

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Citizens Planning Board Meeting September 4, 1973

The meeting was called to order by the Chairman, Mr. LeRoy Patton. There was a moment of silent prayer. The following Board members were present or arrived before the meeting adjourned:

James Bucciarelli
Jan Childs
Marlene Bayless
James Cruzan
Billie Cox
Jack Deyampert
Ella Mae Gay
Marcus Glenn

Ernest Hartzog
John Gustafson
James Loving
Bill Newborne
LeRoy Patton
Harry Ward
Martha Warren

The following Board members were absent:

Burnett Austin
Bessie Bagley
Brozie Lathan
Walter Ready
Robert Rogers

Herb Simpson
Opal Strong
Kay Toran
Gregg Watson

Proxies were announced as follows:

Kay Toran to Harry Ward
Burnett Austin to James Loving
Brozie Lathan to Marcus Glenn
Walter Ready to Jan Childs

Mr. Patton seated the new Board members, Mr. James Cruzan, and Ms. Marlene Bayless.

Agenda: The agenda was amended to read (d) Conditional Use Request for Willamette Christian Evangelistic Association. Mr. Glenn asked what the procedure is in drawing up an agenda? He asked if they were following procedures for adopting Citizens Planning Board agendas?

Mr. Patton replied yes, they are following procedure.

Mr. Glenn asked if the Executive Committee draws up an agenda? Mr. Patton replied no.

Mr. Raubeson clarified. He explained that the Chairman of the Board sets the agenda and recently he has met with the 1st and 2nd Vice-Chairmans to set the agenda.

Mr. Glenn asked who the 1st Vice-Chairman and 2nd Vice-Chairman was?

Mr. Patton answered that Mr. Watson was the 1st Vice-Chairman and Mr. Loving is the 2nd Vice-Chairman, and the Acting Director Mr. Raubeson usually sits in.

It was moved and seconded for approval of the agenda as amended. Motion Carried.

Minutes: Mr. Gustafson stated that at the Citizens Planning Board meeting on August 7, 1973, he had specified that his proxy be given to Kay Toran and he asked that it be shown in the minutes.

Mrs. Gay stated that in the previous Citizens Planning Board meeting she had stated concerns about the Police-Community Relations employees receiving new jobs, and it did not show in the minutes; and she felt that her statements should be shown in the minutes as they were important; and the secretary should be more specific.

Mr. Glenn reiterated that he did not feel that at any time the minutes were verbatim and he did not expect them to be; however, he would like to point out that many things during the meeting are lost and frequently never appear in the minutes. He stated concern about this and suggested that maybe another secretary should be brought along so that some of the things he knows should be in the minutes will then appear in the minutes.

Mr. Raubeson replied that taking the minutes verbatim is impossible; but there is not a problem of the secretary getting the minutes, as a tape recording is made of the meeting. The secretary does spend considerable time back in the office after the meeting coming up with a draft, which is then submitted to her Coordinator, and Mr. Raubeson then has a chance to review the draft as the Chairman of the Board does. Mr. Raubeson stated that he felt that nothing more than actions and motions should be taken and they are not lost in the minutes.

Mr. Patton requested that the statements made by Board members be noted in the minutes.

Mrs. Gay stated that she has noticed that most of the time her concerns are omitted from the minutes and most all the other Board members statements are put in the minutes and she is wondering why her statements are always left out.

Mr. Patton stated that he could not answer this question.

Mr. Ford asked if Mr. Patton had appointed a new liaison person to the Albina Contractors Association in reference to Page 4 of the minutes.

Mr. Patton replied that he had not been able to reach Mr. Rogers and Mr. Rogers was very busy and probably had not had enough time to attend any meetings.

Mr. Ford then asked if a follow-up letter had been written regarding the five (5) Police-Community Relations officers which was requested by Mrs. Warren?

Mr. Raubeson answered that Mr. LeRoy Albert, Residential Employment Training Program Supervisor, had written a follow-up letter regarding this.

Mr. Ford asked for a report from Mr. Albert at the next meeting.

Mr. Glenn stated that he felt questions concerning the workshop session were not fully answered.

Mr. Patton asked if Mr. Glenn is requesting a more in-depth report on the workshop?

Mr. Glenn replied yes.

Mr. Patton asked Mr. Raubeson if he had planned to give a report on the workshop?

Mr. Raubeson stated that the minutes reflected what had been stated; but Mr. Albert Green was present and he could give a report under Old Business.

Mr. Glenn answered that this would be acceptable.

It was moved and seconded for approval of the minutes with the necessary corrections. Motion Carried.

There was no correspondence.

Mr. Glenn stated that when the Summer '73 Committee received funds from the Model Cities' Citizens Planning

Board, he indicated that he would make regular progress reports to the Board. He asked if the Chairman had received these reports? Mr. Patton replied no.

Mr. Glenn stated that he would see that the Board received these reports.

(1) Consumer Protection Program: Mr. Raubeson explained that the Consumer Protection Program had considerable difficulties. A contract for Oregon Consumer League for Third Action Year Extension (3AYE) was not passed at City Council; so there was a need to find another Operating Agency. It was narrowed down to the District Attorney's Office and they expressed considerable interest in the program. They drew up a proposal and sent some of their people to Working Committee meetings. The Working Committee asked for proposal changes. However, we then received a letter from the District Attorney's Office withdrawing their intentions. As a result of this action the Executive Board agreed not to fund a Consumer Protection Program for this year, because of such a late date.

Mr. Gustafson asked what were the suggestions from the Working Committee to the District Attorney's Office?

Mr. Loving replied that basically the Committee recommended the elevation of salary from the \$6,000 range in proportion to a \$9,000 range and a Deputy District Attorney. Mr. Loving gave additional background information on the Consumer Protection Program problem.

Mr. Gustafson asked if a specific recommendation was made that there be a physical location in the Model Neighborhood?

Mr. Loving replied that they were to come to the Model Neighborhood and have an office in the Model Neighborhood.

Mr. Raubeson clarified that there was an agreement when they accepted this that they bring their program into the Model Neighborhood.

Mr. Loving stated that the major concern was that the people in the Model Neighborhood get close to the same salary as the District Attorney's Office staff.

Mr. Ward asked how much money had been allocated for Consumer Protection. Mr. Loving replied \$60,000.

(2) Executive Board Action: #2 RDP HELP Grant:

Mrs. Gay asked for an explanation of Opal Strong's amendment to the main motion. Mrs. Childs gave background information on the HELP Grant. She stated that Mrs. Strong's specific concern was that there is a great number of people in the Model Neighborhood that need housing rehabilitation and she did not feel it would be fair for someone who had already received a rehabilitation grant or loan to receive another grant and benefit from this program.

Mrs. Gay asked Mrs. Childs if Mrs. Strong felt that a person who has been a recipient of the rehabilitation program should not be eligible for any more money, whether it was a grant or a loan?

Mrs. Childs replied that this only applies to the HELP Grant.

Mr. Deyampert asked if this applies to people who receive loans?

Mrs. Childs reiterated that it does not apply to loans? Mr. Raubeson stated that the income restrictions eliminate the 312 loans.

Mrs. Parker asked what happens to the people who have never been satisfied with the loans that they have received, can they receive help?

Mr. Patton replied that he doesn't think it would be under the HELP Grant.

Mr. Loving stated that he had the same concern as Mrs. Parker, and that this program is Model Cities money and the NDP Program is not Model Cities money. He stated that they were having trouble with PDC and he cannot see the Board authorizing funds for PDC. The Board previously made a motion some time ago to utilize all physical funds in the program, in the perimeter of the physical area. These funds come from RDP which was never executed and he would like to see the Board rescind some of its previous action in order to sue these funds in other areas and not give PDC one dime (10¢).

Mr. Gustafson stated that a decision that Mr. Loving is recommending should be done only after looking at the situation carefully.

Mr. Deyampert asked what happens to people who have HRP grants? Are these people excluded?

Mrs. Childs answered only from the grant.

Mrs. Gay stated that in reference to what Mr. Gustafson said she felt that some ground rules should be set, and someone should keep a watchful eye on PDC.

Mr. Gustafson agreed with Mrs. Gay, and suggested a staff analysis.

Mr. Raubeson explained that the proposal was originally written by staff and staff has worked with the Working Committee and this is the result of it.

Mr. Ford asked if the HELP Program is to be administered by PDC?

Mr. Patton responded yes.

Mr. Loving stated that in reference to Mr. Gustafson suggesting a staff analysis; he had nothing against the program, but what he is saying is that the Operating Agency has not utilized the funds they already have; and before they receive any more funds from Model Cities they should use what they already have.

Mrs. Warren agreed with Mr. Loving and then moved that staff give an evaluation of not only the HELP Grant Program, but all the programs that are being funded through Model Cities; and the things that the Board would like in this evaluation are: (1) what things are being done that are good; (2) the things that are harmful; (3) recommendations for improvement. Seconded. *Motion Carried.

Mr. Glenn stated that quality control is not included in the motion, and should be included.

Mrs. Warren stated that the information for an evaluation is so that the Board can lay out all the programs on the table and then make recommendations for controls.

Mr. Raubeson reiterated Mr. Loving's statement regarding the problems with the NDP Programs.

*Vote on Motion.

Mr. Loving stated that the concept of the program is good, but we should have someone on top of this program and monitoring it so that people in the community do not get ripped off.

Mrs. Childs stated that she felt that this is a very necessary program and the Working Committee strongly supported it. She then moved for approval of the HELP Grant with the condition that a Board member be assigned to the project to monitor and evaluate specifically in quality control. Seconded. *Motion Carried.

Mr. Gustafson asked that it be understood that the Evaluation Committee receive the assignment to look at monitoring the HELP Grant Project.

Mr. Glenn stated that he was questioning the part of the motion which states a Board member will be assigned to the project; because he felt Board members do not have enough time and expertise in this area.

Mr. Newborne also stated that he didn't feel that a Board member or staff has the time to monitor this project. He suggested ACA handling the monitoring of the HELP Grant Project.

Mrs. Gay reiterated that the Evaluation Staff is being paid to evaluate, so why couldn't they do the evaluating?

Mr. Patton explained that Model Cities Evaluation staff is to monitor Model Cities Programs and not PDC projects.

After further discussion, Mr. Loving moved a substitute motion, that the Board add an addendum to the proposal and that the Albina Contractors Association be the monitors of this proposal to see that it is carried out to the extent that it is written. Seconded.*Substitute Motion Carried. (John Gustafson Opposed).

Mrs. Gay questioned whether it would be proper to have Albina Contractors Association monitor jobs in which the work was done by an Albina Contractor Association (ACA) member.

Mrs. Childs stated that if ACA is to monitor one of our projects it must act in a responsible manner. She stated that the ACA action in disrupting NDO#1 was inexcusable.

Mr. Ward stated that it seemed to him that the Board would be better off if they could find an individual who is going to have the authority to say to the contractor that you have not fulfilled this person's contract and until you do we are withholding any funds to you.

There was further debate regarding the HELP Grant.

*Vote on Substitute Motion.

*Vote on Motion.

(3) Executive Board Action: #3 Boundaries: Mr. Ward moved that the action of the Executive Board in item #3 be sustained. Seconded. *Motion Carried.

Mr. Bucciarelli asked if the eight (8) neighborhoods should vote on this item?

Mr. Ward replied that the eight (8) neighborhoods were established according to the elementary school districts and that it was done by this Board and it will have to be undone by this Board.

Mr. Loving concurred with Mr. Ward's statement.

*Vote on Motion.

(Ella Mae Gay's Proxy to Charles Ford)

(4) Executive Board Action: #4 Zone Change Request by Mr. Rengo and Mr. Dahlgren: It was moved for approval of item #4, denial for zone change request for Mr. Rengo and Mr. Dahlgren. Seconded. Motion Carried.

(5) Executive Board Action: #5 Revocable Permit for Future Products: Mr. Loving moved for approval of a revocable permit for Future Products. Seconded. *Motion Carried.

Mr. Loving gave background information on the revocable permit for Future Products Company which is located in the Boise Neighborhood.

*Vote on Motion.

There was further discussion regarding the time element given the Working Committees, Neighborhood Organizations, and Citizens Planning Board on zone change requests.

Mrs. Childs stated that under Item 4, Executive Board Action, the City Planning Commission approved a revocable permit, and the Irvington Community Association will appeal it. Item 5 under Executive Board Action was approved in concurrence with the Model Cities recommendation.

(6) Conditional Use Request by the North Willamette Christian Evangelistic Association: Mr. Glenn stated that the King Association did approve the concept, but not the program.

Mrs. Parker, Chairman of King Association, stated that King did not turn down the conditional use request, but they did encourage the man to bring back more information to the King Association. King felt that he should be prepared.

Mr. Ward asked if the man ever came back?

Mrs. Parker stated that King told him they would like more information since he did not have any written information.

Mr. Ward moved that the Board deny the Conditional Use Request for North Willamette Evangelistic Association. Seconded.

Mrs. Childs moved a substitute motion that the conditional use request be approved contingent upon submission of plans to the neighborhood for a child care center. Motion died for lack of a second.

Mr. Ward withdrew his previous motion and then moved that the conditional use request for North Willamette Evangelistic Association be tabled until it goes through the proper channels, with a letter going to the City Planning Commission requesting that it be withdrawn from the City Planning Commission agenda for September 11, 1973. Seconded. Motion Carried.

Old Business: Mr. Raubeson stated that perhaps Mr. Albert Green, Chairman of the Citizens Participation Working Committee, could report on the Workshop.

Mr. Green stated that Mr. Charles Jordan has presented to the Citizens Participation Working Committee a tentative proposal but he needs more time to get a more in-depth report.

Mr. Raubeson stated that the Citizens Participation Working Committee decided to continue negotiations with the Northwest Regional Lab and keep the price somewhere in the area of \$2,500 range but not to put an absolute mandate on that price. The Workshop would be on the week-end away from town within the state of Oregon. As of yet they have not received this information from the Northwest Regional Lab. It will be held sometime in the month of October.

Mrs. Robertson stated that the Citizens Participation Working

Committee has set up priorities and the Citizens Planning Board members will have first priority; then Neighborhood Organization and Working Committee Chairman. They are planning on Bowman's resort.

Mr. Loving stated that he was informed that Mr. Harvey Locket was Mr. Raubeson's Administrative Assistant and he was in charge of the Agency when Mr. Raubeson was out of town.

Mr. Raubeson was on vacation and Mr. Loving found out that Mr. Locket had not been on staff for several months and staff did not seem to know who was in charge of the agency.

Mr. Raubeson responded that Mr. Roberts, Administrative Management Coordinator was in charge.

Mr. Loving indicated that information does not get disseminated down from Coordinator to Coordinator or department to department and then he asked Mr. Raubeson to post a notice stating who will be in charge when he is out of the office.

Mr. Loving then asked who puts out job announcements in the agency?

Mrs. Robertson replied that Citizens Participation does. She stated that the Operating Step-Up job announcement was not received until late Friday and there was not enough time to mail it so it was hand delivered to Board members at the meeting.

Mr. Ward asked what the sense of sending them so late was? Mrs. Robertson stated that the Board has said that all job announcements are to go to the Board members. They are posted throughout the community and sent to Board members.

Mr. Raubeson asked if the Board would like him to get in touch with the Operating Agency's and ask them to extend their closing date for this position.

Mr. Ward then requested an extension of time.

Mr. Loving stated that he hoped that all Operating Agencies are giving Model Neighborhood residents preference in jobs, and he indicated that he felt some of the Operating Agencies were guilty of not giving the Model Neighborhood residents preference for jobs.

Mr. Raubeson stated that Model Cities did not send out this announcement, Operation Step-Up did directly to Board members.

Mr. Ward asked if Mr. Raubeson had talked this over with Operation Step-Up?

Mr. Raubeson stated that he talked to Mr. Nero about hiring a director and he asked them to allow a period of a minimum of two (2) or three (3) weeks after a description of the announcement was sent out. He also asked them to consider their current staff for a promotion in their agency. Operation Step-Up said that they would do this.

Mr. Ward felt that there should be an administrative change in the process and asked if Mr. Raubeson would take some steps to eliminate this.

Mr. Loving asked if Model Cities will be hiring an administrative assistant?

Mr. Raubeson stated that this position was closed as of June 15, 1973.

Mr. Gustafson complimented Mr. Newborne on the Cascade Project.

Mr. Raubeson announced a joint picnic with PMSC and Model Cities at 12:00 Noon on September 7, 1973, at Mt. Scott Park.

Mr. Raubeson announced that the Education Working Committee would be meeting on September 6, 1973, at Model Cities and Carl Simington, Commissioner Schwab and Ira Blalock would be present.

Mr. Ward asked if the new job announcements had been received by Model Cities from Mr. Blalock?

Mr. Raubeson replied no.

Meeting adjourned at 10:05 P.M.

Minutes approved by



PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

INTEROFFICE MEMORANDUM

September 13, 1973

TO: Citizen Planning Board

FROM: A. Raubeson

SUBJECT: Foster Care Program

When the Third Action Year Extension Plan was completed, the Planning Board asked for periodic reports on progress towards getting our programs picked up by Operating Agencies on their own budgets. We have placed particular emphasis on negotiating with public agencies in this effort. When the City Council passed on the Contract for the Foster Care Program they asked for a report from the Childrens Services Division of the State Department of Human Resources within 90 days. The main question the Council wanted resolved was that of future funding.


Our Social Planning staff has met with CSD staff on a number of occasions to work up a plan for integration of our Foster Care Program into the regular activities of the Childrens Services Division. CSD has now agreed to expand the caseload as of January 1, 1974 and to make our project a part of their regular program. They also have stated that they will continue a citizen participation structure after our funding ends. CSD is in the process of preparing a report that will state what lessons they have learned from our demonstration project, which of these new program aspects they will merge into their regular operation and a commitment for continuation of Foster Care services after our program phases out.

AR



AR:jp

September 13, 1973

TO: CITIZENS PLANNING BOARD
FROM: ANDY RAUBESON, ACTING DIRECTOR 
RE: CONDITIONAL USE REQUEST BY EMANUEL HOSPITAL

Emanuel Hospital has requested a Conditional Use at 2801 North Gantenbein. The following provides the necessary background information and staff recommendation.

