries under Section I, Scope of Services, sub-section B (of the City-MARC Agreement) necessary to achieve the purpose consistent with the provisions of Exhibit A of the Agreement; and

WHEREAS, MARC and School did mutually agree that School shall in a satisfactory and proper manner fulfill the purpose of the Program and administration thereof, including the Time Table, as described in the CDA Project Title #11-08-03, under the M.R. Umbrella Agency, City Demonstration Plan, Project #11-08-00, to which references are hereby made; and

WHEREAS, School was unable to fulfill all of the obligations for service under contract in the proposed enrollment of fifteen (15) students; and

WHEREAS, School did enroll four (4) students on September 1, 1972:

NOW, THEREFORE, the method of reimbursement for enrollment and attendance of four students is based on fixed per capita costs as established by the Multnomah County Intermediate Education District, being at the rate of \$717.49 per a nine and one-half months (9-1/2) school year (multiplied by the number of students enrolled and in attendance).

IT IS, THEREFORE, UNDERSTOOD AND AGREED AND ACCEPTED, that sums due School shall be and are in the amount of \$2,869.96, plus \$500.00 for miscellaneous expenses incurred under contract, for a total of \$3,369.96 in

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MAY - 2 1972

MODEL CITIES

in full settlement of the terms and conditions of Project Title No. 11-08-03, referred to herein.

DATED ^{March}~~September~~ 1, 1972.

MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC.
(being the Umbrella Agency)

BY: *Walter Fisher* 4/28/72
Executive Director

PILOT EDUCATION PROGRAM

BY: *Irene Dardick*
President or Chairman of Board

Gene Dardick
Supervisor of School

APPROVED:

PORTLAND MODEL CITIES

BY: _____
Executive Director

CONTRACT FOR SERVICES BY AND BETWEEN
MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC.
AND PILOT EDUCATION PROGRAM

^{By}
~~The~~ AGREEMENT entered into this 1st day of September, 1972, by and between the MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC. (MARC), a non-profit corporation of the State of Oregon, hereinafter referred to as the "Umbrella Agency," and PILOT EDUCATION PROGRAM, a non-profit corporation of the State of Oregon hereinafter referred to as "School,"

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WHEREAS, School was included as one of the Beneficiaries under Section I, Scope of Services, sub-section B (of the City-MARC Agreement) necessary to achieve the purpose consistent with the provisions of Exhibit A of the Agreement; and

WHEREAS, MARC and School did mutually agree that School shall in a satisfactory and proper manner fulfill the purpose of the Program and administration thereof, including the Time Table, as described in the COA Project Title #11-38-33, under the M.R. Umbrella Agency, City Demonstration Plan, Project #11-38-00, to which references are hereby made; and

WHEREAS, School was unable to fulfill all of the obligations for service under contract in the proposed enrollment of fifteen (15) students; and

WHEREAS, School did enroll four (4) students on September 1, 1972:

NOW, THEREFORE, the method of reimbursement for enrollment and attendance of four students is based on fixed per capita costs as established by the Multnomah County Intermediate Education District, being at the rate of \$717.49 per a nine and one-half months (9-1/2) school year (multiplied by the number of students enrolled and in attendance).

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MODEL CITIES

in full settlement of the terms and conditions of Project Title No. 11-88-03, referred to herein.

DATED ^{March} ~~September~~ 1, 1972.

MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN, INC.
(being the Umbrella Agency)

BY: Walter Fisher 4/28/72
Executive Director

PILOT EDUCATION PROGRAM

BY: Irene Dardick
President or Chairman of Board

Irene Dardick
Supervisor of School

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P

APPROVED:

PORTLAND MODEL CITIES

BY: _____
Executive Director

WF: ms

ANNUAL REPORT

MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN

May 1, 1971 - April 30, 1972

The thrust of special effort during the past year has been two-pronged: first, continuing the drive to serve the mentally retarded and their families in the inner city, where needs have always been great and resources and services inaccessible or nonexistent; secondly, the establishment of a continuing source of substantial funds for programs for the mentally retarded in the community. This has been done through affiliation with Salvage Management Corporation and their local Value Village Thrift Store. Along with these special emphases, work has continued on all fronts to meet the needs of the mentally retarded in our society, as will be evident in the following report.

INNER CITY INVOLVEMENT

I. MARC accepted the responsibility for acting as the Umbrella Agency to serve as prime contractor for all programs to serve the mentally retarded and their families in the Model Cities Neighborhood. The first major effort has been in the area of transportation.

II. The Coordinated Association for Transportation (CAT) was formed to provide a transportation system for child care and development for the mentally retarded persons residing in the Model Cities area. TMR children were bussed to private schools and workshops throughout the city. Subsequently the program was expanded to provide bus service for other TMR children to schools outside the Model Cities neighborhood. In January this service was made available to residents of East County.

III. STAR Project. MARC continued its involvement with Urban League and Family Counseling in this project to attack the problems of mental retardation in the Model Cities area. MARC helped develop a brochure for distribution in the immediate area and throughout the state. MARC was also instrumental in arranging for STAR children to attend the OARC Camp Civitan.

VALUE VILLAGE

Years of groundwork culminated in one last summer of effort to facilitate the leasing of the store building, licensing the operation, assistance in stocking the store with used goods, promotion of the store and its final opening. Funds are being received monthly by the MARC office for distribution to direct service programs for the mentally retarded. (See Learning Disabilities Class under Schools.)

Teenagers have been hired as solicitors during the summer months with a special orientation provided for them. Mentally retarded young people were hired to distribute pamphlets regarding the opening of the store. Some few mentally retarded people are employed at the store. More are being provided work and training through contracts with the store to three t.m.r. workshops in the county.

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MAY 17 1972

MODEL CITIES

LEGISLATION

MARC staff kept a running account of bills in process in the State Legislature, and actively supported the development and passage of those dealing directly with the mentally retarded.

RESIDENTIAL CARE

I. Good Shepherd Home of the West at Cornelius, Oregon - funding help, referral of residents for the waiting list.

II. Waverly Children's Home expansion - help in obtaining federal funds.

III. Support and advice to people in community desiring to establish small group homes.

IV. Fairview and other state institutions.

1. Meetings between institutions and community with State Ombudsman, Marko Haggard.
2. Concern and watch dog role on progress of patient return to community.
3. Achieved some reconciliation of differences between the Social Security Administration and the State Reimbursement Division regarding the latter's demands on parents of the retarded in institutions. Efforts continue.

EDUCATIONAL ACHIEVEMENTS

Assisted in establishment of MeRe Center's Activity Center and Workshop.

Supported the establishment of public funding for the schooling of trainable retarded children, ages 6 - 18.

Provided funding for Westside School's Learning Disabilities Classroom, a highly specialized educational approach for children who do not cope in any of the established programs for the retarded.

FINANCIAL ASSISTANCE PROVIDED

Educational Scholarships for children:	\$1,961.00 plus 2,718.50 =	\$4,679.50
Transportation Scholarships to schools and training facilities		1,487.80
Recreation scholarships		<u>1,116.00</u>
	Total	\$7,283.30

MISCELLANEOUS SERVICES

Assisted in development of S.E. Portland Mental Health Project.

Helped establish Mental Retardation Committee with Multnomah County Public Health Nurses. Developing close working relationship with this group.

Set up MARC/CCARC Parent Helper Service, a program of matching helping parents with parents of children newly diagnosed as retarded for counsel and advice.

Assisted MARK Guild in the production of Dilly of a Day Benefit and in the sale of Christmas cards.

The film, World of the Right Size, was shown twenty-two times throughout both counties.

DEVELOPING PROJECTS

1. Handicapped Early Education Assistance: application for federal grant sponsored by Model Cities and MARC Umbrella.
2. STAR-MARC Community Action Program re Lead Poisoning.
3. Mental Health Division Task Force: Advocacy Development Program. MARC is a member.
4. Plans in process to include families of t.m.r. children in all poverty areas of Multnomah County in the transportation system.

ecg
5/4/72

MULTNOMAH-CLACKAMAS ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Member Agency UGN

June 9, 1972

MEMO TO: Beatrice Gilmore, Health Planner
Portland Model Cities

FROM: Walter Fuhrer
Executive Director

SUBJECT:

RECEIVED
JUN 12 1972
MODEL CITIES

Dear Bea:

For the breakdown of the \$2,000.00 sum under ^{A.} MARC Umbrella for "Planning" (contracted services), I suggest the following amounts: For -

- 1. Educational facility to serve 15-20 Developmentally Disabled/ Disadvantaged persons, age 18 and up, not presently eligible under State and M.I.E.D. programs for Education of the T.M.R. \$200.00
 - 2. Full development of the Life Span Plan as approved and adopted by CPB in September 1968:
 - 1. Residential Facilities: Sheltered Live-In situations; transitory, terminal and emergency; foster home care; half-way houses; \$600.00
 - 3. Day Training Facilities: Sheltered Workshops (terminal and transitory); Activities Center (two proposals on file). \$500.00
 - 4. Employment: Federal-National ARC program; training under #3 and Employers' Apprenticeship Agreements \$400.00
 - 5. Transportation, Expansion of: To serve all poverty areas in Multnomah County - continued efforts with Multi-Service Center, Metro 4-C Council, Community Council and Community Resources \$300.00
- \$2,000.00

B - MARC Umbrella - CAT. Refer to Category 20 under "MARC Umbrella - Administration" - except as above for "Planning," items 5 to 12, and (next page) 1. - 2. a, b, c, d, e, f, g, 3 and 4 have been transferred to CAT under "Contracted Services."

I suggest the breakdown of \$5,460.00 to be as follows:

FORWARDED TO B. Gilmore
FROM DIRECTORS OFFICE

DATE 6/12/72

Page Two
Beatrice Gilmore, Health Planner

June 9, 1972

Under Category 20 above, items 5 to 12, each for \$300.00.
(Next page) - 1. - \$400; 2. - \$600; 3. and 4. - \$400 each.

Add: Audit \$560.00
 Legislative 700.00
 (State and Federal)

You are at liberty to change, amend, or do whatever is necessary for compliance with directions to meet the Budget Committee's requirements. I am sending a copy of this message to Bill Oberhue.

Thanks, Bea.

Sincerely,

Walter Fisher

WF: ms

cc: William Oberhue
WF (2)

June 6, 1972

Mrs. Jackie Minters
Children's Services Division
Fifth Floor, Public Service Building
Salem, Oregon 97310

Dear Jackie: Re: Several Matters

Item - Metro 4-C Council invited a bid for transportation service in the Day Care program. Servicer's bid is recorded in its proposed contract, a copy of which I forwarded to you.

MARC-DAT came up with a bid for approximately \$40,000 to serve 8 day care centers - about 60-75 enrollees.

Cal Durrand (? spelling) and Associates bid for about \$42,000. When Mr. Yancey and I drew up our budget, we were not informed that:

1. In addition to 8 day care centers, service would include several private homes in the area.
2. Ages of children from 6 months on up, requiring (a) an aide for each bus in addition to driver, and (b) cost at about \$15,000 for the aides.
3. Total to be served in excess of 100 persons.
4. Increase of No. 3 would in our opinion require not less than five busses - based on eight day care centers and private homes. We figured on four busses. The service also included the picking up of hot meals at Hughes Memorial Church and delivering these to the eight day care centers. Hours: 6:30 A.M. to 6:30 P.M. - 12 hours, with four hours overtime.

Durrand and Associates agreed to provide the total service, including aides, at about \$42,000. In the meeting on Thursday afternoon, June 1, I suggested to Ed Klump that he take Durrand's bid, or also increase our bid by not less than \$15,000 to cover the aides' cost.

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RECEIVED
JUN 7 1972
MODEL CITIES

W

June 6, 1972

Yesterday, Ed telephoned: Would we reduce drivers' wages to add to the \$2,000 difference between WARC and the Durrand bid to help provide funds towards Aides' cost? No dice - no way, Jackie! I, with Bill Thompson of Tri-County Community Council, worked hard and long to bring about a proposed merger between WARC-Umbrella - Multi-Service Center - Model Cities - and City-County Council for the Aged, which possibly could have well provided the total service now sought by Metro 4-C Council at "quarter to noon." I cannot help but continue to feel baffled and frustrated in not receiving the courtesy of replies to my letters and to telephone messages from anyone in interest and responsibility.

Item - CAT will cease operations on June 15, 1972, for its first action year. (However, we shall use WARC's bus to transport 5-6 enrollees in workshops under contract with VRD.)

Item: In meeting yesterday afternoon with Bea Gilmore and Bill Oberhue, we revised a few figures and amounts for clarity and narrative purposes; the total amount of \$62,000 plus as approved by CPB remains as indicated in the copy of the Budget handed to you last Thursday, June 1. Copies of the new budget with revised figures will be forwarded to you, hopefully on or before next Friday, or early next week.

Item: Regardless of CAT's shutdown as indicated, the WARC has obligations to meet from June 15 to September 1: lease payments on four busses, insurance, caretaker's wages, one-half of bookkeeper's salary, rental on CAT headquarters, storage premises. I sought yesterday to enlist Model Cities' aid in the matter. I need your counsel and assistance here. I assume we could petition M.C. for the second action year to begin on June 15 and thereby have funds to meet the summer obligations. But what assurance do we have that supplemental funds will be available at the end of 9-1/2 months, beginning September 1, 1972, for reimbursement of the summer months, and to carry the project to June 15, 1972? I mentioned these matters the first time we met in Monte McLarin's office.

Item: Where do we now stand with the Mental Health matter regarding expansion of transportation services into poverty areas? I haven't heard at all from Bob Shook, but then I am quite well aware that business at the Mental Health Division is in a slow crawl until after June 16, the date for final decisions re reorganization of the Division.

Item: As you know, I expect to leave Portland next Sunday (6/11) to attend the National ARC - University of Wisconsin Seminar at Madison, Wis. I expect to be in my office on Friday A.M. (early), June 15.

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Page Three
Mrs. Jackie Winters

June 6, 1972

I hope I may have information on the pertinent items or
an invitation to come up to meet with you in the areas of discus-
sion.

Thanks, Jackie.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan/File
Edward C. Stalder, Jr.
~~Les Silvers~~
William Oberhue
WF (2)

C
O
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June 6, 1972

Mr. Edward L. Klump, Executive Director
Metropolitan Area 4-C Council
1631 S. W. Harrison Street
Portland, Oregon 97205

RECEIVED

JUN 7 1972

MODEL CITIES

Dear Ed:

Referring to our telephone conversation of yesterday, I want to reaffirm my position of non-acceptance of the suggestion to reduce the wages of the bus drivers to help provide funds toward the cost of the extra people (rides) on the busses. The suggestion-proposal if made to the drivers would prejudice the good relations existent between them and OARC-BAY - in fact, I know we would lose all of them. We have a reasonably good corps, loyal, honest and dedicated for the welfare of the P.R. kids - their charges. I hope to keep it so. Rather, I would suggest that those who are responsible for the situation should be taxed for contributions to meet your budget and the service requested, or required.

Tri-Community Council (Bill Thompson) and I worked hard and long to form the beginning of a Comprehensive Community Transportation Service, and, this beginning, by the proposed merger of services by our BAY, Multi-Service Center, and City-County Council for the aged, possibly could well have provided Metro 4-C the total service now sought. I personally don't feel too kindly or satisfied when, first, Dennis Payne didn't carry out his responsibilities, and, second, when I was not accorded the courtesy of replies to my letters to Model Cities and Multi-Service Center wherein I repeatedly sought to pick up that which Dennis failed to do.

What I say to you, Ed, does in no wise prejudice my interest and concern to again help pursue the problem of providing transportation service for the aged, the handicapped, and the developmentally disabled.

I shall be glad to review the areas of discussion with you at your convenience. Thanks, Ed.

WF: mg
cc: Dr. James Caughlan
Edward C. Stalder, Jr.
Don Jansaker
✓ G. Latta Vancey
WF

Sincerely,

Walter Fuhrer
Executive Director

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portland model cities

June 1, 1972

Mr. Walter Fuhrer
Director
MARC
718 West Burnside Street
Portland, Oregon 97209

Dear Mr. Fuhrer _____ :

Your Agency has received advance funds for operations in the past, and our records show that the balance outstanding on this advance is \$ 2,733.12 . As the City is now faced with the problem of recovering these funds before the end of the Second Action Year (June 15, 1972), we are requesting that you and your bookkeeper (or other financial personnel) attend a meeting at the Model Cities Agency, Room 226, on Wednesday, June 7, 1972, at 10:00 am.

