

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board
Cascade College Student Union Bldg
5606 N. Borthwick Avenue

May 2nd, 1972

The meeting was called to order by Chairman Mr. Fred Flowers Jr. Invocation was given by Rev. John Jackson.

The following Board members were present or arrived before the meeting adjourned:

Herb Amerson
Ben Bernhard
Jack Deyampert
Fred Flowers Jr.
Charles Ford
Ella Mae Gay
John Gustafson

Rev. John Jackson
Chalmers Jones
James Loving
Bill Newborne
Debbie Norman
Josiah Nunn
LeRoy Patton

Hasten Payne
Clara Peoples
Robert Rogers
Herb Simpson
Opal Strong
Harry Ward
Gregg Watson

The following Board members were absent:

Bessie Bagley
Lee Kell
Walter Ready
Marian Scott

Proxies: were announced as follows:

Walter Ready to Hasten Payne
Marian Scott to Ella Mae Gay

Agenda: It was moved and seconded that the Agenda be adopted. Motion carried.

Minutes: It was moved and seconded that the Minutes be approved. Motion carried.

Correspondence: Mrs. Strong, Correspondence Secretary, read a letter of resignation from Mrs. Barbara Friday.

Mr. Simpson moved that we accept the resignation of Barbara Friday. Seconded. Motion carried.

Mr. Simpson said he thought the Board should send a letter of appreciation to Mrs. Friday for all the work that she has done.

A letter from the Sabin Community Association signed by Doris Simpson Corresponding Secretary, was read to the Board notifying the Board of their appointee Mr. Ted Baugh. The Chairman welcomed Mr. Baugh to the Board.

Item 6: Reports - (a) Berean Child Care Center - Rev. R. Gilmore: Explained that the parents of Berean Child Care felt that the office of Metropolitan 4C were not giving sufficient recognition to their in-put. They had set up an Advisory Board who tried to get mutual understanding between the two Boards. The Chairman of the Advisory Board spoke further on the concerns of the parents in their dealings with Metropolitan 4C.

Mr. Rogers said he would like to ask Mr. Gilmore if the Board vote on and pass Item 13 a & b of their fact sheet passed to Board Members, and that would give them the power that they needed. Mr. Gilmore said it would give them protection as an operating agency.

Mr. Rogers moved that the Board go on record as adopting Item 13 a & b. Seconded.

Item 13 a & b read- 'The Berean 4C Advisory Board is asking the Model Cities Planning Board to vote its endorsement of the Berean 4-C Program with the understanding that :- (a) it will continue to be funded in full by Metropolitan 4C
(b) it will continue to operate as an autonomous operating agency.'

***Motion carried.

Discussion followed by the Board.

Mr. Chalmers Jones said that in Item 8 of the fact sheet passed to the Board stated the Berean 4-C Advisory Board is not recognized by Metropolitan 4-C in its policy making role. Because of this Mr. Jones thought this should be incorporated in the motion. Mr. Jones moved an amendment to the Motion on the floor to state and further that the authority vested in the Board of Berean 4C Child Care Centers be recognized by the Metropolitan 4-C. Seconded. **Motion carried.

Mrs. Peoples asked if the Berean Child Care Center complied with the instructions of the Social Services Working Committee which stated that the Berean Child Care Board - 4C Board, Chairman of Social Services Working Committee, Citizens Planning Board member assigned to Social Services Working Committee which was Mrs. Peoples, staff person from Model Cities and staff evaluator and Chairman of Citizens Planning Board to meet and see if this could be resolved since Model Cities had contracted with 4C. If this could not be resolved at this level then Berean and 4C should request a meeting with Chairman and Citizens Planning Board Executive Board and Director of Model Cities before bringing it to the total Citizens Planning Board.

This was answered by one of the parents who confirmed that they had complied and that Mr. Kish CDA staff was evaluating the problem.

Since Mrs. Peoples had not been contacted in advance of this action and results, Mrs. Peoples refrained from voting on 2 counts - (1) that the fact sheet should have been 'information' only - not 'action'; and (2) Mrs. Peoples had not been contacted at any time by anyone since she was assigned by the Chairman of Citizens Planning Board and the Social Services Working Committee to be present with them on this problem.

Mrs. Strong asked if there were any Citizens Planning Board members on the Board.

Mr. Gilmore said no that there are eleven members of which nine are parents and two are from the Berean Baptist Church.

Mr. Gustafson said that he would like to hear a report from Mr. Kish. After further discussion, Mr. LeRoy Patton moved an amendment that the Evaluation Committee investigate and the information from the Evaluation Committee relative to the operation of the 4C and the contract that they are entered into be part of the investigation. Seconded. *Motion carried.

Mr. Jordan reminded the Board that their Contract is with the Metropolitan 4-C and that the Board should deal through them for effective control.

Further discussion developed and Mr. Nunn reminded the Board that they had a competent staff at CDA and he would like to hear the report from the CDA Evaluation staff. Mr. Gregg Watson endorsed the Motion and amendments as he thought that all the facts were covered.

Mr. Harry Ward moved to end debate. Seconded. 13 for 7 against 1 obtained (Mrs. Peoples)

Mrs. Debbie Norman moved Motion to table this whole matter until staff have investigated and made a recommendation. Seconded. 10 for 10 against 1 obtained (Mrs. Peoples). Motion failed. (Two-Third majority needed.)

Vote on Amendment made by Mr. LeRoy Patton*
Vote on Amendment made by Mr. Chalmers Jones **
Vote on Motion made by Mr. Rogers ***

At this point Mr. Flowers turned the meeting over to Mr. LeRoy Patton, 1st Vice Chairman.

Item 6: (b) Morning Star Baptist Church: Mr. Mike Henniger made a report to the Board and referred Board Members to Page 5 of the Minutes. He said that Morning Star Baptist Church is the private non-profit sponsor for the Elderly Housing Facility in the Eliot area.

Mrs. Strong asked about a zone change. Mr. Henniger said it was only a concept as yet they may not develop the site they have at the moment. Mrs. Strong asked Mr. Jack Deyampert for the Eliot Neighborhood Association's feelings on this. Mr. Deyampert said Eliot Association went along with the concept and the Neighborhood as a whole were in favor of the concept.

Mr. James Loving expressed a concern that Model Cities did not have an overall comprehensive plan. He thought with this Plan it would protect those within, in regard to zone changes so outsiders could not request zone changes and that this would stabilize the neighborhoods. He asked Mr. Henniger when the Board would see the Plan. Mr. Henniger said the Overall Comprehensive Plan has been sub-contracted into the 3AY. He hoped to have it before the Board before the end of the Calender year.

General discussion followed in which the Board Members returned to the original subject of Morning Star Baptist Church and asked Mr. Henniger if he would keep in mind their comments relating to the overall Comprehensive Neighborhood Plan.

Mrs. Hardy asked for endorsement of the Program. Mr. Ben Bernhard said that it was a wonderful description. It showed that everybody was willing to work and he congratulated them on their presentation on pages 8 and 15 in the package.

Mr. Rogers also said that he thought it was a very good presentation and asked that they see that minority contractors get the opportunity to 'negotiate' the contract.

The Board gave its endorsement to the Program.

(c) Director's Report: Mr. Jordan said at the last meeting the Board asked him to Report on where he could take the \$9,405 from for Mr. Wilbert A. Johnson's Drug Program. He said he could take it from the Juvenile Foster Care Home Program.

Mr. John Gustafson moved that the Board take the \$9,405 money from the Juvenile Foster Care Home Program. Seconded. Motion carried.

Mrs. Strong said she had a letter to read from Mr. John Kenward, Portland Development Commission to Mr. Jordan which stated that as the Federal Government have advised us that they will not be getting the 500,000 for Boise/Humboldt. They also may not include pre NDP area #2 and were asking for 46,000 for completion of this 2AY.

Mr. Jordan said that they did not anticipate not having the Pre NDP dollars and because of this they now do not have enough in their budget to carry them to 3AY. Mr. Jordan said he can take 32,000 from another program but that is the maximum that they can come up with.

Mr. Loving said that the Boise site office has already been reduced to a minimum staff and hoped the Director could find the necessary funds for PDC. He moved that the Board authorize the Director to look into the feasibility of coming up with the necessary funds to maintain the site office to the beginning of the 3AY. Seconded. **Motion carried.

After discussion Mr. Simpson moved an amendment that if the Director has trouble getting the funds between the 32,000 and 46,000 that he look into the MEDIA seed money. Seconded. *Amendment carried.

Vote on Amendment *
Vote on Motion **

Mr. Jordan then introduced Mr. Russell Dawson to the Board. Mr. Dawson said that the administration of Model Cities was in the process of being transferred to the HUD area office in Portland, with the exception of those portions that deal with inter-agency concern - that will be administrated by Seattle.

Mr. Dawson talked to the Board about National Policy and how he sees National policy affecting Model Cities and HUD area office.

Mr. Patton thanked Mr. Dawson for his presentation and expressed on behalf of the Board that they would like to meet with him at another meeting in which they could spend more time discussing the subjects that he had touched on.

(d) Amendment to City Ordinance covering off-street parking A-0 zone - Irvington
This is to go before City Planning Commission on May 5. Mike Henniger gave a report to the Board.

Mr. James Loving moved that the Board adopt the recommendation of staff. Page 16 and 17. Seconded. Motion carried.

(Staff recommends denial of the request for a reduction in parking requirements, and further recommends that the applicants or their agents contact the staff of the CDA in order that the suitability of this and other sites may be assured.)

Old Business: Gregg Watson gave a progress report on MEDIA Task Force. He said he had talked to the Citizens Planning Board Chairman and a summary of his report was that the Committee recommend at this time that a Moratorium be placed on any additional requests for seed monies for the Month of May for MEDIA.

Mr. Simpson moved that the Board instruct the Citizens Planning Board Chairman to convey that recommendation to the Director. Seconded. Motion carried.

New Business: Mr. Gustafson referred the Board to the Quarterly Status Report Page One - Affirmative Action Plan, and related a case to the Board to illustrate that this is already very effective.

A letter from Kaiser Foundation, Mr. Paul Lairson M.D. to Mr. Ted Baugh was read concerning the Neighborhood Facilities and informing the Board that they would be interested in being the Operating Agency, on two conditions - a copy of this letter was passed to all Board Members. Mr. Chalmers Jones said he thought it was to be Northwest Regional Lab., for the Operating Agency. Mr. Baugh said they had declined.

Mrs. Jeannie Franz - from the Board of Directors for Sabin Community Association said that Mr. Baugh's appointment to the Board was not done according to the Sabin BY-Laws. General discussion by the Board. Afterwards the Board requested that Sabin take care of their in-house problem and that they will accept the nomination of Mr. Baugh until notified. Mr. Simpson stated that he thought it was ridiculous.

Mr. James Loving brought up a concern that several people in the neighborhood are being divested of their property. He explained the situations arising in the neighborhood to the Board and Mr. John Gustafson said he thought that this case would be a likely project for Consumer Protection.

It was moved for adjournment at 10:15 p.m.

May 12, 1972

TO: Citizens Planning Board

FROM: Charles Jordan, Executive Director

SUBJECT: Request for Conditional Use Permit to use portion of Residence
for Day Care Center for 10 Children

PETITIONERS: John R. and Elizabeth L. Wilson

LOCATION: Lots 1 and 2, Block 1, Roselawn Annex

ADDRESS: 1106 N.E. Emerson Street

ZONE: A2.5L

NEIGHBORHOOD AFFECTED: King

PETITIONERS PROPOSAL: John R. and Elizabeth L. Wilson who are presently operating the day care center at 1106 N.E. Emerson are applying for a Conditional Use Permit in order that they may enlarge the number involved in the program from 5 to 10 children.

BACKGROUND AND WORKING
COMMITTEE RECOMMENDATION:

John R. and Elizabeth L. Wilson are presently operating a day care center with 5 children. They are certified to do so. If the proposed application is accepted by the Planning Commission, the Wilson's will then become licensed, and will be able to increase the number from 5 to 10 children (maximum).

On May 8, 1972, the Physical Environment and Housing Working Committee approved the Conditional Use Permit for the day care center.

STAFF RECOMMENDATION: The staff recommends approval of this Conditional Use Permit for the following reasons:

- 1) This project help to assist Model Cities residents with low incomes. This project gives them high quality facilities at low rates.
- 2) There will be no drastic changes in the proposed facility, so there will be little chance for the center to become a disruptive force to the surrounding single family structures.

page 2

Staff Recommendation (continue)

- 3) The present Day Care Center is neat, sanitary, and very well equipped. The staff feels that the present high standards of the day care center will continue to exist, even if the center's size in number is slightly increased.

Therefore, staff recommends approval of this Conditional Use Permit.

DJS/1h
5/12/72

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 North Borthwick Avenue.

<u>TUESDAY</u>	<u>JUNE 6TH</u>	<u>PAGES</u>	
I.	INVOCATION		
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES		
III.	APPROVAL OF AGENDA		Action
IV.	APPROVAL OF MINUTES	1-6	Action
V.	CORRESPONDENCE		
VI.	<u>REPORTS</u>		
	Budget Committee - Mr. James Loving		
	<u>Executive Board:-</u>		
	(a) MEDIA		
	(b) Community Care		Action
	(c) Distribution Enterprises		
	Directors Report - Mr. Jordan		Info.
VII.	APPROVAL OF ALBINA MINISTERIAL ALLIANCE AS OPERATING AGENCY FOR SUPPLEMENTAL WELFARE PROJECT (15-11)	7-8	Action
VIII.	OLD BUSINESS		
IX.	NEW BUSINESS		
X.	ANNOUNCEMENTS		
XI.	ADJOURNMENT		Action

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board
Cascade College Student Union Building
5606 N. Borthwick

Minutes
May 16, 1972

The meeting was called to order by Chairman Mr. Fred Flowers, Jr. Invocation was given by Ed. Warmoth.

The following Board members were present or arrived before the meeting adjourned:

Ben Bernhard
Jack Deyampert
Fred Flowers, Jr.
Charles Ford
Ella Mae Gay
Lee Kell

James Loving
Debbie Norman
Josiah Nunn
LeRoy Patton
Hasten Payne
Clara Mae Peoples

Robert Rogers
Marian Scott
Herb Simpson
Opal Strong
Harry Ward
Gregg Watson

The following Board members were absent:

Herb Amerson
Bessie Bagley
Rev. John Jackson
Chalmers Jones
Bill Newborne
Walter Ready

Proxies: were announced as follows:

Walter Ready to Hasten Payne
Bessie Bagley to Harry Ward

Agenda: It was moved and seconded that the Agenda be followed as written before us with no changes. Motion passed.

Minutes: It was moved and seconded that the Minutes be approved. Motion carried.

Correspondence: Letter was read by Correspondence Secretary Opal Strong to the Board from Mrs. Bessie Bagley asking the Board for a leave of absence due to illness and leaving her proxy to Mr. Lee Kell and in the event of Mr. Kell's absence, Mr. Harry Ward.

Mr. Bob Rogers moved for approval of Leave of Absence. Seconded. *Motion carried.

The question of notification to Neighborhood Organization was raised by Mr. Baugh; this was clarified by the reading of the By-laws.

*Vote on the Motion

A memo was read addressed to the Board and Social Services Working Committee from Mrs. Peoples re: Berian Day Care/4C's - informing the Board of the meeting between all parties on May 12th, which Mrs. Peoples stated she felt confident that 4C's and Berian know what has to be done to solve problems and will work together to resolve them.

Item VI. Reports:-

(a) Directors Report: City County Consolidation. Mr. Ken Hampton, Executive Director for City County Charter Commission, gave background information on the commission to the Board before he introduced Mr. George Joseph, Chairman of the City County Charter Commission.

Mr. George Joseph gave a brief description of where they are and where they are going and then answered questions from Board Members.

Mr. Rogers said in talking about consolidating Multnomah County that they said they were leaving the schools out. Why?

Mr. Joseph said that the legislature that created the law under which the County operates specifically excluded School Districts. Mr. Rogers asked how this would affect the people for example - of Errol Heights? who have not come into the City and who pay their water and light bills each month etc. Mr. Joseph said what they have to achieve in the Charter is a means whereby an area like Errol Heights is able to be improved but not in the sense that they are not going to help themselves at all. The Charter is not going to tax the people for any more services than they actually received. On the other hand, there are costs that should be spread through the County and Mr. Joseph gave examples of this to the Board.

