

citizens  
planning  
board



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

Citizens Planning Board  
5606 North Borthwick  
June 5, 1973  
7:30 P.M.

The meeting was called to order by Chairman, Mr. LeRoy Patton.  
Invocation was given by Rev. Ellis Casson. The following Board  
members were present or arrived before the meeting adjourned:

Burnett Austin  
James Bucciarelli  
Jan Childs  
Jack Deyampert  
Charles Ford  
Ella Mae Gay  
Marcus Glenn  
Brozie Lathan

James Loving  
Bill Newborne  
LeRoy Patton  
Robert Rogers  
Herb Simpson  
Opal Strong  
Harry Ward  
Gregg Watson

The following Board members were absent:

Bessie Bagley  
Oliver Brown  
Ernest Hartzog  
John Gustafson

Walter Ready  
Kay Toran  
Martha Warren

Proxies were announced as follows:

Bessie Bagley to Gregg Watson  
Oliver Brown to James Bucciarelli  
John Gustafson to Opal Strong  
Walter Ready to Jan Childs  
Kay Toran to Harry Ward  
Martha Warren to James Loving

Agenda: It was moved and seconded for approval of the agenda:  
Motion Carried.

Minutes: It was moved and seconded for approval of the May 15, 1973,  
minutes. Motion Carried.

Correspondence: Mrs. Childs read a letter sent to Mr. Patton from  
Mr. Marcus Glenn, Chairman of the Northeast Summer '73 Committee,  
expressing their gratitude to the Citizens Planning Board members on  
the allocation to Summer '73.

The next letter of correspondence was from Mr. Joe Reuben, Chairman  
of the Health Working Committee to Mr. LeRoy Patton, regarding

CHPA's budget which they will refer back to the Finance Committee since they do not find it acceptable. Mr. Raubeson spoke to the issue of CHPA's alternative plan.

Mr. Ward stated that he was concerned about a letter from the King Association regarding the Neighborhood Facility Application Part II; and a letter from the Woodlawn Association concerning the conditional use request for Solid Rock Baptist Church of God in Christ; which were requested at the May 15, 1973, Board meeting.

Mrs. Childs read a letter from the Woodlawn Association's Executive Committee's approval of the conditional use request for Solid Rock Baptist Church of God in Christ.

Mr. Ward stated that the King Association should have sent in a letter regarding the Neighborhood Facility. Several Board members stated that a letter should be sent to the King Association asking them for a letter. Mr. Ward stated that the King Association should be sent a letter requesting such, for the Boards own records.

Mr. Simpson moved that Mr. Ward write a letter to that effect to the King Association. Motion died for lack of second.

Mr. Ward stated that this is the Chairman's duty.  
Mr. Patton stated that a letter would be sent to Rosadelle Parker, Chairman of King, reminding her to submit a letter to the Citizens Planning Board.

(1) Report on Region X, Citizens Participation Council - James Loving:

Mr. Loving gave background information on the Regional X Citizens Participation Conference. The states involved are Alaska, Idaho, Oregon, and Washington. A Citizens Participation Conference was held in Tacoma, Washington, to set up a constitution and by-laws so that they could become a part of the national body. The citizens and staff attending the Citizens Participation Conference were:

James Loving  
Clara Mae Peoples  
Opal Strong  
Albert Green

Edna Robertson  
Booker Wells  
Andy Raubeson

Mr. Loving stated that Mr. Junior Ellis was elected President and Mr. Loving was elected Treasurer at the Tacoma Conference. Mr. Loving explained that each of the four (4) states will have three (3) representatives who will sit on the Board of Directors for Region X. Mr. Loving then moved that the Board ratify the position of 2nd Vice-Chairman and move forward into the organizational structure of Region X. Seconded. \*Motion Carried.

Mr. Loving stated that dues would be levied upon individuals as well as the organization. For individuals it could cost anywhere from \$.50 to \$5.00; for the organization it would cost approximately \$350.00. Mr. Raubeson made a staff recommendation in favor of joining the Region X Council.

After further discussion there was a \*Vote on the Motion.

Mrs. Strong informed the Board that the President was Junior Ellis of Tacoma, Washington; 1st Vice-President was Clint Hakistan of Boise, Idaho; 2nd Vice-President Alaska will fill; secretary will be filled by Seattle, Washington; and Treasurer is Mr. Loving, Portland, Oregon.

Mr. Ford moved that an in-depth report be brought before the Executive Board concerning the Region X Council. Seconded. Motion Carried. Bob Rogers opposed.

Mr. Loving suggested that the Chairman appoint the other two (2) delegates to the Regional X Citizens Participation Council as Regional X Delegates. Mr. Patton said he would do this.

(2) Report on Youth Services Proposal: Peter Wolmut/James Bucciarelli:  
Mr. Wolmut gave background information on the Youth Services Proposal. Mr. Wolmut stated that the Law and Justice Working Committee had met concerning this proposal and they would be meeting again on June 13th and June 18th.

Mr. Bucciarelli moved that, (1) we (the Board) declare to LEAA Impact Task Force that this proposal is not a Model Cities Proposal; (2) that the guidelines from LEAA be delivered to the Law and Justice Working Committee or to the Chairman of the Citizens Planning Board, so that we know exactly what the official rulings are; (3) the Citizens Planning Board or Law and Justice Working Committee be provided with a statement of how such proposals will be routed. Seconded. \*Motion Carried.

Mr. Loving spoke in favor of supporting Mr. Wolmut and the Law and Justice Working Committee.

\*Vote on Motion.

Mr. Wolmut then brought up a concern regarding the Police Community Relations Department. Mr. Wolmut stated that there are five (5) Community Service Officers who are interested in becoming involved in the Police Department and also Mr. Harry Daniels, Supervisor.

Mrs. Strong moved that City Hall hire Mr. Harry Daniels in a supervisory position in the Police Department in the area of minority hiring and that funds for this position be funded from hard monies. Seconded. \*Motion Carried. Bob Rogers opposed.

Mr. Loving moved that a commitment come from the Police Department regarding the hiring of five (5) Community Service Officers and that these positions also be funded by hard monies. Seconded. \*Motion Carried. Bob Rogers opposed.

There was further discussion concerning Police Community Relations and Police Community Relations Supervisor, Mr. Harry Daniels.

\*Vote on Motions.

(3) Resolution in Support of the Department of Agriculture: Mr. Andy Raubeson gave an informational report regarding the support to the Department of Agriculture for the positions of two (2) sanitarians. Mr. Loving moved that the Portland Model Cities Citizens Planning Board support the budgeted positions of two (2) sanitarians in the State Department of Agriculture. Seconded. Motion Carried.

(4) Awards to Past Board Members: Mr. Patton presented awards to past Board members. Awards were presented to:

Lawrence Alberti - Citizens Planning Board

Ben Bernhard - Citizens Planning Board; Executive Board

Barbara Friday - Citizens Planning Board

Rev. John Jackson - Citizens Planning Board; Executive Board

Chalmers Jones - Citizens Planning Board

Lee Kell - Chairman of Board, 1969-70; Citizens Planning Board;  
Executive Board

Hasten Payne - Citizens Planning Board

Clara Mae Peoples - Citizens Planning Board; Executive Board;  
Recording Secretary; 1st Vice-Chairman

Marion Scott - Citizens Planning Board; Executive Board; 1st Vice-Chairman; Hospitality Chairman.

Mr. Patton also presented an award to Mr. Loving for his participation in the National Regional X Citizens Participation Council. Mr. Ward stated that he felt that an extra effort should have been made to get the television stations and press at the meeting tonight. He asked that citizens who are not present tonight to receive their awards be asked to come to the next meeting and have some publicity at the next meeting.

Mr. Loving moved that the past Board members receiving awards be asked to come to the next Board meeting June 19, 1973, and that the press and television stations be present. Seconded.

Mr. Raubeson stated that television stations and the press were notified and the television stations chose not to attend, but the press was present, even though they have now left.

Mrs. Strong moved that the Board have an awards banquet for all past Board members and their spouses. Seconded. \*Motion Carried.

Mr. Loving suggested that a Committee be appointed to work on this particular problem, and bring a report back to the Citizens Planning Board as soon as possible.

\*Vote on Motion.

Mr. Patton appointed the following Board members to this Committee: Marcus Glenn; Opal Strong; Jan Childs; Burnett Austin.

(4) Acting Director's Report: Mr. Raubeson stated that a number of budgets for projects were passed at City Council. They are as follows: (1) Community Care; (2) Albina Youth Opportunity School; (3) Youth Affairs Council; (4) Metropolitan 4-C; (5) Summer '73 (Little League, Reading Tree, Youth Summer Employment.)

On June 6, 1973, eight (8) more projects will go before the City Council, they are: Emergency Housing Repair; Martin Luther King Fund; Operation Step-Up; Senior Adult Service Center; MARC; Teacher Training; Consumer Protection; Contractors Management Program.

Mr. Raubeson stated that Media, Pre-School Expansion, Medical and Dental Clinics and Relocation are also ready to go before City Council.

Mrs. Strong urged all citizens to go to the City Council hearings. Mr. Raubeson stated that Citizens Participation Department would be providing transportation to the City Council hearing.

Mr. Raubeson read a letter addressed to himself from Mr. Patton, Chairman of the Cascade Advisory Committee recommending recertification of the Portland Community College Cascade Center Project for the year 1973-74.

Mr. Marcus Glenn then moved that the Citizens Planning Board endorse the recommendation of recertification of the Portland Community College Cascade Center Project for the year 1973-74. Seconded. Motion Carried. Bill Newborne Abstained.

Old Business: Mr. Glenn stated that he would like it known to Board members that he would be in touch with the Commissioners and the Mayor concerning the proposed parking lot for the Neighborhood Facility; and he will in the near future submit written information to the Board.

Mr. Watson asked Mr. Deyampert if he had any information regarding the Morning Star Baptist Church issue which was tabled at the May 15, 1973, meeting?

Mr. Deyampert stated that he had received no correspondence from Morning Star Baptist Church; all information received has been verbal.

Mr. Loving stated that at a previous meeting the Board had moved that Mrs. Gladys McCoy, Chairman of the Downtown Summer '73 Committee seat Mr. Loving and Mrs. Toran on that Committee as representatives from the Citizens Planning Board.

Mr. Loving stated that documentation had been received from Mrs. McCoy indicating that Mr. Loving and Mrs. Toran were not eligible to be a voting member of that Committee but were welcome to sit on the Committee as non-voting members.

Mrs. Strong moved that the Board invite Mrs. McCoy to attend the next Citizens Planning Board meeting and explain why no Citizens Planning Board members were seated on the Downtown Summer '73 Committee. Seconded. Motion Carried.

Further discussion followed.

New Business: Mr. Bucciarelli stated that he would like to see on the agenda in the future, a study of the grants and programs as they come out of the Mayor's Office.

Announcements: Mr. Loving announced that Mrs. Bessie Bagley is in the hospital and she will be having open heart surgery on June 7th. He asked that Citizens Planning Board members and citizens donate blood in her name to the Red Cross. Mrs. Bagley is in Emanuel Hospital. Mr. Loving expressed the wish that the Hospitality Committee take this into hand.

Mrs. Gay announced that she was running for queen of the Oklahoma Ambassador's Club. She stated that whoever makes the most money would win this honor and she hoped everyone would participate. The next fund-raising event will be June 9, 1973, Saturday, and dinners will be sold at 6217 N. E. 9th. Proceeds go to various charitable organizations. Meeting adjourned at 10:00 P.M.

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## Executive Board Action

June 12, 1973

1. Mrs. Childs moved that the Executive Board reaffirm their support of the Consumer Protection Program. Seconded. Motion Carried. James Loving Opposed.
2. Mr. Rogers nominated Mr. Watson to sit on the City Planning Commission Board. Seconded. Motion Carried.
3. Mr. Watson nominated Mr. Ford to sit on the Portland Development Commission Board. Seconded. Motion Carried.
4. Mr. Loving moved that the Executive Board accept the program which has been submitted by the Awards Banquet Committee. Seconded. Motion Carried.

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Model Cities Citizens Planning Board Meeting  
Cascade College Student Union Bldg  
5606 North Borthwick Ave.

TUESDAY	June 7, 1973	PAGES	
I.	INVOCATION		
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES		
III.	APPROVAL OF AGENDA		Action
IV.	APPROVAL OF MINUTES	1 - 7	Action
V.	CORRESPONDENCE		
VI.	<u>REPORTS</u>		
(1)	Report on Region X, C. P. Council - James Loving		Action
(2)	Report on Youth Service Center Proposal - Peter Wolmut/ James Bucciarelli		Information
(3)	Resolution in Support of the Dept. of Agriculture - Clara Peoples		Action
(4)	Awards to Past Board Members - LeRoy Patton		Action
(5)	Acting Director's Report - Andy Raubeson		Information
VII.	OLD BUSINESS		
VIII.	NEW BUSINESS		
IX.	ANNOUNCEMENTS		
X.	ADJOURNMENT		Action



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Citizens Planning Board Meeting  
5606 North Borthwick  
May 15, 1973  
7:30 P.M.

The meeting was called to order by the Chairman, Mr. LeRoy Patton.  
Invocation was given by Mr. Robert Rogers. The following Board  
members were present or arrived before the meeting adjourned:

Bessie Bagley  
Jan Childs  
James Bucciarelli  
Jack Deyampert  
Charles Ford  
Marcus Glenn  
Ernest Hartzog  
John Gustafson  
Brozie Lathan  
James Loving

Bill Newborne  
Haley Peoples  
LeRoy Patton  
Robert Rogers  
Opal Strong  
Kay Toran  
Harry Ward  
Martha Warren  
Gregg Watson

The following Board members were absent:

Burnett Austin  
Oliver Brown  
Ella Mae Gay

Walter Ready  
Herb Simpson

Proxies were announced as follows:

Oliver Brown to James Bucciarelli  
Walter Ready to Jan Childs  
Herb Simpson to Opal Strong  
Ella Mae Gay to Martha Warren

Agenda: Mr. Patton stated that a report from Albina Contractors  
Association under Old Business would be moved to the first item on  
the agenda. It was moved and seconded that the agenda be approved  
as amended. Motion Carried.

Mr. Patton stated that under the background information Page 12,  
paragraph 2, it should state Northeast instead of Southeast.

Page 16, paragraph 2, should read south on Northeast Russell Street,  
instead of North.

Minutes: It was moved and seconded that the minutes of May 1, 1973, be approved. Motion Carried.

