

PROJECT ANALYSIS**MODEL CITIES
PORTLAND, OREGON**

PROJECT TITLE PRE-SCHOOL EXPANSION (5.43)

PROJECT NUMBER 1-41-02

PROJECT STATUS ☒ New
☐ Expanded

OPERATING AGENCY PORTLAND PUBLIC SCHOOLS - AREA II

PLANNING COMPONENT SOCIAL ENVIRONMENT

ADMINISTRATIVE NUMBER 1400

PROGRAM ACCOUNT _____

CITIZENS' WORKING COMMITTEE EDUCATION COMMITTEE

PROJECT FUNDING	100% SUPPLEMENTAL	USING SUPPLEMENTAL	USING CATEGORICAL	OTHER	TOTAL
Anticipated		\$74,333		\$35,448	\$109,781
Affirmed					



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

June 1, 1970

Mr. Kenneth Hampton
Acting CDA Dir., MCP
5329 NE Union Ave., Rm 210
Portland, Oregon 97211

Dear Ken:

Subject: May 14, 1970 Letter re Project 3.43 Pre-School Expansion
May 20, 1970 Letter re Project 3.185 Consumer Protection

I wish to inform you that the proposed budget changes do not constitute a substantial change. You may proceed to execute the contract for Project 3.43 for \$74,333 supplemental, including a reallocation of \$25,907 from Project 3.44, Secondary and Continuing Education. However, you may not execute a contract for Project 3.185 for \$87,621 supplemental until HUD has approved the reallocation of \$56,326 needed in addition to the presently approved amount of \$31,295.

Sincerely yours,

Zoltan

Zoltan Szigethy

cc: Mr. Edward J. Warnoth, Mayor's Office

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Summary

Pre-School Expansion (3.43)

This project is designed to expand the Early Childhood Education presently being operated by the Portland School District #1 specifically to the children of low-income families residing in the Model Neighborhood. The overall intent is to attempt to raise their level of achievement to a comparable level, in their school years, as that of children in other sections of the city. The direct beneficiaries will be the MN children of low-income families.

This project will embody nine (9) distinct services for eighty (80) four-year-olds programmed toward increasing their level of achievement in their early, formative years. They are:

- (1) Provision of Educational Services
- (2) Provision of Nutritional Services
- (3) Provision of Medical Services
- (4) Provision of Dental Services
- (5) Provision of Speech and Hearing Services
- (6) Provision of Social Services
- (7) Provision of Psychological Services
- (8) Provision of Staff In-Service Training and Career Development
- (9) Provision of Parent Education Services

This project will be serviced by eleven (11) persons on regular basis and several student assistants. Seven of these staff persons, in addition to the student assistants, will be recruited from MN residents.

Teacher Associates - 1 (225 days)
Teacher Assistants - 1 (225 days)
Teacher Assistants - 1 (190 days)
Teacher Aides - 2 (225 days)
Teacher Aides - 1 (190 days)
Food Service Attendant - 1 (190 days)
Student Assistants - To be named

Provisions have been built into this program for upward mobility of the teacher aides, assistants, and associates.

Total Program Cost	\$109,781.00
- CDA Cost Portion	74,333.00
- Portland Public Schools	<u>34,448.00</u>
Total	\$109,781.00

Pre School Expansion

3.43

1. PURPOSE AND BENEFICIARIES

This project is designed to expand the Early Childhood Education Program presently being operated by Portland School District #1 to 40 four year old children from low income families in the Model Neighborhood.

2. CONTENT AND OPERATION

The key functional elements of the project are the following:

- 1-41-02-01 The Provision of Educational Services
- 1-41-02-02 The Provision of Nutrition Services
- 1-41-02-03 The Provision of Medical Services
- 1-41-02-04 The Provision of Dental Services
- 1-41-02-05 The Provision of Speech and Hearing Services
- 1-41-02-06 The Provision of Social Services
- 1-41-02-07 The Provision of Psychological Services
- 1-41-02-08 The Provision of Staff In-Service Training and Career Development
- 1-41-02-09 The Provision of Parent Education Services

The key activities with functional elements include:

- 1-41-02-01 The Provision of Educational Services
 - 01 Language development
 - 02 Affective development
 - 03 Physical development
 - 04 Arts and crafts
- 1-41-02-02 The Provision of Nutrition Services
 - 01 Midday snacks
 - 02 Daily lunch
- 1-41-02-03 The Provision of Medical Services
 - 01 Physical examination
 - 02 On site immunizations
- 1-41-02-04 The Provision of Dental Services
 - 01 Dental examinations
 - 02 Weekly fluoridated mouth-washing
- 1-41-02-05 The Provision of Speech and Hearing Services
 - 01 Audiometer screening
 - 02 Screening for defective speech patterns
- 1-41-02-06 The Provision of Social Services
 - 01 Develop data on families
 - 02 Assist with family problems affecting children
 - 03 Police assistance as necessary
 - 04 Referral to social service agencies
 - 05 Assist referred children and their families

1-41-02-07 The Provision of Psychological Services

- 01 Counseling with staff and parents
- 02 Observation of children
- 03 Individual testing and diagnosis
- 04 Referral to medical and social service agencies

1-41-02-08 The Provision of Staff In-Service Training and Career Development

- 01 On site training courses
- 02 Attendance at college campus courses
- 03 Follow through workshops
- 04 Correspondence courses
- 05 Implement career lattice

1-41-02-09 The Provision of Parent Education Services

- 01 Monthly program wide meetings
- 02 Center wide meetings
- 03 Small group discussions

This project will be operated at Jefferson High School which is located in the Model Neighborhood

3. TIME TABLE

- 1. Submission of proposal to Education Working Committee, November 16, 1969
 - 2. Approval by Education Working Committee, February 27, 1970
 - 3. Approval by Citizens Planning Board, March 17, 1970
 - 4. Approval by Portland City Council, July 8, 1970
 - 5. Approval by Board of Directors, Portland Public Schools, July 13, 1970
 - 6. Recruitment of staff
 - 7. Recruitment of children
 - 8. Renovation of facilities
 - 9. Purchase of equipment and supplies
 - 10. Staff reports for work, September 2, 1970
 - 11. Classes for two groups of 40 children each commence, September 8, 1970
 - 12. Classes for one group of 40 children end June 4, 1971
 - 13. Classes for one group of 40 children end August 1971.
- } July 15 - August 31, 1970

4. FUNDING

This project will be funded with \$48,538.00 (Pre School Expansion 3.43), \$25,907.00 (Secondary and Continuing Education 3.44) and \$28,585.00 from Portland School District #1 funds. This project is expected to continue indefinitely. Efforts will be taken to secure more categorical funds in Second-Action Year.

