

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

RECEIVED

MAY 11 1970

MODEL CITIES

May 7, 1970

C
O
P
Y

Mr. Lee Kell, Chairman
Citizens Planning Board
City Demonstration Agency
2816 N.E. 19th Avenue
Portland, Oregon 97212

Dear Mr. Kell:

This communication is to request your approval to place upon the May 19, 1970 agenda of the Citizens Planning Board, the combined proposals Employment Relations (3.21) and Operation Step-Up (3.22) for consideration by the Board.

The Employment Working Committee, on April 1, 1970, approved this proposal of Nero Industries, Inc., and are quite convinced that this agency will competently implement the project as intended by the Working Committee for the benefits of MN residents.

We are extremely anxious to start operation of this program as it is our first major project.

Copies of the proposal will be mailed to the Citizens Planning Board members on Friday, May 8, 1970, or before.

Sincerely yours,

George Christian
George Christian, Chairman
Employment Working Committee

cc K. Hampton/Acting Director
C. W. Yancey/Social Program Director
Dave Nero/Director, Nero Industries

October 14, 1970

Dear New Board Member:

I would like to take this opportunity to welcome you as a newly appointed/re-appointed member of the Citizens Planning Board.

I look forward to working with you in your new capacity and know the Program will benefit by your participation.

Enclosed are the Operating Procedures and By-Laws of the Citizens Planning Board along with a list of the names of Citizens Planning Board Members and CDA Staff. To bring you up-to-date, we are enclosing minutes of the last Citizens Planning Board meeting, abstracts on current projects, and our latest newsletter.

For orientation purposes, and to answer any questions you may have, I invite you (and your spouse) to attend a meeting at my home on October 19, 1970, at 7:30 p.m., 1830 N. E. Klickitat; Telephone: 287-9543.

I look forward to seeing you there.

Sincerely yours,



Charles Jordan,
Director

CC: Official files (2)
Director/Jordan
Coordinator/Green
Green/bjm

The Educational Aides Program was discussed. This Committee asked Dr. Hughley for an evaluation of the program. He responded that the responsibility for evaluation rests with the CDA Agency; that the Public Schools sends a monthly report to the Agency detailing the progress of the program. He also indicated that he did not wish to report to two groups at the same time. As such then, Dr. Hughley indicated that he would have no direct responsibility to this committee; that the responsibility for reporting would be to the Model Cities Agency only. He did indicate that he would be happy to give to this committee any and all information that he could make available.

Dr. Hughley then proceeded to answer questions posed by members of the Committee regarding the program. Among the answers given, he indicated that in June last year 20 persons were employed for the Educational Aides Program at \$4,350.00 an annual wage - \$362.50 in 12 monthly installments for 223 days. Dr. Hughley indicated that he was designated as the District's official liaison to Model Cities; that in that capacity he would prefer that his office be contacted first in the invitation of Mrs. Harris and other District officials.

15 October 70

Mayor Terry D. Shrunck
City Hall
Portland, Oregon 97204

Mayor Shrunck:

Please condone the seeming minuteness of the following concern. It is not a matter of money, but one of principle with regards to the honesty and integrity of the Model Cities programs. The honesty is with regards to all claims against the Portland Model Cities and recognized by same whether before or after the date of expiration. The claim was for a small portion of the expenses incurred while serving on the Citizens Planning Board. Having submitted the proper application at the improper time (two weeks late) the expense still remains after cancellation. Personally failing to view the Portland Model Cities as the paragon of efficiency, time has only been recognized as important in the non-acceptance of this claim---without an extension.

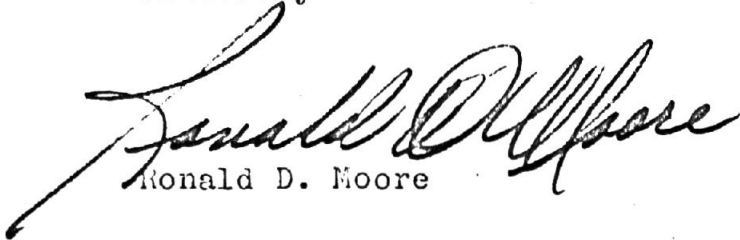
The integrity of Model Cities should be built on recognition and settlement of all official claims against said agency. Regardless of date of incurred expense understanding thru the use, not of a theoretical comparison of rights of claimants as exhibited by claimants degree of involvements, but by the profound philosophical internalization of said agencies empirical utilization of private expansion turned public advertisement, in extolling the virtues of the Portland Model Cities programs. The non-recognition of small monetary claims regardless of date of issuance is detrimental to the agencies continued honesty, integrity and public recognized acceptance. Therefore, I wish to, on personal

RONALD DIMITRI MOORE, DESIGNER

1339 Northeast Beech Street • Portland, Oregon 97212 • 288-1606
119 East Broadway Avenue • Room 213 • Eugene, Oregon 97401 • 343-7184

principle, restate the claim inacted on acceptance as Citizens Planning Board member commencing September 1, 1969 thru August 1, 1970.

Sincerely



Ronald D. Moore

Copies---3

1. Mr. Charles Jordan
2. Mrs. Brenda J. Green
3. Mr Lee Kell

RECEIVED

OCT 23 1970

MODEL CITIES

October 14, 1970

Mr. Lee Kell, Chairman
Citizens Planning Board
2816 N. E. 19 Avenue
Portland, Oregon 97212

Dear Mr. Kell:

Subject: Staff Research on Priorities for Pre-NDP #2

Enclosed is an excerpt from the Pre-NDP #2 Project Description which was recently approved by HUD. Sections pertaining to neighborhood offices have been indicated.

Also included is a copy of the minutes of the CPB meeting, May 5, 1970. Again, that section of the minutes which pertains to neighborhood offices has been indicated.

Apparently no decision has been made at this time by either staff or the CPB as to a priority ranking for the establishment of these offices.

The staff recommendation is that planning areas each receive a neighborhood office wherever feasible. Final decision concerning establishment of a neighborhood office should be made in concert by PDC and the neighborhood organizations involved.

The staff hopes to clarify some of the unresolved questions in Pre-NDP #2 on October 14, 1970, in a meeting with the Operating Agency.

We have met with the Chairman of the Boise Neighborhood Organization and CPB representatives from Boise, who have expressed great concern over the way and timing in which Pre-NDP #2 will be handled.

I will inform you of additional progress as it develops with respect to this Project.

Sincerely yours,



Charles Jordan
Director

Enclosures (2)

cc Official files (2)
Author/Jordan
sj - 10/14/70

Lee H

October 20, 1970

Mr. Lee Kell, Chairman
Citizens Planning Board
2816 N. E. 19 Avenue
Portland, Oregon 97212

Dear Mr. Kell:

The Physical Environment and Housing Working Committee has become increasingly concerned about its relationship to the Citizens Planning Board. At its October 19 meeting, the members of the Committee voted unanimously to ask you and the Director of Model Cities to please attend our November 2, 1970, meeting to discuss our concerns.

The Working Committee has two general concerns:

1. CPB representation to our Committee;
2. The area of responsibility of the Working Committee

Specifically, the Working Committee questions whether this Committee should have four (4) or two (2) representatives from the Citizens Planning Board when other Working Committees only have two (2). The Committee is also disturbed that in the past the assigned CPB members only attended our meetings when they have a special interest to forward. The Committee desires regular attendance by the board members assigned. In regards to area of responsibility, the Working Committee merely asks to be allowed to recommend action to the Citizens Planning Board on all aspects of Physical Environment and Housing; i.e., Pre-NDP #2, Relocation, Emanuel Project. This implies that once action is recommended, the CPB will decide at their earliest convenience whether to accept or reject that recommendation.

Mr. Lee Kell

2

October 20, 1970

The Working Committee is deeply concerned and would like to have its role in the Model Cities Program clarified. We hope that you and Mr. Jordan will be able to attend our November 2, 1970, meeting to discuss this matter.

Sincerely yours,

H. H. Washington
Chairman

cc Official files (2)
K. Hampton
M. Henniger
Author/Washington

sj
10/20/70

October 23, 1970

Mr. Lee Kell, Chairman
Citizens Planning Board
2816 N. E. 19th Avenue
Portland, Oregon 97212

Dear Sir:

On October 19, 1970, at 7:30 P.M. the Physical Environment and Housing Working Committee met and considered a number of zone changes to be considered at the Planning Commission meeting Tuesday, October 27, at 1:00 P.M. The Working Committee makes the following recommendations to the Citizens Planning Board for its action:

1. Approval of a conditional use for a Child Day Care Center at 3525 N. E. Mallory. The Committee asked that the number of children be limited to the capacity of the play space; or the play space will be increased. The Committee's recommendation reflected the Boise Neighborhood Association's recommendation.
2. Approval of a conditional use for a Day Nursery at 3725 N. Gantenbein Avenue. The Committee's recommendation reflected the Boise recommendation.
3. Approval of a revokable permit for a site office for the Portland Development Commission at Lots 10, 11; Block 2, Albina Addition. The Committee's recommendation reflected the Eliot Neighborhood recommendation.

K

Mr. Lee Kell

2

October 23, 1970

4. Denial of a zone change from A1 to M3 for Lynn and Ruby Kirby for Lots 1, 2, 17, 18, Block 1, Elizabeth Ivings Addition. The Working Committee's recommendation reflected the Eliot Neighborhood recommendation.

Please see the enclosed sheets for detailed information and maps.

Sincerely yours,

Ken Hampton
Physical Environment Coordinator

Enclosures

cc Official files (2)
Director/Jordan
Coordinator/Hampton
Author/Forsander

sj
10/23/70



B-22-19a
BRENDA J. GREEN

September 9, 1970

MEMORANDUM

TO: Ed Warmouth, Model Cities Coordinator
FROM: Brenda J. Green, Citizens Participation Coordinator
SUBJECT: Citizens applying for Citizens Reimbursement

The following is a list of Citizens who have applied for Citizens Reimbursement:

From the Citizens Planning Board

Mr. Burnett Austin (July)
Mr. Emmett J. Baskett (May, June, July)
Mrs. Elaine Cogan (July)
Mr. Ray Holloway (May, June, July)
Mrs. Hazel G. Hays (May, June, July)
Rev. Edgar Jackson (May, June, July)
Mrs. Charlene Jensen (July)
Mr. Lee Kell (May, June, July)
Mr. James Loving (May, June, July)
Mr. Ronald D. Moore (May, June)
Mrs. Bobbie Nunn (May, June)
Mr. Herb Simpson (May, June, July)
Mrs. Opal Strong (May, June, July)
Mr. Harry Ward (July)
Mr. Thomas Wilson (May, June, July)
Mr. Ellis Casson (May)

From the Working Committee

Mr. Raymond Holloway (May, June, July)
Mr. Joe Nunn (May, June, July)
Mr. George Christian (May, June, July)
Mr. H. H. Washington (May, June)
Mr. Frank Fair (May, June)

cc: Official files (2)
Director
Coordinator/Author - Green
BJG/lde

9/9/70

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

00 - 22-19a

September 9, 1970

CPB

Mr. Thomas Wilson
3623 N. E. 11 Avenue
Portland, Oregon 97212

Dear Mr. Wilson:

The enclosed letter from Mr. Peter Clute explaining the requirements for a Letter of Credit Drawdown is for your information.

Sincerely yours,

SGND CHARLES JORDAN

Charles Jordan,
Director

Enclosure:

CC: Official files (2)
Director/Jordan
Robert Rogers
Herb Simpson
V. F. Booker

C
O
P
Y

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

3-22-19a

September 8, 1970

C
Lloyd Keefe, Director
City Planning Commission
~~1700 S. W. 4 Avenue~~
Portland, Oregon 97204

424 S.W. Main

O
Dear Mr. Keefe:

Thank you for the notification of conditional use change CU 42-70. Unfortunately, the Model Cities Citizens Planning Board is scheduled to meet at 7:30 p.m. on Tuesday, September 8, 1970. You are to take action on this item Tuesday at 2:00 p.m.

P
In view of the fact that we have not had adequate time to review and present this item to the Citizens Planning Board, we would like to request a delay in acting upon this change. In no way is it our intention to impede progress or cause any undue hardship; but, if the Model Cities area is to grow in an orderly manner, then it behooves us to coordinate our activities within the area.

Y
The Citizens Planning Board next scheduled meeting is September 22, 1970. If however, the review, conducted prior to this date indicates that the zone change is insignificant, then there is no need for further delay.