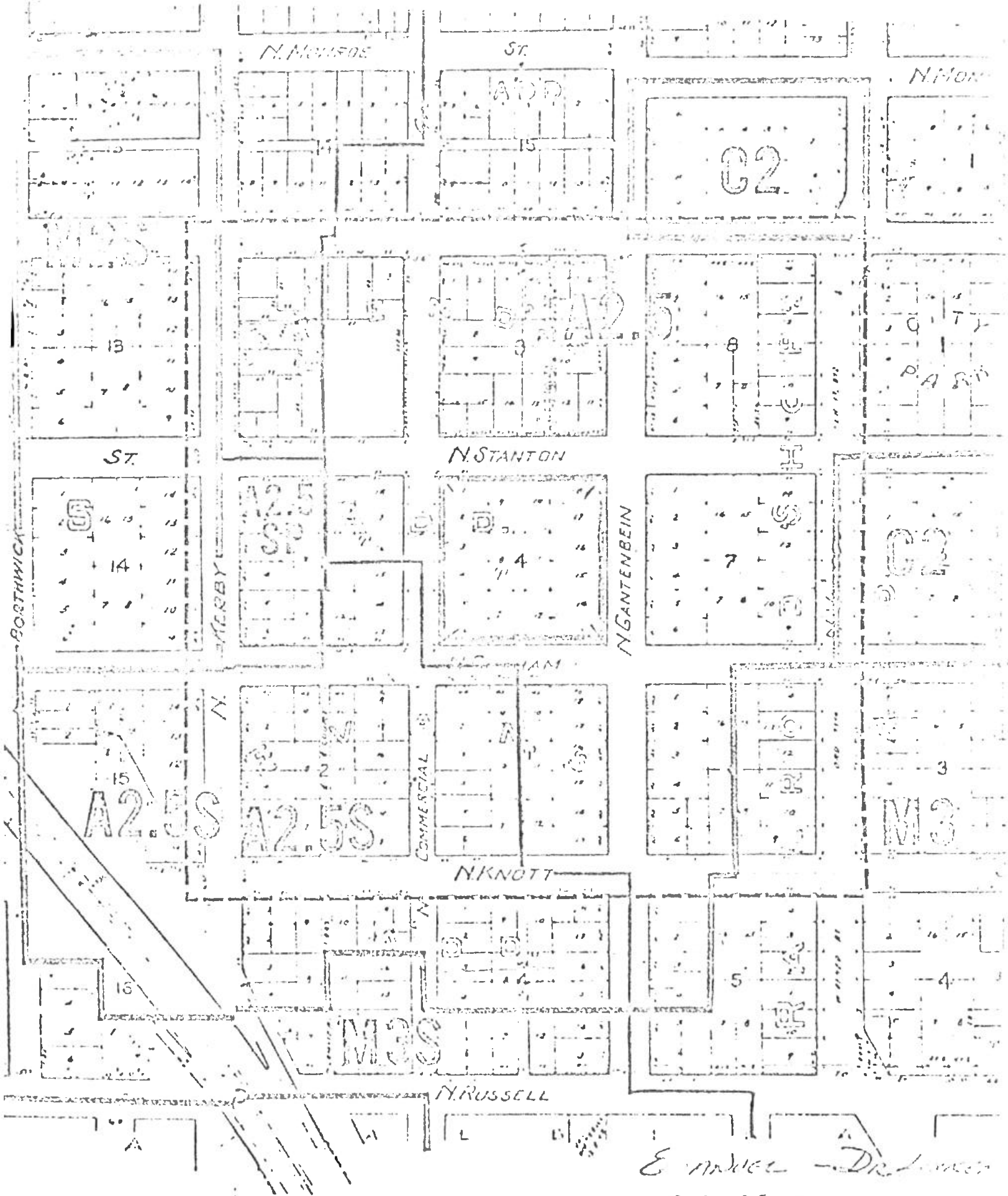
BACKGROUND

The purpose of the conditional use request is to permit construction of a physician's locker room. It has been determined by the City Fire Marshall that the current locker room violates certain sections of the fire safety code. Approximately two-thirds of the 17' x 25' room will be built by remodeling the interior of the main building; the remaining one-third will be an addition to the second floor.

On September 5, the Eliot Neighborhood Executive Board approved this request, and the Eliot Neighborhood Association ratified this approval at their September 12 meeting. The Community Development Working Committee approved the request on September 10. The Portland City Planning Commission will act on this request on September 25.

RECOMMENDATION

The staff recommends approval of this request.



E. m. u. e. - Dr. L. m. u. e.

CU 28-73

1/4: 2730

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portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Citizens Planning Board
5606 North Borthwick
September 18, 1973

The meeting was called to order by the Second Vice-Chairman, Mr. James Loving. Invocation was given by the Rev. Ellis Casson.

The following Board members were present or arrived before the meeting adjourned:

Burnett Austin	Marcus Glenn
Bessie Bagley	Ernest Hartzog
Marlene Bayless	James Loving
Nick Barnett	Bill Newborne
James Bucciarelli	LeRoy Patton
Jan Childs	Walter Ready
Dick Celsi	Robert Rogers
Billie Cox	Herb Simpson
Jack Deyampert	Harry Ward
Charles Ford	Martha Warren
Ella Mae Gay	

The following Board members were absent:

James Cruzan	Opal Strong
Brozie Lathan	Kay Toran
John Gustafson	Gregg Watson

Proxies were announced as follows:

Opal Strong to James Loving
Burnett Austin to Marcus Glenn
Gregg Watson to Harry Ward

Agenda: Mr. Rogers asked to be placed on the agenda under new business. Mr. Raubeson stated that Mrs. Benson had requested to be placed on the agenda under new business also. It was moved and seconded for approval of the agenda.
Motion Carried.

Minutes: Mr. Ward asked if a Board member had been assigned to the HELP Grant as requested by Mrs. Childs in the minutes of the previous meeting.

Mr. Patton replied that it had not been done.

Mr. Ward then asked if a letter had been written to the City Planning Commission requesting that the North Willamette Evangelistic Christian Association be withdrawn from their agenda until the Board had acted on it.

Mr. Raubeson stated that the letter had been written and it would be appropriate to bring this up under old business.

Mr. Ward stated that he felt that the Chairman should know if the letter was sent out and he should not have to turn to the Director and ask him if the letter had been sent out. Mr. Ward stated that he would be interested in the minutes from here on in to see if everything that the Board acts on is followed through on. It was moved and seconded for approval of the minutes. Motion Carried.

Mr. Glenn asked for clarification on Mrs. Childs motion. Mr. Glenn asked that someone be appointed from the Board to monitor the HELP Grant.

Correspondence: Mrs. Childs read three (3) letters of correspondence from the Mayor to Mr. Barnett, Mr. Celsi, and Ms. Bayless, appointing them to the Citizens Planning Board.

A letter was read from Mildred Schwab to LeRoy Patton thanking Mr. Patton for attending the Employment Working Committee meeting on September 5, 1973.

The next letter read was from Mr. Patton to Mr. Hardy Myers, Chairman of the City Planning Commission, requesting that the North Willamette Evangelistic Association be taken off the City Planning Commission's agenda, for September 11, 1973.

The last piece of correspondence was a letter from Mrs. Rosadelle Parker, Chairman of the King Association, to Mr. Patton, regarding the North Willamette Evangelistic Association and requesting that it be approved for a conditional use request.

Mr. Simpson moved that the Board send a letter to the Mayor congratulating him on the appointments to the Board. Motion died for lack of second.

Mr. Glenn stated that the Mayor was only filling his responsibilities and he would not support the motion.

Mr. Patton introduced the three (3) new Board members.

Mr. Glenn stated that according to the correspondence the City Planning Commission completely ignored a request made by the Board and he stated that the full Board should have received a copy of the letter sent to the City Planning Commission.

Mr. Glenn then moved that an additional letter be written to the City Planning Commission making them aware of exactly how the Board feels about the action taken by the City Planning Commission when the Board requested them to withhold their action; with copies of the letter going to all Board members. Motion died for lack of a second.

Mr. Raubeson gave clarification of the City Planning Commission's action.

There was further discussion regarding the action taken by the Planning Commission.

Mr. Patton explained that this item would come under old business.

(A) Police-Community Relations Report by Captain Reiter:

Captain Reiter introduced two staff members, Mr. Ronald Martin, Supervisor of the Minority Program and Mr. Roger Davis, Recruiting Director.

Captain Reiter presented a rough draft of the Police Minority Program to give the Board an idea of what the program was about. He then presented background information

on the program and went over the rough draft in detail.

Mrs. Warren asked Captain Reiter to go in-depth into the psychological part of the program.

Captain Reiter explained that the psychological exams are to measure the general intelligence and how the prospective trainee relates to police work as an occupation.

Mrs. Warren replied that it seemed that just recently the tests have been implemented because black men are now being accepted.

Captain Reiter answered that this was not the case, as blacks do well on the tests. For example, the PCR officers took the test and ten (10) out of thirteen (13) passed the psychological exam. Six (6) out of thirteen (13) whites would have passed it.

Mr. Rogers asked why Model Cities was down for funding and where would they get the money?

Mr. Patton replied that funding is in the program.

Mr. Raubeson clarified that the Board had talked about funding and they had requested a report about the PCR Program.

Mr. Patton reiterated that the Board passed a motion that they do something regarding PCR and using RETP funds.

Mr. Rogers asked if the Education Working Committee had seen the proposal?

Mr. Patton replied that it was for information only and no one had yet seen the proposal.

Lt. Smith informed the Board that there were six (6) people from the PCR Program who are unemployed. One is going to school; two are employed for the summer at the Portland Housing Authority on a summer basis and are still there; three went to work for the Park Bureau and are unemployed now.

Mr. Deyampert asked what CRAG has to do with minority recruiting?

Captain Reiter answered that when they go looking for LEAA funds they have to go through CRAG.

Mr. Deyampert asked if minority recruiting is based upon federal funds coming into the city and if so, then is that the only way minorities can get into the program?

Captain Reiter answered no, but in order to receive \$158,000 the answer would be yes.

Mr. Deyampert asked what happened to Mr. Harry Daniels?

Lt. Smith replied that he is now in charge of security at Providence Hospital.

Mrs. Warren stated concern about the PCR employees now unemployed and who do not qualify as policemen but are qualified to work in other areas of the Police Department. She also stated concern regarding the women who were employed at PCR.

Captain Reiter replied that Ms. Kathy Harvey only applied for the police patrolman's position.

Mrs. Warren asked if they had an alternative to offer.

Captain Reiter explained that they were trying to find Ms. Harvey a position with the City Council of Churches.

Mr. Deyampert asked how old the tests were?

Captain Reiter answered fifteen (15) years; but they are continually worked on. Different tests are used at different times.

A citizen asked how long they had used the psychology tests?

Captain Reiter replied since 1960.

She then asked if police officers prior to 1960 were called back in and given the psychology test? Captain Reiter answered no. The citizen then asked what is being done regarding this situation? Captain Reiter replied that they were retiring.

Mr. Ward asked if a person who wanted to be a dispatcher in the Police Department would have to go through the same procedure.

Captain Reiter stated no, they have just started to hire civilian dispatchers, lab technicians, etc.

Mr. Ward asked if they couldn't hire some of these people who are unemployed for these positions?

Captain Reiter said they probably could.

Ms. Bayless asked where they would find alternative funding? Captain Reiter stated that they would look at city funding, program grant situations, etc.

Mr. Patton thanked Captain Reiter and his staff for their report.

(B) Cities Cable Television Report by Ms. Kennon McKee:

Ms. McKee gave an updated informational report on the cities cable television program and explained its relevancy to communities. She stated that the City of Portland and Multnomah County had carried out a study on cable television. Cable television would include three networks, three independent channels, two imported channels, FM radio and educational channels.

Ms. McKee asked the Board to think about the cable system. She stated that she could provide the Board with detailed information about cable television. The Committee will be coming up with recommendations in November.

Mrs. Warren asked how soon could the Board have the information?

Ms. McKee answered tomorrow.

A citizen asked about the cost of cable television.

Ms. McKee answered that they are looking at \$7 per month, the national average is \$10 per month.

Mr. Patton thanked Ms. McKee for her presentation.

Mr. Loving stated that the Foster Care Report and Emanuel Hospital Report were both to be presented by Mr. Raubeson. He asked if Emanuel Hospital did not have adequate staff to represent themselves?

Mr. Raubeson explained that Ms. Taletha Benjamin was present to give the Foster Home Care Report. As far as Emanuel Hospital was concerned Model Cities staff usually presents this and then they also notify the project involved.

Mr. Loving stated that since Foster Care comes under Faye LyDay's jurisdiction and Emanuel comes under Physical, he couldn't see why these people couldn't speak in reference to the problem.

Mr. Patton asked Mr. Raubeson why these staff members were not on the agenda.

Mr. Loving stated that if these people couldn't be utilized for what they were hired for then they should be fired.

Mr. Simpson stated that Mr. Henniger had been on vacation.

Mr. Loving asked if Mr. Henniger was the only person in the department?

Mr. Glenn stated that at the last meeting he inquired as to who made the agenda; and how the agenda was formulated; Mr. Patton indicated that at that time it was the Executive Committee.

Mr. Patton answered that whenever an item is put on the agenda as a staff report it goes in that way. It is not finalized, when we set the agenda, as to who will make the staff report.

(C) Foster Home Care by Ms. Taletha Benjamin: Mrs. Benjamin gave background information regarding the Foster Home Care and stated that they were required to come up with an additional proposal for the phasing of the project beyond Fourth Action Year (4AY). She had now submitted this proposal and it was approved by the Law and Justice Working Committee. Mr. Ford asked if this has to be approved by October 1, 1973?

Ms. Benjamin replied that she hoped that they would be able to start expanding by October 1, 1973.

Mr. Raubeson explained that the actual expansion is not with Model Cities money.

Mr. Ford asked if action should be taken regarding this. Mr. Raubeson replied no.

Mr. Ford moved that a letter be sent to the State Children's Services Division in support of the expansion for Children's Services for the State of Oregon. Seconded. Motion Carried.

(D) Conditional Use Request by Emanuel Hospital by Oscar Gustafson: Mr. Gustafson gave background information on the conditional use request by Emanuel Hospital. The Community Development Working Committee and Eliot Improvement Association,

have approved the request. The City Planning Commission will hear it on the 25th of September.

Mr. Deyampert moved for approval of the conditional use request by Emanuel Hospital. Seconded. Motion Carried.

(E) Budget Review Committee Report by James Loving: Mr. Loving stated that the Board compiled the Third Action Year Extension Budget (3AYE) and the budget was submitted to the Board and was consequently approved. The budget of the Third Action Year Extension (3AYE) balanced at that time.

Mr. Loving explained that at the beginning of 3AYE they were in the "green"; prior to adjusting the budget so that they can have adequate funds to put programs in action for the 3AYE. Also, some of the things the Board did was to request that a quarterly audit be submitted to the Board on a quarterly basis so that they can review the expenditures and unexpended funds, etc., in order to reprogram surplus funds, if any, prior to the end of the Model Cities Agency, which is due to end, theoretically, June 15, 1974.

Also the Board curtailed the operation of Consumer Protection, which was funded for approximately \$60,000. The Board had, Mr. Loving believed, \$78,000 or so that is allocated for the closing out process of the Model Cities Program, which at that time, it was estimated to us by our Acting Director that the closing out auditing would cost approximately \$65,000.

Here recently, those estimates have changed and he (Acting Director) indicates that the closing out process would cost approximately \$80,000.

Also, in our Budget Review Committee meeting, the other day, it was pointed out to us that we have a surplus, at this point of \$28,000. There are other areas of probability of funds being reprogrammed; one is the NYC Program, which basically comes to an end based on summer activities that are closed down and there is approximately \$26,389 in that category.

Another possible area of funds to be reallocated is in the Albina Art Center.

Mr. Loving stated that as the Chairman of the Budget Review Committee he was not happy with the report basically due to the fact that he feels it is inadequate based on the assumptions of expected costs and these kind of things.

Mr. Loving stated that he thought the Board wanted an audit done by an outside auditor so that they can basically pin down what they have and what they do not have. At this

point, he stated that he was totally confused. He doesn't know what they have. To help himself and the Committee, Mr. Loving suggested that they get an outside audit done by an outside agency, it could be a federal agency, he was not limiting the possibility.

But, nevertheless, he felt that they should have an audit rather than a random capitalization of figures, which at this point, he is very skeptical of doing, unless he knows that he has a report from a bona fide source.

(F) Old Business: Mr. Glenn moved for approval of the North Willamette Evangelistic Association's Conditional Use Request. Seconded. Motion Carried.

(G) New Business: (1) Operation Step-Up, Robert Rogers: Mr. Rogers stated that he was very concerned about Operation Step-Up, and as Vice-Chairman of the Step-Up Board he was also concerned about the termination of staff and about the Program itself that Model Cities funded; and he hates to see the Program go downhill.

He also stated concern regarding the meeting between Jerry Anderson, Hazel Hayes, and Mr. Raubeson. Mr. Rogers asked why the director did not invite Mr. Patton, as Chairman of the Board; or if he could not get in touch with Mr. Patton, he should have called Mr. Watson, as 1st Vice-Chairman, or Mr. Loving as 2nd Vice-Chairman to sit in on the discussion regarding employees who were terminated.

Mr. Rogers also stated displeasure over the Task Force appointed by Mr. Patton to investigate Operation Step-Up and the time limit set, and he gave reasons why:

- (1) Ms. Juanita Jones is not a member of the Board and is Chairman of the Employment Working Committee.
- (2) Mr. Patton should not be on the Committee since he is a non-voting member and Chairman of the Citizens Planning Board.
- (3) Mr. Lathan is working free at Operation Step-Up and cannot give a fair evaluation of the program.

Mr. Rogers stated that regarding the hiring of a director, Ms. Rochelle Henniger's resume and Ms. Betty Griffin's resume were not ever taken; and when the director's position was opened Mr. Rogers went to Mr. Nero and asked him to consider Ms. Griffin and Ms. Henniger for that position and Mr. Nero informed him that he was looking for someone with a PHD Degree.

There was not one person interviewed for that position who had a PHD Degree.

Mr. Rogers moved that the Board go on record as putting a moratorium on funds at Operation Step-Up with the exception of salaries of staff until all parties involved have had a chance to speak. Seconded. *Motion Carried. (12 Favor, 9 Opposed).

Ms. Bayless asked Mr. Rogers if Mr. Gomez had fired the staff?

Mr. Rogers replied that Mr. Gomez had fired all staff involved and he had only been on staff for three (3) weeks.

Mr. Bucciarelli asked if they can put a moratorium on monies going to an Operating Agency; and what is the legal involvement?

Mr. Raubeson explained that the City of Portland has a contract with Nero Industries Inc. to run Operation Step-Up. The Board could make a recommendation to the City Attorney that we feel there is cause to terminate that contract, but without cause and being specific of cause the City would let itself open for a law suit.

Mr. Newborne stated that it seemed to him that the Board would ask the director to come to the Board and provide them with some information.

Mr. Rogers stated that Mr. Raubeson has already put two staff people on Operation Step-Up and they are present tonight and the three (3) employees who were terminated are also here tonight. There is also an evaluation report regarding Operation Step-Up.

Mr. Raubeson stated that he did not have the staff report as it was turned in at 5:00 p.m. today.

Mrs. Childs stated that it seemed inappropriate to put a moratorium on Operation Step-Up as the Task Force had not had time to submit their report.

Mrs. Warren requested a report from the employees that were terminated.

Mr. Ward stated that he felt it would be very inappropriate to ask the employees involved to stand up and say what really should be said. He felt that the people involved should give a report to the Committee and much more would be gained.