5. PROJECT ADMINISTRATION

The project will be administered and directly supervised by the Portland Public Schools, District #1. Immediate administrative responsibility will be given to the supervision of the present Early Childhood Education Program. Staff from School District #1 have worked very closely with Model Cities Agency staff and the Model Cities Education Working Committee on this project and the Education Aides (3.141) Project. The School District is presently operating a successful Early Childhood Education Project.

6. COORDINATION

The project will be coordinated closely with the present Early Childhood Education Program through the use of the same supervisory personnel.

7. EVALUATION AND MONITORING

This project will be evaluated by the City Demonstration Agency (CDA) staff and, if required, another agency under contract with CDA. This will be monitored through monthly and quarterly progress reports and monthly meetings, between CDA project coordinator and supervisors of the Early Childhood Education Program, to assess general conditions and progress. The following is a list of process output measures with functional elements.

1-41-02-01 The Provision of Educational Services

- _____ number of MN children enrolled
- _____ number of black MN male children enrolled
- _____ number of black MN female children enrolled
- _____ number of children initially enrolled
- _____ number of children enrolled at reporting time

1-41-02-02 The Provision of Nutrition Services

- _____ number of snacks and meals served per day

1-41-02-03 The Provision of Medical Services

_____ number of children receiving physical examinations
_____ number of children requiring follow-up treatment
_____ number of children receiving measles immunizations
_____ number of children receiving smallpox immunizations
_____ number of children receiving polio immunizations
_____ number of children receiving DPT immunizations
_____ number of children receiving T.B. (Tine test) immunizations

1-41-02-04 The Provision of Dental Services

_____ number of children receiving initial dental examinations
_____ number of children receiving follow-up dental treatment
at this reporting time
_____ number of children receiving follow-up dental treatment but
parents unable to afford costs

1-41-02-05 The Provision of Speech and Hearing Services

_____ number of children receiving audiometer screening
_____ number of children referred for follow-up treatment
_____ number of children screened for defective speech patterns
_____ number of children referred for treatment

1-41-02-06 The Provision of Social Services

_____ number of children and/or parents referred to Multnomah
County Welfare Commission
_____ number of children and/or parents referred to Family
Counseling Services
_____ number of children and/or parents referred to Women's
Protective Division
_____ number of children and/or parents referred to Neighborhood
Service Center
_____ number of children and/or parents referred to Multnomah
County Guidance Center
_____ number of children and/or parents referred to other service
agencies

1-41-02-07 The Provision of Psychological Services

- _____ number of children tested
- _____ number of children receiving counseling services
- _____ number of referrals to Oregon Medical School
- _____ number of referrals to the Parry Center for Emotionally Disturbed Children
- _____ number of referrals to the Child Guidance Clinic
- _____ number of referrals to Family Counseling Center
- _____ number of referrals to Multnomah County Mental Health
- _____ number of referrals to Edgefield Lodge Residence for Emotionally Disturbed Children
- _____ number of referrals to other service agencies

1-41-02-08 The Provision of Staff In-Service Training and Career Development

- _____ number of MN residents hired
- _____ number of black MN males hired
- _____ number of black MN females hired
- _____ number of MN residents having attended on-site training courses during reporting time
- _____ number of MN residents having attended college campus courses during reporting time
- _____ number of MN residents having attended workshops during reporting time
- _____ number of MN residents taking correspondence courses during reporting time

1-41-02-09 The Provision of Parent Education Services

- _____ number of people in attendance at monthly program-wide meetings
- _____ number of persons in attendance at center-wide meetings
- _____ number of small group discussions held
- _____ average number of persons attending small group discussions

8. CITIZEN PARTICIPATION

The Education Working Committee approved this project March 26, 1970. The Citizens Planning Board approved it April 21, 1970. All monthly and quarterly reports will be submitted by CDA staff to the Working Committee for review and recommendations.

9. RESIDENT EMPLOYMENT

The administrative staff of the program will be the currently employed supervisory personnel of the school district for early childhood education.

Teachers will be recruited and selected by the district's personnel office based upon appropriate training, including degree, state certification, requirements, and experience in early childhood or primary education.

Preference will be given to current Headstart Teacher Aides or parents who are enrolled in the district's professional development program for Headstart.

Other positions in the program, which MN residents can qualify for, will be filled with MN persons.

10. BUDGET

(See Attachments.)

PERSONNEL	MODEL CITIES	OTHER	TOTAL
<u>Personal Services</u>			
Teachers (2) (225 days)	-0-	21,316	21,316
(2) (190 days)	14,000	-0-	14,000
Teacher Associates (1) (225 days)	5,131	-0-	5,131
Teacher Assistants (1) (225 days)	4,569	-0-	4,569
(1) (190 days)	3,858	-0-	3,858
Teacher Aides (2) (225 days)	8,172	-0-	8,172
(1) (190 days)	3,586	-0-	3,586
Student Assistants - 1864 hrs @ \$1.60	2,983	-0-	2,983
Food Service	3,150	-0-	3,150
<u>Benefits</u>			
Retirement (6% of salaries)	2,727	1,279	4,006
Social Security (4.8% of salaries)	2,182	1,024	3,206
Medical Insurance (\$9.95 mo/12 ea)	956	239	1,195
State Ind.Accident (\$.40 mo/12 ea)	39	10	49
SUB TOTAL	51,353	23,868	75,221
<u>OTHER DIRECT COSTS</u>			
<u>Food</u>			
Lunches (\$10 per mo. 40 children/12 mos)	-0-	4,800	4,800
(\$10 per mo. 40 children/9.5 mos)	-0-	3,800	3,800
Snacks (\$2 per mo. 40 children/12 mos)	960	-0-	960
(\$10 per child/40 children/190 days)	760	-0-	760
Supplies-Instructional (\$16 per child/40)	640	-0-	640
(\$12 per child/40)	480	-0-	480
Supplies-Office	500	-0-	500
Equipment (Special Classroom Furniture and Instructional Equipment)	6,000	-0-	6,000
Communication	500	-0-	500
<u>Transportation</u>			
Field Trips and Admissions	1,250	-0-	1,250
Emergency Trips	227	-0-	227
Bus (\$.66 ea child/40/38 wks)	1,003	-0-	1,003
Staff Development	900	-0-	900
Staff (Home visitation: \$.10 per mile/ 2,000 miles)	200	-0-	200
<u>Health Services</u>			
Medical (\$12.50 each child/80)	1,000	-0-	1,000
Dental (\$75 each child/80)	6,000	-0-	6,000
Immunizations (\$6 each child/80)	-0-	480	480
Parent Education	2,400	-0-	2,400
Accident Insurance (\$2 each child)	160	-0-	160
Staff Development	-0-	2,500	2,500
SUB TOTAL	22,980	11,580	34,560
TOTAL	74,333	35,448	109,781

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

BUDGET FOR SUPPLEMENTARY GRANT ACTIVITY

(Use This Form as a Budget for Each Activity (Including Relocation)
Funded Under Section 105 of Title I of the Demonstration Cities and
Metropolitan Development Act of 1966)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF ACTIVITY

Early Childhood Education
Pre-School Expansion

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools - Area II
4825 N. Haight St.
Portland, Oregon 97212

4. TYPE OF ENTITY - Is the entity a (Check applicable box or boxes):

☐ City Department☒ Public Agency☐ Neighborhood-based☐ Private (Nonprofit)☐ Private (Profit Making)☐ Other (Specify)

5. PREVIOUS APPLICATION - Has this activity, in substantially its present form, ever been the subject of a previous application for Federal financial assistance?

