

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, January 5, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:45 p.m. The following Board members were present at roll call or arrived before the meeting adjourned:

Mr. Ben Bernhard	Mr. Bill Newborne
Mrs. Juanita Brown	Mrs. Debby Norman
Mr. Fred Flowers	Mr. Joe Nunn
Mrs. Barbara Friday	Mr. LeRoy Patton
Mr. John Gustafson	Mr. Robert Rogers
Mr. Ray Holloway	Mrs. Marian Scott
Rev. Edgar Jackson	Mr. Herb Simpson
Mr. Chalmers Jones	Mrs. Opal Strong
Mr. Lee Kell	Mr. Christopher Thomas
Mr. James Loving	Mr. Harry Ward

The following Board members were absent:

Mr. Robert Boyer	Mrs. Charlene Jensen
Mrs. Bertha Grant	Mrs. Clara Mae Peoples
Rev. John Jackson	Mr. Richard Wintermute

Mr. Patton had Mrs. Peoples' proxy. Mrs. Scott had Mrs. Jensen's proxy. Mrs. Jensen had Pastor Jackson's proxy. There were no other valid proxies.

Agenda: Mr. Simpson stated that the Agenda should not state that the Board was to consider the Second Reading of the proposed rules and operating procedures. He said there were new changes since the last meeting, so that this should be the first reading. Further discussion on the proposed rules and operating procedures was postponed until that item came up on the Agenda. The Board approved the Agenda.

Minutes: The Board approved the minutes of the December 15, 1970 meeting.

Recognition of Eliot Representative: The Chairman introduced Mr. Laurence Alberti, who was sitting at the Board table. The Chairman announced that The Eliot Neighborhood Program Association has selected Mr. Alberti to fill the seat vacated by Reverend Boyd. Mr. Loving moved that the Board recognize the Eliot Association's selection of Mr. Alberti. The motion passed.

Rules and Operating Procedures: Mr. Loving, in response to Mr. Simpson's earlier statement, said that proposed rules and operating procedures have been before the Board for the last several meetings, including a special Board meeting, and that the Rules Committee made changes as the result of ammendments it received. Mr. Loving said the Board should waive two readings, discuss the proposals tonight, and vote tonight. Mr. Jordan pointed out that the Board would have one reading tonight. Mr. Simpson stated that the Board should not vote on the proposal as a package. Mr. Jones moved that the Board read and vote on the rules, item by item. The motion passed. The Board then voted to suspend the old rules and operating procedures.

The Board then considered the proposed rules and operating procedures, item by item. Due to the enthusiasm of the Board members and the heat of the discussion, Mr. Thomas was not able to record what each Board member said. To be fair to all Board members, he decided to record only the rules and operating procedures as finally adopted. The Board adopted each item individually. Issuance of Formal Rules and Operating Procedures are to be issued after further discussion.

Zone Change: Mr. Simpson stated that Reverend Wallace, of the Maranatha Church, was here to ask the Board's approval of a zone change. Mr. Simpson said the item was not on the Agenda due to an administrative mixup, and he asked the Board to hear Reverend Wallace. The Board passed Mr. Rogers' motion to suspend the agenda.

Reverend Wallace stated that the Church would like to expand where there presently is a parking lot. The necessary zone change would affect Lots 1, 2, 3, 14, 15, and 16, block 19, North Irvington Addition; this is in the vicinity of 13th and Skidmore. Reverend Wallace said his Church now must rent Jefferson High School because the Church is not large enough for the congregation.

The Board passed a motion to approve the zone change.

Introduction: Mr. Gustafson introduced to the Board Mr. Joe Harris, who is Apprenticeship and Training Representative for the Oregon Bureau of Labor.

Committee Appointments: The Chairman asked Board approval of the following appointments:

<u>Personnel Committee</u>	<u>Evaluation Committee</u>	<u>Cascade Advisory Committee</u>
Mr. Newborne	Mr. Ward	Mr. Kell
Mr. Simpson	Mr. Patton	Mr. Patton
Mr. Holloway	Mrs. Norman	Mrs. Peoples
Mr. Thomas	Mrs. Brown	Rev. Jackson
Mr. Loving	Mr. Gustafson	

The Chairman also asked Board approval of Mr. Jones as the Board's representative to the joint Relocation Committee. Mr. Simpson withdrew from consideration for the Personnel Committee, and the Chairman selected Mrs. Friday in his place. The Board voted approval of the appointments.

New Business: Mrs. Scott stated that Board members should fill out their Working Committee questionnaires. Many Working Committees need Board members. She also announced that Working Committees will elect officers the last two weeks in January.

Mr. Whitney spoke from the audience. He stated that he has heard complaints that minority workers are not being employed by Model Cities funded programs, particularly in Irvington. He stated that Irvington does not work through the working committees. He stated that chairmen of working committees should serve two years, just as Board members do. Finally, he protested his removal from a working committee chairmanship, by the Board, over two years ago, without a hearing. Mrs. Strong stated that the Board should respond to Mr. Whitney, and that the Board should not ignore the citizens. Several Board members stated that it was too late to correct any wrong done to Mr. Whitney. Mrs. Scott pointed out that the working committee was split into two committees after Mr. Whitney's removal, and that he can run for chairman in the coming election. The Chairman stated that the Executive Committee would investigate the matter.

The meeting was adjourned at 10:20.

**CITIZENS
PLANNING
BOARD**



B - 22 - 15

MODEL CITIES / PORTLAND
Room 210 5329 N.E. UNION AVENUE OREGON 97211

Phone 288-6923

MODEL CITIES CITIZENS PLANNING BOARD MEETING
Cascade College Student Union
5606 North Borthwick

TUESDAY

February 2, 1971

TUESDAY

A G E N D A

PAGE

- I. ROLL CALL AND ANNOUNCEMENT OF PROXIES
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES 1-3
- IV. REPORTS FROM THE EXECUTIVE BOARD
 - a. Discussion of Citizens Participation Workshop
 - b. Announcement of assignment of Planning Board members to Working Committees
 - c. Report of Working Committee Elections
 - d. Report and recommendations on Eliot Neighborhood Program Association By-Laws
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ANNOUNCEMENTS
- VIII. ADJOURNMENT

1-28-71
bh

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, February 2, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:45 p.m. The following Board members were present at roll call or arrived before the meeting adjourned:

Mr. Lawrence Alberti
Mr. Ben Bernhard
Mr. Robert Boyer
Mr. Fred Flowers
Mrs. Barbara Friday
Mr. John Gustafson
Rev. Edgar Jackson
Mr. Lee Kell
Mr. James Loving
Mr. Bill Newborne

Mrs. Debby Norman
Mr. Joe Nunn
Mr. LeRoy Patton
Mr. Walter Ready
Mrs. Marion Scott
Mr. Herb Simpson
Mrs. Opal Strong
Mr. Christopher Thomas
Mr. Harry Ward

The following Board members were absent:

Mrs. Juanita Brown
Mrs. Bertha Grant
Mr. Ray Holloway
Rev. John Jackson

Mrs. Charlene Jensen
Mr. Chalmers Jones
Mrs. Clara Mae Peoples
Mr. Robert Rogers
Mr. Richard Wintermute

Agenda: Mr. Alberti moved that the Board delete item IV (d) from the agenda, because the Eliot Neighborhood Program Association was reconsidering its By-Laws. Mr. Simpson asked whether the Association could discuss the By-Laws with the Executive Board before the matter comes up again. The Chairman stated that Association representatives already had met with the Executive Board and would do so again. Mr. Alberti's motion was passed.

Mrs. Scott moved that the Board add a place on the agenda to permit her to announce the resignation of a Board member. The motion was passed. The announcement was made under item IV (a) of the agenda.

Mr. Loving moved that the Board add item IV (a-1) to the agenda, to permit the Board to welcome Urban Technical Assistance Program (UTAP) participants. The motion was passed.

The agenda was approved as amended.

Minutes: Mr. Thomas stated that the minutes for January 5, 1971, should have stated that the Chairman disallowed Pastor Jackson's proxy. The minutes were so amended.

Mr. Simpson asked whether a staff member was taking minutes supplemental to the Board Secretary's minutes. Mr. Jordan stated that Mrs. Barbara Hammel was taking minutes.

The Minutes were approved as amended.

Proxies: Mr. Patton stated that he had Mrs. Peoples' proxy from the January 5 meeting, but that he had nothing in writing for this meeting. Mr. Nunn stated that some Board members had raised questions about the proxy bylaw. Mr. Simpson stated that the proxy bylaw was proper, even if not passed by a two-thirds vote, because the Board had suspended the old bylaws before voting on the new bylaws. Mr. Ward stated that the Board should not have suspended the old bylaws. Mr. Thomas stated that according to his notes, all the new bylaws were invalid if the proxy bylaw was invalid. The Board agreed that there was no need to discuss the proxy matter at this meeting, because Mr. Patton's proxy was not in writing.

Mr. Ward moved to table the proxy issue until the next meeting. The motion was passed.

Resignation of Mrs. Jensen; Appointment of Mr. Ready: Mr. Thomas read to the Board a resignation letter from Mrs. Jensen. Mr. Ward moved the Board accept the resignation with regrets. Mr. Kell stated that Mrs. Jensen served well, for several years, particularly as secretary of the Board. The motion was passed.

Mr. Thomas read a letter from Mrs. Nunn, of the Woodlawn Improvement Association, appointing Mr. Walter Ready to fill Mrs. Jensen's position. Mr. Newborne moved that the Board accept the appointment. The motion was passed. Mr. Ready was introduced to the Board.

Welcome of UTAP Participants: Mr. Loving introduced the UTAP participants, who were welcomed by the Board.

Discussion of Citizens Participation Workshop: Mr. Loving stated that many highly respected dignitaries from Portland and elsewhere were at the Citizens Participation Workshop to describe their roles in Model Cities. The speakers included City officials and the State Ombudsman. The Workshop was very successful, and Mr. Jordan, was very eloquent. The citizens learned a lot and gave their input to Agency people. Future Workshops also will be meaningful.

Mr. Ward concurred with Mr. Loving but had one criticism. When one thinks of Model Cities, the first thing one thinks of is the Executive Director. One next thinks of the Board Chairman. Mr. Ward said he hopes no one will ever forget the Chairman again, lest someone will get the feeling there is a crack in Model Cities. He thinks it was an oversight and hopes it does not happen again.

Mr. Simpson said that he doubts that it was an oversight. The Chairman was to be one of the participants and along the way his name was removed. Mr. Kell said Mr. Simpson's statement was preposterous. Mr. Thomas stated that he had not been on the Citizens Participation Working Committee the entire time, but he was not aware of an intentional omission. Mr. Simpson asked Mr. Thomas if he had been on the Committee the entire time. Mr. Thomas said he had not and asked Mr. Simpson if he ever was on the Committee.

Assignments to Working Committees: Mrs. Scott assigned Board members to Working Committees as follows:

Citizens Participation:	Mr. Fred Flowers, Mr. James Loving, and Mr. Christopher Thomas
Economic Development and Transportation:	Mr. Chalmers Jones and Mr. Dick Wintermute
Education:	Mrs. Barbara Friday, Mr. LeRoy Patton, and Mr. William Newborne
Employment:	Mr. Harry Ward and Rev. John Jackson
Health:	Mr. Ben Bernhard and Mr. Walter Ready
Housing and Physical Environment:	Mr. Lee Kell, Mr. Herb Simpson, and Mr. Lawrence Alberti
Law and Justice:	Mr. Ray Holloway, Mr. Robert Boyer, and Mrs. Opal Strong
Recreation and Culture:	Mrs. Bertha Grant, Mrs. Juanita Brown and Mrs. Debby Norman
Social Services:	Mrs. Clara Mae Peoples, Rev. Edgar Jackson and Mr. Robert Boyer

Mr. Ward moved that the Board accept the assignments. The motion was passed.

Old Business: There was no old business.

New Business: Mr. Simpson introduced Mrs. Barbara Milburn, President of the Ockley Green School Advisory Committee. She stated that viaducts and overpasses on the Minnesota Freeway near the school are dangerous for children. Objects fall onto the freeway, and children are intimidated by threats they will be thrown over the edge. She asked the Board to support a petition requesting the construction of screens. Mr. Newborne moved that the Board support the petition. The school is outside the Model Cities area, but Model Cities children are involved. Mr. Newborne's motion was passed and the staff was instructed to prepare a letter of endorsement.

Pastor Jackson stated that near Eliot School small children must cross Williams and Vancouver without the benefit of crosswalks. Mr. Boyer moved that the Board look into this problem. Mr. Simpson suggested that the Board refer the problem to the Transportation Working Committee to revitalize the Committee. Mr. Boyer's motion was passed.

Mr. Bill Welch, Vice Chairman of the Education Working Committee, asked Board members to urge their local Associations to select people to attend the Committee's meetings. The Committee meets on the second and fourth Thursdays of each month. The Committee currently is discussing the question of a middle school for Western Area 2. On February 25, 1971, the Western Area 2 Citizens Advisory Committee will participate in the meeting. The Committee needs more citizens' input, particularly on three questions:

1. How do the citizens feel about integration of Model Cities schools by non-Model Cities students?
2. How do residents feel about bussing of students outside the Model Cities Area?
3. Which school should be the middle school for Western Area 2?

Mr. Simpson stated that the Oregon Journal had designated Mrs. Clara Mae Peoples as one of the ten outstanding Portland women. It was moved that the Board send Mrs. Peoples its congratulations and flowers. The motion was passed.

Mr. Nunn read a letter from the Oregon Consumer League approving Joseph Page as Director in the Model Cities Area.

Mr. Boyer urged Board members to spend time participating and following the Model Cities programs. He said members without enough time should resign. Uninformed members are useless.

In response to two questions, Mr. Jordan stated that Model Cities is intended to serve everyone in the Model Cities Area, and that Board members cannot be held personally liable for misappropriation of funds. Mr. Loving said Model Cities primarily should help the poor.

The Board had a general discussion on the availability of information on what Model Cities is doing. Mr. Jordan stated that all Board members get monthly reports on Agency programs as well as Working Committee reports. He also said that Agency evaluations are underway.

The meeting was adjourned at 9:30 p.m.

citizens
Planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, February 16, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:45 p.m. The following Board members were present at roll call or arrived before the meeting adjourned:

Lawrence Alberti
Ben Bernhard
Robert Boyer
Juanita Brown
Barbara Friday
Bertha Grant
Ray Holloway
Edgar Jackson
John Jackson
Lee Kell
James Loving

Bill Newborne
Debby Norman
Joe Nunn
LeRoy Patton
Clara Mae Peoples
Robert Rogers
Marian Scott
Herb Simpson
Opal Strong
Harry Ward

The following Board members were absent:

Fred Flowers
John Gustafson
Walter Ready

Chalmers Jones
Chris Thomas
Richard Wintermute

Agenda: Mr. Ward moved that the agenda be approved. The motion was passed.

Minutes: Mr. Loving stated that on the third page of the minutes of February 2, 1971, under New Business where Mrs. Milburn gave her presentation that he had also given some input into this particular problem and it was omitted. Mr. Ward commented that the purpose of the minutes was to insert main motions and proposals. Mr. Loving disagreed on this point. He said that he thought that any business meeting should have all business recorded that has transpired. He suggested that all available resources be used to do this in order to get the job done.

Mr. Loving then stated that he supported Mrs. Milburn's recommendation and wanted inserted into the minutes that this problem was interrelated with the Model Cities area even though the school is outside the Model Neighborhood because Model Cities children are involved and they have to walk across the Freeway to Ockley Green School.

Mr. Loving also had another correction on the last page of the minutes. He said that he stated that Model Cities primarily was designed to help the poor area and if that is not poverty, what is?

Mrs. Strong also had a correction for the minutes. Under New Business where it stated that Mr. Simpson had introduced Mrs. Barbara Milburn, it should have said that Mrs. Strong, a representative from Humboldt, introduced Mrs. Barbara Milburn. Also on the last page, the motion that was passed to send flowers and congratulations to Mrs. Peoples was her motion.

Mr. Ward moved that the minutes be accepted with the above changes. The motion was passed and the minutes were approved as amended.

Correspondence: Mr. Nunn read a letter from HUD about Model Cities which was informing them that the approval of the nine additional projects had been made and that funding would take place shortly.