Correspondence: Mrs. Childs read a letter sent to Mr. LeRoy Patton from the Martin Luther King Scholarship Fund, thanking the Board for letting Martin Luther King remain as an administrative body, and stating that they would be awaiting the Citizens Planning Board's appointment to the Martin Luther King Board.

Mrs. Childs read letters from the Vernon Community Association regarding the appointment of Mr. Haley Peoples, Sr., to the Citizens Planning Board to replace Mrs. Clara Mae Peoples; and supporting the Neighborhood Facility.

Mr. Gustafson stated that he hoped residents of the Model Neighborhood would be at the City Council hearing to voice their opinions concerning the Neighborhood Facility since the City Planning Commission had turned down the Neighborhood Facility request.

Mrs. Warren stated that it was her understanding that the City Planning Commission did not turn it down.

Mr. Gustafson stated that there was a 3-3 tie vote, and that is in effect turning it down.

(1) Albina Contractors Association: Mr. Gregg Watson introduced the Albina Contractors Association report. He stated that the Executive Board asked several agencies to come before them, and Albina Contractors Association was one of these agencies. He stated that the Executive Board felt that additional information should be ascertained; therefore, Mr. Christian and Mr. Jackson were asked to come back before the Executive Board at the next Executive Board meeting, and the Executive Board will then make their recommendations.

Mr. Watson introduced Mr. Eugene Jackson, Business Manager of Albina Contractors Association.

Mr. Haley Peoples was then seated as a Citizens Planning Board member.

(2) Neighborhood Facility: Part II Application: Mr. Patton introduced the Neighborhood Facility Report. Mr. Michael Henniger, Staff, gave background information on the Neighborhood Facility: Part II Application. He stated that the Operating Agency appeared to be Portland Public School District No. 1. The Neighborhood Facility will go before City Council May 30, 1973, and he hoped the Citizens Planning Board members would be in attendance at the hearing.

Mrs. Strong asked what was being done to notify citizens of the hearing?

Mr. Henniger stated that the Task Force will be notifying the five (5) Neighborhood Organizations involved who proposed the Facility. Task Force members will be making the announcement of the hearing. They are planning to make considerable efforts to notify citizens of the hearing.

Mr. Glenn stated his opposition, as a homeowner, to the Neighborhood Facility and gave reasons why. He stated that there are some homeowners in the King area who have not heard of the Neighborhood Facility.

Mr. Watson asked if Irvington and Sabin are of the same feeling as King?

Mrs. Warren stated that Sabin residents are aware of the Neighborhood Facility and Vernon and King have also approved it.

Mr. Watson asked if the Neighborhood Organizations had approved the shifting of Operating Agencies from Kaiser to the School District?

Mr. Henniger answered yes. Mr. Watson asked if this was to be taken for granted in the report? Mr. Henniger stated that it was his feeling that the Board members who represent the various neighborhoods are aware of this.

Mr. Ward asked why the Neighborhood Organizations involved had not sent in a written letter of approval? Mr. Patton stated that Vernon's letter was read.

Mrs. Warren stated that she was sure a letter could be written from Sabin and King Associations. Mrs. Childs stated that the Community Development Working Committee had approved the Neighborhood Facility and the residents present were questioned as to whether they approved of the Neighborhood Facility. Mrs. Childs then moved for approval of the Part II Application for the Neighborhood Facility. Seconded.  
\*Motion Carried. (Three Opposed).

Mr. Ward moved an amendment that the approval of the Neighborhood Facility be contingent upon a written letter of approval from the King Association. Seconded.

Mrs. Rosadelle Parker, King Association Chairman, stated that she would have had a letter if she had known that one was needed. Mr. Loving stated that the Board should accept the verbal statement from the Chairman of the King Association in relation to the problem.

Mrs. Childs did not accept Mr. Ward's amendment. Mrs. Childs recommended that the King Chairman write a letter to the Citizens Planning Board, prior to this issue going to City Council.

There was further debate concerning the Part II Application for the Neighborhood Facility.

\*Vote on Motion.

(3) Conditional Use Request - Solid Rock Baptist Church of God In Christ: Mrs. Childs introduced the Conditional Use Request for Solid Rock Baptist Church of God in Christ. Mrs. Childs stated that at the Woodlawn Association's Executive Board meeting they approved the Conditional Use Request, contingent upon the 15 foot setback for parking on Saratoga Street. This was approved by Rev. Hopkins and Bart Jankans.

Mr. Rogers moved for approval of the Conditional Use Request for Solid Rock Baptist Church of God in Christ. Seconded. \*Motion Carried. (Harry Ward and Marcus Glenn opposed)

Mr. Ward asked for a written letter from the Association. Mrs. Childs stated that if the Association had had time to call a general membership meeting they would have, but since there was not, the Executive Board approved the request.

Mr. Watson moved an amendment to request that documentation be forwarded to the Citizens Planning Board in writing, stating that this conditional use request has been approved by the Woodlawn Executive Board. Seconded. \*Amendment Carried.

Rev. Hopkins gave background information on the Conditional Use Request. Mr. Gustafson asked if any king of questions had gone out to neighbors in the area?

Rev. Hopkins answered yes. Mr. Ford asked what the feedback was from the neighbors? Mr. Henniger stated that they responded to the City Planning Commission. Mr. Watson asked why they were applying for a conditional use request.

Rev. Hopkins stated that it did not require a zone change. There was further discussion after which Mr. Rogers moved to end debate. Seconded.

\*Vote on Motion, and Amendment.

(4) Zone Change Request for Morning Star Baptist Church: Mr. Rogers moved for approval of the zone change request for Morning Star Baptist Church. Seconded.

Mr. Deyampert moved to table the zone change request for the Morning Star Baptist Church until further information is obtained. Seconded. \*Motion Carried. (14 in favor, 8 opposed).

Mrs. Warren stated that the Board is to act upon what is in front of them. She stated that we should move on. Mr. Rogers moved to end debate. Seconded.

\*Vote on Motion.

(5) Fremont Bridge Approach Recommendations: Mr. Gustafson moved to accept the recommendation of the Boise Improvement Association on the Fremont Bridge Recommendation. Seconded. Motion Carried.

(6) Zone Change Request - Concentrated Employment Program: Mr. Rogers moved for approval of the zone change request for the Concentrated Employment Program. Seconded. \*Motion Carried.

Mr. Watson asked if the City Planning Commission had acted on this request? Mr. Gustafson stated that he believed the request was denied. There was further discussion concerning this issue.

\*Vote on Motion.

(7) Director's Report: Mr. Raubeson stated that he had given each Board member a memorandum regarding the Better Communities Act, which is now before Congress. Mr. Raubeson stated that he felt the Board should be kept informed of developments in this area.

Old Business: Mr. Loving gave a summary of the Budget Review Report on the compiling of the Third Action Year Extension (3AYE) Budget.

Mr. Loving stated that Pre-School Expansion Program would be funded 50% by the Portland Public Schools and 50% by Model Cities. Teacher Training is also being funded 50% by Portland Public Schools and 50% by Model Cities.

Mr. Loving stated that the County Health Department, Operating Agency, for the Multi-Service Center's Dental Clinic will pick up 50% of the cost for next year. Mr. Loving stated that in the future all of these programs will be absorbed into the established institutions.

Mr. Newborne asked Mr. Loving if he had received any information concerning the School District #1 providing a certain percentage of funds to Albina Youth Opportunity School.

Mr. Loving stated that this is one of the programs under negotiations at the present time. They will be consumed to a certain degree by the Portland Public School District #1, but not on a 100% basis.

Mr. Bucciarelli stated that Mr. Raubeson received the copy of the application grant from LEAA Youth Services Bureau, which in context we did approve. He stated that as he pointed out at the last Board meeting, we did not see the grant application.

Mr. Bucciarelli stated various concerns about the LEAA Application and then moved that the Human Resources Bureau or LEAA, whoever has written this proposal, present the proposal to Mr. Peter Wolmut, Chairman of the Law and Justice Working Committee and Ms. Beth Hoover, Staff, and the Law and Justice Working Committee immediately call itself to session and review this document and then bring it back to the Citizens Planning Board. Seconded. Motion Carried.

Mr. Ford stated that some time back there was recommendation brought to the Citizens Planning Board to relocate the North Precinct in the central area. He stated that he had recommended that it be tabled until the Citizens Advisory Committee could get some input into that recommendation. Mr. Ford stated that they have made a recommendation to the Police Department and to the City, that the North Precinct be relocated somewhere within the central area of the North Precinct.

Mr. Raubeson suggested that we resurrest the previous action of the Law and Justice Working Committee and Mr. Ford's recommendation and come back to the Board at the next meeting.

Mr. Loving stated that there were some concerns about the election process at the last Citizens Planning Board meeting. It was requested through Mr. Raubeson to submit this to the City Attorney for legal opinion.

Mr. Raubeson stated that it was submitted to Don Jeffries, City Attorney, and he is supposed to be making some type of decision concerning the situation.

Mr. Patton reclarified Mr. Loving's statement.

Mr. Loving stated that he would like to have the parliamentarian consider this matter, as the by-laws state that it eliminates Board members from serving on two (2) standing committees at the same time. Mr. Loving explained that two (2) members were elected to the Executive Board when they were already on a standing committee. They were illegally elected or illegally nominated. They were on the Personnel Hiring Committee and were nominated to the Executive Board and consequently elected.

Mr. Ward stated that the by-laws say that they can serve on only one (1) standing committee.

Mr. Raubeson again stated that Don Jefferies will give a legal opinion. Mr. Gustafson expressed his thanks for the City Budget Books.

Mrs. Strong stated that she received a book at the Budget Review Committee meetings. She then requested from Mike Opton, that all Citizens Planning Board members receive a book and Mrs. Robertson, Citizens Participation Coordinator, had the books picked up.

Mrs. Betty Overton, citizen, stated concern regarding the Nixon Cutback Rally, and the article in the Model Cities Newsletter, which did not mention Portland Metropolitan Steering Committee.

Mr. Loving agreed with Mrs. Overton and stated that he was also concerned because Portland Metropolitan Steering Committee played a major role in the rally and a greater role than Model Cities did.

Mr. Bucciarelli stated concerns regarding the Mayor's budget.  
Mr. Ford announced that on Monday, May 21, 1973, 7:30 P.M., the Portland Public School District #1, Area I Advisory Committee, would be meeting at Jefferson High School concerning schools within the Model Neighborhood Area, and he urged everyone to attend.

Mrs. Clara Mae Peoples announced that the Oregon State Fair would be having auditions for talent at the Cascade Auditorium, May 16, 1973, from 7:00 - 11:00 P.M.

Meeting adjourned 10:00 P.M.

# CONFIDENTIAL

Executive Board Meeting  
June 12, 1973  
6:00 P.M.

*File: EXET.  
COMM.*

Meeting was called to order by Chairman LeRoy Patton. The following Board Members were present or arrived before the meeting adjourned:

Opal Strong  
Jan Childs  
LeRoy Patton  
Gregg Watson

Bob Rogers  
Charles Ford  
James Loving  
Brozie Lathan

The following Board member was absent: Kay Toran

Staff Present: Edna Robertson  
Andy Raubeson  
Gail Myers

Mr. Watson briefly went over the Position Paper for Media composed by himself and Mrs. Toran. (See Attached.)

Mr. Watson stated that they (Mrs. Toran and himself) were concerned about taking Media's money out of the Freedom Bank of Finance.

Mr. Rogers stated Media was only taking their trust out of the Freedom Bank.

Mrs. Strong stated that she has heard very negative things about the Freedom Bank and that they are hard to work with.

Mrs. Strong also stated that she didn't feel it was necessary to distribute Media Board minutes to the full Executive Board.

Mr. Watson stated that this situation would only arise when Mr. Patton felt something should be brought to the attention of the Executive Board, as Mr. Patton would at times be sitting in on Media's Board meetings.

Mr. Rogers stated that this should be done for all Operating Agencies. There was further discussion regarding the distribution of minutes.



Mr. Rogers stated that Media had extended an invitation to the Executive Board to attend all Media's Board meetings.

Mr. Rogers stated concern regarding the liaison person's functioning in that role only. He explained that he had been elected secretary-treasurer of the Media Board; appointed Chairman of the Personnel Hiring Committee and Chairman of the Loan Committee, and he felt that he should not resign from these positions.

Mr. Ford asked if white businessmen who are applying for loans are investigated?

Mr. Rogers stated yes.

Mrs. Strong asked if there are more whites than blacks receiving loans?

Mr. Rogers stated that 90% of the loans made, are to Blacks.

Mr. Ford asked who the director of Media was?

Mr. Rogers stated that Mr. Rice was the Acting Director and he would become Director Thursday, June 14, 1973.

Mr. Ford questioned why Dr. Jones salary was the same as Mr. Rice's.

Mr. Rogers replied that Mr. Rice had been elevated to the same salary as Dr. Jones since he is the Acting Director and when he becomes the director he will be making more than Dr. Jones.

Discussion went back to the liaison persons responsibilities to the Board. Mr. Watson stated that their report, is asking that the Liaison person resign from all responsibilities he now has. His responsibilities now put a limiting factor upon the liaison person in working with the Citizens Planning Board.

Mr. Raubeson asked if Gregg Watson and Kay Toran could meet with him and add additional information from staff and bring it back to the

Executive Board?

Mr. Loving moved that staff and the Acting Director meet with Mrs. Toran and Mr. Watson and compile additional information to be added to the Media Position Paper, and bring this information to the next Executive Board meeting. Seconded. Motion Carried.

There was further discussion regarding the Freedom Bank of Finance and Mr. Booker, President. It was suggested that Mr. Booker be invited to an Executive Board meeting to give input regarding the Freedom Bank of Finance.

Albina Contractors Association; Mr. Rogers briefly went over the position paper which was drafted regarding the Albina Contractors (ACA) Association. Mr. Rogers stated that he and Opal Strong were unable to meet with Mr. Jackson, Office Manager of ACA; and Mr. Jackson had informed him that he was not in a position to write a position paper. Mr. Rogers stated that at this time he was resigning from writing the position paper.

There was further discussion regarding workshop seminars.

Mr. Loving asked whose travel was paid for on out-of-town seminars?

Mr. Rogers stated that only the Office Manager's travel is paid for.

Mr. Watson asked if seminars are paid for out of the \$22,000?

Mr. Rogers answered yes.

Mr. Watson questioned the statement regarding the authority of the Business Manager.

Mr. Rogers stated that the statement was asking if the Office Manager has total authority over himself, since his salary is paid through the Contractors Management Program; the ACA Board of Directors should have

no jurisdiction over the Business Manager.

Mrs. Strong moved that Mr. Rogers reconsider and not resign as liaison person to ACA and that he remain on the Committee to write the position paper. Seconded. Motion Carried.