Sincerely yours,

Charles Jordan,
Director

Lee D. Kell,
Chairman, CPB

CC: Mayor Terry D. Schrunk
Lee D. Kell

Model Cities

Phone 288-6923

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

B. 22-19a

9/70

TO: Members of Citizens' Planning Board
City Demonstration Agency

FROM: Charles Jordon, Director
City Demonstration Agency

RE: Agenda items for Citizens' Planning Board meeting.
September 8, 1970

- a. STAR-Mental Retardation Project
- b. Youth Opportunity School

Enclosed find copies, with attached resume, of the above two Projects, scheduled for consideration, on the September 8, 1970, agenda, to be implemented in the CDA's First-Action Year Program.

It is the CDA staff's considered opinion that these two Projects are worthy of our support. They are meaningful in every aspect, within the overall objective, of the Model Cities' Program.

An attempt has been made, in the project description, analysis, summary, and resume, to clarify for your benefit, the scope and impact, both Projects will have on the Model Neighborhood, and the residents.

Mr. Yancey, Social Coordinator and his staff, will present the Project to the CPB. They will be available to answer any questions that may arise.

B-22-199

September 8, 1970

Letter No. 48

Chairman and Members
Citizens Planning Board

Dear Chairman and Members:

The enclosed "Inventory of Minority Enterprise" is a part of a larger study by Richard Grant who has been working as an Intern with Model Cities during the summer.

The full study will be given to you when it is printed; this portion is for your information.

Additional copies are available by calling the Model Cities office.

Sincerely yours,

CS

Charles Jordan,
Director

CC: Official files (2)
Director/Jordan
Coordinator/Hampton

September 8, 1970

Memorandum

To: Mr. Ed Warmoth, Model Cities Coordinator

From: Mr. J. Alton Page, Administrative Management Coordinator

Enclosed is requisition Number 315 with the invoice attached for payment of a dinner-meeting at Geneva's in the amount of \$57.30 on August 6, 1970. This requisition was returned to our office by Dorothy Shields of the City Auditor's office with a self-explanatory note attached to the front of it.

We explained to Mrs. Shields that this was an emergency meeting called by the Director, for the purpose of rescheduling and correlating Model Cities program submissions for the First and Second-Action Years to HUD for their acceptance. I further explained that it could be done in no other way for the reason that it had to be taken care of between regular Citizens Planning Board meetings. It was attended by the Mayor's Coordinator, for Model Cities, the Chairman and members of the Citizens Planning Board and the Model Cities staff proper.

After having worked all day at their regular occupations, it is very difficult to compel, if that is the word, members to conduct the business of the Mayor and Model Cities at 6:00 p.m., immediately after getting off work without at least substituting for the absence from their families and their own dinner at home.

Mr. Jordan, has requested me to forward this to you along with the above explanation to reconcile this matter with the Auditor's office and especially Mrs. Dorothy Shields.

J.A.P. _____

cc:
Official files (2)
Director
Coordinator/Author - Page

JAP/gh
9/8/70

September 9, 1970

Memorandum

To: All Coordinators
From: Charles Jordan, Director
Subject: CPB Agenda

The purpose of this memorandum is to explain the procedure to be followed in assembling the CPB agenda. The two additional sheets spell out how proposals are to be submitted to City Council and HUD.

General

Prior to each CPB meeting, the agenda material will be accumulated and assembled by the Director's Office. After each CPB meeting, the follow-up work, filing, mailing, and completion of minutes and related matters will be handled by the same.

Deadline

All material for a Tuesday CPB meeting should be in the office of the Director by Wednesday noon preceding the meeting.

Copies of proposals up for action should be mailed to CPB members at least one week prior to the meeting. A draft transmittal letter for the Director's signature, along with the appropriate number of proposals, should be submitted to the Director's Office for signature and mailing. At the Director's discretion, copies of the proposal will be informally submitted to City Council at this time for preview.

Copies of the agenda and accompanying material will be mailed to CPB members on Thursday preceding each meeting.

Procedure

When a Coordinator has a matter for the CPB agenda, he will first take it up with the Director. This may be done either by typing a memo to the Director explaining the agenda item, or by meeting with the Director. See attached sample of recommendation to be prepared and submitted to the Director for inclusion with the agenda.

157

DATE: CPB Meeting Date
TO: CPB or Director
FROM: Title of Coordinator
State subject briefly, e.g. STAR - HUD/OEO

Recommendation:

State exactly what CPB is requested to approve

Background:

Standard reports make for easier reading and more clarity in presenting recommendations. One of the main objectives is to save the time of the reader. Reports should be brief and to the point. If more detail is needed, it will be requested. Statistical reports, letters and other explanatory data can be attached if desirable.

Name and Title of Coordinator

Approved: _____
Director

Attachments:

- 1.
2. List briefly.
- 3.

Proposals will be forwarded to City Council in the following manner:

1. Coordinator has appropriate number of copies made for City Council members.
2. Coordinator submits draft transmittal letter along with copies of proposal to Director for his signature.
3. Director signs letter and forwards copies to City Hall.

Proposals will be forwarded to HUD in the following manner:

1. a. Director's Office will receive word from City Hall that proposal was approved by City Council.
- b. Coordinator will be so advised.
2. Coordinator:
 - a. Will make any necessary corrections
 - b. Will immediately notify Director's office as to:
 - (1) Exact title of project
 - (2) Number of project
 - (3) Approximate number of pages
 - (4) When project will be available for printing
3. Director's Office:
 - a. Alert City Printing Office as to day they may expect report for printing (Mike Huff - 227-8441)
 - b. Requests Physical Environment Coordinator to have staff prepare cover (Since City already has background sheet ready; we supply title, number and date)
 - c. Alert Ed Warmoth as to date we hope to mail report to HUD and arrange to get transmittal letter signed by Mayor.
4. Coordinator supplies Director's Office with master copy for printing.
5. Director's Office follows through on printing and mailing.
 - a. Mailing consists of 100 copies to HUD office in Seattle.

Note: The Director will make the necessary contacts with HUD to determine the status of our proposals

September 15, 1970

Mr. John Perry
Portland City Planning Commission
424 S.W. Main
Portland, Oregon

Dear Sir:

On September 14, 1970 the Physical Environment and Housing Working Committee voted to recommend denial of the requested zone changes at North Michigan and North Shaver (Pet. 5766). The Working Committee has passed its recommendation on to the Citizen's Planning Board and the Boise Citizen's Improvement Association.

Sincerely yours,

H.H. Washington
Chairman

cc: Official files (2)
Director/Jordan
Coordinator/Hampton
Author/Washington

HHW:jk
9/15/70

September 14, 1970

Mr. James Walker
The Northwest Clarion-Defender
N. E. Alberta at 15th Street
Portland, Oregon 97211

Dear Mr. Walker:

An election of new Model Cities Planning Board members will be held on September 26, 1970. In order to stimulate broader citizen participation in this election, this office will be purchasing paid advertising in various publications serving the Model Cities area.

I have recommended your newspaper as a vehicle for informing area residents of the election but in order to utilize your paper it will be necessary to meet with you for discussion of rates, publishing dates, etc., at your earliest convenience. Advertising must appear at least two days prior to Saturday, September 26, 1970.

It would be appreciated if you would coordinate with me in this matter on or prior to Friday, September 18. Feel free to call 288-6923, ext. 26 or drop in at 5329 N. E. Union, Room 201 at your convenience (between 8:00 A.M. and 5:00 P.M.).

Sincerely,



John Michael Tate
Citizens Participation Information Specialist

cc: (Mrs.) Brenda Green, Citizens Participation Coordinator
Mr. Ed Warmoth, Mayor's Coordinator for Model Cities

JMT/ljs
9/14/70

September 15, 1970

Mr. Lee Kell
Chairman
Citizen's Planning Board
2816 N.E. 19th
Portland, Oregon 97212

Dear Sir:

On September 14, 1970 the Physical Environment and Housing Working Committee voted to recommend denial of the requested zone changes at North Michigan and North Shaver (Pet. 5766).

The Working Committee suggests that all concerned citizens make their desires known at the Planning Commission meeting September 22, 1970.

Sincerely yours,

H.H. Washington
Chairman

cc: Official files (2)
Director/Jordan
Coordinator/Hampton
Author/Washington

HHW:jk
9/15/70

B - 22 - 19a

9/16/70

The Honorable Terry D. Schruck
Mayor of Portland
Portland, Oregon 97204

Dear Mayor Schruck:

Recent policy for Citizens Reimbursement states: "Reimbursement for personal expenses may be claimed by any member of the Citizens Planning Board and any Chairman of a Working Committee. All claims must be submitted thirty (30) days prior to the end of the month to which they apply."

Mrs. Debbie Norman was attending Oregon State University in July when reimbursement forms were distributed and collected. She, at that time, could not be reached to be apprised of the thirty (30) day deadline to request reimbursement.

I recommend that Mrs. Norman be reimbursed for the months of May and June for personal expenses which would otherwise have been a barrier to participate.

Sincerely yours,



Charles Jordan
Director

Enclosures

cc:
Official files (2)
Director
Author/Green

BJG:gh
9/16/70

September 16, 1970

Mr. Ronald D. Moore
1339 N. E. Beech Street
Portland, Oregon

Dear Ronald,

I received your Citizens Reimbursement Request Form for July, 1970 on September 14, 1970. The form (enclosed) reached the Model Cities Agency too late to process for the month of July. If you recall, Citizens Planning Board Letter #41 and attachments dated July 10, 1970 policy on reimbursement stated, "The eligible persons who wish to be reimbursed for personal expenses shall submit a report form at the end of each month to the Director of the Model Cities Agency. All claims must be submitted within thirty (30) days of the end of the month to which they apply."

At this time reimbursement forms are being processed for the month of August, 1970. July's reimbursement forms were processed in August.

It is my understanding that you may be leaving the Portland area. Best of luck in your future endeavors.

Very truly yours,

(Mrs.) Brenda J. Green
Citizens Participation Coordinator

Enclosure

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

B-22-19A

September 16, 1970

MEMORANDUM

TO: All Citizens Planning Board candidates and "need to know" personnel

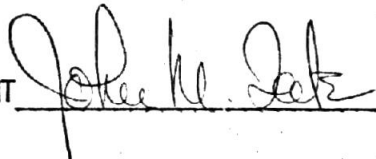
FROM: John Michael Tate, Citizens Participation Information Specialist

SUBJECT: Election advertising in Clark Press (Central/Northeast editions)
on September 23, 1970.

The attached is the advertising layout to be used in The Press to publicize the upcoming elections. Copies are somewhat "washed out", but we think you'll get the general idea.

This copy will be submitted Friday morning, September 18, and we still do not have all the candidates photos. Photos are a definite advantage to you in your last-minute campaigning and we hope that you will respond to our last-minute plea. If you have not submitted photos (or, for that matter, flyer instructions) PLEASE do so by 9:00 A.M. Friday, September 18, 1970. Otherwise, we will be forced to go with what we've got. (We would prefer black and white facial shots - but we'll do what we can with what we get.)

Thanks for your co-operation and although some will lose just as some will win - we hope you'll give forth the maximum effort. Good luck.

JMT 

cc: (Mrs.) Brenda Green, Citizens Participation Coordinator
(Mrs.) Lillie Walker, Citizens Participation Specialist
(Mrs.) Regina Flowers, Election Committee Member
Mr. Ed Warmoth, Mayor's Coordinator for Model Cities
Official files (2)

JMT/lis
9/16/70

PO-22-19A

September 16, 1970

To All Model Cities Operating Agencies:

Dear Operating Agency:

We are presently planning our Second Year Action Plan. This plan will be completed around the first of October and then sent to the Citizens Planning Board and the City Council for their approval. The plan must be sent to the Department of Housing and Urban Development before November 1. The target date for implementation of projects in the Second Action Year plan is January 1, 1971.

As a current or potential operating agency, we need your help in formulating a sound Second Action Year plan. We would like to invite you or a representative of your agency to a meeting of all current and potential operating agencies on Thursday, September 24, 1970. The meeting will be held at 10:00 a.m. at the Neighborhood Development Office, 5630 N. E. Union Avenue. The main purpose of this meeting will be to familiarize you with our Second Action Year Plan requirements and to solicit your help in developing a sound Second Action Year Plan.

I will be looking forward to meeting with you.

Sincerely yours,

Charles Jordan,
Director

cc: Official files (2)
Director/Jordan
Author/Brumm
Brumm/bjm
9-16-70

September 21, 1970

Mr. John Little
1110 North 3rd Street
Woodburn, Oregon 97071

Dear Mr. Little:

Please excuse the delay in my final decision regarding the Deputy Director position for this Agency. After deliberate consideration, I have decided not to fill the position at this time.