Another letter from Mr. Hanson, President of Emanuel Hospital, thanking the people for meeting with him at a luncheon and asking that we appoint three people to be part of a committee to meet regularly with the Emanuel Committee to formulate policy and keep informed on the policies.

A third letter was from the UTAP Committee informing the Board that some of the members that have been serving on the committee are neglecting their duties. They are asking the members to come and get involved with UTAP and if you cannot come to the activities to contact the chairman so he can appoint new members.

The last letter was to Mr. Edgar Mitchell, Chairman of Albina Citizens Together Community Action Center from Mayor Terry Schrunk. The letter expressed thanks for their interest in the Model Cities project to supplement services provided through the Oregon Multi-Service Center and the anticipation of the notification of approval from the regional office in Seattle within a few days.

Transportation Study

Mr. Jordan stated that the City Comprehensive Program for the First Action Year included funds to study the needs in the Model Cities and come up with a plan and present this to the board. The study has been completed and on January 19, 1971, it was accepted by the Economic Development Working Committee. The recommendations of the staff are that in the event that there are additional funds available that the Board will give sincere concern to this Transportation Study. If we sent around to get other agencies to implement this plan it would be quite some time. Mr. Jordan then introduced Mr. Arnold Cogan from Daniel, Mann, Johnson, & Mendenhall and Mr. David Nero, from Nero Industries, Inc. They gave the following presentation.

Mr. Cogan stated that they were contacted last summer to make this report and to take a look at the Model Cities transportation problem. There were four steps of the study: (1) Goals (2) Existing service (3) Transportation needs (4) Proposed program.

- A. Goals: There are three goals
1. Establish links to outside facilities
 2. Secure internal bus routes
 3. Solve some special transportation problems

B. Existing Services: Try to decide how good the service was and how well it was being used and what for.

1. Downtown orientated
2. Most people need to rely on cars to get to their jobs
3. Generally a lower ridership from the Model Cities area

C. Transportation Needs:

- | | | |
|---------------|--------------------|--------------|
| 1. Employment | 2. Social Services | 3. Education |
| 4. Shopping | 5. Recreation | |

Personal visits were made to employment areas. There is a need to get the people to the employment centers.

There are a number of social services not available to people in the Model Neighborhood, such as hospitals, welfare agencies, etc. Transportation from the Model Neighborhood was not adequate.

For Education purposes they are concerned with the bus transportation in the Model Neighborhood

Shopping is confined to the Model Neighborhood.

Recreation facilities in the Model Neighborhood are not complete nor adequate.

D. Proposed Program

1. Implement an express bus service: They looked at employment complexes around the Portland Metropolitan area where it would be feasible for people to take an express bus to and home from work at 3 1/2¢ a mile - non stop.
2. Shuttle loops or routes through the Model Cities area (two loops)
This is shown in the transportation report on figure seven near page 32.
3. Shuttle between Model Neighborhood and medical complex on the hill.
4. Existing Tri-Met bus lines to be supplemented. New bus routes would be added on Columbia Blvd. and existing North/South lines be extended to link with the Columbia Blvd. route.

Ways to do this:

1. Organize a private company
2. Organize non-profit corporation
3. Contract with Tri-Met

They felt that the best alternative was #3 with Tri-Met because (1) it would cost less (2) they are an existing agency already (3) they could get finances from the Federal Government.

Cost and Financing

1. Cost for two employment express routes - 3 1/2¢ a mile plus an additional cost for Public Information of about \$4,000.00 a year.
2. Shuttle system completely within the Model Neighborhood - 10¢ a mile which would run a \$26,000.00 deficit a year plus \$3,000.00 for publicity which would be a total of over \$49,000.00 per year.
3. Columbia Blvd. route - \$20,400 a year plus an advertising cost of \$3,000.00 a year for a total of \$23,400.00 per year.
4. Project manager - this could be one person or up to three persons - \$15,000 a year. It is necessary to devote to some personnel on the Model Cities Staff to keep a watch on these other programs for opportunities for new routes or adjustments and also to keep a general eye on the whole transportation program.

Mr. Boyer made a motion to accept this comprehensive Transportation Study and report. It was seconded by Mr. Ward and Mr. Kell and the motion was passed.

Mr. Nunn had some more correspondence stating that the Citizens Planning Board Committee and staff have set up machinery for the workshop. He requested that members send in the information as soon as possible so that the workshop can continue as planned.

Teacher Corps Program

Mrs. Betty Walker, Chairman of the Education Working Committee presented the following report to the Board.

Mrs. Walker stated that it would cost \$501,000.00 for 30 to 40 aides or teacher trainees; \$202,000.00 for pre-service and in-service training at Oregon State University and \$83,925.00 for teacher aide training in the Woodburn area. There will be about 24 teachers this spring as a result of this program. This program has been discussed with the Education Committee and they want to emphasize the fact that the trainees want to teach in the Model Cities area.

Mr. Newborne asked how many of the 24 people that are suppose to graduate and become teachers this spring will be employed by the Portland Public Schools. Mr. Hughley's answer was that he didn't know, however, he would like to hire all of them. He stated that the extent to which persons may be offered employment depends on personnel needs, qualification and a number of other factors and in the past years there has not been as many resignations as before.

There was some confusion among the Board members as to what exactly they were suppose to be passing. Mr. Ward asked if they were being asked to pass this program without an evaluation. He stated that an evaluation should have come in with the request to see whether or not the program had lived up to its expectations and he didn't want the Board to give away anything without some reason or some knowledge of where it was going. Mr. Ward then moved that this program be tabled until the next meeting. There was a second but the motion was not passed.

Mr. Hughley stated that this proposal had been sent to the Education Working Committee in April of 1970 and during that period of time they had made efforts to work with this Working Committee. This particular proposal was presented to seek approval for an endorsement of this proposal. He felt it was unfortunate that some people weren't as informed as they would like to be, however, haste was a matter of urgency as they are at the point where funding must occur or it may not occur for the benefit of the people in this community.

Mrs. Friday said that she was an intern and that there were twelve other interns that have learned from this program. At the last couple Education Committee meetings the interns had given their feelings about the program and they were quite favorable. She stated that it was hoped that the Board would take the recommendations of the Working Committee and act upon them.

Mrs. Peoples stated that she was aware of the Teacher Program and felt personally that they were getting a better background than some of the teachers that were actually teaching.

Mr. Kell stated that he had a vague idea of the Teacher Corps Program and he knew only a few people involved in it. He has not heard anything good, bad, or indifferent about it. He said that the Board has never before acted on anything without at least a summary before them and if they are now going to act as a rubber stamp he doesn't want anything to do with it. The Board should get something in writing before the meeting so they can digest it.

Mr. Loving also opposed voting on this particular recommendation due to the fact that there was no adequate literature to tell what the program consists of. He has had problems with residents in his area in respect to teacher aides.

Mr. Ward said they had a right to decide a motion and called for the question. All he wants to know is what the program is and how well it has been carried out. All they need is an evaluation of the program as it has existed over the past years.

Mrs. Friday stated again that all these things had been done and the Board has been unaware of it. At the Education Working Committee meeting the evaluation was made by the interns and they are pleased with the program.

Mrs. Scott felt that this was an example of the Citizens Planning Board not functioning where they should be. This is where people appointed to the Working Committees, so that Citizens Planning Board members will get the information, have failed to inform the Board. The Working Committee brings something to the Board but that does not mean that the Board has to accept it. However, the Working Committee is subject to the Planning Board.

Mr. Nunn told the Board that they should be aware of the fact that Mr. Patton, Mrs. Norman, Mrs. Peoples and Mrs. Friday were actively involved on the Education Working Committee.

Mr. Ward again moved that the Teacher Corp Proposal be tabled until the next meeting. The motion was not passed.

Mr. Ronald Petrie, Director of the Teacher Corps Program was asked to give a brief summary of the program. He stated that the proposal was 206 pages long and that he would be glad to send a review of the program with a budget review for their files. The proposal has been in Washington since November 30, 1970.

They are waiting the sign off for approval of this program and as soon as they give their approval they must begin recruiting interns. It is past the funding date now and the longer it is delayed the more it will affect the Model Cities area. Mr. Petrie urged the Board to approve the sign off so they could begin recruiting.

Mrs. Norman stated that she has worked with the Education Working Committee and felt that the program is worthy of the Board's sign off.

Mr. Patton made the following motion that criteria be established by the Evaluation Committee in cooperation with the Director and the Program Coordinator of Teacher Corps in order that inequities in the program as related to Teacher Corp Trainees in fact, be trained to meet the special needs of minority students in Urban Schools and that sign off be contingent upon fulfillment of the established criteria. In the event the criteria is not met, the program will not be executed and the appropriate parties will be contacted to take appropriate action. The motion was seconded and passed.

Extension of Action Year

Mrs. Nunn asked the Board to approve the extension for the Neighborhood Development Program for Woodlawn.

Mr. Fink from the Irvington area stated that they were having a meeting on Wednesday night and asked the Board to approve what the Irvington members approve at their meeting.

Mr. Simpson moved that the Board concur with the requests on the extensions of the Neighborhood Development Program. There was a second and the motion passed.

Eliot Program Association

Mr. Alberti stated that he hasn't had a chance to bring before the members the recommendations to drop section 3 and 4 but he felt it would be accepted.

There was a motion that this be brought up at the next meeting. It was seconded and passed.

Staff Reports

Mr. Jordan told about the new projects within the Model Neighborhood and said there would be a full report at the next Board meeting. He stated that the Mayor had signed them and they were ready to go to contract. After the contracts are signed it will bring the total number of projects to 26. The First Action Year will terminate June 16, 1971 and new funds will be applied for by June 15 of this year.

Old Business

Mr. Ward stated that the present staff had been there only eight months and at the beginning they had only about one project in operation and that this was a tremendous improvement to now have 26 projects.

Mr. Loving stated that at the last Citizens Participation Workshop he had learned some very important information. He brought up the problem to Allen Avery from HUD about the dissemination of material down to the lowest peon. Mr. Loving said that they are having problems getting information down to the people and also within our own program there seems to be a lack of dissemination of information down to the Board members and the people. He didn't know that Board members were receiving direct mail from the Federal level and wondered why this information wasn't made available to all Board members because it was the duty of the Board members to be informed on all new regulations and operations. If this material was made available to him he would let everyone know about it. He said that there was too much secrecy going on and this was alleviating people against the program because they are not being informed. He would like to see an end to this problem.

Mr. Nunn said that he was aware of one CDA letter that had come out, #11 dealing with employment. Chalmers Jones went to these meetings and he will give a complete outline of what happened at the meeting. As long as this Board is knowledgeable of everything that goes along with Model Cities we have a chance to be an adhesive group.

Mr. Loving then asked the following two questions: 1. Are you telling me that you did not know that five members received these CDA letters? 2. Why can't we duplicate these copies and give them to Board members?

Mr. Jordan stated that HUD sends out so many CDA letters for a particular city and that they are available at the Model Cities office for any Board member or person in the Model Cities area.

Announcements

Mr. Boyer stated that as a representative from this Board he was working with the Boise Committee and they had sent before the School #3 the recommendations from the parents and teachers. The parents do not want \$1.8 million wasted on Boise. They are asking for a new school with \$1.5 million. There will be information where people will be asking for your support and Mr. Boyer hopes the Board will concur.

Mr. Patton stated that a Model Cities Program Administration Evaluation by the Citizens was being conducted at the Multi-Service Center from 8:00 a.m. to 5:00 p.m. the week of February 22 through February 26. This evaluation from the citizens will assist Model Cities in the evaluation of the Model Cities program.

Mr. Nunn announced that Thursday night, February 18, 1971 there would be a special Education Committee Meeting and he urged people to come.

Rev. Edgar Jackson moved that the meeting be adjourned. It was seconded and passed. The meeting adjourned at 9:40.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, March 2, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:40 p.m. The following Board members were present at roll call or arrived before the meeting adjourned:

Lawrence Alberti
Robert Boyer
Juanita Brown
Barbara Friday
Bertha Grant
John Gustafson
Ray Holloway
Edgar Jackson
Chalmers Jones
Lee Kell
Bill Newborne

Debby Norman
Josiah Nunn
LeRoy Patton
Walter Ready
Robert Rogers
Marian Scott
Herb Simpson
Opal Strong
Harry Ward
Richard Wintermute

The following Board members were absent:

Ben Bernhard
Fred Flowers
Rev. John Jackson

James Loving
Clara Mae Peoples
Chris Thomas

Agenda: The agenda was approved with one correction made by Mrs. Scott changing the Woodlawn Apartment Complex to read the Urban Renewal Supplement.

Mr. Simpson stated that Mr. Bernhard did not receive the packet about the Citizens Planning Board meeting in the mail and neither did Mr. Jones.

Mr. Jones moved for the approval of the agenda as corrected. It was seconded and passed.

Minutes: Mr. Jones moved for the approval of the minutes as circulated. It was seconded and passed.

Correspondence: The first letter was from Robert Blanchard, Superintendent of the Portland Public schools. The letter was thanking the Board for bringing to his attention the situation at the Eliot School and that they will cooperate in correcting these problems to the greatest degree possible.

A second letter was from Lloyd E. Anderson, Commissioner of Public Works, stating that he had discussed the problem about the Eliot School crosswalks with his Traffic Engineer and that someone would be contacting Mr. Nunn about further discussion of this problem.

Mr. Jones stated that he would like to bring to the attention of the Board something that is parallel to the problem of Eliot and that is the financial responsibility law - automobile liability, where your first accident is free. Mr. Jones moved that the City Demonstration Agency Director investigate the possibility of finding funds that may be used to pay mothers to supervise crosswalks attendant to the attending and leaving of Eliot School by students during peak periods and that such crosswalk manning be maintained until such time that the traffic engineer approve such modifications as make these crossings safe to the maximum extent. There was a second and the motion was passed.

The last letter of correspondence was from Dick Celsi, Chairman of the Social Services Working Committee asking the Board to support early hearings on the welfare budget and requesting that letters should be addressed to the Chairman of the Joint Ways & Means Committee of the State Legislature.

Directors Progress Report: Mr. Jordan referred the Board to pages 8, 9, and 10 of their Citizens Planning Board packets where the projects were listed. Projects numbering one through nine are the new projects. Project number ten, Mental Retardation, is an expansion of the project and projects 11 through 26 are continuing projects. Second Action Year funding is being prepared and will be submitted by April 15, 1971.

Mr. Nunn reminded the Board members that the people who are recipients of the projects are actually doing business with members of the Citizens Planning Board and it would be good to make yourselves visible and known to these people.

Mr. Nunn asked whether contracts were formulated by the City Demonstration Agency or the City Attorney. Mr. Jordan replied that it was a combination effort. Mr. Nunn then asked if they use a proposal as a basis and Mr. Jordan stated that they did use proposals as a basis.

Mr. Jones wanted clarification on the following question: Was there not discussion as to scholarship/grant and aid regarding the Martin Luther King Scholarship? Mr. Jordan replied that there was not discussion on this matter.

Mr. Jones stated that in his neighborhood they have people who are scholastically excellent, however, there are a lot of individuals in the neighborhood who have massive potential but this is not indicated by scholastic attainment. If we restrict this to scholastic attainment aren't we eliminating a lot of deserving people who might function on a grant and aid program.

Mrs. Brown stated that she was concerned with the Model Neighborhood Youth Service. She works for a program sponsored by the state and public schools and she has 200 students and only five black students. She would like to know why this school could not be installing or looking towards some vocational area.

Mr. Jordan replied that the Model Neighborhood Youth Service does provide for Model Neighborhood vocational training.

Mr. Jordan told the Board that each member will be receiving a copy of the monthly report from the Agency during the week. They are department reports on all projects. Within two weeks he will be submitting a report about redevelopment within HUD which will have quite an impact on the Model Cities program as a whole and a two page summary will be submitted on what is happening to Board members. This will include revenue sharing.

Mr. Ward asked if all financial reports were scrutinized quite closely and Mr. Jordan replied that yes they were.

Mr. Simpson stated that if the Chairman could assign people to the projects then maybe it would help.

Mr. Nunn stated that he will not assign anyone to a project. Those who are interested in certain areas may go down to these offices and make themselves available.

Mr. Patton asked if it was possible that the criteria can be changed after a project is in operation if the project is not doing what the intention is. Do we have an opportunity to make some changes?

Mr. Jordan said that there was a process where you may make a change.