Mrs. Warren directed a question to Mr. Rogers asking if he had said that there were some people on the Task Force who were not qualified to sit on the Task Force.

Mr. Rogers answered yes.

Ms. Bayless asked who members of the Task Force were.

Mr. Rogers replied, Mr. Watson, Mr. Patton, Mr. Lathan, Ms. Jones, and himself.

Mr. Loving expressed concern over the legal terms of the program.

Mr. Rogers stated that the Model Cities Citizens Planning Board may put a moratorium on any of their Operating Agencies that come under our jurisdiction if we find just cause.

Mr. Patton stated that just cause should be documented.

Ms. Bayless replied that it seemed before a decision could be made the Board should hear the position of the Administrative Staff of Step-Up and the employees who were terminated.

Mr. Glenn reiterated that the Board doesn't need documentation if a program is not functioning correctly.

Mr. Ward stated that he felt there was no legal complications; and they had placed a moratorium on Media and there were no legal ramifications.

Mr. Simpson stated that proper procedure would be to have the Task Force come back and made a recommendation to the Board.

*Vote on Motion.

Mr. Glenn expressed concern regarding the fact that Mr. Lathan is working at Operation Step-Up and is on the Task Force; and Ms. Jones isn't even a Board member.

Mr. Rogers moved that Ms. Juanita Jones be taken off the Task Force. Seconded. Motion Carried. (Nick Barnett Opposed).

Mr. Patton replied that Mr. Lathan was not working at Step-Up when he appointed him to the Task Force.

Mr. Glenn recommended removal of Mr. Lathan from the Task Force.

Mr. Loving moved that Mr. Lathan be removed from the Operation Step-Up Task Force. Seconded. Motion Carried. (11 Favor, 3 Opposed). Bill Newborne, Nick Barnett, Jack Deyampert, and Charles Ford abstained.

Mr. Barnett asked what is the jurisdiction of the Chairman if he cannot appoint members to a Committee.

Mr. Glenn stated that the Board has the responsibility to question the members appointed by the Chairman if they feel it is necessary.

Mr. Barnett stated that maybe they should recommend that the Chairman review his appointments.

Mr. Loving replied that there should be a check and balance. The Board can override the Chairman in any particular area.

There was further discussion regarding the appointments by the Chairman.

Mr. Rogers asked Mr. Patton if he was making new appointments to the Task Force?

Mr. Patton asked Mr. Glenn to sit on the Task Force.

Mr. Glenn refused because he felt that he might be biased.

Mr. Patton asked Mr. Newborne to sit on the Task Force.

Mr. Newborne declined.

Mr. Casson suggested that Mr. Patton consider some citizens at large.

Mr. Patton stated that the present Task Force members were: Mr. Watson, Mr. Patton and Mr. Rogers.

Mr. Patton asked Mr. Barnett and he accepted.

Mr. Patton then appointed Mr. Celsi and Mr. Casson who accepted the appointments.

The following people are on the Operation Step-Up Task Force:

Mr. Ellis Casson	Mr. Gregg Watson
Mr. Richard Celsi	Mr. LeRoy Patton
Mr. Nick Barnett	Mr. Robert Rogers

Mr. Newborne asked if Mr. Rogers had an unbiased opinion?

Mr. Simpson moved that Mr. Rogers be removed from the Task Force. Motion died for lack of a second.

Mr. Rogers replied that he felt that he was not biased.

He was concerned about the program functioning.

Mrs. Warren asked what the time schedule was?

Mr. Patton replied that the Task Force was set to report on October 9, 1973.

Mrs. Warren stated that at the last meeting she asked for an evaluation of all programs and she hoped to see it on the table no later than next month.

(2) Ms. Benson: Mrs. Benson brought a concern to the Board regarding her residence at 4735 N. Mississippi Avenue. She stated that she had applied for a home grant to put a bathroom facility in her home on the first floor. Due to certain medical reasons she cannot go up the steps to her bathroom facility upstairs.

She stated that the request for a grant had been denied by the Housing Repair Program Appeals Board and she was requesting that the Board look into this matter.

Mr. Loving stated that the problem evolves around PDC.

Mr. Loving suggested that an evaluation or a Task Force look into the problem and the Emergency Housing Repair Program and the Portland Development Commission (PDC) Program.

Mr. Patton appointed Mr. Glenn, Mr. Loving, and Mr. Deyampert to look into this problem.

Mrs. Gay agreed with Mrs. Benson's previous statements.

Mr. Glenn asked what had happened to the evaluation of projects.

Mr. Raubeson explained that there was a number of evaluation reports that were being typed now.

Mr. Glenn asked when Board members could receive a copy of the Operation Step-Up evaluation.

Mr. Raubeson replied that it should first go through the Task Force.

Mr. Ward and Mr. Casson announced that at the NAACP meeting on Sunday, September 23, 1973, at 4:00 p.m., at Hughes Memorial Church, 111 N. E. Failing, Mr. Ira Blalock would be the quest speaker.

Mrs. Gay announced that Mrs. Hazel Hayes would be on the agenda at the Employment Working Committee meeting, Wednesday, September 19, 1973.

Meeting adjourned at 10:30 P.M.

Minutes approved by

A handwritten signature in blue ink, reading "Jan Childs", is written over a horizontal line.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Citizens Planning Board
October 2, 1973

The meeting was called to order by the Chairman, LeRoy Patton.
Invocation was given by Rev. Ellis Casson.

The following Board members were present or arrived before the
meeting adjourned:

Burnett Austin
Marlene Bayless
Nick Barnett
Dick Celsi
James Bucciarelli
Jan Childs
James Cruzan
Billie Cox
Jack Deyampert
Charles Ford
Ella Mae Gay

Ernest Hartzog
John Gustafson
Brozie Lathan
James Loving
Bill Newborne
LeRoy Patton
Walter Ready
Robert Rogers
Herb Simpson
Kay Toran
Harry Ward
Martha Warren

The following Board members were absent:

Bessie Bagley
Marcus Glenn

Gregg Watson

Proxies were announced as follows:

Gregg Watson to Harry Ward

Agenda: Mr. Patton added under Old Business, Comprehensive
Health Planning Association Report by Mrs. Warren, and
Citizens Involvement Workshop Report by Mr. Al Green.
It was moved and seconded to approve the agenda with the
necessary additions. Motion Carried.

Minutes: It was moved and seconded for approval of the minutes.
Motion Carried.

Correspondence: There was no correspondence.

(A) District Planning Organization Report, Mary Pedersen:
Ms. Pedersen stated that the basic idea of the District Planning Organization (DPO) was to set up a structure or a process so that the neighborhood groups can be assisted to get their input into the City. Ms. Pedersen stated that she is on a very short time line and by next week she will have to have something down on paper and the draft will then be mailed to Neighborhood Organizations.

Ms. Pedersen asked that the Board and Neighborhood Chairman consider the proposal, read it and criticize it. A hearing will be held the last week in October or first week of November at City Council and Council will hear what the various neighborhoods think. There would be a Citizens Board in each of the eight (8) Districts. Ms. Pedersen was employed to facilitate the process. There would be one staff person in each DPO and only four (4) areas will be funded initially. DPO is a general title given to the Districts.

Mr. Austin asked if there would only be four (4) representatives?

Ms. Pedersen stated that in the budgeting now, budgeted from January, 1974, to June, 1974, there are only four (4) District Coordinators plus some clerical staff.

Mr. Patton asked what districts will be funded?
Ms. Pedersen replied that it has not been decided but it is pretty clear that districts that have staff and have money will be asked to accept the fact that there are districts that have no money.

Mr. Patton asked who had funds besides Model Cities?
Ms. Pedersen answered PACT, and North Portland Citizens Committee.

Mrs. Toran asked who made the decision of who represents what district. Ms. Pedersen stated that that decision would have to be made by Commissioner Schwab.

Ms. Childs asked if the district of Model Cities will be changed? Ms. Pedersen replied that they would be slightly larger. Mrs. Warren asked if Ms. Pedersen was talking about the DPO in relation to combining the Human Services?

Ms. Pedersen replied no.

Further discussion evolved around Mrs. Warren's question.

Mr. Ford stated that it was unfair to the Board that they ask questions tonight when Ms. Pedersen was new in the

position and could not answer some of the questions. Mr. Ford moved that the Citizens Planning Board have a meeting with Mr. Blalock, Director of the Bureau of Human Resources, and Ms. Mary Pedersen to discuss the DPO's. Seconded. *Motion Carried. (Bob Rogers Opposed)

Mr. Raubeson stated that Ms. Pedersen was herself a bureau head and she report to the Commissioner in Charge, Ms. Schwab.

Ms. Pedersen stated that she felt that it was very clear in Commissioner Schwab's mind that the Model Cities Board will be considered a DPO Board.

Mr. Ward asked where Ms. Pedersen proposed to send the proposals in the Model Cities area?

Ms. Pedersen replied to the Chairmen of the Neighborhood Organizations, and Working Committees, Neighborhood Development Offices, Citizens Planning Board members and copies to anyone who would like to read the proposal.

Mr. Ward asked how much of an interim do you have? Ms. Pedersen stated thirty (30) days.

Mrs. Strong asked if Ms. Pedersen was working with the Citizens Participation Coordinator, Mrs. Edna Robertson at Model Cities?

Ms. Pedersen replied that she had called Mrs. Robertson and she was not in the day that she had called. Mrs. Strong asked if she planned to work closely with Mrs. Robertson? Ms. Pedersen replied yes, if Mrs. Robertson is agreeable.

Mr. Gustafson stated that the Model Cities Citizens Participation budget is about the same as what she is trying to do for the whole City of Portland.

Ms. Pedersen stated that the budget for DPO's is \$105,000.

Mr. Gustafson said that if this is an experiment as you say, you must have specific strategies for succeeding, that would certainly indicate and show the Council and the communities that it has succeeded. He asked Ms. Pedersen if she could give the Board any indication of what success would look like. Ms. Pedersen answered that success would look like a representative District Board in an area. She expects that the neighborhood groups already organized will start talking to each other and deciding how they want the Board to work in a District.

Mr. Simpson stated that he felt that the Board should support the motion that Mr. Ford proposed; and what is actually being developed is a far cry from what the DPO Task Force set up and from what Ms. Pedersen is telling the Board it could result in Citizens Participation being conducted in a vacuum.

He stated that when the DPO Task Force was starting out on the Human Resources Bureau they thought in terms of power, and that is all they should be interested in. When they get right down to it there is no way that we as citizens who only have participation as our basis could participate in the dividing up of the money that comes into this city. They don't care if we participate, but we want participation leading to power.

Ms. Pedersen responded that the Board is composed of an equal number of representatives; there could be a number of at-large representatives from other groups in the community. She is not going to tell any District how to organize its Board.

Mr. Ward asked if she is saying that each District may autonomously set up its own procedure for the establishing of a Board or some governing body as it sees fit. He supposed it would have to be with the approval of your office, and he asked if he was correct.

Ms. Pedersen replied that Districts vary and what they are trying to do is leave it to them to get it together the way they want to.

Ms. Gay stated that Model Cities has eight (8) neighborhood organizations operating already and with the combined Citizens Planning Board they have already distributed \$50,000 to the Bureau and they have not got anything back.

Mr. Raubeson asked that Ms. Pedersen go back to Mr. Ward's question concerning how the recognition process takes place.

Ms. Pedersen replied that there are actually two (2) recognition processes. (1) A neighborhood which is willing to file with the Bureau a set of procedures and addresses and which is willing to meet at least four (4) times a year with a quorum of approximately twenty-six (26) people. Any group who files with the Bureau the necessary information would be recognized as a group; if there is more than one group then there might have to be an election.

Mr. Ward stated that suppose there is a communist group and they file, and we do not want them, what would you do then?

Ms. Pedersen replied that if the communist group is not a general purpose group, then the neighborhood group would not have to accept them; she then gave further clarification.

Ms. Bayless asked if Ms. Pedersen was familiar with the election process in the Model Neighborhood. She stated that it seemed to her that that kind of a model would make more sense to extend to other areas and neighborhoods. Ms. Pedersen agreed that there should be a democratic election process.

Mr. Deyampert asked if Eliot Association could contract the City now since they have been a non-profit organization for five years.

Ms. Pedersen stated that she supposed that Eliot could. Mr. Ward asked that assuming the Model Cities area is a community, could Model Cities be accepted as a District with the makeup that they have now.

Ms. Pedersen stated that it could

Mr. Ward asked what about the Neighborhood Organizations. Ms. Pedersen responded that they will be recognized as the neighborhood groups.

Mr. Ward asked if Model Cities was accepted tomorrow, as one of the four DPO's, how would we get involved?

Ms. Pedersen stated that they would be expected to carry on like they are doing now.

Mrs. Warren stated that Ms. Pedersen referred to the Northwest area; and she asked if they would have priorities as a District?

Ms. Pedersen stated that there is one problem in the Northwest that has high priority.

Mrs. Warren requested that the Board would like Ms. Pedersen to simplify her philosophy; write down her expectations and come back to the Board and let the Board see where she is.

*Vote on Motion

There was further discussion regarding the enlargement of Model Cities boundaries.

(B) Operation Step-Up Task Force Report by Ms. Kay Toran:
Mrs. Toran stated that the Task Force had met yesterday without the representatives of the two (2) factions. Mr. Gomez, Mr. Anderson, and Ms. Hayes found it impossible to attend the meeting, therefore the Task Force asked staff not to appear. It was the consensus of the Task Force that they ask the Director of Operation Step-Up, the Chairman of the Advisory Board and the Director of Nero Industries to take into consideration the various questions raised by the Task Force.

A letter was sent to Ms. Hayes today, but Ms. Toran could not divulge the contents of the letter because Ms. Hayes had not received it yet, but it is asking them to address the questions raised by the Task Force.

Mr. Ford responded that maybe the Board needed to take further action if they cannot get a response from Operation Step-Up. He recommended that they give Operation Step-Up a week to respond and then the Board hold an Executive Board meeting prior to the next Citizens Planning Board meeting and the Executive Board take some action.

Mr. Patton stated that if Mr. Ford would like to bring it up at the Executive Board meeting that would be appropriate.

Mr. Simpson recommended that the Board not limit the investigation to the last month or so, but that they should get to the bottom of this thing from a period of time.

Mr. Lathan moved that if the deadline date is not met by Ms. Hayes, Mr. Anderson and Mr. Gomez, then the Citizens Planning Board will take further action. Seconded. Motion Carried.

Mr Ward moved an amendment that if no response has been received at the end of the deadline period; an emergency Board meeting be held to deal with the problem. Seconded. Amendment Carried.

Mrs. Warren asked about the evaluation of projects and when the Board would receive these evaluations.

(C) Residential Employment Training Program by LeRoy Albert:
Mr. Albert stated that since September 24, 1973, staff has been attending college, seminars and workshops. The Police Community Relations (PCR) Program started Monday, October 1, 1973. An effort will be made to get PCR recruits for the PCR Program.

Mrs. Strong asked if in the minority recruiting program Mr. Albert was saying that he is going to try and get some of the cadets that worked for PCR into the training program.

Mr. Albert responded that so far only three (3) PCR employees have passed the psychological test.

Mrs. Strong asked Mr. Albert if he could make sure that he worked with those six (6) people who wanted to be in the training program. Mr. Albert replied that originally there were five (5) people and three (3) qualified for the PCR Program under Police Department standards.

Mr. Patton asked if RETP has funds for recruiting? Mr. Albert stated no, but RETP has committed \$4,000 towards training.

Mr. Rogers asked how many people from the Model Cities staff are taking advantage of the training program.

Mr. Albert answered sixteen (16).

Mr. Lathan asked what the limitation was on hours that the individual can go to school.

Mr. Albert responded that they are holding staff to one (1) course, which is three (3) to five (5) credit hours long.

Mr. Lathan asked if this decision was made by Mr. Albert, the Board, or the Employment Working Committee.

Mr. Albert stated that he received his directions from his supervisor, Mr. Raubeson.

Mr. Loving stated concern about the executive of the training program. Mr. Loving asked how many people had been placed in the Bureau of Human Resources and if Mr. Albert had been consulted in terms of recruiting people into the Bureau.

Mr. Albert replied that the Bureau has been giving Model Cities job announcements before they are publicized. Two (2) clerical people have gone to the Bureau and one (1) has turned a position down.

Mr. Loving asked if he had been contacted in regard to hiring Model Cities staff at the Bureau.

Mr. Albert replied no.

Ms. Gay stated that since this is another product of the Employment Working Committee, the Employment Working Committee would like Mr. Albert to attend the next Employment Working Committee meeting or at least send a representative. The Employment Working Committee would appreciate knowing about the RETP Program.

Mr. Albert stated that he has been very cooperative with the Employment Working Committee and has attended meetings when asked to attend.

Mrs. Gay stated that he should attend without being asked to attend because he is responsible to the Employment Working Committee.

Mr. Barnett asked if the people involved in the training program are on the undergraduate level or graduate level.

Mr. Albert responded that there was some on both levels.

Mr. Rogers expressed concern over hiring purposes at the Bureau and obtaining jobs through RETP for the present Model Cities employees. He stated that Model Cities staff should be given top priority.

Mr. Rogers then stated that he felt staff should not be encouraged to go to school, but it should be mandatory for staff to attend school.

Mr. Raubeson stated that it would not be good to make it mandatory for staff to attend school.

Mr. Rogers stated that something should be geared to get staff down to the Bureau.

Mrs. Gay stated that whatever orders come to the RETP Supervisor, if it comes from his Supervisor then it should come to the Employment Working Committee and then go to the Citizens Planning Board for approval.

After a lengthy discussion concerning the training of Model Cities staff Mr. Rogers moved that at the next Citizens Planning Board meeting Mr. Albert give a full report on how many job placements have been made in City government by Mr. Albert, RETP Supervisor.
Seconded. Motion Carried.

(D) National Citizens Participation Conference Report by Mr. James Loving: Mr. Loving stated that he and Mrs. Edna Robertson attended the National Citizens Participation Conference in Washington, D. C., from September 21, 1973, through September 25, 1973.

Mr. Loving gave background information on the Citizens Participation Conference and stated that Executive Board Officers were elected from each region. The Officers elected were:

Lewis Roach, President, Region IX
Wilbur Warren, 1st Vice-President, Region X
Carl Johnson, 2nd Vice-President, Region II
Betty Doumousiaris, 3rd Vice-President, Region I
Irma Brown, Recording Secretary, Region VI
Ruth Daniels, Corresponding Secretary, Region X
Hector Novas, Treasurer, Region IV
Vernon Thompson, Parliamentarian, Region VII
Martha Johnson, Region III
Martha Escobedo, Seargant-At-Arms, Region VIII

Mr. Loving's name was put in nomination for office but consequently he lost. The Region was eligible for some elected position and Mr. Loving declined the position of Corresponding Secretary, therefore, Ms. Ruth Daniels of Tacoma, Washington, was elected to that position.