☒ NO☐ YES

If "YES", attach an explanatory statement.

6. MAINTENANCE OF EFFORT - Any activity which is an extension to the Model Neighborhood or an upgrading of existing services must be accompanied by an explanatory statement which shows that the extension or upgrading being funded by this budget is an addition to and not a substitution of local efforts.

In addition to this project the School District is presently operating Educational Aide/Intern Programs funded at over \$1,033,059.00.

7. METHOD OF ALLOCATION - If cost is to be shared by others add an explanatory statement which identifies the sharing entity (or entities) and the method of allocation.

This will be a \$109,781.00 Project. MCA share will be \$74,333.00. Portland Public School District will contribute \$35,448.

6. BUDGET

a. COST CATEGORY	b. ESTIMATED COST	c. MCA SHARE (if cost is being shared with others)
(1) Personnel	75,221.	51,353.*
(2) Consultants and Contract Services		
(3) Travel	3,580.	3,580.
(4) Postage		
(5) Consumable Supplies	12,440.	3,840.
(6) Rental, Lease, or Purchase of Equipment	6,000.	6,000.
(7) Other:	7,480.	7,000.
	2,400.	2,400.
	160.	160.
	2,500.	
TOTAL	109,781.00	74,333.00

9. SUBMISSION:

a. *Signature and Title of Authorized Official*

b. *Date*

D. APPROVAL:

a. *Signature and Title of Authorized HUD Official*

b. *Date*

BUDGET JUSTIFICATION

(Attach This Form to Each Budget for a Capital Project,
Activity, and to the Program Administration Budget)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF CAPITAL PROJECT OR ACTIVITY

Pre-School Expansion

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools-Area II
4825 N.E. Haight Street, Portland, Oregon 97217

4. DESCRIPTION OF ITEM* AND BASIS FOR VALUATION**

AMOUNT OR VALUE
OF ITEM

Consumable Supplies

-Snacks

-Supplies, Instructional

-Supplies, Office

3,340.00

Telephone

500.00

Equipment

6,000.00

Staff Mileage

200.00

Parent Education

2,400.00

Accident Insurance

160.00

* For personnel costs use Personnel justification form.

** Describe the item in sufficient detail to insure that it is adequately identified and indicate the basis for determining or computing its value. For example, office space rental for two professionals 150 square feet at \$2.00 per square foot, including utilities and janitorial services.

PERSONNEL

(Attach This Form to Each Activity Budget Justification)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF PROJECT OR ACTIVITY

Early Childhood Education
Pre-School Expansion (3.43)

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools - Area II
4825 N.E. Haight St.
Portland, Oregon 97217

a. NUMBER OF PERSONS	b. POSITION OR TITLE	c. AVERAGE SALARY MONTH	d. PERCENT OF TIME ON UNDERTAKING	e. MONTHS TO BE EMPLOYED	f. COST (c x d x e)
1-41-02					
01	Teacher (190 days)	700	100	10	7,000
02	Teacher (190 days)	700	100	10	7,000
03	Teacher Associate (225)	513	100	10	5,131
04	Teacher Assistant (225)	456	100	10	4,569
05	Teacher Assistant (190)	385	100	10	3,858
06	Teacher Aide (225 days)	408	100	10	4,086
07	Teacher Aide (225 days)	408	100	10	4,086
08	Teacher Aide (190 days)	358	100	10	3,586
09	Student Assistants (1,864 hrs) \$1.60/hr	1,864 hrs.	\$1.60/hr	10	2,983

COST OF FRINGE BENEFITS (Indicate Basis for Estimate)

TOTAL, PERSONNEL

TOTAL, PERSONNEL

Page 2

1. NAME OF CITY DEMONSTRATION AGENCY

2. BRIEF DESCRIPTIVE TITLE OF PROJECT OR ACTIVITY

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

* Includes use of present food service personnel or additional as needed.

Project/Activity Endorsement Sheet

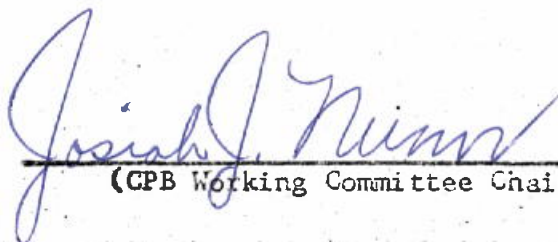
Project/Activity Title PRE-SCHOOL EXPANSION 3.43
Code Number 1-41-02 Dated _____

Contract Procedure:

☒ Regular ☐ Change in Operating Agency ☒ Change in Budget or Work Program ☐ New Project

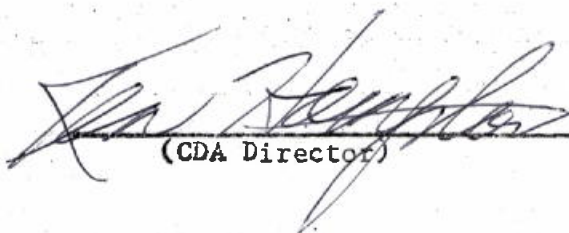
Approved:

I have reviewed and hereby approve this project analysis as developed by the CDA staff and recognize it to be an accurate presentation of the scope and content, purpose, funding, and work program as approved by the body I represent. This analysis will be referred to HUD as the official statement and description of the project will be used as a guide for evaluating and monitoring the project.




(CPB Working Committee Chairman)

3-26-70
(Date)



(CDA Director)

June 3, 1970
(Date)



(CPB Chairman)

(Date)

(Operating Agency)

(Date)

Summary

Pre-School Expansion (3.43)

This project is designed to expand the Early Childhood Education presently being operated by the Portland School District #1 specifically to the children of low-income families residing in the Model Neighborhood. The overall intent is to attempt to raise their level of achievement to a comparable level, in their school years, as that of children in other sections of the city. The direct beneficiaries will be the MN children of low-income families.