Mr. Rogers asked for a breakdown not now, but at a later date - of the difference of money between County and City and what benefits are we to receive. Mr. Rogers also asked if there is a minority on the Committee. Mr. Dick Bogle is the minority on the committee. He is not an original appointee of the Commission. He was appointed by the Multnomah County Commission.

Mr. Loving asked whether it meant that the entire geographical City-County Consolidation area would be consolidated as the City of Portland? Mr. Joseph explained that the statute provides that it shall be a county for county purpose and a city for city purpose, and he explained what this meant to the Board and gave examples.

Mr. Loving said what he meant was how this would affect citizens rights if this area is consolidated. In Multnomah County, for example, some citizens are allowed to have horses, so how would this affect the citizens rights? Mr. Joseph stated that government will have all the powers to pass ordinances for the whole area, that the City of Portland and the County has for the County. We are charged with giving the new government all the power it needs to adequately deal with all problems of the City/County.

Mr. Herb Simpson said that the 11 member council - 3 elected at large, concerned him - also the districts being 70,000. He would like to see them change the district from 70,000 to 40,000, then the Model Cities neighborhood and other areas would qualify but if you make this a 70,000 unit then there will be no chance for politically active people to be a member of this council. If instead you had 11 elected at large and the number set at 40,000 then the people of the community could feel closer to the legislative body. Mr. Simpson suggested that they give serious thought to cutting down the number of individuals in the legislative districts and increasing the number of people on the legislative body.

Mr. Joseph said the present system of Model Cities does not have much chance for representation because there are no districts at all. The figure is not matching, it is the figure that the commission has been able to agree on in light of certain considerations and Mr. Joseph gave an example to the Board.

Mr. Joseph said he would like to come back at a later time and report.

(b) Mrs. Connie Veek - District Planning Office: Mrs. Veek gave the background of the District Planning Office and objectives which are:-

1. Define the purpose of neighborhood organizations
2. Identify the scope of activities which neighborhood organizations will undertake. This would include activities other than land use planning
3. Identify the funds with which neighborhood organization activities would be accomplished, if funds are required.
4. Establish criteria and procedures for recognition of neighborhood organizations. This could include purpose of the organization, geographic boundaries, procedure for electing officers, and establishing policy, provision for petition and area-wide election. In addition, it could provide for annual review to insure that such organizations are accomplishing their purpose and continue to represent the common interest of the neighborhood.
5. Identify the means for financing the basic expenses of the neighborhood organization
6. Identify the authority of the neighborhood organization and means by which such authority is exercised
7. Identify methods for communication between the neighborhood and the Council

Mrs. Veek asked the Board to give support and input to the working committees.

Mr. Bob Rogers asked how this Task Force was chosen. Mrs. Veek stated that letters of recommendations from community groups and organizations were sent to the Mayor and the Mayor chose the members. She said she was hired six months after the inception of the Task Force. Mr. Simpson expressed concern over Model Cities not having an active member of the Model Cities Board on the Committee, which meant that we are not represented

as residents of this community. Sabin sent two names in. We should have representation from this community. Mrs. Veek said members asked for Model Cities representation and were told 15 people were enough - so they had to find another means to do this and this is through the working committees. Mrs. Veek asked Model Cities to use the working committees as a vehicle.

Mr. Loving asked for a further explanation of D.P.O. Mrs. Veek gave the San Diego set-up as an illustration. Mr. Loving said that he didn't see how it would be any better than it is now as he felt that Model Cities is better as a neighborhood group. Mrs. Veek said they didn't intend to come up with the answers until they had talked to the people.

Mr. Rogers said that he thought there should be more minority participation on the committee.

Mr. Simpson recommended that we support DPO, but insist that we have direct representation on the DPO Committee.

Mr. Simpson moved that we refer this to the Executive Committee for a thorough investigation and bring recommendation back to the Board. Seconded. Motion carried.

(c) Approval of Conditional Use Permit for Day Care Center: Mr. Flowers said this has staff and Housing and Physical Environment Working Committee approval. The petition was made by Mr. and Mrs. John R. and Elizabeth L. Wilson. Mrs. Wilson spoke on behalf of the petition to the Board.

Mrs. Strong moved that the Board accept the recommendation if the Board has no objection from King. Seconded. *Motion carried.

The Board asked for King in-put. Mrs. Summers, Acting Chairman of King Improvement Association said King gave its approval.

*Vote on motion.

(d) Distribution Enterprise:

Mr. Ray Holloway gave background to his company which needs \$500,000 for expansion of his business.

As Chairman of Budget Committee, Mr. Loving reminded the Board that there were no foreseeable funds in this category available at this time. The auditors have not completed yet, and even when they do Mr. Loving didn't think they would have \$500,000.

Mrs. Strong asked if they could do with less money. Mr. Holloway said that \$500,000 was for 12 months; if they could get enough for 6 months they should be able to generate enough business to carry them through.

Mr. Ward asked staff if wasn't this the type of thing that MEDIA was doing? Mr. Jordan confirmed by answering yes. Gregg Watson asked what figure they approached MEDIA for? Mr. Holloway stated \$35,000. The Board then insisted that Mr. Holloway tell the Board why they were turned down by MEDIA. Mrs. Scott asked for Mr. Jordan's in-put. Mr. Jordan said he had not made a recommendation, but had discussed it with the Budget Committee and they had made an accurate report. Mr. Jordan said the proposal does

have a lot of potential. He said he had not seen any of the commitments, but Mr. Holloway speaks as if these were forthcoming. This is something the Board should not take lightly.

Mr. Holloway produced commitments and gave the Board background to this. Mrs. Strong asked if Mr. Holloway would accept a recommendation that he get with staff and the Budget Committee and see if something can be worked out. Mr. Holloway was very agreeable to this.

Mr. Bob Rogers said that if there is any way that we can help this company with their obligations, we should and said if necessary we should go back to MEDIA. Mr. Loving gave support to Mr. Holloway. Mr. Flowers directed further discussion to his Executive Board.

Mr. Jackson from Los Angeles spoke to the Board giving support to Mr. Holloway.

Old Business:

The Chairman made appointments to the Personnel Hiring Committee. Mrs. Opal Strong and Mr. Hasten Payne.

It was asked if someone would volunteer from the Board to work with Economic Development and Transportation Committee. Mr. Baugh who took Mrs. Friday's place takes the place as representative on this committee.

Mr. Flowers said he had not received any formal communication from Eliot Neighborhood Program Association regarding the Citizens Planning Board replacement for the late Pastor Edgar Jackson.

Executive Board Meeting next Tuesday, May 23rd, at 5:30 p.m.

Mr. Gregg Watson, Chairman of Media Task Force Investigation Committee, gave an in-depth report to the Board. He read the progress report that the Task Force submitted to Mr. Flowers. The Task Force will have a firm recommendation by June 6th as to continuance of funding for MEDIA.

Mr. Flowers said that himself, Mr. Jordan, Mr. Watson, and Chairman of MEDIA Board will meet Thursday morning.

Correspondence Secretary read a letter sent to Mr. Loving, Co-Chairman of Boise with copy to Mr. Flowers informing the Board that Future Progress Company were filing a zone change. Mr. Flowers reminded the Board that this must come through the Model Cities structure. Mr. Simpson advised the Board that this is what the Planning Commission told them. Mr. Loving said they came to the Neighborhood and discussed it and that this is the letter that they were supposed to draft informing the Neighborhood and Board of their proposal.

New Business:

Mr. Loving spoke for Recreation and Culture Working Committee on the concerns in regards to Youth and the Summer '72 program, which has approximately between 115,000 - 130,000 dollars to be divided throughout the City of Portland. Our concern, Mr. Loving said,

is trying to get a fair share of the funds as basically the ratio is inadequate to meet the needs of the neighborhood. Mrs. Diana Davis gave a report to the Board in which she advised the Board that they submitted a proposal for \$24,000 which represented the bare minimum as they are left with 9 to 12 programs to run and they are to receive \$15,000 for the Model Neighborhood area which can only be used for youth up to the age of 13 years. Mrs. Davis said there were no other funds available other than funds that the Citizens Planning Board has given.

Mr. Loving moved that the Board write a letter to Summer '72 program trying to get more funds for the neighborhood in trying to meet the needs of our youth in terms of the Summer '72 program, and that the Chairman and Vice Chairman back this letter up with a personal appearance and a personal appeal on behalf of this area. seconded. Motion carried.

It was moved for adjournment at 10:05 p.m.

TO: CITIZENS PLANNING BOARD MEMBERS

FROM: Charles Jordan
Director

DATE: June 1, 1972

RE: Approval of Albina Ministerial Alliance As Operating
Agency for Supplemental Welfare Project (15-11)

I. BACKGROUND

The Supplemental Welfare project was established, as a component of the Multi-Service Center Project (15-06), in the First Action Year. It has continued operation, under that sponsorship, through the Second Action Year, which ends June 15, 1972. The project was established to provide assistance, in emergency situations, to Model Neighborhood residents who did not meet the requirements for ordinary Public Assistance, but were in need.

Recently, on May 18, 1972, the Multi-Service Center notified the CDA that it did not desire to continue operating this component as a part of the Center's Program. The time demand on their staff, which has been somewhat curtailed, did not allow them the time for adequate direction of the project to derive the most benefits to the Model Neighborhood residents. As it was a viable program, and definitely provided an additional service to Model Neighborhood residents, it was suggested that an agency, neutral from the Center's activities, be selected to continue the program.

The project has proven its worth in many ways.

The Albina Ministerial Alliance has been contacted and has consented to become the operating agency for this project. The Alliance will conduct the project under the same policy and procedural operations as presently in force. The staff members, (2) presently employed, will remain with the project and will be added to the payroll of the Ministerial Alliance.

Funds for the project have been allocated for the Third Action Year. No additional funds are being requested.

II. RECOMMENDATIONS:

- a. The Albina Ministerial Alliance has successfully operated, during the First and Second Action Years, the Family Day Care for children under a sub-contract with 4-C.

Page 2

It is familiar with CDA policy and reporting procedures, a factor which would substantially lessen any problems of transfer of the project.

- b. The City Demonstration Staff has reviewed the proposal request and recommends that the Albina Ministerial Alliance be approved, by the CPB, as the operating agency.

III. COMMITTEE ACTION

The Social Services Working Committee approved the request at a special meeting on May 30, 1972.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Executive Board Minutes held at Model Cities
Conference Room #226-12 noon, June 5, 1972

CONFIDENTIAL

Present: Fred Flowers, Jr
Clara Peoples
Opal Strong
Bob Rogers
Josiah Nunn
Ben Bernhard

Gregg Watson - guest
Brenda Green - CDA
Charles Jordan - CDA

Absent: James Loving
Marian Scott
LeRoy Patton

The Executive Board reviewed the Agenda for the Citizens Planning Board meeting.

Opal Strong read a letter from the Mayor re: the Board's letter asking for appointment of Herb Simpson as CPB member to DPO. The letter informed the Board that the Mayor had referred the letter to Commissioner's Ivancie, and Goldschmidt, for their action. Mr. Jordan said he would follow through on this with a telephone call.

A letter was also read from the Eliot Neighborhood Association informing the Board that Arthur Palmer would be taking the place of Paster E. Jackson and serving out his term.

The Chairman passed a post intelligence report from Seattle to the Board Members regarding OEP. Office of Executive Policy. This was discussed briefly.

Mrs. Strong asked to add Operation Step-up to the Agenda.

A discussion developed re: Evaluation Reports and the Board's Evaluation Committee. This arose from a meeting with Mr. Flowers (Mr. Jordan was out of town) and Mr. Scalia, Deputy of HUD, Commissioner Goldschmidt, re: 3AY program. Mr. Scalia raised questions in a serious tone re: how can we continue to fund programs that are not paying off. He recommended that we should take a harder line when evaluating these programs. Mr. Bernhard asked where he got his information from. Mr. Flowers said the Evaluation Reports.

There were 4 programs questioned - Senior Adult Service Center and Youth Affairs Council and Police Community Relations and MEDIA. Mr. Jordan said that Mr. Scalia misunderstood in the case of the Senior Adult Service Center and Youth Affairs Council. This was clarified.

Mrs. Strong said that in the case of PCR they needed instruction from the Board as to their role. Mrs. Strong and Mr. Nunn sit on the Advisory Board and they give them the guidance that they can. Mr. Nunn said that the PCR program is one with great potential. Mr. Nunn said he was not happy with the Evaluation Committee or the reports. He felt also that the Evaluation staff were not delving into the problem enough. Mr. Flowers said that one of the biggest problems was the Evaluation Committees job. He said Commissioner Goldschmidt said that there is going to be more dialogue between the City and Model Cities. He suggested that we meet regularly with the City Council to discuss Evaluation reports when they come out. We will be getting a better relationship with the City.

Mr. Ben Bernhard said that he had seen the PCR in action on one occasion and felt they did a good job but that it was never repeated and thought that they were sporadic. Mr. Bernhard said before this committee and the Board take action he would like to have verbal input from the Evaluation staff to go with the written report.

Mr. Jordan clarified this. The Evaluation staff report to him then he reports to the Board. The Evaluation Committee should work closer with the staff and then give a report to the Board. Mr. Bernhard said he would like to see that procedure in the Executive Committee. Mr. Nunn said he supported Mr. Jordan as his staff have to be responsible to one person. This is Mr. Jordan. Mr. Nunn said he felt that Mr. Jordan was more than capable in seeing that the Evaluation Staff were following the correct Evaluation procedures and if not he would want to know why.

Mrs. Green said that in her opinion the Evaluation Committee should be made more responsive to its duties, as the Media Evaluation has been helpful to you in that Gregg Watson took the initiative to keep the committee going. If you appointed a Board member interested in PCR to the Evaluation Committee to see that the job is done this would give the Evaluation Committee the follow-through that it needs.

Mr. Flowers said he could see nothing wrong with task forces though there was some validity in a CPB member who was interested in the issue being appointed to the Evaluation Committee to get it moving. Mr. Flowers said he was open to suggestion. Mrs. Peoples spoke in favor of the PCR project. She stated the case at Adams High School. Mrs. Peoples said she felt they did a better job than the Police.

Mr. Nunn said how many people have the fortune to be able to ask the Police to call a Police Community Relations officer to come and observe the action. Mr. Nunn said that PCR should be given more recognition, when the man appeared on the scene. He should be backed by the Police.

Mr. Nunn said that PCR needed a letter from the Chairman going to Commissioner Goldschmidt and the Chief of Police giving the definition of the role of PCR giving strength to what we are trying to do with PCR and giving more strength to PCR and improving their relationship with all concerned.

Mr. Flowers said we have an Evaluation Committee that is supposed to be working with the Evaluation staff. The Executive Board directed the Chairman to have the Chairman

of the Evaluation Committee come to the Executive Board and make a report of their activities and give a report of what their intentions are

Mrs. Peoples gave a report on a concern of a group of students who were causing a drug problem. She wanted to know where Mr. Johnson could be located and if he could help her with this problem, or what action to take.

Mr. Rogers said she should report this to the Director of the Program concerned and give names of the people working for her so that they were aware of it and then get in touch with Mr. Johnson so that he is able to come over and talk it over.

Mr. Flowers said he would make a note of this and inform the Director and get someone to help him with it and report back.

Mr. Gregg Watson gave a report to the Board of the recommendations that the MEDIA Task Force would be recommending to the CPB. He apologized as it was not completed as yet, in its written form. He said they would report their basic findings and then report a list of recommendations. He spoke of these to the Board. The Executive Board asked that Mr. Watson have a copy of his recommendations and basic findings for the Board to read, at tomorrow nights Board meeting (June 6th, 1972).

Mr. Watson said that the Committee found that all minority proposals that come into the Bank are sent to Jack Mills who passes to MEDIA for them to investigate and thus are shirking their duty as a bank and giving that duty to MEDIA. If MEDIA rejects then the Bank rejects it but if MEDIA gives approval then the Bank allows MEDIA funds to be used. Thus the Bank is not also making MEDIA do its screening, but not taking their responsibility as a Bank.