Mr. Loving stated that he gave a report a year ago to the Board, who authorized participation in Region 10 into the Citizens Participation structure.

Mr. Junior Ellis of Tacoma was elected President of Region 10. Mr. Ellis was to submit Region 10's application to HUD for funding for Region 10. At this point Region 10 has not been funded and the application was submitted for \$55,000. Also, a year ago the National Citizens Participation Conference put their application in for funding and submitted it to HUD for approximately \$800,000. That was at the time of the budget cuts and the National Conference did not get funded for the proposal they submitted. There was some money laying in abeyance for the formalization of Region 10, which was \$55,000. The National Conference received \$55,000 and Mr. Loving stated that he is convinced that the National Conference has stolen the money for the formalization of Region 10.

Consequently, at this time it looks rather bleak for funds for Region 10. Mr. Loving explained that Region 10 is comprised of Alaska, Idaho, Oregon, and Washington with three (3) delegates from each state. He stated that he hoped that they could get more organized on the local level, especially from Alaska.

Mr. Loving also stated that he had had great confidence in the Region 10 President, Mr. Ellis. When Mr. Loving got to Washington, D.C. he found out that Mr. Ellis is not only ostracizing the poor people but that he (Mr. Ellis) is trying to do his own thing to get himself a higher job. Mr. Ellis would like to be hired as the Executive Director of Region 10 and he has wrote himself into the proposal.

The Region 10 Executive Board did not give him permission to draw up a proposal and designate himself as the Executive Director. Mr. Loving hoped to give a more in-depth report in the near future.

(E) Housing Repair Task Force Report by Jackie Deyampert:

Mr. Deyampert stated that due to the other two (2) Task Force members being out of town, the Task Force was not able to have a formalized report ready. He asked that the report be given at the next Citizens Planning Board meeting.

Old Business:

Ms. Warren, Comprehensive Health Planning Association:
Mrs. Warren stated that Richard Rix, Director of CHPA, has written a letter to Commissioner Schwab requesting a 75% increase in funds so that CHPA may continue functioning in the Model Cities area. The Health Working Committee has approved the letter and has also written a letter and they would like a letter of support from the Board approving the recommendation of the Health Working Committee and Mr. Rix.

Mr. Rogers moved that a letter of recommendation be written from the Board to Commissioner Schwab in support of the Health Working Committee. Seconded. Motion Carried.

Citizens Involvement Workshop, Albert Green, Chairman:
Mr. Green stated that the Citizens Participation Working Committee recently presented a proposal in the sum of \$2,450 for a citizens workshop for citizens and leaders of the community. However, after a great deal of consideration the original proposal for \$2,450 was turned down and the Citizens Participation Working Committee submitted a new proposal in the sum of \$3,259 because the Citizens Participation Working Committee felt that the sum of \$2,450 would not give them an adequate workshop to give us the expertise and accommodations that we felt were needed.

The Citizens Participation Working Committee sent a letter to Mayor Goldschmidt and he said that he would give us his support in any way he could to see that the workshop was a success.

A cost breakdown was submitted by the Northwest Regional Lab in the sum of \$3,259. The Workshop will be held on October 27th and 28th at Bowman's Resort in Wenme, Oregon, 45 miles from Portland.

The Citizens Participation Working Committee sent a letter to Commissioner Schwab asking for \$809 in addition to the

\$2,450 and as of yet they have not received a reply.

Mr. Rogers moved that the Board allocate the additional funds for the Citizens Involvement Workshop. Motion died for lack of second.

Mr. Raubeson stated that what the Board should do is request a contract from City Council in the amount of \$3,259, in order to meet the objectives of the Citizens Involvement Workshop.

Mr. Rogers moved that the Board request a contract from City Council in the amount of \$3,259 in order to meet the objectives of the Citizens Involvement Workshop. Seconded. Motion Carried.

New Business:

Mr. Hartzog moved that the Employment Working Committee be placed on the next Citizens Planning Board agenda so that the Employment Working Committee may bring their recommendations regarding the future employment of Model Cities employees. Seconded. Motion Carried.

Announcements: Mrs. Gay announced that the Employment Working Committee will be meeting on Wednesday, October 3, 1973, at 7:30 P.M. at Model Cities.

Mr. Dennis Payne, Director of Martin Luther King Scholarship Fund, announced that there would be a pre-conference workshop on Thursday, October 11, 1973, from 9:30 A.M. until 3:30 P.M. at Portland State University, Smith Memorial Room 328.

Mr. Payne also announced that on October 17, 1973, from 6:45 P.M. until 9:30 P.M. there will be a community information seminar at the Portland State University Education Center at Union and Russell.

Mr. Patton announced the newly appointed Nominating Committee: Mr. Lathan, Mrs. Toran, and Mr. Ford.

Meeting adjourned at 10:15 P.M.

Minutes approved by: Opal Strong_____

Jan Childs_____

Opal Strong
Jan Childs

EXECUTIVE BOARD MEETING

October 9, 1973

6:00 p.m.

Model Cities Conference Room

AGENDA

- 1) Youth Services Center Proposal Erma Hepburn
(note: there are some last minute changes that they wish to make and they wish to discuss the question of matching funds that were left unresolved when this was last before the C.P.B.)
- 2) Albina Contractors Association Eugene Jackson
(note: they wish to request an increase in the amount of their contract by \$6,000)
- 3) Employee Relations Committee Marcus Glenn
(note: the committee wishes the concurrence of the Executive Board in the content of a letter to be sent to all staff)
- 4) Union Avenue Development Project Dennis Wilde
(note: the project is now complete. The Executive Board will be asked to make a recommendation to the C.P.B.)

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288-2861

Executive Board Action October 9, 1973

- (1) Mr. Rogers moved that the Executive Board approve the Youth Service Center Program with the recommendation that they use the \$14,000 from the \$15,000 the Bureau is returning to Model Cities; and the Board receives a letter from Ira Blalock, Director of the Human Resources Bureau, stating that the Board will have a say-so in the selection of personnel for the Youth Service Center. Seconded. Motion Carried.
- (2) Mr. Rogers moved that the Albina Contractors Association be allocated \$6,000. Seconded. Motion Carried.
(Jan Childs Opposed)
- (3) Mr. Rogers moved that the Director and Mr. Eugene Jackson, Director of Albina Contractors Association, go to the City Attorney's Office and decide what they will do regarding the present situation and a report be brought back to the Executive Board at their next meeting with a letter going to the individuals.
- (4) Mr. Rogers moved for approval of the letter to all CDA employees from the Model Cities Employees Representation Committee. Seconded. Motion Carried.
- (5) Mr. Rogers moved for approval of the Union Avenue Redevelopment Proposal. Seconded. Motion Carried.
(Kay Toran and Opal Strong Opposed).

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Citizens Planning Board
5606 North Borthwick
October 16, 1973

The meeting was called to order by the Chairman, LeRoy Patton. Invocation was given by Robert Rogers. The following Board members were present or arrived before the meeting adjourned.

Burnett Austin
Bessie Bagley
Marlene Bayless
James Bucciarelli
Jan Childs
Dick Celsi
James Cruzan
Billie Cox
Charles Ford
Ella Mae Gay
Marcus Glenn
Ernest Hartzog

Brozie Lathan
James Loving
Bill Newborne
LeRoy Patton
Robert Rogers
Herb Simpson
Opal Strong
Kay Toran
Harry Ward
Martha Warren

The following Board members were absent:

Jack Deyampert
Nick Barnett

John Gustafson
Walter Ready

Proxies were announced as follows:

John Gustafson to Kay Toran
Jack Deyampert to Marcus Glenn
Walter Ready to Jan Childs
Burnett Austin to Bessie Bagley
Gregg Watson to Harry Ward

Agenda: Mr. Lathan asked that a Report from the Nominating Committee be added under New Business. It was moved and seconded for approval of the agenda with one addition.
Motion Carried.

Minutes: Mrs. Warren asked that a correction be made in the minutes regarding an increase in funding for Comprehensive Health Planning Association (CHPA). She stated that the increase was 25% and not 75%, but it would bring the funding level up to 75%. It was moved and seconded for approval of the minutes with the necessary corrections. Motion Carried.

Executive Board Action: Mr. Ward asked that item #1 regarding the Youth Service Center be taken out of the Executive Board Action until a report is given and it be placed as a part of action after the Youth Service Center Report.

Mrs. Warren asked Mr. Ford to clarify item #6 of the Executive Board Action. Mr. Ford replied that at the Executive Board meeting Albina Contractors Association came and asked for an allocation of \$6,000 and there were certain discrepancies which Mr. Ford and the Executive Board were concerned about.

Mr. Ward asked how many members comprise the Executive Board? Mr. Patton replied nine (9). Mr. Ward asked how many members were present? Mr. Patton stated eight (8), Gregg Watson was absent.

Mr. Watson asked if item #5 of the Executive Board Action was coming to the total Board regarding Union Avenue Redevelopment and he then asked that action on this item be withheld until the Report is given.

Mr. Patton stated that items one, two and five would be withheld until the reports were heard by the Board.

It was moved and seconded for approval of the Executive Board Action. Motion Carried.

Correspondence: Mrs. Childs read a letter from Ira Blalock, Director of the Human Resources Bureau, to LeRoy Patton in relation to the Youth Service Center Proposal. He stated that the selection process of Youth Service Center personnel would involve two Model Cities Board members and he as director of the Bureau would make the final selection.

Mr. Loving asked why the letter from Commissioner Schwab was not read? Mrs. Childs then proceeded to read the letter from Commissioner Schwab to LeRoy Patton regarding the hiring of a new Model Cities Director. She stated that she had appointed Mr. Paul Linnman from her staff to sit on a Screening Committee and was asking the other four (4) Commissioners to appoint someone from their staff to also sit on this Committee. She then requested the Citizens Planning Board to appoint six (6) Board members to sit on the Screening Committee.

Mr. Ward spoke in opposition to Commissioner Schwab's letter and stated that this had never been the Board's procedure in the past for hiring a director.

Mr. Ward then moved that the procedure for hiring a Director

which has been used in the past be adopted, and that is that a Screening Committee be determined from the Citizens Planning Board and the Screening Committee will interview applicants and bring those applicants before the Board, from which the Board will select three (3) in their order of priority; send those three (3) names to City Hall to the Mayor for selection of a Director for the Model Cities Program. Seconded. Motion Carried.

Mr. Loving spoke in support of Mr. Ward's motion and stated that he was glad to see the Board take some initiative to regain control of the program.

Mr. Loving moved that a Screening Committee of five (5) be elected from the Citizens Planning Board for the purpose of hiring a Director. Seconded. Motion Carried.

Mr. Glenn nominated Mr. Ward to the Screening Mr. Ward to the Screening Committee, Mr. Ward declined. Mr. Ward nominated Mr. Ford, Mr. Ford accepted. Mr. Ford nominated Mr. Lathan, Mr. Lathan accepted. Mr. Lathan nominated Mrs. Strong, Mrs. Strong accepted. Mrs. Strong nominated Mrs. Bagley, Mrs. Bagley replied that she could not accept due to illness. Mrs. Bagley nominated Mr. Loving and Mr. Loving accepted. Mr. Loving nominated Mr. Watson, and Mr. Watson accepted the nomination.

Mrs. Gay moved that nominations be closed. Seconded. Motion Carried.

The following board members were elected to the Screening Committee: Charles Ford, Brozie Lathan, Opal Strong, James Loving, and Gregg Watson.

Mr. Simpson moved that a letter be sent to Commissioner Schwab regarding the Citizens Planning Board's position on hiring a Director. Seconded. (Motion was not voted on as substitute motion takes precedence)

Mr. Ward moved an amendment that the position held by Mr. Raubeson be declared vacant. Mr. Simpson did not accept the amendment.

Mr. Ward moved a substitute motion that the position held by Acting Director, Mr. Raubeson, be declared vacant as of the date of his resignation at Model Cities. Seconded. Motion Carried Unanimously.

Mrs. Warren moved that a Screening Committee of five (5) be accepted. Seconded. Motion Carried Unanimously.

Mrs. Toran suggested that the names of the members on the Screening Committee be stated in the letter to Commissioner Schwab.

(A) Albina Contractors Association:

Mrs. Strong moved for approval of the \$6,000 allocation to Albina Contractors Association. Seconded. *Motion Carried. 18 For, 3 Opposed, Jan Childs, James Cruzan, and Dick Celsi Opposed.

Mr. Ward asked what the \$6,000 is for? Mr. Raubeson clarified that it is an allocation and Albina Contractors Association (ACA) has to come up with a budget for that allocation and then it will come back to the Board. Mr. Ward stated that the Board originally allocated \$44,000 and \$22,000 was cut back. Did ACA make this request in person to the Executive Board and are any of ACA members present?

Mr. Patton replied yes, and asked for a statement from Eugene Jackson, Director of ACA.

Mr. Jackson stated that the \$6,000 was needed for travel expense and labor expense. We received \$22,000 from Model Cities and we find ourselves being charged \$7,000 for something we knew nothing about that happened before my time.

Mr. Ward asked what that was? Mr. Jackson replied that money is being taken away from ACA. Mr. Patton clarified and stated that the reason for the allocation was that ACA has been managing to support bills in the past that were not of the present organizations making.

Mr. Loving stated that what they are speaking of is stealing and embezzlement.

Mr. Jackson responded that they need the money for operating expenditures. There has been some stealing going on but it is under investigation now by the federal government. He stated that he is asking the Board for money to pay his secretary and pay their bills.

Mr. Raubeson replied that the actual money has been disallowed for improper expenditures. Mr. Jackson stated that Model Cities also wants him to recover \$1,000 and he feels that this is not right.

Mr. Watson stated that the Board allocated ACA \$22,000, out of the \$22,000, \$7,000 was deducted, is that correct?

Mr. Jackson replied yes.

Mr. Rogers stated that these things did not come out when the Board was working on the Third Action Year Extension (3AYE) budget and they should have, and he felt that the Board should allocate \$6,000 to ACA.

Mr. Raubeson gave clarification on the matter.
Mr. Jackson stated that the \$1,900 has nothing to do with the \$7,000.

Mr. Ward replied it appeared to him that there has been a misappropriation of the citizens funds and these are federal funds. He felt that the Board should have some recourse somewhere to recover those funds if they were inappropriately dispensed. Proceedings should be started forthwith to recover those funds that have been misappropriated by ACA.

Mr. Jackson responded that there was \$1,500 spent for consultant fees to Nero Industries. They tried to recover this money but they haven't and that is part of the \$1,900.

Mr. Roberts responded that the City of Portland has contracts with ACA for \$22,000 this Action Year. They receive that money on the basis of submitting a monthly report to Mr. Roberts office. By June 30, 1973, when their contract is terminated they will have received, if they have reported, a total of \$22,000. He is not quite sure what ACA is referring to regarding the \$7,000. The City has a process for all Operating Agencies each year, where certain monies are advanced so that they may continue or begin their operation.

Last year there was a marked reduction in the allocation to ACA. This changes the amount of money they are due or are eligible for as an advance, last year it was \$7,000, this year it is around \$3,500. That money has to be recovered based on the City Code. The City is prohibited from giving more money to an agency than the contract calls for.

The City of Portland writes contracts for each Operating Agency each year. This contract enables them to do whatever they are supposed to do. According to HUD's guidelines, there are certain items that are ineligible. HUD guidelines specifically delete certain items. That responsibility to repay these funds that are due is the responsibility of the Operating Agency to the project. This has happened in the past to other Operating Agencies and they have had to replace these funds. When this happens this effects their advance and effects the funds they are spending, the City is forced to recover any disallowed funds and this does hurt an agency.

Mr. Loving stated that from the City Code and the professional ethics of the fiscal agency this could be true, but as Mr. Rogers stated when the Board compiled their Third Action Year Extension (3AYE) budget, the things indicated did not reflect in the evaluation report of the Third Action Year Extension (3AYE).

These things did not come to the attention of the Board nor the Budget Review Committee. At this late date Mr. Loving does not feel it is incumbent upon the Operating Agency (ACA) to be owing these back debts and certainly it is irresponsible of the administrators of this program. He stated that the Board should move on and allocate the funds for ACA.

Mr. Lathan spoke in support of Mr. Loving's statement.

Mr. Austin asked if \$6,000 would be an adequate amount. Mr. Jackson replied no. He would like to recover the \$7,000.

*Vote on Motion.

Mr. Raubeson responded that they are proceeding to collect the money from the individuals associated with the Agency. There is no \$7,000, but there is \$1,000 that is in question.

Mr. Ward asked how \$7,000 got into the picture. Mr. Raubeson stated that he did not know.

Mr. Loving replied that he felt that the \$6,000 is ample at this time to deal with the present situation. Mr. Celsi asked what Working Committee deals with ACA. Mr. Raubeson answered Community Development Working Committee. Mr. Jackson stated that the Fiscal Department should come and look over the books at ACA with him.

Mrs. Gay moved that an outside auditor be brought in to audit all Model Cities Projects and monies. Motion died for lack of a second.

Mr. Raubeson responded that an outside auditor has been brought in which is University Information Systems, Andrew Branch, CPA.

Mrs. Gay asked if the Board authorized this auditor. Mr. Raubeson replied that the Board authorized the amount of money. Mrs. Gay stated that a HUD auditor should be brought in. Mr. Raubeson answered that HUD will do an audit in a couple of weeks.

Mr. Loving explained that during the Third Action Year the Board authorized a quarterly audit. September was supposed to be the first audit, and he doesn't understand why the Board did not have the first quarterly audit report. What happened to the first quarterly audit report?

Mr. Raubeson responded that they are auditing the previous years expenses. Mr. Roberts is engaged continuously in

auditing our monies and projects.

Mr. Loving replied that Mr. Raubeson is then saying that the administration cannot carry out the wishes of the Board.

Mr. Raubeson stated that he did not think there was any intent on the Board's part or administration's part to give quarterly audits, it was to give quarterly financial reports.

Mr. Ward moved that the Budget Review Committee and Model Cities Administration Department audit the Albina Contractors Association's books and Model Cities books. Seconded. Motion Carried.

Mr. Roberts stated that he is planning on doing an audit on ACA and they are preparing for an audit now.

Mr. Jackson requested that the Budget Review Committee take a look at ACA books before Mr. Robert's sees the books.
Mr. Patton replied that the motion is that they will audit the books together.

(B) Union Avenue Redevelopment Proposal, Denny Wilde:
Mr. Wilde gave background information regarding the Union Avenue Redevelopment Project. He explained that in February, 1973, he came to the Board and requested an allocation of \$50,000 to initiate the Union Avenue Redevelopment Project. The Board authorized the allocation but set some restrictions. The conditions were that a detailed work program be drawn up and viewed by the Community Development Working Committee. The second item was that an additional commitment of funds be released.

Mr. Loving moved for approval of the Union Avenue Redevelopment Project. Seconded. *Motion Carried. 16 For, 3 Opposed. Martha Warren, Marcus Glenn and Proxy Abstained.