Mr. Rogers stated he would be leaving town and would not have time to work on the ACA position paper.

Mr. Patton stated that Mr. Rogers could be utilized in the capacity of a consultant.

Mr. Rogers agreed.

Mr. Patton appointed Mr. Lathan to work on the ACA position paper with Mrs. Strong.

X Consumer Protection Program: Mr. Ford gave information concerning the Consumer Protection Program and stated that they were having a meeting at 7:30 P.M. regarding the Consumer Protection Program, which would again go before City Council, Wednesday, June 13, 1973. Mr. Ford stated that at a previous meeting of the Consumer Protection Program Board, he had moved that Russell Dawson, Director of Consumer Protection, not be fired but put on a 30 day probation period. He stated that Molly Weinstein had resigned from the Management Committee, but was still signing checks, and Pat McCaully has resigned from the Consumer Protection Program.

Mr. Loving asked Mr. Ford how he felt about the Program.

Mr. Ford replied that he felt that the Board should continue to keep the Program alive.

Mrs. Strong asked what would happen if the Program was not approved at City Council?

Mr. Ford stated that Mr. Dawson is proposing that a Community Board be formed or another Operating Agency take over if Oregon Consumer League (OCL) does not want to remain the Operating Agency.

Mr. Rogers asked if Russell Dawson could run the Program effectively?

Mr. Ford felt that he could.

Mr. Loving moved that the Board withdraw all Model Cities funds from the Consumer Protection Program. Motion dies for lack of a second.

After further discussion Jan Childs moved that the Executive Board reaffirm their support of the Consumer Protection Program. Seconded. Motion Carried. James Loving Opposed.

Next item discussed was the vacancies on the City Planning Commission and Portland Development Commission.

Mr. Rogers nominated Mr. Watson to sit on the City Planning Commission. Seconded. Motion Carried.

Mr. Watson nominated Mr. Ford to sit on the Portland Development Commission. Seconded. Motion Carried.

Mrs. Strong gave a brief report on the banquet for former Citizens Planning Board members who had resigned. She stated that there were no funds that could be used to have a banquet, so the Committee would ask each Board member to donate \$5 a couple so that the former Board members and their spouses could attend the dinner without paying. The banquet will be held at the Table Square; and a tentative date is July.14, 1973. It will be \$2 per person. Tickets are being printed now.

Mr. Loving moved that the Executive Board accept the program which was

submitted by the Awards Banquet Committee. Seconded. Motion Carried.

Meeting adjourned at 8:15 P.M.

June 12, 1973

RECEIVED

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"C 2"

TO: Executive Board of Model Cities

SUBJECT: Position Paper for ACA

1. The number and ACA, and the membership and the Construction Management Program. \$22,000.00 for the Construction Management Program is enough to run the program.
2. The ACA needs a subcommittee to hear all grievances from the members. The ACA Board should come under the jurisdiction of the Model Cities Planning Board.
3. A member from the Model Cities Board should be on the ACA Board.
4. The number of jobs that each member of ACA has had through the help of the Construction Management Program and the dollar value of each job.
5. How much each contractor makes by being a member of the Construction Management Program.
6. How much help has the membership got from the Construction Management Program--and bonding and securing loans?
7. How much authority does a business manager have in the operation of Albina Contractors?
8. How is the Construction Management Program helping members get a gentleman's card or license to do the work? How much help are they getting in blue prints reading, estimating, and preparing bids? How many members are getting U-A contracts with SIA? The number of model residents employed by ACA contractors?
9. The number of man-hours by contract and subcontractors in training programs and seminars.
10. How many seminars has the Construction Management Program put on in the last year for its members?
11. How many new performance bonds secured by model neighborhood based construction firms as a result of the project activities? How many jobs has the Construction Management got in through other contractors associations for model neighborhood contractors and the dollar value? How often does ACA have elections for its officers?

Sincerely,

BOB ROGERS

BR:ep

Executive Board Position:  
Media, Inc.

#### I. Expectations

- a. Monthly evaluations of the total operation including a report of the status of loans and collections be submitted to Executive Board.
- b. Progress report (statement of how closely Media has adhered to its time table--projecting through June, 1974)
- c. Report on status of alternative fund search. (Bi-monthly report also)

#### II. Working relationship - Executive Board

- a. Open invitation should be extended to Executive Board Chairman
- b. Copies of all Media Board minutes be distributed to Executive Board Chairman (members?)
- c. Consideration be given to making Chairman Ex-Officio member of Board
- d. Official Executive Board liaison function in that role and that role only. Current practice of using the liaison in other roles diminishes the effectiveness of the liaison as a representative of the Board,

#### III. Personnel

- a. Brief job descriptions be made available. If Media is utilizing a Co-director model please state the rationale for such, and differentiate between the responsibilities. If there is to be one director, indicate his responsibilities, specifically and the responsibilities of the chief management consultant.
- b. Salary schedules, vacancies and current hiring practices also be made available.

#### IV. Media's Board of Directors

- a. Board membership in part be representative of the Model Cities Neighborhood, i.e. Model Cities residents with some business expertise.

#### V. Community Resources

- a. Media will be encouraged to utilize black professional and community resources in the operation of the program whenever possible.

VI. Commitment to Model Cities Neighborhood

(That MEDIA, INC. states its intent to remain in the Model Cities Neighborhood, regardless of funding sources, after the demise of Model Cities funding, June, 1973.)

Media should be:

- A. Actively engaged in improving and increasing the financial support base as well as improving and increasing the viability of minority business enterprise. (assist in making black businesses solid and secure).
- B. Offering technical assistance to minority entrepreneurs.
- C. Creating an environment for survival of those minority (black) businesses established with the help of MEDIA. (This differs from 'a' in that 'a' refers to all minority business enterprises whether established by MEDIA or not).
- D. Stimulating black business development.
- E. Controlled and planned by the people whose lives and destinies will be affected.

If these recommendations and suggestions cannot be accepted, we recommend a denial of continual funding.

*[Handwritten notes and signatures follow]*



citizens  
planning  
board



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

Citizens Planning Board  
5606 North Borthwick Avenue  
June 19, 1973

The meeting was called to order by Chairman, Mr. LeRoy Patton. Invocation was given by Rev. Ellis Casson. The following Board members were present or arrived before the meeting adjourned:

James Bucciarelli  
Jan Childs  
Jack Deyampert  
Charles Ford  
Ella Mae Gay  
Ernest Hartzog  
John Gustafson  
Brozie Lathan

James Loving  
Bill Newborne  
LeRoy Patton  
Herb Simpson  
Opal Strong  
Kay Toran  
Martha Warren  
Gregg Watson

The following Board members were absent:

Burnett Austin  
Bessie Bagley  
Oliver Brown  
Marcus Glenn

Walter Ready  
Robert Rogers  
Harry Ward

Proxies were announced as follows:

Robert Rogers to James Loving  
Harry Ward to Gregg Watson  
Oliver Brown to James Bucciarelli  
Bessie Bagley to Opal Strong  
Walter Ready to Herb Simpson

Mr. Simpson stated that at the June 5, 1973, meeting he had recommended that the Executive Board discuss and recommend someone to fill the vacancies on the City Planning Commission and the Portland Development Commission, and it did not show in the minutes of that meeting.

Mr. Patton stated that this item was actioned at the Executive Board Meeting of June 12, 1973.

Mr. Patton stated that Mrs. Gladys McCoy was unable to attend the meeting tonight, and Ms. Connie Veek had an accident and was also unable to attend; therefore, these items would be deleted from the agenda.

Correspondence: Mrs. Childs read correspondence from Mrs. Rosadelle Parker, Chairman of King Improvement Association, to Mr. LeRoy Patton, confirming a written statement of approval from the King Neighborhood in regards to the Neighborhood Facility, which will be located adjacent to the King School. The second letter of correspondence was from Mr. Junior Ellis, President of Citizens Participation Council Region X, in relation to the Certificate of Award presented to Mr. James Loving at the previous meeting. A second letter was also read from Mr. Ellis enclosing minutes and by-laws from the Citizens Participation Conference held in Montana from June 7th through June 9th.

The last letter of correspondence was from Mr. Levi Russell to Mr. LeRoy Patton, thanking the Board for helping him with his problems with the Albina Contractors Association.

Oregon Consumer League; Charles Ford, Information: Mr. Ford gave an information report concerning the Consumer Protection Program. Mr. Ford stated that the Consumer Protection Program did not pass City Council and it will go before the City Council again on June 26, 1973. It was decided that the Consumer Protection Program should be transferred to another Operating Agency.

Mr. Ford stated that as of June 15th the Consumer Protection Program has been temporarily closed and the employees have been placed on vacation; which is vacation time that they have previously accrued, and after their vacation time runs out they will be placed on leave without pay.

Mr. Ford asked for support from the Board and citizens for the Consumer Protection Program. Mr. Ford stated that some programs which had been suggested to pick-up Consumer Protection were: Community Care, District Attorney's Office; and NAACP. Mr. Ford then read a letter from Mrs. Clara Mae Peoples, Director of Community Care, supporting the Consumer Protection Program.

Mr. Gustafson stated that he felt that the options available should be spelled out more precisely.

Mr. Loving stated that it was the consensus of the Executive Board to support the continuation of the Consumer Protection Program through Oregon Consumer League (OCL). He explained that he was opposed to it and he is still opposed. Mr. Loving moved that the Board withdraw their previous commitment of supporting the Consumer Protection Program through Oregon Consumer League and look for a new Operating Agency. Seconded. \*Motion Carried. James Bucciarelli abstained.

There was further discussion concerning this item.

Mr. Ford suggested that the matter of finding a new Operating Agency for Consumer Protection be taken to the Executive Board. It was decided that the Executive Board would meet at 6:00 P.M. on Monday, June 25, 1973.

Mr. Raubeson stated that it would be taken into consideration the ability of an Operating Agency to fund the Consumer Protection Program after June 1974, when Model Cities phases out.

Mr. Raubeson stated that he did write a letter to OCL Attorney's stating that we would hold them harmless to entering into a lease on the premises after their contract expires.

Minutes: It was moved and seconded for approval of the June 5, 1973, minutes. Motion Carried.

Executive Board Action: It was moved and seconded for approval of the Executive Board Action of June 12, 1973. \*Motion Carried.

Mr. Simpson stated that at the last meeting he recommended that the Executive Board search for appointments to the City Planning Commission and Portland Development Commission. He stated that he was surprised that both persons appointed were members of the Executive Board and he felt that a search throughout the community should be made. Mr. Patton stated that when the Executive Board is given an action, they are limited in both time and the action that is requested.

Mrs. Warren was in agreement with Mr. Simpson.

Mr. Raubeson pointed out that the other Board members had asked the Executive Board to consider people for these positions and that they did consider other members of the Board and citizens at large in the community.

Mr. Gustafson stated that the City Planning Commission is looking for an architect to replace the person who was formerly on the Planning Commission; and he felt that it would maximize the Boards chances if the Citizens Planning Board appointed an architect to fill the vacancy, from the community.

Rev. Ellis Casson, citizen, stated that there was already an architect on the City Planning Commission and this was just another cop out.

Mr. Bucciarelli stated that he felt it was very important that a Board member be placed in nomination for the City Planning Commission.

Mr. Raubeson explained that Mr. Patton had already gone on record to the Mayor on behalf of the Executive Board, as recommending these persons to the Mayor.

Mr. Simpson again spoke in opposition of the two (2) appointments. Mr. Deyampert asked why there was only one (1) appointment to the Portland Development Commission when there was two (2) vacancies?

Mr. Patton stated that the Board was only asked to fill one seat.

Mr. Loving stated that he received a letter from the Mayor through his Neighborhood Association requesting Boise Citizens Improvement Association to submit names to these various seats along with the

Board as a whole. The Mayor did not specify a persons occupation.

\*Vote On Motion.

(2) Youth Service Center Proposal, James Bucciarelli: Mr. Bucciarelli read a letter to the Citizens Planning Board from Mr. Peter Wolmut, Chairman of the Law and Justice Working Committee, stating that the Law and Justice Working Committee did meet two (2) times since the last Board meeting; and various points were reinstated and points were accepted, which will be incorporated in staff recommendations. He asked for support from the Citizens Planning Board.

Mr. Bucciarelli stated that staff had not had time to assemble something to bring to the Board, therefore, this could not be an action item. Mr. Bucciarelli gave a brief informational report on the Youth Service Center. He also explained that the June 30th deadline for funding had been dropped.

Mr. Raubeson explained that staff had worked up a five-page document to the project description. He stated perhaps they should consolidate the two (2) proposals and write a three-page synopsis of the proposal.

Mr. Loving strongly suggested that Mr. Raubeson, staff representative, Law and Justice Working Committee, James Bucciarelli, Peter Wolmut, and the Executive Board meet and discuss this entire issue.

Mr. Gustafson moved to accept the Youth Services Center Report.  
Seconded. Motion Carried.

(3) Banquet Awards Committee, Opal Strong: Mrs. Strong stated that the Committee met with Mr. Raubeson, and Mrs. Robertson, and they found that they could not justify a dinner, paying for it out of the budget. Mrs. Strong stated that they came up with the idea of each Board member donating \$5 so that past Board members and spouses could attend free.

The Banquet will be held at the Table Square on July 14, 1973. Cocktail hour will be held from 6:00 - 7:00 P.M. Dinner will be at 7:00 P.M. The menu will consist of Roast Beef, baked potatoe, and a vegetable. There will be music througout the dinner hour and after. Mr. Hartzog moved to accept the Banquet Committees Report presented by Opal Strong. Seconded. Motion Carried.

(4) Acting Director's Report: Mr. Raubeson passed out a report to each Board Member giving each Model Cities project which has passed City Council, the date, and the ordinance number; and the projects yet to go to City Council.

Mrs. Strong asked if there are any unexpended funds left? Mr. Raubeson stated that what has been done is unexpended funds from Third Action Year (3AY) have been reprogramed into the Third Action Year Extension (3AYE).

Mrs. Strong asked if there would be any money left?

Mr. Raubeson stated not if we reprogram it all.

Mr. Loving reclarified Mr. Raubeson's statement.

Mr. Watson asked Mr. Raubeson to bring the Board up-to-date on the status of Civil Service and transferring into other agencies and organizations.

Mr. Raubeson replied that there have been two action of the Civil Service Commission, (1) is that the Civil Service Commission has granted to Model Cities employees that Civil Service will be retroactive to the date of hire at Model Cities; (2) folding our positions into the Civil Service Structure. Mr. Raubeson stated that you cannot transfer seniority into another department outside of the Department of Public Affairs. Mr. Watson asked if sick leave, vacation time, leave of absence, etc. were transferable to the City?

