

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

May 11, 1971

MEMORANDUM

TO: Chairmen of Working Committees
FROM: Fred Flowers, Citizens Planning Board
Chairman of the Rules Committee

The Rules Committee is making one last appeal to you for your input to the Rules and Operating Procedures of Working Committees that is now being discussed by the Rules Committee.

Regarding my memorandum dated April 20, 1971, asking you for comments that would assist the Rules Committee with the development of recommended changes there was no response.

The Rules Committee would appreciate hearing from you no later than May 18, 1971. If at that time there is no response we will consider the draft that is enclosed to be agreeable to Working Committee Chairmen.

Your cooperation is greatly needed and it is appreciated.

files -

B-22-21c

May 26, 1971

TO: Chairman and Members of the Executive Board
FROM: Fred Flowers
Chairman of the Rules Committee
SUBJECT: First Draft of the Rules and Operating Procedures of Working Committees

The Rules Committee is submitting to you the first draft of the Rules and Operating Procedures for Working Committees for your review and comment. After input from the Executive Board and Working Committee Chairmen, the committee will submit the final draft to the Citizens Planning Board for adoption.

I would like to advise you that after appealing to Working Committee Chairmen twice for their input to the new rules there has to date been no response. Possibly the Executive Committee will have some suggestions for this committee to solicit input from the various Chairmen.

It is hoped that the Executive Committee will discuss this item at the next meeting before the June 1, 1971, Citizens Planning Board meeting.

Thank you for your cooperation.

cc: Official files (2) ✓
Director/Jordan
CP Coord/Author/Green
5-26-71
bh

March 23, 1971

Rafael Pablo Ciddio y Abeyta
Chairman
Governor's Advisory Committee
on Chicano Affairs
P. O. Box 291
Woodburn, Oregon 97071

Dear Mr. Abeyta:

The Governor's Advisory Committee on Chicano Affairs has been placed on the agenda of the Citizens Planning Board Executive meeting April 5, 1971. The meeting will be held at the Neighborhood Development Office, 5630 N. E. Union, at 7:30 p.m. At that time your concerns should be presented to the Citizens Planning Board Executive body for their review.

Citizens Participation Department of the Model Cities Agency recently began contacting individuals in their homes regarding community involvement. Census data now being completed will give us a maximum figure of approximately how many Spanish surname individuals are residing in the Model Neighborhood.

Information related to persons receiving mail at the wrong address should be brought to the attention of the City Demonstration Agency with specifics so that the error can be corrected.

I look forward to seeing you on April 5, 1971.

Sincerely,

Charles Jordan
Director

cc: Official files (2) ✓
Director
CP Coord/Green/Author
3-23-71
bh

EVALUATION

MAR 24 1971

RECEIVED

B-22-19a

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Inter-Office Memorandum

March 23, 1971

TO: Charles Jordan
Director

FROM: Brenda J. Green
Citizens Participation Coordinator

SUBJECT: Honoring Past Citizens Planning Board Members

To date the following information is available regarding the Citizens Planning Board dinner to honor past Citizens Planning Board members.

1. Current Citizens Planning Board members (27) with each inviting their spouse (or guest)	Sub-Total	54
2. Past Citizens Planning Board members (12) with each inviting their spouse (or guest)	Sub-Total	24
3. Others in attendance: Mayor Ed Warmoth CDA Director with each inviting their spouse (or guest)	Sub-Total	<u>6</u>
	Total	84

4. Inquiries made for facilities include:

A. Jantzen Thunderbird

1. \$4.25 per dinner (Roast leg of pork or chicken)
2. Entertainment of an accordion (\$25.00)
3. Cash bar is available (drinks - \$1.00 to \$1.25)
5. April 9, 1971 is the date now available.