Mrs. Strong spoke to the Board about Mrs. Gay and her work at Operation Step-up and how she will be terminated because of the expiration of her job slot, but had been offered another position within the Agency but there was a lower pay scale. Mrs. Gay had expressed to Mrs. Strong that she would like to do outreach work. The Chairman, Mr. Flowers, Jr., asked Mrs. Strong to look into this and come back to him with a recommendation.

Mr. Flowers said at the next Executive Board meeting Mrs. Gladys McCoy had asked to make a presentation and show a film.

The meeting adjourned at 1:45 p.m.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 North Borthwick Avenue.

<u>TUESDAY</u>	<u>JUNE 20TH, 1972</u>	<u>PAGES</u>	
I.	INVOCATION		
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES		
III.	APPROVAL OF AGENDA		Action
IV.	APPROVAL OF MINUTES	1 - 8	Action
V.	CORRESPONDENCE		
VI.	<u>REPORTS:</u>		
	(a) Senior Adult Service Center - Mrs. Marie Smith Mr. Joil Southwell	9 -10	Information
	(b) Housing Repair Project - Mrs. Dorothy Hardy	11-14	Action
	(c) Transportation Study	15-25	Action
	(d) Human Resources Bureau - Mrs. Opal Strong		Information
VII.	OLD BUSINESS		
VIII.	NEW BUSINESS		
IX.	ANNOUNCEMENTS		
X.	ADJOURNMENT		Action

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board
Cascade College Student Union Building
5606 N. Borthwick Ave.

Minutes
June 6, 1972

The meeting was called to order by Chairman, Mr. Fred Flowers, Jr. Invocation was given by Rev. John Jackson.

The following Board Members were present or arrived before the meeting adjourned:

Herb Amerson	Chalmers Jones	Clara Mae Peoples
Jack Deyampert	Lee Kell	Robert Rogers
Fred Flowers, Jr.	James Loving	Marian Scott
Charles Ford	Debbie Norman	Herb Simpson
Ella Mae Gay	Arthur Palmer	Opal Strong
John Gustafson	LeRoy Patton	Harry Ward
Rev. John Jackson	Hasten Payne	Gregg Watson

The following Board Members were absent:

Bessie Bagley
Ben Bernhard
Bill Newborne
Josiah Nunn
Walter Ready

Proxies: were announced as follows:

Mr. Ben Bernhard to Harry Ward
Ms. Bessie Bagley to Lee Kell

The Chairman introduced Mr. Arthur Palmer who was appointed by the Eliot Neighborhood Program Association to succeed Pastor Edgar Jackson. Mr. Palmer was welcomed to the Board by Members.

Agenda: The Chairman asked for approval of some changes in the Agenda. That Health Working Committee be placed just under Reports, and that under Executive Board the order be changed to (a) Community Care (b) Distribution Enterprises (c) MEDIA and Directors Report to be taken off. It was moved that the Agenda be adopted as amended. Seconded. Motion carried.

Mr. Simpson asked if a letter from the Board could go to Angela Davis congratulating her. Mr. Simpson was advised that this was out of Order for the Board to do this.

Minutes: It was moved and seconded that the Minutes be approved. Motion carried.

The Chairman said that there was no correspondence to be read.

VI. Reports: Health Working Committee - Mr. Eddie Moss

Mr. Moss spoke to the Board and explained the shortage of health services to the Model Neighborhood and asked for consideration for any funds available to be given to the Health Working Committee.

Budget Committee: Mr. James Loving

At the present time all funds are allocated to 3rd Action Year. There is \$50,000 that was to be used for relocation. Unless there is some extremely unusual circumstances which would happen within the next nine days these funds can be reprogrammed.

Mr. Ward asked that there is no budgetary money at this time except \$50,000. You won't know about these funds until after the Audit. Are you saying that they stay there until determined as to how they shall be used?

Mr. Loving agreed. These can be earmarked, but suggested they stay in the relocation program at this point.

Mr. Ward said then at this point we don't have any money that is not encumbered. Mr. Loving agreed.

Reports: Executive Board - Community Care:

Mr. Flowers said the Executive Board met on three different occasions since last regular Board Meeting and they entertained several particular emergency situations, one being Community Care. At that time we had received the Budget Report that Mr. Loving gave to this Board tonight and, based on that report on the money available, we felt that in order to carry out the Community Care's operation for the remainder of 2nd Action Year it was necessary to allocate \$25,000. He said the Executive Board studied this situation and met with Community Care and has a good understanding of what the need was and why it was there and the Executive Board is now seeking action.

Mrs. Strong moved that the action taken by the Executive Board in reference to the emergency encountered by Community Care be adopted. Seconded. **Motion carried.

Mr. Ward asked for clarification. Mrs. Norman asked Mr. Jordan for clarification. Mr. Jordan said after reviewing Community Care's budget the Executive Board found for 3rd Action Year, in order for Community Care to implement one of her projects, she is going to need an additional \$25,000 and that the Executive Board recommends that we amend her 3rd Action Year request by \$25,000. The \$50,000 that Mr. Loving is speaking of was allocated for relocation but unless there is some unusual activity in the next nine days, this money can be reprogrammed.

**Vote on Motion. Motion carried.

Mr. Arthur Palmer expressed his concern about the Health program and said he would like to see them receive some assistance.

Mr. Moss said at this particular time he would like to make a request that Health receives \$25,000.

Mr. Arthur Palmer: I move that \$25,000 be made to the Health Working Committee. Seconded.

Mr. Flowers explained the procedure to Mr. Palmer and said we do have the Comprehensive Health Plan and he knew that Health was a priority and he felt sure that we could get together and plan and come up with money. He felt we needed a plan before we give \$25,000.

Mr. Joseph Rueben spoke in favor of the Health Working Committee needing funds and that the dental and medical programs at the Multi-Service Center need assistance. Mr. Flowers asked for Mr. Jordan to speak at this point. Mr. Jordan said he was not aware of this situation with the Health Working Committee but we have allowed for an increase of \$6,500 in the dental health in the Multi-Service Center. He said there is a need to borrow some more funds for the Health area, however at this time he is not aware of the need. He said he would like to see the project to see why they need an additional \$25,000. We have nine more days to go before the end of the 2nd Action Year. He said Health is on the priority list but, as the Chairman indicated, they need to get with the Executive Board and explain why they need these dollars and work something out, because the Budget Committee is trying to realize a surplus in the 3rd Action Year and they will give this to the Health area.

Mr. Jack Frick, dentist at Multi-Service Center, spoke in favor of Health receiving an increase in funds. He explained the difficulties they were having to service the families that were coming to the Multi-Service center.

Mr. Rogers asked for information on the Comprehensive Health Plan and Mr. Joseph Rueben explained the process it was going through and said after the week of June 12th the plan will come back to the Working Committee and then after approval will come before the Board.

Mr. Chalmers Jones asked if we could use money as matching funds for Health, and gave examples.

Mr. Jordan said we could use these funds if they are available. He said that he was hoping that the Comprehensive Plan would come up with these.

Marian Scott asked the Director if at the end of nine days we will be entering into 3rd Action Year for Comprehensive Health. Mr. Jordan agreed. Mrs. Scott said then there is a possibility of going into 3rd Action Year with the idea of seeking some other funds for Health. She was wondering because whatever is done now possibly could not be implemented within the next nine days.

Mr. Chalmers Jones moved to table this motion until after the Executive Board Report. Seconded.**Motion carried.

Report: Distribution Enterprises: Mr. Flowers gave the background to this and said that the Board had referred this to the Executive Board to look into this matter and come up with a recommendation. The Executive Board looked into this matter and recommended that Distribution Enterprises receive \$50,000 to be seed money for the operation of their business in the Model Neighborhood area. Is there any discussion?

Mr. Ward asked if this \$50,000 now that was recommended is included in the Report the Budget Committee made. Mr. Flowers said yes.

Mrs. Scott said since the Executive Board was directed by this Board to look into the Distribution Enterprises proposal we as an Executive Board recommended, with the stipulation that the Board would confirm our action, to designate \$50,000 for Distribution Enterprises. However we learned of the crisis of Community Care. Now having heard Mr. Loving's report we have already voted to give Community Care \$25,000, so with this, I would like to *move that we approve the Executive Board's request that we allocate \$25,000 to Distribution Enterprises, seeing as this program is designed to up-grade the quality of life in the Model Neighborhood. Seconded.

This was discussed by the Board in relation to Community Care and the Health Working Committee's request. Mr. Flowers said that when the Executive Board met and made these recommendations they were not aware of the Health Working Committee's need for funds.

Mrs. Marian Scott moved to end debate. Seconded. 12 For, 9 Opposed. Motion failed for need of 2/3 majority.

After further discussion Mr. Chalmers Jones moved to table this Motion*, until after a five minute recess with the Chairman's permission. Seconded. **Motion Carried.

After the recess: Mr. Palmer said he wished to withdraw his Motion and Mrs. Norman said she would withdraw her second.

Marian Scott said she would like to make a substitute Motion. I move that \$5,000 be earmarked for Health with the promise of staff to look for matching funds, and that \$20,000 be allocated to Distribution Enterprises. Seconded. **Motion carried. Mrs. Scott then moved that any expended funds after June 15th, priority of that money be given to the Health component. Seconded. **Motion carried.

Mr. Simpson moved that the Board return to our procedure for all proposal requests to go through the proper channels as we have set up. Seconded. **Motion carried.

Mr. Deyampert requested that Board Members be kept informed of all information turned into the Executive Board.

Reports: MEDIA Task Force: Mr. Greg Watson went over the report with the Board who had copies before them.

The MEDIA Task Force submitted to the CPB the following recommendations recognizing instances mentioned in the report, information through dialogue and discussion with M.E.D.I.A. staff, the M.E.D.I.A. Board, existing clients, applicants, and C.D.A. staff assistants.

I. RECOMMENDATIONS RELATIVE TO THE M.E.D.I.A. BOARD

- A.) As previously stated the task force does formally recommend that the C.P.B. appoint a member to the M.E.D.I.A. board.
- B.) Also recommend that the Executive Board of C.P.B. meet quarterly with the M.E.D.I.A. Board.
- C.) Recommend that voting power of the M.E.D.I.A. Board be vested in Model Neighborhood residents who have a knowledge and background of the economic or business sector of this community.
- D.) We further recommend that board members residing outside of the Model Neighborhood function in an advisory capacity to voting members.
- E.) We recommend that the Board therefore be increased to a total of thirteen (13) members, nine (9) of which are voting members and four (4) consulting advisors.
- F.) The Loan Review Committee, which by in large, determines the approval or rejection of applicant proposals, should be composed of five (5) voting members and one (1) advisor.
- G.) In relationship to loan review committee the task force recommends that the applicant be allowed to attend the review meeting.
- H.) We recommend that the Loan Review Committee review all proposals, and that not one applicant is rejected upon staff feelings, or emotions, but rather upon committee review and documentation.
- I.) We further recommend that a more significant standard procedure of appeal be employed by the M.E.D.I.A. board. If applicant is not satisfied, that at the discretion of the chairman of the C.P.B. the resident can appear before the entire C.P.B.
- J.) If the M.E.D.I.A. board has formerly rejected the application, we recommend that an official letter of disapproval be delivered through registered mail over the M.E.D.I.A. chairman's signature.

II. OPERATIONAL RECOMMENDATIONS AS IT RELATES TO M.E.D.I.A. STAFF

- A.) As a result of the many vacancies that all positions be filled by qualified Model Neighborhood residents.
- B.) Consideration be given to residents who can relate to this community both past and present, and can better understand the economic situation.
- C.) We further recommend that significant changes be set forth in the Monthly and Quarterly Reports to the C.D.A. and C.P.B.

- D.) It is our recommendation that a thorough review of all proposals be made and if additional information is required that all items be requested at the same time.
- E.) Stronger divisional guidelines should be constructed to clearly define managerial staff or technical staff from financial staff and these functions be clearly separated.
- F.) We recommend a higher level of documentation of all pertinent information and to recognize the authority vested within the C.P.B. Chairman to, at his discretion, request the M.E.D.I.A. Chairman, Board Members, or Director to appear before the entire C.P.B.
- G.) In addition, the attitude of M.E.D.I.A.'s staff must reflect the purpose of the program, which is basically to serve residents of this community. Appointments should be recognized, concepts and ideas respected, commitments enforced and handled in a professional manner.

III. GENERAL RECOMMENDATIONS

- A.) The M.E.D.I.A. task force further recommends that study continue either through the established evaluation committee, C.D.A. staff, or a designated task force for a more thorough in-depth review.
- B.) To where possible, utilize established lending institutions rather than seed money.
- C.) To re-structure the agency to require more flexibility of the lending institutions.
- D.) In relation to re-structuring, we recommend that the maximum M.E.D.I.A. investment when in conjunction with an established lending institution, be thirty percent (30%). Only as a result of a proposal rejection from the lending institution would M.E.D.I.A. have the authority to finance, what is considered by the M.E.D.I.A. board, a yet viable project, and then be allowed a maximum of 90% investment requiring the applicant to invest a minimum of 10% investment.
- E.) In light of the internal and administrative difficulties the task force recommends a very thorough study of the official audit report which is being completed this week.
- F.) We further recommend that provisional steps be taken to further train M.E.D.I.A. employees to successfully implement such a program.

In view of the task force findings and the aforementioned recommendations, the M.E.D.I.A. task force recommends that the M.E.D.I.A. corporation draft a letter of compliance relating to the recommendations before the task force recommendations re-funding for the 3rd Action Year.

Mr. Watson moved that the C.P.B. adopt the submitted report by the M.E.D.I.A. task force. Seconded. **Motion carried.

Rev. Jackson thanked the Task Force for their report and the fine job they did.

Mr. Jones moved an amendment that efforts begin immediately to implement the recommendations contained therein. Seconded.**Motion carried.

Mr. Jordan asked if the moratorium has been lifted. This was placed on \$25,000 of MEDIA's seed money, prior to this report.

Mr. Loving moved that the moratorium hold until we have received a letter of compliance. Seconded. **Motion carried.

Mr. Greg Watson recommended that the moratorium hold. Mr. Hatcher, Director of MEDIA spoke to the Board on the Motion. Mr. Watson said he thought that the Committee's report contained enough grounds to retain the moratorium, and that the Committee would still like to look into this and possibly make a report to the Executive Board.

*Vote on Motion.

Mr. Flowers said that there were three names submitted to the MEDIA Board for consideration of appointment. These were Mr. Greg Watson, Mr. James Loving and Mr. Bob Rogers.

Mr. Flowers thanked the Task Force for their report.

Item 7: Approval of Albina Ministerial Alliance as Operating Agency for Supplemental Welfare Project (15-11):

Mr. Jordan explained that this was a welfare program operated by the Multi-Service Center for the 1st and 2nd Action Year and that the Social Services Working Committee is requesting at this time that the program be transferred to the Albina Ministerial Alliance. The Multi-Service Center indicated that they were encountering staffing problems and were not able to give adequate time to this project and would like to return this project to the Citizens Planning Board for re-assignment. This is in agreement with the Social Services Working Committee, Albina Ministerial Alliance and the Multi-Service Center and staff recommend approval.

After discussion Mr. Chalmers Jones moved that the Board approve Albina Ministerial Alliance as Operating Agency for the Supplemental Welfare Project. Seconded.
**Motion carried.

Mr. Rogers asked if the proposal had been changed. Rev. Jackson said that the general concept is the same. Mr. Rogers asked where the office would be located and Rev. Jackson said at the Headquarters of the Albina Ministerial Alliance at 4415 N. E. Union.

**Vote on Motion.

Old Business: Mr. Robert Boyer, past Board member, asked whether there would be another Model Cities Basketball Tournament and that it be incorporated into Recreation Proposal.

Mr. Chalmers Jones moved that the Chairman, if he so chooses, shall appoint some Board member to work with Mr. Boyer in making a presentation to the Youth Affairs Council to consider making it a part of their program for 3rd Action Year and establish a youth basketball tournament. Seconded. **Motion carried.