Mrs. Brown stated that during the Program Administration Evaluation by citizens she visited the Multi Service Center and found it very interesting. The Evaluation Committee was assigned to this project for a week and if each Board member could avail himself of this they would certainly find some interesting things happenings. This is where your money is going and she stated that members should become more aware of these projects.

Mr. Newborne stated that he had attended a meeting at the Multi Service Center on Monday night and that various Agencies will be moving into the Multi Service Center building and the Multi Service Center will start to move on March 16, 1971. There will be an open house which he hopes Board members will be able to attend.

Proxies were announced: Peoples to Holloway and Loving to Boyer.

Mr. Holloway stated that he works for the North Portland Placement Office of the Division of Employment and if they are to utilize their office it should be set up so work orders could be sent through their office so they could assure people in the area of job preference.

Mr. Newborne stated that on February 10, 1971 they had a Personnel Hiring Committee meeting with Mr. Jordan and one of the main concerns was that Model Cities holds interviews for various types of jobs and he would like to see the Citizens Planning Board whenever possible, to involve themselves in this process of interviewing. It would acquaint members with the procedures of hiring and also help to lend additional information as far as obtaining information as to what jobs are available and then members could encourage other individuals in the area to come in and apply for these particular jobs. During the time of interviewing they have a lot of applicants that come from other areas quite far

away and he doesn't feel that they are getting enough applications from the Model Neighborhood area people. It seems that there are more people in the area that could fill these jobs than we have job applicants. Members should pay attention to the job announcements that are sent out by the Model Cities office.

Mrs. Strong asked what you do when people from the Model Neighborhood are overlooked and they give the jobs to people from outside the area.

Mr. Nunn stated that Model Cities does give area residents preference. It is a matter of having that person being able to be screened and getting through City Hall.

Mr. Holloway made a motion whereby we insure all referrals be made to the North Portland Office of Employment.

Mr. Ward stated that in the area of hiring that they had a Personnel Committee whose main purpose was not to direct but to advise the City Demonstration Agency staff and work with them. We don't have the authority to say to the personnel people to say that they hire this person or don't hire a person because that is an administrative function and if the administration fails we are going to be able to point a finger at them so he should hire a person that he thinks will fill the job.

Mr. Jones moved that the motion on the floor be tabled until it could be clarified. It was seconded and passed.

Mr. Jordan stated that it is totally impossible to hire everyone from the Model Neighborhood but that they do make an effort to hire Model Neighborhood residents when possible.

Eliot Neighborhood Program Association: Mr. Alberti stated that they were getting a lot of citizens to come out to the meetings. A set of by-laws will be ready to present to the Eliot people at the next meeting on Wednesday, March 10, 1971.

Rev. Edgar Jackson stated that something that had bothered him in the Eliot Area Organization is that it has been the only area organization that their by-laws have ever come to the Board for dissection or for hashing over. People have refused to help. Roberts Rules of Order says that any organization can make their own by-laws. He just wants to protect the peoples property in the Eliot Area.

Mr. Gustafson stated that he could remember some other by-laws that were not accepted by the Board so the Eliot by-laws were not the first to come before the Board.

Mr. Jones said that he recognizes that any organization may have defects. The people in the Eliot area are not all elderly as Rev. Jackson stated, however, "ain't nobody going to take no land in that neighborhood unless it is done quite properly or there is going to be quite a confrontation. Our intentions are the best and we want to see the City of Portland progress, but it will never progress at our expense."

Mrs. Norman stated that she was not sure what the question on the Eliot by-law was.

Mr. Nunn stated that this was the sixth week that this had been considered. The staff made the Board aware of some sections of the Eliot by-laws that did not meet the criteria as set down by HUD for Neighborhood Organizations. Since Mr. Alberti is a member of the Board he came to an Executive meeting and asked for time to bring about these changes.

Mrs. Norman asked if the staff had been available to help Eliot change their by-laws.

Staff responded yes to this question and that a new set of by-laws from the Eliot Association were now being reviewed by staff.

Mr. Ward then read a letter from Mr. Nunn to Mr. Alberti which stated that the by-laws of Eliot had been questioned and they were suppose to be changed and brought before the Board no later than March 2, 1971. The letter emphasized the fact that the Citizens Planning Board cannot continue to recognize any group that refuses total or equal participation to all area residents and if the by-laws are not changed it would put the Board in the position of having to take action by revoking its recognition of the Eliot Neighborhood Program Association.

Mr. Ward then read a letter from Mr. Loving addressed to Mr. Nunn and members of the Board. The letter expressed concern about the residents of the Eliot Neighborhood and the conduct of the Eliot Neighborhood Program Association. Mr. Loving feels that the good faith of the Board in recognizing the Eliot Neighborhood Program Association without reviewing their by-laws has not been reciprocated, as the by-laws do not allow for widespread citizens participation. He feels that if presentable by-laws are not presented at the meeting of March 2, 1971, that the Citizens Planning Board should revoke their recognition of the Eliot Neighborhood Program Association and proceed to promote widespread citizens participation within the Eliot Neighborhood.

Mrs. Strong made a motion that at the next Eliot meeting only one representative from staff, one from the Citizens Planning Board and one from the Portland Development Commission attend the meeting and no one else should go to the meeting besides Eliot people. The motion was not acted upon.

Mr. Ward stated that he had attended an Eliot meeting and as far as he could see, Eliot people conducted the meeting and no one else.

Mr. Boyer made a motion that discussion be tabled to the next meeting due to the by-laws being presented at the next meeting. The motion was seconded.
Questions and discussion followed.

Mrs. Scott told the Board that Eliot had been organized, split, organized and split to her knowledge within the past two years. There was an organization in Eliot where they had a consultant. They had a town hall meeting where they instituted another organization and the next day they came to the Model Cities office for other funds. There has been repeated organizations in the area and it is her opinion that an organization just doesn't survive in Eliot. Her concern has been that citizens participation is not a desire of the Eliot Neighborhood Association. There have been repeated put-offs and she feels that all of the citizens should be involved.

Mr. Jones spoke in favor of the motion to table this matter until the next meeting, however, he stated that the situation in Eliot quite possibly embodies more than meets the eye. He doesn't believe that any other of the neighborhoods can say that they are adjoining with the Memorial Coliseum or that they are the prime property for warehouses or commercial developments to the extent that the Eliot area is. There is a land grab there. He feels that the Board should help Eliot to organize so the people can protect themselves.

Mr. Simpson agreed with Mr. Jones about the land grabbing and also with Mrs. Scott in regard to funding. He felt that the matter should be settled tonight instead of tabling it.

The Chairman then asked citizens to address the Board.

Mr. Henry Washington from Eliot stated that he would prefer it if the Board would settle the matter tonight.

Sarah Shelton from Eliot said that it should come to a conclusion and be settled because it is getting worse instead of better.

Arthur Cox was in favor of tabling the situation because he doesn't feel it should be done in haste.

Mrs. Mayberry asked the Citizens Planning Board to help the Eliot district to organize as it should be organized and with the set of by-laws to be improved on. She would appreciate the cooperation of the Board.

Rev. Edgar Jackson stated that there were possibly some members on the Board that lived in the Eliot area. He has seen the process of steam rolling something through. The people in Eliot have gone this long without improvements so why rush because there are certain elements that want to get the money in here to dissipate it. We are there to try to help the people. These are their homes. The people have been frightened because of the threat of eminent domain.

Mr. Rogers stated that they were now going back and forth and not coming to any decisions. He thinks that as long as the by-laws are in the hands of the staff that at the next meeting they can come to some conclusion. He does not think that the Citizens Planning Board members can go to any meeting and try to conduct the meetings and that debate should be tabled until the next meeting.

There was a call for the question on the motion to table discussion on the Eliot by-laws until the next meeting. The motion was passed.

Mr. Jordan stated that staff will offer assistance to Eliot but who were they to respond to, Mr. Alberti? Mr. Nunn replied yes to Mr. Jordan's question.

VI. Woodlawn Apartment Complex: Changed to read Urban Renewal Supplement. Mr. Hampton referred members to page 11 where the basic purpose to acquire more land was stated.

Mr. Simpson asked if there had been a decision made as to the use of the land.

Mrs. Strong made a motion that Woodlawn send in two separate proposals, one for land acquisition and one for proposed usage of the land. It was seconded and passed.

Barbara Friday stated that the Board tears everything apart that comes from the Working Committees just like the Teachers Corps proposal last week.

Mr. Moss stated that this proposal was recommended to the Citizens Planning Board because citizens in the Woodlawn area wanted this in their community.

Mr. Nunn introduced Mr. Carl Sorenson from the Bureau of Labor.

VII. Zone change for King: Mr. Jones made a motion that item VII on the zone change for the King area be approved. It was seconded and passed.

Old Business: Staff reminded the members of the Board to turn in their questionnaires about the Citizens Planning Board Workshop.

New Business: Mrs. Gay read a letter she had written to the Board about citizens being hired by Model Cities. (See Attachments A and A1)

Mr. Holloway moved that all jobs that might be available to Model City residents that are not covered by civil service laws or by the concept of the merit system be made available to such Model Cities residents by placing such orders with the North Portland Placement Office of the Division of Employment in order that the information now on record relative to these residents be used in referring Model Neighborhood residents to the openings available.

Mr. Ward asked Mr. Holloway if he received announcements at the North Branch office about openings from the City Demonstration Agency staff? He also stated that they only have control over our staff.

Mr. Holloway answered that he did receive the City Demonstration Agency announcements.

Mr. Newborne was concerned that Citizens Planning Board members stay aware of what jobs are available and to use the information to inform residents as they need them that jobs are available and to have them come in and apply for the jobs.

There was a call for the question. It was seconded and passed.

Mr. Roberts moved to adjourn the meeting. Seconded and passed.
The meeting was adjourned at 10:00.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, March 16, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:45 p.m. The following Board members were present or arrived before the meeting adjourned:

Lawrence Alberti
Ben Bernhard
Robert Boyer
John Gustafson
Ray Holloway
Edgar Jackson
John Jackson
Walter Ready

Chalmers Jones
Lee Kell
James Loving
Debby Norman
Josiah Nunn
LeRoy Patton
Robert Rogers
Marian Scott
Harry Ward

The following Board members were absent:

Juanita Brown
Fred Flowers
Barbara Friday
Bertha Grant
Richard Wintermute

Bill Newborne
Clara Mae Peoples
Herb Simpson
Opal Strong
Chris Thomas

Proxies: Proxies were announced as follows: Grant to Boyer
Newborne to Patton
Flowers to Rogers
Simpson to Scott

Agenda: There was a motion that the agenda be approved. The motion was passed.

Minutes: Mr. Jones moved that the minutes be approved as circulated. There was a second and the motion passed.

Correspondence: The first letter was from Bobbie Nunn, Chairman of the Woodlawn Improvement Association to Mr. Josiah Nunn, stating that the Woodlawn Improvement Association at its March 11, 1971, meeting had reaffirmed its approval of the multiple-family housing proposal.

The second item of correspondence was from Charles Jordan to all Operating Agencies stating that the Model Cities Agency would like to receive any job notices that the Operating Agency might receive so that Model Cities could help locate jobs for residents who desire employment in the area.

The third letter was to Mr. Paul Hansen, Director of Emanuel Hospital from Charles Jordan stating that the Health Working Committee had approved the concept of the Family Planning Project at their meeting on February 23, 1971. However, the action of the Working Committee had to be approved by the Citizens Planning Board at their meeting on March 16, 1971.

The last item of correspondence was an announcement of a meeting of the Citizens Planning Board Workshop Committee on Friday, March 19, 1971, in the Model Cities Conference Room from 11:30 a.m. to 1:00 p.m. Participants on the committee are: Harry Ward, Barbara Friday, Fred Flowers, Joe Nunn and Marian Scott.

Mr. Nunn wanted the Board to be aware of the report by Mr. Chalmers Jones which was to inform the Board members of the workshop he attended in relation to CDA Letter #11.

Family Planning Sign Off:

Mr. Nunn stated that the Evaluation Committee will be working with Emanuel Hospital as the liaison agent. Members of the Committee are LeRoy Patton, Harry Ward, Juanita Brown, Clara Mae Peoples and Debby Norman.

Mr. Jordan introduced Mr. Larson from Emanuel Hospital. He also said that the recommendation from staff was contained in the Citizens Planning Board packet and that the Health Working Committee had approved this project.

Mr. Ward called to the attention of the Board that there were no Model Cities funds involved. This is a new program which cannot receive any evaluation at this time, therefore, there is none. Mr. Ward then moved for the adoption of the project. There was a second to the motion.

Mr. Larson then gave a brief summary of the project and what was proposed and answered questions from Board members.

Mr. Ward then called for the question. The motion for the approval of the Family Planning project was passed. Mr. Boyer abstained from the voting.

Rules Committee Appointment:

Mr. Nunn announced that the following people had been appointed to the Rules Committee: Barbara Friday, Fred Flowers, Herb Simpson, John Jackson and Walter Ready.

Mr. Loving questioned the appointment of John Jackson.

Mr. Nunn substituted Dick Wintermute in place of John Jackson.

Mr. Jones moved for approval of these people for the Rules Committee. There was a second and the motion passed.

Mr. Boyer stated his concern about the appointments made to certain committees. He has stated in previous meetings how important it is that there be communication with the people in the communities. He would like to see the Mayor's appointees work with some of the Neighborhood Organizations and he recommends that the Mayor or persons, by their own choice, select a Neighborhood Organization to work with so that they can get some communications with the people that they are making decisions for.

Mr. Holloway suggested the drafting of a letter to the Mayor that he also influence the appointees in the direction stated by Mr. Boyer so that they don't come and sit on the Board and not pay any attention to the wants of the community.

Mr. Nunn stated that he assumed that the Mayor's appointees such as Rev. John Jackson and Mr. Ward, to name a few, were functioning to the maximum in the community already.

Mr. Bernhard agreed with Mr. Nunn's statement and also added that he didn't know of any of the Mayor's appointees that were not working in their particular district.

Mr. Ward wondered if the statement that appointees were not working to their maximum was not just a fly-by-night thought by someone. To indict people without having some knowledge of what you are saying is another thing. He wondered whether the person knows whether these people are involved in their community.

Mr. Holloway stated that even though they are involved they may be involved in their own way. We want to organize involvement. Maybe we could use him in another district.

Mr. Boyer said that he was aware of the involvement of some of these people, however, many times decisions are made on this Board with no regard as to how they will affect the people. For example, the Woodlawn housing proposal at the last meeting was approved by the Working Committee and had the Woodlawn Associations support and yet the Board set it aside.

Mr. Bernhard stated that people can't be involved with all of the Neighborhood Organizations. You have to get knowledge of these organizations and working committees by reading the minutes, but you can't be involved in everything.

Mr. Boyer made a motion that the members of the Planning Board either write or put their name on a list of the community organization that they have some interest in and that the people or the Chairmen of these organizations should get in contact with these people.

Mrs. Scott stated that Planning Board members should be familiar with what they are supporting.

Mr. Boyer stated that many of the Board members do not know all of the projects or programs that they are approving and the only way not to be a rubber stamp is to know what you are supporting.

Mr. Ward stated that he was just as interested as any other member on this Board and he will not be here as designated, either he is going to be a part of the Board or he wants no part of it.

The question was called for and the motion was defeated.

Eliot Neighborhood Program Association:

Mr. Alberti stated that the Eliot Neighborhood Program Association had finally adopted a set of by-laws with the help of Mr. Jones and staff members. I think we can all live with them. All the citizens have approved them and they are ready to move out!

Mr. Nunn asked Mr. Jordan if the by-laws had staff approval.

Mr. Jordan stated that there was one conflict in the by-laws, however, after this one change staff would recommend approval of the by-laws. The item to be changed was Article XVI, Section 3, which was in conflict with Article XVI, Sections 1 and 2.

Mr. Jones agreed with the staff that there was a conflict. Mr. Jones moved the approval of the Eliot By-Laws with the stipulation that Section 3 of Article XVI be revised at its next meeting in order to eliminate the conflict.

Mr. Loving had a question under Article IV, Section 2 about the eligibility of voters being 18 years of age or older. Mr. Loving stated that in the Model Cities Program they emphasized the voting age to be 14 years of age.

Rev. Edgar Jackson stated that every organization is allowed to set up their own by-laws. If they say 18 years of age for voting, then they have that right. As long as the citizens are participating then they have a right to make their own by-laws. In talking about bringing our rules up to HUD, Rev. Jackson said that he had found out that HUD has no rules for by-laws.