B. Travel Lodge - 2nd and Weidler

1. Banquet room can only accomodate 70 people, therefore, this would not fit the Citizens Planning Board needs.

C. Holiday Inn

1. Dinner cost \$3.50 - \$4.00
 - a. \$3.50 menu - Roast pork, roast turkey and roast or others
 - b. \$4.00 menu - 8 oz. Sirion steak or 6 oz. tenderloin steak

2. Head table facilities

EVALUATION

MAR 24 1971

RECEIVED

Page 2
Jordan
3-23-71

3. Entertainment would be background music piped in. There are band facilities in the banquet room, however, arrangements would have to be made to secure a band.
4. Cash bar (drinks .80-.90¢)
5. Certificates of merit have been secured. There were some left from the last Citizens Planning Board dinner. They were stored in the Mayors office. (no cost)

The Jantzen Thunderbird would come to a total cost of approximately \$400.00, including the accordion player and gratuities. The banquet room would be located on the waterfront.

The Holiday Inn would come to a total cost of approximately \$300.00, including gratuities.

BJG BRENDA J. GREEN

cc: Official files (2) ✓
CP Coord/Author/Green
CP Spec/Walker
3-23-71
bh

EVALUATION
MAR 24 1971
RECEIVED

Dear Citizens Planning Board Member:

The purpose of the Model Cities Program is to improve the quality of life for area residents. In Portland, the Model Cities Program has been in action for nearly 20 months. We are close to the end of the First Action Year and plans are underway for the Second Action Year. Since the program is dedicated to improving the quality of life for area residents, citizens, CDA staff and Citizens Planning Board members are requested to assess the impact of the program so that further planning and direction of the program will reflect area opinions.

We request that you give your comments on the form provided. Please return the form to the Model Cities Agency as soon as possible.

Sincerely,

S

Dr. Ogbuobiri
Systems Manager

cc: Official files (2) ✓
Director/Jordan
CP Coord/Green
Systems/Ogbuobiri
CP Spec/Walker
2-26-71
bh

BRENDA J. GREEN

**Brenda J. Green
Citizens Participation Coordinator**

8-22-199

March 16, 1971

Mr. Chairman and Fellow Board members:

The attached is a report on a workshop I attended January 11 and 12 as a representative of the Citizens Planning Board. The purpose of the workshop was to discuss CDA Letter #11.

The Letter is quite a comprehensive document pertaining to training and employment for Model Neighborhood residents, however, the implementation of such document, as written, promises quite a challenge.

Thank you for the opportunity to attend and I trust you find the report informative.

Sincerely,

Chalmers Jones
Member
Citizens Planning Board

Files ✓

B-22-19a

LeRoy Patton
4910 N.E. 14th Pl.
Portland, Oregon

March 19, 1971

Dear Sir :

For several reasons I must resign as chairman of the neighborhood association. Possible massive reorganization of our entire school (this will be explained soon in the newspaper), the upcoming school bond elections, and the possibility of a teacher strike all are issues that I must be involved in for the next several months.

I will not be able to attend the Wednesday, 4 p.m. meetings at the NDP office but I will attend all of the association meetings I possibly can. I cannot accept the responsibility of chairmanship but I will try to stay active with the association.

We need to have an election for Chairman and Vice Chairman as soon as possible. I will be unable to attend the April 7th meeting but I should be at the April 21st meeting.

I hope the next meetings are as successful as the last.

le/sn cc:

Clara Peoples
Bill Grimberg

Sincerely,

Scott Nay
Scott Nay

B-22-19a
1759 N. Ross
Portland, Oregon 97227
March 29, 1971

Mr. Josiah Nunn
6133 N. E. 8th
Portland, Oregon 97211

Dear Mr. Nunn:

In behalf of the Eliot Neighborhood Program Association, I wish to inform you that at our last meeting of March 24, 1971, we voted to delete Article XVI of our by-laws per the recommendation of the Model Cities Citizens Participation staff. Our by-laws presently stand approved as amended by the Association.

Also, at our March 24 meeting we elected three (3) representatives to our Board of Directors. At our next meeting on April 14, 1971, we will elect the remaining eight (8) members of the Board.