As you may know, we are presently preparing application for Second-Action Year funding. This busy, critical period requires a great deal of my personal attention and would prevent me from providing sufficient training for a Deputy. While I was aware of the deadline for our Second-Action Year submission when the Deputy position was advertised, the situation was not of the same magnitude it is today.

Again, let me thank you for your interest. Should the position be opened at a later date, it will be advertised.

Sincerely yours,

Charles Jordan
Director

cc:

Official files (2)
Director

9/21/70

gh

Lee Kell
Hazel Hays

September 21, 1970

Mr. Bob Allord
9820 SE Eckler Street
Portland, Oregon 97222

Dear Mr. Allord:

Please excuse the delay in my final decision regarding the Deputy Director position for this Agency. After deliberate consideration, I have decided not to fill the position at this time.

As you may know, we are presently preparing application for Second-Action Year funding. This busy, critical period requires a great deal of my personal attention and would prevent me from providing sufficient training for a Deputy. While I was aware of the deadline for our Second-Action Year submission when the Deputy position was advertised, the situation was not of the magnitude it is today.

Again, let me thank you for your interest. Should the position be opened at a later date, it will be advertised.

Sincerely yours,

Charles Jordan
Director

cc:
Official files (2)
Director

Lee Kell
Hazel Hays

9/21/70
gh

September 21, 1970

Mr. Kenneth Hampton
2815 NE 35th Avenue
Portland, Oregon 97211

Dear Mr. Hampton:

Please excuse the delay in my final decision regarding the Deputy Director position for this Agency. After deliberate consideration, I have decided not to fill the position at this time.

As you may know, we are presently preparing application for Second-Action Year funding. This busy, critical period requires a great deal of my personal attention and would prevent me from providing sufficient training for a Deputy. While I was aware of the deadline for our Second-Action Year submission when the Deputy position was advertised, the situation was not of the magnitude it is today.

Again, let me thank you for your interest. Should the position be opened at a later date, it will be advertised.

Sincerely yours,

Charles Jordan
Director

cc:

Official files (2)
Director

9/21/70 - gh

Lee Kell
Hazel Hays

September 21, 1970

Mr. Ed "Skip" Bracken
1317 N. E. Shaver Street
Portland, Oregon 97211

Dear Mr. Bracken:

Please excuse the delay in my final decision regarding the Deputy Director position for this Agency. After deliberate consideration, I have decided not to fill the position at this time.

As you may know, we are presently preparing application for Second-Action Year funding. This busy, critical period requires a great deal of my personal attention and would prevent me from providing sufficient training for a Deputy. While I was aware of the deadline for our Second-Action Year submission when the Deputy position was advertised, the situation was not of the same magnitude it is today.

Again, let me thank you for your interest. Should the position be opened at a later date, it will be advertised.

Sincerely yours,

Charles Jordan
Director

cc:
Official files (2)
Director

gh
9/21/70

Lee Kell
Hazel Hoyt

22-19a
September 30, 1970

Mr. Howard Traver
Office of the Mayor
City Hall
Portland, Oregon

Dear Mr. Traver:

I am writing to review the conclusions reached in our September 28 meeting concerning the Community Development Program. It is my understanding that the following was decided upon as the strategy by which we will obtain formation of the appropriate operating agency and implementation of the program during the CDA Second Action Year.

- (1) The initial board will consist of twelve individuals selected in the following manner:
 - (a) Four members will be appointed by Mayor Schrunk; it is my recommendation that the Mayor appoint technically qualified individuals representing the greater Portland financial and business community.
 - (b) Four members will be appointed by the Citizens Planning Board which will act on the recommendation of the Economic Development Working Committee; it is my recommendation that two of these individuals be Model Neighborhood business persons experienced in business management and two be other Model Neighborhood Community leaders.
 - (c) The remaining four will be nominated by me with the advice of my staff; these selections will be subject to joint approval by the Citizens Planning Board and the Mayor; it is my recommendation that two of these individuals be experienced Model Neighborhood business persons and two be technically qualified persons representing the greater Portland business and financial community.
- (2) I am hopeful most of the problems discussed can be ironed out through the efforts of the newly appointed board, this agency, and the Office of the Mayor prior to January 1, 1971, minimizing any delay in obtaining full and effective operation of the program during the Second Action Year.

I urge that the selection procedure reviewed above be completed by November 1, 1970. This will allow two months for the organization to develop those elements of administration, policy, and control indicated as essential to smooth and efficient program operation.

- (3) Since we have reached at least tentative agreement on the above and because it is imperative we submit not only projects, but operating agencies to H.U.D. for approval in time for inclusion in our Second Action Year Program, I recommend the non-profit corporation, "MEDIA, Inc.", be submitted along with the full project budget as recommended by the Working Committee and my staff. This will allow for implementation of the program during 1971 and not restrict the extent to which we can obtain the full scope of desired operation prior to the end of the Second Action Year.
- (4) The following time-table of action is recommended:
 - (a) By October 5, obtain resolution from Working Committee approving both "MEDIA, Inc." as the operating entity and the board selection process described above.
 - (b) By October 8, obtain similar C.P.B. resolution;
 - (c) By October 13, obtain similar Council resolution;
 - (d) By October 20, complete C.P.B. and C.D.A. board selection process and submit names to Office of the Mayor;
 - (e) By October 23, match C.P.B. appointees and C.P.B. approved nominees with Mayoral appointees and formally transfer existing "MEDIA, Inc." corporate shell to newly formed board of directors;
 - (f) By November 4, obtain Council and C.P.B. approval of "MEDIA, Inc." and its board of directors as the Community Development Program operating agency.

The above is predicated on the assumption that it is not possible to obtain H.U.D. approval of the program prior to January 1970. If, however, funding is available during this year, the time-table of final design and implementation can be accelerated accordingly. As we would like to begin this process on October 5, 1970, I would appreciate your views on the above recommendations prior to the end of this week.

Sincerely yours,



Charles Jordan
Director

cc ← Official files (2)
Director/Author/Jordan
Coordinator/Hampton

CJ:jk
9/30/70

**CITIZENS
PLANNING
BOARD**



FILE COPY

Phone 288-6923

MODEL CITIES / PORTLAND

Room 210

5329 N.E. UNION AVENUE

OREGON 97211

September 29, 1969

Mrs. Charlene A. Jensen
7225 N. E. 13 Street
Portland, Oregon 97211

Dear Mrs. Jensen:

Congratulations on your election to the Model Cities Citizens Planning Board. Your participation with us in the months ahead will help to carry forward a program which should have far reaching impact on our community.

The Board meets regularly on the 1st and 3rd Tuesdays of each month, so our meetings in October will come on the 7th and the 21st. An agenda is mailed to each member preceding each meeting (only with other material) and this gives a written reminder, but members are expected to keep these dates on their calendars. Regular attendance is essential to good operation of the program.

In order that you can be more quickly oriented to the workings of the Board, I'd like to meet with all of the newly elected members on Saturday, October 4, from 1:30 until 3:30 at the Model Cities office for a discussion of the goals of the Model Cities program and how the Board functions within those goals.

Sincerely,

David H. Weed, Chairman
Citizens Planning Board

CC: Herb Simpson
Rev. Eugene Boyd
James Loving
Mrs. Bertha Grant
Mrs. Debby Norman'
Ray Holloway
Clara Mae Peoples
Charlene A. Jensen

August 11, 1970

MEMORANDUM

TO: Mr. Charles Jordan, Director

FROM: Ken Hampton, Physical Programs Coordinator

SUBJECT: Model Cities Zoning

Zoning Ordinance - The law passed by a local government to regulate the way land is used within its boundaries. The intention is to make sure that different activities do not interfere with each other (such as factories and housing), and that buildings will get enough light and air.

The Citizens Planning Board has directed the Model Cities Agency obtain a zoning moratorium on the Model Neighborhood.

The Model Cities Physical Environment Program has a long-range goal of upgrading the residential qualities of the Model Neighborhood. In other words, make it a good place to live, work and raise children. To upgrade the quality of life, a number of projects have been implemented, such as Neighborhood Development Program and the design of a Model Neighborhood Comprehensive Physical Development Plan.

The objectives of the Model Neighborhood Comprehensive Physical Development Plan are:

- 1) Examine the existing environment and define defects.
- 2) Develop alternative schemes that will eliminate conflicting land uses.
- 3) Provide a "framework" for future development.

Thus, the comprehensive plan will be a guide for physical implementation of the Model Neighborhood's goals. Zoning is a major tool for seeing that the Comprehensive Physical Development Plan is carried out.

Presently zoning is largely based on existing land-use. (i.e. - if at the time the zoning ordinance was implemented, an area was primarily residential, then the zoning was set up to maintain that use). To

To: Mr. Jordan
August 11, 1970
Page 2

deviate from the specified zoning use, the zoning ordinance defines a process whereby a landowner at a public hearing (before the City Council) must explain why he should be granted a zone change. All the surrounding neighbors affected by the zone change are notified so that they may voice their opinions on the proposed change.

The City Council considers the zone change application on two (2) criteria.

- 1) Appropriateness of new land-use in relation to the existing land-use.
- 2) Public (neighborhood) opinion.

Presently much of the Model Neighborhood land-use is in a state of flux. Freeways, industrial development, and other development have eroded many of the zoning patterns in the Model Neighborhood. The result has been a mixture of residential, commercial and light manufacturing. The present zoning encourages the situation with its dispersal of commercial and/or manufacturing zones along the north-south arterials of the Model Neighborhood (Vancouver, Mississippi, Williams, Union).

One of the desired results of the Model Neighborhood Comprehensive Physical Development Plan will be a revised zoning plan for the Model Neighborhood. The plan should be done in October-November, 1970, and the revision of the zoning could take from 3-6 months. (Note: The revision of Model Cities Zoning must be approved by the Physical Environment and Housing Working Committee, Citizens Planning Board, the individual neighborhood associations, the City Planning Commission and the City Council).

The question then is: Should any zone changes be allowed in the interim? Merely stopping zone changes will not prevent development that may be in conflict with the Comprehensive Plan. (If a developer builds on his land in the designated use, then a zoning moratorium will not stop him even though that use may ultimately be in conflict with the Comprehensive Plan).

STAFF RECOMMENDATION

A zoning moratorium alone will not accomplish the purpose of prohibiting development that is in conflict with the Model Neighborhood plans or residents' desire. The real objective should be to delay all development until the Comprehensive Plan, with its new zoning plan, is implemented.

To: Mr. Jordan
August 11, 1970
Page 3

This is to say that even within present zoning, buildings or uses can occur that are, or may be, in conflict with orderly and reasonable development of the Model Neighborhood.

What is really needed is a method of preventing issuance of building permits. A building permit moratorium would, it seems, accomplish the desired intent of the Citizens Planning Board.

The legal aspects of either a zoning or a building permit moratorium seem to be negative. The question is whether or not the City of Portland can legally require (prohibit) persons from building under an established zone or from exercising their rights in applying for a zone change.

The past request of the Citizens Planning Board and Working Committee for a zoning moratorium did not get positive results for the above reasons.

The notion of whether we can delay zone changes until a Model Cities Physical Comprehensive Plan is adapted by the Working Committee, the Citizens Planning Board and the City Council, is a possibility that I have not received any answers to. I suggest that we get a reading from the City Attorney's office of the above.

The enclosed letter from Mayor Schrunk and memorandum from the City Attorney would probably still be the City's stand in regard to a zoning moratorium, but we can ask for a new opinion if you desire.

K.W.H. _____

Enclosures (2)

cc
Official files (2)
Director
Coordinator/Hampton
Author/Hampton

KWH:jd
8/11/70

August 21, 1970

Mr. Don Jeffery
City Attorney
City Hall
Portland, Oregon 97204

Dear Don:

I wish an appointment with you in order to obtain a check list, if at all possible, of the items that you feel that all of our contracts with Operating Agencies should contain. I am speaking of conditions, performance, provision for payment, monitoring, and rescission and breach, if warranted.

We will be attempting to sign contracts with as many Operating Agencies as we possibly can to conclude our First Action Year, and before submission of our Second Action Year to the Board, Council and HUD. Hence our concern is to be able to expedite them through your office as rapidly and smoothly as possible by having prior knowledge of our requirements.

After September 8 no new proposals will be submitted to the City Planning Board and we have a deadline to prepare the final draft of the Second Action Year plan including printing and binding on September 20. Therefore, it is urgent that I meet with you as soon as possible and I will leave my calendar completely open for your disposal.