Mr. Ward asked if \$50,000 of the \$65,000 is cash coming from Model Cities. Mr. Wilde replied yes and explained that \$186,000 of the in-kind is cash and is earmarked for Fremont Avenue between the bridge head and Union Avenue.

Mr. Wilde stated that they have in-kind contributions from the City Planning Commission and Portland Development Commission. Mr. Watson asked what is the projection of the total amount of dollars to be invested in the Union Avenue plan?

Mr. Wilde stated that they have in-kind contributions from the City Planning Commission and Portland Development Commission.

Mr. Watson asked what is the projection of the total amount of dollars to be invested in the Union Avenue plan?

Mr. Wilde stated that his guess is that the total highway and transportation improvements will probably amount to between six and eight million dollars.

Redevelopment money spent in the corridor could amount to between ten and thirty million dollars over the next 7 to 10 years.

Mr. Watson responded with our input of \$50,000, can we keep out input into a plan of that nature?

Mr. Wilde stated that he believed so. There is a commitment on the part of the Mayor and he is sincere and wants to see this commitment carried out. Mr. Ward asked what kind of timetable Mr. Wilde has for needing the \$50,000.

Mr. Wilde replied that they would like to get it approved tonight so they can go before City Council within the next two weeks.

Mr. Ward moved to table the Union Avenue Redevelopment Proposal until the Board gets a response regarding the hiring of a Director. Motion died for lack of a second.

Mr. Patton replied that he didn't know if those were coordinated items. Mr. Ward explained his reasoning for moving to table the Union Avenue Project.

Mr. Glenn referred to pages 13 through 64 which refers to traffic problems. He stated that no where did he find anything about people living near Union Avenue or Williams Avenue.

Mr. Wilde replied that before any improvements are made there is a commitment that the residents in the community have the first opportunity at any financial benefits arrived out of the program. Mrs. Benson spoke in opposition to the program.

Mrs. Strong asked why Model Cities has to give \$50,000 and PDC is only giving \$5,000.

Mr. Wilde replied that PDC is committing \$8,000.

Mrs. Strong asked why is PDC giving so little? Mr. Wilde stated that this is seed money and it is intended as getting the program off the ground.

Mr. Glenn raised concerns regarding the employment of Model Neighborhood residents on page 21; it stated that "Positions were open to Model Neighborhood Area residents who are qualified." Mr. Henniger gave clarification and stated that qualified personnel are wanted; but in-kind contributions mentioned are using staff as an in-kind contribution. Model Cities is lending a physical planner and a secretary.

Mr. Raubeson stated that commitments are commitments of staff time and staff will be assigned from their agency to the project.

Mr. Harvey Rice spoke in favor of the Union Avenue Project as a landowner.

There was further discussion evolving around the issue of employment for Model Neighborhood residents.

Mrs. Debby Norman stated that the largest cash money is coming from Model Cities, why can't Model Cities contribute a little in-kind such as staff.

Mr. Wilde replied that \$186,000 is cash money for Fremont Avenue. Mr. Ward asked if page 59 was incorrect?

Mr. Raubeson replied that \$186,000 should be in the cash column.

Mr. Ward moved to table the Union Avenue Redevelopment Project. Seconded. Motion failed for lack of 2/3 majority. 11 Favor, 3 Opposed.

Mrs. Toran asked if the \$186,000 is a typographical error.

Mr. Wilde stated that \$186,000 is cash to be used on Fremont Avenue.

Mrs. Childs and Mr. Rogers spoke in favor of the Union Avenue Project.

Rev. Sam Johnson asked that a training program be included in the Union Avenue Project.

Mrs. Norman asked if the proposal is turned down will the Highway Department go ahead with Fremont Avenue?

Mr. Wilde answered no. The Fremont Avenue Project cannot go ahead without this project. Mrs. Norman asked if staff could be loaned instead of giving the cash money.

Mr. Wilde answered that it is necessary that the cash be there if it is not the program will die.

Mr. Ford stated that he felt one question raised tonight was that doubt about things not written in the proposal. There should be some demand that we (Model Neighborhood) is given one of the positions.

Mr. Wilde replied that there are really only two (2) positions and he recommended that one of those two positions be written in the proposal as a Model Neighborhood Resident.

Mrs. Gay stated that if Union Avenue has to have the \$50,000 then the Board should use it as a bargaining for what they want.

Mr. Glenn reiterated that the Board needs to redefine the employment opportunities for minority people. However, the Board needs more of a guarantee.

Mr. Celsi moved an amendment that the employment questions raised regarding Union Avenue Redevelopment be worked out by the Executive Board. Amendment died for lack of second.

Proxy: Burnett Austin to Bessie Bagley

Mr. Watson moved a substitute motion to table the Union Avenue Project until staff has had the opportunity to have more input into the proposal. Seconded. Mr. Watson later withdrew his motion.

After further debate Mrs. Toran moved an amendment to Mr. Loving's previous motion that the Union Avenue Redevelopment Project be approved with the stipulation that an addendum to the proposal be included which states explicitly that a training program be implemented for Model Cities residents and also guarantees that one of the two administrative positions be a Model Cities resident and adequate relocation benefits be available for those residents who are to be relocated. Seconded. *Amendment Carried. 18 For.

Mr. Glenn stated that he felt it was unfair to have Mr. Wilde come and present a proposal and have the Board act on it when they do not have the total project to review.

Mrs. Childs stated that the detailed workscope and project information was in the Board's packet for review prior to the meeting.

Mr. Watson withdrew his substitute motion.

Mrs. Benson asked for a roll call (verbal vote) from all Board members.

*Vote on Motion.

*Vote on Amendment.

Mrs. Toran asked if the Board votes on the package before them and there are any changes they will have to be submitted to the Board again.

(C) Youth Service Center Proposal, Erma Hepburn:

Mrs. Hepburn gave background information on the Youth Service Center Proposal. She stated that since the Board previously approved the proposal there has been some changes in the application, and she was present to advise the Board of the changes, and ask for approval of the changes, and request \$14,000 for matching for the first years Federal funding.

Ms. Hepburn stated that the major changes were in the personnel category and she then proceeded to give the changes.

Ms. Hepburn explained that the reason they are asking for the \$14,000 is because there is some changes in the LEAA guidelines. LEAA is no longer accepting soft match. Therefore, we have to come up with \$14,000 cash.

Ms. Hepburn stated that they are requesting that Model Cities match the federal money for the first year, \$14,000.

Mr. Loving stated that the Bureau is going to return \$15,000 of the \$50,000 allocated to them and then ask for \$14,000 of the \$15,000 back?

Mr. Patton stated that that was correct.

Ms. Hepburn replied that the Bureau did not ask for \$14,000 of the \$15,000 back, that is supposed to be returned to Model Cities. The recommendation came from staff to take the \$14,000 out of the \$15,000.

Mr. Loving stated that nevertheless they are giving Model Cities their money back and then in turn asking for 95% of it back to fund another program.

Mr. Loving stated that originally the program requested \$3,400 for local share, now they are saying that LEAA has changed their guidelines and they do not need the \$3,400.

Mrs. Hepburn replied that she believed the \$3,400 was not in the last proposal presented to the Board.

Mr. Loving explained that the Program originally needed \$3,400 in matching funds from the Citizens Participation budget, why don't they need this type of matching funds at this point.

Ms. Hepburn responded that they are asking for a 10% increase instead of 20%, and that the new LEAA guidelines say that the stated has to put some money in. Therefore, we are only asking for \$14,000.

Mr. Loving asked if the \$14,000 from the Bureau has been returned. Mr. Raubeson answered that the amount of the allocation has been returned.

Mr. Glenn moved for approval of the Youth Service Center Proposal and allocation of \$14,000. Seconded. Motion Carried. Harry Ward and Gregg Watson opposed.

Mr. Ward asked if there were any young people involved in the preparation of the proposal.

Ms. Hepburn replied that the proposal was prepared by the Law and Justice Working Committee.

Mr. Ward asked if there are any young people on that Committee? Ms. Hepburn stated that she did not know.

Mr. Ward asked what is the difference between this proposal and the youth projects which we now have going? Ms. Hepburn replied that the concept of the youth diversions is that there is a place or way of trying to divert youngsters from the Juvenile Court and this is the basic concept of youth diversions.

Mr. Ward replied that if the emphasis is on counseling, could he assume that there is no counseling going on at the other youth programs.

Ms. Hepburn responded that some of the other youth centers are being tied in with the program.

There was further discussion regarding the Youth Service Center.

*Vote on Motion.

(D) Emergency Housing Repair, Jackie Deyampert:

Mr. Loving stated that Mr. Deyampert is Chairman of the Committee looking into the problems of Emergency Housing Repair, and Mr. Deyampert is not through with his study, and he hopes it could be put back on the agenda for the next meeting.

Ms. Hardy stated that she would like to have the item changed from information to action. Mr. Glenn reiterated that the report is not complete and there is a lot of questions that are not answered that we have to bring before the Board.

Mr. Patton stated that we do not have sufficient information to act on. Mr. Loving replied that his comments coincided with Mr. Glenn's and the Committee.

Mr. Glenn stated that the Board appointed us to look into the problem and report back to the Board, and the Board cannot deal with half-facts.

Mr. Patton stated that if Ms. Hardy would like to be heard that would be alright. Mr. Ward stated that he felt that Mr. Patton had on the agenda and had in mind a Committee that was appointed from the Board. He felt that the person who is about to speak

is not a part of that Committee, therefore, she is not responsible to this Board for anything. In all fairness it seems like it would be better if at least those people on the Committee charged with the responsibility by the Chairman, to bring in a report if those people were here to hear any remarks that will be made.

Ms. Hardy asked if the Committee was set up for the total program or one person who requested it. Mr. Patton replied for the total program to investigate the program.

Mr. Glenn indicated that it would be far better for this Board to wait so as they do not make false accusations. They do not want to get into personalities.

Mr. Patton stated that they will have a report at the next meeting and if the report is only partial information it will not be on the agenda.

(E) Employment Working Committee, Dick Celsi:

Mr. Celsi stated that he would like the Citizens Planning Board to act on the letter from the Employment Working Committee to the City tonight regarding Model Cities employees and their future with the City.

Mr. Celsi asked for approval of the letter.

Mr. Ward moved that the Citizens Planning Board approve and adopt the letter submitted by the Employment Working Committee. Seconded. Motion Carried.

(F) Residential Employment Training Program, LeRoy Albert:

Mr. Albert presented the Board with a report on CDA personnel who have been granted full-time city positions.

Mr. Albert then gave background information from his report. Nine (9) CDA employees have obtained city positions. Three (3) CDA employees turned down city positions. Two (2) staff members applied and did not receive positions. Three (3) staff members will be starting work at the Bureau on November 16, 1973.

He stated that the city has hired a new personnel director which should start things moving.

Mr. Loving stated that a lot of the employees indicated found positions on their own initiative rather than through the RETP Program. Mr. Loving asked what RETP is doing in terms of getting people into the city system.

Mr. Albert answered originally we have assumed that the Bureau would take a bulk of our employees which did not prove true. Mr. Loving stated that the last time Mr. Albert was at the

Board meeting he asked him if anyone in the City was personally contacting him for jobs available in City Hall and he said no, then Mr. Loving felt this should be changed.

Mr. Raubeson stated that Mr. Albert has assisted many employees in seeking jobs, arranged interviews and arranged for the transfer of Information Systems to Data Processing Authority.

Mr. Loving said he would like to have a report on the efforts achieved by Mr. Albert in terms of number of accomplishments and who he has assisted and he still wants City Hall to recognize him as a Personnel Director.

Proxy: Gregg Watson to Harry Ward

Mr. Loving reiterated that City Hall has been contacting people about various City jobs so why haven't they contacted Mr. Albert.

Mr. Raubeson said that Mr. Albert is received all announcements on City and County positions. There is also a new position coming up regarding a special Minority Recruitor.

Ms. Gay stated concern about the commitment to take in all Model Cities employees. According to Commissioner Schwab all of the positions are filled and there are still employees at Model Cities. Ms. Gay asked what are they going to do about Model Cities employees who do not have positions.

Ms. Strong asked if the employees now on staff at Model Cities are receiving an increase in pay due to the heavier workloads.

Mr. Raubeson replied that each employee will receive their same rate of pay and will have to adjust to the heavier work loads.

Mr. Celis stated that Ms. Gay's concerns were addressed in the letter from the Employment Working Committee. Mr. Loving asked Mr. Albert if he was inhibited by the administration? Mr. Albert answered no.

(G) Zone Change Request, Mr. Field and Mr. Kenyanjui:

Mr. Kenyanjui asked that the request be deferred to enable him to work with the neighborhood organization to prepare a plan for developing the property.

(H) Revocable Permit Red, White, and Blue Thrift Store:

Mr. Raubeson explained that he had asked the Physical Department to check with the Housing Authority and check on the health aspects and the possibility of providing the same type of services without using the substance cyanide gas.

At the last minute we submitted to you a staff recommendation to pass on the request only on the condition that the requestor agrees not to use cyanide gas.

Mrs. Warren asked if Eliot had received the request for the second time?

Mr. Raubeson replied no.

Mrs. Warren said that the request should go back to the Eliot Neighborhood before the Board acts on it. Mr. Nick Ennis, from the Red, White, and Blue Thrift Store, stated that Oregon State Law requires the use of cyanide. Mr. Raubeson stated that as of November 1, 1973, methadone may be used.

Mr. Ennis replied that he was not aware of this.

Mr. Ward moved that the request for a revocable permit by the Red, White, and Blue Thrift Store be sent back to the Eliot Neighborhood Association and if it is approved by Eliot, it will then come back before the Citizens Planning Board. Seconded. Motion Carried. Herb Simpson Opposed.

Mr. Simpson moved an amendment that if it is approved by the Eliot Association then it will also have the approval of the Citizens Planning Board.

Mr. Ward did not accept the amendment.

Mr. Loving moved that the Board send a letter to the City Planning Commission requesting that the revocable permit request by Red, White, and Blue Thrift Store be set back on the agenda until there is some action taken on it. Seconded. Motion Carried.

New Business:

Nominating Committee Report:

Mr. Lathan moved that all members of the Citizens Planning Board who were appointed by the Mayor, be maintained for the interim of the Model Cities Program. Seconded. Motion Carried.

Mr. Lathan stated that the Nominating Committee had nominated the following Board members for the upcoming elections:

Chairman, Gregg Watson; 1st Vice-Chairman, Kay Toran; 2nd Vice-Chairman, Burnett Austin; Recording Secretary, Charles Ford; and Correspondence Secretary, Opal Strong.

Mrs. Warren moved to receive the Nominating Committee's Report. Seconded. Motion Carried.

The meeting adjourned at 11:20 P.M.

Approved by:

LeRoy Patton

LeRoy Patton (Chairman)

Jan Childs

Jan Childs

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Executive Board Action

October 30, 1973

1. Mr. Loving moved that the Executive Board support the Comprehensive Health Planning Association's planning grant and Model Cities pay 75% and Comprehensive Health Planning Association pay 25%. Seconded. Motion Carried.
2. Mr. Rogers moved for approval of the Albina Contractors Association's work program for the \$6,000 allocation. Seconded. Motion Carried.
3. Mr. Watson moved that Mr. Scalia coordinate with Model Cities Liaison Person, Doug McNeely and that they both attend the next regular Executive Board Meeting, together, and McNeely attend on a regular basis. Seconded. Motion Carried.
4. Mr. Watson moved that the Executive Board obtain Mr. John Toran to draw up the Articles of Incorporation for the Citizens Planning Board, and they then be submitted to the Executive Board and passed on to the total Citizens Planning Board. Seconded. Motion Carried. Kay Toran Abstained.
5. Mr. Loving moved that the Executive Board authorize the Citizens Participation Coordinator to coordinate the activities for the Citizens Planning Board regarding a Report on the Citizens Involvement Workshop. Seconded. Motion Carried.
6. Mr. Loving moved that since the City has indicated that they cannot do an audit of the Model Cities Program, in the essence of time, we want them to be cognizant of the fact that we are soliciting that an audit be done from the Federal level. Seconded. Motion Carried. Brozie Lathan Opposed.

Luther King, Jr. Scholarship Fund of Oregon

P.O. BOX 751
PORTLAND STATE UNIVERSITY
PORTLAND, OREGON 97207

October 22, 1973

LeRoy Patton, Chairman
Citizens Planning Board
Model Cities Program
1400 N. E. 14th Place
Portland, Oregon 97212

Re: MLK Presentation

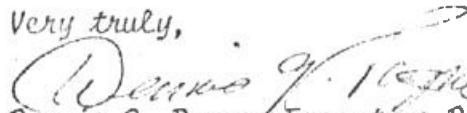
Dear LeRoy:

Pursuant to your letter of October 12, 1973 and my subsequent telephone conversation with Ms. Edna Robertson of the Model Cities Staff, please be so advised that today under a separate cover, I have forwarded to Ms. Robertson attention one (1) copy of the 1972 Term/Semester Report, 1973.

Ms. Robertson advised me during our telephone conversation if I forwarded one (1) copy of the report to her before Wednesday, October 24, 1973, that she would have time to xerox off the needed copies for the members of the Citizens Planning Board and include them in the official Board Packets for your November 6, 1973 Board Meeting.

The Scholarship Office would like to thank you for your cooperation and assistance in this regards, and we look forward to seeing you at your Board Meeting next month.

Very truly,


Dennis G. Payne, Executive Director

cc:

Charles Crews
Ella Mae Gay
Phil McLaurin
Andy Raubeson
Edna Robertson ✓
MLK Files

RECEIVED

OCT 22 1973

MODEL CITIES

Martin Luther King, Jr. Scholarship Fund of Oregon

P.O. BOX 751
PORTLAND STATE UNIVERSITY
PORTLAND, OREGON 97207

SUMMARY OF FALL TERM/SEMESTER 1973 REPORT

Charles Crews
President

Dennis G. Payne
Executive Director

(503) 229-4475

The Board of Directors of the Martin Luther King, Jr. Scholarship Fund of Oregon is delighted and proud to have this opportunity to present the Fall Term/Semester 1973 Report to you tonight at your regular board meeting of the Citizens Planning Board of the Portland Model Cities Agency. In presenting our report to you tonight, it is our intention to provide you with information concerning our efforts to provide educational assistance to Model Neighborhood Students to start or to continue their pursuit of higher educational experiences.

The Scholarship Office of the Martin Luther King, Jr. Scholarship Fund of Oregon awarded a total of 58 scholarships to students for Fall Term/Semester 1973, with 56 students receiving both tuition and books scholarship and 1 student receiving tuition and 1 student receiving book scholarship only. This represents a total of 54 Model Cities and 4 MLK General Fund Scholarship Recipients.

A total of 40 students were continued from Spring Term 1973 and 18 new students were awarded scholarships for Fall Term/Semester 1973. A total of 50 individuals applied for assistance for Fall Term/Semester 1973.