We will soon begin physical planning for the Eliot area and will be working closely with our consultant and the staff of the Neighborhood Development Office. While the physical state of our neighborhood needs extensive planning and improvement, we remain very concerned about the social problems affecting us and look forward to working with the Citizens Planning Board and the Model Cities staff in finding solutions to these pressing problems.

Sincerely,

Lawrence Alberti
Chairman
Eliot Neighborhood Program Association

cc: Official files (2) ✓
Director/Jordan
CP Coord/Green
3-29-71
bh

March 16, 1971

Mr. Chairman and Fellow Board members:

The attached is a report on a workshop I attended January 11 and 12 as a representative of the Citizens Planning Board. The purpose of the workshop was to discuss CDA Letter #11.

The Letter is quite a comprehensive document pertaining to training and employment for Model Neighborhood residents, however, the implementation of such document, as written, promises quite a challenge.

Thank you for the opportunity to attend and I trust you find the report informative.

Sincerely,

Chalmers Jones
Member
Citizens Planning Board

Jordan ✓

April 6, 1971

Dear Citizens Planning Board Members and Working Committee Chairmen:

Enclosed is your reimbursement form for the month of March 1971. Please fill in the meetings and the dates that you attended.

After completing the form return it to the Model Cities Agency as soon as possible.

Thank you for your cooperation.

[Redacted signature]

Sincerely,

S

(Mrs.) Brenda J. Green
Citizens Participation Coordinator

Enclosure

cc: Official files (2) ✓
Director/Jordan
CP Coord/Green
Author/Hammel
4-6-71
bh

1759 N. Ross
Portland, Oregon 97227
March 29, 1971

Mr. Josiah Nunn
6133 N. E. 8th
Portland, Oregon 97211

Dear Mr. Nunn:

In behalf of the Eliot Neighborhood Program Association, I wish to inform you that at our last meeting of March 24, 1971, we voted to delete Article XVI of our by-laws per the recommendation of the Model Cities Citizens Participation staff. Our by-laws presently stand approved as amended by the Association.

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Sincerely,

Lawrence Alberti
Chairman
Eliot Neighborhood Program Association

cc: Official files (2)
Director/Jordan ✓
CP Coord/Green
3-29-71
bh

May 4, 1971

Mr. Josiah J. Nunn
6133 N. E. 8th Avenue
Portland, Oregon 97211

Dear Mr. Nunn:

The Social Services Working Committee, at its meeting of April 7, 1971, passed the following motions concerning the "NEW RULES & OPERATING PROCEDURES FOR MODEL CITIES' AND CPB'S WORKING COMMITTEE"--first draft:

- 1.) The rule (VI, a.) concerning the residency of working committee officials remains the same, i.e., the Chairman, and Vice-Chairman are required to be residents.
- 2.) Under VI, c., the rule to be changed as follows; "Each Working Committee shall elect a Chairman, Assistant Chairman, and a Secretary for a term of one year."
- 3.) Under VI, e., the wording should be changed as follows; "Any officer of a Working Committee may be removed for cause after approval of cause by the Working Committee and certified by the Executive Committee of the Citizens Planning Board."

Sincerely,

Dick Celsi, Chairman
Social Services Working Committee

DC/MS/j11

bc: ✓ Official Files (2), Director/Jordan, Social/Yancey,
Author/Stribling, Celsi, 5/3/71-j11

MEMORANDUM

TO: All Social Staff, Chairman of Working Committees
of the Social Area

FROM: C. Watts Yancey, Social Coordinator

DATE: May 4, 1971

RE: Presentation of Material or Items to Citizens
Planning Board for Approval

Listed below are steps and procedures to follow in presenting a request for approval of a Working Committee action or activity to the Citizens Planning Board.