Sincerely yours,

BP

J. Alton Page
Administrative Management Coordinator

cc
Official files (2)
Director/Jordan
Coordinator/Author/Page

JAP:jd
8/21/70

B-22-19a

July 9, 1970

A N N O U N C E M E N T

TO: ALL STAFF

RE: REPLACEMENT OF CITIZENS PLANNING BOARD MEMBER

MRS. TREVA BARKER RESIGNED AS CITIZENS PLANNING BOARD REPRESENTATIVE FOR THE IRVINGTON AREA JUNE 23, 1970.

THE NEWLY APPOINTED MEMBER AS A REPLACEMENT UNTIL SEPTEMBER ELECTION IS:

BURNETT AUSTIN
2634 N. E. 13 AVENUE
281-4815

bjm:

July 23, 1970

People for Portland
834 S. E. Ash
Portland, Oregon 97214

Attention: Robert Newell

Gentlemen:

On July 23, the Citizens Planning Board of the Portland Model Cities Program approved a motion to disband the Model Cities Rumor Control and Information Center. The Board is aware that People for Portland is in the process of setting up a similar Center and approved your using the same telephone number--288-7581. I assume you will make the necessary arrangements with Pacific Northwest Bell to have the number transferred.

Please be assured that we will aid you in any way we can. Mrs. Green of my staff will be in contact with you in the near future to transfer reference material we found helpful.

Please let me know if we can be of further assistance.

Sincerely yours,

(Signature)

Charles Jordan
DIRECTOR

cc:

X Official file (2)
Director
Coordinator/Green
Author/Cordon

Donna Cordon/jd
7-23-70

~~Rewritten:~~

July 31, 1970

Mr. Ray Coffman
4118 N.E. 18 Avenue
Portland, Oregon'

Dear Mr. Coffman:

To keep you informed, so that you will have all data necessary to function as the 1970 Election Committee Chairman, enclosed find the Agenda for Tuesday, August 4, 1970, Citizens Planning Board meeting, a list of neighborhood organization chairmen and Citizens Planning Board Representatives where there is not an active body.

Regarding the Agenda - Mr. Lee Kell, who is Chairman of the CPB, compiles the Agenda for CPB meetings. He was not aware that an Election Committee Chairman was elected at the meeting last Tuesday evening, therefore, he cited my name to reporting for the 1970 Election. At the CPB meeting on Tuesday, August 4, I will make a short statement and then introduce you to the CPB to report the recommendations and proposal for the 1970 Elections.

If you have any other concerns, please feel free to contact Mrs. Walker or myself. I look forward to seeing you on Tuesday evening.

Sincerely yours,

Brenda Green
Citizens Participation Coordinator

Enclosures (2)

cc
Official files (2)
Director/Jordan
Coordinator/Administration
Author/Green
BG/jd
7/31/70

McFaddin, Lutton & Johansen

CERTIFIED PUBLIC ACCOUNTANTS
1110 S. E. ALDER STREET
PORTLAND, OREGON 97214

233-6131

June 29, 1970

Mr. Lee Davis Kell, Attorney
Metropolitan Area Community
Coordinated Child Care Council
The Bank of California Tower
Portland, Oregon 97205

Dear Sir:

Mr. Robert M. Smith has contacted us concerning the possibility of our firm serving as auditors and consulting accountants for the Metropolitan Area Community Coordinated Child Care Council. We will welcome the opportunity of serving in those capacities.

We have had considerable experience in auditing Community Action agencies and we are certain we can serve your organization well.

It appears, from our preliminary discussion with Mr. Smith, that our immediate assistance may be helpful in setting up the appropriate accounting records and devising a system for recording the accounting transactions as they occur. Following that, we would be available to review accounting procedures and the progress of recording to make sure that the record keeping was being done properly and timely.

The audit function should be performed at the close of the first accounting year which we believe should be June 30, 1971. Because of our work load during the tax filing period (January 1 to April 15 of each year) we urge you not to adopt a December 31 fiscal closing date; the June 30 date appears appropriate in this case and quite preferable.

If you wish, the undersigned will be pleased to meet with you and discuss this matter further.

Very truly yours,

McFADDIN, LUTTON & JOHANSEN



Charles O. Lutton

COL:mjb
cc: Robert M. Smith

cc: ΚΟΡΕΛΕ Ν° 217/81
COG:WJP

ΕΠΙΣΤΟΛΗ Ο° ΓΡΑΦΕΙΟΥ

ΜΕΛΒΟΛΔΙΝ° ΓΑΛΛΟΝ & ΤΟΝΙΝΓΕΝ

ΛΕΙΨΑ ΕΙΣΤΥΛ ΛΟΝΔΙΝ°

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523-9131

ΕΠΙΣΤΟΛΗ ΕΠΙΣΤΗΜΟΝΑ ΕΠΙΣΤΟΛΗ ΕΠΙΣΤΗΜΟΝΑ

1110 S. E. VIGOR STREET

CERTIFIED PUBLIC ACCOUNTANTS

Melvoldin & Tonning



CITY OF PORTLAND
OREGON

B-22-19a
RECEIVED

JUN 24 1970

MODEL CITIES

June 23, 1970

Mr. Lee Kell
Chairman
Citizens Planning Board
c/o Black, Helterline, Beck & Rappleyea
Bank of California Tower
Portland, Oregon 97205

Dear Lee:

I share the desire expressed in your recent letter to get the Youth Planning and Activities Project underway as soon as possible.

Since the month of July is just around the corner, I'm hopeful that a suitable contract for this project to be operated by C-CAP can be prepared and submitted to the City Council for action, yet this week. I'm asking staff to expedite the preparatory work for the contract. Mr. Edward Warmoth and Mr. Fred Markey, Youth Coordinator, met with the Model Cities staff and representatives of C-CAP on Thursday of last week to discuss items related to the contract. Mr. Cecil Yancey is to get the package together and submit it to my office so that we can have an ordinance and contract prepared.

Yours truly,

MAYOR

TDS/amb

cc: Edward Warmoth
Kenneth Hampton
Donald Jeffery

COPY

June 22, 1970

Memorandum

To: PDC Relocation Staff
From: Paul Forsander, P.E. Specialist
Subject: Model Cities Relocation Plan

The following points may need clarification in the P.D.C./Model Cities Relocation Plan:

1. The location of, and completion dates of all HAP projects should be noted where applicable. Given the 1 1/2 mile radius of probable relocation, then it becomes important to know where people can be placed in Public Housing.
2. How will the housing supply from the private sector be monitored? What methods can be used to encourage the private market to make low/moderate income housing available in the MN.
3. Explicitly, how are Health and Social services made available to the relocatees?
4. How many 235, 236 commitments has FHA made available to MN NDP for new construction and rehab? Can ~~there~~ be future sources for relocation dwellings?
5. What coordination has been done with the Workable Program for Community Improvement.
6. For every dwelling demolished in the M.N. will one new one be built? If so, then will the city try to avoid normal delays in land acquisition, zoning etc.

CONCLUSION: It is the opinion of this writer, that one of the best ways of supplying adequate relocation housing in the M.N. is through aggressive program of 235 and 236 new and rehab construction.

PF P.F.

cc: Official files (2)
C.P.B. Chairman, Lee Kell
Ken Hampton
Paul Forsander

PF/bh
June 22, 1970



State of Oregon

OFFICE OF THE GOVERNOR

B-722-19a

RECEIVED

APR 6 1970

MODEL CITIES

COMPREHENSIVE HEALTH PLANNING ASSOCIATION
FOR METROPOLITAN PORTLAND AREA

April 2, 1970

Mr. Lee Davis Kell
Chairman
Citizens Planning Board
Model Cities
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Mr. Kell:

I wish to acknowledge receipt of your letter, dated March 18, 1970. This correspondence describes the Portland Model Cities program desire to continue the federal health planning contract with the new Comprehensive Health Planning Association which, at present, is funded through the Health Planning Council.

The Executive Committee of the Comprehensive Health Planning Association had its first meeting on March 26, 1970, at which time your request received preliminary discussion.

Please be assured of our interest and further contact with you regarding this contract.

Sincerely,



Daniel K. Billmeyer, M. D.
President Pro-tem

cc: ✓ Mr. Ken Hampton
Mr. Edward Warmoth

RECEIVED

APR 6 1970

MODEL CITIES

COMPREHENSIVE HEALTH PLANNING ASSOCIATION
FOR METROPOLITAN PORTLAND AREA

April 2, 1970

Mr. Lee Davis Kell
Chairman
Citizens Planning Board
Model Cities
3329 N. E. Union Avenue
Portland, Oregon 97211


Dear Mr. Kell:

I wish to acknowledge receipt of your letter, dated March 18, 1970. This correspondence describes the Portland Model Cities program and your desire to continue the federal health planning contract with the new Comprehensive Health Planning Association which, at present, is funded through the Health Planning Council.

The Executive Committee of the Comprehensive Health Planning Association had its first meeting on March 26, 1970, at which time your request received preliminary discussion.

Please be assured of our interest and further contact with you regarding this contract.

Sincerely,


Daniel K. Blimajer, M. D.
President Pro-Tem

cc: Mr. Ken Hampton
Mr. Edward Wambach



OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM 97310

March 18, 1970

TOM MCCALL
GOVERNOR

Mr. Lee Davis Kell, Chairman
Model Cities
Room 210
5329 N.E. Union Avenue
Portland, Oregon 97211

Dear Mr. Kell:

Your message was received with interest. I am sorry that you disagree with my emergency solution to the welfare crisis.

It is not possible to solve the welfare emergency in any one way that would be accepted by all. I am bound by the limit of a governor's power--by the constitutional fact we cannot operate with a deficit--and by the realization that we chose the best of a number of unpleasant option.

Although your opinion differs from mine, I do hope that you believe in the value of all human life. It is my hope to achieve a surviving balance until we can solve Oregon's problems in depth. And there is no intended conspiracy against any single segment. The full report is enclosed, as is my statement on the proposed special session of the Legislature.

And may I repeat: I appreciate hearing your thoughts. I am trying to do the best thing for all of us.

Sincerely,

Tom McCall
Governor

TM:mtj

Enclosures



State of Oregon
OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 01-070-06
EXPENDITURE LIMITATION ON STATE AGENCIES

Increasing welfare caseloads and expenditures threaten a state General Fund deficit during the current biennium that cannot be overcome by existing Emergency Funds and normal fiscal management procedures. Accordingly, extraordinary measures must be taken immediately to ensure the fiscal integrity of the State of Oregon and to attempt to maintain as high a level of support for our more unfortunate citizens as is possible within available resources. Action will be taken to reduce expenditures of the Welfare Division. Action will also be taken to increase state revenues during the current biennium through a liquor price increase. Financial relief will also be sought from the Federal Government. These actions in concert are still inadequate to ensure over-all balance of General Fund revenues and expenditures during the 1969-71 biennium. It is, therefore, necessary to call upon other state agencies to reduce their expenditures below the level currently authorized so that balances in the General Fund at the close of the biennium will be sufficient to maintain fiscal integrity of the state.

IT IS HEREBY ORDERED AND DIRECTED that:

1. The Executive Department unschedule a minimum of one percent of 1970-71 General Fund allotments for all state agencies subject to allotment control. State agencies subject to allotment control are to submit with their next revised allotment plan a statement as to how this reduction will be accommodated. State agencies in the legislative, judicial, and executive branches of government not subject to allotment control are hereby invited to voluntarily reduce their spending plan by a minimum of one percent of their 1970-71 appropriations and to report this voluntary reduction to the Executive Department so that these amounts may be included in the total that may be counted upon as a balance in the General Fund at the close of the biennium.
2. All state agencies immediately cease hiring new employees unless the failure to fill a vacant position would have a direct negative effect on the life, health or property of Oregon's citizens. This freeze is to apply to consultants retained on

the contractual basis as well as state employees. Effective immediately, the Executive Department will return a request for certification from any state agency unless it is accompanied by a narrative justification signed by the agency head which outlines the necessity to fill this position to protect life, health, or property of Oregon's citizens. Approval to fill a vacant position will be given only if the Executive Department concurs with the needs identified by the requesting agency. The Department of General Services will return contracts to retain consultants unless a narrative justification which outlines the need to protect life, health, or property is presented. Approval to retain a consultant will be given only if the Executive Department concurs in the need identified by the requesting agency.