Mr. Loving said that the Recreation and Culture Working Committee had plans for a Recreation Fair some time in July which would be in line of what he was requesting. He said that they were trying to put together some type of program that would involve all the youth at all age levels. Mr. Loving also asked if the letter had been written in relation to the Summer '72 program. Mr. Flowers confirmed that it had.

****Vote on Motion.**

Mr. Holloway, Distribution Enterprises, thanked the Board and said that he appreciated what they had done.

Mrs. Strong said that she visited Mr. Holloway's plant and said that it does have great potential. She hoped that everyone would have a chance to go and visit the plant at 17th & Alberta.

Also, Mrs. Strong said that Humboldt had their Clean-Up Campaign on Saturday, which was very successful, and she would like to thank the Chairman of Humboldt, Mr. Lathan and Mrs. Johnson, Greg Watson, and Community Care, and wanted to thank everyone for helping.

New Business: Mr. Rogers said that he had heard from the people around town that they had written a letter asking the Mayor-elect to appoint Mr. Ellis Casson to fill out the unexpired term of Commissioner Goldschmidt. Mr. Rogers asked for the support of the community for this.

Mr. Palmer spoke to the Board as to how he sees his role as a Board member, in relation to the community.

Move for adjournment at 10:10 P.M.

JUNE 14, 1972

PROGRESS REPORT

of

JUNE 16, 1971-JUNE 15, 1972

FROM: SENIOR ADULT SERVICE CENTER, BY JOIL A. SOUTHWELL, DIRECTOR
TO: THE CITIZEN PLANNING BOARD OF MODEL CITIES, PORTLAND, OREGON
OPERATING AGENCY - CITY COUNTY COUNCIL ON AGING

Total number of employees up-to-date: 50

TRANSPORTATION SERVICE - SUPERVISOR, STANTON H. DUKE

SERVICE BEGAN AUG. 12, 1972

Number of accumulated persons transported to food stamp stores, 9457
hospitals, banks, doctors, potluck, etc.

OUTREACH SERVICES - SUPERVISOR, MARY K. NERO

Number of accumulated persons requesting services 4255
Total number of accumulated persons receiving services 2788
See attached sheet.

HANDYMAN SERVICES - SUPERVISOR, OTTO G. RUTHERFORD

Number of accumulated persons requesting services 957
Number of accumulated persons receiving services 903

Clean and repair gutters, water pipes, heaters, wall switches,
hand rails, leaky faucets, broken steps, doors, and furniture;
change light bulbs, unclog drains, replace broken windows, etc.

TELEPHONE REASSURANCE - SUPERVISOR, OTTO G. RUTHERFORD

SERVICES BEGAN AUG. 30, 1972

Number of accumulated referrals for other types of service 648
Number of accumulated persons requesting service 1533
Number of accumulated persons receiving phone calls 1229

Telephone reassurance provides daily telephone calls to Senior
Adults to see if they are up and around, and if any service is
needed. Also provides referral to other services.

MRS. MARIE SMITH, CHAIRMAN OF THE ADVISORY BOARD OF THE
SENIOR ADULT SERVICE CENTER: Involvement of Senior Citizens,
such as quilting, trips, etc.

ACCUMULATED NUMBER OF PERSONS SERVED 6-16-71 to 6-15-72 14,377
PERSONS SERVED ON AN INDIVIDUAL BASIS 6-16-71 to 6-15-72 1,588

SENIOR ADULT SERVICE CENTER

FUNCTIONS OF OUTREACH SERVICES

The guidelines as set forth in the project proposal for the Senior Adult Service Center state that, as with the other departments, Outreach Services would employ senior adults; they pay friendly visits and give minor household assistance to the senior citizens, disabled, or retired persons of the Model Neighborhood.

Since the implementation of the program, Outreach Services has been operating according to the stated guidelines. Out of the friendly visits, on-going relationships between our "friends" daily, a weekly, or a now and then drop-in basis, whichever meets the needs and desires of the friend. Besides relieving the loneliness of the older persons of the Model Neighborhood, outreach visits consist of various things, including the following:

- 1: CONVERSATION: We share their troubles and their happiness, give advice.
- 2: RUN ERRANDS: Shopping for groceries, prescriptions, and personal items, banking, food stamps, and bill paying, etc.
- 3: HOUSEHOLD CHORES: Vacuuming, dusting, dish washing, bed changing, light laundry, and meal preparation.
- 4: PERSONAL CARE AND SERVICE: Bath, hair care, read, read and write letters, make telephone calls, special problem-solving such as housing, food stamps, and welfare services, etc.
- 5: HOT MEALS: Delivery of a hot meal, once a week, to shut-ins who pay for the cost of the meal.

If the Outreach Service, utilizing the facilities of the Senior Adult Service Center is unable to meet the needs of the friend, we refer him to the appropriate agency or available service in the community.

June 20, 1972

TO: Citizens Planning Board
FROM: Charles Jordan, Executive Director
SUBJECT: Home Repair Project; Third Action Year Revisions

ACTION TO BE TAKEN:

approval of Citizens Review Committee revisions for 3rd Action Year.

BACKGROUND:

The Housing repair Program has been in operation for 14 months during the Second Action Year. The Housing and Physical Environment Working Committee has recommended changes to the project for Third Action Year, which have been approved by the CPB previously. The Citizens Review Committee has examined these changes, as well as, raising some concerns of their own and have submitted for Board approval, 5 specific recommendations for the operation of the project during 3rd Action Year. The details of these recommendations is detailed in the attached memo from the Review Committee.

IMPACT:

The proposed revisions to the home repair project for the Third Action Year have two major effects on the operation of the project. First, eligibility for the program is still based on financial need, but the operation of the project is expanded to the entire Model Neighborhood with strict control.

This means that more Model Neighborhood residents would be able to secure a grant for making their house safe for occupancy. Secondly, the operation of the project Model Neighborhood wide, strenghtens the housing programs together. This means applicants who may be disqualified from one project would then be referred to another project more able to meet his needs. If the house is completely infeasible for repair, then the applicant could be relocated to better housing within the Relocation Project. All of this means that more people get better service without opening the project too wide, so that people with low incomes have to compete with moderate income families for housing assistance.

TO: Michael Henniger, Physical Program Coordinator
FROM: Citizens Review Committee
DATE: June 15, 1972
SUBJECT: Housing Repair revisions

The Citizens Review Committee for the Housing Repair program has submitted to the CDA staff proposed changes in the home repair program for third action year. These proposals represent agreement between the Physical Staff, the Review Committee, and the staff of the Portland Development Commission regarding the scope, eligibility and function of the Housing Repair Project for the third year. The proposed revisions are as follows:

- | <u>Existing</u> | <u>Proposed</u> |
|---|---|
| 1. Contingency allowance of 10% of the basic grant maximum of \$1,000 or \$1,100 total to any individual applicant. | 1. Increase the contingency allowance from 10% to 20% making the maximum grant available \$1,200 per case. |
| 2. Although the program has operated 14 months successfully, the third year project proposes a substantial increase in income eligibility criteria. | 2. Maintain present income limitations, (based on 115 grant criteria) generally \$3,000 annual income. |
| 3. Under existing limits, only Eliot residents would qualify for Housing Repair assistance. (Irvington, King-Vernon-Sabin, Woodlawn and Boise-Humboldt will be under NDP in the 3rd action year.) | 3. Expand project Model Neighborhood wide, with provision that you must be ineligible for 312 or 115 assistance to be able to apply for housing repair assistance. |
| 4. The Citizens Review Committee may not now consider hazards which are not specifically mentioned in the project description. | 4. Allow Review Committee action on emergency or serious problems not specified in the project description. |
| 5. There is no provision for Coordination with relocation. | 5. Provision for <u>voluntary</u> code enforcement to qualify families for relocation where a structure is so badly deteriorated as to make home repair infeasible. |

Page two

It is the feeling of the committee that these changes will:

1. Stabilize the operation of the project through the entire 3rd action year.
2. Ensure that those who need this assistance the most will be able to receive the funds, without competing with higher income groups.
3. Strengthen the impact of all the housing programs in the Model Neighborhood area.
4. Coordinate the Home Repair project with NDP housing programs and the relocation project.
5. Provide a realistic limitation for grant amounts and income eligibility.

Please place these recommendations on the CPB agenda for the June 20th meeting. If approved, these revisions must be included in the city's contract with the operation agency for 3rd action year. I will be available at the CPB meeting to answer any questions the Board may have. Thank you for your assistance.

A handwritten signature in blue ink that reads "Mrs Dorothy Hardy". The signature is written in a cursive style and is underlined.

Dorothy C. Hardy
Chairman, Citizens Review Committee

STAFF RECOMMENDATION:

After reviewing these proposed recommendations with both the task force and the Operating Agency Staff, the staff of Model Cities recommends approval of the proposed revisions. The Home Repair Project has been unstable in the past, with administrative difficulties, code inspection problems, and grant amounts far in excess of the original maximum amount. Experience is, if not the best, a very good teacher, and the review committee, in recommending these revisions, is seeking the greatest possible impact for the Model Neighborhood Staff recommends approval

TO: Citizens Planning Board
FROM: Charles Jordan, Executive Director
DATE: June 20, 1972
SUBJECT: Transportation recommendations

Action to be taken:

Approval of recommended policy statements.

Background:

In December 1970, the CPB was presented with the results of a study by Daniel, Mann, Johnson and Mendenhall (DMJM) entitled Model Cities Area Transportation Study. In December 1971, a study by LeLyn-Cather & Company entitled Model Cities Traffic Circulation Plan was submitted to the Transportation Working Committee for their approval. These two studies comprise the basic inputs into the Comprehensive Plan for the Model Cities Area with respect to transportation facilities (including traffic circulation). While the Transportation Working Committee has previously approved both studies, there has not been any action by the CPB to adopt the policy recommendations of these two studies. Attached to this memo are several items for your consideration:

- 1) A Summary of the Goals and Objectives for transportation facilities established by the CPB in 1968 and approved in the current Comprehensive City Demonstration Program (C.C.D.P.).
- 2) The policy statements recommend for adoption by the Planning Board so that projects may be planned and developed by the Working Committee.
- 3) Summaries of the recommendations of the two studies on transportation and circulation.

Impact:

Prior to implementation of the traffic components of the Comprehensive Plan, the CPB must approve general policies for the implementation phase. The City of Portland is now finalizing its Master Plan for arterial and collector streets. In order to ensure that the plan for

Page two

streets in the Model Neighborhood Area is consistent with the desires of both the neighborhoods and the CPB, the Board must present to the City Council its recommended policy. Additionally, if the Model Neighborhood is to receive priority consideration, the CPB must request that commitment from the City. Therefore, by approving the policy statements, the CPB will be taking the steps necessary to begin to develop action programs for transportation.

Staff Recommendation:

The staff recommends adoption of the policy statements for transportation facilities.

Model Cities Comprehensive Development Plan

Transportation Facilities

GOAL

The provision of a balanced transportation system (including mass transit and pedestrian-ways) in harmony with other Model Cities land uses and facilities and oriented toward serving the needs of Model Cities residents.

OBJECTIVES

- Separation of through traffic from local residential traffic.
- Provision for increased mass transit routes related to Model Cities user needs.
- Expansion of the transportation element to include pedestrian-ways and bicycle paths.
- Acceleration of the program to improve local Model Cities street quality.
- Provision for off-street parking in commercial and manufacturing zones and regulation of parking on all arterial streets.
- Design for an optimum environmental capacity that can be handled within the community, not for a maximum projected capacity.

Recommended Policy Statements

1. Recommend to the City Engineer adoption of proposed arterial system as a part of the city wide arterial system plan.
2. In order to reduce traffic on local residential streets and fulfill their transportation objectives, Union Avenue improvements are set as the highest priority for traffic circulation improvements in the Model Cities District.
3. The Rose City Freeway will not be built until after 1990 if ever. Therefore present transportation and land use planning must be predicted on the assumption that it does not and will not exist.
4. Encourage Tri-Met to accelerate the improvement incorporated in their five year plan for the Model Cities District.
5. Provide support to the efforts to coordinate and consolidate existing mini-bus service.
6. Work towards an expanded and comprehensive mini-bus or dial-a-bus service.
7. Adopt the concept of a network of pedestrian and bike-ways as described in the five neighborhood plans and the Comprehensive Plan.
8. Support the program of local street improvements incorporated in the neighborhood plans.
9. Provide adequate circulation and off-street parking for commercial and industrial establishments. Assist existing business in providing these same items.
10. Determine the capacity of an area to handle increased traffic volumes prior to increasing the capacity of the existing street systems.
11. Support an accelerated program of long range mass transit planning at the regional level.

OBJECTIVES

Separation of through traffic from local residential traffic.

Provision for increased mass transit routes related to Model Cities user needs.

Expansion of the transportation element to include pedestrian-ways and bicycle paths.

Acceleration of the program to improve local Model Cities street quality.

Provision for off-street parking in commercial and manufacturing zones and regulation of parking on all arterial streets.

Design for an optimum environmental capacity that can be handled within the community, not for a maximum projected capacity.

RECOMMENDED POLICIES

- 1 Recommend to the City Engineer adoption of the proposed arterial system as a part of the city wide arterial system plan.
In order to reduce traffic on local residential streets and fulfill other transportation objectives, Union Avenue improvements are set as the highest priority for traffic circulation improvements in the Model Cities District.
- 2 The Rose City Freeway will not be built until after 1990 if ever.
Therefore present transportation and land use planning must be predicted on the assumption that it does not and will not exist.
- 3 Encourage Tri-Met to accelerate the improvement incorporated in their five year plan for the Model Cities District.
- 4 Provide support to the efforts to coordinate and consolidate existing mini-bus service.
- 5 Work towards an expanded and comprehensive mini-bus or dial-a-bus service.
- 6 Support an accelerated program of long range mass transit planning at the regional level.
- 7 Adopt the concept of a network of pedestrian and bike-ways as described in the five neighborhood plans and the Comprehensive Plan.
- 8 Support the program of local street improvements incorporated in the neighborhood plans.
- 9 Provide adequate circulation and off-street parking for commercial and industrial establishments. Assist existing business in providing these same items.
- 10 Determine the capacity of an area to handle increased traffic volumes prior to increasing the capacity of the existing street systems.
- 11

Model Cities Comprehensive Development Plan

A Summary of Transportation and Circulation Recommendations

These are the basic recommendations contained in:

Part I Model Cities Area Transportation Study, Daniel, Mann, Johnson, Mendenhall, December 1970;

1. A study of transportation needs of Model Cities residents reveals five areas of basic travel needs. These are: employment, social services, education, shopping, and recreation. In order to fill this need, 3 programs are recommended.
 - a) An employment express bus service connecting Model Cities with high employment centers. (Primarily a rush-hour service running from major nodes in Model Cities - Walnut Park, 15th & Fremont, Albina & Mississippi --to such employment centers as Rivergate, Beaverton, N.W. Portland, etc.)
 - b) A Model Cities Area shuttle or dial-a-bus service. This will be a low fare (10¢) enternal shuttle system connecting the major social service, education, and shopping center. (This might be partially achieved simply by establishing a central radio dispatch system for the existing mini-bus services run by agencies funded through Model Cities, PNSC, Multi-Service Center, and others.)
 - c) Augmentation of existing Tri-Met service. This will be accomplished by:

- 1) decreasing headways to 15 min. where possible, particularly on the Killingsworth line;

- 2) adding a Columbia Ave. line and extending NS routes to connect to this new line.

(Tri-Met is considering some of these service improvements as part of it's five year plan.)

Of these programs, the shuttle is recommended as a first priority.

2. All service should be contracted through Tri-Met. (This is something that to date has been resisted by the Tri-Met Board, as well as by the affected agencies. A policy decision by the Model Cities Citizen Planning Board could open the way for the Tri-Met Board to seek better and more coordinated service for Model Cities residents.)
3. Total annual subsidy program for these (3) programs is estimated at \$91,000.00. (This is the estimated annual cost for the three programs recommended by DMJM.)

Part II Model Cities Traffic Circulation Plan, Portland, Oregon 1971,
DeLeuw Cather & Co.