- Step 1: Letter from Working Committee Chairman to the Director of the CDA requesting the item to be considered by the CDA be placed on the next agenda, (copy to Social Coordinator or Staff Advisor). (The CPB meets the 1st and 3rd Tuesday of each month.) The CPB agenda is made up in advance. Items for the agenda must be typed and in the hands of the CP Coordinator by Wednesday noon of the week before the CPB meeting for mailing purposes.
- Step 2: Attached is a format used to present the item for consideration.
- Step 3: The Chairman of the Working Committee, or a member of the Committee designated by the Chairman, will present the item to the CPB. This person must be well versed and definitely knowledgeable in regard to the item being presented.
- Step 4: The Social Area Staff Advisor to the Working Committee and the Social Coordinator will assist the Chairman and Working Committee in assembling the necessary data to be included on the format.

To: All Social Staff Chairmen of Working
Committees of the Social Area

Page -2-

Following the aforementioned procedure will generate and guarantee
a facile flow from Working Committee request to and through Citizens
Planning Board approval.

CWY _____

Attachment

cc: ✓ Official Files (2)
Director/Jordan
All Social Staff
CP Coordinator/Green
Systems Coordinator/Yoon
Author/Yancey
5/4/71 J11

DATE: May 4, 1971
TO: Citizens Planning Board
FROM: Charles Jordan
Director
SUBJECT: Sliding scale fee charge for 4-C Child Care

BACKGROUND

1. Proposal is within guide lines of child care of State Department of Welfare.
2. Proposed scale is revised scale submitted by 4-C Council for approval of State Welfare Department (presently in use by 4-C in Model Neighborhood area.)
3. Chart scale comparison of:

I. State Welfare Scale	Pages 12
II. Proposed 4-C Scale	13-14
III. Model Cities Scale - based on Bureau of Labor statistics	15-16
4. Social Services Working Committee approved the Sliding Scale of Chart III at its regular meeting on March 9, 1971.
5. Fees to be paid are determined by family size and income.
6. Fees collected remain with the operating agency to offset operating costs.

RECOMMENDATIONS

The City Demonstration Agency staff recommends approval of this Sliding Fee Scale because of the following reasons:

1. The fees collected by the agency will offset somewhat the total cost to the CDA in Supplemental Funding.
2. The actual savings in operational cost will enable expansion of centers to accomodate additional children.
3. This action will not limit the services of centers to just low-income, but to make this service available to families of border line income.

B-22-22c
March 15, 1971

Mrs. Bobbie Nunn
6133 N. E. 8th
Portland, Oregon 97211

Dear Mrs. Nunn:

You have been appointed to serve as an alternate on the Screening Committee for the selection of a Director for the Career Opportunities Program.

If you cannot serve in this capacity, please contact the Chairman.

You will be informed of the dates later.

Sincerely,

Joe Nunn
Chairman
Citizens Planning Board

B-22-22C

August 10, 1971

Mrs. Barbara Friday
Personnel Hiring Committee Member
3924 N.E. 16th Avenue
Portland, Oregon 97212

Dear Mrs. Friday

I will report to Mr. Holloway that you will be screening applications and interviewing with the City-County Council on Aging for the two (2) positions, Coordinator and Secretary. Attached are 1.) timetable with two (2) key dates underlined, and 2.) applications that will be reviewed at the screening session. The applications were received at the City Demonstration Agency for you. All notes inside the folder are from Mr. Daugherty.

Per our telephone conversation Mr. James Loving was scheduled to represent the Citizens Planning Board. However because of other commitments he had to cancel the sessions.

Thank you for your cooperation.

Sincerely yours.