This project will embody nine (9) distinct services for forty (40) four-year-olds programmed toward increasing their level of achievement in their early, formative years. They are:

- (1) Provision of Educational Services
- (2) Provision of Nutritional Services
- (3) Provision of Medical Services
- (4) Provision of Dental Services
- (5) Provision of Speech and Hearing Services
- (6) Provision of Social Services
- (7) Provision of Psychological Services
- (8) Provision of Staff In-Service Training and Career Development
- (9) Provision of Parent Education Services

This project will be serviced by eleven (11) persons on regular basis and several student assistants. Seven of these staff persons, in addition to the student assistants, will be recruited from MN residents.

Teacher Associates - 1 (225 days)
Teacher Assistants - 1 (225 days)
Teacher Assistants - 1 (190 days)
Teacher Aides - 2 (225 days)
Teacher Aides - 1 (190 days)
Food Service Attendant - 1 (190 days)
Student Assistants - To be named

Provisions have been built into this program for upward mobility of the teacher aides, assistants, and associates.

Total Program Cost	\$109,781.00
- CDA Cost Portion	74,333.00
- Portland Public Schools	<u>34,448.00</u>
Total	\$109,781.00

PROJECT ANALYSIS

MODEL CITIES
PORTLAND, OREGON

PROJECT TITLE PRE-SCHOOL EXPANSION (3.43)

PROJECT NUMBER 1-41-02

PROJECT STATUS ☒ New
☐ Expanded

OPERATING AGENCY PORTLAND PUBLIC SCHOOLS - AREA II

PLANNING COMPONENT SOCIAL ENVIRONMENT

ADMINISTRATIVE NUMBER 1400

PROGRAM ACCOUNT _____

CITIZENS' WORKING COMMITTEE EDUCATION COMMITTEE

PROJECT FUNDING	100% SUPPLEMENTAL	USING SUPPLEMENTAL	USING CATEGORICAL	OTHER	TOTAL
Anticipated		\$74,333		\$35,448	\$109,781
Affirmed					

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Pre School Expansion

3.43

1. PURPOSE AND BENEFICIARIES

This project is designed to expand the Early Childhood Education Program presently being operated by Portland School District #1 to 40 four year old children from low income families in the Model Neighborhood.

2. CONTENT AND OPERATION

The key functional elements of the project are the following:

- 1-41-02-01 The Provision of Educational Services
- 1-41-02-02 The Provision of Nutrition Services
- 1-41-02-03 The Provision of Medical Services
- 1-41-02-04 The Provision of Dental Services
- 1-41-02-05 The Provision of Speech and Hearing Services
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- 1-41-02-09 The Provision of Parent Education Services

The key activities with functional elements include:

- 1-41-02-01 The Provision of Educational Services
 - 01 Language development
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 - 01 Audiometer screening
 - 02 Screening for defective speech patterns
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 - 01 Develop data on families
 - 02 Assist with family problems affecting children
 - 03 Police assistance as necessary
 - 04 Referral to social service agencies
 - 05 Assist referred children and their families

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- 01 Counseling with staff and parents
- 02 Observation of children
- 03 Individual testing and diagnosis
- 04 Referral to medical and social service agencies

1-41-02-08 The Provision of Staff In-Service Training and Career Development

- 01 On site training courses
- 02 Attendance at college campus courses
- 03 Follow through workshops
- 04 Correspondence courses
- 05 Implement career lattice

1-41-02-09 The Provision of Parent Education Services

- 01 Monthly program wide meetings
- 02 Center wide meetings
- 03 Small group discussions

This project will be operated at ^{sites 1+2 below} ~~Jefferson High School~~ which ^{are} ~~is~~ located in the Model Neighborhood.

site 1 - 2710 NE 14
Site 2 - 4825 N. Haight

3. TIME TABLE

4. FUNDING

This project will be funded with \$48,538 (Pre School Expansion 3.43), \$25,907 (Secondary and Continuing Education 3.44) and \$28,585 from Portland School District # 1 funds. This project is expected to continue indefinitely. Efforts will be taken to secure more categorical funds in Second-Action Year.

5. PROJECT ADMINISTRATION

The project will be administered and directly supervised by the Portland Public Schools, District # 1 Director of Elementary Education, Area II. Staff from School District # 1 have worked very closely with Model Cities Agency staff and the Model Cities Education Working Committee on this project and the Education Aides (3.141) Project. The School District is presently operating a successful Early Childhood Education Project.

6. COORDINATION

MN trainees enrolled in the Model Cities Education Aides Project will be hired and trained for this project.

7. EVALUATION AND MONITORING

This project will be evaluated by the City Demonstration Agency (CDA) staff and, if required, another agency under contract with CDA. This will be monitored through monthly and quarterly progress reports and monthly meetings, between CDA project coordinator and project director, to assess general conditions and progress. The following is a list of process output measures with functional elements.

1-41-02-01 The Provision of Educational Services

- _____ number of MN children enrolled
- _____ number of black MN male children enrolled
- _____ number of black MN female children enrolled
- _____ number of children initially enrolled
- _____ number of children enrolled at voting time

1-41-02-02 The Provision of Nutrition Services

- _____ number of snacks and meals served per day

1-41-02-03 The Provision of Medical Services

_____ number of children receiving physical examinations
_____ number of children requiring follow-up treatment
_____ number of children receiving measles immunizations
_____ number of children receiving smallpox immunizations
_____ number of children receiving polio immunizations
_____ number of children receiving DPT immunizations
_____ number of children receiving T.B. (Tine test) immunizations

1-41-02-04 The Provision of Dental Services

_____ number of children receiving initial dental examinations
_____ number of children receiving follow-up dental treatment
at this reporting time
_____ number of children receiving follow-up dental treatment but
parents unable to afford costs

1-41-02-05 The Provision of Speech and Hearing Services

_____ number of children receiving audiometer screening
_____ number of children referred for follow-up treatment
_____ number of children screened for defective speech patterns
_____ number of children referred for treatment

1-41-02-06 The Provision of Social Services

_____ number of children and/or parents referred to Multnomah
County Welfare Commission
_____ number of children and/or parents referred to Family
Counseling Services
_____ number of children and/or parents referred to Women's
Protective Division
_____ number of children and/or parents referred to Neighborhood
Service Center
_____ number of children and/or parents referred to Multnomah
County Guidance Center
_____ number of children and/or parents referred to other service
agencies

1-41-02-07 The Provision of Psychological Services

_____ number of children tested

_____ number of children receiving counseling services

_____ number of referrals to Oregon Medical School

_____ number of referrals to the Parry Center for Emotionally Disturbed Children

_____ number of referrals to the Child Guidance Clinic

_____ number of referrals to Family Counseling Center

_____ number of referrals to Multnomah County Mental Health

_____ number of referrals to Edgefield Lodge Residence for Emotionally Disturbed Children

_____ number of referrals to other service agencies

1-41-02-08 The Provision of Staff In-Service Training and Career Development

_____ number of MN residents hired

_____ number of black MN males hired

_____ number of black MN females hired

_____ number of MN residents having attended on-site training courses during reporting time

_____ number of MN residents having attended college campus courses during reporting time

_____ number of MN residents having attended workshops during reporting time

_____ number of MN residents taking correspondence courses during reporting time

1-41-02-09 The Provision of Parent Education Services

_____ number of people in attendance at monthly program-wide meetings

_____ number of persons in attendance at center-wide meetings

_____ number of small group discussions held

_____ average number of persons attending small group discussions

8. CITIZEN PARTICIPATION

The Education Working Committee approved this project March 26, 1970. The Citizens Planning Board approved it April 21, 1970. All monthly and quarterly reports will be submitted to the Working Committee for review and recommendations.