Mr. Raubeson replied yes, they are transferable.

Mr. Watson asked if Civil Service will be writing new exams for new positions.

Mr. Raubeson stated that the exams are anywhere from oral to written, or a rating of training. Mrs. Childs asked if there were any positions not absorbable through Commissioner Schwab's Office. Mr. Raubeson stated yes there are.

Mr. Raubeson explained that part of the City Charter states that you receive seniority by Department. Mr. Simpson recommended that Mr. Patton appoint a Committee to go through the Civil Service Procedure, not only the rules, but also how many times these rules have been bent or broken.

Mr. Patton appointed Mr. Simpson to chair the Committee in regards to Civil Service.

Mr. Bucciarelli asked that at the next meeting there be a progress report on Residential Employment Training Program from staff.

Mr. Raubeson agreed that this would be a good idea.

Mr. Raubeson spoke briefly regarding the DPO's. He stated that the budget includes \$100,000 to implement DPO's. The budget includes funding for four (4) DPO's beginning January 1st, 1973, for six (6) months.

Mr. Raubeson stated that the Commissioner is willing to support Model Cities as a DPO, but we must use our citizens participation money to be included in the first recognition of DPO's.

Mrs. Childs moved that the Board pass a resolution to the Commissioner to continue her efforts in this regard. Seconded.

Mr. Loving stated that this entails the wiping out of the Citizens Participation Department. He stated that this Board should give some consideration to the Citizens Participation Working Committee and discuss this in-depth and work its way back up to the Board.

Mrs. Childs withdrew her previous motion and moved that this matter be referred back to the Citizens Participation Working Committee. Seconded. Motion Carried.

Mr. Lathan stated that he sat on the Mayor's Budget Committee and he feels that Model Cities has been written out of the program; and no one came before the Model Cities Budget Review Committee and all the other neighborhoods had their input but Model Cities did not.

Mr. Simpson moved that Mr. Patton write a letter to City Hall inquiring about Model Cities being written out of the budget and requesting an answer. Seconded.

After further discussion Mr. Bucciarelli stated that the Board needs to know what's going on to keep the Board and neighborhoods informed.

Mr. Bucciarelli then moved that the Executive Board at its Monday Night meeting, consider the present arrangement and its inadequacies in terms of the transition from Model Cities to whatever plans the DPO's have and report back to our next Board meeting. Seconded. Motion Carried.

Old Business: Mr. Deyampert stated that he received correspondence from Rev. McCollugh, concerning Morning Star Baptist Church and he would send a letter to Mr. Patton and Mr. Henniger and based upon the information received he recommended that the Executive Board act on this item at their Monday meeting.

Mr. Loving gave a report from the Budget Review Committee in relation to the attrition policies of staff. He stated that the Budget Review Committee did some background work and had a meeting with the Acting Director, and he pointed out that the five (5) people involved were not going to be attritioned out, and that natural attrition has allowed for acquisition of these people in question.

New Business: Mrs. Strong stated that Mrs. Bessie Bagley had open heart surgery and she is doing very well and she is out of intensive care and able to walk around. Mrs. Strong asked that Board members donate 50¢ or 75¢ for flowers for Mrs. Bagley.

Mr. Raubeson stated that Oliver Brown and Harry Ward were also in the hospital. Mr. Lathan asked that Mr. Patton appoint two (2) persons to the Personnel Hiring Committee.

Mr. Deyampert said that there will be a letter forthcoming from the Eliot Neighborhood Association regarding there appointment to the Citizens Planning Board.

Mr. Ford announced that Mr. Al Jamison is seeking a different position with the Portland Development Commission and he is asking for the Board's support.

Mrs. Gay stated that another fund-raising event will be held for the Oklahoma Ambassador's Club on June 23, 1973, at 6217 N. E. 9th Avenue, from 7:30 to 8:00 P.M. there will be a drawing and dinners will also be sold.

Meeting adjourned at 10:00 P.M.

Approved by Mrs. Opal Strong.

citizens  
planning  
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# portland model cities

*A. Raubeson*  
CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-6923

*file*

## Executive Board Meeting June 26, 1973

The meeting was called to order at 6:00 P.M. by the Chairman Mr. LeRoy Patton. The following Board members were present or arrived before the meeting adjourned:

James Loving  
Jan Childs  
LeRoy Patton  
Gregg Watson

Brozie Lathan  
Opal Strong  
Kay Toran  
Charles Ford

Absent: Bob Rogers

Guest: Harvey Rice, Acting Director Media

Staff Present: Edna Robertson  
Gail Myers  
Andy Raubeson

The first item discussed was Media Inc. Mr. Watson stated that Mrs. Toran and himself had an opportunity to meet with Mr. Raubeson after staff's recommendations were written and we discussed it generally. He stated that some points they agreed on and some they did not. Mr. Watson did receive a letter from Mr. Rice responding to points 1, 2, and 3 concerning the Freedom Bank of Finance.

Mr. Patton asked Mr. Rice to speak to the concern of funds being drawn out of the Freedom Bank of Finance.

Mr. Rice stated that Mr. Booker wanted a 100% guarantee from SBA on participating loans. SBA will only give 90% guarantee. Media withdrew monies from Freedom Bank to cover two loans for clients who were getting loans at U. S. National Bank. Media did not take all the funds out of the Freedom Bank.

Mr. Watson stated that we (the Board) did write a letter to Mr. Booker asking him to meet with us tonight, he asked Mr. Raubeson if an answer had been received?

Mr. Raubeson stated as of yet no answer has been received.

Mr. Watson stated that until we hear from Mr. Booker we do not know why he will not facilitate the organization or what we can do to assist him if we can; and if not we should support the Media action.



Mr. Raubeson stated that we did have some misinformation. Mr. Rogers did say that the seed account had been closed out and not the administrative account. Mr. Rice is telling us tonight that the seed account had not been closed out.

Mr. Patton reiterated that maybe the Boards position should be to help Media be more functional in terms of who they are dealing with.

Mr. Loving stated that since the problem with the Freedom Bank of Finance he has yet to see any representative from the Freedom Bank come before this Committee and represent themselves. He stated that in light of that he suggested that we not consider the Freedom Bank of Finance as a major concern in this community in terms of Model Cities Program banking money.

Mr. Watson stated that he felt that the Board should take another look at things that are happening. Some things discussed at the last meeting were the limitations on the liaison person as a liaison; the position paper also stated that the Chairman would have access to minutes from Media's Board meetings and we should make a recommendation that Media continue to be locally based.

Mr. Patton asked what they could do to insure that.

Mr. Watson explained that they could submit a recommendation that Media continue to be locally based.

Mr. Loving stated that he was very concerned with the staff recommendations on Media's Position Paper. He didn't agree with Items 4 through 8. He stated concerning Item 5, that the Chairman should keep himself abreast of all things going on concerning Operating Agencies.

Concerning Item 6 Mr. Loving said that there can be workable solutions to any particular problem. Mr. Raubeson explained that he can attend the Board meeting but he cannot be an ex-officio member of the Board.

Mr. Loving stated that this gives people the wrong impression that he cannot attend the Board meetings. He may be an ex-officio non-voting member.

Mr. Raubeson stated that Mr. Rice informed us that they do have a vacancy open and that can be appointed by the Citizens Planning Board, but it cannot be a Board member, since a Board member already sits on that Board.

Mr. Patton stated that Mr. Raubeson was responding to our concern when we spoke to Mr. Rogers at our last meeting and he was simply stating the position of the Board of Directors and the position of the Citizens Planning Board.

Mr. Loving stated that most of the Board members are aware of the guidelines of this program. Mr. Loving then stated concerns for Item 7; he explained that Mr. Rogers, as a liaison person overloads himself to the extent that he can't possibly carry out the role that he was assigned to the Media Board. Mr. Rogers cannot consume everything and make accurate reports back to this Board.

Mrs. Toran stated that their position on that was that two (2) months prior to Mr. Bostic being fired, we were told that Media was doing fine, the director was stable and sound and moving in a positive direction and then we read in the paper that the director has been fired; and we received that report from our liaison person.

Mr. Watson stated that Mr. Rice feels that Mr. Rogers position of secretary-treasurer is very instrumental as far as awareness of where the dollars are going, etc. So, if the liaison person wants to carry one or two responsibilities they should be secondary and the liaison function should be a primary responsibility.

Mr. Patton stated that the Board needs pertinent information brought back to them.

Mr. Rice explained that at the next Media Board meeting, elections of new officers will be held.

Mr. Watson stated that there is a vacancy on the Media Board and Media is saying that they are open for suggestions from the Citizens Planning Board.

Mrs. Toran spoke to the Media Board representation and stated that it appears there are no Model Cities residents on Media's Board.

Mr. Raubeson said that Mrs. Ranson, Dr. Reynolds, and Robert Rogers were on the Media Board as Model Neighborhood Residents.

Mr. Ford replied that Robert Rogers is not a Model Neighborhood Area Resident. Mr. Watson asked Mr. Rice if the Media Board at this time is receptive to a Citizens Planning Board appointee.

Mr. Rice replied that the appointment has been confirmed by a letter to the Citizens Planning Board from Media and Mr. Rice.

Mr. Loving stated that he was thinking about a member-at-large from the community. Mr. Patton asked the Executive Board to submit two (2) or three (3) names.

Mr. Watson asked if there are any other possibilities of obtaining any other slots on that Board of people living in the Model Neighborhood.

Mr. Rice stated that there is only one (1) opening at this time. There is a recommendation to the Mayor's Office that he appoint two (2) people.

Mr. Ford asked why we weren't asked for two (2) appointees instead of one (1).

Mr. Rice explained that his understanding was that Mr. Rogers was put on the Board because this was a recommended position, but still you have an appointed position.

Mr. Watson stated that it indicates that our last nominee was Mathew Spears. He asked if we can work on an agreement for the Mayor to appoint one of our recommendations.

Mr. Loving stated that he believed that the Board consists of nine (9) people, three are appointed by the Mayor; three (3) are appointed by the Citizens Planning Board; and the six (6) Board members choose the other three (3) members as far as I know, that has not been changed.

Mr. Watson asked if all the present Board members were active at this time. Mr. Rice stated that no one Board member has been absent more than three (3) times in one (1) year.

Mr. Loving stated that the critical issue is in terms of the concept to appoint three (3) people to the Media Board. Mr. Rogers seat is filled so consequently we need two (2) people to appoint to that Board. Mr. Loving moved that we (the Board) move forward to appoint two (2) additional people to the Media Board. Seconded. \*Motion Carried.

Mr. Rice stated that there are two openings now and if the Executive Board sent recommendations to the Mayor's Office immediately, he would take appropriate action.

\*Vote on Motion.

Mr. Raubeson stated that the previous Citizens Planning Board members could be considered for appointment to the Media Board, which would be an honor to them.

Mr. Loving stated that he was originally concerned with Items 5 through 8. Mr. Watson stated that items 5 through 8 were primarily the items Mrs. Toran and he were concerned with. He explained that they were also concerned about the area of personnel, (the Acting Director, and Director, not secretary's). When the Board began talking about the Acting Director Dr. Jones and Mr. Rice were upgraded to higher salaries. They were both at the same level of pay.

Mr. Raubeson stated that Dr. Jones has been lowered; and Mr. Rice is receiving \$18,500. Mr. Rice stated that at the last meeting the staff (Tim Nolan, Andy Raubeson), recommended to the Media Board that he (Mr. Rice) become the Executive Director.

Mr. Watson asked who the salary increment was done by?

Mr. Raubeson answered that it was done by Tim Nolan, Harvey Rice, and himself.

Mr. Watson stated that Dr. Jones has a majority of the professional staff; he asked Mr. Rice what positions were being excluded from the budget?

Mr. Rice answered, loan officer; financial analyst, and the general secretary; but no one will be laid off, the positions which were excluded were vacant.

Mrs. Strong asked if Mr. Rice could foresee any problems that might effect this Board? Mr. Rice said no, that he fully intended to keep this Board informed.

There was further discussion regarding Dr. Jones and his charge of the professional staff. Mr. Rice stated that he has control of the Media Program.

Mr. Ford moved for approval of the recommendations from the Committee with the necessary corrections. Seconded. \*Motion Carried.

Mr. Watson asked what type of commitment could be obtained from the Board of Directors?

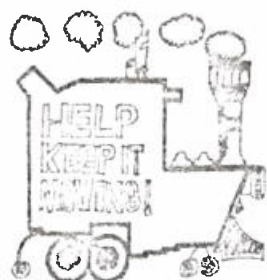
Mr. Rice stated that he felt that they would want to maintain a base in the Model Neighborhood.

\*Vote on Motion.

Mrs. Childs moved that the liaison person's major function should be as a liaison person, but that he not be prohibited from taking other roles. Seconded. Motion Carried.

Meeting adjourned at 7:30 P.M.

citizens  
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board



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-6923

*file: EXEC.  
Comm.*

Executive Board Meeting  
July 12, 1973

The meeting was called to order by the Chairman Mr. LeRoy Patton at 6:45 P.M. The following Board members were present or arrived before the meeting adjourned:

James Loving  
Jan Childs  
LeRoy Patton

Gregg Watson  
Opal Strong

Absent: Bob Rogers  
Brozie Lathan

Kay Toran  
Charles Ford

Staff: E. Robertson  
G. Myers  
A. Raubeson

The first item on the agenda was the Albina Contractors Association: Mr. Raubeson explained that the Board passed Albina Contractors Association on the basis that it still would operate on the same level that it operated on last year. The plans to raise other monies have not been coming through and they have switched the budget around from what they turned in and they've come up with \$1,320 to go with Model Cities monies.

Mr. Patton asked if they could operate with no funds and no commitments. Mr. Raubeson stated that this would be a policy question for the Board.

Mr. Raubeson said that he had received a copy of the letter from George Christian, Chairman of the ACA Board, notifying Eugene Jackson that he had been terminated as Business Manager prior 6 to 7 days before the letter was written. The ACA Board then met and they wrote Mr. Christian a letter stating that he was no longer President of the Board and they reinstated Eugene Jackson as Business Manager.

Mr. Patton asked what position does that put the ACA Board in with George Christian? Mr. Loving explained that Aaron Mitchell is now the Vice-Chairman and the Acting Chairman.

Mr. Watson asked what commitments ACA had presented to the Executive Board. Mr. Raubeson replied that there was \$5,000 in membership pledges. \$15,000 from the construction industry and CAIF.

Mrs. Strong asked how can we approve this when they may remove Mr. Jackson tomorrow.