BRENDA J. GREEN

(Mrs.) Brenda J. Green
Citizens Participation Coordinator

cc: Official Files (2) ✓
Director/Jordan
CP Spec/Walker
CP Coord/Author/Green
Joe Nunn
Ray Holloway
James Loving
8-10-71
vs

TIMELINE

STAFFING--AREA-WIDE AGING MODEL PLAN

- | | |
|--------------------|---|
| July 26 - August 6 | 1. Advertise position in MN
a. Coordinator
b. Secretary(will use County form)

(MH: Will place ad in paper) |
| July 26 - August 6 | 2. Secure Screening and Personnel

- 1 State
- 1 CDA
- 1 CPB
- 1 MN
- 1 Council on Aging |
| July 26 - August 6 | 3. Secure site for screening and interviewing |
| August 9-10 | 4. <u>Screen applicants</u> |
| August 10 | 5. Set up schedule for interview |
| August 11-12 | 6. Notify selected applicants of interview date

Notify unsuccessful candidates |
| August 16-17 | 7. <u>Interview applicants</u>

Make selection on date completing interviews |
| August 18-19 | 8. Notify interviewed applicants of selection

9. Staff aboard |

B-22-22C

August 9, 1971

Chairman and Members
Citizens Planning Board

Dear Chairman and Members:

I would like to announce that on July 21, 1971, final interviews were held for the position of Deputy Director for the City Demonstration Agency. The interview panel consisted of the following persons:

Mr. Josiah Nunn, Chairman, Citizens Planning Board
Mr. Ray Holloway, Chairman, Personnel Hiring Committee
Mrs. Marian Scott, First Vice-Chairman, Citizens Planning Board
Mrs. Opal Strong, Member, Citizens Planning Board
Mr. Reggie Kaiser, Equal Employment Opportunity Officer,
Bonneville Power Administration
Mr. Richard Wheatley, Manager, Project TREND

Nine (9) candidates qualified for the final interview and were interviewed at that time.

Mr. Andrew Raubeson was selected as the top candidate. Mr. Raubeson, will assume the position on August 23, 1971.

Sincerely yours,

Ray Holloway

Mr. Ray Holloway
Chairman
Personnel Hiring Committee

B-22-22C

August 4, 1971

Mr. Ray Holloway
4046 N.E. 7th Avenue
Portland, Oregon 97212

Dear Mr. Holloway


I have been trying to reach you by telephone for several days regarding the Personnel Hiring Committee Activities. Would you please call me at the Model Cities Office - 280-8261 ext. 422.

I look forward to talking with you soon.

Sincerely yours,

BRENDA J. GREEN

(Mrs.) Brenda J. Green
Citizens Participation Coordinator

cc: Official Files (2) 
Director/Jordan
CP Spec/Walker
Joe Nunn
CP Coord/Author/Green
8-4-71
VS

2/5/71

Mr. William Newborne
Cascade Center Coordinator
705 North Killingsworth Street
Portland, Oregon 97217

Dear Bill:

Thank you for assisting me with the interviews on January 28, 1971, Your contribution of time, observations, and comments was greatly appreciated.

As a member of the Personnel Hiring Committee, and the Citizens Planning Board, this gave you an opportunity to see how one step of the personnel procedures are carried out. I do hope you gained as much from participating as we gained from your participation.

If in the future I can be of service to your organization or to you, please feel free to contact me.

Sincerely yours,



Charles Jordan
Director

cc:
Official files (2)
Director
2-4-71
gh

B-22-23B

August 2, 1971

Dear

The Citizens Participation Working Committee, in carrying out one of the key activities of our funded Second Action Year Project, is planning a Model Neighborhood Rally. Our target date for the Rally is, Saturday, September 11, 1971.

The Committee would like all agencies engaged in citizens participation activities to be involved in the planning of this Rally. With your participation, communication would be better to really bring about changes in the lives of all model neighborhood residents.

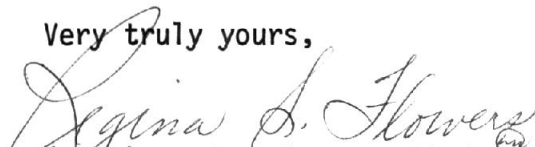
Our first planning meeting will be held, Friday, August 6, 1971 - 7:30 P. M. in the Model Cities Conference Room #226, 5329 N. E. Union Avenue.