This meeting is very necessary, and we will attempt to keep it brief.

Your cooperation is anticipated.

Sincerely,

Charles Jordan
Executive Directive

cc: A. Raubeson/Deputy Director
E. Roberts/Admin. Mgt. Coord.
B. Oberhue/ Technical Asst.
E. Warmoth/MC Coord. - City Hall
L. Berry/Financial Specialist
Official files (2)

Organizations of
parents and friends,
to help all
the mentally retarded,
wherever they are,
regardless of race,
color, creed or age



MULTNOMAH



CLACKAMAS

ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

June 1, 1972

Mr. Charles Jordan
Executive Director
Model Cities Program
5329 N. E. Union Ave.
Portland, Oregon 97211

RECEIVED
JUN 2 1972
MODEL CITIES

Subject: STAR Project

Dear Charles:

For your knowledge and of Staff, I am sending along to you:

- a) Copy of memorandum to E. Shelton Hill, et al.
- b) Copy of letter (5/26) to Philip Roos, executive director, NARC.
- c) Copy of letter (5/23) to David Kullowatz, DARC.
- d) Copy of letter (5/25) to Philip Roos, NARC, attached thereto:
 - 1. Copy of letter of Philip Roos to Fuhrer. (5/22)
 - 2. Copy of letter (5/22) - Fuhrer to Nickerson
 - 3. Copy of letter (5/12) - Manser to Nickerson
 - 4. Copy of letter (5/30) - Fuhrer to Nickerson

I am quite well aware, Charles, that it is not possible to grasp and understand fully the background and basis regarding the subject matters in the above items. The fact is that I am moving for responsible action and leadership on the National levels to insure a measure of progress during the remainder of the Third Action Year together with unanimity on "where are we, where are we going - and, How do we get there?"

I shall be glad to give you and your staff additional information on any of the subject items. Thanks, Charles.

Sincerely,
Walter Fuhrer
Walter Fuhrer
Executive Director

WF: ms
Enclosures

Retarded
Children
CAN Be
Helped!

W

MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
718 West Burnside Street
Portland, Oregon 97209 Telephone: 223-7279

MEMORANDUM

May 30, 1972

TO: E. Shelton Hill, and
Katherine Clark, members
STAR Executive Board

Nathan Nickerson, Executive Director
STAR Project

Dr. David Kullowatz, Executive Director
Oregon ARC

FROM: Walter Fuhrer - Executive Director
of Multnomah ARC and Member of
STAR Executive Board

SUBJECT: \$5,000.00 Allocations to DARC under STAR
H.E.W. Grant, Second and Third Action Years

You have knowledge of the understandings and agreements which were concluded wherein the Multnomah ARC was requested to receive for deposit the sum of \$5,000 in trust for each of the second and third action years under the H.E.W. grants, to act as fiscal agent for DARC and to disburse said funds for designated purposes as may be determined and concluded by the parties in interest. The sum of \$5,000 for the second action year is presently held by the STAR Project office and has not been delivered to the MARC for deposit, holding and disposition pursuant to the above understanding.

Nevertheless, and in light of the exceedingly great confusion, lack of guidelines and directions from the National Project STAR office and lack of unanimity of concerted agreement on the National Sponsoring Agencies level on disposition, use and purpose of said funds; and further with regard to confusion and ambiguity arising out of and resulting from interpretations in the minutes of the last National Advisory Council meeting in Arlington, Texas, which definitely concern and affect the relationship of STAR - DARC - MARC, I propose to obtain consent from the MARC Board of Directors to cancel and withdraw as fiscal agent for DARC-STAR and be relieved of all financial responsibility of any nature and capacity whatsoever under and pursuant to the agreements reached by STAR-DARC.

I believe it is in order to request that the \$5,000 for the second action year, being held by the STAR Project office, be forwarded forthwith to the Oregon ARC pursuant to the terms of the federal grant and to be held by DARC until a contractual agreement has been concluded between Urban League and DARC.

WF: ms

cc: Dr. Philip Roos E. C. Stalder, Jr. Iris Quall
 Dr. James Caughlan Clarence Jones WF (2)

May 26, 1972

Philip Ross, Ph.D., Executive Director
National Association for Retarded Children
2709 Avenue F, West
Arlington, Texas 76011

C
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Dear Phil:

I enclose a copy of my memorandum to principal parties in interest regarding the subject. My action also is predicated on the fact that STAR's local executive director refuses to move until such time that Earl Long issues guidelines and directions, and until such time that the national sponsoring agencies are unanimous in agreement on use and disposition of the allocated state funds.

The fact is, Phil, that each of the National agencies has suggested different uses, from broad and general to specific or indefinite and hedging; but nothing from Earl Long at all. The local executive board stands with the local director. We will not accept the responsibility of defining the specific manner in which the \$5,000 allocation will be utilized. In doing so, we possibly lay ourselves wide open under the federal auditing provisions, especially the Urban League. The directions and specifics must come from National STAR and National agencies.

I trust you will put these matters on the agenda for the local and state executives' meetings in July. Also, the matter of local matching funds should be on the agenda. Specifically, there are no USM funds available. And, the total availability of Model Cities' funds under the 2-6-68 umbrella has not been finalized. I suspect the sum will be about one-half of the total require funding.

Sincerely yours,

WF: ms
Enclosure

cc: Dr. James Daughlon
Edward G. Stalder, Jr.
Clarence Jones
Iris Quill
Dr. David Gallowatz

Walter Fuhrer
Executive Director

WF (2)

May 23, 1972

Dr. David Kullowatz, Executive Director
OARC
3085 River Road North
Salem, Oregon 97303

Walter Fuhrer, Executive Director
MARC/CCARC

STAR Project

C
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Ethelyn reported to me on your telephone call of last Thursday re the proposed meeting of STAR local and state executive directors in Dallas next July. Ethelyn indicated to you that any date suggested was satisfactory to me.

I suggested to Phil Roos that this meeting be convened soonest possible. It is most important. And, I requested that this be a "family affair"--no representatives from the National STAR office to be present. On so many things, Dave, I am fed "up to here." National staff conferences, regional conferences, National Advisory Council meetings--everyone there except the local execs who must and are carrying the burdens locally; reports and communications coming down, that is if and when, are foggy, confusing, etc., etc., etc.

Yesterday, for example, I received an inquiry from Region 9, H.E.W., San Francisco, on "what's going on in STAR?"

The monkey business and jazzing has "gotta" cease; I am preparing questions and observations for use in Dallas. I'll send you a copy. You are planning to attend--right?

Incidentally, "your" friend, the principal speaker at the Portland Seminar, added to present confusions, lack of direction, etc., in my humble opinion.

WF/ecg

May 30, 1972

Walter Fuhrer
Executive Director
Multnomah Association for Retarded Children
718 West Burnside, Room 204
Portland, Oregon 97209

Re: MARC 11-07, April Invoice and Advance Recovery

Dear Mr. Fuhrer:

Your April request for payment has been processed. The reimbursable amount is \$2,380.21, but it is being held as partial recovery of your advance.

The following shows how your account appears on our books:

April Invoice	2,741.63
Less Advance Items:	
30 Travel-Local	27.92
60 Furniture (Rent)	<u>333.50</u>
	361.42
	<u>2,380.21</u>
Advance	5,113.33
Less Recovery	<u>2,380.21</u>
Balance of Advance Due	<u><u>2,733.12</u></u>

Enclosed is a copy of the summary page of your "Operating Agency Invoice" showing the correct budget figures for line items #10 and #60. Please use these figures on your May invoice. Thank you.

Sincerely,

Elvin D. Roberts
Admn. Management Coordinator

EDR:LB:cfc

- cc: C. Jordan/Director
- A. Raubeson/Deputy Director
- B. Oberhue/Budget Analyst
- L. Berry/Financial Specialist
- A. Sharp/Evaluation Suprv.
- E. Warmoth/M. C. Coordinator
- B. Jones/City Auditor
- Official Files

Enclosure

more

May 25, 1972

Philip Roos, Ph.D.
Executive Director
NARC

Walter Fuhrer
Executive Director

C
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Dear Phil:

Thank you for your letter of May 22, 1972, in reply to my concerns regarding Project JAW. The subject matters of our communications and a "host of other things" can be reviewed and discussed with guidelines and conclusions hopefully reached at the conference of local and state executive directors in July at Arlington.

In the meantime, I want to share with you the contents of the letter to Mr. Wickerson from Ellen Manser, Advocacy Team Director, Family Service Association of America, and a copy of my message to Wickerson. I submit, Phil, Ella's visits have added to confusion, poor communications, indecision, lack of direction and follow-up. It is generally well known by on several occasions during the last two years Ellen has requested these meetings. Nothing has ever been concluded to advantage as a result thereof. I refuse to be a party to such proceedings. If Carl Long sets up the official meeting and is present, I'll be there. If Carl Long designates in writing to the local executive director and to the local executive board an appointment of his representative to act in his stead and place with full powers to act together with an appropriate agenda, I'll be there.

If we are sincerely interested and concerned to bring some semblance of order out of chaotic and confusing conditions, let's do it directly with the designated responsible person(s) on the National level, and not through third parties whose authority is neither designated nor certified.

Sincerely yours,

WF: ms
Enclosures

- cc: Dr. James Caughlan)
- Edward C. Stalder, Jr.)
- Dr. David Gullowatz) Encl.
- Mrs. Iris Quall)
- WF - 2)

National Association for Retarded Children

A VOLUNTARY ORGANIZATION DEDICATED TO THE WELFARE OF THE MENTALLY RETARDED OF ALL AGES

THE GREATER DALLAS-FORT WORTH METROPOLITAN AREA
2709 AVENUE "E" EAST, ARLINGTON, TEXAS 76011, 261-4961 Area Code 817

BARBRA STREISAND
National Honorary Chairman

PHILIP ROOS, Ph.D.
Executive Director

May 22, 1972

Mr. Walter Fuhrer
Executive Director
Multnomah Clackamas Associations
for Retarded Children
718 West Burnside
Portland, Oregon 97209

Dear Walter:

Thank you for your recent letter delineating your concerns regarding Project STAR. We have shared fully your frustrations with respect to the poor communications which, in the past, have characterized this program. I feel, however, that Mr. Earl Long is keenly aware of the difficulties which persisted during the first two years of the program, and is actively seeking to improve communication among and between the national and local components of the project.

Your suggestion that local executive directors be represented at national and regional meetings relating to Project STAR would appear to be a concrete step towards improving communication during the final project year. I am, therefore, forwarding a copy of your letter to Mr. Long in order that he may have the benefit of your thinking in this area.

I have asked Dr. McCann to discuss the questions raised in your letter with Mr. Long, and will attempt to respond to your specific points on the basis of this input.

With regard to obtaining local matching funds, this is seen as the responsibility of the executive directors of

continued



- ROBERT L. JENSEN
President
8107 Westwood Hills Drive
Minneapolis, Minnesota 55426
- MARION P. SMITH
Senior Vice President
1884 Oakdale Lane North
Clearwater, Florida 33516
- WILLIAM G. ERVIN
Vice President, Southeast Region
P. O. Box 909
High Point, North Carolina 27261
- H. GILBERT JOHNSON
Vice President, Northwest Region
3175 S.E. Camwell Drive
Hillsboro, Oregon 97123
- JAMES L. KEYES
Vice President, North Central Region
Cummins Engine Company, Inc.
1000 Fifth Street
Columbus, Indiana 47201
- MRS. LLOYD PALM
Vice President, Southwest Region
3180 Parberry Lane
Sacramento, California 95825
- JAMES R. WILSON, JR.
Vice President, Northeast Region
329 South Smedley St.
Philadelphia, Pennsylvania 19100
- MRS. LILLIAN WALKER
Vice President, South Central Region
655 Cora Drive
Baton Rouge, Louisiana 70815
- FRANKLIN C. SMITH, Ph.D.
Treasurer
c/o Stearns & Associates
First National Bank Building
Minneapolis, Minnesota 55402
- MRS. HARRY R. CROSS
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125 Rodney Road
Dover, Delaware 19901
- FRANCIS E. WHITE
Past President
5 Rushmore Circle
Stamford, Connecticut 06905
- FRANK J. MENOASCINO, M.D.
Member-at-Large
c/o University of Nebraska
Nebraska Psychiatric Institute
College of Medicine
602 South 41th Ave.
Omaha, Nebraska 68105
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LAMBERT K. WAI

Twenty-Third Annual Meeting
To Be Held At
5th International Congress on Mental Retardation
Montreal, Canada
October 1-6, 1972 MAY 24 1972

the three local sponsoring agencies, working in conjunction with the local STAR project director. That is, the local sponsoring agencies should attempt to obtain monies from local funding sources (e.g., the United Fund). Clearly, the responsibility for soliciting these dollars should not be placed solely upon the shoulders of the local STAR staff.

In terms of priorities, general objectives for the national and local components of the project were specified in the initial grant proposals. These objectives provide guidelines within which local projects may function in order to meet the needs of their particular client populations.

Plans for the final year of the project were outlined by Mr. Long in a communique to Dr. James F. Garrett, an Assistant Administrator in H.E.W.'s Social and Rehabilitation Service component. We have asked that Mr. Long forward a copy of this document to you.

Mr. Long is now actively involved in plans for the continuation of services after the final project year. His efforts are primarily along two basic fronts. First, Mr. Long is exploring the possibility of funding from another source which would enable the project to continue beyond the Spring of 1973. Secondly, he is planning a series of "resource seminars" in each of the five project cities in order to identify resources which may be utilized by STAR clients so as to ensure that they will continue to receive services following the termination of the program.

As Dr. McCann indicated to you in his letter of February 28, Mr. Long has indicated that a general guideline for utilizing the \$5,000 annual allocation to each participating state ARC would be to disseminate information regarding STAR activities to ARC units and other organizations throughout the state. This would, of course, involve a reciprocal feedback system, whereby the state ARC would provide relevant

continued

input to the STAR project. You are, indeed, correct in stating that the funds have been used for a variety of purposes in the various states. Mr. Long has indicated to us that the general guidelines are broad ones, and that local ingenuity should be employed in order to define the specific manner in which the \$5,000 allocation will be utilized.

We have further discussed with Mr. Long your query concerning the development of a contractual relationship between the state association and MARC for utilizing the \$5,000 allocation. Mr. Long's initial response is that once a contractual agreement has been entered into between the state association and the local Urban League, (the agency with formal fiscal responsibility), it should be possible for OARC to subcontract with MARC. This matter should, however, be discussed with the local Urban League executive director.

By carbon copy of this letter, I am asking that Mr. Long write to you directly regarding any additional input which he wishes to provide, providing Dr. McCann with a carbon copy of this correspondence.

I hope that these comments will prove helpful to you. Please feel free to contact Dr. McCann or me in the event that we may be of any further assistance to you.

Sincerely yours,



Philip Roos, Ph.D.
Executive Director

PR:bs

cc: Mr. Johnson, Dr. Alkins, Dr. McCann
Dr. Kullowatz, Mr. Long

May 22, 1972

Nathan Nicholson, Director
STAR Project
9500 N. E. Union
Portland, Oregon 97211

Walter Fehrer, Executive Director
MARE/OSARE

C
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Dear Nick -

In the matter of a proposed meeting with Ellen Mensor, I would like answers to several questions.

1. In whose authority and direction is the meeting requested "to obtain such information?"
2. Is Ellen Mensor representing her National organization or the National STAR Project?
3. Is the cost of the trip financed by her National organization or by the National STAR Project?
4. Is the visit intended to cover both National Family Counseling and STAR matters?
5. Why is the "information" she seeks not made and submitted by Earl Long, National Director, Project STAR?

To the best of my recollection, Ellen Mensor has met with the STAR Executive Board and staff on two (or three?) previous occasions. Several hours were spent in meetings. I have never received a report of those meetings, nor any notion of progress as a result thereof, which could not have come in normal fashion resulting in meetings here with National staff members, or at National meetings. I would raise the same questions if a member of our National AFD was involved.

I would appreciate answers and full information on the above questions in writing from the appropriate persons on the National level.