Mrs. Scott wanted to know what constitutes eligibility for membership.

Rev. Jackson replied that you had to be a member of the organization, have residence or own property in the area.

Mr. Rogers questioned why the Board didn't end debate and vote on the motion.

Mr. Nunn stated that the Chair had to give recognition to those people who wanted to discuss the motion.

Mr. Loving felt that the by-laws should come into conformity with the Model Cities Program and he felt that 14 year olds should be able to vote.

Mrs. Norman stated that Eliot had to live with their by-laws and she called for the question.

The motion for the approval of the Eliot Neighborhood Program Association by-laws was passed.

Old Business:

Mr. Jones stated that there has been a conflict as to whether proxies should be the right of the Citizens Planning Board and it was his opinion that it should be a controlled situation. Mr. Jones moved that proxies be allowed on the Citizens Planning Board with the number of proxies to any one member being limited to one. There was a second and the motion was passed.

New Business:

Rev. Edgar Jackson moved that every other set of by-laws or Neighborhood Organizations be brought before the Board to be reviewed.

Mr. Jones stated that he would like Rev. Jackson to withdraw his motion as now the Eliot people could get in motion.

Rev. Jackson withdrew his motion.

Announcements:

Mr. Boyer wanted the Board members to be aware of the Housing Bill 1533 which was passed last Tuesday by the Oregon Senate concerning a lobby of a bill concerning the length of time that poor people have to spend in jail. His point was that pre-sentence time would be no longer than 60 days.

Mr. Gustafson stated that the legislation on the NAACP for tomorrow had been postponed which was about independent council for civil rights. On Thursday there will be another hearing related to civil rights.

Mr. Casson announced to the Board that this coming Sunday they were closing their membership drive for the NAACP and that members were invited to meet at the Mt. Olivet Baptist Church at 4:00 p.m. Come and support the NAACP as they are trying to do a job in the community. They are also planning a memorial service for the late Whitney Young. Citizens Planning Board members will receive more information regarding this at a later date.

Mr. Ward moved that the Rules and Operating Procedures of the Citizens Planning Board be accepted. There was a second and the motion passed.

Mr. Rogers moved for adjournment. There was a second and the motion passed.

The meeting was adjourned at 8:45 p.m.

**CITIZENS
PLANNING
BOARD**



MODEL CITIES / PORTLAND
Room 210 5329 N.E. UNION AVENUE OREGON 97211

Phone 288-6923

MODEL CITIES CITIZENS PLANNING BOARD SPECIAL MEETING
Model Cities Conference Room - Room 226
5329 N. E. Union Avenue

MONDAY

April 12, 1971

A G E N D A

- I. ROLL CALL AND ANNOUNCEMENT OF PROXIES
- II. APPROVAL OF AGENDA
- III. CORRESPONDENCE
- IV. NEIGHBORHOOD DEVELOPMENT PROGRAM EXTENTION
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ANNOUNCEMENTS
- VIII. ADJOURNMENT

April 7, 1971

TO: Chairman and Members of the Citizens Planning Board

FROM: Charles Jordan
Director

The request for the Neighborhood Development Program Second Year Program is explained in the attached "Fact Sheet" submitted by the Portland Development Commission.

The HUD Guidelines for Neighborhood Development Programs would indicate that the proposal made by the Portland Development Commission is reasonable and would qualify for HUD approval. Your review of the guidelines below will better enable you to judge for yourself.

The extracts below are from "HUD Circular #RHM 7399.1 Supp." The subject of this circular is "Fiscal Year 1971 Guidelines for Reviewing and Funding Neighborhood Development Programs Initiated in Fiscal Year 1969 and 1970".

3. GENERAL The following guidelines are applicable to all NDP's started in Fiscal Years 1969 and 1970:
 - a. Urban Renewal Areas: It is HUD policy that no new urban renewal areas may be added to the NDP. However, under certain situations, it may be beneficial to the Federal Government and in the best interest of the locality to permit an LPA to expand an existing NDP area or to substitute a new urban renewal area when virtually all necessary renewal activities have been completed in the approved urban renewal area, provided that the increased or substitute acreage is of a reasonable size and the Federal grant requirement for the substitute area is comparable to that of the previously approved area. Under these circumstances the level of funding of eligible activities for the action year may not be greater than the level for the current year. This option is available only to those LPA's performing satisfactorily during the most recently approved action year. In addition, under certain circumstances, the Area Office Director may allow an LPA to make minor adjustments to a previously approved area when it is determined that such adjustment to the area is necessary to successfully achieve the planning objectives of the program.

3. b. Planning Activities

- (1) NDP planning funds may be used for one or more of the following activities:
 - (a) To refine or supplement an approved urban renewal plan for an area previously included in the NDP.
 - (b) To prepare an urban renewal plan for an area added to the NDP in accordance with paragraph 3.a.
 - (c) To program and coordinate development program activities with the community's capital improvement program and to relate such activities to other HUD and federally assisted programs.

FACTS YOU SHOULD KNOW ABOUT
THE NEIGHBORHOOD DEVELOPMENT PROGRAM (NDP)

WHAT NDP IS

The NDP First Action Year Program ends on June 30, 1971. This Program provided for housing rehabilitation, street improvements, tree planting, new park site and expansion of school site in Woodlawn and Irvington neighborhoods of Model Cities.

HUD REJECTS FIVE-MONTH EXTENSION

The Five-Month Extension of the NDP First Action Year Program to December 1, 1971, already approved by the Woodlawn Improvement Association and the Irvington Community Association, the Citizens' Planning Board and the City Council, is not acceptable to HUD under its new NDP policy.

HUD POLICY OKAYS
12-MONTH APPLICATION

Under its new policy, HUD will accept an application for a 12-Month Program (NDP Second Action Year) which proposes substantially the same activities for Woodlawn and Irvington as proposed for the Five-Month Extension.

EXPANDED
OPPORTUNITY

In addition, HUD says that it will consider the possibility of adding the King/Vernon/Sabin Planning Area to the NDP for planning purposes, with the further possibility of some action activities during the next year if local plans can be developed and approved.

DEADLINE
APRIL 30TH

The Five-Month Extension application must be revised and expanded into a 12-Month Program and filed with HUD by April 30, 1971, if it is to be considered for funding. Otherwise, the NDP will end on June 30, 1971, at great loss to the Model Neighborhood and to the City of Portland.

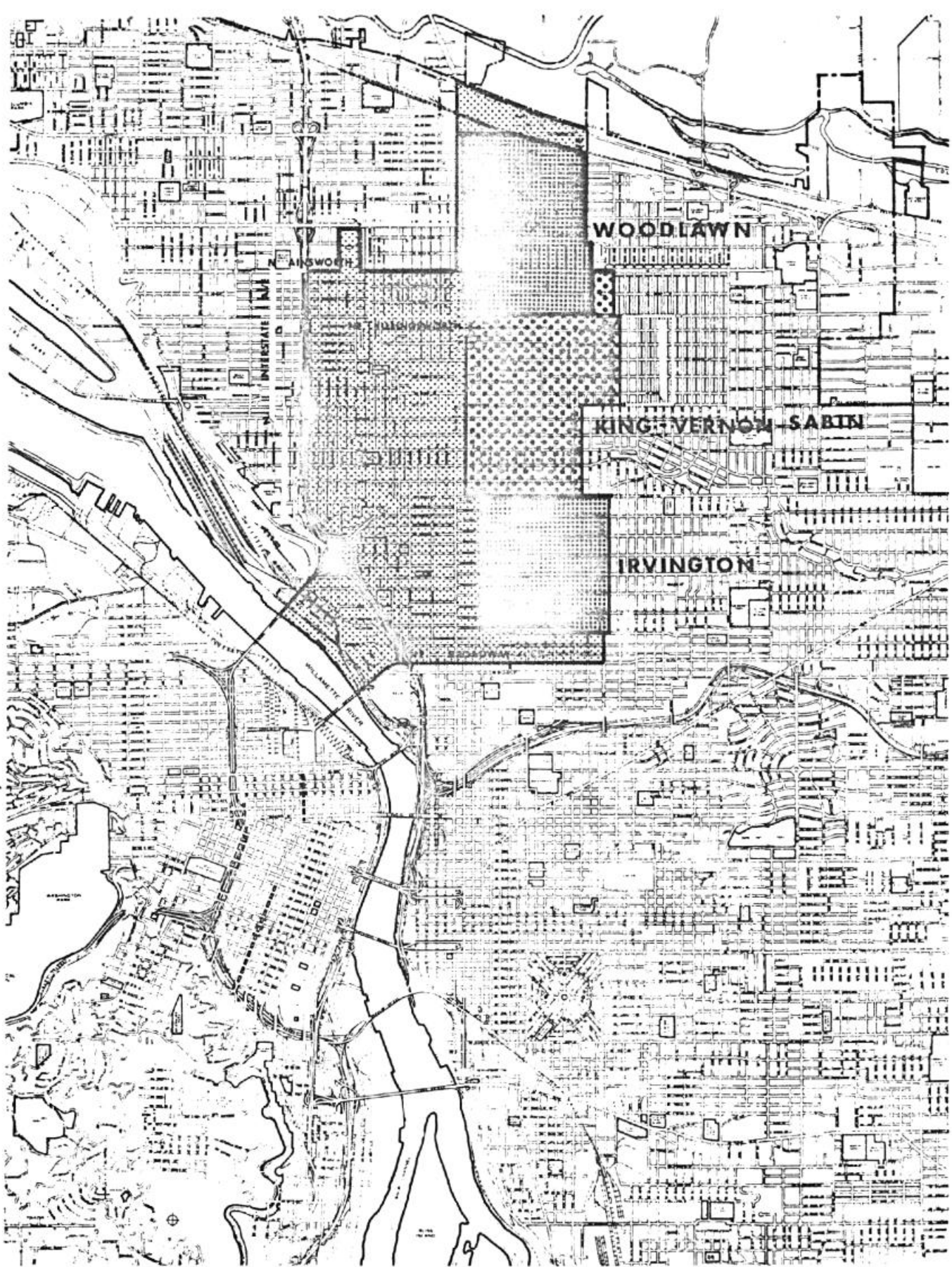
ACTION MONEY IN
ADDITION TO MODEL
CITIES PROGRAM

It should be noted that NDP funds are NOT Model Cities funds. They are Federal and Local dollars over and above the Model Cities money which are coming into the Model Neighborhood to provide better homes, parks, streets and other public facilities.

FOR MORE FACTS ON NDP, PLEASE TURN TO NEXT PAGE

THINGS TO REMEMBER ABOUT NDP

197 homes have already been rehabilitated or work is under contract in Woodlawn and Irvington under NDP with \$900,000 of Federal low-interest loans and grants MANY ELDERLY RESIDENTS HAVE ALREADY BEEN THE RECIPIENTS OF GRANTS (MONEY THAT DOESN'T HAVE TO BE PAID BACK) FOR THEIR OWN HOME IMPROVEMENTS New housing can be, and some has already been built in NDP areas under the Federal Section 235 (single-family) and Section 236 (multi-family) low and moderate income housing programs EMPLOYMENT AND ECONOMIC OPPORTUNITIES HAVE BEEN AND WILL CONTINUE TO BE AVAILABLE AS A RESULT OF NDP, SUCH AS HOME CONSTRUCTION JOBS, HOUSING FINANCING, JOBS PROVIDED THROUGH NEIGHBORHOOD FACILITIES AND STREET AND TREE PLANTING PROGRAMS, AND OPERATION OF NEIGHBORHOOD OFFICES NDP lends assistance to recreational and educational opportunities through new parks and schoolground expansion THE ADDITION OF THE KING/VERNON/SABIN PLANNING AREA TO THE NDP WILL PERMIT AN ADDITIONAL \$900,000 OF CREDIT TO BE CLAIMED FOR THE ADAMS HIGH SCHOOL CONSTRUCTION WHICH CAN BE USED TO FINANCE A LARGE PART OF THE LOCAL SHARE OF A THIRD ACTION YEAR UNDER NDP King/Vernon/Sabin's inclusion in NDP planning would offer continuity to the NDP activities already started in these neighborhoods (parts of each of the three neighborhoods are already in NDP action areas) MONEY NOW BEING USED FOR KING/VERNON/SABIN PLANNING UNDER THE MODEL CITIES PRE-NDP#2 PLANNING PROGRAM COULD BE SHIFTED TO THE REMAINING PRE-NDP PLANNING AREAS (HUMBOLDT/BOISE AND ELIOT), THUS SPEEDING UP THEIR PLANNING PROCESS There is the possibility of Humboldt/Boise and Eliot Planning Areas being included in the NDP in the future if they are prepared RESIDENTS IN EACH NEIGHBORHOOD WORK THROUGH THEIR OWN NEIGHBORHOOD ORGANIZATIONS GIVING THEIR INPUT TO THE PLANNING All plans are approved by the general membership of each Neighborhood Association before they go to the Citizens' Planning Board and City Council for approval.



MODEL CITY BOUNDARY

MODEL CITY AREA — 10% CITY POPULATION

PORTLAND CITY PLANNING COMMISSION

JANUARY 1960

Scale 0 1000 2000

↑
N

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

MODEL CITIES CITIZENS PLANNING BOARD MEETING
Cascade College Student Union
5606 North Borthwick

TUESDAY

May 4, 1971

A G E N D A

Pages

- I. ROLL CALL AND ANNOUNCEMENT OF PROXIES
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - Regular Citizens Planning Board Meeting
April 5, 1971 1-6
 - Special Citizens Planning Board Meeting
April 12, 1971 7-10
- IV. CORRESPONDENCE
- V. SLIDING SCALE FEE CHARGE FOR 4-C
CHILD CARE 11-16
- VI. NORTH GANTENBEIN AND NORTH TILLAMOOK
STREET VACATION 17-18
- VII. DISCUSSION: (See Chart attached) 19
 - A. Relationship of Working Committees
with Citizens Planning Board
 - B. Relationship of Working Committees
with Staff
 - C. Relationship of Chairmen of Working
Committees to Committee
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ANNOUNCEMENTS
- XI. ADJOURNMENT

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Monday, April 5, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 7:45 p.m. The following Board members were present or arrived before the meeting adjourned:

Lawrence Alberti
Ben Bernhard
Robert Boyer
Juanita Brown
Fred Flowers
Barbara Friday
Bertha Grant
Ray Holloway
Edgar Jackson
Lee Kell
James Loving

Bill Newborne
Debby Norman
Josiah Nunn
LeRoy Patton
Walter Ready
Robert Rogers
Marian Scott
Herb Simpson
Opal Strong
Harry Ward

The following Board members were absent:

John Gustafson
John Jackson
Chalmers Jones

Clara Mae Peoples
Chris Thomas
Richard Wintermute

Proxies: Proxies were announced as follows:

Peoples to Scott
Jones to Newborne
Wintermute to Ward

Agenda: Mrs. Scott moved to put on the agenda under Old Business the Woodlawn Multi-Family Proposal. The motion was passed and the agenda was approved as amended.

Minutes: Mr. Rogers moved that the minutes be accepted as mailed. The motion passed.

Correspondence: The first item of correspondence was from Mayor Schrunk to Charles Jordan regarding recertification for the second year of the Portland Community College project.

The second item of correspondence was from John B. Kenward, Executive Director of the Portland Development Commission to Josiah J. Nunn, Chairman. It was a cover letter for the NDP Second Action Year Application Fact Sheet which was in the Citizens Planning Board packets.

A thank you letter was received from Mrs. Clara Peoples addressed to Mr. Nunn and Board members expressing appreciation for their vote of confidence for the Woman of Accomplishment Award.

A fourth item of correspondence from Christopher Thomas to Mr. Nunn stating that he would like to have the Board's permission to take a leave of absence as he is working in Salem until June.

Mr. Loving moved that they accept the request for a leave of absence from Christopher Thomas and also that Irvington select another member to take his place during his leave. The motion was passed.

The last item of correspondence was a copy of a letter from Mayor Schrunk to James Gleason, Chairman of the Board of County Commissioners. The letter was in regard to operating agencies designating a commercial bank as a depository for project funds.

Reports:

- A. Mr. Alberti reported that at the last Eliot Neighborhood Program Association meeting they elected three members to their Board and at the next meeting they would elect the balance of members to the Board.
- B. Emanuel Displaced Persons Association: Mr. Nunn informed Board members of the sign off of this program.
- C. Second Action Year Report: Mr. Jordan gave an explanation of the two different booklets. The yellow one is the evaluation book and the grey one is the Second Action Year.