9. RESIDENT EMPLOYMENT

Model Neighborhood (MN) residents will receive preference for all jobs created by this project. All positions will be advertised in MN. Applicants will be screened by a committee of four persons composed of two persons from the Model Neighborhood and two persons from the School District.

10. BUDGET

(See Attachments.)

SUMMARY BUDGET

BUDGET FOR EARLY CHILDHOOD EDUCATION EXPANSION

PERSONNEL	MODEL CITIES	OTHER	TOTAL
<u>Personal Services</u>			
Teachers (2) (225 days)	-0-	21,316	21,316
(2) (190 days)	14,000	-0-	14,000
Teacher Associates (1) (225 days)	5,131	-0-	5,131
Teacher Assistants (1) (225 days)	4,569	-0-	4,569
(1) (190 days)	3,858	-0-	3,858
Teacher Aides (2) (225 days)	8,172	-0-	8,172
(1) (190 days)	3,586	-0-	3,586
Student Assistants - 1864 hrs @ \$1.60	2,983	-0-	2,983
Food Service	3,150	-0-	3,150
<u>Benefits</u>			
Retirement (6% of salaries)	2,727	1,279	4,006
Social Security (4.8% of salaries)	2,182	1,024	3,206
Medical Insurance (\$9.95 mo/12 ea)	956	239	1,195
State Ind.Accident (\$.40 mo/12 ea)	39	10	49
SUB TOTAL	51,353	23,868	75,221
<u>OTHER DIRECT COSTS</u>			
<u>Food</u>			
Lunches (\$10 per mo. 40 children/12 mos)	-0-	4,800	4,800
(10 per mo. 40 children/9.5 mos)	-0-	3,800	3,800
Snacks (\$2 per mo. 40 children/12 mos)	960	-0-	960
(\$10 per child/40 children/190 days)	760	-0-	760
Supplies-Instructional (\$16 per child/40)	640	-0-	640
(\$12 per child/40)	480	-0-	480
Supplies-Office	500	-0-	500
Equipment (Special Classroom Furniture and Instructional Equipment)	6,000	-0-	6,000
Communication	500	-0-	500
<u>Transportation</u>			
Field Trips and Admissions	1,250	-0-	1,250
Emergency Trips	227	-0-	227
Bus (\$.66 ea child/40/38 wks)	1,003	-0-	1,003
Staff Development	900	-0-	900
Staff (Home visitation: \$.10 per mile/ 2,000 miles)	200	-0-	200
<u>Health Services</u>			
Medical (\$12.50 each child/80)	1,000	-0-	1,000
Dental(\$75 each child/80)	6,000	-0-	6,000
Immunizations (\$6 each child/80)	-0-	480	480
Parent Education	2,400	-0-	2,400
Accident Insurance (\$2 each child)	160	-0-	160
Staff Development	-0-	2,500	2,500
SUB TOTAL	22,980	11,580	34,560
TOTAL	74,333	35,448	109,781

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

BUDGET FOR SUPPLEMENTARY GRANT ACTIVITY

(Use This Form as a Budget for Each Activity (Including Relocation)
Funded Under Section 105 of Title I of the Demonstration Cities and
Metropolitan Development Act of 1966)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF ACTIVITY

Early Childhood Education
Pre-School Expansion

NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools - Area II
4825 N. Haight St.
Portland, Oregon 97212

4. TYPE OF ENTITY - Is the entity a (Check applicable box or boxes):

☐ City Department

☒ Public Agency

☐ Neighborhood-based

☐ Private (Nonprofit)

☐ Private (Profit Making)

☐ Other (Specify)

5. PREVIOUS APPLICATION - Has this activity, in substantially its present form, ever been the subject of a previous application for Federal financial assistance?

☒ NO

☐ YES

If "YES", attach an explanatory statement.

6. MAINTENANCE OF EFFORT - Any activity which is an extension to the Model Neighborhood or an upgrading of existing services must be accompanied by an explanatory statement which shows that the extension or upgrading being funded by this budget is an addition to and not a substitution of local efforts.

In addition to this project the School District is presently operating Educational Aide/Intern Programs funded at over \$1,033,059.00.

7. METHOD OF ALLOCATION - If cost is to be shared by others add an explanatory statement which identifies the sharing entity (or entities) and the method of allocation.

This will be a \$109,781.00 Project. MCA share will be \$74,333.00. Portland Public School District will contribute \$35,448.

8. BUDGET

a. COST CATEGORY	b. ESTIMATED COST	c. MCA SHARE (If cost is being shared with others)
(1) Personnel	75,221.	51,353.*
(2) Consultants and Contract Services		
(3) Travel	3,580.	3,580.
(4) Postage		
(5) Consumable Supplies	12,440.	3,840.
(6) Rental, Lease, or Purchase of Equipment	6,000.	6,000.
(7) Other:	7,480.	7,000.
	2,400.	2,400.
	160.	160.
	2,500.	
TOTAL	109,781.00	74,333.00

9. SUBMISSION:

a. _____
Signature and Title of Authorized Official

b. _____
Date

10. APPROVAL:

a. _____
Signature and Title of Authorized HUD Official

b. _____
Date

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

BUDGET JUSTIFICATION

(Attach This Form to Each Budget for a Capital Project,
Activity, and to the Program Administration Budget)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF CAPITAL PROJECT OR ACTIVITY

Pre-School Expansion

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools-Area II
4825 N.E. Haight Street, Portland, Oregon 97217

4. DESCRIPTION OF ITEM* AND BASIS FOR VALUATION**	AMOUNT OR VALUE OF ITEM
Consumable Supplies -Snacks -Supplies, Instructional -Supplies, Office	3,340.00
Telephone	500.00
Staff Mileage	200.00
Parent Education	2,400.00
Accident Insurance	160.00

* For personnel costs use Personnel justification form.