WJ/cmj

cc: Katherine Clark
E. Shelton Hill

President GEORGE D. NICKEL
Vice Presidents JOHN E. DEARMAN
CLARKE M. THOMAS
Secretary HELEN RAMIREZ
Treasurer HILARY P. REDEY
General Director CLARK W. BLACKBURN

MM
GB
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FAMILY SERVICE ASSOCIATION OF AMERICA



44 East 23rd Street
New York, New York 10010
(212) 674-6100

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MAY 15 1972

May 12, 1972

Mr. Nathan Nickerson
Project Director, STAR
202 Walnut Park Building
5329 N.E. Union Avenue
Portland, Oregon 97211

URBAN LEAGUE
PROJECT STAR

Dear Nick:

It is possible for me to have a day to work with Portland Project STAR Monday, June 5 72 that is convenient for you and the staff. I would be available all day and would hope to schedule the time fully to be of maximum help. Once again it is possible that Earl Long will be able to join me, but final decision on that will have to wait until a few days in advance. Whether he is there or not, I would be there as a consultant from the national staff of STAR and not simply a representative of FSAA.

If you can work it out, I would see the day divided into a session with STAR staff and one with STAR staff and the sponsoring agencies' Executives or their delegates. Matters for discussion--not necessarily in this order--might include:

1. Any persistent communication problems
 - a. between STAR and local sponsoring agencies
 - b. between Portland STAR and national
2. Resource Seminar in Oregon
 - a. Goals and purposes of such a seminar
 - b. Who should be there
 - c. Who will enlist whose participation -- how
 - d. Responsibility of each sponsoring agency
 - e. What help necessary or desirable from national STAR, NUL, NARC, FSAA
3. Other methods of insuring ongoing service for present STAR clients after Feb. 1973. Possibilities include:
 - a. Hook up with Model Cities programs
 - b. " " " FCS advocacy program
 - c. " " " specific programs of one of three sponsoring agencies
 - d. Some form of maintenance of STAR itself -- as
 - 1) information and referral service
 - 2) parent organization
 - 3) present operation
 - 4) etc.
4. Other items of business that you in Portland would like some response on from national in a personal session.

MAY 19 1972

Nathan Hultgren

May 12, 1972

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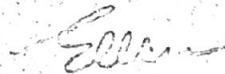
It seems to me that if staff has an opportunity to discuss these things first and reach some agreement about what is feasible and desirable in Portland from their firsthand knowledge of your families, their particular needs and the services these families have found either helpful or missing (obviously not helpful), we could then move to an afternoon session with agency people with some definite recommendations to which they could respond. We might end the day with a specific plan of action that I could bring back to New York.

I don't doubt you have some of all this well formulated already. I would expect to contribute to the discussion only as you might need some input from here would be helpful-stimulating of more ideas, suggestive of methods to achieve your goals, etc., and to supply whatever STAR-supportive influence with the sponsoring agencies a representative of the nationals may have.

It will not be necessary for you to make any arrangements about hotel, etc. for me. I'll be responsible for getting myself to the STAR office by 9:00 that morning.

I look forward to seeing Anne in Chicago. We'll both report on the STAR sessions there. I would be glad to get your reactions to this letter before I leave for Chicago on May 26.

Cordially yours,



(Mrs.) Ellen P. Mansor
Advocacy Team Director

EW/nc

Handwritten note:
Mansor's present address

May 30, 1972

Nathan Nickerson, Director
STAR Project

Walter Fuhrer
Executive Director

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Dear Nick:

In the matter of the proposed meetings with Mrs. Ellen P. Manser as indicated by your letter of May 24, 1972, I do not expect to attend the meeting with Executives on June 5, 1972. I protest this action.

In a recent communication, I raised several questions regarding Mrs. Manser's proposal for meetings out here. I have received no reply on her authority, representation and validity concerning these types of meetings. I do not envision any practical results therefrom or action thereon. I believe the time is crucial for the STAR Project to determine without further delay "Where have we been? What are we doing? Where are we going? and, How are we going to get there during the third action year, and the following years, if any." I hold that the answers to these questions can best be obtained by review, discussion and evaluation through the National STAR Headquarters by Dr. Carl Long and staff with joint meetings of the five local executives and local executive directors of the sponsoring agencies.

Sincerely,

WF: ms

cc: Katherine Clark
E. Shelton Hill
WF (2)

Exhibit 6-6

June 2, 1972

Amberella

Mr. Ed. Klump, Director
Metropolitan Area 4-C Council
1630 S. W. Morrison
Portland, Oregon 97205

Subject: Contract: Metro 4-C and the
Multnomah ARC - Operating
Agency for Portland Model Cities

Dear Ed:

Pursuant to conclusions reached in meeting yesterday in C. Watts Yancey's office (Model Cities), I am sending along to you an amended copy of the proposed contract. The amendments relate to corrected figures on page 4 of the narrative and to page 2 - "Budget for Supplementary Grant Activity" - the sum of \$1,200 for maintenance and equipment was inadvertently omitted, but is now included, with the total now reading \$40,987.00 in lieu of \$39,987.00. In all other respects, the "proposed" contract remains the same as submitted and reviewed yesterday.

I am somewhat at a loss on what to add here, Ed. It is most unfortunate that the meeting involving Multi-Service Center, Model Cities, City-County Council for the Aged, Tri-County Community Council and Metro 4-C (the principal party in interest) was not convened by Dennis Payne in the forepart of May, as he agreed to do. It also is somewhat of a discomfiting and frustrating experience on my part to have on several occasions sought to follow up among the principals concerned (except you) to have received no response or action, then sudden activity on M.C.'s part to prepare a narrative and budget for submission - and possible takeover for service to Metro 4-C at "fifteen minutes to noon!" I do not exactly appreciate haste and rush in matters of this kind. And, I am sure you agree. Had the principal parties exhibited concern 30 days ago, we just might have had the "hub" of the wheel for the "Comprehensive Community Transportation," at least, we could have joined efforts to begin elimination of fragmented services, on which you also indicated concern yesterday.

The lateness of the hour regarding the contract and proposed

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June 2, 1972

services possibly could surface some serious problems.

You expect to convene your board sometime next week. As indicated, we planned to cease operations of CAT-MC on June 15 for the first Action Year and begin again on September 1. We have given notice to CAT personnel of this fact. I would assume all employees are already seeking other arrangements for the summer, and probably would not be available, especially the drivers, if MARC was awarded the contract. In the latter event, I could not recommend employment of "other" personnel to fill in during the 2-1/2 months, from June 15 to September 1. All of our drivers are experienced and have been approved by the Oregon Motor Vehicle Division and by our Insurance Agents, the latter being of paramount importance.

Further, in the event your board would desire to award us the contract, the matter must also be referred to the MARC board for consideration, approval and adoption. The next regular meeting of the board is on June 19. However, Cecil Yancey and I have prepared copies of the "proposed" contract for distribution to the members - a cover letter would be prepared to cover the subject and to seek approval via mail or telephone poll. I cannot vouch for each member's reaction; a majority could indicate consideration only at the regular meeting of the board. In that event, the service could not possibly be set up and in motion until after our board meeting. In the meantime our CAT personnel will have scattered. I cannot hold them on vagueness and under indefinite conditions.

I personally regret the "lateness of the hour" and the obstacles facing both of us. But I wanted to record the facts from this end honestly and factually so that you and your board would have the full picture.

We would have welcomed and enjoyed this relationship with Metro 4-C. I personally so for many reasons. I can say that our CAT has had its ups and downs during its first year, especially due to personnel (I spare you the details), but which is being corrected and adjusted for better and smoother service next year. In spite of "internal matters and problems," I believe MARC-CAT has established a reasonably good record for services rendered. We have received many applications for the service, some we could oblige, others not, because of funding problems.

In the event the contract is awarded to someone other than MARC and if thereafter you find the service to be inadequate and unsatisfactory, please ring me up, let's get together and see what we can do about it. Thanks, Ed.

Sincerely,

Walter Fuhrer
Executive Director

WF: me
Enclosure

cc: Dr. James Caughlan /File
Edward C. Stalder, Jr.
Clarence Jones
WF (3)

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Draft - Budget
Mental Health Transportation
Multnomah County
1972-1973

	<u>Month</u>	<u>Annual</u>
<u>Personnel - Administration</u>		
1 Superintendent (75% MARC - 25% Other)	\$ 835	\$10,020
1 Secretary	500	6,000
1 Clerk-Dispatcher	425	<u>5,100</u>
		21,120
Fringe Benefits - 12%		<u>2,534</u>
Total		<u>\$23,654</u>
 <u>Personnel - Operations</u>		
8 Drivers - full-time	400	\$38,400
6 Drivers - half-time	200	<u>12,000</u>
		50,400
Fringe Benefits		<u>6,048</u>
Total		<u>\$56,448</u>
 <u>Bus Operation Expense</u>		
Lease/Or Purchase - Buses		
14 x \$150 per mo. x 12 months		\$25,200
Insurance - includes liability (1,000,000)		
\$390/bus x 14		5,460
Gasoline and Oil		
300 gals. per vehicle per month x 14 buses =		
4,200 gals. x 10 months at .34 per gal.		14,280
Bus Maintenance, Repairs, Tires, etc.		3,500
State Auto Licenses		<u>140</u>
Total		<u>\$48,580</u>
<u>Equipment Rental/Purchase Office Equipment</u>		<u>\$ 1,500</u>
<u>Space Rental - CAT Headquarters</u>		<u>\$ 1,200</u>
 <u>Contracted Services</u>		
Bonding and Protective Services		250
Audit		500
Consultant Services		<u>2,500</u>
Total		<u>\$ 3,250</u>

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Travel

5,000 miles @ 10¢ per mile
Per Diem - \$20 x 25 days

\$ 500
500

Total

\$ 1,000

Consumable Supplies

Desk Supplies - \$8 per mo. x 3 desks
Postage - \$6 per mo. x 12

240
72

Total

\$ 312

Telephone & Utilities

Tel. Instal., L.D., daily at \$35 per mo.
Heat, Light, Water - 12 mo.

\$ 420
250

Total

\$ 670

Grand Total

\$136,614

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MODEL CITIES

CHIEF

Exhibit 3-5^{c.}

June 6, 1972

CAT

Mrs. Jackie Winters
Children's Services Division
Fifth Floor, Public Service Building
Salem, Oregon 97310

Dear Jackie: Re: Several Matters

Item - Metro 4-C Council invited a bid for transportation service in the Day Care program. Servicar's bid is recorded in its proposed contract, a copy of which I forwarded to you.

MARC-CAT came up with a bid for approximately \$40,000 to serve 8 day care centers - about 60-70 enrollees.

Cal Durrand (? spelling) and Associates bid for about \$42,000. When Mr. Yancey and I drew up our budget, we were not informed that:

1. In addition to 8 day care centers, service would include several private homes in the area.
2. Ages of children from 6 months on up, requiring (a) an aide for each bus in addition to driver, and (b) cost at about \$15,000 for the aides.
3. Total to be served in excess of 100 persons.
4. Increase of No. 3 would in our opinion require not less than five busses - based on eight day care centers and private homes. We figured on four busses. The service also included the picking up of hot meals at Hughes Memorial Church and delivering these to the eight day care centers. Hours: 6:30 A.M. to 6:30 P.M. - 12 hours, with four hours overtime.

Durrand and Associates agreed to provide the total service, including Aides, at about \$42,000. In the meeting on Thursday afternoon, June 1, I suggested to Ed Klump that he take Durrand's bid, or else increase our bid by not less than \$16,000 to cover the Aides' cost.

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June 6, 1972

Yesterday, Ed telephoned: Would we reduce drivers' wages to add to the \$2,000 difference between MARC and the Durrand bid to help provide funds towards Aides' cost? No dice - no way, Jackie! I, with Bill Thompson of Tri-County Community Council, worked hard and long to bring about a proposed merger between MARC-Umbrella - Multi-Service Center - Model Cities - and City-County Council for the Aged, which possibly could have well provided the total service now sought by Metro 4-C Council at "quarter to noon." I cannot help but continue to feel baffled and frustrated in not receiving the courtesy of replies to my letters and to telephone messages from anyone in interest and responsibility.

C
Item - CAT will cease operations on June 15, 1972, for its first action year. (However, we shall use MARC's bus to transport 5-6 enrollees in workshops under contract with VRD.)

O
Item: In meeting yesterday afternoon with Bea Gilmore and Bill Oberhue, we revised a few figures and amounts for clarity and narrative purposes; the total amount of \$62,000 plus as approved by CPS remains as indicated in the copy of the Budget handed to you last Thursday, June 1. Copies of the new budget with revised figures will be forwarded to you, hopefully on or before next Friday, or early next week.

P
Item: Regardless of CAT's shutdown as indicated, the MARC has obligations to meet from June 15 to September 1: lease payments on four busses, insurance, caretaker's wages, one-half of bookkeeper's salary, rental on CAT headquarters, storage premises. I sought yesterday to enlist Model Cities' aid in the matter. I need your counsel and assistance here. I assume we could petition M.C. for the second action year to begin on June 16 and thereby have funds to meet the summer obligations. But what assurance do we have that supplemental funds will be available at the end of 9-1/2 months, beginning September 1, 1972, for reimbursement of the summer months, and to carry the project to June 15, 1972? I mentioned these matters the first time we met in Monte McLaren's office.

Y
Item: Where do we now stand with the Mental Health matter regarding expansion of transportation services into poverty areas? I haven't heard at all from Bob Shook, but then I am quite well aware that business at the Mental Health Division is in a slow crawl until after June 16, the date for final decisions re reorganization of the Division.

Item: As you know, I expect to leave Portland next Sunday (6/11) to attend the National ARC - University of Wisconsin Seminar at Madison, Wis. I expect to be in my office on Friday A.M. (early), June 15.

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Page Three
Mrs. Jackie Winters

June 6, 1972

I hope I may have information on the pertinent items or an invitation to come up to meet with you in the areas of discussion.

Thanks, Jackie.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan/File
Edward C. Stalder, Jr.
See Gilmore
William Oberhue
WF (2)

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Exhibits - #2
Fuhrer

July 5, 1972

Dr. David Kullowatz
OARC
3085 River Road North
Salem, Oregon 97303

Dear Dave:

Regarding your letter of June 29, 1972, in reply to my memo of June 28 in matters relating to your attending the meeting on July 14, Arlington, Texas, I confirm our telephone conversation of this morning in these respects:

The President and Treasurer of MARC have approved a contribution to OARC in the amount of \$225.00 to help cover the emergency need of OARC for 1972. The above officers are not authorized to commit additional funds at this time. The Board of Directors is in summer recess until September 25, 1972.

Upon authorization from your Officers and/or Executive Committee to apply the above sum toward expenses for the Arlington trip, your presence would be assured. Our check for the amount will be forwarded on written acceptance of the offered contribution.

OARC has the option to seek and apply for reimbursement from OARC funds (\$5,000 and \$845 +) allocated under the federal grant and on deposit under agreements among STAR-Urban League-MARC and OARC.

Braniff Airlines serves Portland - Dallas, Texas. Telephone #224-5030, Portland. I have reservations for departure here on July 13 - 12:50 p.m., arrive Dallas Airport 6:03 p.m.; depart Dallas on July 14 - 6:50 p.m. - if the all day conference adjourns in time - arrive Portland 8:21 p.m.

You should telephone McCann and/or his secretary to make reservations for you at the Inn of the Six Flags for the evening of July 13 (downtown Arlington). NARC will send a car to pick us up at 8:45 Friday morning. I'll arrange for someone to drive us to the Dallas Airport Thursday evening after the conference.

Sincerely,

Walter Fuhrer
Executive Director

WF/ecg
cc: Stalder, Jones

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June 28, 1972

Dr. Dave Kullowetz, Executive Director
OARC
3085 River Road North
Salem, Oregon 97303

Walter Fuhrer, Executive Director
MARC/CCARC

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Dear Dave:

After yesterday's prolonged session at the STAR office, I now believe it is most advisable that you make every effort to attend with me the scheduled meeting of State and Local (MARC) executives in Arlington, Texas on July 14, 1972.