We are requesting that you, or a representative from you agency be present at this meeting.

Please call Mrs. Lillie Walker, Model Cities Agency - 288-8261, if there are any questions on this meeting.

Let's help keep it moving!

Very truly yours,



(Mrs.) Regina Flowers, Chairman
Citizens Participation Working Committee

cc: Josiah Nunn

MODEL NEIGHBORHOOD RALLY

TIME FRAME

- 11:00 - 11:15 Introduction by moderator
(Overall purpose of Rally, etc)
- 11:15 - 11:30 Welcome from Citizens Planning Board Chairman,
Josiah Nunn
- 11:30 - 12:30 Introduction of entire Citizens Planning Board
(maybe a one-minute talk from each on - "What
The Citizens Planning Board Means To Me.")
- 12:30 - 1:30 Refreshments (Hot dogs, cokes, ice cream) and
Variety Show
- 1:30 - 1:45 (Re-assemble for Candidates Introduction)
- 1:45 - 3:00 Candidates from each area present Platform
- 3:00 - 3:45 Refreshments
- 4:00 - 5:00 Several concurrent types of entertainment for
all age groups
- 5:00 - 6:00 Candidates all circulate throughout their Neighborhood
Organization area
Visitation to Operating Agency Booths and the Election
Committee Booth

September 8, 1971

Dear Candidate:

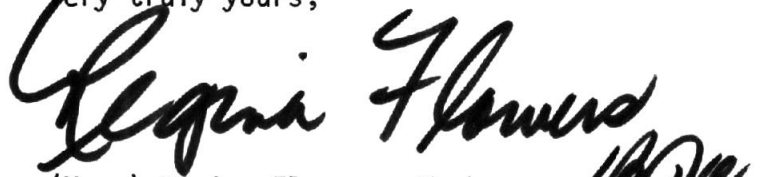
A Model Neighborhood Rally will be held in Alberta Park on Saturday, September 11, 1971, from 11:00 A.M. to 6:00 P.M.

One of the purposes of this Rally is to introduce the candidates for Election to the Citizens Planning Board to Model Neighborhood residents.

The Citizens Participation Working Committee requests your presence at the Rally. You will be introduced from 12:00 P.M. to 1:00 P.M. At that time you may wish to present your platform to area residents. Since there are many candidates we have limited each candidate time to 3-5 minutes.

If you are unable to attend, please contact the Model Cities Agency at 288-8261.

Very truly yours,

A handwritten signature in black ink that reads "Regina Flowers". The signature is written in a cursive, flowing style. To the right of the signature, there are some initials that appear to be "RDF".

(Mrs.) Regina Flowers, Chairman
Citizens Participation Working
Committee

August 2, 1971

Dear Working Committee and Neighborhood Organization Chairmen:

The Citizens Participation Working Committee, in carrying out one of the key activities of the funded Second Action Year Project, is proposing a Model Neighborhood Rally.

In order to really get the citizens informed of factors that are, and will be affecting their lives, coordination and cooperation is a must.

We are requesting that you or a representative be present at our first planning meeting, Friday, August 6, 1971, 7:30 P.M. in the Model Cities Conference Room #226.

If there are any questions, please call Mrs. Lillie Walker at Model Cities, 288-8261 extension #37.

Let's help keep it moving!

Very truly yours,

A handwritten signature in cursive script that reads "Regina D. Flowers". The signature is written in dark ink and is positioned above the typed name.