The extension will carry through June 15, 1971. These projects are in the packet tonight. They are only rough drafts and they will have to be taken before the City Council.

There were some cuts in some of the budgets. We went through about 10 or 15 of the budgets and told the Operating Agencies that they had to be cut. We gave an agency a certain amount of money that we had to reduce their money by and let them figure out where the cuts would be made. We are still \$56,000 over. The packet before you comes to \$3.801 million.

There were no projects terminated based on their performance. There were some projects that were completed during the year. The Model Cities Agency has not had the necessary staff to provide the necessary technical assistance. Another fact is that they have not been in operation long enough. Experience shows that it takes three to four months to gear-up and get going. It is not necessary that you go over all the information included in the packet, but someone between City Council and Washington D. C. will need all of the information.

We will have it into the Regional Office by April 15, 1971. If it is approved by Washington we will have the funds by June 15, 1971. We have to give HUD 60 days to process the package.

Mr. Rogers moved that they adopt the package as presented by the Director.

Discussion:

Mrs. Strong asked whether all the personnel slots were filled, such as the Deputy Director. Mr. Jordan replied that all the positions were not filled at this time.

Rev. Edgar Jackson expressed concern over the fact that the senior citizens in the Social Services Committee had looked over their budget and that there was no fat in it at all. Before they even got started their budget was cut to \$40,000 which means something is going to have to be deleted. Rev. Jackson asked Mr. Jordan if their budget could be restored and someone else's cut. Mr. Jordan replied that it was not the intention of the staff to reduce any one budget so they couldn't operate. I think your budget is enough to get started and operate 9 or 10 months. Funds can be reallocated if you are still operating after 9 or 10 months.

Mr. Loving stated that he felt they needed a PA system to hear everything that goes on in the meetings. Mr. Jordan stated that there was a PA system on order now.

Mrs. Strong asked if Humboldt would now get some NDP money. Mr. Jordan replied that only Pre-NDP funds would be available. Mrs. Strong stated that she was not going to vote on anything else until Humboldt got some money. Mr. Jordan replied that there were no NDP funds here now and that none of the funds are marked for any particular area.

Mr. Loving asked if there were any of the Second Action Year proposals in action at this time. Mr. Jordan replied, yes there were. Mr. Loving then asked what some of the responses were from some of the agencies when their budgets were cut. Mr. Jordan stated that some of them were agreeable and others were not. It was about 50-50.

Mr. Boyer stated concern about the Second Action Year plan under housing. He wondered if there was some type of enforcement or check that could be made to make sure that the things stated under housing were happening. Mr. Jordan stated that there was an Emergency Housing and Residential Design Program.

Mrs. Smith, Chairman of the senior citizens of Model Cities, stated that she was sorry that they had to cut the people that needed the money the worst.

Mr. Simpson made an amendment to the motion to divide the \$144,000 from the Police Project to Recreation and Culture, Senior Citizens and Housing which would be \$48,000 each.

Mr. Boyer asked if they voted on the amendment then would the Police Community Relations Project be cut out. Mr. Jordan replied yes.

Mr. Rogers stated that if this program was cut out it would mean that the people employed there would lose their jobs.

Mrs. Strong asked if there was \$54,000 in the Recreation and Culture Program. Mr. Jordan stated that there was \$54,000 in the 1st Action Year Proposal, but it was not continued into the Second Action Year.

Mr. Jordan relayed to the Board that they had applied for categorical funds separate from HUD funds and he hoped to get some of these funds.

Mr. Bernhard stated that he was not in favor of the amendment. He understands that there have been problems with Sgt. Roe and other aspects of the program but he wondered if these problems could be overcome.

Mrs. Norman asked whether the Law and Justice Committee had tried to get some type of agreement from Chief McNamara.

Mr. Loving stated that he was in favor of the amendment. He stated that he was tired of agencies spending the money as they pleased.

Mr. Nunn asked if the funds could be suspended pending the conference between Chief McNamara and the Planning Board Members.

Mr. R. L. Anderson stated that he wanted the Law and Justice Chairman and other members to be present at that meeting.

Mr. Kell stated that the Police Department would do away with the Police Relations Program and breath a lot easier. If we have this program we still have a pressure point that we can work from and it is a starting point and it will be valuable in the long run. We do need Police Community Relations.

Mr. Holloway spoke in regard to the motion that we should consider the suspension but not until we talk to the people in the area and see if they want this done. Do not suspend money at this time unless you can provide jobs for these people in the Police Community Relations Program. I think we ought to table the motion until we go to the citizens.

Call for the question. The amendment was defeated. Mrs. Norman abstained from voting.

Call for the original motion. The original motion to accept the Second Year Program was passed.

Old Business:

Mr. Ready moved that they accept the Woodlawn Multi-Family Housing proposal.

The Woodlawn Secretary, Jan Chiles stated that the project had been in the planning state for about two years and that Woodlawn wanted the Multi-Family Housing. She also stated that the housing would be available to low and moderate income families and there would be no stipulations.

Mr. Ward called for the question and the motion to accept the Woodlawn Multi-Family Housing proposal was passed.

Mrs. Friday asked whether they were going to have board members give reports from the various working committees as previously discussed in a Citizens Planning Board meeting.

Mr. Boyer then reported from the Recreation and Culture Working Committee. Model Cities had a basketball championship for 7th and 8th graders from all schools. On April 1st over 200 young people and adults were at the Recreation and Culture meeting. The championship game was played between Woodlawn and Eliot with Eliot being the champion. Mr. Boyer then asked the Board to give Eliot a hand for their tremendous basketball team.

Mr. Boyer also requested a late leave of absence to attend an Organization and Management course for Supervisors and Parliamentary Procedures so he could be an asset to the Board.

Mr. Ward read a letter from the Portland Development Commission requesting the support of the Board in signing a revised and expanded application for a 12 month period for NDP for the Second Action Year.

There was a motion made to support this request of the Portland Development Commission.

Mr. Loving opposed the letter because it excluded Boise.

Mr. Kenward told the Board that NDP money comes from HUD and not from Model Cities.

Mr. Bernhard stated that there were a lot of people that were dissatisfied with Pre-NDP and NDP that was not applicable to their neighborhood. Unless we keep this going it won't be applicable to your district or any other district. This thing is not going to cut out any funds in any other area. As soon as you get NDP planning, you are going to get funding.

Mrs. Friday stated that the only way you can get Pre-NDP is to set down and work up a workable plan and she wonders if these associations had gotten together and tried to do something. Stop putting off certain areas.

Edgar Jackson stated that the Eliot area was waiting to see what they were going to do with the Eliot area, to find out why they can't borrow, can't beg, can't loan any money, can't get any insurance in their area and they are disturbed because of the fact that they don't know now what they are going to do in the Eliot area. They are very evasive about any of these plans. The Eliot area is the one who brought all of the money in.

Mr. Loving agreed with Rev. Jackson. Boise, Eliot and Humboldt are the most neglected areas. He wants to vote for something for the Boise area.

Ted Baugh felt that the Board could not react to this without knowing what it was all about. He agreed with Mr. Jordan that some information be given to enlighten the Board members so they could react. He also agreed with Mrs. Friday's statement that in order to make Model Cities move ahead do not stop one neighborhood from getting something just because planning isn't far enough advanced for other areas. Pre-NDP planning areas will get an additional boost and additional money from the areas that have moved into NDP areas.

Mr. Kenward from Portland Development Commission made the following comments. He stated that the approval of a five month program was not acceptable by HUD. They will consider a 12 month period. Unless this is approved according to this schedule by the City Council it is the only avenue left which will lead to a HUD commitment of NDP of this year. For NDP funds there has to be matched funds.

Mr. Kell stated his concern that they were being asked to rubber stamp a program which has not gone through a working committee or neighborhood organization. We are in effect giving our priority to King, Vernon, Sabin over Humboldt, Boise and Eliot. This should have working committee or neighborhood organization input.

Mr. Bernhard said that they had been working with Pre-NDP and NDP for four or five years. It is just an extension of what they have had in the past.

Mr. Boyer stated that he was confused because of the letter and the report that was handed to them. I would be willing to have a meeting on an afternoon or on a Saturday so we can have a discussion so this can be presented to us.

Mr. Jordan stated that the Board could call a special meeting. He realizes that Mr. Kenward has a deadline but the Board can call a special meeting to approve it. He recommended to table the motion and call a special meeting.

The question was called for. The motion to table voting on the NDP extension was passed.

Announcements:

Mrs. Scott announced the proposed workshop for Planning Board Members, Neighborhood Organization and Working Committee Chairmen and and Vice Chairmen. The date is to be April 17, 1971, from 8:45 to 3:45 p.m. There has also been discussion of some type of vehicle to recognize past Planning Board Members.

Mr. Loving stated concern over the UTAP Task Force meeting held on March 22, 1971. Neighborhood Organization Chairmen were invited to participate and there was a very poor turnout, only two Chairmen from Boise and King. The program of Portland Metropolitan Steering Committee and Model Cities has a task force of 10 people. These people haven't been attending the task force meetings. They are now in their 4th training session.

Mrs. Friday made a motion for a special meeting on Monday night, April 12, 1971, to consider the NDP extension. The motion was passed.

Mr. Boyer stated that Thursday, April 8, 1971, there would be a special meeting at Boise Elementary School at 3:30 regarding the relocation of the school. He invited all residents in the Boise and Eliot areas to come.

There was a motion that the meeting be adjourned. The motion passed.
The meeting was adjourned at 10:15.

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Model Cities Conference Room #226

5329 N. E. Union Avenue

Monday, April 12, 1971

The Model Cities Citizens Planning Board held a special meeting in the conference room of the Model Cities Office Building.

The Chairman called the meeting to order at 7:40 p.m. The following Board members were present or arrived before the meeting adjourned.

Lawrence Alberti
Ben Bernhard
Fred Flowers
Barbara Friday
Ray Holloway
Walter Ready
Chalmers Jones
Lee Kell
James Loving

Bill Newborne
Debby Norman
Josiah Nunn
LeRoy Patton
Marian Scott
Herb Simpson
Opal Strong
Harry Ward

The following Board members were absent:

Robert Boyer
Juanita Brown
Bertha Grant
John Gustafson
Edgar Jackson

John Jackson
Clara Mae Peoples
Robert Rogers
Richard Wintermute
Chris Thomas (Leave of Absence)

Proxies: Proxies were announced as follows: Grant to Scott
Edgar Jackson to Strong

Agenda: There was a motion that the agenda be approved. The motion was passed.

Correspondence: There was one item of correspondence from John Kenward to Josiah Nunn which contained a copy of a letter written to John Kenward from four Neighborhood Organization Chairmen/Vice Chairman indicating their approval of the NDP extension. The letter was signed by C. L. Richardson, King; Oliver Brown, Vernon; Ted Baugh, Sabin, and Bobbie Nunn, Woodlawn.

Neighborhood Development Program Extension: Mr. Ward moved for the adoption of the NDP extension. The motion was seconded.

Mr. Nunn stated that no one was here from the Portland Development Commission because it was a closed meeting. I feel we have all the information that we need tonight.

Mr. Simpson stated two reasons for the addition of Sabin, Vernon and King to the NDP proposal.

1. Sabin, Vernon and King are in line with the general location of Irvington and Woodlawn.
2. The NDP planning is at a point where with a little bit more money they can go into some action under this extension.

Mrs. Strong stated that Mr. Kenward had said that there would be funds for the rest of the areas and there still haven't been any provisions for Humboldt, Eliot or Boise. He can come back year after year and these other areas still haven't seen any money. I do not intend to vote for this until something is done for Humboldt, Eliot and Boise.

There was a general discussion about the NDP extension.

The original motion was withdrawn.

Mr. Jones moved that Pre-NDP "Model Cities money now usable in the Vernon, King, Sabin area that will be realized with the approval of the extension tonight, said monies be ear marked for use in Eliot, Humboldt, and Boise."

The motion was seconded and passed.

Mr. Ward then moved that the NDP extention be approved. There was a second.

Mr. Alberti made an amendment to the motion that all the projects in the Irvington and Woodlawn area be carried on but that no new projects be started until they get money in the Eliot, Humboldt, and Boise areas. The amendment was voted on and defeated.

Mrs. Scott stated that King, Vernon and Sabin had been working with consultants since January. In the Humboldt/Boise area they have selected a consultant and in the Eliot area a consultant has not been hired.

There was a call for the question. The motion for the approval of the NDP extension was passed.

Mrs. Norman stated that at the last Citizens Planning Board meeting she had voted against the NDP extension not because of the content of the proposal but because of the way it was presented to the Board members by the Portland Development Commission. Operating Agencies should go through proper channels to have an item on the Citizens Planning Board agenda.

Old Business:

Mr. Nunn stated that Agencies usually recognize Board members who have made great contributions to the case. Mrs. Yee made great contributions to the cause of Model Cities. I went to two or three of the recognitions this past year. I would like to see the Board recognize past members who have made great contributions, and would like some comments on this idea by other board members. I have contacted the Mayor and asked if there could be funds made available for this type of activity. He said yes. I also contacted Mr. Jordan and he agreed with the Mayor that funds might be available. I do think we need to give some type of recognition to these people.

Mrs. Norman stated that she was against the idea of giving a dinner for the Board out of the CDA budget. She did not feel that money should be spent out of their budget especially when funds were not available for young people for the basketball tournament which was held recently.

Mr. Jones suggested that a scroll or certificate or something that could be framed and kept for a long time would be a good idea. They could be honored guests at a Citizens Planning Board meeting.

Mrs. Strong agreed with Mr. Jones about the certificates but felt that it would be nice if someone besides other Board members could see the presentation.

Mr. Jones replied that they could have a banquet but pay for it out of their own pockets.

Mrs. Strong then stated that City Hall spends money for things that they don't receive any benefit from.

Mr. Jones then moved that past Board Members be awarded certificates of merit, appreciation, or some other appropriate certificate title in order to recognize the time spent in the furthering of the Model Cities Program. That such certificate shall be of supreme quality and framed and presented to these cherished and respected members at an appropriate time to be determined. I further move that these certificates be signed by the Mayor, the Chairman of the Citizens Planning Board and the Director of the Model Cities Program.

There was a second to the motion and it was passed.

Mr. Nunn appointed Mr. Jones as Chairman of the committee to look into the matter along with Mrs. Scott, Mrs. Strong and Mrs. Norman.

New Business:

Mr. Simpson spoke about the conditional use request for a Child Care Center which was just discussed in the Housing and Physical Environment Working Committee meeting held just before the Citizens Planning Board meeting. Mr. Simpson stated that he thought the Board should vote on the matter tonight.

Mr. Kell moved to amend the agenda to approve this matter.

Mr. Nunn stated that this matter did not go through the proper channels and we could not make exception to the rules for this matter.

Mr. Jones stated that they should entertain a presentation from Rev. Orr since he had come to the meeting tonight.

Rev. Orr relayed information about the proposed Child Care Center at the corner of 15th and Dekum for children from ages 3 to 6 with facilities for up to 40 children from the immediate area.

Mr. Ward moved that the report be accepted. The motion was passed.

Mr. Jones asked for any excess funds from the 2nd Action Year to be ear marked for Eliot, Boise and Humboldt.

Mr. Jordan stated that it would be excess funds from the First Action Year.

Mr. Ward stated that there were some one shot projects using left over funds from the First Action Year. I want Eliot, Boise and Humboldt to receive all the funds that are possible to put in those areas but then there are other projects that involve people young and old that may be pretty important to the Model Cities program and area.

Mr. Jones recognized the fact that there were some unfunded projects. He restated his motion that as these funds became available that a reevaluation of the unfunded projects be made. Mr. Jones then moved that as such excess funds in Action Year One become available that unfunded projects as well as Eliot, Humboldt, and Boise be looked at for developing projects for the recycling of these funds.

Mr. Jordan stated that when the funds are available they will come to the Board for reprogramming. The motion was passed.

Announcements:

Mrs. Scott stated that Citizens Planning Board members had asked staff to help formulate a Workshop for Citizens Planning Board members, Neighborhood Organization and Working Committee Chairmen and Vice Chairmen. The Workshop will be held this Saturday, April 17, 1971, from 9:00 to 3:00. All Board members must be there. There will be things presented that everyone needs to know.