Please find listed below some basic information concerning the students whom were awarded scholarship assistance this term:

Male - Female Ratio:

24 Male Students

34 Female Students

Class Status:

13 Freshmen

12 Juniors

18 Sophomores

13 Seniors

2 Graduate Students

Colleges & Universities:

(39) Portland State University

(2) Reed College

(2) Oregon State University

(1) Lewis & Clark College

(5) Portland Community College

(1) Willamette University

(1) Oregon College of Education

(1) Northwest School of Law

(5) University of Portland

(1) U of O School of Law

FALL TERM/SEMESTER APPLICANTS 1973-74

Total Number 50

Alberti, Lawrence	PSU	Lincoln, Don	Pacific
Alexander, MacClezane	L&C	Lowe, Robert	PSU
Alexander, Phillip	PSU	Lyday, Wilbert	PSU
Almon, Reba	PSU	McWilliams, Gloria	PSU GRAD
Atkins, Mary	U of P	Nickerson, Ralph	Pacific
Baines, Jacqueline	U of P	On'Gele, Annora	U of P
Barker, Dene	PCC	Parker, Deborah	Reed
Braun, Belinda	PSU	Pitts, Cloxine	U of P
Burke, Michelle	PCC	Polk, Joycelyn	PSU
Carlier, Andrew	OSU	Pullem, Glenda	U of P
Carlier, Joyce	PSU	Reeder, Karen	PSU
Cause, Michael	PSU	Rose, Cynthia	PSU
Chase, Precious	PSU	Sulayman, Samba	PSU
Chavis, Francetta	U of P	Sheppard, Lizzie	PSU
Darwin, Livia	PCC	Strickland, Dwain	SOC
Dawson, Gregory	PSU	Tanner, Evelyn	U of P
Edwards, Pamela	U of P	Taylor, Ramon	PSU
Edwards, Pamela	PSU	Walker, Mary	U of P
Edwards, Pamela	Marylhurst	Waters, Spurgin	L&C
Edwards, Pamela	PSU	Williams, Cynthia	U of P
Edwards, Pamela	PSU	Williams, Ronald	Pacific
Edwards, Pamela	PSU	Williams, Royce	OCE
Edwards, Pamela	PSU	Williams, Victor	Pacific
Edwards, Pamela	PSU	Willis, Shirley	PSU
Edwards, Pamela	U of P	Wroten, Gloria	U of O

October 1973

NEW SCHOLARSHIP RECIPIENTS, FALL TERM/SEMESTER 1973Total Number 18Freshmen:

Bowles, Dene	PCC
Dawson, Elvia	PCC
Willis, Shirley	PSU

Juniors:

Barnes, Jacqueline	U of P
Carter, Andrew	OSU
King, Daanes	PSU
On'Gele, Annora	U of P
Pitts, Clotine	U of P
Waters, Spurgin	L & C

Sophomores:

Burke, Michelle	PCC
Cross, Francetta	U of P
Donovan, Gregory	PSU
Craver, Floris	PSU
Latimer, Emance	PSU
Reed, Richard	Reed
Taylor, Robert	PSU
Waters, Spurgin	U of P

Seniors:

Sheppard, Lizzie	PSU
------------------	-----

October 1973

RETURNING SCHOLARSHIP RECIPIENTS, FALL TERM/SEMESTER

1973

Total Number 36

Freshmen:

Bell, Sandra	PSU
Birden, Samuel	PSU
Haliburton, Ronald	PSU
Harper, Glen	PSU
Johnson, Ozie	PSU
Lynch, Sawndra	PSU
Moore, Sandy	PCC
Reed, Ada	PSU
Wilson, Earnestine	PSU

Juniors:

Anderson, Marc	Reed
Collins, Donna	PSU
Jones, William	PSU
Reed, Lynn	PSU
Reinoehl, Linda	PSU
Williams, Charles	PSU

Sophomores:

Burton, Michelle	PSU
Clark, Harold	PCC
Cochran, Robert	PSU
Collins, Gail	PSU
Cruse, Anna	PSU
Easter, Archie	PSU
McGee, Warren	PSU
Pittman, Barbara	PSU
Silvia, Sydiria	PSU
Turner, Barbara	PSU

Seniors:

Avery, Michael	PSU
Batties, Sylvia	PSU
Brown, Christine	PSU
Carter, Adel	PSU
Carter, Roosevelt	PSU
Harris, Calvert	PSU
Kelly, Nina	PSU
Paden, Anita	PSU
Pettis, Maceo	OSU
Smiley, Elnora	PSU
Williams, Shirley Jo	OCE

October 1973

MARTIN LUTHER KING , JR. SCHOLARSHIP FUND GENERAL FUND STUDENTS

1973 - 74

Total Number 4

FRESHMAN:

Powell, Nina

Willamette U.

SENIORS

Patterson, Aumenious PSU

GRADUATES

Tarver, Jerome

L&C Law School

Toran, Melvin

U of O Law School

October 1973

BOARD OF DIRECTORS

Mr. Charles Crews, President

Mr. Allan Z. Bowens, Treasurer

Mr. Phil McLaurin, Member

Mr. Cottrell White, Jr., Member

Ms. Ella Mae Gay, Member

Ms. Clotine Pitts, Student Member

Mr. Kimbark MacColl, Member

Mr. George Rives, Member

Mr. Henry Hewitt, Member

Mr. Samuel York, Member

STAFF

Dennis G. Payne,
Executive Director

Sherron Hurst,
Administrative Secretary/Office Manager

Michelle Burton
Student Research Assistant

Reba Allmon
Student Office Assistant

October 1973

PORTLAND DEVELOPMENT COMMISSION

NEIGHBORHOOD DEVELOPMENT OFFICE

10 NORTHEAST GRAHAM STREET

PORTLAND, OREGON 97212 • 288-8187

October 26, 1973

Mr. Mike Henniger
Physical Planning Coordinator
Portland Model Cities
5329 N.E. Union Avenue
Portland, Oregon 97211


Dear Mr. Henniger:

This is to inform you that the Eliot Neighborhood Program Association denied the Red White and Blue Thrift Store request for a revocable land use permit.

Because of the newness of the Methol Bromide and the lack of information as to how Methol Bromide would effect a person if they were to come in contact with it; a motion was made to deny the request. Motion carried.

This decision was made at a Special Executive Board meeting Tuesday, October 23, 1973.

Yours truly,



Jackie Deyampert
Chairman

JD:fw

PORTLAND



BUILDS


RECEIVED

OCT 29 1973

MODEL CITIES

orig.
current OIA
file

October 30, 1973

TO: CITIZENS PLANNING BOARD
FROM: ANDREW RAUBESON, ACTING DIRECTOR 
RE: REVOCABLE PERMIT BY RED, WHITE AND BLUE THRIFT STORE

The Red, White and Blue Thrift Store, located in the Eliot Neighborhood at 3038 N.E. Union Avenue, has requested a revocable permit. The following provides background information and staff recommendation:

BACKGROUND

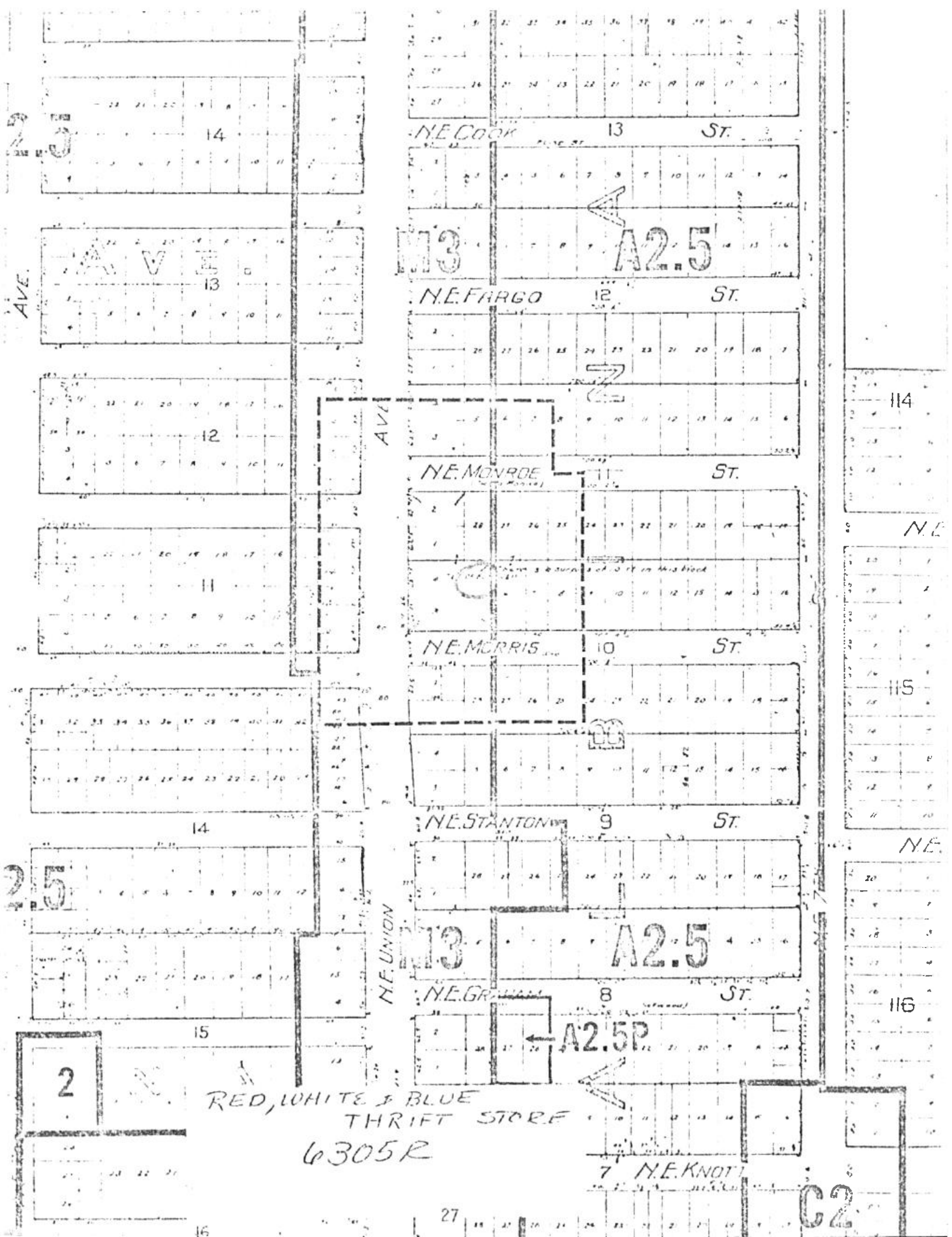
The purpose of the request is to allow construction of a fumigation chamber. The structure will be approximately 20' x 16' and will be built behind the existing thrift store. This land is currently zoned M-3 (light industrial).

The Citizens Planning Board considered this request at its October 16, 1973, meeting and elected to refer it back to the Neighborhood Association. This action was taken due to a change in the applicant's proposal which the Eliot Neighborhood Association and the Community Development Working Committee had not had opportunity to review. When the request was initially presented to the Neighborhood Association and the Community Development Working Committee the applicant proposed a system which would require the use of cyanide gas, a highly toxic compound. However, as a result of state legislation a new system is available which employs a relatively safe substance called methyl bromide and it is this system which the applicant intends to use.

The Eliot Executive Board reconsidered the request on October 23, 1973, and recommended denial. All residents living within 400 ft. of the property were invited to express their comments and questions regarding this request. Their reasons for denial include: (1) the new system has not been utilized elsewhere in urban areas, and (2) lack of information on the methyl bromide system. The Community Development Working Committee will reconsider the request on November 5, 1973. This request had been scheduled for consideration by the Planning Commission on October 23, 1973, but at the request of the Citizens Planning Board action was deferred until the latter part of November.

STAFF RECOMMENDATION

The staff concurs with the Eliot Executive Board and recommends denial.



AVE.

NE COOK

13

ST.

M3

A2.5

NE FARGO

12

ST.

NE MONROE

ST.

NE MORRIS

10

ST.

NE STANTON

9

ST.

NE GR

8

ST.

NE KNOT

7

AVE

NE UNION

RED, WHITE & BLUE
THRIFT STORE

6305R

C2

27

16

114

NE

115

NE

116



DEPARTMENT OF
PUBLIC AFFAIRS

MIEDRED SCHWAB
COMMISSIONER

MODEL CITIES
AGENCY

ANDREW RAUBESON
ACTING DIRECTOR

5329 N.E. UNION AVE.
PORTLAND, OR. 97211
503/288-8261

October 22, 1973

James Loving
Chairman
Budget Review Committee - CDA
4028 N. Michigan
Portland, Oregon 97227

Re: Financial Reports

Dear Mr. Loving:

Attached for your information are various reports of the current financial status of the agency. The reports consist of the following:

1. analysis of expenditures operating agencies through June 15, 1973;
2. budgets reflecting the needs of the CDA through close-down of the agency;
3. expenditures of operating agencies, June 15, 1973, through August 31, 1973; and
4. recommended allocation of surplus funds.

Sincerely,

Elvin D. Roberts
Admn. Management Coordinator

EDR:cfc

Attachments

cc: A. Raubeson
L. Patton
Committee Members
Official Files

ANALYSIS OF EXPENDITURES THROUGH JUNE 15, 1973

	Approved HUD Budget	Expenses Thru 3rd AY	Allocation 3rd AY Extension	Fund Requirement Thru 6-15-74	Difference	Explanation
<u>10-00 EDUCATION</u>						
01 Teacher Training	329,50	290,636	55,401	346,037	(16,287)	Deficit due to accruing payroll for those employees being transferred to School District and also for current employees remaining.
02 Pre-School Expansion	161,375	155,455	26,074	181,529	(20,154)	Deficit due to under-estimating expenditures for 2nd and 3rd Action Year.
05 Martin Luther King	170,000	94,051	60,000	154,051	15,949	Surplus due to under-spending 3rd Action Year
07 Youth Opportunity School	440,639	301,049	139,583	440,632	7	
08 Cascade College	821,742	821,742	-0-	821,742	-0-	
09 Reading Tree	<u>4,589</u>	<u>4,589</u>	<u>-0-</u>	<u>4,589</u>	<u> </u>	
Sub-Total	1,928,095	1,667,522	281,058	1,948,580	(20,485)	
<u>11-00 HEALTH</u>						
01 Health Design	6,288	6,288	-0-	6,288	-0-	
02 Health Plan	39,202	26,809	13,270	40,079	(877)	Difference due to under-estimating expenditures through 3rd Action Year.
07 Mental Retardation	131,171	105,619	21,000	126,619	4,552	Surplus due to unspent funds through 3rd Action Year.
08 Freedom House	26,000		26,000	20,000	-0-	
11 Albina Health Care	<u>154,637</u>	<u> </u>	<u>154,637</u>	<u>154,637</u>	<u>-0-</u>	
Sub-Total	357,298	138,716	214,907	353,623	3,675	

	Approved HUD Budget	Expenses Thru 3rd AY	Allocation 3rd AY Extension	Fund Requirement Thru 6-15-74	Difference	Explanation
15-00 SOCIAL						
01 Senior Adult Center	548,669	384,534	171,495	556,029	(7,360)	Deficit due to under-estimating expenses for 2nd Action Year.
02 Aging Planning	13,998	13,998		13,998	-0-	
03 Comprehensive Child-Care	755,535	519,724	225,035	744,759	10,776	Surplus due to under-spending 3rd Action Year.
05 Consumer Protection	278,188	220,452		220,452	57,736	Surplus due to closing of project.
06 Multi-Service Center	443,024	403,186	56,782	459,968	(16,944)	Deficit due to under-estimating expenditures 2nd and 3rd Action Years.
07 Community Care	411,985	306,955	105,030	411,985	-0-	
09 Juvenile Care	306,008	229,640	84,653	314,293	(8,285)	Deficit due to agency requesting permission to spend surplus.
10 Foster Homes	91,387	55,384	38,822	94,206	(2,819)	Deficit due to under-estimating expenditures.
11 Supplemental Welfare	39,085	39,425		39,425	(320)	Close out of project.
12 Bureau of Human Resources	50,000	40,000	-0-	40,000	10,000	Surplus due to under-spending.
13 Summer '73						
Sub-Total	2,937,879	2,213,298	681,817	2,695,115	42,764	

	Approved RUD Budget	Expenses Thru 3rd AY	Allocation 3rd AY Extension	Fund Requirement Thru 6-15-74	Difference	Explanation
<u>16-00 YOUTH ACTIVITIES & RECREATION</u>						
01 Youth Recreation	32,883	31,728	-0-	31,728	1,155	
02 Youth Recreation	217,059	159,138	53,827	212,965	4,094	
04 Little League	4,500	4,200		4,200	300	
03 Albina Art Center	<u>40,000</u>	<u>-0-</u>	<u>40,000</u>	<u>40,000</u>	<u>-0-</u>	
Sub-Total	294,442	195,066	93,827	288,893	5,549	
<u>17-00 CRIME & DELINQUENCY</u>						
01 Police Community Relations	344,855	354,568	-0-	354,568	(9,713)	Deficit due to close down costs.
<u>20-00 MANPOWER & JOB DEVELOPMENT</u>						
01 Operation Step-Up	613,905	447,939	142,307	590,246	23,659	
02 CDA#11	100,000		100,000	100,000	-0-	
03 Youth Employment	<u>40,911</u>	<u>20,000</u>	<u>-0-</u>	<u>20,000</u>	<u>20,911</u>	
Sub-Total	754,816	467,939	242,307	710,246	44,570	
<u>21-00 ECONOMIC & BUSINESS DEVLPMT.</u>						
01 MEDIA	1,076,509	867,725	180,073	1,047,798	28,711	
02 Contractors Management	<u>125,590</u>	<u>101,454</u>	<u>22,000</u>	<u>123,454</u>	<u>2,136</u>	
Sub-Total	1,202,099	969,179	202,073	1,171,252	30,847	

	Approved HUD Budget	Expenses Thru 3rd AY	Allocation 3rd AY Extension	Fund Requirement thru 6-15-74	Difference	Explanation
<u>30-00 HOUSING</u>						
01 RDP Design	40,808	40,808	-0-	40,808	-0-	
02 Residential Development	306,432	-0-	113,914	113,914	192,518	Surplus represents funds used to balance 3rd Action Year Extension budget.
03 Emergency Housing Repair	<u>629,322</u>	<u>439,507</u>	<u>199,126</u>	<u>638,633</u>	<u>(9,311)</u>	
Sub-Total	976,562	480,315	313,040	793,355	183,207	
<u>31-00 RELOCATION</u>	937,267	159,285	673,737	833,022	104,245	Surplus due to over-estimating expenditures at end of 3rd Action Year.
<u>32-00 TRANSPORTATION</u>	15,187	15,187		15,187	-0-	
<u>33-00 ENVIRONMENTAL PROTECTION</u>						
01 Pre-NDP #1	172,411	172,411	-0-	172,411	-0-	
02 Pre-NDP #2	334,992	334,992		334,992	-0-	
03 City Comprehensive Plan	50,650	59,286		59,286	(8,636)	
04 Boise-Humboldt Beautification	24,681	24,950		24,950	(269)	
07 Neighborhood Facility	152,616	-0-	152,616	152,616	-0-	
08 Union Avenue Plan	<u>50,000</u>	<u>-0-</u>	<u>50,000</u>	<u>50,000</u>	<u>-0-</u>	
Sub-Total	785,350	591,639	202,616	794,255	(8,905)	