Mr. Raubeson stated that they have no guarantee.

Mr. Patton stated that Mr. Jackson would probably work without the commitment of other funds. There was further discussion regarding the budget.

Mr. Watson asked if the budget had the Board's approval? Mr. Raubeson replied that the change does not.

Mrs. Childs stated that the intention of the Board was to maintain ACA as the Operating Agency for this project at a \$44,000 level or at our \$22,000 plus whatever they could scrape up.

Mrs. Strong asked when the Board approved this was it for \$44,000 or \$22,000.

Mr. Raubeson stated that it was \$22,000 of Model Cities funds with the understanding that they would raise the other \$22,000. Mrs. Strong suggested that this item regarding ACA be taken back to the full Board. Mr. Raubeson stated that the Executive Board should at least have a recommendation for the Board.

Mrs. Childs asked what happened to the AGC money that ACA was supposed to receive? Mr. Raubeson stated that they did not get it. Ron Anderson stated that they would commit \$4,000 to ACA for training for seminars, but they would not give them the money; and they would consider between \$5,000 and \$10,000 but this would not be done for several months.

Mr. Loving stated that if the amount of money is decreased to \$22,000 and it is cutting the program in half and most of those funds are going for telephones, travel, etc. what services are we rendering to the community at a 50% decrease?

Mr. Watson asked what the output for one (1) secretary is, to give us for \$15,000 of the \$22,000 the Board put into the Program?

Mr. Loving stated that we should have an evaluation of the last output in terms of services they have rendered to entrepreneurs of the community because a lot of people are dissatisfied.

Mr. Watson stated that prior to George Christian requesting that Eugene Jackson be removed was that removal based upon reducing the budget on that amount of salary; was this discussed with the Agency.

Mr. Raubeson replied that it was then apparent that the funds were not available. Mr. Watson asked if that was predicated on reducing the budget by that amount of salary?

Mr. Raubeson stated that it was then that it became apparent that funds were not available.

Mr. Watson asked if it was discussed with Model Cities that ACA was going to remove a director and operate without a director? Mr. Raubeson stated that we received a letter from George Christian that it was effective six (6) to seven (7) days before the letter was dated.

Mr. Raubeson stated that the letter came as a surprise to Eugene Jackson.

Mr. Patton stated that the recommendation regarding ACA should be contingent upon ACA showing just cause or showing a sufficient way to manage the project.

Mr. Raubeson asked if it should be taken to the Board without a recommendation or ACA should be asked to appear before the Executive Board and show just cause.

Mr. Patton stated that we have insufficient information to process this.

Mrs. Strong moved that the Executive Board request ACA to present themselves at the next Executive Board meeting. Seconded. \*Motion Carried.

Mr. Patton stated that we need to know how they plan to run the project. Mr. Loving stated that if the program is going to be cut \$22,000, then the whole program should be cut in proportion.

\*Vote on Motion.

There was further discussion regarding the Albina Contractors Association.

(2) Youth Service Center: Mr. Raubeson explained that there are meetings going on now to work out the way that the match will be worked out and it should be done by the Citizens Planning Board meeting Tuesday, July 19, 1973.

Mr. Watson asked if this was the match with the three (3) agencies indicated? Mr. Loving stated that he was concerned about page 2, item 1, regarding the \$3,400 to be budgeted out of Citizens Participation's Budget for Third Action Year Extension. Mr. Loving stated that the Citizens Participation Working Committee was not contacted and he felt an explanation was needed.

Mr. Raubeson explained that he would get the situation resolved as he had not written the report. The \$3,400 will have to be in their budget.

Mr. Watson stated his concern regarding item #2 that matches be sought from Model Cities programs and private youth programs. Mr. Raubeson explained that they were not asking for matches but only to identify services and we may count that as a match.

Mr. Watson reiterated that then it should so state this, because it could be misleading.

Mrs. Childs indicated that it should be specified that it is a service match and it is in-kind.

Mrs. Strong had some questions regarding item 3.  
Mr. Raubeson explained that the 3-1 match is from LEAA going to Community Care.

Mr. Raubeson stated that he would have the page which includes items 1, 2, and 3 done over.

Mrs. Strong moved that we (the Executive Board) send the Youth Service Center Report back to be revised and more in-depth work be done on it. Seconded. \*Motion Carried.

There was further discussion regarding the match funds. Mr. Raubeson explained that Community Care has \$800 and LEAA will come up with \$2,400.

\*Vote on Motion.

X (3) Consumer Protection Program: Mr. Patton stated that Mr. Raubeson had written a memo after he had contacted the District Attorney's Office.

Mrs. Strong asked what would happen to the old employees of Consumer Protection if the DA's Office was used?

Mr. Raubeson replied that there would only be two (2) employees that could be assured positions. The two (2) legal assistants.

Mrs. Strong stated that they should not approve anything until the Executive Board sees the proposal.

Mrs. Strong asked if they had dealt with the past Consumer Protection Program before now? Mr. Raubeson replied little or none.

Mr. Patton stated that he would be more interested in the writing of the proposal.

Mr. Watson asked why they had to have a Deputy District Attorney, why couldn't they have what Russell Dawson was?

Mr. Raubeson stated that they needed another Deputy District Attorney if they took the program because they are overloaded now with now with one person.

Mr. Loving stated that he would like to see two Legal Assistants salary upgraded to a better pay scale. Their salary should be comparable to the Deputy District Attorney.

Mr. Raubeson stated that they were paying Consumer Protection Legal Assistants \$454 to \$500 per month. Mr. Watson asked if there were any guarantees on this program continuation?

Mr. Raubeson stated no.



Mr. Loving asked how long it would take to have the proposal before them? Mr. Raubeson replied that the proposal is still being written.

X Mr. Loving moved that the Executive Board table the item of the Consumer Protection Program until the Executive Board has the documented proposal from the District Attorney's Office before them. Seconded. \*Motion Carried.

Mrs. Childs asked if this should go to a Working Committee.

\*Vote on Motion.

Mr. Patton requested that the proposal come before the Executive Board at the next Executive Board meeting.

Mr. Watson moved that this proposal go through the proper Working Committee before the next Executive meeting. Seconded. Motion Carried.

Mr. Raubeson asked the Executive Board to appoint someone to serve in his place on the Multnomah County Task Force on Community Involvement.

Mr. Patton asked for suggestions. Mr. Watson suggested Martha Warren. Mr. Loving was asked to be an alternate.

Mrs. Childs stated that she was concerned about a letter that was sent by Mr. Patton to the Portland Development Commission endorsing Mr. Al Jamison, NDO #4 Supervisor, for the position of Community Services Coordinator. She stated that she felt the letter was quite inappropriate since it did not have the full Citizens Planning Boards approval, and the Citizens Planning Board took no action on this.

Mr. Watson responded that Al Jamison is currently the Supervisor of Boise/Humboldt; several people in that neighborhood felt it would be good to write supporting letters from key people in the community supporting Al Jamison. We felt that Mr. Patton was a key person. As a result of that the letter was drafter and Mr. Watson asked the Chairman if he would sign that letter as the recommendation for Al Jamison to receive consideration for that position. Charles Ford, James Loving, Brozie Lathan, Opal Strong and Mr. Watson stand ready to support Mr. Jamison completely. Therefore, LeRoy Patton did sign the letter and it was sent to Portland Development Commission as one of the many recommendations to the Commission.

Mrs. Childs stated that it should have been sent on plain stationery and without Mr. Pattons title.

Mr. Patton agreed with Mrs. Childs. Mr. Watson replied that the letter did not stated that the Citizens Planning Board supported Mr. Jamison.

Mr. Loving stated that he felt that it would not correct the situation by sending a follow-up letter. He stated that Portland Development Commission has amajor concern because they feel this Board went on

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record as recommending Al Jamison for that position.

Meeting adjourned at 8:00 P.M.

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CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

Citizens Planning Board  
5606 North Borthwick Avenue  
July 19, 1973

The meeting was called to order by the Chairman, Mr. LeRoy Patton.  
Invocation was given by Mr. Robert Rogers. The following Board  
members were present or arrived before the meeting adjourned:

Burnett Austin  
Bessie Bagley  
James Bucciarelli  
Jan Childs  
Billie Cox  
Jack Deyampert  
Charles Ford  
Ella Mae Gay  
Marcus Glenn  
Ernest Hartzog  
John Gustafson  
Brozie Lathan

James Loving  
Bill Newborne  
LeRoy Patton  
Robert Rogers  
Herb Simpson  
Opal Strong  
Kay Toran  
Harry Ward  
Martha Warren  
Gregg Watson

The following Board members were absent:

Walter Ready  
James Cruzan

Mr. Patton officially seated Mrs. Billie Cox, Eliot Representative,  
to the Citizens Planning Board.

Agenda: It was moved and seconded for approval of the agenda. Motion  
Carried.

Minutes: It was moved and seconded for approval of the minutes. Motion  
Carried.

Correspondence: The following letters were read by Mrs. Childs:  
(A) A letter from Jesse Tufts, Chairman of Vernon Association to  
LeRoy Patton, stating that Mr. James Cruzan was appointed to fill  
Mrs. Clara Mae Peoples' seat on the Citizens Planning Board.  
(B) A letter from Jack Deyampert, Chairman of Eliot, to LeRoy Patton,  
regarding the appointment of Mrs. Billie Cox, to the Citizens  
Planning Board, to fill the unexpired term of Lawrence Alberti.  
(C) Letter from Oliver Brown to Mayor Goldschmidt, submitting his  
resignation to the Citizens Planning Board. Mr. Simpson asked if it  
would be possible to submit names to the Mayor to fill Mr. Brown's  
position. Mr. Patton stated yes.

(D) Letter from Mayor Goldschmidt to LeRoy Patton thanking the Citizens Planning Board for suggesting Mr. Gregg Watson for appointment to the City Planning Commission and Charles Ford to the Portland Development Commission.

(E) Letter from Mrs. Gladys McCoy to LeRoy Patton, regarding the two (2) appointments made by the Citizens Planning Board to the Mayor's Summer '73 Committee.

(F) Letter from Mr. Harvey Rice, Director of Media, to LeRoy Patton asking that the Citizens Planning Board appoint someone to fill the vacant seat of Mathew Spears to the Media Board.

(1) Youth Service Center Proposal: Mr. Watson stated that at the July 12, 1973, Executive Board meeting, it was moved that the Executive Board send the Youth Service Center Proposal Report back to be revised because it did not meet their specifications at that time.

Mr. Watson moved that the Youth Service Center Report be tabled and referred back to the Executive Board meeting on July 24, 1973, at which time it will be submitted to the full Citizens Planning Board. Seconded. \*Motion Carried.

(2) Zone Change (Multi-Service Center): Michael Henniger recommended approval in concurrence with the Humboldt Neighborhood Improvement Association.

Mr. Rogers moved to accept the recommendation of the Humboldt Neighborhood Improvement Association for a Zone Change for the Multi-Service Center. Seconded. \*Motion Carried.

Mr. Gustafson asked if the neighbors in the area had been contacted? Mr. Henniger stated that it was his understanding that they were.

\*Vote on Motion.

(3) Maranatha Church Conditional Use Permit: Mrs. Childs read a letter from Betty Walker, Co-Chairman of Sabin, to Rosadelle Parker, Chairman of King and Jesse Tufts, Chairman of Vernon, regarding the Maranatha Church, and requesting that this issue be forwarded to the Citizens Planning Board and Community Development Working Committee.

Mr. Simpson asked if there was any time factor involved in this. Mr. Patton stated that it was not pressing.

Mr. Raubeson reiterated that the City Planning Commission would hear the Maranatha Project Request on July 24, 1973.

Mrs. Walker stated that the Sabin Association approved this but it was tabled at the King/Vernon/Sabin Coordinating Committee meeting. Mr. Rogers asked if they could approve this on the recommendation that they meet the conditions of the King/Vernon/Sabin Neighborhoods.

Mr. Newborne moved that the Conditional Use Request for Maranatha Church be approved on the condition that it go before the King/Vernon/Sabin Coordinating Committee. Seconded. \*Motion Carried.

Mr. Gustafson asked if residents in the area had been notified regarding the Conditional Use Request by staff?

Mrs. Childs stated that it was a responsibility of the Neighborhood Organization to notify residents and not staff.

Mr. Ward stated that he felt that standard procedures should be followed for notifying citizens, and if not he could not vote for this. There was further discussion regarding notifying and surveying citizens in the affected areas.

Mr. Watson moved to end debate. Seconded. Motion Carried. (James Bucciarelli Opposed.)

\*Vote on Motion.

Mr. Gustafson gave reasons why he felt all neighbors should be informed. Mr. Gustafson then moved that staff make a reasonable attempt to notify neighbors in the immediate area that are within 400 feet; upon a proposal for a zone change in the Model Cities area. Seconded. Motion Carried.

Mr. Ward stated that the King/Vernon/Sabin areas should have first given their approval for this request. Mr. Gustafson stated that wherever there is a Coordinating Committee, they should be involved.

There was further debate on this issue.

(4) Revocable Permit (St. Andrews Health Help Center): Mr. Glenn stated that this item has not been before the King Improvement Association. Mrs. Childs stated that it was brought before the Community Development Working Committee with the realization that it would be dealt with at King on Thursday, July 21, 1973. The Community Development Working Committee approved the request contingent on approval from King. Mr. Loving stated that he disagreed with Mrs. Childs. This item should have first gone to the King Association. Mr. Loving then moved that this item be tabled. Seconded. \*Motion Carried. (12 in Favor) (3 Opposed). Mr. Simpson asked Mr. Raubeson to notify the Board as to the outcome of the City Planning Commission's decision.

(5) Citizens Planning Board Elections: Mrs. Childs stated that seven  
(7) Neighborhood Organizations wrote letters opposing the Citizens Planning Board elections in September, and stating that their present Citizens Planning Board representatives would remain on the Board or new representatives would be appointed. Irvington had not sent a letter. Mr. Austin stated that he felt Irvington would support

the other Neighborhood Organizations. Mr. Loving stated that the Citizens Participation Working Committee felt that the funds expended for the election process could be better utilized through some other mechanism. The Citizens Participation Working Committee has adopted this position and Albert Green, Citizens Participation Working Committee Chairman, has taken the initiative to bring this problem to the various Neighborhood Organizations attention. Documentation has been received from Neighborhood Organizations that they are opposed to having the Citizens Planning Board elections based on the phasing out of the Model Cities Program.

Mr. Ward spoke in support of Mr. Loving's statement.