Barbara Friday announced a Rules Committee meeting at 6:00 p.m. on Wednesday, April 14, 1971, at the Neighborhood Development Office #1.

Mr. Loving read a letter to the Board about the UTAP Task Force. In the letter he requested the replacement of Edgar Jackson and Ben Bernhard. He wanted to bring this matter to the attention of Mr. Nunn so action could be taken on it at the next regular Board meeting.

Mr. Nunn asked Board members to contact Mr. Loving if they would like to work on the UTAP Task Force.

Mr. Bernhard stated that he had already resigned by letter to Mr. Nunn from the Task Force.

Mr. Ward reemphasized that the Workshop is of no value at all unless the Citizens Planning Board, Neighborhood Organization and Working Committee Chairmen and Vice Chairmen come. Otherwise we are wasting our time. If there is any way possible, please attend.

Mr. Nunn stated that they would be more effective Board members if they could attend the Workshop.

Debby Norman moved for adjournment. The motion was passed and the meeting was adjourned at 9:30.

DATE: May 4, 1971
TO: Citizens Planning Board
FROM: Charles Jordan
Director
SUBJECT: Sliding scale fee charge for 4-C Child Care

BACKGROUND

1. Proposal is within guide lines of child care of State Department of Welfare.
2. Proposed scale is revised scale submitted by 4-C Council for approval of State Welfare Department (presently in use by 4-C in Model Neighborhood area.)
3. Chart scale comparison of:

I. State Welfare Scale	Pages 12
II. Proposed 4-C Scale	13-14
III. Model Cities Scale - based on Bureau of Labor statistics	15-16
4. Social Services Working Committee approved the Sliding Scale of Chart III at its regular meeting on March 9, 1971.
5. Fees to be paid are determined by family size and income.
6. Fees collected remain with the operating agency to offset operating costs.

RECOMMENDATIONS

The City Demonstration Agency staff recommends approval of this Sliding Fee Scale because of the following reasons:

1. The fees collected by the agency will offset somewhat the total cost to the CDA in Supplemental Funding.
2. The actual savings in operational cost will enable expansion of centers to accomodate additional children.
3. This action will not limit the services of centers to just low-income, but to make this service available to families of border line income.

CHART I

ACTUAL WELFARE SCALE

FEE SCHEDULE - ONE PARENT IN HOME

Family's
Gross
Monthly
Income Is:

Number In Family Dependent On Income									
2 (1)		3 (2)		4 (3)		4 (4)		6 (5)	
A	F	A	F	A	F	A	F	A	F
110	0	220	0	330	0	440	0	550	0
110	0	220	0	330	0	440	0	550	0
80	30	220	0	330	0	440	0	550	0
50	60	190	30	330	0	440	0	550	0
20	90	150	70	330	30	440	0	550	0
0	110	100	120	270	60	410	30	550	0
		50	170	220	110	380	60	500	50
		0	220	170	160	330	110	450	100
				120	210	280	160	400	150
				70	210	230	210	350	200
				0	330	180	260	300	250
						120	320	220	330
						60	380	140	410

Rate: \$5.00 per day per child - 22 days a month attendance

A: Agency Pays, F: Family Pays, Number in () is the Number of Children

FEE SCHEDULE - TWO PARENTS IN HOME

Family's
Gross
Monthly
Income Is:

\$280
330
380
430
480
530
580
630
680
730
780
800

Number In Family Dependent on Income									
3 (1)		4 (2)		5 (3)		6 (4)		7 (5)	
A	F	A	F	A	F	A	F	A	F
110	0	220	0	330	0	440	0	550	0
110	0	220	0	330	0	440	0	550	0
80	30	220	0	330	0	440	0	550	0
50	60	190	30	300	30	440	0	550	0
20	90	160	60	270	60	400	40	550	0
0	90	160	90	240	90	360	80	500	50
		130	140	210	120	320	120	450	100
		30	190	160	170	270	170	400	150
		0	220	110	220	220	220	350	200
				60	270	140	300	270	280
				0	330	60	380	190	360
						0	400	110	440

A: Agency Pays, F: Family Pays, Number in () is the Number of Children

CHART II
Proposed 4-C Scale

FEE SCALE

March 19, 1971

GROSS PAY	NO. OF DEPENDENTS ON INCOME				
	2	3	4	5	6
545	0	0	0	0	0
575	22	0	0	0	0
605	22	22	22	0	0
635	33	22	22	0	0
665	44	33	22	22	0
695	55	44	33	22	22
725	66	55	44	33	22
755	77	66	55	44	33
785	88	77	66	55	44
815	110	99	88	77	55
875		110	99	88	77
905			110	99	88
935				110	99
965					110

Plus: Newly employed

- a. 1st Mo. =0
- b. 2nd Mo. =50% of Scale
- c. 3rd Mo. =75% of Scale

Multiple Children

- a. 2 pay 1.5 X Rate
- b. 3 or more = pay 1.75 X Rate

II. A.



Metropolitan Area 4 C Council
1609 S. W. 12th Avenue
Portland, Oregon 97201
Phone: 503/222-6406

TO: Robert Smith
Lois Williams
Glenn Riley
Colleen Robertson

ALL PROVIDER AGENCIES

FROM: Helen L. Gordon
Executive Director

DATE: April 28, 1971

Re: Sliding Fee Scale

State Public Welfare Administrative Staff are now deliberating possible changes in the Sliding Fee Scale for child development and child care services. The Metropolitan Area 4 C Council has indicated to State Public Welfare that we would like their approval of the enclosed fee scale. This was arrived at after careful study of Bureau of Labor Statistics.

We are asking that all agencies in the Metel Cities Area use the attached scale in determining fees which families pay.

A handwritten signature in cursive script that reads "Helen".

CHART III
METROPOLITAN AREA 4-C COUNCIL
Model Cities

Adjusted Income	No. of Dependents on Income				
	2	3	4	5	6
580	22	0	0	0	0
630	22	22	0	0	0
680	44	22	22	0	0
730	66	44	22	22	0
780	88	66	44	22	22
830	110	88	66	44	22
880	110	110	88	66	44

Newly employed

- A. First month = 0
- B. Second month = 50%
- C. Third month = 75% of scale

Multiple children in program

- A. Two: Pay 1.5 X rate
- B. Three or More: Pay 1.75 X rate

Gross Income:

Deduct - payroll deductions (Taxes, OASDI, insurance, court ordered deductions)
Housing - actual (rent & utilities)
Food - average according to Commerce Dept.
Clothing - average according to Commerce Dept.
Support Payments

Apply amount left to above scale

CHART III. A.

BUREAU OF LABOR STATISTICS

	<u>Average</u>	<u>Below Average</u>	<u>Above Average</u>
Spring '70	\$10,664	\$6,960	\$15,511
	(adding an additional 3% for cost of living which rose)		
Fall '70	\$10,893	\$7,170	\$15,976

Average pay is \$121/week or \$6,292 per year

This based on family of 4 (only one breadwinner)

The family spent its money in the following ways:

<u>Average</u>	<u>Below Average</u>
Food - \$47/wk. for family	\$37/wk. for family (\$160 per month)
Housing - \$208/mo. (includes utilities & fuel)	\$119/mo. (includes utilities & fuel)
Clothing & Care - \$23.00/mo. per person	\$17/mo. per person
Transp. - \$76/mo. per family	\$42/mo. per family
Medical - \$12/mo. per person	\$11/mo. per person
Tax (S.S. & Income) - \$1,920/yr. for family	\$1,064/yr. for family

\$662/mo. (food
(housing
(clothing
(tax

\$434/mo. (food
(housing
(clothing
(tax

Earning \$888 mo.

Earning \$580 mo.

- 662

- 434

Balance \$226

Balance \$146

DATE: May 4, 1971

TO: Chairman and Members of the Board

FROM: Charles Jordan

SUBJECT: North Gantenbein and North Tillamook Street Vacation
(See Attached Map)

BACKGROUND

Donald and Margaret C. Joyce are requesting the City to vacate portions of N. Tillamook and N. Gantenbein Avenue to consolidate commercial property and construct a warehouse. The proposal was presented to the Eliot Neighborhood Improvement Association, the Physical Environment Working Committee and the Citizens Planning Board in September 1970. All of these groups recommended against the proposal vacation because they felt the site could be used as a pedestrian link to proposed waterfront recreation facilities

The City has requested that Model Cities reexamine its recommendations from the Eliot Neighborhood Improvement Association, Physical Environment Working Committee and Citizens Planning Board.

RECOMMENDATION:

Further examination of the site for use as a pedestrian pathway has lead the Physical Program staff to the following conclusions:

1. Severe topography makes use as a pedestrian link of the site difficult and costly.
2. Isolation of the site from the main body of the Eliot Neighborhood makes its use as a park difficult.
3. There are more direct means of access to the waterfront (i.e. Russell Street).

The CDA Staff recommends that the requested street vacation be granted to Mr. & Mrs. Joyce.

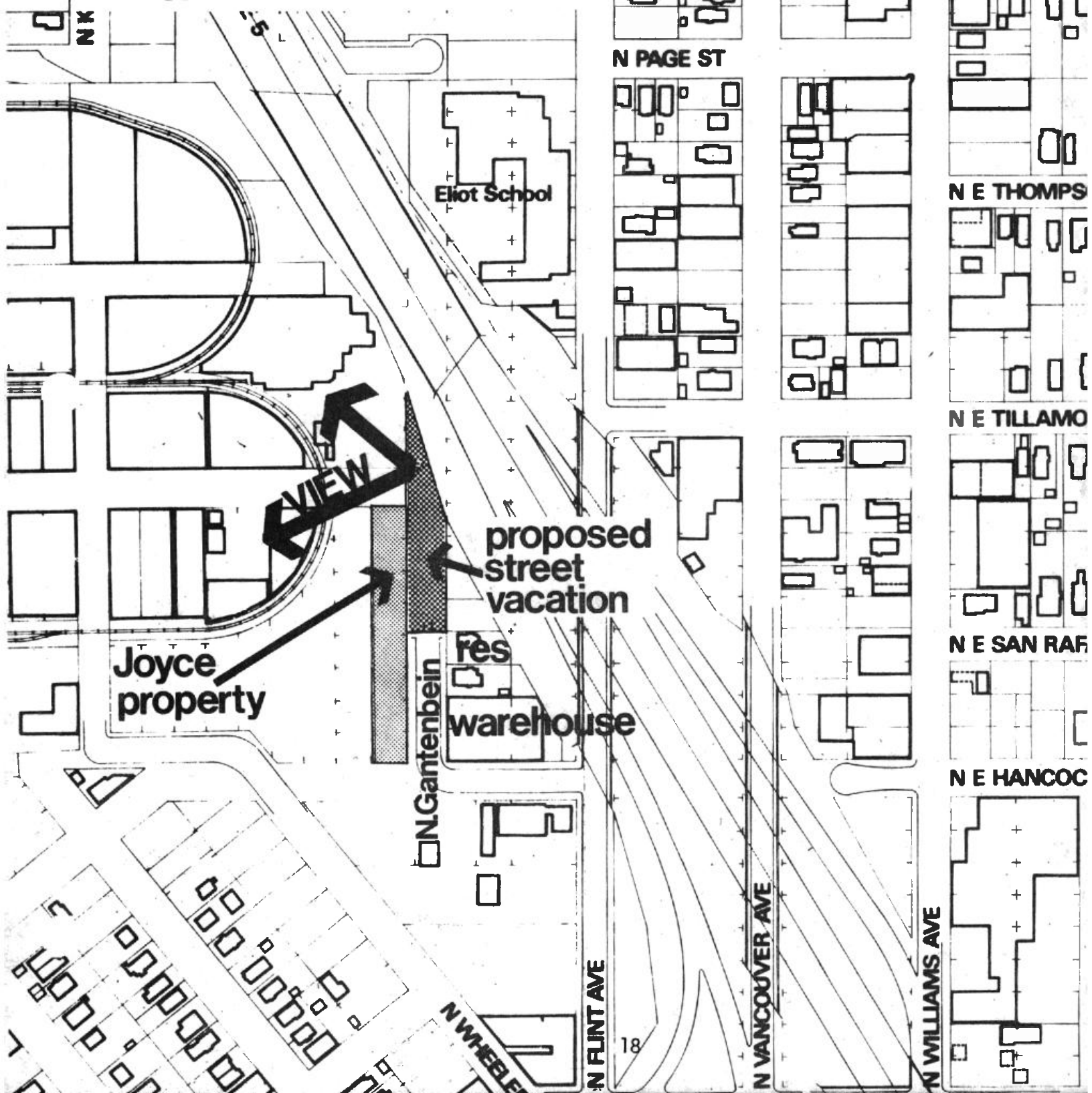
portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211

Gantenbein street vacation

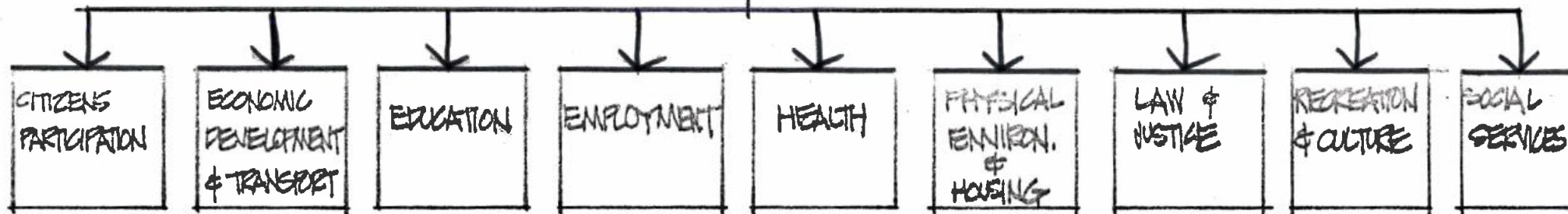


0 100 200 300 400
scale



CITIZENS PLANNING BOARD

EXECUTIVE COMMITTEE



citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

Model Cities Planning Board Meeting

Cascade Center Student Union Building Cafeteria

5606 N. Borthwick

Tuesday, June 1, 1971

The Model Cities Citizens Planning Board held its regular meeting in the cafeteria of the Cascade Center Student Union Building.

The Chairman called the meeting to order at 8:00 p.m. Invocation was given by Rev. John Jackson. The following Board members were present or arrived before the meeting adjourned:

Ben Bernhard
Robert Boyer
John Gustafson
Ray Holloway
Edgar Jackson
John Jackson
Lee Kell
James Loving

Debby Norman
Josiah Nunn
LeRoy Patton
Clara Mae Peoples
Walter Ready
Marian Scott
Opal Strong
Harry Ward

The following Board members were absent:

Lawrence Alberti
Juanita Brown
Fred Flowers
Barbara Friday
Bertha Grant

Chalmers Jones
Bill Newborne
Robert Rogers
Herb Simpson
Richard Wintermute

Proxies: Proxies were announced as follows:

Alberti to Edgar Jackson
Grant to Patton
Jones to Ward
Friday to Simpson

Agenda: Mr. Loving was added to the agenda under Item VA. There was a motion that the agenda be approved as amended. The motion was passed.

Minutes: Mrs. Scott moved that the minutes be approved. It was seconded and passed.

Correspondence: The first item of correspondence was from Mayor Schunk to Dr. Amo DeBernardis, President of Portland Community College in regard to recertification of Cascade Community College.

The second item of correspondence was from Charles Jordan to Ellis Casson, President of the NAACP. Mr. Jordan was referring two communications received by the Model Cities Agency in regard to the Cheryl James case to Mr. Casson for his information and action.

The third letter was from Ella May Gay, Secretary of the Employment Working Committee to Josiah J. Nunn, stating the endorsement by the Employment Working Committee of the Portland New Communicators Project and asking that this item be placed on the agenda for the June 1, 1971, meeting.

Another letter from Mrs. Gay to Mr. Nunn, stating her concern for need for greater citizens participation and involvement of designated Planning Board participants assigned to the Employment Working Committee. She also stated that their committee would welcome any suggestions for improved citizens involvement not only for her committee but for all Working Committees.

Other correspondence from R. L. Anderson, Chairman of the Law and Justice Working Committee, to Josiah J. Nunn stating their concern about the facts surrounding the Cheryl James case. A similar letter was also received from the Social Service and Education Working Committees with interested citizens signatures and a list of people that also received copies of the letter.