3. The Executive Department disallow all requests for out-of-state travel from all state agencies. Exceptions to this policy will be allowed only in those cases where the travel is directly related to the protection of life, health, or property or in those cases where significant financial return to the State of Oregon will result from the proposed travel. Requests for exceptions to this policy will be referred by the Executive Department to the Office of the Governor for final approval.
4. All state agencies avoid future obligation of funds on all General Fund financed capital construction projects.



IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused to be affixed the great seal of the State of Oregon. Done at Salem, the Capital, this 2nd day of March, A. D., 1970.

Tom McCall
Governor

By the Governor

Clay Myers
Secretary of State



OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM 97310

TOM MCCALL
GOVERNOR

March 2, 1970

MEMORANDUM 01-070-05

Heads of State Agencies, Boards, Commissions, Committees
and Departments.

EMERGENCY ACTION TO PREVENT GENERAL FUND DEFICIT

Oregon, along with many other states, is stricken by fiscal crisis--crisis created largely by public welfare laws, regulations and legal decisions of the Federal government.

In Oregon, skyrocketing welfare caseloads and costs threaten a deficit so severe that it cannot be overcome by existing emergency funds and normal fiscal management procedures. We estimate our potential 1969-71 General Fund welfare deficit at \$19 million. Deficit financing is contrary to both law and a long tradition of fiscal responsibility in Oregon state government.

Emergency Board action ten days ago clearly established policy outlining courses of action that can be taken to meet the welfare cost crisis. It is within this context that I have developed a nine-point plan to reduce costs and assure an adequate General Fund ending balance for this biennium.

May I preface this plan by saying that many of the required steps are personally repugnant to me, but Federal government actions have left us no choice. We cannot effect a long-term cure; we can only apply band-aids to the Oregon limb of this national fiscal wound. Meantime, we will continue our effort to convince the Federal government to accept financial responsibility for the problems it has created.

As Public Welfare Administrator Andrew Juras reported to the Emergency Board, caseloads in Old Age Assistance, Aid to the Disabled, General Assistance and related medical programs are running higher than can be financed from current welfare appropriations. But it is Aid to Dependent Children that constitutes our major problem. For the six months ending December 31, 1969, we provided grant payments for an average of 19,000 persons over the number budgeted.

Heads of State Agencies, Boards, Commissioners, Committees
and Departments
Memorandum 01-070-05
March 2, 1970
Page 2

The major reasons for this dramatic increase are clear.

For many years Oregon had durational residence requirements for public welfare eligibility. These were wiped out by a decision of the United States Supreme Court.

For years we had taken stepfathers' income and resources into account in determining eligibility of stepchildren for welfare. The federal courts have now ruled that children must be given a full welfare grant regardless of the earnings of the stepfather. In the past, recipients have been removed from the welfare rolls for appropriate cause. Now, in such cases the federal courts require seven days' notice and a hearing. Until the hearing determination is made, the welfare grant continues.

Previously, when large-scale employment was available--as during our harvest season--welfare payments were suspended for able-bodied, unemployed ADC recipients. Now, federal regulations allow grants to be suspended only when specific jobs are located on an individual basis.

We exerted great effort in Oregon to develop work relief and community work and training projects aimed at providing job skills, future employment opportunities and community service. Federal regulations now prohibit such programs.

Historically, we have included all earned income in determining the level of public welfare grants. Federal "earnings disregard" legislation now allows employed welfare recipients to retain a substantial portion of their earnings and, at the same time, receive a welfare grant.

Oregon has a long background of rigorous welfare eligibility determination. Now, Federal law requires use of the declaratory statement of eligibility. As a result of this type of eligibility determination, grants are made faster and costs are consequently accelerated.

Inflation, economic slowdown and unemployment resulting from federal fiscal and monetary policies, have also played a lead role in the welfare cost spiral.

Heads of State Agencies, Boards, Commissions, Committees
and Departments.

Memorandum 01-070-05

March 2, 1970

Page 3

I do not argue against the objectives of the welfare changes and reforms ordered by the Federal government. Most of them were desirable; some were long overdue.

I do argue that placing these demands upon the states without at the same time providing adequate federal financial assistance was unwise and unfair and, until rectified, impose an intolerable burden on the fiscal structure of many states.

Despite the basic rightness of our position, the immediate problem is clear. Our fiscal situation is critical; the federal actions are irreversible.

Therefore, I am implementing a nine-pronged attack aimed at assuring that Oregon's budget will be balanced and its fiscal structure sound at the end of this biennium. This requires two elements: a reduction in the current rate of state expenditures and an increase in available revenues.

First, I have instructed the Public Welfare Division to institute a 2.5 percent reduction in welfare grants, effective April 1, excluding programs for the aged, blind and disabled. This action disturbs me more than any other part of this stop-gap program, because recipients now are at a marginal level--80% of cost-of-living standards. I have given my best efforts in working with the Legislature to raise welfare payments to adequate levels. We made progress in the last legislative session that provided increases of approximately 12 percent. The 2.5 percent cutback has the effect of reducing that increase to approximately 9 percent. I fervently hope this reduction will be short-lived.

Second, I have instructed the Welfare Division to surpass its already-diligent efforts to expose and eliminate all fraudulent claims and to make a maximum attempt to locate absconding fathers forcing them to accept their child support responsibilities. This will require maximum assistance and support from the Attorney General, district attorneys and the judiciary. I have been assured that we shall receive it.

Heads of State Agencies, Boards, Commissions, Committees
and Departments.

Memorandum 01-070-05

March 2, 1970

Page 4

Third, I have formed an Executive Department task force to accelerate the realization of management savings in welfare administration. I am detaching Cleighton Penwell, Deputy Director of the Executive Department, to work for the next 60 days directly in the Welfare Division. Mr. Penwell and the Management 70's Team that has been working in welfare will join forces. They carry the full authority of the Governor, the Executive Department and the Administrator of the Public Welfare Division. This team will be able to unilaterally implement management and organizational modifications that should substantially reduce costs.

Fourth, I have by executive order instituted a manpower freeze in all state agencies and instructed all departments to follow a no-new-hire policy effective immediately. Exceptions to this policy--and some will occur--will require Executive Department approval. Approval criteria will require a positive showing of a direct relationship of the excepted position to the protection of life, health, and property. This freeze will also apply to consultants and other independent contractors.

Fifth, I have directed the Executive Department to unschedule a minimum of one percent of the 1970-71 portion of General Fund appropriations subject to allotment control. In those agencies in which additional reductions can be specifically identified, allotment reductions in excess of one percent will be made. This supports the thrust of the Management 70's effort.

Sixth, I have instructed the Executive Department to apply a freeze on out-of-state travel. The standard of protection of life, health and property and an additional consideration of increasing state revenues will be guidelines for possible exceptions. This freeze will apply to state employees for whom I am responsible starting with me as Governor. It will not apply to travel financed from outside of the state budget system.

Heads of State Agencies, Boards, Commissions, Committees
and Departments.

Memorandum 01-070-05

March 2, 1970

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Seventh, in keeping with Emergency Board action on higher education construction, I have directed that all General Fund capital construction projects be deferred. As our revenue picture becomes clear, this action will be reviewed and construction resumed on a priority basis if conditions warrant.

Eighth, I have asked the Liquor Control Commission to increase prices of alcoholic beverages. This increase will be on a percentage basis to assure that Oregon's price structure is properly balanced with those of our neighboring states. The effect of this increase will be to add \$4 million to the state General Fund and approximately \$1,140,000 to cities and \$570,000 to counties.

Ninth, I will continue to work closely and personally with Oregon's congressional delegation and appropriate federal officials to prod the Federal government into assuming its rightful financial obligations in public welfare. My recent meetings with other governors and federal officials have led me to believe that the validity of our case is recognized and that federal relief is probable.

Before adopting these actions, I considered and rejected numerous other alternatives. For example, a larger reduction in welfare grants could be made; but I believe--and I hope you share my belief--that all welfare recipients should not bear the full brunt of a problem to which the vast majority have not contributed and over which they have no control.

Similarly, I considered and rejected the use of appropriations for state employees' 1970-71 salary adjustments. These moneys were specifically earmarked by the Legislature and their use for any other purpose would be breach of faith. Moreover, achievement of the economies I have outlined will require high morale and increased efficiency which would be seriously jeopardized by failure to maintain an equitable salary plan.

I believe that in a time of crisis in state government all agencies, all programs and all officials and employees bear a responsibility to share in its resolution.

Heads of State Agencies, Boards, Commissions, Committees
and Departments.

Memorandum 01-070-05

March 2, 1970

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This, then, is my plan for overcoming our fiscal dilemma. At the same time, I must caution you that it is but an interim measure. I hope that when our personal income tax receipts are known in May it may be possible to modify these actions. But I would be less than candid if I did not tell you that, if reduced expenditures and projected revenues do not balance, further economies will be necessary.

This is a bitter pill and hard to take. All of us will be affected by these actions. What makes it even more distasteful is to realize that federal policy--not state--has placed us in this unfortunate position.

I present this program for budget balancing with no pride or joy--but it is showdown time and we must act.

70-49

Contact: Ron Schmidt, Assistant to the Governor
Office: 362-7770
Home: 585-1227

TUESDAY
3/17/70

File CPB

STATEMENT BY GOVERNOR McCALL ON SPECIAL SESSION

On Sunday I said that a special session appeared almost inevitable. This view, of course, was based upon concurrence from the leadership of both the House and the Senate.

The only point to calling a special session at this time is to accomplish something meaningful for the people of Oregon.

A series of conferences which I have held with legislative leaders of both parties strongly indicates that such a session would prove counter-productive.

In fact, both the President of the Senate and the Speaker of the House recommended to me this afternoon that the legislature not be called back unless tax receipts strongly indicate the need in May.

In 1967 after the near failure of a special session, I made it very clear I would not call another one unless there was substantial pre-agreement among the members on a course of action.

A week-long special session would cost the taxpayers in excess of \$100,000. In light of the strong possibility that such an expenditure at this time would be in vain, I concur in the recommendation of the Senate President and House Speaker. Therefore, I will not give further consideration to calling back the legislature until the tax returns are compiled in May.

Only if receipts are far below estimates will a special session be in the cards. If receipts approximate our projections, our nine-point program for meeting an indicated \$19,000,000 welfare deficit will do the job.

Contact: Ron Schriber Assistant to the Governor
 Office: 382-7770
 Home: 585-1227

TUESDAY

3/17/70

*Retype
 copies to Board*

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September 16, 1970

TO: Citizens Planning Board
FROM: Personnel Hiring Committee
SUBJECT: Recommendation on Hiring Procedure

Recommendation:

It is the recommendation of the Personnel Hiring Committee that the CDA Director be authorized to fill authorized positions until such time as the Personnel Hiring Committee deem it necessary to recommend to the Citizens Planning Board that said authority be revoked.

Background:

In no way does this recommendation imply that the Personnel Hiring Committee is completely divorcing itself from the hiring process; however, a more passive role is intended. Thus far the CDA Director has demonstrated the ability to carry out the wishes of the Personnel Hiring Committee, which are:

- 1. Give special notice to current staff members and encourage advancement of qualified persons.
- 2. Give preference to residents of the Model Cities area.
- 3. Give preference to members of a minority group.

The procedure to be followed by the Director will facilitate broader staff and citizens' participation.

The procedure is as follows:

- 1. Respective Coordinator will review applications and screen out those applications with qualification deficiencies.
- 2. Those applicants who are selected will be given a time, date, and location for interview.
- 3. Three names, where feasible, will be submitted to the Director, who will select one to recommend to the Mayor for appointment. Additional interviews may be scheduled with candidates by the Director.
- 4. The Personnel Hiring Committee will be kept apprised of all job openings and new appointments.

If at anytime the Personnel Hiring Committee feels that there are inadequacies in the procedures followed or in the manner in which they are executed, the Personnel Hiring Committee can recommend to the Citizens Planning Board that the authority for filling vacancies will revert back to the Personnel Hiring Committee.

PL

Chairman

B-22-22c

May 8, 1970

Ellis H. Casson, Chairman
Personnel Hiring Committee
704 N. E. Simpson Street
Portland, Oregon 97211

Dear Sir:

Subject: Salary range for all planning assistants.

On May 7, 1970, Chief Personnel Officer, Mr. Johnson and the Head of the Civil Service Division, Mr. Chet Locke, at the Mayor's request, established pay range Number 28, for all planning assistants under our program. This range begins at \$511 per month and progresses to \$593 per month at six (6) months pay increase intervals, for the first year.

We were informed by the Mayor's Office that Model Cities must establish definite pay ranges for its occupations and discontinue bringing employees on at the top of a range and locking them into that position without benefits of annual increase.