Mr. Bucciarelli stated that the Law and Justice Working Committee had discussed this and recommended that the Neighborhood Organizations still have some mechanism in September for putting the Citizens Planning Board representatives up to some type of vote of endorsement. Mrs. Gay stated that the Law and Justice Working Committee does not govern the Neighborhood Organizations if the Neighborhood Organizations have approved this then the Working Committees have no control whatever.

Mr. Lathan moved that the Board go on record as supporting the seven (7) Neighborhood Organizations on eliminating the Citizens Planning Board elections for the upcoming term, 1973-74. Seconded. Motion Carried.

Mr. Gustafson asked if a 2/3 vote for changing the by-laws was needed. Mr. Loving explained that the by-laws do not explicitly state regarding Neighborhood Organization elections. This is up to the Neighborhood to have the election process.

Citizens Participation Workshop: Mr. Raubeson gave background information regarding the Citizens Participation Workshop. Mr. Lathan briefly described ideas for a Citizens Participation Workshop, described in the Citizens Planning Board packages. He explained that a workable number of citizens would be Citizens Planning Board members, Neighborhood Organization Chairman and Vice-Chairman; Working Committee Chairman and Vice-Chairman; two (2) Resource Persons; and some Citizens Participation Staff.

A possible site would be Port Ludlow, outside of Seattle, Washington. Mr. Loving stated that the Citizens Participation Working Committee felt that we could better utilize the unexpended funds from the elimination of the Citizens Planning Board elections process. The Workshops could be set up on a four week-end basis or eight week-end basis.

Mr. Gustafson felt that citizens would get more out of the workshop if it was held somewhere in the State of Oregon and it was not a long drawn-out process.

Mrs. Childs asked why Working Committee and Neighborhood Organization secretaries were not included in the Workshop.

Mr. Lathan stated that this could be worked out. Mrs. Parker asked how much money was being saved by not having a Citizens Planning Board election. Mr. Loving stated approximately \$1,500.

Mr. Glenn moved to accept the Citizens Participation Workshop Report presented by Mr. Lathan. Seconded. Motion Carried.

(7) Residential Employment Training Program Report: Mr. Raubeson explained that LeRoy Albert, RETP Supervisor, was ill and was not able to attend the meeting tonight. He stated that it could be put on the next agenda or he could possibly answer questions. Mr. Ford stated that he was concerned about the Police-Community Relations Program in the report.

Mr. Hartzog suggested that this report be given verbally at the next Citizens Planning Board meeting so that questions may be answered. Mr. Bucciarelli stated that he felt there should be a more in-depth report on the RETP Program. He then asked for more information.

Mr. Lathan moved that we table the RETP Report and it be placed on the agenda for the next Citizens Planning Board meeting. Seconded. Motion Carried.

Old Business: Mr. Loving stated that he felt the Banquet was very successful and he thanked Opal Strong, Burnett Austin, Jan Childs and Edna Robertson for the time and effort put into the affair.

Mr. Lathan asked if there was a deficit from the Banquet? Mrs. Strong asked that all Board members who made reservations and did not attend to please pay \$5.00 for the tickets, \$36.00 is needed.

Mr. Watson introduced the new director of Martin Luther King, Mr. Dennis Payne.

Mr. Bucciarelli requested that the issue of District Planning Organizations be brought before the Citizens Planning Board; to look at the present set-up and report on the District Planning Organizations situation.

Mrs. Warren stated that two (2) months ago the Comprehensive Health Planning Association voted to eliminate Model Cities from their budget. Through the efforts of some Board members and staff, they were able to get them (CHPA) to accept a three (3) month extension of Model Cities. She also announced that James Loving has been elected as a Board member for a three-year term at their last meeting.

Mr. Gustafson stated that Mr. Patton had not contacted the Evaluation Committee for several months and they are available to participate.

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Media Position Paper: Mr. Newborne moved to table the Media Position Paper. There was debate on this motion after which time Mr. Newborne withdrew his motion.

Mrs. Toran then gave a brief presentation regarding the Media Position Paper submitted by Mr. Watson and Mrs. Toran.

Mr. Watson moved that the Report be adopted as read. Seconded. Motion Carried.

Meeting adjourned at 9:45 P.M.

Minutes approved by Mrs. Opal Strong.



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CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

Executive Board Meeting  
July 24, 1973

The meeting was called to order at 5:45 P.M. by Acting Chairman, Mr. Gregg Watson. The following Board members were present or arrived before the meeting adjourned:

Robert Rogers  
Jan Childs  
Brozie Lathan  
Gregg Watson

Opal Strong  
Kay Toran  
Charles Ford

Staff: Edna Robertson  
Andy Raubeson  
Gail Myers

Guests: Albina Contractors Association

Absent: James Loving  
LeRoy Patton

Mr. Watson stated that Ira Blalock has become the new director of the Bureau of Human Resources. Although Mr. Blalock will not be officially the director until August 1, 1974, Mr. Watson did ask Mr. Raubeson to set up a meeting with Ira Blalock and the Executive Board, for Thursday, July 26, 1973, at 5:30 P.M.; so that the Executive Board may immediately find out what their position is. Mr. Watson asked for feedback from the other Board members.

Mrs. Strong stated that we should not ask him what he intends to do with us, this is our money as of yet, so we should take a position.

Mrs. Strong also asked how the Board stands with Model Cities Acting Director since he did ~~want~~ the position of Director of Human Resources Bureau and he did not get it; will we still have Mr. Raubeson as our Acting Director or will we try to get him as our permanent director.

Mr. Raubeson explained that he was only applying for the Human Resources Bureau position at this time and that has not changed, if in fact that Mr. Raubeson decides to apply for any other position he will share this with the Executive Board.

Mr. Rogers stated that he felt a Thursday night meeting would be to soon since Ira Blalock is not officially in the position yet. He stated that his concern was what is going to happen to the people now employed at Model Cities, will they be absorbed by the Bureau, City Hall and the District Planning Organizations.

Mr. Watson explained that the Executive Board has a responsibility to tell Mr. Blalock what they want.

Mr. Watson stated that the Thursday meeting was tentatively set up.

Mrs. Childs stated that they would primarily benefit from a meeting because it would establish liaison between Blalock as director and the Board, so he is familiar with the Board.

Mr. Raubeson responded that it was set up tentatively for Thursday, with the option to cancel. Blalock was very reluctant to attend before he was seated, so Mr. Raubeson stated that he would host a cocktail hour Thursday night, at 5:30 P.M. at Mr. Raubeson's home, and this was acceptable to Blalock.

It was agreed upon that the Executive Board would meet with Ira Blalock on Thursday, July 26, 1973, at Mr. Raubeson's home.

Mr. Watson stated that they (Executive Board) needed to identify the types of things they wanted to speak with Mr. Blalock about.

Mr. Ford stated that he was concerned about Model Cities becoming a District Planning Organization (DPO), since he felt Model Cities should have first priority.

Mr. Lathan said that he felt it should be stated that the Citizens Planning Board wishes to have Operating Agency programs remain in the Model Neighborhood after Model Cities phases out.

Mr. Watson stated a concern for employment of current staff after Model Cities is gone.

Mr. Rogers stated that it would be impossible for the Bureau to pick up all Model Cities staff.

Mrs. Strong felt that the issue of blacks going to City Hall should be discussed because no black has gone to City Hall.

Mr. Lathan felt that some employees should be picked up by Physical Planning in DPO's.

Mr. Raubeson responded that a DPO will consist of only a Coordinator and a secretary.

Mr. Watson stated that overall the Executive Board is saying that we will try and bring before Blalock the kinds of needs the Board feels should have his attention.

(1) Albina Contractors Association: Mr. Watson explained that we reviewed Albina Contractor's Contractural changes at the last meeting.

Mr. Rogers asked if they were going to come to some type of decision regarding ACA tonight?

Mr. Raubeson stated that they are asking for approval for a contract change, to run on \$22,000 allocated by the Executive Board.

Mr. Watson introduced the Executive Board members and staff. He stated that the Board was concerned about ACA picking up the balance which was necessary to operate, and the investment of \$22,000 for the year. They also stated concerns about the ACA Board makeup and changes which have been made; and the stability of the organization so we may move through and make a final determination on this project.

Mr. Aaron Mitchell stated that he received a letter from Model Cities, (Tim Nolan, Physical Specialist), and he resented this letter because it insinuated various things, such as changes in the Board structure, and capabilities of certain Board members.

Mr. Watson responded that the Board did not send that letter and they did not give their approval for the letter to be sent.

Mrs. Toran asked for a copy of the letter, and ACA stated that they would provide the Executive Board with copies.

Mr. Watson asked what ACA was going to do about additional monies needed?

Mr. Jackson asked what was the Executive Board's intentions?

Mr. Watson stated that we (the Board) was to fund ACA from \$22,000 and ACA had commitments from the membership and other separate entities.

Mr. Jackson replied that bids were slow in coming and AGC has not come up with anything that they have promised them, but there has been a change.

Mr. Ford asked how much additional money ACA had from pledges now?

Mr. Jackson responded that ACA has enough money on hand to pay some bills without using Model Cities funds, but ACA is no where in the \$10,000 bracket.

Mr. Mitchell explained that they were working from the \$5,000 budget from membership dues; each member has five (5) months to pay their pledges.

Mrs. Strong asked if ACA was willing to merge with MEDIA?

ACA members stated that there was no possible way for them to merge with MEDIA.

Mr. Lathan asked if people who have made pledges are working on jobs now to enable them to pay their pledges.

Mr. Mitchell stated yes; and that they are reliable people who will pay their pledges, and he would stand behind them.

Mr. Lathan asked if it is based on the person past track record?

Mr. Mitchell replied yes.

Mrs. Strong stated that Levi Russell wrote a letter several months ago stating that he had been kicked out of the Association, and she asked what has been done about this situation.

Mr. Mitchell responded that Levi Russell was asked to correct some jobs he had done, and he refused to do so. He was removed from the organization because of this. Mr. Russell was told that he would be given membership again if he would go by the by-laws and ACA would back him up.

Mr. Rogers stated that the Executive Board has a decision; are we going to fund them or are we not going to fund them.

Mr. Watson asked if it would kill the program if ACA did not receive the \$22,000?

Mr. Jackson replied yes.

Mrs. Toran asked what type of quality program was ACA running, with \$22,000.

Mr. Jackson replied that they would be struggling.

Mr. Lathan asked if ACA was granted \$22,000, could they still keep their heads above water?

Mr. Mitchell stated that they could operate for another year on \$22,000.

Mr. Watson asked if ACA goes on their own next year, what hinders them from going on their own today?

Mr. Scott responded to Mr. Watson's question that there are many reasons; they are preparing themselves to start operating on their own funds, they have different men in the organization; and it is a change in the right direction.

Mr. Rogers stated that the whole operation has changed, ACA is now a member of the National Minority Contractors Association.

Mr. Watson stated that the Executive Board needed to come to some type of decision about ACA, but they needed to justify their recommendations to the Citizens Planning Board.

Mr. Raubeson gave clarification on what was needed by ACA. ACA is asking for a major contract programmatic change.

Mr. Lathan then moved that the Executive Board grant ACA the contract change as requested, retroactive to June 16, 1973. Seconded. \*Motion Carried.

Mr. Watson asked what would happen to the Chairmanship?

Mr. Mitchell replied that it has been requested that he accept the responsibility of President of ACA.

Mr. Watson asked if the new Chairman would be seated by August 7, 1973.

Mr. Mitchell replied yes.

\*Vote on Motion.

(2) Youth Service Center Proposal: Mr. Watson explained to the Executive Board that they needed some type of decision concerning the Youth Service Center Proposal. Mr. Watson stated that it was to be reviewed by the Executive Board and then be submitted to the full Citizens Planning Board.

Mrs. Toran moved that the Executive Board pass the Youth Service Center Proposal on to the Citizens Planning Board without a recommendation from the Executive Board. Seconded.

Mr. Watson stated that at the last Board meeting there was a concern that the match dollars should not be used from Operating Agency's and \$3,400 from the Citizens Participation budget.

Mr. Raubeson asked the Executive Board to recommend that we do not provide \$3,400 from Citizens Participation for training for the Youth Service Center Board, as there is not adequate monies in Citizens Participation budget to provide for training.

Mr. Raubeson stated that it was his understanding that the Law and Justice Working Committee will still recommend that the \$3,400 of Citizens Participation's money be used for Youth Service Center training for their Board.

Mrs. Robertson, Citizens Participation Coordinator, stated that no one had come before the Citizens Participation Working Committee to ask for these funds.

Mr. Lathan asked if Mrs. Toran would accept the following ammendment to her motion.

Mr. Lathan moved to ammend the motion reading, "That the Executive Board pass the proposal onto the Citizens Planning Board without a recommendation from the Executive Board with the exception that the Board does not accept the recommendation to use \$3,400 from the Citizens Participation budget, or local match for training of the Youth Service Center Board. Seconded. \*Motion Carried, as ammended.

Mrs. Strong stated concern over the letter sent to ACA by Tim Nolan.

Mrs. Childs stated that she had talked to Tim Nolan and told him a few points brought out at the last Executive Board meeting by members (7-12-73). She had not seen the letter so she does not know if what she told him is reflected in the letter.

Mrs. Strong stated that she doesn't feel that the Executive Board members should be talking to staff or citizens about what goes on in the Executive Board meetings.

Mrs. Toran stated that she felt that the Executive Board should look at the letter first.

Mrs. Toran moved that the issue of letters being written without the Executive Board's approval be on the next agenda. Seconded. Motion Carried.

Meeting adjourned at 7:30 P.M.

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CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

## Executive Board Action July 24, 1973

- 1) Mr. Lathan moved that the Executive Board grant Albina Contractors Association the contract change as requested, retroactive to June 16, 1973. Seconded. Motion Carried.
- 2) Mr. Lathan moved the following amendment, "That the Executive Board pass the proposal on to the Citizens Planning Board without a recommendation from the Executive Board with the exception that the Board does not accept the recommendation to use \$3,400 from the Citizens Participation budget, or local match for training for the Youth Service Center Board. Seconded. Motion Carried as Amended.

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CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

## Citizens Planning Board Meeting August 7, 1973

The meeting was called to order by the Chairman, LeRoy Patton. There was a moment of silent prayer. The following Board members were present or arrived before the meeting adjourned:

James Bucciarelli  
Jan Childs  
Billie Cox  
Jack Deyampert  
Charles Ford  
Ella Mae Gay  
James Loving

LeRoy Patton  
Walter Ready  
Opal Strong  
Kay Toran  
Harry Ward  
Martha Warren  
Gregg Watson

The following Board members were absent:

Burnett Austin  
Bessie Bagley  
James Cruzan  
Marcus Glenn  
Ernest Hartzog

John Gustafson  
Bill Newborne  
Robert Rogers  
Herb Simpson

Agenda: Mr. Ward moved that Consumer Protection be deleted from the agenda. Seconded. Motion Carried. It was moved and seconded for approval of the agenda with the necessary corrections. Motion Carried.