Mr. Nunn stated that in regard to the last item of correspondence he had done some investigation into getting information that Mr. Anderson had requested. He had contacted Sidney Lezak, United States Attorney, and Gus Solomon, Chief Judge, U. S. District Court of Oregon. Mr. Nunn stated that he would like the support of the Board as recommended by the Working Committees in their letters. When a committee calls upon us to get involved, we must get involved. The big decision is what direction do we take. I am asking the Board for a motion to support or sustain the procedures that have been supported so far. There was a motion made to that effect and it was passed.

Item

V. A. Mr. Loving stated his concern regarding the letter sent by Mrs. Gay of the Employment Working Committee. He stated that he was not an assigned member of that committee but he had been in the process of visiting all the Working Committees. He had found that the Employment Working Committee was in a state of inactivity. There was only one member present when he attended and that was Mrs. Gay. He stated that he was sure that there were Board members assigned to the Working Committee that were not functioning in that capacity. No one is doing anything about summer jobs for students for 1971. Mr. Loving then turned the floor over to Mrs. Gay.

Mrs. Gay then presented her concerns again about more participation in the Working Committees. (See attached letter from Mrs. Gay) She suggested that Board members assigned to working committees bring a monthly report before the Board from their assigned working committee.

Mr. Loving then expressed his concern toward the Personnel Hiring Committee. "It also is doing nothing." As of this date they have not done anything and the Chairman who was appointed for the committee has been absent since he was appointed. Mr. Loving felt there should be a direct linkage of the Personnel Hiring Committee and the Employment Working Committee so they can overlook the employment.

Mr. Gustafson asked Mr. Jordan the status of Operation Step-Up. Mr. Jordan stated that they had not conducted an evaluation of that project but it would be done by Wednesday at 5:00 p.m. Mr. Gustafson stated that perhaps at this time there were no projects that the Employment Working Committee could be working on since we were moving into a different phase of the program, and perhaps that was the problem.

Mr. Jordan stated that they were now in the management phase but would soon be starting planning again for the Third Action Year.

Mr. Nunn stated that he hoped members of the Board would get themselves involved as much as possible. He said that he thought CDA #10 gave the Board the option of having a representative on each of the Operating Agencies. The Board would inform Mr. Jordan and ask to set up a Workshop with all Operating Agencies and Board members in order to get to know what these agencies were doing. Mr. Gustafson had also suggested at a recent Executive Board meeting that some type of marker be placed on each Operating Agency so we would be able to recognize them and know which agencies were receiving funds from Model Cities.

VI. Recognition of Humboldt Neighborhood Improvement Association's Bylaws

Mrs. Strong moved that the Humboldt bylaws be approved as presented. It was seconded by Mrs. Scott and the motion passed.

VII. North Gantenbein and North Tillamook Street Vacation

Mr. Boyer moved that the Board concur with the Eliot Neighborhood Organization and the Physical staff and approve the vacation. It was seconded by Mrs. Scott.

Discussion followed. Mr. Ward stated that he was opposed to the clearance for Mr. and Mrs. Joyce. It seems like there might have been some work done somewhere without the knowledge of the people who really should know what's going on. My reason is that this was the same couple that had been accused of discrimination against a lady because she was black, and it was proved in a court of law. I don't feel I can support this in clear conscience and go against the courts of the U. S.

Mr. Loving stated concern due to the fact that any recommendations or proposals that come before the Board should be presented to the Board through the Working Committee Chairman or from the Board member participating in the Working Committee. He stated that he was still waiting for the Chairman of the Working Committee or Neighborhood Organization to present this matter to the Board.

Mrs. Strong wanted to know why staff had changed their mind about this proposal and was now approving it.

Mr. Hampton, CDA staff, stated that it had been denied before because of the fact of the upcoming Physical Comprehensive Plan of the neighborhood. They thought that it could possibly be used as a green way to the river. Another reason for denial was that the Eliot Neighborhood Association did not respond on the issue. They have reinvestigated and found the land unusable for any reason.

There was some question as to whether the Eliot Neighborhood Association had voted to pass this proposal and Mrs. Shelton stated that the matter was brought up in a general meeting and had been voted to vacate the land. Rev. Edgar Jackson from the Eliot area stated that he was opposed to the motion.

Mr. Boyer stated that he had made the motion to pass this matter because of the recommendation from the Eliot Neighborhood Association and the Physical staff. Mr. Loving asked if there was a letter from Eliot supporting the vacation.

Edgar Jackson made a motion to table the motion on the vacation until they received a letter from the Eliot Chairman. The motion was seconded and passed.

Mr. Holloway made a motion to reconsider the motion and untale Rev. Edgar Jackson's motion. It was seconded by Mr. Bernhard and the motion passed.

Mr. Boyer restated his original motion to pass Item VII and the motion was passed.

VIII. Eliot/Union Avenue Strip Included in Eliot Boundaries

Mr. Boyer moved that the Board concur with the recommendation by Eliot, Irvington, and the Physical Environment Working Committee. It was seconded by Mr. Bernhard.

Discussion followed. Mr. Hampton, CDA staff, stated that that strip of land was an area left in limbo. The Irvington Community Association felt it was not really part of the area but felt it should be involved in some planning area and felt it should belong to Eliot.

Edgar Jackson stated that it had been originally in the Eliot boundary but was cut out when they zoned for the Model Cities schools.

Mr. Ward questioned whether we had the authority to officially do this now. There are elections for the new school boundaries. Is this going to be an official move for the school elections or for just planning and development.

Mrs. Scott stated that there was an overlap in most of the areas.

Mr. Kell stated that this recommendation came from the Board of Irvington and not the general membership. Mr. Kell further stated that he disapproved of this move because he felt that Irvington was letting themselves out of a very important section of that neighborhood.

Mr. Jordan stated that it would be just a planning change and not a geographical change.

Mr. Bernhard stated that the Irvington Community Association had never attempted to solicit the support of people in the area. We felt we could do an adequate job of planning for the district. We feel if that strip went into the Eliot district it would get the representation it needs.

The question was called for and the motion was passed.

Mr. Loving made a motion that all the residents in the area between Fremont and Morris, South of the Freeway, be included in the Eliot planning area for Pre-NDP funds and have all the rights and privileges of that area. The motion was seconded.

Discussion followed. Mr. Ward stated that he didn't feel we should make a Neighborhood Organization take something that they didn't even want. We should ask Eliot if they want to accept this area. Edgar Jackson stated that they had discussed this before at Eliot and they would be happy to accept those people into the Eliot planning area.

The motion was voted on and passed.

IX. New Communicators Project

Mr. Steve Schneider of the Center for Urban Encounter made a brief presentation about the New Communicators Project. He stated that there were three phases to the project. (1) Training of 24 persons from throughout the Portland area in mass communication skills for mass media. (2) Broad Community Workshop - writing press releases, preparing public service announcements, etc. (3) Media reform - attempting to provide new

channels of access for minority youth for employment. This would be a four month pilot project. We are asking for endorsement from the Planning Board.

Mrs. Strong made a motion that the Board endorse the project. The motion passed.

X. Old Business

Mr. Holloway was concerned about the funding of 4-C's Child Care Centers. He stated that some of the people working in the Child Care Programs were being overlooked. He introduced Mary Williams who was running a Child Care Center but had been unable to get any help from 4-C.

Mary Williams stated that it had been about four months ago that they had asked for funds from 4-C and they had not received any as of this date. She has been in the nursery and child care business for over a year and still they refuse to give them funds.

Mr. Boyer stated that he was aware of this problem and had been checking on all of the programs. He would like to give technical assistance to Mrs. Williams to get it funded.

Mrs. Strong felt this should be directed directly to staff and have them get right on it. It shouldn't have to go to a Working Committee because it takes too much time. Mrs. Strong made a motion that this matter be directed to staff and that they start immediately on it. Mr. Kell amended the motion so that the Chairman of the Board would appoint one or two members of the Board to implement the proposal. The motion with the amendment was passed.

The Chairman appointed Mr. Holloway, and Mrs. Strong to work with Mr. Jordan on this matter.

XI. New Business

Mrs. Norman introduced Don Lincoln, the new Chairman of the Recreation and Culture Working Committee. Mr. Lincoln made the following request. The Recreation and Culture Working Committee requests consideration and approval of the Youth Affairs Council as appointed as operating agency for the youth program. Additional questions were answered by Mr. Lincoln and the CDA staff. There are 18 members on the Youth Affairs Council.

Mr. Boyer stated that he would like to see that this project gets underway immediately and also that this project have the support of every single Board member here plus all Working Committee Chairmen. This summer we are going to have something for these young people. Ray Holloway moved for adoption of the Youth Program. Passed unanimously.

Mr. Patton moved for the recertification of Cascade College. The motion passed.

Mr. Boyer made an announcement about the Little League baseball schedule which began on May 15 and runs through July 11, 1971 at Unthank Park. He urged people to come and support the youngsters.

He also urged members to vote for the school levy on June 10, 1971, so the youngsters could go to school next year. He stated that the people on the Board had really let down the community. We let over \$3 million pass through our fingers. We let the bond issue be defeated in this area. (Early Childhood Centers, provide employment for all of the Model Cities area)

Mrs. Gay invited members of the Board to attend the Employment Working Committee meeting. The meeting was adjourned at 10:00 p.m.

6-1-71

Read at CPB meeting by Mrs. Ella May Gay

To: Mr. Josiah Nunn
Citizens Planning Board Chairman

First of all who are the CPB members assigned to the Employment Working Committee? They are not functioning. They don't know what the Committee's problems are and cannot help by not supporting them. How can they be an effective CPB member if you don't know what is going on in your Working Committee.

Working Committees are the backbone of Model Cities, citizens are their support. If you can't support your committee, we don't need you on the CPB.

Elected neighborhood representatives from the various Model Neighborhood areas, do you know what your area residents desires and needs are? Are you representing them adequately? For the total Board to know or keep abreast of what's going on in working committees we suggest to Mr. Nunn, Chairman of the CPB to have the assigned members bring a monthly report of their selected committee.

The Employment Working Committee should have participation from every one connected or concerned with employment, upgrading residents and/or training for same.

The Employment Committee should be the strongest committee Model Cities has, or the strongest in any area for that matter. Should develop programs, coordinate all Manpower activities, write long range and short range objectives, see that they are implemented, see that Model Neighborhood residents benefit from and by them, in other words how can or what good is a planning board if you don't know what to plan for. Here you have paid staff, to evaluate, to monitor programs in the Model Neighborhood and they don't have the slightest idea or worse, don't care what the problems are, and we who have stuck with this planning, from the very beginning for free, given of ourselves, our time, our energy, our ideas, and can't get the support of our board, who is in charge of planning, something is very much wrong. We are neglecting our Youth who need, us, and who will be the Model Cities of tomorrow. We need your support today for the future Model Cities.

Ella May Gay

DATE: June 15, 1971
TO: Chairman and Members of the Board
FROM: Charles Jordan
Director
SUBJECT: Report/Amendment to First Action Year

The attached Amendment is the last one to be submitted this Action Year.

This Amendment was necessitated due to a surplus of First Action Year funds.

It has been very difficult to accurately chart and project an expenditure pattern for most of the operating agencies. This is due to delayed start-ups which forced accelerated spending in order to regain lost time.

In order to have this Amendment processed in time we had to estimate our surplus funds that have not been earmarked for reprogramming. The best estimate we have to date is \$460,000 to be reprogrammed into the following:

(1) Relocation	\$265,000*
(2) Youth Project (Y.A.C.)	53,000*
(3) Pre NDP #2	99,000*
(4) Implementation of CDA Letter #11	43,000*
	<u>\$460,000</u>

Further clarification is available upon inquiry.

* These figures have been rounded off.

NARRATIVE SUPPORTING BUDGET REVISION #4

- 10-01 Education Aides The CDA requests permission to carry over into the Second-Action Year the \$29,471 surplus for this project. This surplus is a result of School District #1 using State B-2 funds during the summer of 1970 for the aides employed in this project. The School District has requested permission to use this surplus to fund aides who have been employed under the Career Opportunity Program. These funds would be spent in the period of June 15 - September 7, 1971. Without the use of these surplus funds these 25 aides will not be employed during the summer months.
- 10-02 Preschool Expansion Surplus funds due to late project start up.
- 10-05 Martin Luther King Scholarships As approved in Revision #3, this is a one-shot project for college scholarships. Funds will be spent throughout the Second-Action Year.
- 11-02 Health Planning and Coordination Allocation of an additional \$358 necessary to meet contractual obligations.
- 11-07 Services to the Mentally Retarded \$358 allocated to Health Planning. Surplus funds due to slow implementation of the Pilot Education component.
- 15-01 Senior Adult Service Center The CDA requests permission to carry over for six months the \$14,972 surplus for this project. This surplus will be used to continue the transportation component which was started in the First-Action Year. Due to overall budget limitations the Transportation component was cut from the Second-Action Year budget. With this carryover the CDA hopes to demonstrate to the Tri-Met Transportation system the need for increased mobility of our senior citizens. The CDA would then look to Tri-Met for additional funding at the end of this six-month period.
- 15-03 Comprehensive Child Care Surplus funds due to late implementation of all components of this project.
- 15-05 Consumer Protection Surplus funds due to slow personnel and space acquisitions.
- 16-01 Youth Activities and Planning Project completed. Surplus funds due to unspent funds.
- 16-02 Model Neighborhood Youth Services \$5,407 surplus due to slow implementation of Youth Opportunity School component. The CDA request permission to carry over \$53,827 for the Youth Affairs component. The operating agency, Model Neighborhood Youth Affairs Council, has just been selected. This will be a one-shot project which will provide for summer recreational activity for Model Neighborhood area youth.
- 17-01 Police-Community Relations Surplus funds due to late hiring of personnel.

NARRATIVE SUPPORTING BUDGET REVISION #4

- 20-01 Operation Step-Up Surplus funds due to unallowable expenditures.
- 20-02 CDA Letter #11 Implementation Project The CDA requests reservation of funds to implement Portland's response to CDA Letter #11. The plan has yet to be approved by the appropriate governmental units. A completed plan and detailed budget will be forwarded to HUD upon approval of the plan by the appropriate bodies.
- 21-01 Community Development Program \$72,746 surplus due to late project start, particularly in the area of personnel and consultants and contracts. The CDA intends to carry over \$45,000 of seed money as approved in Revision #3.
- 30-03 Housing Repairs Surplus fund due to slow implementation as a result of contractual difficulties with the operating agency.
- 31-03 Relocation The CDA requests a reallocation of \$265,000 to this project to meet relocation costs throughout the Second-Action Year. This request is a result of new HUD relocation policies and previously unanticipated relocation activity in the Model Neighborhood.
- 33-01 PreNDP #1 Project completed. Surplus funds due to unspent line items.
- 33-02 PreNDP #2 The CDA requests a reallocation of \$98,813 to this project. The CDA hopes to initiate action projects in those areas of the Model Neighborhood (Eliot and Humboldt-Boise) which will not be covered by NDP activity and in which possibility of NDP funding is slight. These action projects will be of a one-shot nature. Approval of this reallocation will result in all of the Model Neighborhood having some physical improvement activity.
- 40-01 Citizens Participation Surplus funds due to over estimate of costs and some costs being borne by Program Administration budget.
- 50-01 Evaluation and Information Surplus funds due to over estimate of costs and some costs being borne by Program Administration budget.
- 90-01 Program Administration Surplus funds due to anticipated hiatus period in which surplus funds would be need to carry the program. Since it is now anticipated that HUD will approve the Second-Action Year plan prior to June 15, the surplus may now be reallocated.