	Approved HUD Budget	Expenses Thru 3rd AY	Allocation 3rd AY Extension	Fund Requirement Thru 6-15-74	Difference	Explanation
<u>40-00 • CITIZENS PARTICIPATION</u>	620,421	481,983	149,637	631,620	(11,199)	
<u>50-00 EVALUATION</u>	816,680	527,931	305,241	833,172	(16,492)	
<u>90-00 ADMINISTRATION</u>	1,749,049	1,386,281	360,382	1,746,663	2,386	
 T O T A L S	 <u>13,720,000</u>	 <u>9,648,909</u>	 <u>3,720,642</u>	 <u>13,369,551</u>	 <u>350,449</u>	

	ORIGINAL HUD			REVISED HUD			Total Original HUD-Bud.	Total Revised HUD-Bud.	NET Difference
	Admini- stration	Citizens Partici- pation	Information Evaluation	Admini- stration	Citizens Partici- pation	Information Evaluation			
10 Salaries	300,263	96,571	188,386	314,340	104,268	221,506	585,220	640,114	54,894
20 Contracted Services	6,660	1,050	90,900	67,000	1,050	55,900	98,610	123,950	25,340
30 Travel, Local	1,100		2,400	1,100		2,400	3,500	3,500	
35 Travel, Out-of-Town	3,700	2,500	1,500	3,700	2,500	1,500	7,700	7,700	
40 Consumable Supplies	8,100	14,016	6,030	8,425	14,266	6,030	28,146	28,721	575
50 Space	21,048	4,240	6,630	24,437	4,360	6,905	31,918	35,702	3,784
55 Utilities									
60 Furniture-Equip/Rent	5,150	7,200	7,560	4,600	5,060	6,710	19,910	16,370	(3,540)
65 Furniture-Equip/Pur.	680	355	1,260	680	355	826	2,295	1,861	(434)
70 Insurance	600	300		696	300		900	996	96
71 Maintenance of Equip	3,841	1,425	575	4,091	1,425	575	5,841	6,091	250
79 Misc. Expenses	9,240	21,980		6,780	21,980		31,220	28,760	(2,460)
	<u>360,382</u>	<u>149,637</u>	<u>305,241</u>	<u>435,849</u>	<u>155,564</u>	<u>302,352</u>	<u>815,260</u>	<u>893,765</u>	<u>78,505</u>



BUDGET SUMMARY

DATE September 20, 1973

PROJECT NO. 90-01

PROJECT TITLE ADMINISTRATION

REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	CATEGORY TITLE	TOTAL BUDGET	MODEL CITIES SHARE
10	SALARIES (INCLUDING FRINGE BENEFITS)		314,340
20	CONTRACTED SERVICES (INCLUDING AUDITING)		63,850
30	TRAVEL, LOCAL		1,100
35	TRAVEL, OUT OF TOWN		3,700
40	CONSUMABLE SUPPLIES		8,425
50	SPACE (INCLUDING RENOVATION)		24,437
55	UTILITIES (INCLUDING TELEPHONE)		
60	FURNITURE & EQUIPMENT (RENTAL)		4,600
65	FURNITURE & EQUIPMENT (PURCHASE)		680
70	INSURANCE		696
71	MAINTENANCE OF EQUIPMENT		4,091
79	MISC. EXPENSES		6,780
TOTALS			432,699

O/A APPROVAL

SIGNATURE & TITLE

DATE

CDA APPROVAL

SIGNATURE & TITLE

DATE

BUDGET JUSTIFICATION
(CATEGORY 10, PERSONNEL)

DATE September 20, 1973

PROJECT NO. 90-01

PROJECT TITLE ADMINISTRATION REV. No. 1, THIRD ACTION YEAR EXTENSION

(A) NUMBER OF PERSONS	(B) POSITION OR TITLE	(C) MONTHLY SALARY RATE (FULL TIME)	(D) PERCENT OF TIME ON PROJECT	(E) NO. OF MONTHS ON PROJECT	(F) COST (A x C x D x E)
	SOCIAL				
1	Coordinator	1,433	100%	12.5	17,913
1	Specialist I	1,069	100%	12.5	13,363
2	Planning Assistant	770	100%	12.5	19,250
1	Senior Steno	704	100%	12.5	8,800
	PHYSICAL				
1	Coordinator	1,520	100%	12.5	19,000
2	Specialist II	1,101	100%	12.5	27,525
1	Specialist I	959	100%	12.5	11,988
1	Steno Clerk	627	100%	12.5	7,838
	ACCRUED VACATION				13,393
	ACCRUED COMP TIME PAYABLE				1,343
SUB TOTAL, PERSONNEL					264,819
18.7 % FRINGE BENEFITS					49,521
TOTAL, PERSONNEL					314,340

BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 90-01

PROJECT TITLE ADMINISTRATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
20	<p>Work Study Students (PSU and PCC) 1,000</p> <p>Various Consultants @ \$100/day x 75 days 1,500</p> <p>Final Program Audits by Contracted CPA Firm 7,500</p> <p>Moving Expenses - Projects and Administration 55,000</p> <p>3,000</p>		67,000
30	Travel Local @ 11¢/mile x 10,000 miles	1,100	1,100
35	<p>Directors' Conference two trips 1,350</p> <p>HUD Fiscal Conference 300</p> <p>HUD Seattle Overnight four trips 200</p> <p>Relocation Conference 350</p> <p>Housing Conference 350</p> <p>Aging Conference 198</p> <p>Education Conference 348</p> <p>20th NICD Conference 354</p> <p>Called Conferences within radius of 100 miles five conf. @ \$50/conf. 250</p>		3,700



BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 90-01

PROJECT TITLE ADMINISTRATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
40	Consumable Supplies Office Supplies @ \$300/mo. x 12.5 months Postage @ \$200/month x 12.5 months Commercial Printing @ \$100/month x 12.5 mos. Blue Print Photostate-Photograph @ \$50/mo. x 12.5 months Book and Publications	 3,750 2,500 1,250 625 300	 8,425
50	Space Office Space @ \$1,754/month x 12.5 months Room 210 @ \$628/month x 4 months	 21,925 2,512	 24,437
60	Furniture and Equipment Rental Xerox @ \$400/month x 4 months IBM Copier II @ \$250/month	 1,600 3,000	 4,600
65	Furniture and Equipment Purchase Four 4-Door File Cabinets @ \$170	 680	 680

BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 90-01

PROJECT TITLE ADMINISTRATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
70	Insurance Auto Insurance for 4 autos @ \$150/month x 12 months Auto Insurance for 2 autos @ \$12/month x 4 months	 600 96	696
71	Maintenance of Equipment Service Contracts 9 typewriters @ \$75/year 1 sorter mailer stuffer @ \$266/year 6 calculators @ \$50/year Furniture and equip. repairs not covered Automobiles Gas and oil for 4 autos \$25/mo. x 12.5 mos. Gas and oil for 2 autos \$25/mo. x 4 mos. Maintenance and Repairs for 4 autos Maintenance and Repairs for 2 autos	 675 266 300 200 1,250 100 1,200 100	4,091
79	Miscellaneous Expenses 26 Telephones @ \$20/month x 12.5 months 4 Telephones @ \$50/month x 4 months Installation of 4 telephones	 6,500 200 80	6,780



BUDGET SUMMARY

DATE September 20, 1973

PROJECT NO. 50-01

PROJECT TITLE INFORMATION/EVALUATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	CATEGORY TITLE	TOTAL BUDGET	MODEL CITIES SHARE
10	SALARIES (INCLUDING FRINGE BENEFITS)		221,506
20	CONTRACTED SERVICES (INCLUDING AUDITING)		55,900
30	TRAVEL, LOCAL		2,400
35	TRAVEL, OUT OF TOWN		1,500
40	CONSUMABLE SUPPLIES		6,030
50	SPACE (INCLUDING RENOVATION)		6,905
55	UTILITIES (INCLUDING TELEPHONE)		
60	FURNITURE & EQUIPMENT (RENTAL)		6,710
65	FURNITURE & EQUIPMENT (PURCHASE)		826
70	INSURANCE		
71	MAINTENANCE OF EQUIPMENT		575
79	MISC. EXPENSES		
TOTALS			302,352

O/A APPROVAL

SIGNATURE & TITLE

DATE

CDA APPROVAL

SIGNATURE & TITLE

DATE

BUDGET JUSTIFICATION
(CATEGORY 10, PERSONNEL)

DATE September 20, 1973

PROJECT NO. 50-01

PROJECT TITLE EVALUATION AND INFORMATION REV. No. 1, THIRD ACTION YEAR EXT.

(A) NUMBER OF PERSONS	(B) POSITION OR TITLE	(C) MONTHLY SALARY RATE (FULL TIME)	(D) PERCENT OF TIME ON PROJECT	(E) NO. OF MONTHS ON PROJECT	(F) COST (A x C x D x E)
	EVALUATION				
1	Administrative Officer	1,323	100%	12.5	16,538
1	Evaluation Specialist 2	1,229	100%	12.5	15,363
1	Evaluation Specialist 2	1,101	100%	12.5	13,763
1	Evaluation Specialist 2	1,101	100%	12.5	13,763
2	Evaluation Specialist 1	1,045	100%	12.5	26,125
1	Senior Steno	714	100%	12.5	8,925
	INFORMATION SYSTEMS				
1	Administrative Officer	1,323	100%	12.5	16,538
1	Information Spec. 2	1,161	100%	12.5	14,513
2	Information Spec. 1	1,014	100%	12.5	25,350
1	Typist Clerk	559	100%	16.5	9,224
2	Senior Steno	704	100%	12.5	17,600
	Vacation Accrual				8,953
	Comp Time Accrual				1,213
SUB TOTAL, PERSONNEL					187,868
17.9 % FRINGE BENEFITS					33,638
TOTAL, PERSONNEL					221,506

BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 50-01

PROJECT TITLE EVALUATION AND INFORMATION REV. No. 1, THIRD ACTION YEAR EXT.

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
20	Consultants and Contract Services		
611	Update survey conditions	\$ 5,000	
616	Data Processing CPU Time 40 hours x \$250/hour	10,000	
611	Work-Study Students	1,500	
611	Program Audits Evaluation \$ 2,400 Fiscal 35,000	37,400	
616	Key Punch Service	2,000	\$ 55,900
30	Travel Local		
633	8 persons x 11¢/mile x 2,730 miles	2,400	2,400
35	Travel Out-of-Town		
632	Urban Regional Information Systems Conf.	508	
	Human Delivery Service System Conference	399	
	Human Resources Information Conference	294	
	Four Evaluation Conferences	100	
	Geo-Coding and Census Use Conference	199	1,500

BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 50-01

PROJECT TITLE EVALUATION AND INFORMATION REV. No. 1, THIRD ACTION YEAR EXT.

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
40	Consumable Supplies		
621	Office Supplies @ \$140/mo. x 12 months	\$ 1,680	
629	Library Reference Materials	750	
612	Printing @ \$150/month x 12 months	1,800	
629	Data Processing Supplies @ \$75/mo. x 12 mos.	900	
614	Postage @ \$75/month x 12 months	900	\$ 6,030
50	Space		
634	931 sq. ft. @ \$3.50/sq. ft.+(1/2 month)	\$ 3,394	
	1,037 sq. ft. @ \$3.25/sq. ft.+(1/2 month)	3,511	\$ 6,905
60	Furniture and Equipment Rental		
616	Data phones unit I/O terminal card reader and cnt. @ \$250/mo. x 12 mos.	3,000	
616	IBM 029 Key Punch \$80/mo. x 12 mos.	960	
612	Xerox @ \$300/mo. x 4.5 mos.	1,350	
612	IBM Copier II @ \$175/mo. x 8 months	1,400	\$ 6,710

BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 70)

DATE September 20, 1973

PROJECT NO. 50-01

PROJECT TITLE EVALUATION AND INFORMATION REV. No. 1, THIRD ACTION YEAR EXT.

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
65	Furniture and Equipment Purchase 3 TAB space-saver file cabinets @ \$225 ea. Computer tab files	\$ 676 150	\$826
71	Maintenance of Equipment Service Contracts:		
618	3 Typewriters @ \$75/annum per typewriter	225	
618	1 Calculator	50	
	DP Equipment	300	575

BUDGET SUMMARY

DATE September 20, 1973

PROJECT NO. 40-01

PROJECT TITLE CITIZENS PARTICIPATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	CATEGORY TITLE	TOTAL BUDGET	MODEL CITIES SHARE
10	SALARIES (INCLUDING FRINGE BENEFITS)		104,268
20	CONTRACTED SERVICES (INCLUDING TRAVEL)		1,050
30	TRAVEL, LOCAL		
35	TRAVEL, OUT OF TOWN		2,500
40	CONSUMABLE SUPPLIES		14,266
50	SPACE (INCLUDING RENOVATION)		4,360
55	UTILITIES (INCLUDING TELEPHONE)		
60	FURNITURE & EQUIPMENT (RENTAL)		5,060
65	FURNITURE & EQUIPMENT (PURCHASE)		355
70	INSURANCE		300
71	MAINTENANCE OF EQUIPMENT		1,425
79	MISC. EXPENSES		21,980
TOTALS			155,564

O/A APPROVAL _____
SIGNATURE & TITLE _____ DATE _____

CDA APPROVAL _____
SIGNATURE & TITLE _____ DATE _____

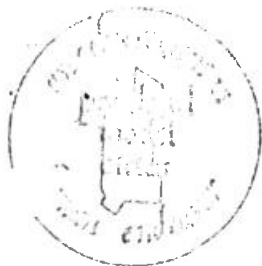
BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 40-01

PROJECT TITLE CITIZENS PARTICIPATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
20	Contracted Services		
611	Resident Training Sessions	\$ 500	
611	Speakers Bureau	250	
611	Workshops and Seminars @ \$300/session x 1	300	\$ 1,050
35	Travel Out-of-Town (staff and residents)		
	Two Consumer Health Conferences	482	
	One Sickle Cell Conference	842	
632	Two CP Conferences	927	
	Other Conferences unidentifiable at this time	249	2,500
40	Consumable Supplies		
621	Stationary, printing supplies, paper and office supplies @ \$200/mo. x 12 mos.	2,400	
629	Magazines and periodicals @ \$216/year	216	
	<u>Printing</u>		
612	\$450/mo. x 12 mos. (flyers, newsletters, press releases, job announcements, information booklets)	5,400	
	<u>Postage</u>		
614	1st-Class mail @ \$300/mo. x 12.5 months	3,750	
	Bulk-rate @ \$200/mo. x 12.5 months	2,500	14,266



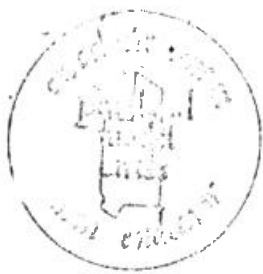
BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 40-01

PROJECT TITLE CITIZENS PARTICIPATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
50	Space Cost		
	Office space @ \$240 x 12.5 months	\$ 3,000	
634	Polling sites for CPB Election @ \$1,000 (8 neighborhood schools @ \$125/school)	1,000	
	Neighborhood organization meetings @ \$30/month x 12 months	360	\$ 4,360
60	Furniture and Equipment Rental		
612	Xerox @ \$600/mo. x 4.5 months	2,700	
612	IBM Copier II @ \$295/mo. x 8 months	2,360	5,060
65	Furniture and Equipment Purchase		
740	3 Fans @ \$35/fan	105	
	2 File cabinets (4-drawer with lock) @ \$125/cab.	250	355
70	Insurance		
615	1 Van/annum @ \$150	150	
	1 Car/annum @ \$150	150	300
71	Maintenance of Equipment		
623	1 van @ \$50 x 12 mos.	600	
623	1 Car @ \$50 x 12 mos.	600	
618	3 Typewriters @ \$75/annum per typewriter	225	1,425



BUDGET JUSTIFICATION
(CATEGORIES 20 THROUGH 79)

DATE September 20, 1973

PROJECT NO. 40-01

PROJECT TITLE CITIZENS PARTICIPATION REV. No. 1, THIRD ACTION YEAR EXTENSION

CATEGORY CODE	DESCRIPTION OF ITEM AND BASIS FOR VALUATION	ITEM TOTAL	CATEGORY TOTAL
79	Miscellaneous Expenses		
614	9 Telephones @ \$20/mo. x 12.5 months	\$ 2,250	
619	Citizens reimbursement (babysitting, transportation, payroll reimbursement, stipends for residents attending training sessions)	1,410	
619	Reimbursement for Citizen Planning Board members @ \$50 x 27 members x 12 months	16,200	
619	Reimbursement - Committee Chairman @ \$15 x 9 Chairmen x 12 months	1,620	
619	Publicity	500	\$ 21,980

Expenditures - June 15, 1973 thru August 31, 1973

PROJECT SUMMARY

REPORT MONTH 08-73

PROJECTED EXP. 20.8

PROJECT	ORIGINAL BUDGET	REVISED BUDGET	AVG. MO. EXPENSE	EXPENDITURES CURRENT	Y-T-D	% EXPENDED CUR Y-T-D	UNEXP BALANCE
10-01 TEACHERS TRAINING	55,401	55,401					55,401.00
10-02 PRE-SCHOOL EXPANSION	26,074	26,074					26,074.00
10-05 M.I.K. SCHOLARSHIP	60,000	60,000	1,645	2,216.11	4,114.15	134.7 6.9	55,885.85
10-07 A.Y.O.S.	139,583	139,583	10,061	8,974.89	25,154.68	89.2 18.0	114,428.32
10-08 CASCADE CENTER							
10-09 READING TREE	4,589	4,589					4,589.00
SUB TOTAL	285,547	285,647	11,706	11,191.00	29,268.83	95.6 10.2	256,378.17

11-02 HEALTH PLANNING	13,270	13,270	735	931.84	1,837.08	126.8 13.8	11,432.92
11-07 MARC	21,000	21,000					21,000.00
11-08 FREEDOM HOUSE	26,000	26,000	1,652	461.00	4,131.00	27.9 15.9	21,869.00
11-10 C.A.T.							
11-11 ALBINA HEALTH CARE	154,637	154,637	15,809	7,321.49	39,522.11	46.3 25.6	115,114.89
SUB TOTAL	214,907	214,907	18,196	8,714.33	45,490.19	47.0 21.2	169,416.81