I am aware that OARC is "fresh" out of travel and mileage funds. I therefore am willing to recommend to our executive committee that MARC advance the expense for the airline ticket at \$225.00 to be repaid as follows:

1. Recover the cost thereof from the \$5,000 allocation now on deposit. (We'll have to figure out the ways and means on this.)
2. Reimburse MARC from any source of funds available to OARC.
3. Failure under #1 and #2, reimbursement to MARC by deduction of the sum advanced from MARC's support payment due OARC as of January 1, 1973.

If my proposals meet with your satisfaction, please indicate OARC's acceptance of and agreement thereto by letter--by return mail, if possible. I shall poll my executive committee immediately for concurrence.

I wish to emphasize my judgement of the necessity of your attending the meeting in Arlington. Thank, Dave.

WF/ecg

cc: Ed Stalder, Jr.
Clarence Jones
Robert Cassidy
Mrs. Robert Judy
James C. Laughlin

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FACT SHEET

TRI-AGENCY PROJECT STAR
 202 Walnut Park Bldg.
 5329 N.E. Union Ave.
 Portland, Oregon 97211 . 287-4181

"Project STAR" (Serving to Advance Rehabilitation) is a Tri-Agency Project coordinating the services of the Urban League, Association for Retarded Children and Family Counseling Service on a national and local level. STAR will bring together the knowledge, skills and resources of the individual agencies in a collaborative research project for the purpose of involving low-income families in a process that will help to develop a family and community climate in which deprived children will have opportunities to reach their full potential.

It has been proven, through research, that three-fourths of the mentally retarded have no organic damage, but more or less have a milder form of functional retardation and for the most part are found in the poorer strata of our society. Our project will deal with this segment of society that is probably being over looked in terms of services and involvement by a middle-class concept and practice.

Our main objectives are:

- A. To develop and demonstrate new and creative approaches for helping disadvantaged families deal effectively with problems mental retardation causes.
- B. To provide and channel already existing services to disadvantaged families and develop a climate in which effective multi-agency effort will develop.
- C. To enable parents to become more productive through a program of education for self-involvement and self-help.
- D. To assess existing conditions and policies that contribute to the disproportionate number of children with learning difficulties in low-income neighborhoods.

Portland is one of five cities to be funded by Division of Vocational Rehabilitation of Health, Education and Welfare, and is staffed with the responsibility of serving as a laboratory for the Nation.

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 STAFF

Nathan W. Nickerson, Director
 Annie Huginnie, Social Worker
 Mary Morris, Neighborhood Worker

Margaret Solomon, Adm. Asst.
 Jane Bash, Social Worker
 Inez Brewer, Neighborhood Worker

Charles Person, Neighborhood Worker
 Dianne Lewis, Secretary

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PROJECT STAR
Financial Status

STAR Project year - March 1, 1972 - February 28, 1973

Total Project costs	\$98,198.00
Federal share	76,600.00
Applicant share	21,598.00

Model Cities Funds provided the local share for the STAR project year of March 1, 1971 through February 29, 1972.

Model Cities has asked that STAR be considered and approved for an allocation amounting to \$11,235.00 for the Model City Action Year commencing June 16, 1972. The Model City staff has indicated that because of their own budgetary problems, the allocation from Model Cities can not be increased.

Project STAR has applied for funds that were allocated to other agencies and were not spent during the Model City Second Action Year of June 16, 1971 through June 15, 1972. Mr. Charles Jordan has indicated that the necessary audit indicating any such "unexpended" funds will not be completed until after June 15, 1972. He further states there can be no promises made although he anticipates some unexpended funds will be discovered which STAR might receive priority for using.

This leaves Project STAR with an approved budget from H.E.W. which includes a \$21,598.00 local share.

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June 7, 1972

Philip Ross, Ph.D.
Executive Director
National Association for
Retarded Children
2709 Avenue E East
Arlington, Texas 76011

Dear Phil:

I elected to meet yesterday with Mrs. Ella Manser, Family Service Association of America, the local STAR Executive Board and Staff for the sole and only purpose to personally relate my views, observations and position re the STAR Project with the express request to convey my comments to Earl Long, National STAR executive director.

Briefly, my area of discussion is reflected in my recent communications to you, plus a few more items and things. Specifically, I hold that there is no further need of these so-called "fact finding" ventures. We have had them "up to here" for the past two years. I further hold we do not need a "Proposed Resource Seminar," a copy of which was handed to me by Mrs. Manser. Let's forget the suggestions "for the entire National Staff (including the Chairwoman of the National Advisory Committee) to confer with state ARC Exec., OMR Director, DVR Director, Special Ed. Consultant (we have five or six up here) and other pertinent and public volunteer administrators."

This is indicative of and represents my concern, Phil. We have but a few months remaining to us under the Project - no direction and plans from the National levels - just more fact-finding, more meetings, etc. Mrs. Manser referred to the National Advisory Committee meetings and that we have a representative on the body. Other than confusing and ambiguous reports of the last meeting in Arlington, what has the Advisory Committee done, recommended or acted upon to justify the enormous costs of meetings? And, now another meeting is planned.

I made known to Mrs. Manser that unless fact-finding missions cease and positive indication of planning, direction and leadership on the National levels on "where we are going," and "How we are going to

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Page Two
Philip Rees, Ph.D.

June 7, 1972

get there," I would recommend to my Board that MARC pull out of the deal.

I am speaking to you plainly as a trusted friend and co-worker. I am sorry to be forced to propose drastic action and expose my true feelings. But sometimes a bit of rebellion and demonstration may achieve results.

Thanks, Phil.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan/File
Edward C. Stalder, Jr.
Dr. Dave Kullowatz
WF (3)

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JUL 10 1972
MODEL CITIES

June 7, 1972

Dr. David Kullowatz
Executive Director, OARC

Walter Fuhrer
Executive Director

Dear Dave:

Referring to my memo of May 30, 1972 - subject: \$5,000.00 Allocation to OARC, etc., what may be your position regarding the last paragraph thereof: "that the \$5,000 for the second action year be forwarded to OARC, etc."? Is it your intent to accept the funds for deposit and holding until the confusion and ambiguities resulting from the meeting of the National Advisory Council (Arlington, Texas, in January '72) can be clarified, possibly resulting in a contract between OARC and Urban League on use and disposition of the funds?

Sincerely,

WF: ms

cc: Dr. James Caughlan/File
Edward C. Stalder, Jr.
Dr. Phil Roos
WF (2)

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Exhibit 3-a

June 9, 1972

Beatrice Gilmore, Health Planner
Portland Model Cities

Walter Fuhrer
Executive Director

Dear Bea:

For the breakdown of the \$2,000.00 sum under ^{A.} MARC Umbrella for "Planning" (contracted services), I suggest the following amounts: For -

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. Educational facility to serve 15-20 Developmentally Disabled/ Disadvantaged persons, age 18 and up, not presently eligible under State and M.I.E.D. programs for Education of the T.M.R. | \$200.00 |
| 2. Full development of the Life Span Plan as approved and adopted by CPS in September 1968: | |
| 1. Residential Facilities: Sheltered Live-In situations; transitory, terminal and emergency; foster home care; half-way houses; | \$600.00 |
| 3. Day Training Facilities: Sheltered Workshops (terminal and transitory); Activities Center (two proposals on file). | \$500.00 |
| 4. Employment: Federal-National ARC program; training under #3 and Employers' Apprenticeship Agreements | \$400.00 |
| 5. Transportation, Expansion of: To serve all poverty areas in Multnomah County - continued efforts with Multi-Service Center, Metro 4-C Council, Community Council and Community Resources | \$300.00 |
| | <u>\$2,000.00</u> |

B - MARC Umbrella - CAT. Refer to Category 20 under "MARC Umbrella - Administration" - except as above for "Planning," items 5 to 12, and (next page) 1. - 2. a, b, c, d, e, f, g, 3 and 4 have been transferred to CAT under "Contracted Services."

I suggest the breakdown of \$5,460.00 to be as follows:

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Page Two
Beatrice Gilmore, Health Planner

June 9, 1972

Under Category 20 above, items 5 to 12, each for \$300.00.
(Next page) - 1. - \$400; 2. - \$600; 3. and 4. - \$400 each.

Add:	Audit	\$560.00
	Legislative	700.00
	(State and Federal)	

You are at liberty to change, amend, or do whatever is necessary for compliance with directions to meet the Budget Committee's requirements. I am sending a copy of this message to Bill Oberhue.

Thanks, Bea.

Sincerely,

WF: ms

cc: William Oberhue
WF (2)

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JUL 10 1972

MODEL CITIES

Exhibit 1.

June 9, 1972

Mr. William Oberhus
Comptroller's Office
Portland Model Cities
5329 N. E. Union Ave.
Portland, Oregon 97211

Dear Bill:

As indicated by the attached item, we have entered an order with Roy Burnett's Motors, Inc., Portland, Oregon, for the purchase of Two (2) 1972 Dodge B-300, Custom Sportsman Model.

The total purchase price for the two busses is shown at \$8,791.70. The unexpended funds in the amount of \$6,056.00 under the Pilot Educational Project will be applied towards the purchase amount. You will note the order of payments: \$2,000.00 on or before June 15; \$2,000.00 on August 5; \$2,000.00 on September 5; and the balance to be financed by the First National Bank from the funds in the CAT budget for the Third Action Year.

Your notice includes that the first payment of \$2,000.00 must be made on or before June 15 to meet two deadlines: a) commitment of funds; and b) order of busses by the Seller.

It was suggested that request for payment of the \$6,056.00 amount should be made and included in the regular May request for funds. We cannot do so and expect not less than \$2,000.00 to be in our hands on or before the 15th day of June. Disbursement of funds on request by M.C. usually takes a bit longer than one week. I suggest that this letter together with the order of purchase constitute and serve as the special request for remittance of funds and expenditure thereof as approved by Model Cities.

I also suggest - and urgently - that if a special item, separate and apart from the regular monthly request, must be signed, then deliver the item to Mrs. Mary Hein, bookkeeper, for signature

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Page Two
Mr. William Oberhue

June 9, 1972

and execution. Mrs. Hein is fully authorized to act in my stead and capacity, especially for expediting the matter and assurance of the requested funds on or before June 15, 1972.

Thank you, Bill.

Sincerely,

Walter Fuhrer
Executive Director

Enclosure
WF: ms

cc: Edward C. Stalder, Jr.
Mary Hein (Enclosure)
WF (2)

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JUL 10 1972
MODEL CITIES

February 16, 1972

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FEB 17 1972

MODEL CITIES

Mrs. Pat Sposito
Portland Model Cities
5329 N. E. Union St.
Portland, Oregon 97211

Dear Mrs. Sposito:

C In the matter of the proposal for a federal grant to establish a program under the Handicapped Children's Early Education Act, we heartily support this move as being necessary and timely.

O The schools possess an enormous potential for effecting the mental health of our children and youth. Nevertheless, public education has been trailing in doing anything with the development of children under age 6 primarily because of the paucity of materials available for teaching the pre-school child. It is noted that for the past several years research has offered concepts and criteria for early development in the areas of environment, parental roles, parent-child relationships and development factors that retard and hinder learning. Each child faces critical and seemingly insurmountable obstacles in child development according to his ability. This is especially true among the concerns as referred to in the Early Education Act.

P We have witnessed the progress and lags in providing educational services for the handicapped, mentally retarded, disabled and disadvantaged children. There are over 6 million school-aged handicapped children and over 1 million pre-school aged handicapped children in America today. These children have special problems.

Y The Multnomah Association for Retarded Children will help promote and support, to the limit of its abilities, a comprehensive program which shall include activities and services to facilitate the maturation, intellectual, emotional, mental, physical development of the child through the period during which the most rapid growth and development take place. We shall support and assist in any effort for positive intervention that will diminish the negative effects of inappropriate learning and accompanying frustrations too often prevalent as experienced by the young handicapped child and his parent.

The Association is recognized as the representative and spokesman for the retarded and their parents in Multnomah County, Oregon, by the Portland Model Cities, the Executive, Legislative, and Judicial branches

su

February 16, 1972

of the State government, and by the several State departments which directly (or indirectly) have statutory jurisdiction in the areas of mental retardation/handicapped, disabled and disadvantaged: Department of Human Resources, under which are the Divisions of Children's Services, Vocational Rehabilitation, Health, Mental Health. Under the latter are: Mental Retardation Department and the Institutions for the Retarded(3), and Public Welfare.

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The Association maintains close working relations, inter-change of efforts and activities, with local community resources serving the Handicapped: University of Oregon's Medical and Dental Schools, Crippled Children's Division and the latter's Child Development and Rehabilitation Center; Multnomah Intermediate Education District; Portland Public Schools District #1; Goodwill, Inc.; St. Vincent de Pauls; Oregon Rehabilitation Association; Center for Hearing and Speech; Tri-County Community Council, and with many other agencies, members of the Council and United Good Neighbors; and Private Schools for the Trainable Retarded. The Association promotes and is the catalyst for programs and activities to benefit the welfare and concerns of the Handicapped and their parents.

The Association is represented by its Executive Director as member of: Governor's Committee on Career Education; State Mental Health Planning Committee; S. E. Portland Mental Health Planning Project; Executive Board of STAR Project (H.E.W.); Multnomah County Intermediate Education District's Steering Committee on Education of the Trainable Retarded under H.B. 1217 of the 1969 Legislature; Metro 4 C Council Board of Directors; President, Health and Welfare Agencies, District #2, Comprehensive Health Planning (Multnomah, Washington, Clackamas, and Columbia Counties); Consultant, Programs for the Mentally Retarded, Model Cities Neighborhood.

I shall be glad to serve on the Advisory Board to be established under the federally funded program regarding Handicapped Children's Early Education Act.

Sincerely,

Walter Fuhrer
Executive Director

WF/ecg

cc: James Caughlan
Charles Jordan
Andrew Raubeson
C. Watts Yancey
Mrs. Beatrice Gilmore
Pat Ollison

MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
718 West Burnside
Portland, Oregon 97209 223-7279

February 24, 1972

Mr. Charles Jordan, Director
Portland Model Cities
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Charles:

In the matter of an Education-Activities Center-Workshop as discussed and reviewed in the recent staff meeting and to take full advantage of the findings and conclusions indicated by the STAR Research Project, I propose:

(A) Education program to serve the mentally retarded/labeled retarded/developmentally disabled individuals 18 years and older who may benefit from the program.

(a) All children 6 to 18 years of age who are not eligible for enrollment in the Portland Public Schools should be enrolled under the M.I.E.D. program for education of the retarded.

(B) Activity Training Center. The Work-Activity Center will provide meaningful daytime programming that will:

(a) Serve principally the post-school aged developmentally disabled but could serve others if they met the entry criterion.

(b) Be independent of local and other economic factors.

(c) Have the flexibility to meet individual needs as presented.

(d) Not emphasize productivity but emphasize "dignity of work" as appropriate for each individual client.

(e) Make "concept normalization" a reality for most developmentally disabled regardless of degree of handicap.

(f) Work Activity Centers are viewed as cooperative but not competitive to or dependent upon "Workshops." Both are essential to a complete array of services for the developmentally disabled.

Note: Clients must have the option to be moved from A - Education to B - Work Activity Center, or (interchangeably) to Workshops when appropriate.

February 24, 1972

(g) Center's program is viewed (generally) as non-productive but work-oriented program that serves adult retarded, and other developmentally and disabled persons:

1. Specified skills such as social skills, the lack of which may be preventing more independent living.
2. Specified work habit training on an individual basis.
3. Generally emphasize work but the productive capacity of the individual would be a secondary aspect.
4. Continuously monitors the performance of individual clients. This prevents the "dead-ending" into Work-Activity Centers of clients qualified for workshop entry, i.e., as evaluation indicates clients could move into a workshop setting.
5. Would provide client's remuneration when appropriate.
6. Supporting and Recreational:
 - i. On an individual need basis, i.e., social skills, pre-vocational skills, independent living skills, behavior control, personal hygiene.
 - ii. Recreational programming which promotes the use of community recreational facilities, i.e., Camp Civitan, Mt. Hood Kiwanis Rhododendron Summer Camp, City of Parks Dodge Park, Salvation Army Camp Trestle Glen, Y.W. and Y.M.C.A.'s; leisure time programming.