Regina Flowers, Chairman
Citizens Participation Working Committee

MODEL NEIGHBORHOOD RALLY
(Tentative Time Frame)

- 11:00 - 11:15 Introduction by moderator
(Overall purpose of Rally, etc.)
- 11:15 - 11:30 Mr. Charles Jordan, Director
Overall goals and objectives of Model Cities Program
- 11:30 - 11:45 Welcome from Citizens Planning Board Chairman, Josiah J.
Nunn
- 11:45 - 12:30 Introduction of entire Citizens Planning Board
(incumbents first)
- 12:30 - 1:45 P. M. Introduction of Election Candidates
(Short speech by each)
- 2:00 - 3:00 Entertainment (Talent show - In-Kind Talent)
- 3:00 - 4:00 Visitation of various booths
(Participants may be served Hot dogs, etc at this time)
- 4:00 - 6:00 " " " "

MODEL NEIGHBORHOOD RALLY

SCHEDULE OF ACTIVITY

Sept 1, 1971

11:00 a.m. - 11:15 a.m. Greetings
Fred Flowers - Moderator

11:15 a.m. - 11:45 a.m. Greetings from Citizens Planning Board
Josiah J. Nunn

..... Greetings from City Demonstration Agency Staff
Charles Jordan

11:45 a.m. - 12:00 p.m. Introduction of Citizens Planning Board Members

12:00 p.m. - 1:00 p.m. Candidates Campaigning for Citizens Planning Board

1:00 p.m. - 2:00 p.m. ENTERTAINMENT

..... A. Jefferson High School Playing Band

..... B. Lincoln High School Drill Team

..... C. Two Gospel Groups

..... D. Gail Strong

2:00 p.m. - 6:00 p.m. Serving of Refreshments

..... Participants Visiting Operating Agencies

BJG:gb

B-22-23B

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

CDA-81
9-10-71

Inter-Office Memorandum

TO: All Citizens Participation Staff

FROM: Brenda J. Green
Citizens Participation Coordinator

DATE: September 10, 1971

SUBJECT: Model Neighborhood Rally

The Model Neighborhood Rally scheduled for September 11, 1971, will implement one of our Key Activities in the Citizens Participation Project.

You have worked hard to plan and implement the Rally and I look forward to seeing you at Alberta Park at 10:00 a.m. to provide any and all assistance needed during the day.

Compensatory time (1 1/2) will be approved for Citizens Participation staff.

Thank you.

BJG BRENDA J. GREEN

CC: Director/Jordan
Dep Dir/Raubeson
Official Files (2)
CP Coord/Author/Green
CP Spec/Walker

9-10-71/BJG/gb

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

June 9, 1971

Dear Members of the Planning Board:

As you know a committee was appointed to design a mechanism to honor past Board members.

The dinner is scheduled for June 18, 1971, 7:00 p.m. to 11:00 p.m. at the Irvington Club, 2130 N. E. Thompson. The guest speaker will be Mr. Russell Dawson, Area Director of the Department of Housing and Urban Development.

I hope that you and your spouse will attend to recognize those past Board members who gave their time and service to the Model Cities Program.

I look forward to seeing you there.

Sincerely,

A handwritten signature in cursive script that reads 'Josiah J. Nunn'.

Josiah J. Nunn
Chairman
Citizens Planning Board

Files: —

B-22-19a

PORTLAND MODEL CITIES - CITY DEMONSTRATION AGENCY

Inter-Office Memorandum

TO: Charles Jordan
Director

FROM: Brenda J. Green
Citizens Participation Coordinator

DATE: July 12, 1971

SUBJECT: Information related to Citizens Planning Board

Many appeals have been made to Coordinators to please keep my office informed of information being relayed to the Citizens Planning Board. I maintain that I cannot answer inquiries to Citizens Planning Board members or any other area resident without knowledge of what is distributed from other departments.

Specifically, on June 2, 1971, I requested to review a copy of the 4-C Status report compiled by Social Environment and Information and Evaluation. To date, I have not received a copy. During the Coordinators meeting on July 9, 1971, I requested a copy and was told, "They have not been distributed yet." In my estimation this is not a very good excuse for it not being distributed in-house.

Job Announcements for the Youth Affairs Project were announced and advertised through this agency without the knowledge of the Citizens Participation Department to inform the Citizens Planning Board.