Minutes: It was moved and seconded for approval of the minutes. Motion Carried.

Approval of Executive Board Action: Mr. Ward asked Mr. Lathan to explain the Executive Board Action regarding Albina Contractors Association contract change.

Mr. Lathan explained that the dollar allocation is the same but ACA wants to shift the money to different categories. Mr. Raubeson clarified Mr. Lathan's statement.

Mr. Ward asked if there is an on-going evaluation of Albina Contractors (ACA). Mr. Raubeson replied that an evaluation of ACA has been done. Mr. Ward asked if the Board could request an evaluation to be on ACA more periodically.



Mr. Raubeson explained that if an evaluation of ACA is done each session then it would cut out an evaluation of another project.

Mr. Ward moved that the Executive Board make itself cognizant of the activities of ACA over the next three or four months period and let the Board itself become aware of what is going on so that we will be advised. Seconded. Motion Carried.

Mr. Loving asked if the Youth Service Center Proposal still reflects the intent of the use of \$3,400 of Citizens Participation funds?

Mr. Raubeson replied no, his understanding of the Motion was that the Executive Board wanted to recommend against the money from Citizens Participation being used for training of the Youth Service Center Board.

There was further discussion regarding the Youth Service Center, and the \$3,400 from the Citizens Participation budget.

Mr. Watson moved that the Citizens Planning Board sustain the recommendation of the Executive Board action. Seconded. Motion Carried. James Bucciarelli Opposed.

Correspondence: Mrs. Childs read a letter from the King/Vernon/Sabin Coordinating Committee to LeRoy Patton giving their approval for the conditional use permit for Maranatha Church.

Mrs. Childs also read a letter from the Irvington Community Association supporting the other seven (7) Neighborhood Organizations in not having a Citizens Planning Board election in September. Mr. Patton announced that he had appointed Mr. Ray Brewer to sit on a Task Force for the Bureau of Public Works.

(1) Youth Service Center Proposal: Mr. Raubeson stated that it should be pointed out that the Citizens Participation budget has been cut and there is only \$500 for training for the Citizens Planning Board, Neighborhood Organization Chairman, and Working Committee Chairman, and it is an extremely tight budget. Staff recommends that the Board pass this proposal and then the match can be worked out by staff and the Working Committee.

Mr. Peter Wolmut gave background information on the Youth Service Center Proposal. He stated that the Policy Advisory Board is the key to the project. He then asked that if the proposal is passed by the Board, there be some monitoring of points in the proposal. Mr. Bucciarelli indicated there should be a deletion on Page 9 regarding evaluation of the Youth Service Center Proposal.

Mr. Loving then moved that depending on the September audit, if available dollars are found, this program will have priorities to receive money for training for the Policy Advisory Board. Seconded. Motion Carried.

Mr. Wolmut requested that staff continue to find ways of seeking other match funds.

Mr. Ward moved to accept the Youth Service Center Proposal. Seconded.  
Motion Carried.

(2) Ira Blalock, Director of Human Resources Bureau: Mr. Patton introduced Mr. Ira Blalock, the new director of the Human Resources Bureau.

Mr. Watson stated that he would like Mr. Blalock to share with the Board his opinion of Model Cities employees who are now employed by the agency and moving into the Bureau.

Mr. Blalock replied that there has been some jobs filled on a temporary basis. There have been several jobs given to the Model Cities area which will not be opened at all until Model Cities employees are interviewed for these positions. He feels the Bureau has a strong commitment to Model Cities employees.

Mr. Watson asked if they are looking at Model Cities employees for top level management positions or is there people already assigned temporarily.

Mr. Blalock stated that one of the top level jobs is already open, out of the four (4).

Mr. Watson stated that one of his concerns is that some of the Model Cities staff make the transition to the Bureau. Mr. Blalock replied that his first concern is to hire the most competent staff available.

Mr. Ward asked if these jobs are filled permanently depending on experience and training or does it depend on an open competitive examination?

Mr. Raubeson clarified and stated that a rating of experience and training is considered an examination.

Mr. Blalock stated that jobs will not be announced outside unless he feels that those people who apply are not competent for those positions. Mr. Watson asked if this meant that Mr. Blalock has the final say-so to decide which jobs will be announced?

Mr. Blalock stated that all jobs will be announced.

Mrs. Warren stated that the job announcements received required a B.A. or B.S. degree and this automatically shuts out the Model Neighborhood. Mrs. Warren stated various concerns for the qualifications of job applicants.

Mr. Blalock agreed with Mrs. Warren and stated that jobs would not be awarded on the basis of degrees, but that they would accept the equivalent experience; and the job announcements were to be amended.

Mr. Ford asked how many of the four (4) top level positions have been filled, if any?

Mr. Blalock replied three. Mr. Ford asked if there will be a District Planning Organization (DPO) in the Model Neighborhood.

Mr. Blalock responded that he understood that the City has budgeted four (4) DPO's and that leaves out the Model Neighborhood. He did speak to Commissioner Schwab regarding this concern, and he asked her why the Model Cities area cannot be recognized as a DPO?

Mr. Blalock understands that Commissioner Schwab is now in the process of writing a letter to the Citizens Planning Board.

Mr. Ford asked if Mr. Blalock has considered Model Cities staff for any top level positions?

Mr. Blalock answered no, one (1) position was filled by a person whom he cannot disclose at this time.

Mrs. Cox asked how many blacks are on board at the Bureau.

Mr. Blalock replied between five (5) and ten (10).

Mr. Deyampert asked if the Bureau is going to act as an autonomous agency? Mr. Blalock answered no.

There was further discussion regarding Civil Service for employees. Mr. Blalock stated that he is confident that the civil service has no way of coping with the jobs they are advertising.

Mr. Loving asked if Mr. Blalock is finding it hard to be loyal to the City of Portland as a whole? Mr. Blalock replied yes.

Mrs. Norman asked how many people Mr. Blalock was bringing from Mecca?

Mr. Blalock answered only one (1).  
There was further discussion with Mr. Blalock.

(3) Albina Contractors Association: Contract Approval: Mr. Lathan moved to accept the Executive Board's recommendation for a contract change for ACA. Seconded. Motion Carried.

Mr. Watson stated that someone from ACA should have had the courtesy to appear before the Board. He then requested that the Chairman write a letter to ACA making them aware that the Board noticed their absence.

Mr. Ford asked Mr. Patton to appoint a new liaison person to ACA.

Mr. Patton said he would check into this.

(4) Residential Employment Training Program (RETP), LeRoy Albert:  
Mr. Albert gave some background information on the RETP.  
Mr. Loving asked how many residents have been trained for various jobs?

Mr. Albert replied that the training phase of the program for residents will not begin until September, 1973.

Mr. Bucciarelli asked if there was any progress in seeking some more secure funds for the PCR-Police Training Program.

Mr. Albert replied that so far PEP slots are secured for a period of one (1) year and it is anticipated that the mayor will open a new phase for the program for an additional year.

Mrs. Warren expressed discontent over the five (5) PCR members who have not found other employment and are unemployed at this time. She asked why these people couldn't be given a chance at other jobs available in the Police Department, besides policemen positions.

Mr. Albert responded that at the present time there is no personnel manager but there are many jobs which will be opened when a personnel manager is hired.

Mr. Ford stated concerns regarding two (2) former PCR officers who have not been placed as of yet.

Mrs. Warren moved that the Board send a letter to whoever it may concern that a follow-up be made on the five (5) PCR officers who are unemployed and that their names be given priority for jobs open in the Police Department. Seconded. Motion Carried.

Mr. Ward stated that the five (5) people could be hired tomorrow if there was a desire on the part of the City Government to hire them.

Mrs. Gay stated that the people on the PCR list who did not qualify for policemen should be trained by RETP. She asked what provisions were being made for these people.

Mr. Albert replied that he has made them aware that training is available and only one (1) person has made an attempt to come in.

Mr. Watson asked if training included tuition for training?  
Mr. Albert replied yes.

Mr. Watson asked if Mr. Albert is going to give the present employees tests? Mr. Albert stated that only stenos are participating in this phase of the program.

There was further discussion on RETP after which time Mrs. Warren moved that another RETP Report be given next month by the Acting Director. Seconded. Motion Carried.

Old Business: Mr. Lathan asked Mrs. Robertson to report on the results regarding the training sessions discussed at the last Board meeting.

Mrs. Robertson replied that this question should be addressed to Mr. Raubeson. Mr. Raubeson replied that Mr. Jordan is now checking on prices and places to go and he will contact Mr. Raubeson next week. They will work out a final proposal. It is now proposed for the middle week-end in September.

Mr. Lathan asked why some members of the Committee were not involved in this meeting with Charles Jordan?

Mr. Raubeson responded that they were only discussing prices and locations.

Mr. Loving asked why the Citizens Participation Coordinator was not involved and why the Citizens Participation Working Committee was not informed? Mr. Raubeson stated that the day the meeting was held with Charles Jordan, Mrs. Robertson was unable to attend.

Mr. Loving stated alot of information does not get to the Citizens Participation Department, and he gave specific examples.

Mrs. Robertson explained that Mr. Loving came to her for some information regarding the Citizens Participation Conference in September and she gave the information to Mr. Loving verbally, but she did not have any written material on this.

Mr. Lathan supported Mr. Loving's previous statement and stated that he would like to see the Citizens Participation Coordinator stay abreast of this workshop and the Citizens Participation Working Committee to stay informed as to what is going on.

Mr. Bucciarelli stated a displeasure with having the Northwest Regional Lab entering into any contract with Model Cities.

Mr. Raubeson stated that the Committee discussed the workshop and decided on the Northwest Regional Lab and he discussed this with the Citizens Participation Coordinator and Mr. Gregg Watson in Mr. Patton's absence.

There was further discussion on the workshops.

Mr. Lathan moved that all information for coordination of the workshop being planned, be conducted through Mrs. Robertson and with Mrs. Robertson and the Citizens Participation Working Committee. Seconded. \*Motion Carried.

CPB Minutes  
8/7/73  
Page 7

Mr. Loving stated that he felt there was more to it than what the motion indicated. Mr. Loving stated that his concern was the utilization of all coordinators, with the intent that they were hired. Mr. Loving felt that the administration should utilize all coordinators, and if they were unable to do so, they should be fired.

\*Vote on Motion

Meeting adjourned at 10:00 P.M.

citizens  
planning  
board



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

## Executive Board Action August 15, 1973

- (1) Mr. Loving moved that the Executive Board discontinue the Consumer Protection concept as a program for Third Action Year Extension. Seconded. Motion Carried. Charles Ford Opposed.
- (2) Mrs. Childs moved that the Executive Board recommend to the Citizens Planning Board approval of the RDP HELP Grant. Seconded. Opal Strong moved an amendment that no previous recipient of the rehab program be eligible for a grant. Seconded as part of the motion. Motion Carried.
- (3) Mrs. Strong moved that the boundaries be left as they are with no changes. Seconded. Motion Carried. Jan Childs abstained.
- (4) Mr. Loving moved that the Executive Board concur with staff and the Irvington Community Association for denial for the zone change request by Mr. Rengo and Mr. Dahlgren. Seconded. Motion Carried.
- (5) Mr. Loving moved that the Executive Board approve the revocable permit on behalf of Future Products Company. Seconded. Motion Carried.

# PORTLAND CITY PLANNING COMMISSION



Neil Goldschmidt Mayor

RECEIVED

AUG 23 1973

MODEL CITIES

Hardy Myers Jr. President  
Rowland S. Rosé Vice President  
Peggy G. Eckton  
Marjorie M. Gustafson  
Herbert C. Hardy  
George C. Sheldon  
Ocie W. Trotter  
William W. Wessinger  
Marvin Witt Jr.

Dear Community Group:

On Sept 25, the Planning Commission will consider the following request:

CU 78-73

Applicant: (Including person to contact)

EMANUEL

Request: DR LOCKER RM

Location: 2801 N GANTENBERG N

Legal Description: ALL, 4, ABENDS ADD

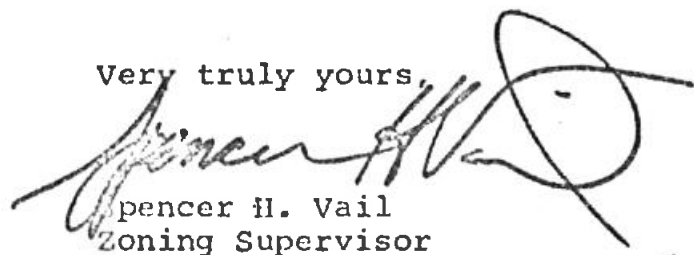
Quarter Section: 2730

Applicant's Proposal: TO CONSTRUCT A  
17' X 25' DR. LOCKER RM

We would appreciate your review and opinions of this request before SEPT 18, 1973. We are especially interested in the community's reaction and possible impact.

If you desire more information on this matter, we will be glad to assist you.