1. The Tri-Met improvements are supported by DeLeuw Cather with the addition of a new 12th Avenue N.S. shuttle from Emanuel Hospital to Powell Blvd. with 10 min. headway. (This shuttle would provide a needed north-south link on the east side of the river that does not now exist.)
2. Improved routing and schedule information, better bus stops with shelters, better signing and marking, off-peak reduced fare, an extensive marketing program to promote ridership. (It is important that Tri-Met make existing service more accessible and it's use more understandable.)

3. Establish a heirarchial street classification system with a functional classification indicating arterials, collectors and local streets. (The arterials woud be - Interstate, Union, and 33rd Avenues, Broadway-Weidler Street couplet, Fremont St., Killingsworth St., Portland Blvd. (west of Union Ave.), Lombard St., and Columbia Blvd. It is important that Model Cities make known - to the city - the streets best suited as arterials in the Model Cities area. These can then be recommended for inclusion in the city wide arterial plan, a necessary first step before improvements.)
4. Recommended arterial improvements include:
 - a) Improve Fremont to (6) lane divided roadway between Fremont Bridge and Union Avenue. (St present the State Highway Dept. has not completed plans for connecting the Fremont Bridge to Union. Initially, the proposal was for a Fremont-Ivy couplet, it is considered by DeLeuw Cather that a widened Fremont would; 1) have less impact on adjacent neighborhoods, 2) provide for simpler traffic movements at the Union-Fremont intersection.)
 - b) Improve Union Avenue to a divided roadway with frontage road between Hancock and Killingsworth. (This is recommended over the Union-Grand couplet concept that has been so often mentioned. The Union Ave. widening would; 1) require less taking of land, 2) would provide a better opportunity for upgrading land use activity along Union Ave., 3) would have less of a detrimental impact on residential neighborhoods east of Union, 4) would provide the opportunity for mass transit alternatives, e.g. express bus lanes, in the future.
 - c) Widen Minnesota Freeway to a consistent number of lanes adjacent to Model Cities Area.

- d) Improve 33rd Ave. to a (4) lane arterial between Broadway and Columbia Blvd. (This is a well established and maintained residential street and in order to preserve that quality and character extreme care would have to be taken in making the street improvements.)
- e) Improve Interstate within existing curb lines and increase capacity. (At present Interstate is operating under capacity and serves primarily as an industrial highway. Recommended improvements and the possible monitoring of ramps on the Minnesota Freeway would sharply increase traffic on this arterial.)

5. Recommended collector improvements include:

- a) Degrade the Vancouver-Williams couplet to collector status (maintain the one-way couplet from Broadway to Beech St. - north of Beech degrade Williams to local street status - maintain Vancouver as a collector. Traffic control devices such as signalization may be used to discourage through traffic.)
- b) Other collectors include: Mississippi-Albina, 7th Ave. (south of Alberta), 15th Ave., and 24th Ave., Dekim, Ainsworth St., Alberta St. (east of Union), Prescott-Skidmore St., Fremont St. (west of Vancouver), Knott-Russell St.
- c) Vacate Alberta St. between Commercial Ave. and Kerby Ave. (This would serve two functions; 1) it would permanently revert Alberta to a local street, 2) it would consolidate the Jefferson High School park and playgrounds now severed by the street, and would provide for greater pedestrian safety.)

d) Degrade 20th - 21st Ave to local street status. (This is from Fremont to Broadway and it is felt that with 15th and 33rd serving N-S traffic that 20th-21st is not necessary as a collector.)

6. Recommended local street improvements include: (Most local street improvements will be comprised of a series of traffic control measures as dictated by local needs so long as these devices do not impede non-local traffic circulation, impair the arterial-collector system, or create a problem of vehicular or pedestrian safety. These devices are intended to slow traffic and improve pedestrian safety and circulation.)

a) Traffic control devices - pedestrian activated signals and/or stop signs at points of heavy pedestrian crossing of arterials and collectors. Some suggested locations are:

Killingsworth at Alberta Park.

Killingsworth at Williams and Vancouver.

Alberta at 7th and 22nd.

b) Pedestrian overpasses at Alberta Park - Vernon School and Irving Park at 9th Avenue. (The pedestrian overpass between Alberta Park and Vernon School is in design stage now and will be constructed as a part of the K.V.S. 3rd Action Year N.D.P.)

c) Pedestrian/bicycle way system developed by neighborhood planners in conjunction with community. (A bikeways system for all of Model Cities has been developed and presented to the Bikeways Task Force. Specifically recommended for implementation is a route running east-west on Ainsworth and north-south on Commercial and along the freeway.)

- d) Street diverters and traffic restriction devices. (These would include: cul-de-sacs, mid-block closures, dead ends, intersection narrowing, mid-block narrowing, street narrowing, half diverter, four-way diverter, full diverter. These devices will be employed with restraint to support pedestrian/bikeway systems and neighborhood redevelopment. Details on the use of these devices will be worked out on a project by project basis with the City Engineer's and Traffic Engineer's Offices. Two such devices are now underway in Irvington.)

EXECUTIVE BOARD - June 27, 1972

Action Taken -

1. Brenda Green - Requested approval of the Executive Board to announce the vacancies in the July Newsletter to start publicity on the elections, even though the Election Committee has not met. An Article of those seats vacant will be announced so that people in the different areas will start thinking about the elections. A motion was made to approve Mrs. Green's request. The motion was seconded and carried.
2. Every resolution of the Citizens Planning Board to award or encumber funds shall have two (2) public readings of its title or the effect thereof; such readings shall not be at the same Citizens Planning Board meeting. At least seven (7) days shall elapse between the introduction and final passage of such resolution. It was moved and seconded that the resolution be presented to the Citizens Planning Board for adoption. Motion seconded and carried.
3. Mr. Davis presented a proposal for Minority Architects and Urban Planners. He explained the difficulty that he had had getting in touch with the Housing and Physical W.C. and came to the Executive Board for some direction. He did manage to get to the Employment Working Committee and had their approval. He wanted a letter of support from the Citizens Planning Board before he sent the proposal to Washington, but he had to send it without this letter of support. He wanted funding from the Board until they heard from the Office of Minority Business Enterprise, Washington, whether or not they would fund them. At the present moment operating on their own time and own funds. Mr. Ben Bernhard moved that the Executive Board

recommend that the proposal be taken to the Housing and Physical Environment Working Committee and that the Executive Board write a letter directing them to take action on this proposal and saying that this is the direction of the Executive Board given to Mr. Davis and from there would like to see it go through the CPB Evaluation Committee. Seconded. Motion Passed.

4. Albina Art Center - Wanted to make their problem known - talked to Mr. Jordan who was not encouraging but said the Auditors were working on the books and said that Health was a priority but asked them to make their problem known, so talked to Mr. Flowers who brought them before the Executive Board.

Action: Mr. James Loving moved that the Albina Art Center go before the Recreation and Culture Working Committee and the Evaluation Committee and appear before the Board. Seconded. Motion Carried.

Marian Scott mentioned that she would like to see an article in the Model Cities Newsletter.

5. Mr. James Loving moved that a Quarterly report sheet be sent to each organization on the Evaluation of their CPB members elected and appointed and the reports of Appointees be sent to the Mayor. Seconded. Motion Carried. 1 opposed.

Mr. Loving made this Motion after discussion of the attendance of Board Members to the Working Committees and Neighborhood Organizations.

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Inter-Office Memorandum

June 29, 1972

TO: Ed. Warmoth, Model Cities Coordinator

FROM: Brenda J. Green, C.P. Coord

RE: CITIZENS PLANNING BOARD ELECTIONS 1972/73

Attached is the up-dated roster for seats vacant on the Citizens Planning Board 1972/73 elections.

Please note that the elections are normally held the last Saturday in September of each year. CDA normally requests that the Mayor's office take appropriate action on or before election day in naming the Appointees.

The filing deadline for candidates to make application for a vacant seat is normally thirty (30) days prior to elections. This year's Election Committee has not met to date, but I anticipate their meeting the first week of July.

If you have any suggestions, and/or recommendations, please feel free to contact my office.

BJG: 

BJG:ck

cc: Dir./Jordan
Dep. Dir/Raubeson
All Coordinators
C.P. Spec./Robertson
C.P. Pl. Ast's.
C.P. Coord/Author/Green
Official Files (2) ✓
CDA Chairman/Flores

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Inter-Office Memorandum

TO: Official Files

FROM: Brenda J. Green, Citizens Participation Coordinator

SUBJECT: Elected and Appointed Seats Vacant for Citizens Planning Board, 1972-73 Elections

DATE: June 29, 1972

The following persons elected seats are vacant for the up-coming Citizens Planning Board Elections:

- 1) Boise - Charles Ford - Appointed by Boise Improvement Association to fill the unexpired term of Carl Bowels, who was elected to fill a one-year term, (1971-72).
- 2) Eliot - Arthur Palmer - Appointed by Eliot Improvement Association to fill the unexpired term of the late Pastor Edgar Jackson.
- 3) Humboldt - Opal Strong - Elected in the 1970 Citizens Planning Board election for a two-year term.
- 4) Humboldt - Gregg Watson - Appointed by Humboldt Improvement Association to fill the unexpired term of Robert Boyer, a one-year term is vacant.
- 5) King - Marian Scott - Elected in the 1970 Citizens Planning Board election for a two-year term.
- 6) Sabin - Ted Baugh - Appointed by Sabin Community Association to fill the unexpired term of Barbara Friday, who was elected in the 1970 Citizens Planning Board election.
- 7) Vernon - LeRoy Patton - Elected in the 1970 Citizens Planning Board election for a two-year term.
- 8) Woodlawn - Hasten Payne - Appointed by Woodlawn Improvement Association to fill the unexpired term of Daryle Griffin, elected for a one-year term. Mr. Griffin was elected to fill a one-year term created by Joe Kunn, whose residence changed, causing a vacancy.

The following persons, appointed by the Mayor, seats are vacant:

- 1) Fred Flowers - Appointed in 1970 to fill a two-year term.

- 2) John Jackson - Appointed in 1970 to fill a two-year term.
- 3) Chalmers Jones - Appointed in 1970 to fill a two-year term.
- 4) Bill Newborne - Appointed in 1970 to fill a two-year term.
- 5) Josiah Nunn - Appointed in 1971 to fill the unexpired term of Dick Wintemute, who was appointed in 1970 for a two-year term.

BJG

BJG:glm

cc: Jordan/Director
Flowers/CPB Chairman

BCC: Robertson/CP Spec
Raubeson/Dep Dir
Derrow/CP Info
Warmoth/City Hall
All Coordinators
Green/Author/CP Coord

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

288-8261

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 North Borthwick Avenue

<u>TUESDAY</u>	<u>JULY 18, 1972</u>	<u>PAGES</u>	
I.	INVOCATION		
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES		
III.	APPROVAL OF AGENDA		Action
IV.	APPROVAL OF MINUTES	1 - 5	Action
	Approval of Executive Board Action 7/6/72	6	Action
V.	CORRESPONDENCE		
VI.	<u>REPORTS:</u>		
	(a) Transportation Study	7 - 9	Action
	(b) Progress Report 1972/73 Election Committee		Information
	(c) City/County Office of Justice Planning - Mr. Norman Monroe		Information
VII.	OLD BUSINESS		
VIII.	NEW BUSINESS		
IX.	ANNOUNCEMENTS		
X.	ADJOURNMENT		Action

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board
Cascade College Student Union Building
5606 North Borthwick Avenue
June 29, 1972

The meeting was called to order by Chairman, Mr. Fred Flowers, Jr. Invocation was given by Rev. John Jackson.

The following Board Members were present or arrived before the meeting adjourned:

Jack Deyampert
Fred Flowers, Jr
Charles Ford
Ella Mae Gay
Rev. John Jackson
Lee Kell

James Loving
Bill Newborne
Debby Norman
Hasten Payne
Walter Ready
Robert Rogers

Marian Scott
Herb Simpson
Opal Strong
Martha Warren
Gregg Watson

The following Board Members were absent:

Herb Amerson
Bessie Bagley
Ben Bernhard
John Gustafson
Chalmers Jones

Josiah Nunn
Arthur Palmer
LeRoy Patton
Clara Mae Peoples
Harry Ward

Proxies: were announced as follows:

Bessie Bagley to Lee Kell
Harry Ward to James Loving
Josiah Nunn to Opal Strong
Clara Peoples to Marian Scott
Debby Norman to Ella Mae Gay (from 8:20 p.m.)

Mr. Flowers introduced Mrs. Martha Warren and said he had accepted Mr. Baugh's verbal indication that he had submitted a resignation, and with the Board's acceptance of his action he said he would like to welcome Mrs. Warren, representative for Sabin, to the Board.

Agenda: Mr. Loving asked to give a report of the North Western Regional Citizens Participation Conference under New Business - also Rev. Jackson asked to be under New Business. Chairman asked for Approval of Minutes under the Approval of Agenda. Chairman asked for Approval of Agenda. It was moved and seconded that the Agenda be approved with additions. Motion carried.

Minutes: Mr. Loving said he should be under the list of Board Members that were absent. Moved and Seconded that the Minutes be approved with correction. Motion carried.

Correspondence: There was no correspondence at the time.

Reports: Human Resources Bureau - Mrs. Opal Strong.

Mr. Flowers said that at the last meeting the Board moved that the information be received and tonight we will hear the conclusion of the Report for Action.

Mrs. Strong said these are the original plus amendments of the Joint Task Force and reminded all present that she asked at the last meeting to bring anything that you wished added or deleted to the meeting tonight. Mrs. Strong asked if the Board members have anything to submit.

Mr. Simpson brought up a point that when everything is under the Bureau he said he knew of some of the areas that were going to have more of a need than others and gave examples. If we set up some form of priorities of some communities over other communities, I think this would be a good idea.

Mrs. Strong said that he had never brought this to the attention of the Task Force at their meetings, however she thought this is where the Chairman and Vice Chairman of the communities sitting on the Super Board will be a good lobbyist on the Board for their Community.

There were no questions from the floor.

Mrs. Debby Norman moved that we adopt this report from the Task Force and submit it to the Mayor. Seconded. Motion carried.

Mr. Flowers thanked the Task Force.

Mr. Flowers introduced Mr. Nero who gave a report to the Board for "information only" of his findings of the Human Resources Bureau.

During questions from the floor Mr. Nero said on the 26th of this month 150 copies of the report given were delivered to Mr. Leon Harris. Mr. Flowers asked Mrs. Strong to read a letter to Mr. Harris from Mr. Nero that related to the report.

Mr. Jordan clarified further questions and gave background leading up to Mr. Nero's report which was the result of an independant study for Mr. Gilcrease, Mr. Jordan, Mr. Harris, Mr. Jones and Mr. Brown.

Mr. Nero presented his report to the Board for information assisted by Mr. John Laurentz who answered questions from the Board and Floor.

Mr. Flowers thanked them for their report.

Mr. Flowers said that the Board and Chairman have received a report from the District Planning Organization representatives Mrs. Brenda Green, CDA staff and Mr. Herb Simpson, CPB. Mr. Simpson gave a report on the District Planning Organization. He asked for citizens in-put from people active in Model Cities to the DPO Task Force meetings. He said he saw every chance to set it up connecting Human Resources Bureau concept throughout the City reflecting activities here in Model Cities.

He reminded members that they have this opportunity and he felt if we could do this we would be stronger by it. He said he saw a direct connection between the Human Resources Bureau, District Planning Organization, and City County merger. He said if we are influential in getting the City County merger Commission to accept boundaries, we will be in good shape. Mr. Simpson ended by stressing the importance of Citizens in-put into these meetings.

Mrs. Green asked would citizens please submit names so that they can be involved in the District Planning Organization Working Committees.

Mr. Ford asked for the timetable of the Working Committees. Mrs. Green said they were included in the Report (on the last page) distributed to the Board.

Mr. Flowers thanked Mr. Simpson for his report.

Mr. Flowers also gave names of the Committees of the Board that were presently operating - Personnel Hiring Committee: Hospitality Committee: Rules Committee: Evaluation Committee: Budget Review Committee: Emanuel Liasion Committee: MEDIA Investigation Task Force: Citizens Participation Working Committee Task Force: Human Resources Task Force: and Executive Board.

Mr. Flowers asked that the Committees start carrying out their responsibilities and give the Chair their support. Because of the growing activities of the Board it was necessary that these Committee Chairmen actively carry out their meetings and report to me of the activities and give direction as to their specific responsibilities. We have had problems with the Personnel Hiring Committee but the Executive Board is coming up with some recommendations.