In summary: In order to keep area residents informed, especially the Citizens Planning Board, I would appreciate response from your office to help Coordinator submit copies of material to Citizens Participation for distribution.

BJG

cc: Official Files (2) ✓
CP Coord/Author/Green

B-22-19a

KING IMPROVEMENT ASSOCIATION
4704 N.E. 6th Ave

May 26, 1971

Mr. Josiah J. Nunn, Chairman
Citizens Planning Board
6133 N.E. 8th Ave
Portland, Oregon

Dear Mr. Nunn:

In the General Membership meeting of the King Improvement Association, on May 20, 1971, there were many concerns regarding the traffic from the Fremont Bridge.

The concensus of the Association was that if the traffic is let onto the streets, it has to go someplace. This has not been ascertained to the approval of the Association.

The Association voted, unanimously, to have use of the ramp halted until it is determined where the traffic will go. The streets, as they are, will not handle the volume of traffic. The area residents are not content to wait until some lives are lost to find out what will happen to the traffic.

Therefore, we are petitioning the Citizens Planning Board to take action, on our behalf, at City Council to prohibit the use of either the on or off ramp to the Fremont Bridge, until it is known by the citizens what is going to happen to the traffic.

Sincerely yours,

KING IMPROVEMENT ASSOCIATION

Marcus Glenn
Marcus Glenn

MG:gb

cc: Chairmen of each neighborhood organization
Father Griffith, St. Andrews Parish

RECEIVED
JUN 1 1971
MODEL CITIES

B-22-01

July 12, 1971

TO: Chairman and members of the Citizens Planning Board
FROM: Fred Flowers, Rules Committee Chairman
SUBJECT: Adoption of Rules & Operating Procedures of the Model Cities
Citizens Planning Board's Working Committee

Members of the Rules Committee and Marian Scott, First Vice-Chairman, have spent many hours reviewing the current Rules & Operating Procedures of the Model Cities Citizens Planning Board Working Committee. Attachment I has recommended changes for those rules. Attachment II has the current rules.

Please be prepared to comment and adopt at our next meeting of the Citizens Planning Board.

Thank you for your cooperation.

cc: Official Files (2) ✓
7-12-71
jlk

May 26, 1971

TO: Chairman and Members of the Executive Board

FROM: Fred Flowers
Chairman of the Rules Committee

SUBJECT: First Draft of the Rules and Operating Procedures of
Working Committees

The Rules Committee is submitting to you the first draft of the Rules and Operating Procedures for Working Committees for your review and comment. After input from the Executive Board and Working Committee Chairmen, the committee will submit the final draft to the Citizens Planning Board for adoption.

I would like to advise you that after appealing to Working Committee Chairmen twice for their input to the new rules there has to date been no response. Possibly the Executive Committee will have some suggestions for this committee to solicit input from the various Chairmen.

It is hoped that the Executive Committee will discuss this item at the next meeting before the June 1, 1971, Citizens Planning Board meeting.

Thank you for your cooperation.

cc: Official files (2) ✓
Director/Jordan
CP Coord/Author/Green
5-26-71
bh

January 4, 1971

The Honorable Terry D. Schruck
Mayor of Portland
Portland, Oregon 97204

Dear Mayor Schruck:

Due to the unfortunate death of Mrs. Junaita Brown, a vacancy is realized on the Citizens Planning Board.

Mrs. Brown's seat was an appointee, therefore, it is your prerogative to replace. I would, however, like to recommend Mrs. Debbie Norman, a past Board member, that gave so unselfishly of her time while serving on the Board. I feel Mrs. Norman's experience will prove invaluable as we move forward in our endeavor.

Charles Jordan
Executive Director

Fred Flowers, Jr.
Chairman
Citizens Planning Board

cc
Official files (2)
Director
CP Coordinator/Green
Fred Flowers/ CPB Chairman
1/3/71
gh