(h) Client Eligibility for Work Activity Center Program

1. No other suitable program available in community.
2. Not eligible for another program, i.e., Workshop, etc.
3. On waiting list for another service.
4. Post-school age.
5. Diagnostic work-up and responsibility for determining eligibility of individual clients would be assumed by community resources: Child Development and Rehabilitation Center, State Mental Retardation Services, Vocational Rehabilitation Division.

(i) Model Neighborhood Area Needs for Activity Center.

1. Need estimates: based on STAR Research Project, Portland Public Schools regarding developmentally disabled, retarded and labeled retarded.
2. Classroom services for the TMR (M.I.E.D.) will "graduate" approximately 150 persons per year - could increase to 200 annually.

February 24, 1972

3. 300-400 persons now served in institutions could be "placed" in Work Activity Centers. Releases from Institutions can be "placed" in any community area, neighborhood where resources are available.

(C) Sheltered Workshops. The developmentally disabled adult (18 years and up) can be trained in the workshop environment to be productive workers, to function on a regular job placement (transitory) at his ability level - or continue in the Workshop (Terminal) according to his ability.

There are a significant number of developmentally disabled (retarded/labeled retarded/physically handicapped/disabled and disadvantaged) who, upon enrollment in workshops:

(a) Develop good work habits and reach productive levels up to their ability.

(b) Depending on the degree of disability, require considerable training for competitive employment.

(c) Make respectable work contribution in the workshop.

(d) Are subject to Wage and Hour laws and receive a minimum wage - and more, depending on ability.

(D) Standards to be Worked Out for Establishment of A - Education, and B - Activity Center, and possibly C - Sheltered Workshop.

(a) With Portland Community College - Cascade Center.

1. Program (to be developed in accordance with A and B.)

2. Staffing (qualifications, training, etc.)

3. Facility (safety, health, space, location, etc.)

4. Availability of Cascade Center resources for contribution in Activity Center.

5. Involvement of under and post-graduates seeking a career in developmentally disabled field.

6. Monitoring of clients (use Student Progress Record developed and utilized by Mental Health's Community M.R. Section.)

7. Budget to be developed with assistance from STAR, Cascade Center, M.R. Section, Vocational Rehabilitation Division, M.C. staff.

February 24, 1972

(b) Source of Work Program (example): The Value Village Store (MARC enterprise):

1. Washing and ironing of clothes.
2. Cut out and detach zippers and buttons -- sort for size for re-sale.
3. Sorting goods and merchandise: silk, cotton, wool, and other fabrics.
4. Sorting of unsaleable items for rags, wiping cloths, and baling.
5. Repair, refurbish, paint bicycles, toys, sewing on buttons, etc., etc.

Sincerely,

Walter Fuhrer

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan
Andrew Rauberson
Elvin Roberts
Mike Henninger
C. Watts Yancey
Beatrice Gilmore
Pat Ollison
Nathan Nickerson
Mrs. Iris Quall

P. Allison

February 28, 1972

TO: Mr. Charles Jordan
Executive Director
Portland Model Cities Program

FROM: Walter Fuhrer -
Executive Director

SUBJECT: Pilot Education Program

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In the matter of disbursements to Pilot School for costs incurred in enrollment of four students for the second action year, we recommend payment on the following basis:

Cost per enrollee at \$77.50 per month - \$77.50 x 4 enrollees x 6 months (September, October, November, December of 1971, and January and February of 1972) = \$1,860 (now due and payable); and at the same rate for the months of March, April, May and one half of June, 1972, or a total of \$2,945.00.

The list of enrollees is attached hereto. One was enrolled in October; we have "lumped" all four into September.

This letter and request for payments are premised on the meeting in your office with staff at which time I was present. We shall appreciate your expediting this matter soonest possible.

WF: ms
Enclosure

cc: Elvin Roberts, Comptroller
Andrew Rauberson, Deputy Director
C. Watts Vancey, Coordinator, Social Service
Pat Allison, Evaluator

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FEB 29 1972

MODEL CITIES

PAT OLLISON

MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
718 West Burnside
Portland, Oregon 97209 223-7279

February 23, 1972

MEMORANDUM

TO: Nathan Nickerson, Director,
STAR Project

FROM: Walter Fuhrer
Executive Director - MARC *W*

I mentioned to you that Mr. Charles Jordan in recent meeting with me and his staff did commission me to develop priorities on needs of the mentally retarded/labeled retarded under the local research and demonstration project. I need your assistance, comments and information.

I pose some questions for your guidance:

(1) To what extent are persons under the research classified as mentally retarded when the true nature of their learning disabilities stems from environmental factors?

- a) Number actually retarded as determined by diagnosis and evaluation;
- b) Number handicapped by being "labeled" retarded due to poverty, hostile environment, malnutrition, low intellectual ability, etc.
- c) Number retarded organically;
- d) Number functioning as being retarded in terms of his disadvantaged condition and his state of impoverishment.

(a + b and c + d are inter-related, but may give you more leeway for answers.)

(2) Does the research indicate and support these propositions:

- a) Lack of provisions for early childhood stimulation, education, and evaluation as part of the continuum of public education?
- b) That the present system of intelligence testing and classification in determining the mental ability of children is unfair and prejudicial to the inner-city child and resulted in assigning of labels?

February 23, 1972

- c) That early post-natal family training and education is needed along with early education for the child?
- d) That the persons scoring low on intelligence tests did not necessarily reflect retarded intellectual ability - if valid, did assessment include child's behavior in his home and in his neighborhood?

(3) List the priorities as are or may be determined pursuant to the research:

- a) Education; b) activities center; c) terminal workshop;
- d) transitory workshop - and/or a combination of c. & d.;
- e) residential: foster care, adult group homes, sheltered living situation; f) guardianship, legal and protective services; g) rehabilitation, training, placement, and employment.

I am aware that a "true" retarded child, that is, organically retarded, needs certain determined services according to his ability. I am also aware that a child labeled retarded solely on the basis of an IQ score without regard to his adaptive behavior and functioning as retarded also needs services as he moves to the fulfillment of his potential.

Based on the findings of the Research Project, what are your recommendations on priorities for services in the areas of the questions and discussions? Thanks, Nick.

WF: ms

cc: Dr. James Caughlan
Charles Jordan
Andrew Rauberson
Miss Pat Ollison
Pat Sposito
Iris Quall
STAR file
M.C. Umbrella Agency File
WF - 2

Henniger

January 25, 1972

Mr. Elvin Roberts, Comptroller
Portland Model Cities
5329 N.E. Union St.
Portland, Oregon 97211

Dear Elvin:

Yesterday there was mailed to you a copy of my memorandum to Mrs. Albert Dardick, Supervisor, Pilot Educational Center (under MARC-Umbrella). I need your counsel and assistance for resolution of the matter pending.

I assume the Umbrella could make the following conclusions and judgments:

1. The Project was not initiated as provided for by the narrative and budget, namely a program for 15 mentally retarded children, residents of Model Neighborhood; therefore, no funds have been and will not be expended by M.C.-Umbrella.
2. If two-three-four, whatever number M.R. persons, ages 16 and up, residents of M.C. have been and are now enrolled in Pilot, expenditure of funds--reimbursement--could be made on a pro-rate formula for the number enrolled.

Can you advise me on a formula which could apply here, if my judgement and recommendation would fall under #2? I shall appreciate your assistance in the areas of discussion. Thanks, Elvin.

Sincerely,

Walter Fuhrer
Executive Director

WF/ecg
cc: James Caughlan
Andrew Rauberson
Michael Henniger
Mrs. Beatrice Gilmore

P.S. We finally obtained the Report Forms with assistance from Mike Henniger. To top it all off, on Jan. 13, we were informed that the supply of forms were exhausted and possibly mimeo forms could be made available while waiting for a new supply from the printer.

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JAN 26 1972

MODEL CITIES

January 24, 1972

Mrs. Albert Dardick, Supervisor
Pilot Educational Center

Walter Fuhrer, Executive Director
MARC Umbrella

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JAN 25 1972

MODEL CITIES

Project Title: Pilot Education Center #11-0802

In the matter of the above-named project, it was provided, among other things: "This program will provide training for (15) fifteen Model Neighborhood mentally retarded children from ages 16 years and older." And the operation of the Project included these functions:

1. Maintain appropriate staff.
2. Keep a list of eligible M. N. residents and develop a referral list for them.
3. Provide trainable services to mentally retarded.
4. Increase membership of the Parents' Club for Advisory Input to include M. N. residents.

The time table provided for the project to become operative September 1, 1971, and further that, "It (Pilot) will operate this project under a sub-contract with the MARC, which is the Umbrella Agency."

The Project, to the best of my knowledge, was not initiated on September 1, 1971, or on any date subsequent thereto. Prior to your leaving for Israel, I did arrange with Model Cities to hold the Project in abeyance until your return, which I understood to be in the middle of last November (But when Al came in three-four days prior to departure, he announced the return would be "in the middle of January, 1972..").

During your absence I "heard" that two or three resident M.N.s (Model Cities) were enrolled in Pilot. On your return, you informed me of four.

So that as it may be, the Umbrella is perplexed and in a dilemma on the fact that the purposes and conditions have not been initiated under the terms of the Project, viz: a program to provide training for (15) fifteen Model Neighborhood mentally retarded children from ages 16 years and older.

I shall meet with the Administrators at Model Cities and attempt to resolve the situation. In the interim, please certify to the MARC-Umbrella the following, (soonest possible):

Dardick

-2-

January 24, 1972

1. Names and addresses of mentally retarded persons, residents from Model Neighborhood enrolled and who would have been under the Project upon organization and implementation:

- a) date of enrollment of each enrollee;
- b) names and addresses of their parents.

2. Based upon enrollment of two, three, or four; certify the monthly costs involved for:

- a) teacher,
- b) teacher's aid,
- c) director,
- d) secretary,
- e) bookkeeping and accounting,
- f) Fidelity Bond,
- g) liability,
- h) rental for classroom space,
- i) school supplies.

C

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P

Y

MF/ccg

cc: Charles Jordan, Director
Andrew Rauberson, Assistant Director
Elvin Roberts, Comptroller
Mrs. Beatrice Silvers, Health Planner
Michael Henniger, Evaluation Specialist

Exhibit B-1

ws

April 6, 1972

COPY

Mr. William Newborn, Director
Cascade Center
Portland Community College
705 N. E. Killingsworth
Portland, Oregon 97211

Dear Bill:

I again renew my plea for the meeting with you to explore the matter of establishing an Educational and Activities Center in and under the auspices of Cascade Center. I know that Mr. Jordan of Model Cities is interested in the matter. I believe we would have his support. Also, Nick Nickerson of STAR is equally concerned as I am for service to those residents of Model Cities who have received the benefits of the STAR Demonstration Project.

Thankyou, Bill.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan/File
Charles Jordan
WF - 2 ✓

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APR 13 1972

MODEL CITIES

Exhibit B.

MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
718 West Burnside
Portland, Oregon 97209 223-7279

February 24, 1972

Mr. Charles Jordan, Director
Portland Model Cities
5329 N. E. Union Avenue
Portland, Oregon 97211

ORIGINAL

Dear Charles:

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February 24, 1972

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February 24, 1972

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ORIGINAL

February 24, 1972

(b) Source of Work Program (example): The Value Village Store (MARC enterprise): .

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2. Cut out and detach zippers and buttons -- sort for size for re-sale.
3. Sorting goods and merchandise: silk, cotton, wool, and other fabrics.
4. Sorting of unsaleable items for rags, wiping cloths, and baling.
5. Repair, refurbish, paint bicycles, toys, sewing on buttons, etc., etc.

Sincerely,

Walter Fuhrer

Walter Fuhrer
Executive Director

wF: ms

cc: Dr. James Caughlan
Andrew Rauberson
Elvin Roberts
Mike Henninger
C. Watts Yancey
Beatrice Gilmore
Pat Ollison
Nathan Nickerson
Mrs. Iris Quall

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D R A F T

MINUTES

TASK FORCE ON ADVOCATE DEVELOPMENT ✓

April 7, 1972

The Task Force on Advocate Development met on Friday, April 7, 1972, in the offices of the Alcohol and Drug Section in the Henry Building in Portland.

Members present:

- Robert A. Fell, Chairman
- Robert D. Boyd, Ph.D.
- Verne A. Davis
- Walter Fuhrer
- Francis K. Smith

1. Individual Advocacy.
 2. Program advocacy.
 Urnst Community Health

Members absent:

- Richard E. Collins, MSW
- Harold C. Hart
- David A. Isom
- Delbert M. Kole, M.D.
- Theodore A. Stang, Jr.
- Peter Tugman

Secretariat for
 Legislation, etc.

Guest:

Mildred I. Ross

Mrs. Ross attended the meeting at the request of Doctor Kole, who had previously forwarded several handouts relating to the new citizen's lobby, known as "Common Cause," to task force members as requested.

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 MAY 22 1972
 MODEL CITIES

Doctor Boyd reported to the task force on his review of a number of letters from interested citizens. These letters have been directed

to the Administrator of the Mental Health Division for reply. Some of these letters dealt with matters about which the writers were obviously misinformed; others stated matters which are possibly not now being met satisfactorily for one reason or another by the Division. This review may emphasize the need for an advocacy system.

Mr. Fell related a case in reference to programs for the retarded which had come to his attention through a personal friend. Apparently, individual treatments or programs for educable level mentally retarded individuals offer better training and educational opportunities, and at less cost to the responsible individuals, than those classified as mentally defective (more severely retarded). There appears to be little justification for this, but certain members of the task force confirmed that the problem does exist. Mr. Fell promised documentation data on this particular case and will present it to the task force at its next meeting.

Mr. Fuhrer commented that many mentally retarded individuals are being released from institutional care at Fairview Hospital and Training Center and placed in privately-owned or state-funded facilities. The question arises whether or not those in charge of such residences have been adequately educated to the degree required for continued improvement of the retarded individuals so transferred. Several other task force members cited similar apparent inadequacies in treatment programs in rehabilitation or educational opportunities for those placed out of institutions.

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MAY 22 1972
MODEL CITIES

The task force once again directed its attention to assembling goals and objectives and determined the following:

1. The task force will continue to meet for a six-month period at which point it will assess its accomplishments and determine whether the members feel that the contributions offer sufficient return to warrant the continued participation of the members of the task force.
2. The task force will limit its interests during this time period to the mentally ill and mentally retarded. Then, through a number of meetings, they will determine what criteria for advocacy are needed either for a patient or responsible persons.
3. The task force wishes to avoid involvement during this time period in alcohol and drug problems, except as they relate to hospitalized persons.

The following goals were established:

1. Evaluate enough situations and/or procedures to become aware of both needs and mechanisms.
2. Define and recommend organization of a viable advocacy system.
3. Advocate the recommended system.

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MAY 22 1972

MODEL CITIES

April 7, 1972

It was also decided that the task force should report positive aspects of programing which indicate that the Mental Health Division is performing to the satisfaction of the general public.

The task force will continue to obtain and develop a comprehensive listing of identified advocacy groups or individuals as a point of reference. They may, from time to time, invite the advocates to meetings or report on activities of such advocates. The purpose is to obtain first-hand information about the advocacy group and to obtain more data on the concerns, objectives, and aid offered. Mr. Fell will invite Mr. Marko Haggard to a future meeting, since the task force believes that the knowledge he gained as former Ombudsman in the Governor's Office will be informative and beneficial.

Robert A. Fell
Chairman

RAF:mb
4-26-72

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MAY 22 1972

MODEL CITIES



MENTAL HEALTH DIVISION

C-35-02B
Exhibit C

11

MEMORANDUM

DATE: May 1, 1972

TO:

Superintendents

- D. K. Brooks, M.D.
- R. L. Guiss, M.D.
- Mr. C. W. Palmateer
- E. I. Silk, M.D.
- Larry W. Talkington, Ph.D.