Mr. Flowers, in reference to appointment of Citizens Planning Board member to the MEDIA Board of Directors, said by now the Board members would have read the transcript that was sent to all members which was self explanatory.

Mr. Flowers asked Mrs. Strong to read the Action of the Executive Board meeting on June 27th. He submitted these for the Board approval.

1. "Approval to announce the vacancies in the July Newsletter to start publicity on the elections, even though the Election Committee has not met. An article of those seats vacant will be announced so that people in the different areas will start thinking about the elections"

Mr. Loving moved that the action of the Executive Board be ratified by the Body. Seconded. Motion carried.

2. "Every resolution of the Citizens Planning Board to award or encumber funds shall have two (2) public readings of its title or the effect thereof; such readings shall not be at the same Citizens Planning Board meeting. At least seven (7) days shall elapse between the introduction and final passage of such resolution."

Mrs. Scott moved for the Board approval of the adoption. Seconded. Motion carried.

3. "Recommendation that the proposal submitted by Mr. W. Davis be taken to the Housing and Physical Environment Working Committee and that the Executive Board write a letter directing them to take action on this proposal and saying that this is the direction of the Executive Board given to Mr. Davis and from there would like to see it go through the Citizens Planning Board Evaluation Committee"

Mr. Simpson moved that the Board concur. Seconded. Motion carried.

4. "Albina Art Center - go before the Recreation and Culture Working Committee and the Evaluation Committee and appear before the Board."

Mr. Loving moved that the Executive Board action be adopted. Seconded. Motion carried.

Mr. Rogers asked for clarification if these were new programs.

Mr. Flowers said they are going to the Working Committee like any other program.

Rev. Jackson asked did they have to be recommended through the Working Committee?

Mr. Flowers said yes. Most of these people had trouble as to where to go and how to get funded and came to Executive Board for direction.

5. "A Quarterly report sheet be sent to each organization on the Evaluation of their Citizens Planning Board members elected and appointed and the reports of Appointees be sent to the Mayor."

Mrs. Scott moved for adoption. Seconded. Motion carried.

New Business: Mr. Loving gave a report from the North Western Regional Citizens Participation Conference involving Region 9. Mr. Loving explained how Region 9 got a grant to start the Conference; the theme of which was National Citizens Participation. They hope to use national influence to change policy at Congress level. He explained legislature which is waiting to go through and does not have citizens participation written-in, and how they hope to re-write legislature to include citizens participation. He said that we in Region 10 should be part of or create the same organization so that we can apply for a grant to try to help.

Mr. Loving recommended to the Board that we initiate some type of policy or procedure in trying to formulate an organization of this magnitude and look into the feasibility of adopting such a thing or join such an organization.

Mrs. Green said that Mr. Loving will give a report at a later date on the Health Conference and that he was elected to the National Board.

Announcements:

Mrs. Strong invited all present to the Humboldt Association's Neighborhood picnic July 8, at Peninsular Park - 10 a.m. until 6 p.m.

Mr. Loving said the Recreation and Culture Working Committee would be having a fair for young and old at Peninsular Park July 22, 10 a.m. to 9 p.m.

Mrs. Marie Smith, announced the Senior Citizens Picnic at Peninsular Park July 29.

Meeting adjourned at 9:15 p.m.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Action from the Executive Board Meeting
Thursday July 6, 1972 at Model Cities
Conference Room #226 2:30 p.m.

1. Transportation Study: presented by Mr. Mike Henniger, CDA assisted by Mr. Denny Wilde, Planning Consultant for Comprehensive Plan for Model Cities.

Mr. Nunn moved that the Executive Board approve transportation study as presented with recommendation that any further changes will have to come back to the Board for presentation. Seconded. Motion carried.

2. Mr. Nunn moved that a Standing Committee be appointed to take a hard look at each operation of operating agencies funded by Model Cities and we have started with MEDIA and our next Agency to be looked at should be Operation Step-Up. Seconded. Motion carried.

TO: Citizens Planning Board
FROM: Charles Jordan, Executive Director
DATE: July 18, 1972
SUBJECT: Transportation recommendations

Action to be taken:

Approval of recommended policy statements.

Background:

In December 1970, the CPB was presented with the results of a study by Daniel, Mann, Johnson and Mendenhall (DMJM) entitled Model Cities Area Transportation Study. In December 1971, a study by LeLyn-Cather & Company entitled Model Cities Traffic Circulation Plan was submitted to the Transportation Working Committee for their approval. These two studies comprise the basic inputs into the Comprehensive Plan for the Model Cities Area with respect to transportation facilities (including traffic circulation). While the Transportation Working Committee has previously approved both studies, there has not been any action by the CPB to adopt the policy recommendations of these two studies.

Attached are the policy statements recommended for adoption by the Planning Board so that projects may be planned and developed by the Working Committees.

The Goals and objectives have been reviewed and approved by each of the eight (8) Neighborhood Organizations. The Economic and Development, Transportation Working Committee considered the recommendations for the third time and tabled action due to lack of a quorum.

Presentation was made to the Citizens Planning Board on June 20, 1972.

Impact:

Prior to implementation of the traffic components of the Comprehensive Plan, the CPB must approve general policies for the implementation phase. The City of Portland is now finalizing its Master Plan for arterial and collector streets. In order to ensure that the plan for

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 North Borthwick Avenue

<u>THURSDAY</u>	<u>JUNE 29TH, 1972</u>	<u>PAGES</u>
I.	INVOCATION	
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES	
III.	APPROVAL OF AGENDA	Action
IV.	CORRESPONDENCE	
V.	REPORTS	
	Human Resources Bureau - Mrs. Opal Strong	Action
VI.	OLD BUSINESS	
VII.	NEW BUSINESS	
VIII.	ADJOURNMENT	Action

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 N. Borthwick Avenue

Minutes
June 20, 1972

The meeting was called to order by Chairman, Fred Flowers, Jr. Invocation was given by Ed Warmoth.

The following Board members were present or arrived before the meeting adjourned.

Ben Bernhard	Debby Norman	Herb Simpson
Jack Deyampert	Josiah Nunn	Opal Strong
Fred Flowers, Jr.	LeRoy Patton	Harry Ward
Charles Ford	Hasten Payne	Gregg Watson
Ella Mae Gay	Clara Mae Peoples	
Chalmers Jones	Walter Ready	
Lee Kell	Robert Rogers	
Bill Newborne	Marian Scott	

The following Board members were absent:

Herb Amerson
Bessie Bagley
Ted Baugh
John Gustafson
Rev. John Jackson
Arthur Palmer

Proxies: were announced as follows:

Bessie Bagley to Lee Kell
Rev. John Jackson to Clara Mae Peoples
John Gustafson to Marian Scott

Agenda: It was moved and seconded that the Agenda be adopted. Motion carried.

Minutes: It was moved and seconded that the Minutes be approved. Motion carried.

Mr. Simpson mentioned that Mrs. Bagley's husband is in the hospital and asked that we send her a card. Mr. Flowers said, Mrs. Scott as Chairman of the Hospitality Committee will attend to this and also Mr. Baugh's sister passed and the Board would be sending a sympathy card.

Correspondence: Mrs. Strong, Correspondence Secretary, read a letter to Mr. Flowers from Doris Simpson, Sabin Community Association, informing the Board of Mr. Baugh's resignation which he submitted to the Executive Board of Sabin on June 14, 1972 and the Executive Board had appointed Mrs. Martha Warren to fill out Mr. Baugh's term on the Citizens Planning Board.

Also a letter to Mayor Schrunk from Commission Goldschmidt recommending that Mr. Simpson be appointed to the District Planning Organization's Task Force. A letter from Commissioner Goldschmidt to City Council, Citizens Planning Board Chairman, Fred Flowers, Jr., and Executive Director, Charles Jordan was read re: Project Review meeting, July 20, 1972 at 7:30 between Council members, Citizens Planning Board Executive Committee and supporting staff personnel.

Mr. Flowers said in reference to the letter from the Sabin Community Association the Board has not received official resignation from Mr. Baugh.

Mr. Ward moved that this matter be tabled until resignation be forthcoming from Mr. Baugh. Seconded. Motion carried.

VI: Senior Adult Service Center: Mrs. Marie Smith gave a report of the activities of the Senior Adults since their last bi-annual report to the Board. Mr. Joil Southwell said all employees are senior citizens to work with senior citizens and Mrs. Smith in on the Advisory Board but was not an employee of the Senior Adult Service Center - her work is voluntary. Mr. Southwell introduced his Supervisory staff.

Mr. Stanton Duke, Supervisor of Transportation gave a report to the Board outlining the duties of the transportation department and the staff and services they have rendered to the Senior Citizens of the Model Neighborhood.

Mrs. Mary Nero, Supervisor of Outreach, gave her report giving the guidelines and roles that the outreach workers play in relation to the community.

Mr. Otto Rutherford, Supervisor of Handyman and Telephone Reassurance gave a report of the repairs which his staff have completed since their last Board report. He also gave a report on the Telephone Reassurance and told how the 'sunshine ladies' bring warmth to the people they call daily.

Mr. Southwell thanked the Board for the opportunity to give their report.

Mr. Flowers thanked Mrs. Smith and Mr. Southwell and his supervisory staff of the Senior Adults Service Center for their inspiring and thorough report.

Housing Repair Program - Mrs. Dorothy Hardy asked for approval of citizens review committee revisions for 3rd Action Year.

Lee Kell said in regard to #3 Page 12 of the Minutes where it states under existing limits only Eliot residents qualify because the other areas will be under Neighborhood Development Plan in 3rd Action Year - then in the proposed column to expand the project to the Model Neighborhood to those being ineligible for 312 or 155 assistance. Mr. Kell asked why it was necessary to expand the project for the rest of the area?

Mrs. Hardy said because of contract problems.

Mr. Kell asked another question for information - it is stated provision for voluntary code enforcement to qualify families for relocation where a structure is so badly deteriorated as to make home repairs infeasible. Will it cost us money for relocation?

Mr. Henniger said yes it will cost money but 3rd Action Year budget made provisions for Code enforcement.

Lee Kell asked then this would come under the general Code Enforcement Program?

Mr. Henniger confirmed this.

Jack Deyampert asked how much in the 3rd Action Year Housing Repair Program?

Mrs. Hardy said \$200,000.

Mr. Bob Rogers moved for adoption of the revision of the 3rd Action Year Housing Repair Program. Seconded. Motion carried.

Transportation Study - Mr. Mike Henniger gave background information. Mr. Henniger explained the recommended policy statements to the Board and showed slides explaining this more fully.

Mr. Simpson expressed a concern that this should go before the Neighborhood Organizations and Working Committees.

Mr. Henniger said it has been before the King/Vernon/Sabin Coordinating Committee and they favored improvements to Union Avenue and Fremont Street because of the Rose City Freeway.

Mr. Boyer expressed his concerns and Mr. Flowers said he could come before the Executive Board.

Mr. Harry Ward moved that this matter be tabled and sent to the Neighborhood Organizations before presentation to the Board. Seconded. Motion carried. 14 for 4 against.

Concerns were expressed from the floor. Mr. Flowers said he was sure all questions could be answered when this report comes through Working Committees and Neighborhood Organizations.

Human Resources Bureau: Mrs. Strong gave her report for information only to the Board from the joint Citizens Planning Board and Portland Metropolitan Steering Committee Human Resources Task Force.

Mr. Ward moved that the Informational report from the Joint Task Force for Human Resources be received. Seconded. Motion carried.

Opal Strong announced that there will be an open meeting on the 29th of June so as the Board can hear citizens concerns.

*Vote on Motion

Old Business: Mr. Gergg Watson, Chairman of the MEDIA Task Force gave the following report to the Board.

M.E.D.I.A. TASK FORCE REPORT

The M.E.D.I.A. Task Force, after submission of the previous report has urgently moved to reconcile all recommendation suggested to M.E.D.I.A. Inc. As requested by the main motion an amendment adopted by the Citizens Planning Board, it is our intent to immediately implement the recommendations within the report.

It is our understanding that the MEDIA Board did meet and considered all Task Force recommendations. It should be noted that through letter communication it was the general attitude of the M.E.D.I.A. Board, that if their response was not adequate, the letter received would serve as the resignation of the entire Board, in hopes that another group could do a better job.

The M.E.D.I.A. Task Force met to consider all responses to each recommendation. This was done with the assistance of Model Cities staff Director, Mr. Charles Jordan and members of the Task Force, recognizing and reviewing Mr. Jordan's evaluation. After weighing each response, it was felt that there was a need for negotiations. It was then requested that Mr. Jack Mills, President of M.E.D.I.A. Board meet with the Model Cities Director, Chairman of the Citizens Planning Board, and representatives of M.E.D.I.A. Task Force.

As a result of this meeting the following modifications, revisions and/or recommendations will be adopted and implemented by the M.E.D.I.A. Corporation:

1. RECOMMENDATIONS AS THEY REALTE TO M.E.D.I.A. BOARD

- 1.) Mr. Bob Rogers, a member of the Citizens Planning Board, was selected to serve as a member of the M.E.D.I.A. Board. He will fulfill all obligations and responsibilities of a M.E.D.I.A. Board member.
- 2.) The M.E.D.I.A. Board and the Executive Board of the Citizens Planning Board will meet on a quarterly basis. This will become effective upon the discretion of the Chairman of the Citizens Planning Board.
- 3.) In the best interests of all involved it has been the decision of the M.E.D.I.A. Task Force that the maximum number of the M.E.D.I.A. of nine (9) be maintained. It is also the decision of the Task Force that six (6) of the nine (9) Board members be Model Cities residents and/or businessmen. Due to the immense responsibility of the half million dollars of tax money, it is felt by both M.E.D.I.A. Board members and City Demonstration Agency staff, that all members should have an equal vote and there be no non-voting consulting advisors.
- 4.) The M.E.D.I.A. Board will restructure the loan review committee to reflect a broader mixture of Model Neighborhood residents which by enlarge determines the approval of rejection of applicant proposals.
- 5.) It will also be standard procedure of the M.E.D.I.A. Board to receive all proposals which have been rejected.
- 6.) It is the intent of the M.E.D.I.A. Board to establish a hearing procedure, in cases of rejection.

I. RECOMMENDATIONS AS THEY RELATE TO M.E.D.I.A. BOARD (continued)

- 7.) It shall become the responsibility of the Executive Board in their quarterly meetings to consider and review actions taken by M.E.D.I.A. Incorporated.
- 8.) All letters of disapproval or rejection shall be signed by the M.E.D.I.A. Board Director and a copy to the President of the M.E.D.I.A. Board, all of which will be kept on file and available upon request at the quarterly meeting.

II. RECOMMENDATIONS AS THEY RELATE TO M.E.D.I.A. STAFF

- 1.) There will be an attempt to fill all vacancies with qualifications Model Neighborhood residents. It is also our understanding that there will be no firm commitments for the Director without input of the Citizens Planning Board.
- 2.) Through the efforts of City Demonstration Agency staff and the evaluation section, there will be significant changes in monthly and quarterly reports.
- 3.) An Information form and/or brochure will be developed to inform applicants of the basic information needed to submit applications to M.E.D.I.A.
- 4.) The attitude of M.E.D.I.A.'s staff must reflect the purpose of the project to serve the residents of this community. It is the desire of the Task Force that the M.E.D.I.A. Board does not continue to support this attitude. With the addition of new staff and a new Director these conditions will be reversed and all transactions be conducted in a professional manner.

III. RECOMMENDATIONS AS THEY RELATE TO GENERAL RESTRUCTURING

- 1.) Utilizing the City Demonstration Agency staff evaluation of Mr. Charles Jordan, it is felt by both Jack Mills and M.E.D.I.A. Task Force that positive efforts should be made to create more flexibility with lending institutions. Model Cities seed dollars should not finance and project 100% Definite plans and projections should be made to implement totally this concept.
- 2.) Recognizing the fact that M.E.D.I.A. cannot control the established lending institutions we deem it necessary to allow no less than three (3) lending institutions to consider a viable proposal and be reported at the quarterly meetings.
- 3.) In relationship to training, where possible develop, create, and/or innovate steps to be taken to train all M.E.D.I.A. employees to develop empathy with residents and in so doing expanding knowledge of all administrative and technical procedures.