Very truly yours,

  
Spencer H. Vail  
Zoning Supervisor

SHV:NW:ja



\_\_\_\_\_  
(Name of Organization)

\_\_\_\_\_  
(Date)

Portland City Planning Commission  
424 S.W. Main St.  
Portland, Oregon 97204

SUBJECT: Zoning request: # \_\_\_\_\_  
(file number if indicated)

To Whom It May Concern:

The \_\_\_\_\_ makes the following recommendation  
(name of organization)  
regarding a zoning request by \_\_\_\_\_ for \_\_\_\_\_  
(name of applicant) (type of zoning)  
referred by your office for review and comment:

☐ approval

☐ approval but with the following conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ denial

☐ deferral

☐ other (describe) \_\_\_\_\_  
\_\_\_\_\_

Briefly explain reasons for your recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

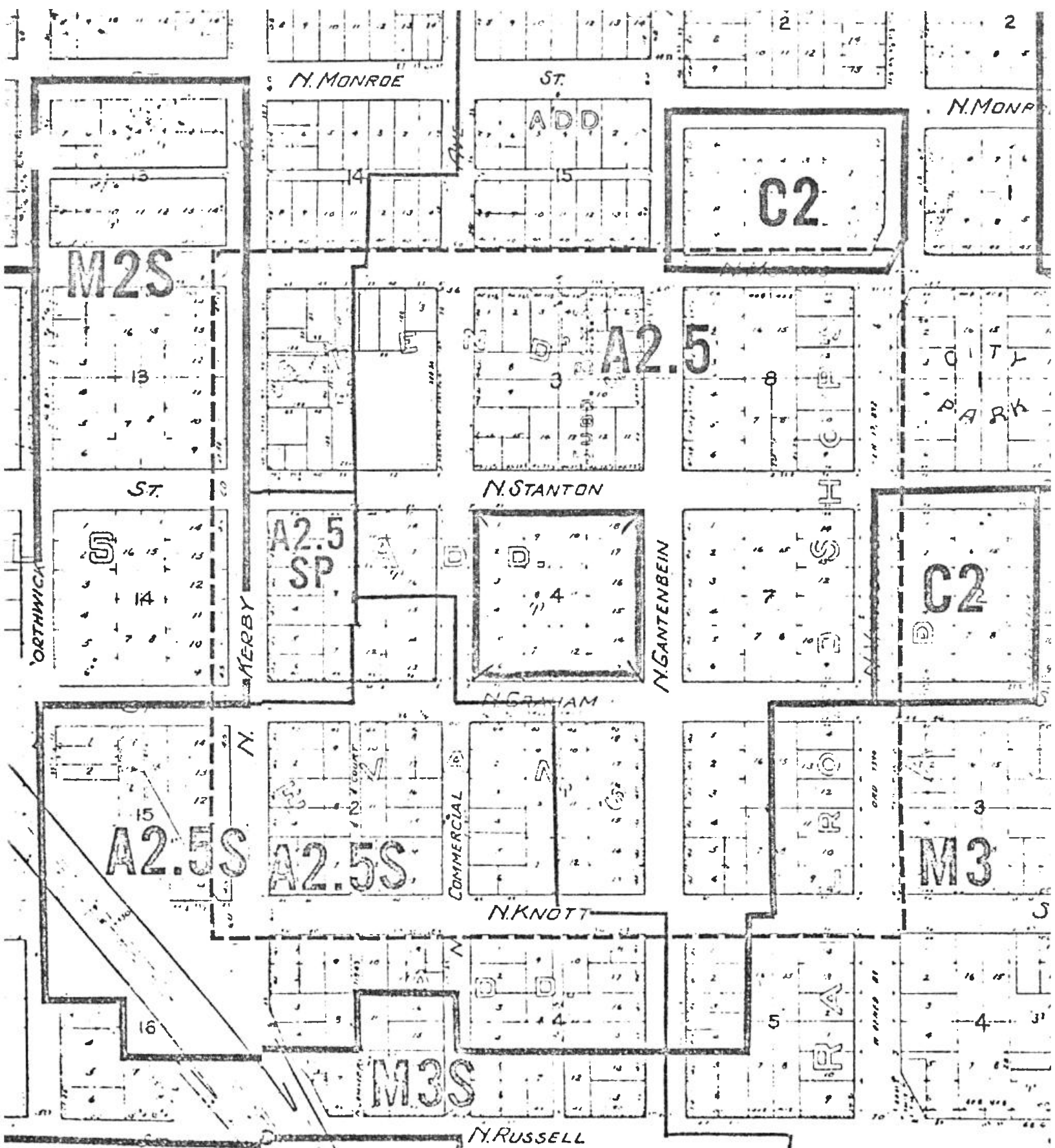
The above recommendation was reached by: ☐ general membership; ☐ executive  
board; ☐ committee; ☐ other (describe) \_\_\_\_\_

Use reverse side for any additional comments.

Sincerely,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Position)



Emanuel - Dr. Laker,  
CU 78-73  
1/4: 2730

CITY OF PORTLAND  
INTER-OFFICE CORRESPONDENCE  
(NOT FOR MAILING)

*Robertson* RECEIVED

AUG 15 1973

MODEL CITIES

From Office of City Attorney

To All Boards, Departments, Commissions, Councils, Bureaus,  
Committees, or Subcommittees or Advisory Groups

Addressed to

Subject Requirements of the Open Meeting Law, SB 15, Ch. 172  
Oregon Laws 1973

The question has been posed as to the scope of coverage of SB 15, known as the Open Meeting Law (Ch. 172 Oregon Laws 1973). This question may be properly answered only by answering the more specific questions regarding the public bodies or agencies and specific meetings covered by the law and the exceptions and proper procedures provided by the law.

The general requirement of the Act is contained in Section 3, Part (1):

All meetings of the governing body of a public body shall be open to the public and all persons shall be permitted to attend any meeting except as otherwise provided by this Act.

I. What public bodies or agencies are covered?

As can be seen by Section 3(1) the Act extends to "governing bodies" of "public bodies." These terms are defined in Section 2, parts (3) and (4).

(4) "Public body" means the state, any regional council, county, city or district, or any municipal or public corporation, or any board, department, commission, council, bureau, committee or subcommittee or advisory group or any other agency thereof.

This definition includes virtually all city agencies, boards and committees.

(3) "Governing body" means the members of any public body which consists of two or more members, with the authority to make decisions for or recommendations to a public body on policy or administration.

These two sections together lead to the conclusion that any committee or subcommittee of the city with two or more

AUG 15 1973

MODEL CITIES

members which is authorized to advise or make recommendations to any other group coming within the definition of a public body is subject to the provisions of this Act including the requirement that their meetings be open.

## II. Are all meetings required to be open?

Although Section 3, part (1) says, "All meetings of the governing body of a public body shall be open . . ." the word "meeting" is given a special meaning. At Section 2, part (5)

"'meeting' means the convening of a governing body of a public body for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter."

Only a meeting requiring a quorum is subject to the Act. An advisory group, agency or committee which is empowered to make recommendations or decisions regardless of whether or not a quorum is present, does not conduct "meetings" within the definition of this law and is not subject to it.

The word "decision" is defined in the Act at Section 2, part (1) to include " . . . any determination, action, vote, or final disposition upon a motion, proposal, resolution, order, ordinance, or measure." A meeting must be called either to reach a decision or deliberate toward a decision in order to fall within the mandate of the Act.

A meeting scheduled for the limited purpose of gathering information thus would not require compliance with SB 15 as it would not be to reach a decision or deliberate toward a decision. Where the purpose is merely to report on the present status of projects for which the group is responsible, a decision is not being made and the Act does not apply.

## III. Exceptions to the open meeting requirement.

Section 6 provides for executive sessions to be held on certain matters. An executive session is defined as " . . . any meeting . . . which is closed to certain persons for deliberation on certain matters." These meetings are limited to consideration of employment, discipline and dismissal of public employees and officers. An executive session is also allowed, if two-thirds of the governing body members agree, to consider the authority of persons carrying on labor negotiations or purchasing real estate, or to consider negotiations involving competition with other governing bodies for trade or commerce, or to consider records which are exempt from public inspection. Also, labor negotiations may be conducted in executive session if either party requests such action. However, even in executive sessions, representatives of the news media must be allowed to attend, subject to such

JUN 15 1973

MODEL CITIES

conditions as may be agreed to by the media and the governing body. The Act provides no guidelines as to the conditions which may be imposed on news media representatives, but presumably they should be reasonable or the media could seek equitable relief under Section 8.

IV. What procedures are required for open meetings?

Section 4 of the Act provides that all meetings must be preceded by notice. Before regular meetings, notice must be given which is "reasonably calculated to give actual notice to interested persons" indicating the time and place. Although no time standard is given for regular meetings, notice for special meetings must be given 24 hours in advance unless an actual emergency exists. Notice given for executive sessions must include the specific statutory justification for a closed meeting.

All public groups who are subject to this Act should arrange for an adequate method of notice reasonably calculated to reach persons particularly interested in that group's area of concern. The method of publication used should be adopted as the standard notice procedure so that all interested persons will be able to rely on a consistent source of notice.

V. What records must be kept?

The Act at Section 5, also requires that minutes be kept of these meetings and that minutes must be " . . . made available to the public within a reasonable time after the meeting." The minutes must reflect the matters discussed and the views expressed as well as the names of the members of the governing body present, the motions, resolutions, etc., proposed and the results of all votes. They must also contain a brief narrative of the discussion on each matter. Executive session minutes need not reveal matters specified in Section 6 for which closed meetings may be held.

If help is needed or questions arise regarding any particular aspect of the Act, please phone this office.

*Draft*  
citizens  
planning  
board



*Mr. Raubeson*  
portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

*26*  
Executive Board Meeting  
August 15, 1973

The meeting was called to order by the Chairman, LeRoy Patton.  
The following Board members were present or arrived before  
the meeting adjourned:

James Loving  
Jan Childs  
LeRoy Patton

Charles Ford  
Kay Toran  
Opal Strong

Gail Myers  
Edna Robertson  
Andy Raubeson

The following Board members were absent:

Gregg Watson  
Brozie Lathan

Robert Rogers

(1) Consumer Protection Program: Mr. Patton explained that Mr. Raubeson received a letter from Mr. Harl Haas stating that the District Attorney's office doesn't want to handle the Consumer Protection Program for Model Cities.

Mr. Loving stated that he felt that at this point the Consumer Protection Program still is a problem. He asked what the time element is in terms of finding another Operating Agency.

Mr. Raubeson replied that it was pretty much a dead issue now.

Mr. Patton asked if there were any alternatives. Mr. Raubeson answered that he felt there were not.

Mr. Loving stated that assuming that the time factor involved is three to four months after finding an Operating Agency, there would only be five months to operate. Mr. Loving expressed the opinion that it would be disadvantageous to pursue the matter any further.

Mr. Ford stated concern regarding the letter received from Mr. Haas. He stated that Commissioner Schwab had sent him a letter last week stating that the Consumer Protection Program was not dead. He felt that the issue should be pursued further.

Mr. Raubeson stated that he felt that the Social Service Working Committee gave Mr. Haas' staff a rough time and this is why they came to their present decision.

Mr. Loving stated that he felt that their change of mind was based on the Executive Board's input they reflected that they wanted to see, and they did not anticipate these changes.

Mrs. Childs agreed with Mr. Loving that there was not enough time to look for another Operating Agency.

Mr. Patton asked if any action should be taken to close the books on Consumer Protection.

Mr. Raubeson replied that he did not know if any action was necessary. Rent is still being paid on the Consumer Protection building in case it is still needed.

Mr. Patton asked if anything was done for the Consumer Protection staff in finding them jobs?

Mr. Raubeson responded that nothing had been done that he knew of.

Mr. Loving stated that based on the information and position they are in he felt that the Board should make a decision one way or the other. Mr. Loving then moved that the Executive Board discontinue the Consumer Protection concept as a program for Third Action Year Extension. Seconded. Motion Carried. Charles Ford Opposed.

Mr. Ford asked what direction the \$60,000 would be put in. Mr. Loving replied that no money is to be spent without the authorization from the Citizens Planning Board.

Mr. Raubeson reiterated that the Board did decide that they would reprogram after the September audit report is completed.

(2) Residential Development Program: HELP Grant: Mr. Henniger gave background information on the Residential Development Program. He explained that this is very similar to the 312 Loan Program. The purpose of the program is to shift impact of privately funded loans down a notch on the income scale so that more people of lower income can take advantage of this loan program. The way it works is that if an individual makes less than the income ceiling that is established by the program, he may take the first \$1,000 of his loan and get that from Model Cities as a grant. The \$1,000 would come out of an escrow account.

It is proposed that we do this establishing an escrow account. The administrative overhead is a little less than 4%.

Mr. Patton asked that when an escrow account is established where does it go? Mr. Henniger replied that he was unsure as of yet.

Mrs. Childs gave additional background information on the RDP Help Grant and stated that the Community Development Working Committee has already passed it.

Mr. Loving questioned why NDO#4 was left out on Page 2. Mr. Henniger stated that this was just a staff oversight and it would be included.

Mr. Ford asked if this program was strictly on rehabs? Mr. Henniger replied yes.

Mr. Loving asked what restrictions does the program have, such as boundaries etc? Mr. Henniger stated none. The program will serve the Model Neighborhood rather than the NDP areas.

There was further discussion regarding loans and contractors contracted to do rehab work.

Mr. Loving asked if a person borrows \$1,000 and all he needs is \$1,000, to do the work, can he receive the \$1,000 grant to offset the loan? Mr. Henniger responded no.

Mrs. Childs moved that the Executive Board recommend to the Citizens Planning Board approval of the RDP HELP Grant. Seconded. Opal Strong moved an amendment that no previous recipient of the rehab program be eligible for a grant. Seconded, as part of the Motion. \*Motion Carried.

(3) Recommendation for Boundary Changes from the Community Development Working Committee: Mrs. Childs gave background information on the boundary changes and stated that the Community Development Working Committee has passed on this issue.

Mrs. Toran stated concern over the confusion that it would cause. Mrs. Strong moved that the boundaries be left as they are with no changes. Seconded. \*Motion Carried. Jan Childs Abstained.

Mr. Loving disagreed with the boundary changes which were proposed.

\*Vote on Motion.

Mr. Raubeson stated that he had talked with Mr. Patton and it was suggested that the August 21, 1973, Citizens Planning Board meeting be cancelled due to numerous citizens being on vacation and busy during the summer months.

Mrs. Robertson explained that at the last three (3) Board meetings all there was present was staff, Citizens Planning



Board members and already any citizens participating.

It was agreed that there will be no Citizens Planning Board meeting on August 22, 1973.

Mrs. Childs brought and issue from the Community Development Working Committee explained that the Committee wants to pay a secretary \$25 a month to come out of the Citizens Participation budget.

Mrs. Robertson responded that the Citizens Participation Working Committee would be the Committee to go to and not the Executive Board or Citizens Planning Board; so this matter should be referred to the Citizens Participation Working Committee.

Mrs. Childs also stated that the Community Development Working Committee wants her to be the secretary and if she is a Board member she cannot do this.

(4) Zone Change Request by Mr. Rengo and Mr. Dahlgreen:  
Mr. Henniger explained the zone change request for a parking lot north of the Post Office on N. E. 8th Avenue. He stated that staff was recommending denial of the zone change request.

Mr. Loving moved that the Executive Board concur with staff and the Irvington Community Association for denial for the zone change request by Mr. Rengo and Mr. Dahlgreen. Seconded. Motion Carried.

(5) Revocable Permit for Future Products Company: The last item on the agenda was the revocable permit for Future Products.

Mr. Loving gave information on the Future Products request. He explained that the Boise Improvement Association has went on record as granting Future Products a revocable permit. He informed the Committee that Future Products had changed their hiring practices and had hired minorities and the Boise Association felt that this was a step in the right direction.

Mr. Loving moved that the Executive Board approve the revocable permit on behalf of Future Products. Seconded. Motion Carried.

Meeting adjourned at 7:40 P.M.