The difference between the entering step for Mr. Hunter, and Mr. Daniels under the new pay range is only \$19 per month. I immediately called each of them, and explained the Mayor's actions and his reasoning and gave each a choice of withdrawing. I further pointed out that this decision was arrived at on the bases that these positions did not require formal training on a degree level. Upon explaining to them the other fringe benefits available, plus paid sick leave by the City and advancement to \$530 after the first six (6) months, each prospective employee was still willing, to accept the position, and we have sent their G-70 Forms to the City Hall for processing.

Very truly yours,

J. Alton Page,
Deputy Director, Acting

JAP:gh

cc: Personnel Hiring Committee Members

July 30, 1970

MEMORANDUM

TO: Hazel Hays, Chairman Personnel Hiring Committee

FROM: Tom Brumm, CDA staff

SUBJECT: Police Community Relations Project

This memo is to inform the Personnel Hiring Committee about the Police Community Relations project and what role the Committee might play in selection of staff for the project. The Police Community Relations project is a \$278,346.00 project. \$128,346.00 comes from Model Cities supplemental funds and \$150,000.00 from Justice Department funds. The project will be operated by the Portland Police Bureau. The Director of the project will be Sgt. John Roe of the Community Relations unit. Overall supervision will undoubtedly come from Deputy Chief Pat Carr. The project would hire a number of new staff. It provides for an additional five community relations officers. These would be policemen hired by the Police Bureau. All the other positions would be filled by Model Neighborhood residents. These positions are:

1	Community Relations Aides Supervisor	\$11,000.00
1	Secretary	5,550.00
1	Youth Planner 1/2 time	4,000.00
10	Community Relations Aides	6,000.00

I have been discussing with Deputy Chief Carr how the CPB Personnel Hiring Committee might participate in the selection of those positions. Carr has already formed a Police committee of himself, Sgt. Roe, and two Police Captains. He feels this structure is necessary so we will probably have to work within it. Some possible methods are:

- a) Two (2) members of the Personnel Committee to sit with the Police selection committee.
- b) Personnel committee members sit on Selection Committee for hiring of the Aides Supervisor and then have the Aides Supervisor represent Model Cities.
- c) Have the Personnel Hiring Committee screen all the applicants for the positions and forward names to the Police Bureau. The Police Bureau would then select from the names submitted by the Personnel Committee.

Of the three suggestions, I would recommend 'c'. It would be more work, but it would guarantee Model Cities control over who was hired. At any rate, let me know the feelings of the Committee and I will take them to the Police Bureau.

T.B. _____

cc: Official files (2)
 Director
 Brumm/bh 7-30-70



OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM 97310

March 18, 1970

TOM MCCALL
GOVERNOR

Mr. Lee Davis Kell, Chairman
Model Cities
Room 210
5329 N.E. Union Avenue
Portland, Oregon 97211

Dear Mr. Kell:

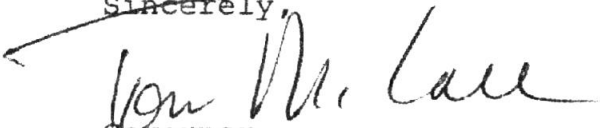
Your message was received with interest. I am sorry that you disagree with my emergency solution to the welfare crisis.

It is not possible to solve the welfare emergency in any one way that would be accepted by all. I am bound by the limit of a governor's power--by the constitutional fact we cannot operate with a deficit--and by the realization that we chose the best of a number of unpleasant options.

Although your opinion differs from mine, I do hope that you believe in the value of all human life. It is my hope to achieve a surviving balance until we can solve Oregon's problems in depth. And there is no intended conspiracy against any single segment. The full report is enclosed, as is my statement on the proposed special session of the Legislature.

And may I repeat: I appreciate hearing your thoughts. I am trying to do the best thing for all of us.

Sincerely,


Governor

TM:mtj

Enclosures

Dear Mr. Casson, Chairman, Personnel Hiring Committee of the Citizens Planning Board

This is to inform you and your Committee and for the information of the Citizens Planning Board in general that I have ^{on} this date in accordance with the desires expressed at the meeting ~~last~~ Monday, November 10, announcing ~~the~~ the following openings on the staff of the Portland Model Cities Agency:

Publications ~~to~~ the residents of the Model Cities ^{Area} Agency and to the public in general is being made by space being taken in the two Metropolitan newspapers in the classified section and it should be on the streets by the time you receive this letter. I have also arranged for free spot announcements of our application employment applications through radio, Station KGAR. After consultation with Program Manager, Mr. Bob Fletcher, there will be no charge for this service, which will be broadcast by Jimmie Bang Bang Walker who enjoys large Model Cities audiences and also at other times.

At present, I am working on ^{public} ~~public~~ service announcements through a local Television station, but short of an actual appearance on TV by any of the staff, I feel that a simple announcement by one of the commentators is sufficient for our purposes.

wrote I am also on this date sending a letter to Mr. Ed Warmoth, Model Cities Coordinator at City Hall to remind him that the Citizens Board has included along with him that Miss Rae Casey is to be elevated to the position of Administrative Secretary along with an equivalent increase in salary, to take effect just as soon as we can work out the details.

If you have any questions concerning this action, please feel free to communicate with me at your convenience.



CITY OF PORTLAND
OREGON

January 30, 1970

Mr. Ellis Casson
704 N. E. Simpson
Portland, Oregon 97211

Dear Ellis:

This is to confirm our discussion with regard to utilizing the assistance of the Hiring and Personnel Practices Committee of the Citizens Planning Board in helping me to select the new Model Cities Director.

A copy of the over-all procedure for the selection is enclosed. I will be appointing three persons to expand your group to eight voting members for this particular activity. I will give you their names and addresses just as soon as the appointments are confirmed.

I am requesting that you be responsible for scheduling meetings, and preside at the business sessions of this group. You will receive from my office resumes and related information on the persons who apply.

When the list of applicants has been narrowed to the top five by your Committee, then it will be necessary to make contact with C. P. B. Chairman, Lee Kell, and arrange for the Board to interview the five candidates.

Thank you for your willingness to assume this special responsibility.

Yours truly,

Terry D. Schrunck
MAYOR

TDS.w.y

COPY

CITY OF PORTLAND
INTER-OFFICE CORRESPONDENCE
(NOT FOR MAILING)

January 30, 1970

From Mayor Terry D. Schrunk
To Mr. Ed Warmoth, Model Cities Coordinator
Addressed to
Subject Procedure to select new Director for Model Cities Agency

The following action has been authorized to meet our objective of naming a new Director for the Portland Model Cities Agency by April 1, 1970, with actual employment to follow as soon thereafter as possible.

This procedure is designed to provide a high degree of participation for the Citizens Planning Board and its Hiring and Personnel Practices Committee, yet retain the final authority for selection in the office of the Mayor. As stated previously, Mr. Kenneth Hampton is to continue as Acting-Director during this period and will not be a candidate for Director.

Through my office, we will publicize the search for a new Director and accept applications up until February 27, 1970. We shall be seeking a person with strong administrative experience and ability. In addition to providing leadership and guidance to the employees of the Model Cities Agency, applicants should have qualities which will enable them to relate successfully to the Citizens Planning Board and residents of the Model Cities area, respond to the procedures and requirements of the City government system, maintain a good working relationship with public and private agencies in the Portland area, and develop a close liaison with the U.S. Department of Housing and Development. (It is my hope that we can fill this position with a qualified black citizen from within the Model Cities area, if possible, or at least from within the Portland area.)

Interviewing and screening of applicants will take place in March, with assistance provided by the Hiring and Personnel Practices Committee of the Citizens Planning Board. In addition to the five members of that Committee, I will appoint three persons to expand the group to eight voting members for this particular activity. Mr. Ellis Casson, Chairman of the Committee, will be responsible for scheduling meetings and presiding. As the applications are received through my office, they will be directed to Mr. Casson so that evaluation and screening activities can be arranged.

Memorandum to Mr. Ed Warmoth

2.

This Committee is to select the five top applicants and I will request that the Citizens Planning Board interview the five candidates at a special meeting. Planning Board members will be asked to fill out a rating sheet for each applicant and submit their sheets to the Committee for tabulation.

The Committee will certify to the office of the Mayor the three top applicants, based upon the points received from the rating sheets. As the City Official responsible for the operation of the Model Cities Agency, I will select the new Director from the names which are produced through this process.

It is my goal to have the new Director named by April 1.



MAYOR

B-22-22c
Umpqua, Oregon
25 May 1970

Mr. Ellis H. Casson, Chairman
Personnel Hiring Committee
Model Cities
Room 210
5329 N. E. Union Avenue
Portland, Oregon 97211

Dear Mr. Casson:

Thank you for advising the status of selections for the Portland Model Cities Program.

You and your committee must have had a very large number of applications. The task of winnowing these for the right balance of capacity with vigor and pragmatism with passion for the task could only have been most arduous. The direction of developments within our urban centers will profoundly touch the lives of everyone within the state, and our enterprises. Any program that should measurably shape events now rushing upon us merits, as you know, the very best Oregon can provide. It is my wish that you and your committee enjoyed inspired guidance to that end.

I want to express my appreciation to all committee members for giving my application such consideration as it may have deserved.

Sincerely,


Melvin C. Frankenburger

JUL 9 - 1970

Hazel Hays, Chairman (Acting)
Personnel Hiring Committee
3016 N.E. 14 Avenue
Portland, Oregon 97212

Dear Mrs. Hays:

For your consideration, we are submitting to you and the Personnel Hiring Committee the following two persons for employment in our Social Environment Program.

1. Nina C. Kelly
2. Diana B. Davis

Mrs. Kelly has had previous contact work with the public directly, and some college credit work. She fits all required qualifications developed for the Planning Assistant position in the employment and upgrading of Model neighborhood residents.

Mrs. Davis has long been active in Community affairs, and also with the Model Neighborhood Programs. Her participation has been mainly with the Social Services area. We believe her sensitivity to the model neighborhood residents problems and wishes will stand her in good stead for this position.

Both of these persons should prove an asset to the CDA staff.

Below is a list of additional persons who also applied, but were considered to have less experience, training, and empathy with the concept of the CDA's overall program.

1. Miss Phyliss Smith
2. Miss Patsy Ollison
3. Mr. Charles E. Burdic
4. Miss Jean Case

The two persons selected are being employed as Planning Assistants. Their entry level will be \$511 per month. Both meet all qualifications for the position.

We will appreciate your earliest consideration of this matter.

Sincerely yours,'

Ken Hampton
Acting Director

KMH:jdj

cc: ✓ official file (2)
Author's copy (Yancey)
Director's copy
Coordinator's copy

B-22-22C

February 18, 1970

Mr. Ellis H. Casson, Chairman
Personnel Hiring Committee
631 N. E. Clackamas Street
Portland, Oregon 97232

Dear Mr. Casson:

Enclosed please find copies of the employment application, resume, official transcript and grade sheet from Portland Community College for Mrs. Freddie Jean Petett.

Mrs. Petett, is the potential employee that I discussed with you over the telephone. She has the required background as a data systems specialist and computer programmer that we wish to add to our staff. Please take note of the fact that she does not live within the Model Cities area, but as to our other principle guidelines in hiring, she qualifies quite well.

This position was approved for staff and announced on two occasions prior to my coming to Model Cities, and we have since announced it one time since my arrival. I believe that you and the other members of the committee will agree that it is simply impossible to find a person in our area that meets the usual hiring guidelines. Mrs. Petett, has been interviewed by both myself and our systems manager, Dr. Ogbuobiri. We are asking along with the Director that the usual hiring procedures be suspended in this instance.

We would urge your earliest consideration to this matter in writing. The people from HUD, who were here for the past two days, informed Model Cities that it should fill staff to all authorized positions as quickly as possible, in order to get approval for further funding for the second action year.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

Encl:

JAP:gh

6/29/70

Lee Kell, Chairman
Citizens Planning Board
2816 N. E. 19th Avenue
Portland, Oregon 97212

Dear Mr. Kell:

The Content and Operation Section 2-01-04, of the Citizens Participation Project Proposal, states that one of the functional elements of Citizens Participation is "enabling citizens to obtain employment and be a part of the work force". Sub-paragraph 2-01-04-02 states that a key activity within this function is to "Earmark jobs opened up by the Model Cities Program for the Model Neighborhood residents when contracts with operating agencies are written". And key activity 2-01-04-03 emphasizes that Citizen Participation is to "review employment reports of Model Neighborhood based agencies for the purpose of negotiating for institutional change".