The M.E.D.I.A. Task Force would admonish the City Demonstration Agency staff, the Citizens Planning Board and M.E.D.I.A. Corporation, to actively seek other means of perpetual funding. It is relatively apparent that the City of Portland may not take the responsibility of such a corporation. It should also be noted that the Department of Housing and Urban Development (H.U.D.) will have the ultimate decision relative to funding through Model Cities Program. Because of the crucial need of such a program for minority businesses is the hope of the committee that M.E.D.I.A. will continue for another year.

To conclude our report, the work and efforts of the M.E.D.I.A. Task Force, it is therefore our recommendation that the Economic Development Program of Model Cities be continued. Therefore, I so move that the Citizens Planning Board adopt this report as submitted by the M.E.D.I.A. Task Force with the necessary changes, corrections and modifications. Furthermore, that all actions heretofore be handled by the Chairman of the Citizens Planning Board, the City Demonstration Agency Director and the United States Department of Housing and Urban Development (H.U.D.).

To conclude our report, the work and efforts of the M.E.D.I.A. Task Force, it is therefore our recommendation that the Economic Development Program of Model Cities be continued. Therefore, I so move that the Citizens Planning Board adopt this report as submitted by the M.E.D.I.A. Task Force with the necessary changes, corrections and modifications. Furthermore, that all actions heretofore be handled by the Chairman of the Citizens Planning Board, the City Demonstration Agency Director and the United States Department of Housing and Urban Development (H.U.D.).

Continued.....

Mr. Ford said he would like to see Mr. Watson as the Citizens Planning Board member appointed to the M.E.D.I.A. Board. Mr. Flowers clarified this. He said the Board submitted 3 names, Mr. Watson, Mr. Loving and Mr. Rogers and the M.E.D.I.A. Board chose Mr. Rogers. There was further discussion by the Board resulting in Mr. Rogers continuing to be the Citizens Planning Board appointee.

Mr. Chalmers Jones moved for adoption of the report as it was presented tonight and ask the Task Force in meeting with M.E.D.I.A. Board to keep this Board totally and thoroughly informed on the inner workings of the two (2) so as the Board can keep monitoring what is going on. Seconded. Motion carried.

Mr. Harry Ward asked if this means that when the letter of Compliance comes that the moratorium will be lifted?

Mr. Chalmers Jones said when the letter of Compliance comes in then the Citizens Planning Board moratorium will be lifted.

Mr. Flowers said we can get a letter from M.E.D.I.A. with the signature of the Board, and asked Mr. Jordan to speak to this.

Mr. Jordan said when we submitted our 3rd Action Year to Housing and Urban Development (HUD) they expressed concern regarding M.E.D.I.A.'s seed money - There is one moratorium placed by the Citizens Planning Board and Housing and Urban Development (HUD) has placed a moratorium as well. By July 7th we must have our response into Housing and Urban Development (HUD) and wait till they advise us. M.E.D.I.A. will continue to operate - we can give them administrative funds, but not seed money.

Mr. Chalmers Jones moved to refer any further discussion on this matter until such time as we hear from Housing and Urban Development (HUD). Seconded. Motion carried.

Mr. Jordan said another item for information - The Board previously allocated \$20,000 to Distribution Enterprises. Our primary action was to go through M.E.D.I.A. but Housing and Urban Development's (HUD) letter definitely stops that. There is no way we can give M.E.D.I.A.'s seed money, therefore Distribution Enterprises will not get the \$20,000 unless we come up with a new proposal that we are working on now.

It was moved for adjournment at 10:10 P.M.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Model Cities Citizens Planning Board Meeting
Cascade College Student Union Building
5606 North Borthwick Avenue

<u>TUESDAY</u>	<u>AUGUST 8, 1972</u>	<u>PAGES</u>	
I.	INVOCATION		
II.	ROLL CALL & ANNOUNCEMENT OF PROXIES		
III.	APPROVAL OF AGENDA		Action
IV.	(a) APPROVAL OF ACTION OF EXECUTIVE BOARD July 6, 1972 & July 24, 1972,	7 - 8	Action
	(b) APPROVAL OF MINUTES Citizens Planning Board July 18, 1972	1 - 6	Action
V.	CORRESPONDENCE		
VI.	<u>REPORTS:</u>		
	(a) Election Committee	9 - 10	Action
	(b) Transportation Study	11 - 13	Action
	(c) Northwest Urban Designers Assoc. Mr. Willie Davis	14 - 19	Action
VII.	OLD BUSINESS		
VIII.	NEW BUSINESS		
IX.	ANNOUNCEMENTS		
X.	ADJOURNMENT		Action

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Model Cities Citizens Planning Board
Cascade College Student Union Building
5606 North Borthwick Avenue
July 18, 1972

The meeting was called to order by Vice-Chairman, LeRoy Patton. Invocation was given by Ed Warmoth.

The following Board Members were present or arrived before the meeting adjourned:

Ben Bernhard
Jack Deyampert
Charles Ford
Ella Mae Gay
John Gustafson
Chalmers Jones

Lee Kell
James Loving
Debby Norman
Josiah Nunn
Arthur Palmer
LeRoy Patton

Hasten Payne
Robert Rogers
Marian Scott
Opal Strong
Harry Ward
Martha Warren

The following members were absent:

Herb Amerson
Bessie Bagley
Fred Flowers

Rev. John Jackson
Bill Newborne
Clara Mae Peoples

Walter Ready
Herb Simpson
Gregg Watson

Proxies: were announced as follows:

Clara Mae Peoples to Opal Strong

Approval of Agenda: The Chairman asked that Mr. Willie Davis, Northwest Urban Designers Association come under New Business. Mr. Andrew Fink, Chairman Irvington Association regarding information on the Reading Tree be also placed under New Business. It was moved and seconded that the Agenda be approved as amended.
Motion carried.

Executive Board action: The Chairman said he would like to entertain a motion that the Executive Board Minutes be tabled until the next Citizens Planning Board meeting. Seconded. Motion carried.*

Mr. Rogers asked on what grounds?

Mr. Patton said that the Executive Board action entails that the Chairman appoint a standing committee and Mr. Patton said he would like to leave these appointments to Mr. Flowers.

Discussion followed.

*Vote on motion.

Correspondence: Mrs. Strong read a letter to Mr. Fink, Chairman of Irvington Community Association (ICA) from Mr. Amerson giving his resignation. Mrs. Strong then read a letter from Mr. Fink informing Mr. Flowers that Burnett Austin will fill out Chris Thomas's term that Mr. Amerson was filling.

Mrs. Folen from Irvington Community Association announced that Mr. Austin could not be present at the meeting.

A letter from Mr. Fink informing the Board that Bessie Bagley was still ill and had asked that they (Irvington Community Association) appoint someone to fill in till she was well. Mr. Fink notified the Citizens Planning Board that the Board of Directors of Irvington Community Association had appointed Mrs. Virginia Norton.

Mr. Ward said he wanted to welcome Mrs. Norton to the Board but pointed out that the action of Irvington Community Association was out of order and referred to the Rules and Operating Procedures for the Planning Board.

Mr. Patton said he would like to waive the rules temporarily for tonight in order that Mrs. Norton can remain and moved that the Rules Committee review the rule and basis for the rule and report to the Citizens Planning Board. Seconded. Motion carried.

At this point the Chairman entertained the information on the Reading Tree.

Mrs. Strong read a letter from Mr. Fink to Mr. Flowers about the difficulties that the Reading Tree were having to find financial resources to carry them through the summer. Mr. Patton asked those interested in volunteering to contact Mrs. Herzog and said that we do have a procedure for presentation for requests for funds and this has not been through the Working Committee or the correct procedures. It is difficult for the Board to recommend and funds, said Mr. Patton, and asked Mrs. Herzog to speak to the issue. Mrs. Herzog gave the background history of the Reading Tree and read a list of donors and the donations they had received. Mrs. Herzog thanked Model Cities and said they really appreciated Model Cities assistance.

Reports: Election Committee - 1972-73 Progress Report

Mr. Bryant, Chairman of the Election Committee read his report to the Board. Arthur Palmer questioned the Model Cities and Portland Development Commission (P.D.C.) boundaries. Mr. Patton said the matter of changing Model Cities and Portland Development Commission (P.D.C.) boundaries is not an item that the Planning Board can take care of. We don't have but ten (10) days before applications are going to be in. It is not advisable to do it tonight. After the election we can file the proper papers with the proper people. Time will not allow this to happen now.

Mr. Bryant said he agreed with the time element and explained the difficulties to the Board.

Mr. Loving noticed changes from last year - twenty-five (25) signatures - other changes were boundaries. Items seven (7) and ten (10).

Mr. Kell said he was opposed to item seven (7), the requirement of twenty-five (25) signatures, otherwise he agreed with everything else.

Mr. Nunn said he thought that the requirement of twenty-five (25) signatures was good.

Mr. Palmer asked who has the authority to decide whether or not you are to participate in one district, but at election time you go into another one? Who can change it or can it be changed?

Mrs. Scott said its not quite correct as you do not go into another area except only for planning and gave examples.

Mr. Ward clarified and explained the rules and operating procedures pertaining to the eight (8) election areas.

Mr. Lee Kell asked if the recommendation for twenty-five (25) signatures were in force or not?

Mr. Ward explained it was a progress report. They would come back with a report for action later.

Reports (c) - City/County Office of Justice Planning: Mr. Jordan said, "As the Board may recall Portland was designated to receive up to \$20 million for high impact crime. He introduced Mrs. Betsy Preston and Mr. Norman Monroe to give information on Law Enforcement Assistance Administration (L.E.A.A.)

Mr. Monroe gave background and explained phases of Law Enforcement Assistance Administration (L.E.A.A.) planning. He explained that \$20 million was a hypothetical figure, also the money had been decided to be distributed to seventy-five percent (75%) prevention, twenty-five percent (25%) hardware - using \$5 million the first year, \$10 million the second year and \$5 million the third year. He explained target groups. (1) Drug Abuser, (2) Ex-offender, (3) School Drop-out, (4) Unemployed males under twenty-five (25), and gave examples.

Mr. Rogers said that the whole program seemed to be designed to keep someone from going in and asked about the person that is in the penitentiary now and is coming out into society - what about him?

Mr. Monroe said that there are programs that direct themselves just to that and gave examples. He also said that it cannot be an isolated problem the community must be concerned also and gave a breakdown of the activity his office had done in relation to this problem. He also talked about viable community resources.

Mr. Bernhard asked Mr. Monroe how preventative programs like Drug Abuse and Mental Health could qualify for Law Enforcement Assistance Administration (L.E.A.A.) funds coming into the Model Neighborhood?

Mr. Monroe said Law Enforcement Assistance Administration (L.E.A.A.) emphasis is on crime specific and gave examples.

Mrs. Strong asked what type of preventative measures are you using for drug prevention to keep drugs from getting to the youth?

Mr. Monroe said that Mrs. Strong was talking about a broader base than what Law Enforcement Assistance Administration (L.E.A.A.) is dealing with.

Mr. Patton reminded the Board that City/County Justice Planning Office's responsibility has to do with acceptance of proposals and reviewing alternatives and objectives.

Mrs. Warren was concerned with the prisoners coming back into society and their families and the attitude of the community to the exoffender.

Mr. Monroe stated that there are a multiple of concerns and he defined the concerns and explained the programs that are in existance now that deal with these problems.

Mrs. Warren also expressed a further concern dealing with juvenile homes and children taken without parental consent.

Mr. Monroe explained that two (2) programs that operate in this area and the responsibilities of community people to this concern.

Mr. Palmer asked if they were or had anything in the program that made a provision for workshops to educate the public?

Mr. Monroe said we have received fifty-four (54) programs under the impact emphasis. Thirty-six (36) are in prevention areas. He had not gone over the rest of the programs which are directly or indirectly affecting the Model Neighborhood - gave examples of impact programs and attitudual study that they are doing now and he thought these were being considered.

Mr. Ford said he would like to see a sub-committee of the Citizens Planning Board formed to deal with the whole package.

Mr. Patton asked Mrs. Preston to answer a question that Mr. Gustafson posed earlier. Mrs. Preston said if she understood the question it was how much money can the Model Neighborhood accept or receive from this \$20 million? There is no answer to this question she said we have asked for applications from all agencies. There has been only one (1) program suggested by a Model Cities organization. Extent of money available will depend upon programs which are submitted.

Mrs. Gustafson asked how can our leverage of Federal Funds be used to attract more programs or impact funds?

Mrs. Preston said that Housing and Urban Development's (H.U.D.'s) money is unique in that it is the only kind of Federal Funds that come into the City of Portland which are matched already. So, to the extent that we can develop, jointly, programs which meet the impact outlines, which meet the needs of the community we can take Housing and Urban Development (H.U.D.) Federal Funds and match the funds so we are very anxious to see the Model Neighborhood get going on programs along these lines.

Mr. Gustafson asked, "What would it entail? Haven't you identified priority areas already and would not priority areas be getting consideration for funding? Would the Model Neighborhood be considered a priority area? Would we be able to have an impact?"

Mrs. Preston answered yes.

Mr. Rogers agreed with Mr. Palmer and Mrs. Warren and explained the position of the prisoner coming back into society and how the public is unaware of problems of this person - how he thought the community have to be educated to what this person has been through. Mr. Rogers said that if the program is really sincere they must provide education of the person on the outside to the needs of the person coming back into the society.

Mrs. Preston said she could not reply yet and gave a reason why.

Mr. Loving and Mrs. Gay expressed their concern on how much money the Model Neighborhood is to receive in proportion to the rest of the City and in proportion to the problems that we have in the Model Neighborhood to the rest of the City.

Mr. Patton thanked Mrs. Preston and Mr. Monroe.

Mr. Chalmers Jones asked for a point of information to item (b) of Reports re: Election Report: Mr. Jones asked if the rules presented the Board were to be acted on?

Mr. Patton said it was a progress report.

Mr. Jones said, "Might I draw your attention to the fact that our next meeting is on the 1st of August, but also that it is the day for filing. There seems to be some questions in the minds of the members of the Board whether the recommendations are going to be these recommendations. It seems that this Board is going to have to pick what rules are going to apply. What are we going to do about it?"

Mr. Jones suggested that they make the period August 10th to September 10th and adoption of these rules be an Agenda item for August 1st.

Mr. Patton asked Mr. Jordan.

Mr. Jordan said, "There is another alternative, unless you find something vitally wrong with the report tonight you can adopt that and move forward. The report was listed as information on the Agenda however, you can action if you so desire."

*Mr. Ford moved for adoption of report and was seconded.

Mr. Ward explained that this was out of order, we must move to reconsider the Agenda.

Mr. Ford moved that we reconsider the Agenda. Seconded.

Mr. Jones asked for clarification. The Chairman ruled *Motion out of order. Mr. Jones called for the question on the motion, but after discussion and debate Mr. Jones moved to table the motion. Seconded. Motion carried.

Mr. Jones asked a question of the Chairman of the Election Committee, whether it was possible to set back the filing date to after the August 1st Board meeting so that all applications filed will be filed under the rules adopted by the Citizens Planning Board.

Mr. Bryant said it is possible.

Mr. Jordan clarified and asked if we are only talking about one (1) day?

Mr. Jones said yes.

Mr. Jordan said, "If we are only talking about one (1) day I think we can do that."

Mr. Jones said he moved that the ratification of the election procedure rules be an Agenda Item on the August 1st meeting of this Board for "Action." Seconded. Motion carried. Mrs. Strong opposed.

Mr. Willie Davis said that in order to comply with the Action taken at the June 27th Executive Board meeting and adopted by the Citizens Planning Board June 29, 1972 meeting he was requesting at this time that this be the first reading of this proposal. (Copies of the proposal were given to all Board members.), and he requested that the Northwest Urban Designers be scheduled to meet with the Citizens Planning Board Evaluation Committee. Mr. Davis gave a report to the Board relating to his proposal. After Board discussion regarding procedure of Action, Mrs. Scott said that with this meeting constitution the first reading of the proposal she would like to move that this proposal be officially considered for the first reading as presented tonight. Seconded. Motion carried. Mr. Nunn abstained.