Directors of Community Mental Health Clinics

- Robert E. Adolph, M.S.
- J. Albert Baxter, M.D.
- David Blakley, MSW
- Hugh J. Byrkit, MSW
- Loring Cannon, MSW
- Abdulahusein S. Dalal, M.A.
- Robert William Davis, Ph.D. ✓
- John P. Edwards, MSW
- David H. Ellis, MSW
- Donald W. Fox, MSW
- Terry Johnson, MSW
- Harold E. Jones, MSW
- Robert J. King, Ph.D.
- Alan Marek, MSW
- Thomas F. Nugent, M.S.
- Robert J. Schweers, M.A.
- James Sharp, MSW
- Edwin H. Shaw, MSW
- William L. Stacy, MSW
- Robert L. Stevens, MSW
- Richard K. Takei, MSW
- Ronald K. Tiffany, Ph.D.
- Donald L. Weston, Ph.D.
- Charles D. Whitchurch, MSW
- L. LaVon Wilson, MSW
- Robert C. Wilson, MSW
- Richard L. Wine, MSW ✓
- R. E. Young, MSW

Chairmen of Mental Health Planning Task Forces

- Mr. Calvin C. Cooper
- Mr. Clark E. Crum
- Mr. Robert A. Felli
- Mr. John E. Horner
- Laurence D. Mathae, Ph.D.
- Robert L. Prairie, MSW
- Richard R. Runyon, MSW
- George R. Suckow, M.D.

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MAY 22 1972

MODEL CITIES

Memorandum
Page 2
May 1, 1972

Mental Health Division Staff

Mr. Kenneth E. Briggs
Mr. George C. Dimas
Mr. David A. Isom
D. M. Kole, M.D.
Fred E. Letz, MSW
Jerry E. McGee, Ed.D.
Gordon L. Osborne, MSW
J. M. Pomeroy, M.D.
R. H. Sinanan, M.D.

FROM:  J. D. Bray, M.D.
Administrator

SUBJECT: Tentative Reorganization of Oregon Mental Health Division

Because of changes in emphasis and priorities in mental health during the past several years, the Mental Health Division has been considering reorganization for some time. As a result, we are now involved in a tentative reorganization process with the final decision to be made by June 15, 1972.

Since you may be affected by this proposal, I would like to invite you to a briefing and general discussion on Monday, May 22; at 1:30 p.m. in the downstairs conference room of the Administration Building at Oregon State Hospital.

Attached is the second draft of the tentative organization plan. This plan is subject to change as we progress through the steps shown in the implementation process outlined in the draft.

If you are unable to attend the briefing, I would appreciate your written comments.

JDB:zg
Attachment

cc Mr. Malcolm C. Bauer
Robert D. Boyd, Ph.D.
Mr. Jerry Brown
Mr. Dennis Goldsmith

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MODEL CITIES

Exhibit D.
C-35-0206

OREGON MENTAL HEALTH DIVISION
COMMUNITY MENTAL RETARDATION SECTION

PROPOSAL: Services Coordinator for the Mentally Retarded (Multnomah County Mental Health Clinic)

FOR DISCUSSION ONLY

Background Information

A meeting was held March 31, 1972, at the Multnomah County Health Department regarding the feasibility of establishing a Services Coordinator (Fixed Point of Referral) for the mentally retarded in the Mental Health Clinic in Multnomah County. Those present were: Mr. Walter Fuhrer, Executive Director of the Multnomah Association for Retarded Children; Fritz Miller, M.D., of the Multnomah County Health Department; Walter A. Goss, M.D., Multnomah County Health Officer; Mr. Richard Wine, MSW, Director of the Mental Health Clinic; Mrs. Judith Claboe, R.N., Psychiatric Nurse; and Jerry E. McGee, Ed.D., Director of Community Mental Retardation Section, Mental Health Division.

The discussion was general in nature, however a specific request was made that Jerry McGee prepare a "position paper" or a "proposal paper", discussing the ramifications of the establishment of such a position in the Mental Health Clinic.

History of Services Coordinator in Oregon

The concept of Services Coordinator for the mentally retarded is not a new one. The concept was written up as long ago as 1955, at which time it was generally referred to as a fixed point of referral.

In 1971, two proposals for Services Coordinators were approved for funding under the Developmental Disabilities Act. In keeping with the Mental Health Division's plan for an integration of mental health services at the clinic level these programs were contracted to mental health clinics. One such position was established in Benton-Lincoln Counties and the other in Coos-Curry Counties. These two programs are currently operational and according to early reviews of activities and of the evaluation component, appear to be quite successful. Doctor Robert J. King, Mr. Robert E. Adolph, Mr. Harold E. Jones, and Mr. Robert Schweens are the clinic directors administratively responsible.

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Proposal for Services Coordinator, Multnomah County

Description of the Role of the Services Coordinator

The concept of services coordinator suggests placing leadership people in strategic community locations to serve and assist groups and agencies providing services to the mentally retarded. The goals for the personnel in these locations are, 1) to assist existing programs in providing a service to the mentally retarded; 2) to help develop standards for various kinds of programming recognized as needed for the mentally retarded; 3) to encourage and assist communities in establishing or increasing programs; and 4) to assist all mentally retarded and their families to find the necessary program assistance to enable them to continue living in their communities.

The services coordinator has various roles and responsibilities which will be explained. Simply stated, this person will know every service available in his district and which agency provides that service, and when. The services coordinator will be knowledgeable of the big services, such as diagnosis and evaluation, classroom services that are available, sheltered workshops, activity centers, etc., and will also know the "little" services that are also important, such as which Boy Scout leader will accept and work with a retarded boy, or which Brownie leader will take a little girl with severe seizures, or which church offers special religious training, or what dentist in town will work on the teeth of a severe cerebral palsied child, etc.

To enable a better understanding of this position, a short description and discussion of the various roles the services coordinator might be expected to perform has been included.

1. Be an outreach human link between the client or his family and all of the many agencies, institutions, and specialists he may have to see and work with in obtaining all the services he needs. This includes the notion of several sub-roles:
 - a. The outreach role - to reach out to people by phone or by visit to detect problems or to follow up.
 - b. The broker or expeditor role - to help people get to and make use of the services available.
 - c. The advocate role - to plead for services for clients not eligible for services by the agencies' usual practices, policies or regulations. This involves fighting the system in various ways.

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MODEL CITIES

- d. The intermediary or interpreter role - to help agencies involved in retardation and the clients to understand each other's needs, procedures, values, etc.
2. Be a teacher or trainer to help clients learn new or more effective patterns of behavior. Sometimes this involves teaching, sometimes coaching, sometimes providing an experience by which the client might learn.
3. Be a group worker, sometimes to give information or orientation, sometimes to explore problems and help clients to new insights, attitudes, and behavior.
4. Provide a role model whereby clients will learn better ways of reacting, more satisfying patterns of behavior, and more productive and positive emotional patterns for living.
5. Be an educator to provide knowledge about mental retardation to target groups and to the general public.
6. Be a consultant to help agencies solve problems of individuals or problem situations within their concern.
7. Be a mobilizer for the development of new programs and resources for the mentally retarded. This involves planning, organizing, promoting, etc., and may also involve being an advocate of new laws, rules, and regulations which would benefit his clients.
8. Be a program analyst to record, compile, and analyze data, to evaluate results and plan new strategies and program intervention.

The individual selected could come from several disciplines: education, special education, social work, rehabilitation, psychology, public health, etc. At this time, the preference is toward the special educator with experience in retardation but this is not a requirement. The rationale is that the most frequent questions asked and "help needed" are concerned with "how to teach, train, etc., at all levels". The special educator's training addresses itself specifically to these areas. Obviously the services coordinator also needs skill in relating to persons about sensitive problems.

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Administration

The administrative model which the Community Mental Retardation Services advocated is the one currently in operation in Benton-Lincoln and Coos-Curry Counties. The following aspects of that model are important to note:

1. The service is contracted by the Community Mental Retardation Section to the Clinic.
2. Program standards, evaluation procedures, etc., are established by the Community Mental Retardation Section and the Clinic staff and become part of the contract.
3. The clinic director is the responsible administrator in charge of the program.
4. The contract is negotiated annually.

Specific Proposal

It has been suggested by the Superintendent at Fairview Hospital and Training Center that a position currently in the Social Services Section at Fairview be transferred to the Multnomah County Mental Health Clinic to be filled by the clinic with a person who would serve as a services coordinator. Fairview has two field positions in the Social Services section officed in the Portland area to serve Fairview residents who have been discharged, as well as those on regular trial visits. This proposal would reduce the field positions to one.

The proposal is that all individuals legally discharged from Fairview would become the responsibility of Multnomah County Mental Health Clinic as well as all other mentally retarded currently in the community. All ex-residents of Fairview on regular trial placement would be the responsibility of the remaining field worker from Fairview.

One of the contingencies involved in this proposal is: Could the total mentally retardate's needs be better served by this transfer, and specifically would the current case load carried by the two field workers receive equal or better services under the new arrangement? The current case load, as reported by Fairview, is as follows:

Current Case Load

1. Total number, 164. This consists of:
 - a. Active, 63, i.e., plans being implemented currently, or frequent resident calls or requests, or help needed on problems.

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MODEL CITY

- b. Occasional, 62, i.e., may call for assistance.
 - c. Inactive, 39, i.e., rarely, if ever, requests help.
 - d. Could be discharged. Of the total 164, it is felt that 32 could be discharged.
2. In addition to the above, 47 legally discharged are receiving unspecified services due to "unavailability of referral resources in the community."
 3. In theory, if the legally discharged were transferred to the clinic (47) for necessary follow-up, etc., it would allow the field worker to:
 - a. Concentrate on the 32 thought to be dischargeable to get them discharged.
 - b. Give the 63 "active" more attention.
 - c. Move more of the "occasional" (62), and "inactive" (39) into either an "active" status or a "discharge" status.

The answer to the contingency question, i.e., Would the current case load be served better? would appear to be in the affirmative.

Commitment by the Clinic

If all the clinic had to consider was the discharged cases (in this case, some 47 individuals) the decision may not be a difficult one. However, this is not the true picture at all. The clinic would be assuming a coordinative role for all the mentally retarded and their families in-so-far as services are concerned for the mentally retarded in Multnomah County. In addition, it would not be correct to assume that the new services coordinator would be the person who would assume this case load of 47. In fact, the services coordinator should not have a direct case load, as such. This means that the 47 clients would be absorbed in the case load responsibilities of the Mental Health Clinic.

Items to be Negotiated

If the basic proposal is approved by the appropriate authorities in the Mental Health Division, Multnomah County Health Department and Mental Health Clinic, a number of items would need to be negotiated, such as:

1. Position classification (the two services coordinators that are now in operation are classified as Mental Health Specialist II.)

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2. Support Services: (Presently the field workers assigned to work in the Portland area receive support and services in the Fairview budget. Fairview currently rents the office space. Fairview has not indicated that any of the support and services would follow the position.)
3. Starting date: (Fairview has indicated that the best time to transfer the position would be July 1, 1972).

If the above three points were resolved, the next step would be:

1. Write up the specific job description.
2. Write a specific plan with phase-in steps, objectives written in behavioral terms, evaluation procedures, etc. (This would be a combined effort on the part of the clinic staff and the Mental Health Division staff, with input from the consumer representative (Multnomah Association for Retarded Children).
3. Transfer mechanism. There are several ways the position could be transferred, all of which would need to be considered and evaluated. One method could be:
 - a. Transfer the Fairview position into the Mental Health Division central staff.
 - b. Mental Health Division would then not fill the position, but,
 - c. Enter into a contractual arrangement with the Mental Health Clinic which would give the clinic full line responsibilities, i.e., to hire, fire, supervise, and otherwise operate the program.
 - d. It would appear that any procedure to effect a transfer of position or funds would require State Emergency Board action.

If all points become acceptable to all, time will become an important factor, since there would be much work to be done between now and July 1.

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4-19-72

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C-35-02 B WJ-3
Exhibit D
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MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
718 West Burnside
Portland, Oregon 97209 223-7279

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March 14, 1972 APR 13 1972

MODEL CITIES

TO: Mrs. Helen Hunt, M.R. Specialist, Area I
William Clausen, M.R. Specialist, Area II
Arthur Johnson, M.R. Specialist, Area III
Edgar Taylor, Portland Public School District #1
Richard Sonnen, North Clackamas School District #12
Karl A. Hayes, Gresham Union High School District #23
James D. Carlson, Parkrose School District #3
Arlene Anderson, David Douglas School District #40
Dean Tate, Reynolds School District #7
Robert Stuva, Pres., Rehab. Workshops of Oregon
Roy Burnett, Executive Director, Gutman Rehab. Programs
Pat Lawler, Voc. Rehabilitation Div., Portland
Dr. Verne Thomas, Portland Pub. Schools, ESEA - Title III
William Wieggers, Goodwill Industries, Inc.
Mrs. Margaret Reavis, Mid-Valley Workshop, Amity, Ore.
Nathan Nickerson, Director, STAR Project
Gary Swarthout, Manager, Value Village Store

FROM: Walter Fuhrer - Executive Director

SUBJECT: NARC ON-THE-JOB TRAINING PROJECT
AN ACTION PROGRAM TO MOVE RETARDED CITIZENS
INTO THE WORLD OF WORK

There are some of you who may recall the effort made in 1967 to organize and implement the Project in Oregon. Due to considerable confusion and misunderstandings on the national level (where else?), the Department of Labor withdrew from the Project. Recently a new contract was executed between the National Association for Retarded Children and the U. S. Department of Labor.

HOW IT WORKS

Funded by the U. S. Department of Labor and administered by the National ARC, the On-the-Job Training Project reimburses employers for their time in providing training for each retarded trainee- employee on a basis of 50% of the compensation paid for the first 160 hours and 25% for the second 160 hours of employment.

Employment may be on a full or part-time basis but at least 20 hours per week.

Any employer, large or small, may participate as long as he meets the state and federal minimum wage of \$1.60 per hour. In service occupations such as food service, janitorial, nurse aides - at least \$1.45 per hour may be paid, if such is the prevailing wage scale.

ORIGINAL

March 14, 1972

Work Experience - Study Programs - Third Party Agreements - may use this OTJ program for placing senior "special" students with local employers.

The I.Q. of the trainee must be at a level of 80 or below, but the definition of "retarded" is at the discretion of the agency making the referral to the employer.

TERM OF THE PROJECT

Continuance through 1972. (Hopefully on good success it may be continued thereafter.)

WHO MAKES THE REFERRAL TO THE EMPLOYER?

Each of you above named, plus all facilities serving the mentally retarded, may make referrals to employees. The employer has sole discretion in the retention of the employee.

YOUR ROLE

A special effort and a vital interest to obtain job opportunities for work-ready persons: 1) securing employer's interest in giving the retarded "a job break", and 2) locating and encouraging retarded persons who would benefit from employment.

THE ROLE OF THE ASSOCIATIONS

To assist you in every possible manner for implementation of the Project; to obtain further information; answer questions to the best of our ability (if we do not have, we'll get them); arrange a meeting(s), if necessary for review and discussion by all parties in interest and concern.

ENCLOSURES

1. Pamphlet: "This isn't kindness ... It's good business."
2. Information for Participation by Employer. (Informative purposes now - have ordered a supply, and of (1) too.)

WF: ms
Enclosures

cc: Dr. Keith Larson, Dept. of Spec. Ed., PSU
Supervisors of Schools for TMR
Community Colleges
MARC-CCARC Board Members
Mrs. Iris Quall
Dr. James Caughlan
Dr. David S. Kullowatz
WF (3)
Doris Donald, Challenge Center
Columbia County ARC

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INFORMATION FOR PARTICIPATION BY EMPLOYER
IN THE
NATIONAL ASSOCIATION FOR RETARDED CHILDREN
ON-THE-JOB TRAINING PROJECT

NAME of Employing Firm _____
(Legal Firm Name) Phone Number _____

Address _____ Zip Code _____

Type of Organization _____
(Corporation, partnership or sole owner)

Nature of business _____

Total of present employees _____ Number of Trainees to be employed _____

Name of person in charge of OJT _____

Number of business locations _____

Do you have a Collective Bargaining Agreement _____

Will Trainee become a Union Member _____ Name of Union _____

Hours Trainee will be working, Day _____ Week _____

Hourly Wage _____

REMARKS _____

Employer's Federal Ident. Number _____

VAN R. HINKLE, FIELD COORDINATOR
NARC ON-THE-JOB Training Project
507 Security Building
Olympia, Washington 98501
Phone: 357-5596-7
or
6223 Island Crest Way
Mercer Island, Washington 98040
Phone: 232-2759

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Retarded workers make good employees ...