** Describe the item in sufficient detail to insure that it is adequately identified and indicate the basis for determining or computing its value. For example, office space rental for two professionals: 150 square feet at \$2.00 per square foot, including utilities and janitorial services.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PERSONNEL

(Attach This Form to Each Activity Budget Justification)

1. NAME OF CITY DEMONSTRATION AGENCY

Portland City Demonstration Agency

2. BRIEF DESCRIPTIVE TITLE OF PROJECT OR ACTIVITY

Early Childhood Education
Pre-School Expansion (3.43)

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

Portland Public Schools - Area II
4825 N.E. Haight St.
Portland, Oregon 97217

a. NUMBER OF PERSONS	b. POSITION OR TITLE	c. AVERAGE SALARY MONTH	d. PERCENT OF TIME ON UNDERTAKING	e. MONTHS TO BE EMPLOYED	f. COST : (c x d x e)
1-41-02					
01	Teacher (190 days)	700	100	10	7,000
02	Teacher (190 days)	700	100	10	7,000
03	Teacher Associate (225)	513	100	10	5,131
04	Teacher Assistant (225)	456	100	10	4,569
05	Teacher Assistant (190)	385	100	10	3,858
06	Teacher Aide (225 days)	408	100	10	4,086
07	Teacher Aide (225 days)	408	100	10	4,086
08	Teacher Aide (190 days)	358	100	10	3,586
09	(1,864 hrs) Student Assistants \$1.60/hr	1,864 hrs.	\$1.60/hr	10	2,983

COST OF FRINGE BENEFITS (Indicate Basis for Estimate)

TOTAL, PERSONNEL	
TOTAL, PERSONNEL	

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PERSONNEL

Page 2

(Attach This Form to Each Activity Budget Justification)

1. NAME OF CITY DEMONSTRATION AGENCY

2. BRIEF DESCRIPTIVE TITLE OF PROJECT OR ACTIVITY

3. NAME, ADDRESS AND ZIP CODE OF OPERATING ENTITY

a. NUMBER OF PERSONS 1-41-02	b. POSITION OR TITLE	c. AVERAGE SALARY MONTH	d. PERCENT OF TIME ON UNDERTAKING	e. MONTHS TO BE EMPLOYED	f. COST : (a x d x e)
10	Food Service Attendants			10	3,150

COST OF FRINGE BENEFITS (Indicate Basis for Estimate) from page 1 42,297

TOTAL, PERSONNEL	45,447
Benefits	5,904
TOTAL, PERSONNEL	51,351

BUDGET SUMMARY

Page 1 of 3

1. NAME OF CITY DEMONSTRATION AGENCY

PORTLAND, OREGON

2. BUDGET

a. UNDERTAKINGS	b. ESTIMATED COST	c. MCA SHARE
(1) Program Administration (Year) 1969 - 1970	\$ 489,600	\$ 391,680
(2) Projects and Activities		
* (a) 3.42 Education Aides	135,633	98,392
* (b) 3.61 Health Insurance	21,000	7,000
* (c) 3.62 (a) Mental Retardation	28,030	7,205
* (d) 3.81 Res. Dev. Program Design	50,000	50,000
* (e) 3.121 Pre NDP Planning	181,744	181,744
* (f) 3.141 Police Comm. Relations	264,892	128,346
(g) 3.121 (b) Pre-NDP Plan. #2	396,501	396,501
(h)		
(i)		
(j)		
(k) SUB TOTAL		1,260,893
(l)		
* (m) 3.43 Pre School Expansion	485,376	48,538
* (n) 3.44 Secondary & Cont. Ed.	1,485,959	25,907
* (o) 3.142 Police Intern Program	126,977	22,326
* (p) 3.143 Elem. Police Education	49,332	16,444
* (q) 3.160 Youth Activ. Planning	37,330	37,330
* (r) 3.185 Consumer Protection	62,590	31,295
* (s) 3.186 Multi-Service Center	167,128	167,128
* (t) 3.201 Trans Service Center	171,786	57,205
SUBTOTAL		
(3) TOTAL		

(Grant For First Year
Action \$1,262,987.00)

3. SUBMISSION

a. 
Signature and Title of Authorized Officialb. March 27, 1970
Date

4. APPROVAL

a. _____
Signature and Title of Authorized HUD Officialb. _____
Date

BUDGET SUMMARY

Page 2 of 3

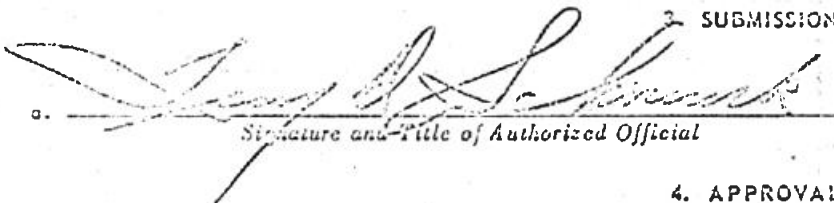
1. NAME OF CITY DEMONSTRATION AGENCY

PORTLAND, OREGON

2. BUDGET

a. UNDERTAKINGS	b. ESTIMATED COST	c. MCA SHARE
(1) Program Administration (Year) 1969-1970 Page 2		
(2) Projects and Activities		
13.110 Service Center	851,000	851,000
13.210 Employ. Relations Comm.	32,366	32,366
13.220 Migration Step-Up	336,626	336,626
13.310 Comm. Development Prog.	203,380	203,380
13.320 Comm. Legal Services	169,216	79,162
(1) 3.181 Total Care for Aged	303,395	60,787
(2) 3.182 Compre. Child Care	657,678	164,419
(3) 6.735 Evaluation	242,526	242,526
(1) Citizens' Participation	57,094	57,094
(1) 3.62 (b) Mental Retardation	254,442	22,047
(3)		
(1)		
(2)		
(3)		
(4) Approved projects	No M.C.A. Money	
(5)		
* (2) 3.82 House Counseling	26,500	
* (2) 3.83 Rehabilitation of Housing	104,300	
* (2) 3.24 Demo. Vacant Structures	289,900	
* (2) 3.122 N.D.P.	1,233,673	
* (1) 3.125 Relocation Study	20,000	
SUSTOTAL		
(3) TOTAL		

3. SUBMISSION

a. 
Signature and Title of Authorized Officialb. March 27, 1970
Date

4. APPROVAL

c. _____
Signature and Title of Authorized HUD Officialb. _____
Date

BUDGET SUMMARY

Page 3 of 3


1. NAME OF CITY DEMONSTRATION AGENCY

PORTLAND, OREGON

2. BUDGET

a. UNDERTAKINGS	b. ESTIMATED COST	c. MCA SHARE
(1) Program Administration (Year) 1969-1970 Page 3		
(2) Projects and Activities		
* (a) 3.144 Summer Inst. Law & Justice	39,290	
* (b) 3.184 Juven. Care & Foster Homes	287,706	
(c)		
(d)		
(e)		
(f)		
(g)		
(h)		
(i)		
(j)		
(k)		
(l)		
(m)		
(n)		
(o)		
(p)		
(q)		
(r)		
(s)		
(t)		
SUBTOTAL		\$2,484,102
(3) TOTAL		\$3,745,000

3. SUBMISSION

a. 
Signature and Title of Authorized Official

b. March 27, 1970
Date

4. APPROVAL

a. _____
Signature and Title of Authorized HUD Official

b. _____
Date

TIME TABLE

(To be submitted)

Project Administration

This project will be administered and directly supervised by the Portland Public Schools, District #1, 'Director of Elementary Education, Area II Staff from School District #1 has worked very closely with the Model Cities Agency staff and the Education Working Committee on this project and the Education Aide project (3.42). The School District is presently operating a successful Early Childhood Education Project.