PORTLAND MODEL CITIES
Detailed Budget Summary - Supporting Budget

	Third Amendment	Anticipated Surplus	Total Revised
<u>Education</u>			
Education Aides	102,218	29,471 (1)	
Pre-School Expansion	58,857	14,046	(14,046)
Martin Luther King Scholarships	50,000	36,584 (2)	
Cascade Center	851,000	0	
TOTAL Education	1,062,075	80,101	(14,046)
<u>Health</u>			
Health Design	7,000	0	
Health Planning	4,687	-358	+35
Mental Retardation	28,544	12,269	(12,269)
TOTAL Health	40,231	11,911	(11,911)
<u>Social Services</u>			
Senior Adult Center	70,291	14,972 (3)	
Aging Planning	3,737	0	
Comprehensive Child Care	109,043	25,314	(25,314)
Consumer Protection	51,957	24,364	(24,364)
Multi-Service Center	124,364	0	
Community Care	67,223	0	
TOTAL Social Services	426,615	64,650	(49,672)
<u>Recreation & Culture</u>			
Youth Activities & Planning	37,330	5,611	(5,611)
Model Neighborhood Youth Services	157,754	59,234 (4)	(5,400)
TOTAL Recreation & Culture	195,084	64,845	(11,011)
<u>Crime & Delinquency</u>			
Police Community Relations	115,699	38,238	(38,238)
TOTAL Crime & Delinquency	115,699	38,238	(38,238)
<u>Manpower & Job Development</u>			
Operation Step-Up	81,427	2,767	(2,767)
CDA II Project	0	0	42,800
TOTAL Manpower & Job Development	81,427	2,767	40,033
<u>Economic & Business Development</u>			
Community Development	199,212	117,746 (6)	(72,746)
Contractors Management	21,327	0	
TOTAL Economic & Business Development	220,539	117,746	(72,746)

DATE: June 15, 1971
TO: Citizens Planning Board
FROM: Charles Jordan
Director
SUBJECT: Vernon Community Development Association Bylaw Amendments

BACKGROUND

The officers of the Vernon Community Development Association are:

Chairman	Mr. Oliver Brown
Vice Chairman -	Mr. LeRoy Patton
Secretary -	Mrs. Arlene Brown
Treasurer -	Mr. Adam Heineman

The Citizens Planning Board recognized the Vernon Community Development Association and their bylaws on November 17, 1970.

RECOMMENDATION

It is the recommendation of staff that the Citizens Planning Board accept the Vernon Community Development Association bylaws as amended at the regular meeting of the Vernon Community Development Association on June 2, 1971.

Mr. Oliver Brown
Chairman
Vernon Community Development Assoc.
4926 N. E. 21st
Portland, Oregon 97211

June 9, 1971

Mr. Josiah J. Nunn
Chairman
Citizens Planning Board
6133 N. E. 8th Avenue
Portland, Oregon 97211

Dear Mr. Nunn:

The membership of the Vernon Community Development Association
voted on June 2, 1971, to approve amendments to their bylaws.
We hereby request that the Model Cities Citizens Planning Board
recognize these amendments to our bylaws.

Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Oliver M. Brown". The signature is fluid and cursive, with the first name "Oliver" being the most prominent part.

Oliver Brown
Chairman
Vernon Community Development Association

BY-LAWS OF THE VERNON COMMUNITY DEVELOPMENT ASSOCIATION
(Revised - June 2, 1971)

I. NAME AND PURPOSE

The name of this organization shall be the Vernon Community Development Association. Its purpose shall be to actively initiate, promote, and implement programs for the citizens of the Vernon School area, and cooperate with Local, State and Federal agencies in securing needed community improvements.

(added)

II. MEMBERSHIP

Membership in the Association shall consist of all residents, property owners, and persons doing business within the boundaries of the Vernon School District. Once having joined the organization, membership shall be retained, even though the Portland School District may change the school boundaries. Minimum age is 14, or high school attendance.

III. OFFICERS

The officers shall be chairman, vice-chairman, secretary, and treasurer.

IV. MEETINGS

The Association shall hold a regular meeting on the first Wednesday of each month. The place of the meeting shall be well-publicized in the Vernon area.

A special meeting may be called by the Executive Board, by petition of ten (10) members, or at the discretion of the chairman, giving the membership one week's notice.

V. DUTIES OF OFFICERS

Chairman: To preside at all meetings of the Association; shall co-sign payments for expenditures authorized by the membership of the Association; shall perform such duties as may be assigned him by the Association or its Executive Board.

Vice-Chairman: To act as assistant to the Chairman; to act as Chairman when the latter is absent or disabled.

Secretary: To keep an accurate record of the Association, including minutes of all meetings, which will be available to the membership upon reasonable request; to handle correspondence of the Association under the direction of the Chairman.

PORTLAND MODEL CITIES
Detailed Budget Summary Supporting Budget

	Third Amendment	Anticipated Surplus	Total Net Revision
<u>Housing</u>			
RDP Design	50,000	0	0
Housing Repairs	60,235	42,735	(42,735)
TOTAL Housing	110,235	42,735	(42,735)
<u>Relocation</u>			
Relocation	16,741	0	265,000
TOTAL Relocation	16,741	0	265,000
<u>Transportation</u>			
Transportation Study	15,000	-187	187
TOTAL Transportation	15,000	-187	187
<u>Environmental Protection & Development</u>			
Pre NDP #1	181,774	7,228	(7,228)
Pre NDP #2	231,291	0	98,813
TOTAL Environmental Protection & Development	413,065	7,228	91,585
<u>Citizens Participation</u>			
Citizens Participation	130,024	71,682	(71,682)
TOTAL Citizens Participation	130,024	71,682	(71,682)
<u>Evaluation & Information</u>			
Evaluation & Information	114,355	43,073	(43,073)
TOTAL Evaluation & Information	114,355	43,073	(43,073)
<u>Program Administration</u>			
Program Administration	803,910	41,692	(41,692)
TOTAL Program Administration	803,910	41,692	(41,692)
TOTALS	3,745,000	586,481	0

Treasurer: To maintain an accurate record of all income and expenses of the organization; shall co-sign payments for expenditures authorized by the membership. (deleted:"shall maintain an account in a bank for the Ass'n".)

VI. EXECUTIVE BOARD

The Executive Board shall consist of the following members:

- a. The elected officers of the Association. ("elected"substituted for "four (4)")
"deleted:2. One (1) of the two (2)Vernon School Community".)
- b. The two (2) Vernon representatives to the Model Cities Citizens Planning Board.
- c. Five (5) members elected by the membership of the Association, or (with the approval of the Association) appointed by the Chairman to make a minimum of nine (9) Board Members, (added)

The Executive Board will meet once a month at a time and place fixed by the Executive Board. (added)

Quorum of the Executive Board shall consist of 51% of the Board Members. (added)

V. DUTIES OF THE EXECUTIVE BOARD

The Executive Board shall transact necessary business between regular Association meetings subject to the approval of the Association; shall prepare an agenda for the regular meeting of the Association; shall prepare a budget for the Association to be submitted to the membership for approval. (added)

VIII. ELECTION OF OFFICERS

Officers shall be elected by ballot at the October regular meeting and shall assume their duties thereafter. (deleted:"for a term of one year. No person shall serve more than two consecutive terms in the same office".)

Term of Office: Chairman and Vice-Chairman, one (1) year
Secretary, one (1) year
Treasurer, one (1) year
Elected or Appointed Executive Board members, one (1) year (added)

These elected or appointed Board members' one (1) year terms shall hereafter start on April 1st, of each year. Two (2) consecutive terms in the same office is all a person shall serve. (added)

A vacancy in office shall be noted on the next month's agenda; and a person to fill that vacancy shall be elected by the membership or appointed by the Chairman at the next month's meeting. (added)

IX. COMMITTEES

All committees shall be of the AD-HOC type. Such committees shall be created by the Executive Board or the Association membership, as may be required to promote the purposes and policies of the Association. (added)

Such committees shall not contain more than one (1) member of the Executive Board. The Chairman of all committees shall be selected by the Executive Board or elected by the Association Membership. (added)

X. AMENDMENTS

These By-Laws may be amended at any regular meeting of the Association with previous notice to the membership and two-thirds (2/3) vote of the members present. (added)

Meetings shall be governed by Robert's Rules of Order. (transferred from Article IV.)

BY-LAWS OF THE VERNON COMMUNITY DEVELOPMENT ASSOCIATION

I. NAME AND PURPOSE

The name of this organization shall be the Vernon Community Development Association. Its purpose shall be to actively initiate, promote, and implement programs for the citizens of the Vernon School area.

II. MEMBERSHIP

Membership in the Association shall consist of all residents, property owners, and persons doing business within the boundaries of the Vernon School District. Once having joined the organization, membership shall be retained, even though the Portland School District changes the school boundaries. Minimum age is 14, or high school attendance.

III. OFFICERS

The officers shall be chairman, vice-chairman, secretary, and treasurer.

IV. MEETINGS

The Association shall hold a regular meeting on the first Wednesday of each month. The place of the meeting shall be well-publicized in the Vernon area.

A special meeting may be called by the Executive Board, by petition of ten (10) members, or at the discretion of the chairman, giving the membership one week's notice.

Meetings shall be governed by Robert's Rules of Order.

V. DUTIES OF OFFICERS

Chairman: To preside at all meetings of the Association; shall co-sign payments authorized by the membership of the Association expenditures; shall perform such duties as may be assigned him by the Association or its Executive Board.

Vice-Chairman: To act as assistant to the Chairman; to act as Chairman when the latter is absent or disabled.

Secretary: To keep an accurate record of the Association, including minutes of all meetings, which will be available to the membership upon reasonable request; to handle correspondence of the Association under the direction of the Chairman.

Treasurer: To maintain an accurate record of all income and expenses of the organization; shall co-sign payments authorized by the membership expenditures of the membership of the Association; shall maintain an account in a bank for the Association.

VI. EXECUTIVE BOARD

The Executive Board shall consist of the following members:

1. The four (4) officers of the Association.
2. One (1) of the two (2) Vernon School community agents.
3. The two (2) Vernon representatives to the Model Cities Planning Board.

VII. DUTIES OF THE EXECUTIVE BOARD

The Executive Board shall transact necessary business between regular Association meetings; shall prepare an agenda for the regular meeting of the Association; shall prepare a budget for the Association to be submitted to the membership for approval.

VIII. ELECTION OF OFFICERS

Officers shall be elected by ballot at the October regular meeting and shall assume their duties thereafter for a term of one (1) year. No person shall serve more than two (2) consecutive terms in the same office.

A vacancy in office shall be noted on the next months agenda; and a person to fill that vacancy shall be elected by the membership at the next months meeting.

IX. COMMITTEES

All committees shall be of the ad hoc type; shall be appointed by the chairman; shall not contain more than one (1) member of the Executive Board.

X. AMENDMENTS

These By-Laws may be amended at any regular meeting of the Association by a 2/3 vote of the members present.

DATE: June 15, 1971
TO: Chairman and Members of the Board
FROM: Charles Jordan
Director
SUBJECT: 1971-72 Election Committee

BACKGROUND

As a result of the 1970-71 Election Committee meeting on April 15, 1971, it was the consensus of the committee that the attached recommendation be submitted to Citizens Planning Board for their consideration.

RECOMMENDATION

1. Staff recommends the same procedures for the selection of the 1970-71 Election Committee as for the 1971-72 Election Committee.

Two Model Neighborhood residents from Humboldt
Two Model Neighborhood residents from Eliot
Two Model Neighborhood residents from Irvington
Two Model Neighborhood residents from Boise
Two Model Neighborhood residents from King
Two Model Neighborhood residents from Woodlawn
Two Model Neighborhood residents from Vernon
Two Model Neighborhood residents from Sabin

*Representation to include area youth.

2. Staff recommends being instructed to proceed with formulation of the 1971-72 Election Committee.
3. Staff recommends the 1970-71 Election Committee recommendations (see attached) be passed onto 1971-72 Election Committee for their consideration.

REPORT TO: Model Cities Citizens Planning Board

FROM: 1970 Election Committee

The Committee that was activated in late July 1970 for the purpose of planning, organizing and conducting the September 27, 1970, election of members to the Citizens Planning Board met in an unofficial rap session at 7:30 P.M. on April 15, 1971. The purpose of the meeting was to critique the Committee's election activity last fall and offer suggestions for conducting future elections. A copy of Procedure for Poll Workers used is attached.

Generally, the Committee members consider the election was carried out in a business like manner: Several specific procedural matters can be improved:

1. Ballot to clearly state "Vote for one candidate only."
2. A representative of the League of Women Voters should be in attendance at the opening and closing of each polling place. Upon closing of each polling place, the League representative should observe the sealing of the ballot box and accompany the poll worker delivering the ballot box to the counting place. There the ballot box is turned over to the League for the ballot counting process.
3. Provide specific procedures for challenging candidates qualifications and voters qualifications.

There were other matters discussed that warrant the attention of the Planning Board:

- A. Pre-election activity should be established as a permanent function of Model Cities Staff, with special emphasis on promotional effort. Out of 20,000 to 30,000 potential voters less than 1,000 voted in each of the last two elections. The woeful lack of citizens participation in these elections greatly downgrades the entire Model Cities program efforts.

Several avenues to explore are:

1. Involving high schools in promoting Model Cities programs and Citizens Planning Board member elections.
 2. Encourage Neighborhood Associations and other organized groups to take an aggressive part in promoting Planning Board member elections.
- B. Direct action by the Planning Board itself can be improved:
1. Establish election rules by June 1, 1971, establish the Committee by July 1, 1971, and then permit the Committee to act thereafter free of interference. One of the rules strongly recommended is that the deadline for filing for candidacy in the election shall be not less than three weeks prior to election date. This is to allow adequate time for promotional assistance for candidates by Model Cities Staff. It will also give all organizations time to provide public forum opportunities for candidates. As with any Working Committee, the Election Committee should be free to function as its discretion within the bounds of the general rules.
 2. Provide for one or more members of the Election Committee to be in the 18 to 21 year age group. There is a profound need to involve more young people of the Model Cities community in the Agency's affairs.
 3. Encourage the use of young people at the polling places on election day.
 4. Provide individual effort by each member of the Planning Board in promoting the election. Hold over Board members should be especially visible and articulate in and about the Model Cities community.

The 1970 Election Committee members offer these suggestions as a means of improving the conduct of and particularly in promoting the participation of all Model Cities people in future elections of Citizens Planning Board members.

PROCEDURE FOR POLL WORKERS

MODEL CITIES ELECTION FOR REPRESENTATIVE TO CITIZENS PLANNING BOARD

Swearing of Workers

All workers should be sworn and should sign the Poll Book cover. Workers administer the oath to each other. If the appropriate space on the Poll Book cover is full, worker may sign on the reverse side.

Voter Qualifications

Qualifications are:

- (a) Fourteen years of age; and
- (b) Resident of the appropriate model neighborhood.

Proof

The voter's statement is sufficient proof of his age and address, unless challenged by the Poll Worker or some other person with specific knowledge.

Check the address of each voter to determine if he is in the model neighborhood. If there are questions about the address, call 288-6923.

Procedure

- (a) Worker asks voter his address and in appropriate cases asks if he is fourteen years of age.
- (b) Worker checks the address to determine if it is within the neighborhood.
- (c) Voter signs the appropriate page in the Poll Book and prints his name and address.
- (d) The Poll Book is tabbed alphabetically. It is not necessary to

alphabetize the voters whose last names begin with the same letter, i.e. Brown may be before Baker.

(e) Worker gives voter the ballot and directs him to the voting place, and enters the ballot number in the poll book.

(f) Voter marks a ballot, folds it, and returns it to the poll worker. The worker removes the stub from the ballot and places each in the appropriate box.

(g) The poll worker checks the voter's name off in the Poll Book.

(h) If the voter makes a mistake on the ballot, the worker should mark it void and place it in the ballot box and give the voter another ballot.

General Instructions

(a) The number of voters with ballots at any one time should be limited to the spaces available at the voting place. Do not let lines form after receiving the ballot. All lines should be prior to the receipt of the ballot.

(b) No one may leave the voting place with his ballot.

(c) Do not let the New Careers Voter Registration booth interfere with your voting procedures.

(d) Allow anyone to observe you as long as he doesn't interfere with your work or annoy you.

(e) Allow examination of the Poll Books; but books are not to be removed from poll workers' desk.

(f) If there are any problems, including harassments, call the Model Cities office 288-6923. Someone will be there all day to help you.

(g) Use of school phones is limited to poll workers.

Closing Polls

- (a) Allow anyone to vote who is in line at 8:00 p.m.
- (b) Seal the ballot box with the tape seals and all workers then on duty will sign the seals.
- (c) Deliver the ballot box and other materials to the election worker who will deliver them to the Model Cities offices.

COUNTING PROCEDURES

The women from the League of Women Voters will break the seal on the ballot box. There will be two tellers, one reader and one person watching the reader. As the reader reads the ballot aloud, the tellers independently enter the marks for the appropriate candidate. After tallying the ballots the canvassers sign the talley sheet and return the ballots and the talley sheets to the ballot box and reseal it. The counters will be sworn and sign the statement sheets. The counters also will sign the talley sheets.