15-01 SENIOR ADULT CENTER	171,495	171,495	14,251	14,243.00	35,631.49	99.9 20.8	135,863.51
15-03 4-C	225,035	225,035	11,370	11,646.89	28,423.11	102.4 12.6	196,611.89
15-05 CONSUMER PROTECTION							
15-06 MULTI-SERVICE CENTER	56,782	56,782	5,678	6,623.95	14,195.53	116.7- 25.0	42,586.47
15-07 COMMUNITY CARE	105,030	105,030	10,349	12,581.74	25,874.44	121.5 24.6	79,155.55
15-09 YOUTH CARE CENTER	84,653	84,653					84,653.00
15-10 FOSTER HOMES	38,822	38,822					38,822.00
15-11 EMERGENCY SUPP. WELF.							
15-12 HUMAN RESOURCE BUREAU							
15-13 SUMMER 73							
SUB TOTAL	681,817	681,817	41,648	31,847.67	104,124.57	76.5 15.3	577,692.43

16-02 YOUTH RECREATION	53,827	53,827	4,264	4,152.69	10,657.25	97.4 19.8	43,169.75
16-03 ALBINA ART CENTER	40,000	40,000					40,000.00
16-04 LITTLE LEAGUE	4,500	4,500	1,680	1,000.00	4,200.00	59.5 93.3	300.00
SUB TOTAL	98,327	98,327	5,944	5,152.69	14,857.25	86.7 15.1	83,469.75

PROJECT SUMMARY

REPORT MONTH 08-73 PROJECTED EXP. 20.8

PROJECT	ORIGINAL BUDGET	REVISED BUDGET	AVG. MO. EXPENSE	*--- EXPENDITURES CURRENT	-----* Y-T-D	% EXPENDED CUR Y-T-D	UNEXP BALANCE
17-01 P.C.R.							
SUB TOTAL							

20-01 OPERATION STEP-UP	142,307	142,307	12,182	11,701.15	30,454.00	96.1 21.4	111,853.00
20-02 R.E.T.P.	100,000	100,000					100,000.00
20-03 N. Y. C.	40,911	40,911	6,902	2,733.81	17,256.19	39.6 42.2	23,654.51
SUB TOTAL	283,218	283,218	19,084	14,434.96	47,710.19	75.6 16.8	235,507.81

21-01 COMMUNITY DEVELOPMENT	180,073	180,073	10,804	10,859.99	27,008.92	100.5 15.0	153,064.08
21-02 CONTRACTOR MANAGEMENT	22,000	22,000	1,855	2,955.23	4,635.45	159.3 21.1	17,364.55
SUB TOTAL	202,073	202,073	12,659	13,815.22	31,644.37	109.1 15.7	170,428.63

30-02 RESIDENTIAL DEV.	113,914	113,914					113,914.00
30-03 HOUSING REPAIR	199,126	199,126	13,089	13,625.25	32,722.66	104.1 16.4	165,403.34
SUB TOTAL	313,040	313,040	13,089	13,625.25	32,722.66	104.1 10.5	280,317.34

31-01 RELOCATION	500,000	500,000	38,661	2,126.31	96,651.42	5.5 19.3	403,348.58
SUB TOTAL	500,000	500,000	38,661	2,126.31	96,651.42	5.5 19.3	403,348.58

33-02 PRE-NDP 2							
33-03 DENNIS WILDE							
33-04 ROISE-HUMOLDT							
33-07 NEIGHBORHOOD FACILITY	152,616	152,616					152,616.00
33-08 UNION AVENUE PLAN	50,000	50,000					50,000.00
SUB TOTAL	202,616	202,616					202,616.00

GRAND TOTALS * * *	2,781,645	2,781,645	160,997	100,907.43	402,469.48	62.7 14.5	2,379,175.52

RECOMMENDED ALLOCATION SURPLUS FUNDS

	<u>Third Action Year Extension Allocation</u>	<u>"15" Day Funding</u>
10-00 Teachers Training	55,401	-0-
10-02 Pre-School Expansion	26,074	-0-
10-05 Martin Luther King Scholarship	60,000	-0-
10-07 Albina Youth Opportunity School	139,583	5,815
11-02 Health Plan	13,270	331
11-07 Mental Retardation	21,000	-0-
11-08 Freedom House	26,000	-0-
11-11 Albina Health Care	154,637	6,443
15-01 Senior Adult Center	171,495	7,145
15-03 Comprehensive Child Care	225,035	9,376
15-05 Multi-Service Center	56,782	2,365
15-07 Community Care	105,030	4,376
15-09 Juvenile Care	84,653	3,527
15-10 Juvenile Care	38,822	1,617
16-02 Youth Recreation	53,827	2,242
20-01 Operation Step-Up	142,307	5,929
20-02 CDA #11	100,000	-0-
21-01 MEDIA	135,073	5,628
21-02 Contractors Management	22,000	916
30-02 Residential Development	113,914	-0-
30-03 Emergency Housing Repair	199,126	-0-
31-00 Relocation	500,000	-0-
33-07 Neighborhood Facility	152,616	-0-
33-08 Union Avenue Plan	50,000	-0-
* CDA	815,260	<u>78,505</u>
TOTAL		134,215
THIRD ACTION YEAR SURPLUS		(350,449)
BALANCE UNALLOCATED FUNDS	53	<u>216,234</u>

(*Includes Projected Close-Down Costs)

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Executive Board Meeting
October 30, 1973

The meeting was called to order at 6:00 P.M. by the Chairman, LeRoy Patton. The following Board members were present or arrived before the meeting adjourned:

James Loving	Charles Ford
Robert Rogers	Opal Strong
LeRoy Patton	Kay Toran
Gregg Watson	Brozie Lathan

The following Board member was absent:

Jan Childs

Staff present: A. Raubeson
E. Robertson
G. Myers

Mr. Loving stated that he understood that Albina Contractors Association (ACA) has a permanent plan to present for the \$6,000 allocation. Mr. Loving suggested that they deal with the number two item on the agenda since Mr. R. L. Anderson, ACA's representative had not shown up yet.

(1) Comprehensive Health Planning Association Budget Request:

Mr. Patton stated that he received a letter from Comprehensive Health Planning Association (CHPA) to support them in getting some money and getting them funded. One of the problems was that we had a write off of .50% by the county and 50% by Model Cities. They wanted us to continue to support them, therefore we have received a budget request from them.

Mr. Raubeson stated that CHPA previously asked Model Cities to support them at City Council, for money. They now asked us to put up 25% and they will come up with 25%.

Mr. Raubeson stated that it is a little over \$3,000, or approximately \$3,300.

Mr. Loving stated that his understanding was that when Ms. Warren made her presentation at the Board meeting she wanted to increase Model Cities share of the health planner from 50% to 75%, and that she had gotten a verbal commitment from CHPA to pick up the other 25%. But in talking with Mr. Raubeson he is saying that the proposal was presented to us and we would ask City Hall to pay 25% out of their general fund money. Mr. Loving stated that if that was her input at the Board then he doesn't agree with it. As he sees it he is recommending that Model Cities pay 75% and it is reasonably assured by Richard Rix, Director of CHPA, that he will get a consensus from their Board to pick up 25%. The reason they are making us pay more this time is because they don't have any money, their funds are based on contributions.

Mr. Loving stated that it is essential that Model Cities stay apart of CHPA, and try to work out something in the future that we will be an intricate part of that organization even when Model Cities dollars run out.

Mr. Rogers asked if Mr. Loving was recommending that the Board support the CHPA request.

Mr. Loving replied yes and then moved that the Executive Board support the CHPA planning grant and Model Cities pay 75% and CHPA pay 25%. Seconded. *Motion Carried.

Mrs. Strong asked if Model Cities will get more benefits.

Mr. Patton replied that Mr. Loivng just stated that the benefits will be that when Model Cities is gone we are still an intricate part of that organization.

Mr. Watson asked what are we talking about as far as actual dollars. Mr. Raubeson replied \$3,300.

Mr. Watson asked what is the 50% level? Mr. Loving replied \$7,000 and an additional \$3,300 would be approximately \$11,000.

*Vote on Motion.

(2) Albina Contractors Association, R. L. Anderson:

Work Program -

- 1) \$4,400 Salary -(\$550 month for 8 months). Increase in Model Cities share of Business Manager's salary.
- 2) \$1,200 Spare Cost - Increase Model Cities share of rent from \$150 a month to \$250 per month.
- 3) \$400 long distance travel (one trip to D.C. for Contractors Development Conference.)

Mr. Anderson thanked the Board members for their tentative

approval of the \$6,000 allocation to ACA at the last Board meeting and stated that ACA is trying to develop an economical base in the community.

Mr. Rogers moved for approval of the Albina Contractor's Association work program for \$6,000. Seconded. Motion Carried.

Mr. Raubeson stated that he had contacted Mrs. Edna Basket, E. J. Basket's widow, and there is some problem with the contract that was performed for Model Cities in the past to do some clearance over at the Cascade Campus. One of the sub-contractors that worked for Mr. Basket caused some damage to the sidewalk and the curbing and the City has withheld \$1800, the cost of replacing that from the payment of that contract.

Mr. Raubeson stated that he has also spoke with Mrs. Basket's attorney and apparently that contract was one of the major, if not the only major asset from Mr. Basket's estate to his widow.

Mr. Raubeson stated that he would like to take to the Board a proposal to increase the cost of that past contract by that amount. He did bid very low and lost money on that contract. It is an old contract and has already been completed but Mr. Raubeson would like to reopen it and request the City to increase that contract by \$1,800 the amount of the damage.

Mrs. Strong asked if this had been done before. Mr. Raubeson replied that it was a little odd, but he would like to try it.

Mr. Rogers stated that once before they went to Court and the City won. Mr. Rogers stated that E. J. Basket was supposed to be paid monthly and this did not happen so the interest on the payable receipts has come up to \$2,000 or more. Mr. Rogers explained that the Executive Board could recommend that the City pay Mrs. Basket for the work that was done.

Mrs. Strong asked for the original contract. Mr. Raubeson stated that it will not be the first time that a contract was reopened and renegotiated. Mr. Raubeson is suggesting that Model Cities increase the contract by \$1,800.

Mr. Rogers stated that the contract was over three years old.

Mr. Loving asked if the City owes the Baskett estate \$2,000.

Mr. Rogers stated that that was correct.

Mr. Rogers explained that we (AGC) tried to negotiate with the City, the Mayor said it was out of his hands and he would call Lloyd Anderson. Lloyd Anderson said he would wait until it went to trial and consequently the City won.

Mr. Rogers stated that the sidewalk was sixty (60) years old and it was not worth \$1,800.

Mr. Raubeson asked if Model Cities staff would do the staff work to bring it up would the Executive Board support it on the Board level.

Mr. Rogers moved to support the request to look into the E. J. Basket problem, by Mr. Raubeson. Motion died for lack of second.

Mr. Watson and Mr. Loving asked that the Executive Board receive more information.

Mr. Raubeson asked if the Board would like Ms. Basket and her attorney to be on the next Executive Board meeting's agenda.

Mrs. Toran suggested that the Board receive a summary of exactly what has transpired.

Mr. Watson asked who was now assigned to Model Cities as the lead man from HUD.

Mr. Raubeson replied Doug Manelly. Mr. Watson asked where has he been for the last nine (9) months?

Mr. Raubeson stated that the HUD Regional Office has given things to the Area Office and then pulled them back. The Regional Office wrote a letter to the Mayor and said you should now deal directly with the Regional Office and not the local office on all matters concerning Model Cities.

Mr. Watson asked if they could get that person back at Model Cities? Mr. Raubeson suggested that the Assistant Area Administrator from Seattle, Washington, be brought to Portland, who is Mr. Scalia.

Mr. Watson stated that he felt both men should be present. Mr. Watson requested that the Executive Board make some type of contact with the HUD lead man, and set up some type of liaison in the next eight (8) months. The lead man can also assist with the E. J. Basket case.

Mr. Watson moved that Mr. Scalia coordinate with Model Cities liaison man, Mr. Manelly and they both attend the next Executive Board meeting together and that Mr. Manelly attend on a regular basis. Seconded. Motion Carried.

Mr. Watson suggested that when that liaison person comes we have the information on the Basket case so that we can make a final decision.

Mr. Patton recommended that the information on the Basket case be given to the Executive Board before the next Board meeting.

Mrs. Strong asked if the Board handles this case how many more will the Executive Board have to deal with? Mr. Patton responded that Mrs. Basket is in a peculiar position since she has no husband.

Mr. Raubeson stated that the agenda items for the November 6, 1973, Citizens Planning Board meeting were as follows:

- (1) Martin Luther King Jr. Scholarship Fund
- (2) Red, White, and Blue Thrift Store Revocable Permit.
- (3) Request from Children's Services Division for \$8,000 or \$11,000, additional for group homes.

Mr. Raubeson asked if the Executive Board would like the request referred to the Budget Review Committee.

The Executive members replied yes.

Mrs. Strong stated that the Board needed a report from the Budget Review Committee.

Mr. Loving stated that he would like to give a budget report at the next Citizens Planning Board meeting. Mr. Loving also recommended that the Board start looking into the feasibility of becoming a corporation. He stated that he was looking into this on a neighborhood basis, so that they would be able to be a legal entity in the community in terms of dispersing their own funds, they would be in a position to apply directly for grants etc.

Mr. Patton asked if the Executive Board would consider having an attorney and other individuals make a presentation regarding the feasibility of incorporation.

Mr. Loving responded that in that light of thinking he would like for the Board to ascertain Mr. John Toran to look into these functions for the Executive Board.

Mr. Patton stated that he feel they should have someone with experience and he is referring to other organizations that have incorporated.

Mr. Loving reiterated that the Executive Board has the authority to undergo a study and he is suggesting that the Executive Board obtain John Toran.

Mr. Ford stated that Mr. Ira Blalock said he would like to come to the Board to tell them his feelings on incorporation.

Mr. Watson moved that the Executive Board obtain John Toran to draw up the Articles of Incorporation and they be submitted to the Executive Board and passed on to the total Board. Seconded. Motion Carried. (Kay Toran Abstained).

Mrs. Strong asked who they could get if Mr. Toran was not available?

Mr. Watson stated that the Executive Board should be notified if they cannot obtain Mr. Toran and they will seek other alternatives.

Mr. Watson stated that the Screening Committee would like to give a report at the next CPB meeting, November 6, 1973.

Mrs. Toran asked when elections are held. Mr. Loving replied November 20, 1973.

Mr. Ford asked Mr. Raubeson what right he had to give R. L. Anderson factual information? Mr. Raubeson responded that ACA has engaged R. L. Anderson as their special consultant.

Mrs. Strong stated that she was concerned about Yaun Youth Care Center. She asked who the director is now.

Mrs. Toran replied Mr. Phinese Robinson.

Mr. Loving stated that Mr. Ford mentioned earlier about the Executive Board or Board officially drafting a letter to Mayor Goldschmidt indicating to him the quality of results that they got out of the workshop, and that we felt the workshop was highly successful.

Mr. Raubeson stated that it might be appropriate to ask for a short period of time on the City Council Calendar, Mr. Jordan said he would give a technical report to the Council.

Mrs. Robertson replied that she and her secretary did an outline of the Workshop and Mr. Jordan's secretary was also sending her an outline and they would be combined. She needed to know what directions to take since she thought maybe citizens who attended could get together and draw up a report and designate someone to give a presentation at City Council.

Mr. Loving moved that the Executive Board authorize the Citizens Participation Coordinator to coordinate the activities for the participants of the workshop, in terms of the forty (40) participants, in getting a nucleus group to compile something and out of that group, one person be designated to make a presentation to City Council. Seconded. Motion Carried.

Mr. Watson asked about the motion Mr. Ford made at the last meeting

regarding the Executive Board having a meeting with Mr. Roberts to find where Model Cities is at in regards to the budget. Mr. Watson stated that he thought somewhere he had read that Mr. Ford moved that an audit be conducted.

Mr. Raubeson stated that Mr. Roberts has a considerable amount of work done but Mr. Raubeson assumed he would be ready at the next Executive Board meeting.

Mr. Loving stated clarification that what they were getting from Mr. Roberts was a report not an audit.

Mr. Raubeson stated that Mr. Roberts and his staff do some monitoring audits, but Model Cities has a contract with Andrew Branch who does a much more detailed audit, one every five to six weeks, which are complete audits.

Mr. Watson asked who is selecting what programs Roberts will bring.

Mr. Raubeson replied that he is supposed to be doing it program by program.

Mr. Loving stated that during the Third Action Year Extension (3AYE) calculations, it was his understanding that the Board's consensus was that they would have a quarterly audit not a quarterly report, now Mr. Raubeson and Mr. Roberts interprete that to me to mean a quarterly report not an audit. It was my understanding that the Board wanted a quarterly audit so that they would know where they stood in terms of surplus dollars. So they would have an opportunity to reprogram these dollars, before the program expired and not wait till the last minute. Since that time Mr. Watson is indicating that he thinks that the word audit was instilled in some prior report but Mr. Loving's thinking goes all the way back to Jantzen Beach that an audit was requested quarterly at that time and he has continually brought that up to the Board. Mr. Roberts and Mr. Raubeson have indicated to Mr. Loving that quarterly audits are very expensive processes and it is best to wait and have an annual audit at the end of the Program. Instead they would give us a reporting of the internal agency which would be done by Mr. Roberts.

Mr. Lathan stated that he cannot see how the Board can make decisions regarding dollar values without receiving a full audit.

Mr. Raubeson asked if the Board would like an estimate of the cost of a complete quarterly audit.

Mr. Ford stated that he would like his motion resinded if the Board cannot deal with it.

Mr. Loving stated that Mr. Raubeson indicated that he would look into the feasibility of having an audit. The Board can request an audit from the City and if they will not do it for free we will ask HUD to do it for free.

Mr. Loving moved that since the City has indicated that they cannot do an audit of the Model Cities Program, in the essence of time, we want them to be cognizant of the fact that we are soliciting that an audit be done from the Federal level. Seconded. *Motion Carried. Brozie Lathan Opposed.

Mrs. Strong asked how long does an audit take?

Mr. Raubeson stated that an audit of the thirty (30) programs could take anywhere from one (1) year or more.

Mr. Raubeson also said that the Model Cities Program will be very shortly undergoing a HUD audit. They will not do a complete audit, they do a selective audit.

Mr. Watson stated that Model Cities is in the process of looking for a new director, and he feels that it is critical that there should be an up-to-date audit.

Mrs. Toran suggested that Model Cities use on of the mechanisms that Mr. Loving suggested.

Mr. Raubeson responded that the City says that they do not have time nor manpower to do the audit and we have already asked the City to do the audit and they have declined.

*Vote on Motion.

Mr. Lathan moved an amendment that the Executive Board have the audit presented to the Executive Board before Mr. Raubeson leaves the agency. Motion died for lack of second.

Mr. Loving did not accept the amendment, because he felt that it would be impossible to receive an audit report before Mr. Raubeson leaves. Mr. Loving stated that he felt they should receive an audit report in two or three months.

Meeting adjourned at 7:30 P.M.