BUDGET:

See Summary Budget Sheet
See HUD Budget Pages

FUNDING

This project will be funded with \$48,538.00 (Pre-School Expansion (3.43), \$25,907 (transferred from Secondary & Continuing Education) (3.44, and \$28,585.00 from Portland School District#1 funds. This project is expected to continue indefinitely. Efforts will be taken to secure more categorical funds in the Second Action Year.

PLANNING AND FUNDING STATUS CHECKLIST

1. PROJECT TITLE PRE-SCHOOL EXPANSION
2. Operating Agency (Potential) PORTLAND PUBLIC SCHOOLS
(Actual) SAME as of (date) _____
3. Needed Project Funds: Total from all sources 103030 109,781
Local Share 28,585
MCA Share 74,545
Total from other sources _____
4. Anticipated Sources of other funding:

<u>Agency</u>	<u>Amount</u>
None	
5. Planning/Funding Status:
 - a) Project proposed to CPB by _____ date _____
 - b) Project assigned to _____ Working Committee
on _____ (date).
 - c) Working Committee recommendation to CPB made on _____ (date)
 as follows: ☒ should be analyzed ☐ need not be analyzed at this time
 - d) Project/Activity Analysis by Task Force completion date _____
 - e) Project/Activity Analysis approval date by CPB Committee _____
 - f) Project/Activity Analysis approval (for form) date by CDA _____
 - g) Project/Activity Analysis approval date by CPB _____

A4-03

- h) Project/Activity Analysis approval date by City Council _____
- i) Project/Activity Analysis approval date by HUD _____
- j) Categorical Funds application begun _____ completed _____
- k) Funds application submitted to:
- _____ on _____ (Fed. _____ State _____ Other _____)
- _____ on _____ (Fed. _____ State _____ Other _____)
- _____ on _____ (Fed. _____ State _____ Other _____)
- _____ on _____ (Fed. _____ State _____ Other _____)

l) Application approved by:

_____ on _____ for \$ _____

_____ on _____ for \$ _____

_____ on _____ for \$ _____

_____ on _____ for \$ _____

6. Contract/Agreement Preparation:

Project documentation signed by:

CPB Working Committee Chairman on _____

CDA Program Coordinator on _____

CDA Attorney on _____

CDA Administrative Management Coordinator on _____

CDA Citizen Participation Coordinator on _____

CDA Systems Manager on _____

CDA Director on _____

CPB Chairman on _____

7. Contract/Agreement signed by:

CDA Director on _____

A4-02

City Mayor on _____

Operating Agency on _____

Target date for Contract/Agreement to be fully executed _____

8. Copies of executed Contract sent to:

CDA on _____

Operating Agency on _____

City on _____

HUD/MCA on _____

RELATED PROGRAM & PROJECTIVES/STRATEGIES

1. To increase the developmental and educational background of four (4) year old children from homes of limited financial means.
2. To help the parents of these children to understand and become involved in helping their children to progress in terms of better health habits, satisfactory self-images and positive school attitudes.
3. To assist the parents in understanding their own role as parents and participating members of their communities, and in identifying and solving some of their own problems.
4. To encourage all participants of various races to respect each other as human beings of individual worth and to work together for the benefit of all.
5. To provide career development opportunities for paraprofessional personnell.
6. To develop a true community school facility responsive to needs of both children and parents, in order to provide leadership and work cooperarively with other community agencies for the improvement of educational and social opportunities for children and their parents.

EVALUATIVE REQUIREMENTS AND PROCEDURES

- I. The questions to be answered by this project are:
 - a. How many pre-school age children can be provided for within the program?
 - b. The number of MN children actually enrolled within the program.
 - c. The number of related Social Services delivered to the project participants
 - d. The number of employment opportunities for MN residents, the project affords.
- II. The project administrators will be responsible, along with CDA staff, monitoring the program will bear the responsibility for providing answers to these questions.
- III. These questions will be answered through monthly reports that is required, to the CDA staff.

The data will be supplied by the performance of project three information required on the regular monthly reporting forms.

MONTHLY REPORT PROCEDURES

Project Status Report on _____
is reported using the following forms which are furnished by CDA.

- Form 1 Project Status
- Form 2 Budget Status Report (by line items and functional elements)
- Form 3 Participant Characteristics
- Form 4 Resident Employment
- Form 5 Work Program for the Next Month
- Form 6 Project Master (Annual) Work Program

The report package consisting of the above forms, properly filled out, are required to be submitted to CDA by the second day of the month following the reporting month. Form 6 is submitted prior to contract and is revised annually; therefore it need not be re-submitted every month by the operating agency. The time table submitted as attachment to the project documentation prior to contract is accepted in lieu of Form 6.

Each of the forms 1 through 5 is attached and instructions for its use is given on the back of the form.

CDA form 1
Portland, Oregon
(02/70)

A/C NO. cc3

ORG NO. aa5

C-PROJECT DIRECTOR Name 2

d-PROJECT FUNCTION	e-OUTPUT MEASURE	f-TIME PERIOD	g-VALUE OF OUTPUT MEASURE		h-REMARKS
			Planned	Actual	
Function X	(a) Measure 1	Reporting Month	(a) Planned	Actual	Remarks
	(b) Measure 2	(February)	(b) Planned	Actual	Remarks
		Next Month	(a) Planned (b) Planned		
Function Y	Measure 1	Reporting Month (February)	Planned	Actual	Remarks
		Next Month	Planned		

SÄMPT FÖRM

CDA form 1
Portland, Oregon
(02/70)

A/C NO. _____

b-OPERATING AGENCY _____

c-PROJECT DIRECTOR

[illegible]

Instructions for CDA Form 1

- a Give the title of the project as it appears on the contract, also give your internal account number if one is used.
- b Give the name of your agency as it appears on the contract.
- c Give the name of the staff having overall responsibility for the project.
- d List the functional elements of the project as it appears on the contract or as it appears in the official project analysis documentation.

Each project is considered to consist of a set of functional elements which it fulfills. These functions become a basis for any sub-projects or activities undertaken.