It is our belief that included in the "work force" of this section (2-01-04) is the Model Cities Agency work force; that the earmarking of "jobs opened by the Model Cities....to ensure priority and preference....to Model Neighborhood residents" (2-01-04-04) includes those jobs opened within the Model Cities Agency itself; and that the review of "employment reports of Model Neighborhood based agencies" (2-01-04-03) likewise, includes the Model Cities Agency.

We, therefore, feel that in order to effectively operate in accordance with the Citizens Participation Project, it is necessary to have input from this Committee into the Personnel Hiring Committee.

We, therefore, submit this letter as a request to have a member of the Citizens Participation Working Committee, Mr. James Loving, appointed by the Citizens Planning Board to the Personnel Hiring Committee as a successor to Mr. Ellis Casson, who has resigned from the Citizens Planning Board.

We believe that such an appointment would serve the important function of providing a direct line between the Personnel Hiring Committee and the representatives from all areas directly involved with Citizens Participation. This would enable the Citizens Participation Working Committee to be aware of the thinking and operations of the Personnel Hiring Committee, and would, likewise, enable the Personnel Hiring Committee to be aware of the Citizens Participation Working Committee's thinking. Such a reciprocal input procedure, we believe, it is necessary to working together to reach the overall goal of the Model Cities Program.

Sincerely yours,



Raymond Holloway, Chairman
Citizens Participation Working Committee

cc: ~~Official files (2)~~
Director
Coordinator/Green
Author/Holloway
Raymond Holloway

Holloway/gh
6/25/70

May 28, 1970

Members
Personnel Hiring Committee

Dear Members:

As I am in doubt as to whom is now chairing the Personnel Hiring Committee, I am sending this letter directly to Mrs. Hays.

This letter is a request to your committee to consider the possibility of modifying the two-week advertising period for the CDA staff position of Physical Environment Program Specialist (Economic).

As you know, Mr. Frank Cox has been largely responsible for many of the duties of this position under his consulting contract with the City. He is interested in becoming a staff member. I feel that he is qualified for the position and has done an excellent job in working with the Economic Development Working Committee on our Community Development Proposal and our Transportation proposal. The experience he has gained and the continuity he would provide will prove invaluable to our program.

It is my recommendation that he be hired. If the Committee concurs with my feelings, I see little reason why we should wait two weeks to hire him. I am willing to advertise if the Committee so desires.

You are probably aware that the City Council approved 12 new positions for our staff as of May 27. The Physical Environment Program Specialist (Economic) was one of them, but was mislabeled in the ordinance (thanks to the City Attorney's office) as a high-paid planning assistant.

We are commencing advertising the balance of the positions, but will not advertise the Specialist until I hear from you.

I do not plan to hire these new people until I have acquired additional space, as you realize we are over-crowded now. I hope to resolve the space problem in the next two weeks, however.

Sincerely yours,

(S)

Ken Hampton
Acting Director

c c: ✓ Official file (2)
Coordinator
Director
Author
Hampton/dc 5/28/70

October 5, 1970

Mr. Robey Eldridge
1110 S. E. Alder
Portland Metropolitan
Steering Committee
Portland, Oregon 97214

Dear Robey:

On September 30, 1970 the Personnel Hiring Committee of the OEO/HUD Task Force interviewed applicants for the Urban Technical Assistance Program Project Manager. On October 2, 1970 there was an unanimous decision that John L. Miller be hired for that position. Since Portland Metropolitan Steering Committee is the fiscal agent for the Urban Technical Assistance Program Grant, I am requesting that your office expedite the matter of bringing Mr. Miller on board. Enclosed find Mr. Miller's application with pertinent information to assist you.

Per your request, also enclosed are applications of other persons interviewed and not accepted, and application of those who were not interviewed. These applicants should receive notification that a selection has been made for the position.

Thank you for your cooperation.

Sincerely yours,

Brenda J. Green
Citizens Participation Coordinator

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

B-22-22c

January 14, 1970

Mr. Ellis Casson
Chairman, Personnel Hiring Committee
631 N. E. Clackamas Street
Portland, Oregon 97232

Dear Mr. Chairman:

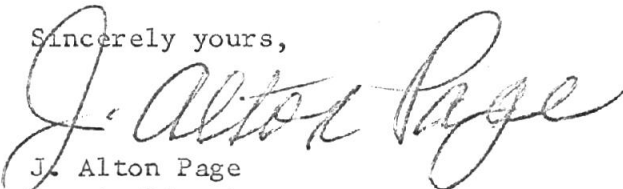
This is to apprise you that affirming the meeting of the Personnel Hiring Committee on January 13, 1970, the following action has been taken in accordance with the desires of the Committee:

- 1) Fifteen minute interviewing intervals have been scheduled at the Model Cities offices on Tuesday and Thursday during the week of January 18, 1970, at 1:30 p. m.
- 2) The categories to be interviewed are - Social Environment Program Coordinator, and Senior Stenographer for Tuesday; Citizens Participation Specialist for Thursday.

Each candidate has been notified to be present, and interviews will be conducted in the Conference Room, #201.

We are also arranging the interviewing and hiring, at our administrative discretion, a clerk typist after testing and screening all three candidates.

Sincerely yours,



J. Alton Page
Deputy Director

B-22-22a

MAY 14 1970

Mr. Lee Kell
Chairman, Citizens Planning
Board
2816 N.E. 19 Avenue
Portland, Oregon 97212

Dear Lee:

The Citizens Planning Board's action on May 5, in reference to the Consumer Protection proposal, highlights a problem I think should be discussed and some action taken. The problem is typified by the Board action in arbitrarily increasing salaries of Consumer Aides in the Consumer Protection proposal to a rate somewhat higher than was indicated in the proposal.

The end result is that the proposal was increased by \$25,000. That is to say that it raises the proposal from a budgeted amount of \$62,590 to a total amount of \$87,621.

I have no objections to the Board making suggestions about proposals of this nature. I do feel, however, that whenever these suggestions are made Board action be postponed until the staff has a chance to analyze what the effect will have on the particular proposal and the other projects that we may have in our program. I feel the right of the Board to make these kinds of suggestions should be maintained, but at the same time a certain amount of responsibility should be implied when they do make these kinds of suggestions. Obviously, any increase in a project budget has to come from some other proposed project budget. If this kind of increase continues, I am sure that we are going to have to delete some projects entirely just because there is not enough money to go around.

Your consideration of this matter would be appreciated.

Sincerely yours,

Ken Hampton
Acting Director

KWH:jdj
cc: official file(2)
Author's reading file
Coordinator's copy

B-22-19B

Model Cities/ Portland
August 7, 1970

RECEIVED

AUG 10 1970

MODEL CITIES

Mr. John B. Kenward, Executive Director
Portland Development Commission
1700 S.W. Fourth Avenue
Portland, Oregon 97201

Dear John;

I am sorry I am unable to sign the letter prepared by your staff recommending the Model Cities Relocation Plan to the City Council for passage. The letters I was to sign arrived at my home in this afternoon's mail. I am leaving town for a week tomorrow morning at 8:00 a.m. and cannot possibly verify the statements you wish me to make in the letter.

I was told by whomever called me early this week, to tell me these letters were coming, that I would be supplied with copies of the revisions made by the Portland Development Commission. These have not been forthcoming and of course I cannot get to them in time to sign this letter.

It is my understanding that the changes requested by HUD were substantial as to require action by the Citizens Planning Board. I am not aware that our staff has had the opportunity to review the revisions so as to be able to make a recommendation to me as to the necessity of another review and approval by the Citizens Planning Board. I will defer to their judgment after I have had a chance to review the changes made as well as HUD's requests for these changes.

By copy of this letter I am recommending to the City Council to not take action on this project until both our staff and members of board, including myself, have had a chance to review the changes, and I have had an opportunity to obtain recommendations from the Model Cities staff. You can appreciate, that because this is a Model Cities project that we must be responsible for the project.

Very truly yours,

Lee Davis Kell, Chairman
Citizens Planning Board

cc: City Council
Charles R. Jordan ✓
Edward J. Warmoth

P.S. Charles - There is a special projects/committee meeting this Tuesday, August 11, at noon at the NDP office. I wish you would attend this one just to get an idea of citizens participation in action on physical development program. I got your letter after I saw you Friday night.

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

August 7, 1970

The City Council
City of Portland
City Hall
Portland, Oregon 97204

Subject: Model Cities Relocation Plan

Gentlemen:

The Portland Model Cities Citizens' Planning Board has reviewed the Relocation Plan for the Comprehensive City Demonstration Program. At its meeting on July 21, 1970, the Board adopted a motion approving the Plan. It is my understanding that certain revisions have been made in accordance with recommendations made by the Department of Housing and Urban Development, but that such revisions do not constitute a substantive change in the Relocation Plan as approved by the Citizens' Planning Board.

In accord with the action of the Citizens' Planning Board, you are hereby advised that the Citizens' Planning Board recommends to the City Council that the Model Cities Relocation Plan be approved and adopted by the Council and that an application for funding of the Program from Model Cities Supplemental Funds in accord with the budget contained therein be submitted to the Model Cities Administration of the Department of Housing and Urban Development.

Respectfully submitted,



Lee D. Kell, Chairman
Citizens' Planning Board

cc: Charles R. Jordan
Edward J. Warmoth
Donald C. Jeffery
John B. Kenward

~~JORDAN~~
~~CASEY/Baldwin~~
FILE

August 7, 1970

Mr. Theodore Baugh, Chairman
Sabin Community Association
3204 N. E. 16th Avenue
Portland, Oregon 97212

Dear Mr. Baugh:

I regret to inform you that Mr. Ronald Moore has resigned from the Model Cities Citizens Planning Board as the representative of the Sabin district of the Model Cities neighborhood. A copy of Mr. Moore's resignation is attached. The next meeting of the Citizens Planning Board is to be held on August 18, 1970. If the Sabin Community Association would appoint a person to fill Mr. Moore's position, to serve until the next Board election in September 1970, when that position becomes vacant, the Sabin Community Association will have consistent representation.

Please let me know of the Sabin Community Association's appointment as soon as one is made.

Very truly yours,

Er
Chairman

LDK:dp
Enclosure

- cc: Mr. Charles Jordan ✓
- Mr. Ronald D. Moore
- Mr. Herbert Simpson
- Mrs. Betty Walker
- (all w/enclosure)

RECEIVED
MAR 19 1970
MODEL CITIES

March 18, 1970

Dr. Daniel K. Billmeyer
President
Comprehensive Health Planning Assoc.
605 High Street
Oregon City, Oregon 97045

Subject: Portland Model Cities Health Planning

Dear Dr. Billmeyer:

Currently, the Model Cities program is developing and planning its health program under the joint funding arrangement with the Health Planning Council for the Portland Metropolitan Area. This agreement was effective on July 31, 1969, and was to continue for one year. It is my understanding that the Comprehensive Health Planning Association will now take over the functions and work of the Health Planning Council.

It is the desire of the Portland Model Cities program to continue with the very necessary health planning component of our program under the above mentioned agreement. Therefore, we would like the Comprehensive Health Planning Association to continue the funding arrangement under a similar agreement, if necessary, and hope that the technicalities of such a transition could be working out in the very near future.

I would appreciate your contacting Mr. Ken Hampton, Acting Director of the Portland Model Cities program, regarding arrangements which will be necessary to continue our health planning program. If you or a member of your staff have any further questions, please feel free to contact me.

Very truly yours,



Chairman

LDK:dp

cc: Mr. Ken Hampton ✓
Mr. Edward Warmoth

RECEIVED

MAR 11 1970

MODEL CITIES

March 9, 1970

The Honorable Tom McCall
Governor of the State of Oregon
State Capitol
Salem, Oregon 97310

Dear Governor McCall:

The Citizens Planning Board of the Portland Model Cities program, upon recommendation of its Social Services and Health Services working committees, wish to express to you their feeling that any reduction in welfare payments is morally wrong.

Welfare recipients are already trying to exist on a very inadequate amount of money. Those who have health problems will have their conditions aggravated by a cut in funds.

Therefore, we believe that calling a special session of the Oregon State Legislature is in order, and these Committees, on behalf of those whose lives will be adversely affected by welfare cuts, feel that you have an obligation to call such a session immediately.

The Board voted unanimously at its last regular meeting held March 3, 1970, that this letter be sent. The Citizens Planning Board represents the more than 37,000 residents in the Portland Model Cities community in planning to improve the quality of life within the Portland Model Cities neighborhood.