TYPES OF JOBS WHICH THE MENTALLY RETARDED CAN PERFORM

- Animal Caretaker ■ Laundry Worker ■ Building Maintenance ■ Library Assistant ■ Card Punch Operator ■ Mail Clerk ■ Carpenter ■ Medical Technician ■ Clerk ■ Messenger ■ Cook ■ Nursery Worker ■ Dishwasher ■ Office Machine Operator ■ Elevator Operator ■ Paint Worker ■ Engineering Aide ■ Photocopy Operator ■ Farm Laborer ■ Porter ■ Food Service Worker ■ Presser ■ Forest Worker ■ Printing Plant Worker ■ Furniture Repairman ■ Radio Repairer Helper ■ Grocery Man ■ Sales Store Worker ■ Ground Maintenance ■ Stock Clerk ■ Janitor ■ Telephone Operator ■ Laboratory Worker ■ Vehicle Maintenance Worker ■ Laborer ■ Ward Attendant ■ Warehouseman ■ Washman

MULTNOMAH-CLACKAMAS ASSOCIATIONS
FOR RETARDED CHILDREN
204 COMMUNITY SERVICE CENTER BLDG.
718 W. BURNSIDE STREET
PORTLAND, OREGON 97209

FOR FURTHER
INFORMATION IN YOUR LOCAL AREA,
CALL OR WRITE:

VAN R. HINKLE, Washington Coordinator
NARC ON-THE-JOB TRAINING PROJECT
WASHINGTON ASSOCIATION FOR RETARDED CHILDREN
637 SECURITY BUILDING
OLYMPIA, WASHINGTON 98501

Funded by the U.S. Department of Labor
—Manpower Administration
Mike W. Stumbaugh, National Project Director, NARC,
2709 Avenue E, East, Arlington, Texas 76011

“This
isn’t
kindness...”

It’s
good
business”



The National Association For Retarded Children's
On-The-Job Training Project

“... employers still have trouble finding anyone who will design to take a position considered boring or mental. . . . Some restaurateurs are hiring the mentally retarded because they are the only people willing to try—and even take some pride in—mopping floors and washing dishes.”

TIME Magazine, March 23, 1970
“America the Inefficient”

“The AFL-CIO is committed to the principle that everyone should have full opportunity to achieve his maximum personal development and fulfillment. Unions participate in the establishment of training programs and other community service facilities to enable the worker who is mentally retarded to take his place as a wage earner and a positive factor in our economy and society.”

George Meany
President, AFL-CIO

“We have found that hiring the mentally retarded can be sound personnel practice. Carefully selected and thoroughly trained, such workers have earned our respect by their performance—eager, loyal, dependable. We recommend their employment to all who are interested in reducing the steadily rising personnel turnover in that kind of work.”

Louis C. Lustenburger, President
W. T. Grant Company

The plan for action

The On-The-Job Training Project, funded by the U.S. Department of Labor and administered by the National Association for Retarded Children (NARC) encourages business to provide job opportunities for the mentally retarded. NARC assists a business in pointing out occupational areas where retardates can alleviate manpower shortages. In addition, NARC will reimburse an employer $\frac{1}{2}$ of the entry wage for the first 4 critical weeks of employment and $\frac{1}{4}$ of the entry wage for the second 4 weeks of employment.

1 The NARC Project and an employer enter into an agreement whereby the employer agrees to hire a mentally retarded person at the same pay rate that he would hire a non-retarded employee. For providing a retardate with an on-the-job training opportunity, the NARC Project agrees to reimburse the employer the specified portion of the training costs, as indicated.

2 All potential trainees are screened and certified to be work-ready prior to referral to the employer. Certification of being work-ready means that the retarded individual can adequately perform in a normal work environment and has had some training for the specific job assignment. The NARC Project works closely with the employer and the potential trainee in evaluating the requirements of the work situation and the trainee's needs and abilities.

3 The employer has absolute right of selection. Trainees selected are considered regular employees from the start. The employer also has absolute right of trainee termination.

4 AFL-CIO and other labor unions have indicated their interest in this program. They have expressed their desire to assist in its implementation where possible.

Strong points that most mentally retarded men and women show on the job

- They want to make good. They will work particularly hard to make good.
- They want to stay on the job. They're not anxious to job-hop. They're happy to learn the job and remain with it.
- Their attendance record is usually better than average.
- They are willing workers, and will stay at routine tasks.
- The mentally retarded are not mentally ill or mentally deranged. They are just slower intellectually.
- The mentally retarded constitute a major, though still untapped manpower resource. It is estimated that there are approximately 3 million mentally retarded persons of working age and capable of full-time employment in the United States today.
- Hiring the mentally retarded not only benefits an employer but also enhances the retarded person's sense of dignity and personal worth and makes him a productive, tax paying member of society.

C-35-02 B

Exhibit F

Organizations of
parents and friends
to help all
the mentally retarded
wherever they are,
regardless of race,
color, creed or age

MULTNOMAH CLACKAMAS



ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

George W. Fife
Assistant Director

April 5, 1972

Mr. Charles Jordan, Director
Portland Model Cities
5329 N.E. Union Ave.
Portland, Oregon 97211

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APR 13 1972

MODEL CITIES

Dear Charles:

In the forepart of December 1971, I was invited to membership on a sub-committee of the Oregon Regional Medical Program, which, among other things, was charged to study, evaluate and make recommendations regarding the development of a coordinated and efficient special and medical transportation system in the Portland Metropolitan area utilizing existing services. Meetings were held by the Committee. Local agencies directly concerned about transportation service, or lack thereof, together with local, state and federal agencies were convened in a meeting to review and discuss possible solutions. There were no conclusive results.

In the meantime, Tri-County Community Council and CRAG proposed a convention of agencies concerned with transportation. Again, I was appointed to the Steering Committee. Mr. Wm. Thompson of Tri-County acted as chairman of the whole group and Jerry Wood (CRAG) of the Steering Committee.

The Special Transportation Needs Conference was convened on December 9, 1971. See Exhibit 1 - attached. At conclusion of the meeting, each Agency was given a questionnaire. The answers were tabulated - Exhibit 2. I must apologize for our information - or no response - ~~was~~ # 8 - MARC. In the Agencies meeting, I presented MC-MARC's CAT, explained the project, filed a copy of the narrative and budget, marked sections applicable to the pertinent parts of the questionnaire.

The Steering Committee met, pondered and discussed starting points. It was thought that a base and foundation could be established by a meeting among Multi-service Center, City-County Council for the Aged and MARC. We met. The proposal came on for a merger of the transportation service of the three agencies to act as the "hub of the wheel". Mr. Dennis Payne announced supportive consideration because Multi-service transportation for Metro 4-C Council and other residents of M.C. intends to cease operations.

The results of the 3-agencie's meeting (Exhibits 3-4-5) we reviewed and discussed in meeting of the Steering Committee on Monday, May 4, 1972.

Retarded
Children
CAN Be
Helped!

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A Non-Profit Tax-Exempt Organization



Agency

Member

The consensus of the meeting was the Multi-service Center, City-County Council for the Aged, MARC and Portland Model Cities representatives meet soonest possible to examine, explore and evaluate a merger of equipment, funds, and employees for;

1. Continuation of services through CAT to meet present on-going needs.
2. Service to agencies summer recreational programs, field trips, day excursions.
3. Employment of "Superintendent of Transportation", and supportive staff incident to merger.
4. Accept and consider requests for contracting of services to other community agencies in need of transportation.

There are other matters, items and things to be considered, but above serves briefly to indicate the first step to work towards a comprehensive unit to provide transportation for the aged, mentally retarded, handicapped, disabled and disadvantaged.

Dennis Payne and I are charged with setting up the meeting among representatives of Multi-service Center, Metro H-C Council, City-County Council for the Aged, Portland Model Cities, Multnomah Association for Retarded Children.

I shall appreciate your comments and information on who will represent M.C.

Copies of this message are being mailed to:

Dennis Payne, Multi-Service Center
James Gates, City-County Council for the Aged
Jed Blakely, Tri-Met
Wm. Thompson, Tri-County Community Council
Model Cities Staff:

Andrew Rauberson, Deputy Director
Elvin Roberts, Adm. Management Consultant
Beatrice Gilmore, Health Planner
Pat Ollison, Evaluator, and
Nathan Nickerson, STAR Project

James C. Caughlan, President, MARC
Don W. Wansmaker, Chairman - CAT
Thelma Kehler, M.I.E.D.
MARC-Umbrella March Report - as Exhibit F
Gerald Wood - CRAG

Sincerely,

Walter Fuhrer
Walter Fuhrer
Executive Director

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attachment to and
made a part
of Exhibit F
of M.C. Report

MATRIX FOR 3 SPECIAL TRANSPORTATION SERVICES

<u>SERVICE</u>	<u>GEOGRAPHIC AREA SERVED</u>	<u>TYPE OF SERVICE</u>	<u>VEHICLES & DRIVERS</u>	<u>TIME OF OPERATION</u>	<u>SLACK TIME</u>	<u>SOURCE OF FUNDING</u>
CITY-COUNCIL COUNCIL ON AGING	MODEL CITIES AREA	Elderly Basic Needs, e.g. Shopping Banking Medical Portal to Portal	2 - 12 pass bus 1 - 9 pass station wgn 4 pd full time Radio dispatched	3 - 4:30 5 days @ week	Less than 10%	Model Cities
Retarded Children's Association	West of Mult.Co. School #1 plus all other Schools in County	Emotionally Handicapped Children Portal to Portal Homes Special Schools	6 - 12 pass. bus 1 - 24 pass. bus 2 pd. full time 5 pd. part time	8 - 4:30 5 days @ week	Approximately 90% between 9 a.m. - 4 p.m.	Model Cities Oregon Children's Services 3 School Districts
Multi-Service Center	Model Cities Area	MODEL CITIES 40's Day Care Portal to Portal	1 - 12 1 - 15 pass. van 1 - 9 pass. sta. wagon 6 pd full time 2 pd part time	6 - 7:30 5 days @ week field trips	Approximately 70% between 9 a.m. - 3 p.m.	

ORIGINAL

March 8, 1972

Mr. Gerald Wood
C.R.A.D.
6400 S. W. Canyon Court
Portland, Oregon 97221

Dear Gerry:

I hope there remains an ample supply in the turnip together with life to put it on the table in the meeting this month. I believe I expressed the needs for a transportation unit to serve the mentally retarded/handicapped in the Tri-County area in the two general meetings: Oregon Regional Medical Board and Tri-County Community Council - C.A.T.

As indicated in both meetings, I explained the formation of our Coordinated Transportation Association to serve the residents of Model Cities enrolled in special schools in Portland for the retarded. C.A.T. has expanded to provide transportation for residents in the David Douglas, Lynch, Rockwood, Reynolds School Districts enrolled in special schools. We presently are negotiating with Multnomah Public Welfare Commission (at its request for the service) for C.A.T. to serve Welfare's clients enrolled in workshops in Portland. C.A.T. was funded by Model Cities - Children's Services Division, Title 4-a funds. Our present effort is for a transportation unit to serve all mentally retarded enrolled in the special schools, about 400, as of next September. Vocational Rehabilitation Division is assembling information and facts on needs to serve its clients; it is quite possible we shall be requested to consider a proposal for service. Portland State University has inquired about our service in the hope it might be made available for handicapped students.

Are you planning to convene the full assembly of agencies or only the Survey Committee?

I enclose a copy of letter, 2/1/72, from Jerry Sleeper, and copy of my message to Del Smith (3/7/72). Possibly Del and Multi-Service Center desire to go their own way. Nevertheless, I would believe there are sufficient needs among many agencies in the community in addition to or apart from the Multi-Service - C.A.P. areas. I sincerely hope that you - and C.R.A.D. - will continue in good efforts to study and explore the situation for reasonably good conclusions. You have my support,

Sincerely,

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WF: ma
Enclosures

cc: Dr. James Coughlan
Mrs. Iris Quall

Walter Fuhrer
Executive Director

FOLLOW-UP

March 7, 1972

Mr. Del Smith
Portland Concentrated Employment Program
220 W. E. Russell
Portland, Oregon 97212

Dear Del:

In the latter part of January I inquired of Jerry Sleeper (Oregon Regional Medical Program) on the results of the Tri-County-2243 Transportation meeting. I enclose a copy of his reply.

I would like to come over to review with you the subject matter of transportation and in the area of discussion as indicated by Jerry's letter. Please let me know your convenience for a day and time.

Thanks, Del.

Sincerely,

Walter Ferrar
Executive Director

Enclosure
WLF:mg

cc: Dr. James Caughlan/File

No reply

ORIGINAL

Exhibit 2
us

CLACKAMAS COUNTY AND MULTNOMAH ASSOCIATIONS FOR RETARDED CHILDREN
718 West Burnside, Room 204
Portland, Oregon 97209

Phone: 223-7279

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APR 13 1972

MODEL CITIES

March 7, 1972

Dear Friends:

Your willingness to act as hosts and hostesses for the March 16 membership meetings in the neighborhoods is greatly appreciated. We trust you have received your newsletter by now and perhaps have seen some mention in the public press. Telephone callers are at work inviting new member prospects and making other contacts in each area.

A special guest is being lined up for each of the meetings, to make a 15-20 minute presentation about the area in which he or she works with the retarded. This can be followed by a question and answer period of that particular subject.

Other than this pre-planned portion of the meeting, the direction of the remainder of the meeting will be up to you. We hope you will include the following:

- 1) Coffee, if possible!
- 2) Get-acquainted time--encourage introductions.
- 3) Determine the areas of greatest needs of the retarded and their families, where services or help is inadequate or nonexistent.
- 4) Talk about topics the group would like to have covered in a county-wide meeting.
- 5) Invite new people to join the Associations; remind old members to renew their memberships.
- 6) Distribute, or at least make available, literature to be sent you under separate cover from our office. Hopefully a new MARC/CCARC general brochure will be available for the first time.
- 7) Please, if you feel the discussion is bogging down in an area where adequate information isn't available at the moment, take down names, telephone numbers, and subject matter for follow-through by a staff person.
- 8) Ask if a Board member of either Association is present at your meeting and introduce them, indicating that matters on which the Associations should act should be communicated to them.
- 9) Do give us in the office a post-meeting playback by phone or mail.

Here's hoping all goes well! Again, many thanks.

Sincerely yours,

Ethelyn Gardner

Mrs. James Gardner
Office Staff

Exhibit #

RECEIVED

APR 13 1972

MODEL CITIES

March 28, 1972

Mr. Andrew F. Juras, Administrator
Oregon Public Welfare Division
Public Service Building
Salem, Oregon

Dear Andy:

I am sending along to you a signed original agreement, and five copies, between Division and our Association for contract of transportation services for Welfare's clients enrolled in the Sheltered Workshop Subsidy Program.

The agreement concluded is based on negotiations and understandings reached with Division's Portland office represented by Mrs. Nancy McDuffee, Service Worker, Adult Service.

I want to say that Mrs. McDuffee, John Burch, Lewis Hahn and others have been truly cooperative in establishing this project, and have been most patient in the several delays for implementation. The delays were due to some mis-understandings among agencies to be served.

We would appreciate one signed contract by return mail, if possible.

Thank you Andy. I hope all is well with you.

Sincerely,

Walter Fuhrer
Executive Director

P.S. I must add, Andy, that the cost per person per day is on the proposition that Welfare will make every effort to provide not less than 20 client-riders per day.

WF/ca

ORIGINAL

COPY

MULTNOMAH ASSOCIATION FOR RETARDED CHILDREN

Member Agency - UGN

Office #204
Phone: 223-7279

718 W. Burnside Street
Portland, Oregon 97209

March 31, 1972

MEMO TO: William Thompson
United Good Neighbors

FROM: Walter Fuhrer
Executive Director

RECEIVED

APR 13 1972

MODEL CITIES

SUBJECT: Census Tracts Reporting

Dear Bill:

In the matter of Census Tracts reporting, I - we - are much confused on how to handle. I believe guidelines would be very helpful. For openers, how would you report these activities?

1. Two Boards of Directors - Multnomah and Clackamas ARC's, total 26.

(a) 12 Standing Committees on Nominating; Ways and Means; M.R. Operating Agency for Model Cities Programs (Umbrella); Annual Meeting (Ad Hoc); Governmental Affairs; Financial Support and Assistance; Personnel; Education; Long-Range Planning; Religious Nurture; Institutions; Publicity.