- e List the output or performance measure(s) of the functional element. When more than one measure is applicable, serialize them as (a), (b), (c) . . . , etc. If a particular measure is non-quantifiable, state so in parenthesis under the particular measure. Quantifiable measures should be stated in such a way that the units of measurement is obvious.
- f Identify the time period over which the ensuing statements apply. All statements pertaining to a time period must be completed before the next time period is taken up. Report is required for the reporting month and the following month.
- g Enter the value of the output measure(s) identified in (e); for the reporting month give the value expected as well as the value actually realized; for the following month, give the planned value only.
- h Adjudicate any discrepancies.

Non-quantifiable measures

If a measure specified in (e) is non-quantifiable, columns g and h are used to give a narrative report in paragraphs, the first paragraph stating the planned achievement, the second paragraph stating the actual achievement, and the subsequent paragraphs used for adjudication.

Each paragraph must be matched with the output measure it is associated with.

BUDGET STATUS REPORT

- (a) ☐ Actual this month ending _____
☐ Planned for next month ending _____

(b)

Personnel

Fringe Benefits

Consultant
Services

Travel

Space

Consumable
Supplies

Equipment

Other
(please specify)

A.

B.

C.

Total

					Total
Personnel					
Fringe Benefits					
Consultant Services					
Travel					
Space					
Consumable Supplies					
Equipment					
Other (please specify)					
A.					
B.					
C.					
Total					

- (c) Total Categorical Funding _____
(d) Total Supplemental Funding _____
(e) Project Life Span _____

(Date)

(Title)

(Signature)

Instructions for CDA Form 2

This form is submitted in two parts. The first part is a report of the accrued costs against budget for the reporting month and the second part is projected costs for the following month.

- (a) Check the appropriate box.
- (b) Enter figures to the nearest cent for incurred costs and to the nearest dollar for projected costs. Costs must be entered by line item identified and by program item identified.
- (c) Enter the total of categorical funds available for the project from its inception to date.
- (d) Enter the total MCA funds available for the project from its inception to date.
- (e) Enter the planned life span of the project.

CONFIDENTIAL

Model Cities Individual Participant Data Collection Form

Notice: IF YOU HAVE ALREADY FILLED IN THIS FORM BEFORE YOU
NEED NOT FILL IN ANOTHER FOR MODEL CITIES UNTIL STATUS
OF YOUR INFORMATION CHANGES. THANK YOU!

Part I

Planning Component _____ Period Covered _____
Program Account _____ Date Prepared _____
Project Title _____ Prepared By _____
Date Received by CDA _____

Part II

Check the ones that are applicable:

_____ MNA Resident
_____ Non-MNA Resident

Annual Wage

_____ Under \$3,000
_____ \$3,000 - \$5,000
_____ \$5,000 - \$8,000
_____ \$8,000 or above

Age
_____ Under 1 year

_____ 1-4
_____ 5-9
_____ 10-14
_____ 15-16
_____ 17-18
_____ 19-21
_____ 22-24
_____ 25-34
_____ 35-44
_____ 45-64
_____ 65+

Sex
_____ Male
_____ Female

Employment Status
_____ Employed
_____ Unemployed
_____ Other

Head of Household
_____ Only wage earner in household
_____ One of more than one wage
earner in household

Marital Status
_____ Single
_____ Married
_____ Divorced/Separated
_____ Other

Aid Status
_____ Aid to the blind
_____ Aid to the disabled
_____ General Assistance
_____ Aid to Dependent Children
and ADCF
_____ Old Age Assistance
_____ Foster Care
_____ Other

Race
_____ Afro-American
_____ Mexican American
_____ American Indian
_____ Caucasian
_____ Other

Instructions for CDA Form 3

This form should not contain sensitive information. If this form is filled by an individual about himself, the name of the individual must not be written on the form and this form may not be handed over to the collector personally but may be dropped at a collecting station.

If form is for a group of people such as a task force called by the operating agency for the benefit of the project, only aggregates should be reported. Breakdown should be followed as far as practicable.

The form is to be filled in two parts:

Part I Enter the Project title and date.

Part II Fill as much as information is available.

This form may be used to support local share claims. In this case Part I must be executed in full.

Instructions for CDA Form 4

1. Enter the name of your agency.
2. Omit.
3. Enter the title of the project.
4. Enter the period this report covers.
5. Enter the date of preparation of this report.
6. Type in the name of the individual preparing the report.
7. Enter the relevant characteristics, as follows:

MNA Resident
Non-MNA Resident

Black
Non-Black

Professional
Non-Professional

8. (A) Enter function.
(B) Enter function.
9. (A), (B), (C), (D), (E), (F) Obvious

2. PROGRAM ACCOUNT:

4. PERIOD COVERED: From

5. DATE PREPARED:

6. PREPARED BY:

Actual

COMMENTS

(Please attach
memo)

[illegible]

Instructions for CDA Form 5

The numbers represent weeks from the end of the reporting month.

SYSTEMS SUMMARY

NOT APPLICABLE

INITIAL CONDITIONS AND ANALYSIS

There exists a need to expand the early childhood education services to children residing in the Model Neighborhood. Early childhood seems to be the most advantageous time for effecting improvement in a child's intellectual development, for implementing deliberate programs of intellectual stimulation, and for extending and improving the competence of parents in child rearing practices. This places a tremendous value on the ages 3 - 5 years and provides an equally great opportunity for caring for a child this age.

Enrollment in the Portland Public School's kindergarten program in October, 1969, was 5,720 children who were 5 years of age by November 15. Although some classes are larger than we think desirable for maximum effectiveness, all eligible children in the school district whose parents have applied for admission have been enrolled.

A significantly different picture emerges when we observe the education opportunities for three and four year old children. The current AFDC report indicates there are 908 eligible four year old children and 734 eligible three year old children in Multnomah County. Census tracts usually indicate that there exists one other child of comparable age in a family of low income not on public assistance for each welfare child in the city. It is estimated that this ratio is 2.5:1 for poverty areas.

The Portland Early Childhood Education Program as jointly funded by OEO and the School District has an enrollment of 340 four year old children with 147 applicants on the waiting list. Two hundred fifty of the 340 children are residents of the Model Neighborhood; of these 250, approximately one-half are AFDC four year old children. Approximately forty-five of the 147 children on the waiting list are also AFDC four year old children residing in the Model

Neighborhood. Based upon these data, it is estimated that over 227 AFDC and low income four year old children not on public assistance reside in the Model Neighborhood. These meet the OEO eligibility criteria for early childhood education. This calculation does not refer to three year old children.

We believe that Early Childhood Education should be available for every child who meets the age criteria of 3 years of age by November 15 of the school year, regardless of family income. Because our enrollment histories show approximately 750 first grade children each year in the Model Neighborhood, we know that there are 1,500 three and four year old children who can potentially be enrolled less the 250 children currently served; leaving 1,250 who can truly benefit from an early childhood education program.