Meeting adjourned 9:30 P.M.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-8261

Action from the Executive Board Meeting,
Thursday, July 6, 1972, at Model Cities
Conference Room #226, 2:30 p.m.

1. Transportation Study: presented by Mr. Mike Henniger, CDA assisted by Mr. Denny Wilde, Planning Consultant for Comprehensive Plan for Model Cities.

Mr. Nunn moved that the Executive Board approve transportation study as presented with recommendation that any further changes will have to come back to the Board for presentation. Seconded. Motion carried.

2. Mr. Nunn moved that a Standing Committee be appointed to take a hard look at each operation of operating agencies funded by Model Cities and we have started with MEDIA and our next Agency to be looked at should be Operation Step-Up. Seconded. Motion carried.

3. It is recommended that Personal Hiring Committee be immediately activated to fullest capacity and that the Board immediately give guidelines to this Committee. The Committee should take a look at all the vacancies within the Model Cities Agency.



Action from the Executive Board Meeting,
Monday, July 24, 1972, at the Model Cities
Conference Room #226, 4:30 p.m.

1. There was discussion on the seating of Mr. Arthur Palmer as a Citizens Planning Board member since Mr. Palmer is in the Eliot planning area and Boise voting area.

Mr. James Loving moved that a letter be sent to the Eliot Association and Mr. Palmer stating that the Rules and Operating Procedures of the Citizens Planning Board have been violated by the seating of Mr. Arthur Palmer in that he does not reside in the Eliot area, but is a resident of the Boise area. Seconded. Motion carried.

2. Mr. LeRoy Patton made an amendment to the motion stating that a change in procedure be made and a letter be sent to the Neighborhood Organizations to inform them that their representative cannot be validly seated until the second regularly scheduled meeting of the Citizens Planning Board after the representatives' appointment. Seconded. Motion carried.

3. The Election Committee Recommendations for the Citizens Planning Board elections were discussed.

Mr. James Loving moved that all Election Committee Recommendations be on the August 1 agenda to be presented to the entire Citizens Planning Board. Seconded. One opposed. Motion carried.

4. Mrs. Opal Strong moved that Mr. Willie Davis be included on the agenda for the August 1 Citizens Planning Board meeting, if the Evaluation Committee meets with Mr. Davis prior to August 1. Seconded. Motion carried.

August 1, 1972

TO: Members of the Citizens Planning Board
FROM: Philip Bryant, Chairman of 1972-73 Election Committee
SUBJECT: Progress Report of 1972-73 Election Committee

The first meeting of the 1972-73 Election Committee was held July 6, 1972, in the Model Cities Conference Room, #226. Due to lack of representation from all eight Neighborhood Associations, no official business transpired.

The Committee met on July 13, 1972, at 6:30 p.m. and the following decisions were made:

1. Permanent officers of the 1972-73 Election Committee are:-
Philip Bryant, Chairman; Eliot Neighborhood Association
Glen Childs, Vice-Chairman; Woodlawn Improvement Association
Vivian Parker, Secretary; Boise Improvement Association.
2. The Election Committee will officially notify Citizens Planning Board members by letter as to those seats that are vacant.
3. A regular scheduled meeting day is set for Thursdays at 6:30 p.m.
4. A date to publicly announce the 1972-73 election will be August 2, 1972, by holding a Press Conference.
5. Candidates filing dates will be August 2, 1972, 12:00 p.m. through August 31, 1972, 5 p.m.
6. Filing certification will be done weekly as applications are received. Certification will be by interview to ascertain if :-
 - (i) Applicant does reside in appropriate neighborhood - and -
 - (ii) Applicant and name on the application are the same.

Cont'd
To: CPB

7. The filing application is to be changed slightly, in that the brief biographical sketch should be filled out as a requirement rather than optional. Also, 25 signatures from area of residency should be attached to the filing application. One signature may appear on more than one signature list of a candidate.
8. There is representation from all Model Neighborhood areas todate.
9. The League of Women Voters and the Albina Womens' League will be requested to count ballots on election night and certify the tally.
10. It is the recommendation of the 1972-73 Election Committee that wide-spread publicity be facilitated regarding planning boundaries versus Model Cities school boundaries for election of Citizens Planning Board representatives.

TO: Citizens Planning Board
FROM: Charles Jordan, Executive Director
DATE: August 1, 1972
SUBJECT: Transportation recommendations

Action to be taken:

Approval of recommended policy statements.

Background:

In December 1970, the CPB was presented with the results of a study by Daniel, Mann, Johnson and Mendenhall (DMJM) entitled Model Cities Area Transportation Study. In December 1971, a study by LeLyn-Cather & Company entitled Model Cities Traffic Circulation Plan was submitted to the Transportation Working Committee for their approval. These two studies comprise the basic inputs into the Comprehensive Plan for the Model Cities Area with respect to transportation facilities (including traffic circulation). While the Transportation Working Committee has previously approved both studies, there has not been any action by the CPB to adopt the policy recommendations of these two studies.

Attached are the policy statements recommended for adoption by the Planning Board so that projects may be planned and developed by the Working Committees.

The Goals and objectives have been reviewed and approved by each of the eight (8) Neighborhood Organizations. The Economic and Development, Transportation Working Committee considered the recommendations for the third time and tabled action due to lack of a quorum.

Presentation was made to the Citizens Planning Board on June 20, 1972.

Impact:

Prior to implementation of the traffic components of the Comprehensive Plan, the CPB must approve general policies for the implementation phase. The City of Portland is now finalizing its Master Plan for arterial and collector streets. In order to ensure that the plan for

Page two

streets in the Model Neighborhood Area is consistent with the desires of both the neighborhoods and the CPB, the Board must present to the City Council its recommended policy. Additionally, if the Model Neighborhood is to receive priority consideration, the CPB must request that commitment from the City. Therefore, by approving the policy statements, the CPB will be taking the steps necessary to begin to develop action programs for transportation.

Staff Recommendation:

The staff recommends adoption of the policy statements for transportation facilities.

GOAL
 The provision of a balanced transportation system (including mass transit and pedestrian-ways) in harmony with other Model Cities land uses and facilities and oriented toward serving the needs of Model Cities residents.

OBJECTIVES
 Separation of through traffic from local residential traffic.

Provision for increased mass transit routes related to Model Cities user needs.

Expansion of the transportation element to include pedestrian-ways and bicycle paths.

Acceleration of the program to improve local Model Cities street quality.

Provision for off-street parking in commercial and manufacturing zones and regulation of parking on all arterial streets.

Design for an optimum environmental capacity that can be handled within the community, not for a maximum projected capacity.

RECOMMENDED POLICIES

- 1 Recommend to the City Engineer adoption of the proposed arterial system as a part of the city wide arterial system plan.
- 2 In order to reduce traffic on local residential streets and fulfill other transportation objectives, Union Avenue improvements are set as the highest priority for traffic circulation improvements in the Model Cities District.
- 3 The Rose City Freeway will not be built until after 1990 if ever. Therefore present transportation and land use planning must be predicted on the assumption that it does not and will not exist.
- 4 Encourage Tri-Met to accelerate the improvement incorporated in their five year plan for the Model Cities District.
- 5 Provide support to the efforts to coordinate and consolidate existing mini-bus service.
- 6 Work towards an expanded and comprehensive mini-bus or dial-a-bus service.
- 7 Support an accelerated program of long range mass transit planning at the regional level.
- 8 Adopt the concept of a network of pedestrian and bike-ways as described in the five neighborhood plans and the Comprehensive plan.
- 9 Support the program of local street improvements incorporated in the neighborhood plans.
- 10 Provide adequate circulation and off-street parking for commercial and industrial establishments. Assist existing business in these same items.
- 11 Determine the capacity of an area to handle increased traffic volumes prior to increasing the capacity of the existing street systems.

TO: Citizens Planning Board Members

FROM: Charles Jordan, Executive Director

DATE: August 1, 1972

RE: NORTHWEST URBAN DESIGNERS ASSOCIATION

Action to be taken:

Approval of project funding request.

Background:

Mr. Willie Davis has submitted a proposal to the Model Cities program which seeks temporary support until the Office of Minority Business Enterprise reviews a similar project proposal for categorical funding.

Mr. Davis, as President of the Northwest Urban Designers Association has appeared before the Housing and Physical Environment Working Committee as well as the Employment Working Committee and the Executive Board of the Citizens Planning Board who referred the request to the Evaluation Committee.

The Northwest Urban Designers Association has submitted a project proposal to Office of Minority Business Enterprise for \$61,158.00 for first year operation. A copy of their proposal is attached. The Northwest Urban Designers Association is seeking \$8,000 as initial start up funds prior to approval by Office of Minority Business Enterprise of their Project.

Working Committee Action:

The Housing and Physical Environment Working Committee voted to approve the \$8,000 request of the Northwest Urban Designers Association to start their project prior to annual funding by the Office of Minority Business Enterprise.

The Employment Working Committee was not asked to approve the project request, but rather to endorse and support the concept which they voted to do.

The Evaluation Committee will review the proposal and will possibly have an oral report for the Board.

Staff Recommendation:

The concept suggested by the Northwest Urban Designers Association is essentially sound, and when originally submitted to the CDA for support only was endorsed. The request for \$8,000 was not included in the initial review and was added to the proposal at the time the project was reviewed by the Executive Board.

- 1) The request for start-up funds is difficult since there is no guarantee that Office of Minority Business Enterprise will react

favorably on the Northwest Urban Designers Association proposal. If the Office of Minority Business Enterprise funds are not received, the \$8,000 would either be insufficient to accomplish the project objectives or would be part of a justification for requesting the entire \$61,158.00 from Model Cities funds.

- 2) While there is no registered and licensed Black Architects in the metropolitan area, to allege that "Minority persons have traditionally been limited to the most menial of architectural jobs" is not substantiated by facts. During the Second Action Year, firms contracted for Planning purposes in the Model Cities area received total contract awards of \$100,800.00. Of this amount, \$74,800.00 or 75% of the total contract awards went to all black firms or firms which hired black principles selected by the Neighborhood Associations. Three members of Northwest Urban Designers Association were principles in planning firms receiving contracts during the Second Action Year. Two of those members are currently negotiating the Third Action Year contracts for planning in the Model Neighborhood. Although most CDA Projects which required remodeled space received the remodeling through the Building owners, three projects have utilized members of Northwest Urban Designers Association for architectural and construction work in connection with remodeling. These projects were Albina Youth Opportunity School, Community Care, and Senior Adult Service Center. A fourth project, Operation Step-Up remodeled so extensively that plans drawn by a licensed architect were required by the City Building Bureau prior to issuing the necessary permits. (None of the members of Northwest Urban Designers Association are licensed architects).
- 3) In recognition of the problems of minority and disadvantaged small contractors, the Citizens Planning Board has already allocated a total of \$1,082,000.00 from the first, second, and third action year grants. This amount represents the combined allocation for Contractor's Management and M.E.D.I.A.
- 4) In recognition of the problems of blacks seeking careers in architecture and planning at a professional level, the Citizens Planning Board has allocated \$713,000.00 from the first, second, and third action year grants. This amount represents the combined allocation for Martin Luther King scholarships, Operation Step-Up, and Residents Employment and Training.
- 5) The presentation of the Northwest Urban Designers Association proposal has indicated many activities which are not mentioned in the written Proposal. The Northwest Urban Designers Association can not grant accredited course work in either architecture or planning. Both Portland State University and Portland Community College offer these courses. The Citizens Planning Board has allocated \$851,000 to establish a Community College facility responsive to the education needs as well as the Social needs of the Community.

Because of the above factors, the staff recommendation is to deny the request for \$8,000 for initial start up funds. The proposal is a substantial duplication of existing projects which the Citizens Planning Board has funded in the Third Action Year. The staff further recommends that the Northwest Urban Designers Association join the Albina Contractors Association to take full advantage of the activities of that project. Many of the activities proposed by the Northwest Urban Designers Association are presently available through the Contractors Management Project.

Albina Professional Designers Association

2726 N.E. UNION AVE.

PORTLAND, ORE. 97212

TELEPHONE 287-4370

PRESIDENT
MR. WILLIE J. DAVIS
VICE PRESIDENT
MR. RAY BREWER
SECRETARY
MR. DOUG JOHNSON
TREASURER
MR. BART JANKANS

BOARD OF DIRECTORS
MR. RAY BREWER
MR. WILLIE J. DAVIS
MR. BART JANKANS
MR. DOUG JOHNSON
2 MEMBERS OF AIA

Housing & Physical Environment
Working Committee

Dear Members:

A number of minority architects, designers and other related professions have formed the Northwest Urban Designers Association. The Association will provide promotional and educational services to members in the Portland Area, with future plans to expand into other areas of the Northwest.

It has been recognized for some time that Portland's minority and other small, disadvantaged architectural firms have participated only peripherally in architecture, planning and urban design. Minority architects and designers are often limited to small projects not requiring broad experience in architectural skills necessary for acquiring larger projects. Several basic problems contribute to the difficult status of this group of architects and designers. The interrelated problems of finance, obtaining contracts for public or public subsidized work, obtaining opportunities in the area of professional training, registration, education, and the opportunity to demonstrate within the community the needs of professional minorities in the fields of architectural planning and urban design are perhaps the most serious. A cycle is established wherein disadvantaged architects and designers are unable to obtain larger jobs because of their lack of experience or a successful performance record make them unacceptable for contract bids for public and public subsidized work. The high percentage of capital required to maintain adequate staff and equipment makes it even more difficult for them to be utilized. The architect and designers also need capital liquidity for overhead and supply costs, particularly in the beginning stages of large contracts. Because of capital deficiency, the disadvantaged architects and designers are precluded from participating in large projects since he cannot meet operating expenses before the first payment is made.

A further related impediment to minority and other small disadvantaged architects and designers is restrictive hiring practices in architectural planning. Without opportunities for entrance, progression from skilled draftsman to designer to registered architect obviously cannot be followed.

Minority persons have traditionally been limited to the most menial of architectural jobs, thus contributing to a negative image among the young for architectural work, which further restricts the number of entrants. The general situation of the minority or other disadvantaged architects and designers then is a vicious cycle in which he is relegated to small contracts because he lacks capital and cannot be utilized for large projects. He cannot obtain large projects because he lacks capital and experience, he cannot obtain sufficient capital and experience because he is unable to participate in large projects and his numbers are limited because of restrictive hiring practices.

We believe that our chances of success would be greatly enhanced if our association had a grant with which to employ a competent executive and secretary to undertake a work program along the following lines:

- (1) The director will assist minority architectural firms in securing architecture contracts.
- (2) Work with established professional associations to secure greater architectural opportunities for minority architecture firms.
- (3) Establish training programs and seminars relating to architecture practices and procedures.
- (4) Assist minority architectural firms to obtain greater participation in existing government programs.
- (5) Inform minority architectural firms of existing government policies relating to the architecture profession.
- (6) Inform minority architectural firms of changes in government policies relating to architecture profession.
- (7) Provide management assistance to minority architectural firms.
- (8) Assist minority architectural firms in establishing and maintaining efficient accounting-bookkeeping systems.
- (9) Assist minority architectural firms in carrying out procedures required for successful handling of government architecture contracts.
- (10) Assist minority architectural firms to obtain qualified personnel.
- (11) Assist minority architectural firms in establishing and improving financial relationships with banking institutions.
- (12) Promote community acceptance of the goals of minority architectural firms.

Tentatively, our proposed budget is as follows:

First Year

<u>Operation</u>	
Personnel	\$ 33,550
Space	2,840
Travel	3,060
Consumable Supplies	876
Public Relations	3,200
<u>Furniture and Equipment</u>	7,632
<u>Revolving Small Loan Fund</u>	
Administered by Freedom Bank of Finance (\$2,000 limit per applicant)	10,000
	<hr/>
Total	\$ 61,158

Second Year

Operation (Renewal)

Third Year

Operation (Renewal)

Revolving Small Loan Fund (Perhaps add to)

Fourth Year

Probably decrease as business improves

Enclosed are letters of support and approval from interested organizations in the Portland Area.

Yours very truly,


Willie J. Davis
NWUDA President

Enclosures