2. Re Community Transportation - the four meetings: at Chamber of Commerce; two at CRAG, and one in this building - keeping in mind the agencies and facilities represented.

3. Model Cities M.R. Programs:

- (a) Health Working Committee
- (b) Staffs - many
- (c) Executive Committee
- (d) Citizens Planning Board
- (e) Cascade Center of Portland C.C.

4. The STAR Demonstration Project:

Sponsors: MARC-Family Counseling - Urban League. Meetings: Parents, Staff, Executive Boards, Advisory Board (24), Residents of Model Cities.

5. 16 MARC-Clackamas Neighborhood meetings - held during one evening - total attendance 175; attendees crossed over from one neighborhood to another.

6. Monthly CCARC membership meetings - 30-40 in attendance from all

March 31, 1972

areas of the county.

MARC membership meetings - attendance from Multnomah, Clark, Washington, Clackamas and Marion Counties.

7. M.R. Programs in being, expansion, and Planning; involving S.E. Poverty Mental Health Center Project (many meetings). Council is a member and has list of agencies participating and number of meetings held.

Portland Metropolitan Steering Committee - OEO; Mental Health Division; Mental Retardation Department; Children's Services Division; Health Department; Public Welfare; Department of Human Resources; Vocational Rehabilitation Division; Institutions for the Mentally Retarded; Multi-Service Center; Multnomah and Clackamas I.E.D.'s; Association of Oregon Rehabilitation Workshops; Legislative Fiscal Committee; State Emergency Control Board.

Schools for the Trainable Retarded, their supervisors, staffs, and parents' organizations. Governor's Advisory Council on Career Education - monthly meetings in Salem, Portland, Lebanon, Milwaukie, David Douglas, etc. Portland Community College (Sylvan); Multnomah County Medical Center: 1. Public Nurses Programs, 2. Professional staff.

The work involved: literally hundreds of persons, meetings, conferences, letters, memos, telephone calls in and out cover a multitude of things and items and an overload on a half-time staff!! Conferences and meetings may be in Salem, Portland, Oregon City and way points.

8. Recreation: involving Portland Metro Kiwanis Clubs; City of Portland M.R. Programs; Oregon ARC for Camp Civitan; STAR and Model Cities.

9. State Department of Revenue, Social Security offices of Baltimore, Maryland, San Francisco, Seattle, Portland, Salem, re Social Security involving: residents of institutions; parents financial responsibility act of 1969; medicaid and medicare; parents' and relatives' financial responsibility under Oregon statutes re Welfare. Meetings or conferences here, Salem, and institutions.

10. U. S. Department of Labor - National ARC - Oregon ARC - MARC-Clackamas ARC's re On-the-Job Training Contract: involves employers, school districts' Work Experience Programs and Third Party Agreements with Vocational Rehabilitation Division, Supervisors and staffs of Special Education.

ORIGINAL

March 31, 1972

The above does not entirely cover the whole and total operations of the office. It does not cover the purposes and subject matters of telephone calls made Out (average 180 per month, not including long distance calls) and not counting In calls, or letters, memos, and visitors to the office. It does not record the public speaking engagements and showing of films in the community(s).

It does not cover administration and operation of the Coordinated Association Transportation under Model Cities, plus expansion of the service under contracts with Children's Development and Rehabilitation Center, Crippled Children's Division, U. of D., Reynolds, Lynch and Rockwood School Districts, parents of David Douglas School Districts, and State Public Welfare for its clients in workshops under the Subsidy Program established by the 1971 Legislature with our leadership. It does not cover our concern and involvement in the Developmental Disabilities Federal Act and appropriations and the State Plan; or our involvement in Comprehensive Health Planning District No. 2 and the Association of Health Agencies, organized with help of Community Council and of which I am president.

Your advice and counsel on the procedures and mechanics for Census Tract reporting will be greatly appreciated. Remember, please, the composition of my staff is such: one full-time bookkeeper, three half-time persons, one full-time assistant to me - that I could not possibly or at all detach either or any one of them for additional work and responsibility in another area.

Thanks, Bill.

WF: me

cc: Gus B. Lange
Dr. James Caughlan/File
Mrs. Iris Quall
WF (3)

ORIGINAL

For Information Purposes

Exhibit J.

C-35-02B

INFORMATION ON VALUE VILLAGE THRIFT STORE

From Multnomah and Clackamas County Associations for Retarded Children

Excerpts from an article by Robert Landauer of the OREGONIAN, Feb. 6, 1972, Portland

USED GOODS STORE SALES TO BENEFIT MENTALLY RETARDED CHILDREN, ADULTS

Value Village, which opened here Oct. 15, is a subsidiary of Thrift Village, Inc., a San Jose, Calif., firm that operates eight other similar second-hand stores in Washington and California selling reuseable household goods, toys, clothing, rags and so forth.

It is a private, profit-oriented business.

However, its social interest is that it enables Associations for Retarded Children to generate funds to underwrite programs that otherwise could not be sustained or that have to be financed by contributions.

Basically, the company has financed the entry of the Multnomah and Clackamas County Associations for Retarded Children into the business of soliciting rummage for the store, giving them both a guaranteed outlet for the goods collected and a guaranteed profit on each pickup.

An average of 40 persons work for the associations in the solicitations division, including telephone solicitors, crews manning five trucks, and supervisory and office personnel.

Value Village supplies the two-county associations with funds to cover all costs: salaries, insurance, truck acquisition and maintenance.

The private company guarantees the associations a net profit of 50 cents per pickup ("Our costs are running about \$3 a pickup now, including the guaranteed profit to the associations, but we expect these costs to go down," said store manager Gary Swarthout.).

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APR 13 1972

ADDENDUM

MODEL CITIES

*Since publication of the above article, the associations have received monthly checks (over \$2,500 each) from the store, located at 5050 S.E. 82nd in Portland. It has been estimated that with expected expansion of the operation the amount will reach \$5,000 monthly.

*The Store also hires some retarded workers and contracts for work to be done in several workshops and schools for the retarded.

*The financial agreement between Thrift Village, Inc., and the Associations will be periodically reviewed to assure that the Associations receive at least 51% of the Store's net profit.

*A Committee, composed of members of both associations, makes the decision as to use of the funds for existing and potential programs for the retarded.

*Value Village is hiring high school age solicitors for the summer vacation months.

*The membership of the associations is encouraged to shop at the store and to donate goods for resale.

3/17/72

Exhibit K -
Reference to cover letter
to Mr. Jordan in submission
of March Report (1972).
WT

April 6, 1972

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APR 13 1972

MODEL CITIES

Mr. Charles Jordan
Executive Director
Portland Model Cities
5329 N. E. Union St.
Portland, Oregon 97211

Dear Charles:

In the matter of important items:

1. MARC-Operating Agency (Umbrella) for the Third Action Year:
Confirming my understanding of the decision concluded in meeting with
you and Staff on February 16, 1972 for the third action year to begin on
June 16, 1972, and ending on June 15, 1973. The decision was predicated
on the proposition that Agency-CAT services shall be available and operate
to serve: MC's '72 Summer Program; STAR Project enrollees at Camp Civitan
(Oregon ARC-Little North Fork of the Santiam), scholarships provided by
Tri-County Community Council, and in City of Portland Summer Camp; Kiwanis
Mt. Hood Rhododendron Camp; Portland State University Summer Program; local
excursions as may develop to serve M.C. residents (see below). Further,
that CAT may take advantage of the year's lease on transportation premises,
insurance, maintenance of equipment and premises, and to provide continued
employment under the Umbrella-CAT project.

The beginning and ending date of the Project for the Third
Action Year places the program on the same basis for funding and operation
as all other projects under jurisdiction of Portland Model Cities.

2. Establishment of M.R. Educational and Activities Center in
the Cascade Center as per my recent outline to you. I have to date been
unable to arrange a meeting with Wm. Newborn of Cascade Center. I am again
requesting his cooperation. I shall ask Mr. Nickerson of STAR to accompany
me in order that Mr. Newborn can fully understand the proposition for in-
volvement of STAR's program and what we believe ought to be done in concern
of the results in research and conclusions of its program. I shall report
to you after our meeting with Cascade Center.

In a separate communication I am drafting the results and status

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Page Two
Mr. Charles Jordan

April 6, 1972

of the proposed community transportation service involving Multi-Service Center, Oregon Regional Medical Board, Community Council, Tri-Met, City-County Council for the Aged - other local facilities and state and federal agencies.

Thanks, Charles.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

cc: Dr. James Caughlan/File
Andrew Rauberson
Elvin Roberts
Beatrice Gilmore
WF

C
O
P
Y

Exhibit E
WJ

From: Jud Blakely
To: Special Transportation Needs Committee
Subj: Inter-Agency Discussion of Transportation Merger
Date: 3 April 1972

I have read the summation of a discussion held last week among representatives of the City-County Council on Aging, the Multi-Service Center, and the Retarded Children's Association. These minutes sound very tentative, but very promising. I hope they are only a beginning toward forming some kind of unified arrangement that can lighten or shift the present load imposed on individual agencies presently providing special transportation. Any consolidated operation would naturally have to guarantee an acceptable level of service to all participating agencies with built-in safeguards underwriting such guarantees.

However, the main motive for joining together lies in the chance to secure a capacity to expand as the area-wide demands for special transportation expand. Those agencies most intimately involved with the frustrations of wrestling their current mini-fleets into daily service know with discouraging clarity what it may be like a few years from now. Combining vehicles to create a single umbrella for mutual transportation requirements may not be the ultimate answer to this problem, but it does appear to be an alternative worth attempting. I will be glad to lend my support in any way possible.

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MODEL CITIES

ORIGINAL

Organizations of
parents and friends,
to help all
the mentally retarded,
wherever they are,
regardless of race,
color, creed or age

MULTNOMAH



CLACKAMAS

ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

January 28, 1972

George W. Fife
Assistant Director

Mr. Charles Jordan, Executive Director
Portland Model Cities
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Charles:

I have a copy of your letter of January 26, 1972 to Nathan Nickerson, Project-STAR, regarding "unexpended funds from operating agencies in the health area or health related programs."

If the reference of "unexpended funds" involves the MARC as operating agency for any of its components, and I mention specifically the Pilot Education Center, I believe it is urgent that I renew my request for a meeting with you, Messrs. Rauberson, Roberts and Henniger for a review of the subject matters involved and for understanding among all of us regarding use and disposition of unused funds.

I was informed that the MARC-Umbrella was responsible for recommendations to you, et al. for use and disposition of unexpended funds.

I would appreciate your comments in the area of discussion. I shall hold myself available to meet with you and the gentlemen above named at your earliest convenience. Thanks, Charles.

Sincerely,

Walter Fuhrer
Executive Director

WF: ms

RECEIVED

JAN 31 1972

MODEL CITIES

Retarded
Children
CAN Be
Helped!



W

Organizations of
parents and friends
to help all
the mentally retarded,
wherever they are,
regardless of race,
color, creed or age

MULTNOMAH



CLACKAMAS

ASSOCIATIONS FOR RETARDED CHILDREN

718 W. Burnside - Portland, Oregon 97209 - 223-7279

Walter Fuhrer
Executive Director

June 9, 1972

Mr. William Oberhue
Comptroller's Office
Portland Model Cities
5329 N. E. Union Ave.
Portland, Oregon 97211

RECORDED

JUN 12 1972

MODEL CITIES

Dear Bill:

As indicated by the attached item, we have entered an order with Roy Burnett's Motors, Inc., Portland, Oregon, for the purchase of Two (2) 1972 Dodge B-300, Custom Sportsman Model.

The total purchase price for the two busses is shown at \$8,791.70. The unexpended funds in the amount of \$6,056.00 under the Pilot Educational Project will be applied towards the purchase amount. You will note the order of payments: \$2,000.00 on or before June 15; \$2,000.00 on August 5; \$2,000.00 on September 5; and the balance to be financed by the First National Bank from the funds in the CAT budget for the Third Action Year.

Your notice includes that the first payment of \$2,000.00 must be made on or before June 15 to meet two deadlines: a) commitment of funds; and b) order of busses by the Seller.

It was suggested that request for payment of the \$6,056.00 amount should be made and included in the regular May request for funds. We cannot do so and expect not less than \$2,000.00 to be in our hands on or before the 15th day of June. Disbursement of funds on request by M.C. usually takes a bit longer than one week. I suggest that this letter together with the order of purchase constitute and serve as the special request for remittance of funds and expenditure thereof as approved by Model Cities.

I also suggest - and urgently - that if a special item, separate and apart from the regular monthly request, must be signed, then deliver the item to Mrs. Mary Hein, bookkeeper, for signature

FORWARDED TO B. Oberhue
FROM DIRECTORS OFFICE

DATE 6/12

Retarded
Children
CAN Be
Helped!



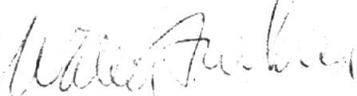
Page Two
Mr. William Oberhue

June 9, 1972

and execution. Mrs. Hein is fully authorized to act in my stead and capacity, especially for expediting the matter and assurance of the requested funds on or before June 15, 1972.

Thank you, Bill.

Sincerely,



Walter Fuhrer
Executive Director

Enclosure
WF: ms

cc: Edward C. Stalder, Jr.
Mary Hein (Enclosure)
WF (2)

Please enter my order for one (NEW - USED)

Two - 1972 Dodge B300 Custom *Blackline* *Travis*
 Make of Car Model and Body Type
 Serial Number *White* Color
 To be delivered on or about *when available* 19

TRADE IN SPECIFICATIONS

Make *Do Trade* Year _____ Model _____
 Allowance \$ _____ Amount Owning \$ _____ To Whom? _____ Net \$ _____

Car price in Portland	8767 70	Deposit	<i>on or before 6/25</i>	2000 00
License and title	<i>200 00</i>	Cash on delivery		
<i>10 Passenger Pkg</i>		Used car allowance as above or equity		
<i>300 X 14.5E 1000000</i>		Balance	<i>8/5</i>	2000 00
<i>(Power & gears)</i>			<i>9/15</i>	2000 00
<i>Power Brakes</i>		<i>To Be financed</i>		
<i>Columbus Transmission</i>		<i>at First National Bank</i>		
<i>(Loadable)</i>		<i>Trust Company - Portland</i>		
		<i>in installments of</i>		
		<i>\$ 150 = per month</i>		
		<i>plus finance charges</i>		
		<i>at regular rates.</i>		
		RESERVED		
Total Sales Price	8791 70	Total Settlement	JUN 12 1972	8791 70

Other Specifications: _____
 Contract to be paid in _____ installments
 of \$ _____ each and _____
 First installment due _____ 19

INSURANCE INFORMATION

F & T Comp. (\$ _____) Ded. Coll. Symbol _____ Class _____ Age Group _____
 Credit Life only Life, Health & Accident
 No Life, Health, Accident insurance included Territory _____

Insurance Agent _____
 Address and phone _____

I have read the matter printed on the back hereof and agree to it as a part of this order. This order contains the entire agreement affecting this purchase and no other understanding of any nature concerning same has been made or entered into, or will be recognized. This order is not binding until accepted in writing by Dealer. I certify that I am twenty-one years of age, that the car I am trading in is free and clear from all encumbrances whatsoever—except as noted above, and that I have the legal right to sell same.

Purchaser's Signature *Walter Fisher - Portland Association of...*
 Residence Address *By - Walter Fisher, Executive Director* Phone *733-7577*
 Business Address _____ Phone _____
 Salesperson *Walter Fisher* Accepted by *Walter Fisher* *W.F.*
 Sales Manager - Dealer

October 5, 1973

Robert Stuva
President
Board of Directors
Portland Children's Center, Inc.
3929 S. E. 74th Avenue
Portland, Oregon 97206

Dear Mr. Stuva:

September 28, 1972, this agency requested that your agency issue a check payable to "Molai Cities, City of Portland in the amount of \$459.97 (the sum which represents an overpayment made to your agency under contract #12789).

You are again requested to make reimbursement to this agency for the overpayment.

Attached for your information is a copy of the audit report which explains the overpayment. If you have any questions, please contact me.

Sincerely,

Elvin D. Roberts
Admn. Management Coordinator

EOR:cfc

Attachments

- cc: A. Raubeson
- B. Jones
- M. Opton
- Fiscal Files
- Official Files ✓