Very truly yours,



Chairman

LDK:dp

cc: Mr. Kenneth Hampton ✓

April 29, 1970

Memorandum

To: Members and Working Committee Chairmen
Citizens Planning Board
CDA Staff

From: CPB Chairman and CDA Director

Subject: Format for Project Description

PROBLEM

Every Model Cities project must be put into the "project description" format required by HUD before it is sent to City Hall for approval. Most projects have not been put into the required format until after approval by the Citizens Planning Board. This has been due to our desire to get Citizens Planning Board approval as fast as possible. The required "project description" format is usually substantially different than the project description coming from the working committee. Almost invariably, this re-writing has caused a great deal of confusion and misunderstanding among the CDA staff, the members of the working committee, and the operating agency. In many cases, the CDA staff has not had adequate opportunity to work with the "project description" until after approval by the Citizens Planning Board.

REQUIRED PROCEDURE

To insure more complete cooperation and understanding among the working committee, the operating agency, and the staff, all projects coming to the Citizens Planning Board from now on must be in the proper "project description" format and signed by the Chairman of the working committee, a representative of the operating agency, and the CDA Director.

WORKING COMMITTEE CHAIRMEN

The responsibility for coordinating the drafting of the project description will rest with the chairman of the working committee. The working committee chairman should make sure the operating agency is in full agreement with the "project description" and that the development of the "project description" has been coordinated with a member of the CDA staff. The working Committee chairman should initiate and maintain a continuing liaison with the CDA staff member assigned to his working committee and keep the CDA staff member aware of all actions and negotiations undertaken by the working committee. If the working committee chairman is unable to maintain a liaison with the staff member assigned to his committee, he should contact the CDA Director.

If any working committee chairman is contacted by persons wanting to propose new projects for the Model Cities Program, such persons should be referred to the CDA staff member assigned to the working committee or to the CDA Director. This does not in any way hinder the working committee from considering any new projects.


CPB Chairman


CDA Acting Director

B-22-19B

RECEIVED

APR 16 1970

MODEL CITIES

April 15, 1970

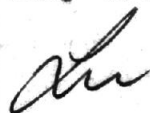
Mr. John B. Kenward
Executive Director
Portland Development Commission
1700 S. W. Fourth Avenue
Portland, Oregon 97201

Subject: Neighborhood Development Program

Dear John:

Thank you for your letter of April 10th. I will be more than happy to support the schedule of the Portland Development Commission for implementing the Neighborhood Development Program within the Model Cities area. It is our desire that all aspects of the time schedule are met. In order to assure the complete and timely cooperation of the Model Cities Program, I would appreciate you having a member of your staff maintain a contact with me regarding your requirements of the Citizens Planning Board. If you will give us at least two weeks notice of any action we must take or any work we must do, it will be extremely helpful.

Very truly yours,



Chairman

LDK:dp

cc: Mr. Kenneth Hampton ✓
Mr. Edward Warmoth

2/10/71

Mrs. Clara Mae Peoples
1406 N. E. Ainsworth Street
Portland, Oregon 97211

Dear Mrs. Peoples:

Please allow me to tax your busy schedule and tell you how proud I am as Chairman of the Citizens Planning Board to be the one to extend to you a sincere congrulation on your recognition.

In addition to yourself, you have brought honor and credit to the Model Neighborhood and the residents therein.

It is civic-minded people like yourself that will prove to be the most effective weapon against the ills of our society. We pray that God will continue to strenthen you in all of your endeavors. One day Portland will be a better place to live because Clara Peoples passed it's way.

Sincerely yours,

/s/

Joe Nunn, Chairman
Citizens Planning Board

cc:
Official files (2)
Director
2-8-71
gh

February 12, 1971

Dr. Howard Blanchard
Superintendent of Portland Public Schools
Administration Building
631 N. E. Clackamas
Portland, Oregon 97232

Dear Dr. Blanchard:

As Chairman of the Citizens Planning Board of the Model Cities Program, I am writing to you at the request of the Citizens Planning Board to express their concern for the safety of school children who attend Eliot School and walk to school. The existing hazardous conditions were called to our attention by one of our members elected from the Eliot Community. I have asked the Director of the Model Cities Program, Mr. Charles Jordan, to provide me with details on the existing conditions which he has done.

There are presently some 60 school children attending Eliot School in grades Kindergarten through 3rd grade who live east of Williams Avenue and walk to school. The school does not maintain a "safety patrol" program due to the age of the children attending the school. Since many of these children are involved in comprehensive programs offered at the school, arrivals and departures from the school are spread over a broad time span. Traffic volumes and rates of speed on the Williams-Vancouver couplet constitute an extreme traffic hazard due to the following conditions:

1. North bound traffic on Williams Avenue is not controlled between N.E. Broadway Street and N.E. Russell Street, a distance of six blocks, causing most traffic to "speed" to the next traffic signal.
2. South bound traffic on Vancouver Avenue is not controlled between N.E. Russell and N.E. Broadway, causing most traffic to "speed."
3. The major portion of traffic on the couplet is through traffic not familiar with the area or the location of a nearby school.

Dr. Blanchard
Page 2

4. Parking is allowed on both sides of both Williams and Vancouver, blocking a motorists' vision of small children trying to cross the intersections and also blocking the vision of the children trying to watch for cars.
5. The periods during which children cross these two streets coincide with peak traffic volumes, particularly in the morning.

The Elliot School Principal has informed staff that because of concern raised at a meeting at Boise School on November 18, 1970, one adult traffic aid has been hired and patrols the intersection of North Page and North Flint. The most pressing hazards are on Vancouver and Williams. Using adult aids to patrol these two streets could be rather expensive due to the extended hours the children cross these streets.

Considering the above conditions, the Citizens Planning Board requests your acknowledgment of this problem and your technical advice on solution alternatives. Button controlled walk lights or a stop light have been offered as solutions. We would appreciate your comments and advice.

Sincerely,

Josiah Nunn
Chairman, Citizens Planning Board

cc: Official files (2) ✓
Director/Jordan
Ed Warmoth
Phys Coord/Hampton
Rev. Edgar Jackson
CP Coord/Green
2-12-71
bh

June 3, 1971

Mr. Josiah Nunn
Chairman, Citizens Planning Board
6133 N. E. 8th
Portland, OR.

RECEIVED

JUN 7 1971

MODEL CITIES

Dear Mr. Nunn:

The Woodlawn Improvement Association has contacted the Recreation Division of the Bureau of Parks and Public Recreation. The purpose of inquiry was to identify how much staff personnel would be available and to determine the amount necessary for a summer program in the Woodlawn area.

The verified rate for Recreation Leaders is \$2.25 per hour, totaling \$990.00 for 440 hours for the 11 week period. The life guard position is at the same \$2.25 hourly rate.

It is the desire of the Woodlawn Improvement Association to have a man and a woman to direct our playground program and one (1) full time life guard. The total amount of funds needed for the three (3) positions would be \$2,970.00.

As authorized by action taken May 11, 1971 by the Woodlawn Improvement Association General Membership Meeting, I am requesting the Citizens Planning Board to inquire if there would be funds available through the Model City Recreation Program to defray the cost of all or part of the summer recreation program for the Woodlawn Community.

Sincerely yours,

Bobbie Nunn
Chairman, W.I.A.

BN/cms

- cc: Mayor Terry D. Schruk
- Commissioner Ivancie
- ✓ Mr. Charles Jordan
- Mr. John Kenward
- Mrs. Hazel G. Hays

June 9, 1971

The Honorable Terry Schruck
Mayor of Portland
1220 S. W. 5th
Portland, Oregon 97204

Dear Mayor Schruck:

Thank you for accepting the invitation to present the certificates of merit to past Citizens Planning Board members on June 18, 1971. The dinner is scheduled to be held at the Irvington Club, 2130 N. E. Thompson, from 7:00 p.m. to 11:00 p.m. It is hoped that Mrs. Schruck will be able to attend.

The Citizens Planning Board has engaged Mr. Russell Dawson, Area Director of the Department of Housing and Urban Development as the guest speaker.

Recognition of past Citizens Planning Board members is long over due and we hope you will help us make the evening a success. Thank you again.

Sincerely,

Josiah J. Nunn
Chairman
Citizens Planning Board

cc: Official files (2)
Director/Jordan
MC Coord/Warmoth
Cp Coord/Author/Green
CP Spec/Walker
6-8-71
bh

citizens
planning
board



B-22-198

portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

To Whom It May Concern:

Recent news articles have made this type of letter a necessity.

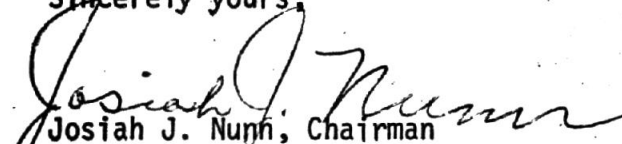
There are many people involved in the Model Cities Program and there are 40,000 residents within the neighborhood, however, there are designated spokesmen for the Model Cities Agency and the Citizens Planning Board.

I am the official spokesman for the Citizens Planning Board and Mr. Charles Jordan is the official spokesman for the Model Cities Agency. There will be times when Mr. Jordan and myself will have a representative on particular occasions but these representatives will identify themselves as official spokesmen.

All too often an individual will introduce himself as a resident of the Model Neighborhood or a member of one of the many Model Cities committees and everyone assumes that he speaks for the Model Cities Agency or Citizens Planning Board.

There has been an undue amount of misunderstanding resulting from not knowing who is the official spokesman. I earnestly solicit your cooperation in bringing about a better understanding.

Sincerely yours,


Josiah J. Nunn, Chairman
Citizens Planning Board

B-22-19B

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

September 2, 1971

Dear

As an operating agency for the Portland Model Cities Program, the Citizens Planning Board requests a progress report of your agency's activities.

We have placed you on the agenda for the September 7, 1971 meeting. The meeting will be held at Cascade College Student Union Building, located at 5606 North Borthwick, at 7:30 p.m.

The meeting's agenda will be forwarded to you. The Citizens Planning Board looks forward to seeing you on Tuesday evening.

Sincerely yours,


Mr. Josiah J. Nunn, Chairman
Citizens Planning Board

citizens
planning
board



B-22-10B
portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

September 2, 1971

Mr. James Griffin
MEDIA
4128 N.E. Union
Portland, Oregon 97211

Mr. Dave Nero
Operation Step-Up
72 N.E. Sacramento
Portland, Oregon 97212

Dr. William Creighton, Assistant
Health Offices
Multnomah County Health Dept.
12240 N.E. Glisan
Portland, Oregon 97230

Dr. Jack Frick, Dental Director
New Day Model Cities Health Center
5022 N. Vancouver
Portland, Oregon 97217

Dear

As an operating agency for the Portland Model Cities Program, the Citizens Planning Board requests a progress report of your agency's activities.

We have placed you on the agenda for the September 7, 1971 meeting. The meeting will be held at Cascade College Student Union Building, located at 5606 North Borthwick, at 7:30 p.m.

The meeting's agenda will be forwarded to you. The Citizens Planning Board looks forward to seeing you on Tuesday evening.

Sincerely yours,

A handwritten signature in cursive script that reads "Josiah J. Nunn".

Mr. Josiah J. Nunn, Chairman
Citizens Planning Board

B-22-19B

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

September 17, 1971

Dear

Your name has been submitted to us as a volunteer to man the Polls on Saturday, September 25, 1971, for the Model Cities Citizens Planning Board Election.

To assist you in carrying out this responsibility, the 1971 Election Committee will be conducting orientation sessions on Procedures for Poll Workers on Thursday, September 23, 1971 at 7:30 P.M. and Friday, September 24, 1971 at 6:30 P.M. in the Model Cities Conference Room #226 - 5329 N.E. Union Avenue. We are urging you to attend one of these sessions. Please contact Mrs. Lillie Walker at the Model Cities Agency - 288-8261 and let her know if you will be able to attend and which session.

Very truly yours,

A handwritten signature in cursive script that reads "Glen Childs". The signature is written in dark ink and is positioned above the typed name.

Mr. Glen Childs, Chairman
1971 Citizens Planning Board
Election Committee

B-22-19B

April 13, 1971

I would like to extend my sincere appreciation to you for accepting the appointment to the TREND Advisory Council. I am quite confident that the expertise you will lend to the Council will be invaluable.

It is utinring efforts of people, such as yourself, that will ultimately lay the foundation for a more viable community.

Sincerely yours,

151

Josiah Nunn, Chairman
Citizens Planning Board

Enclsoure

cc:

Official files (2)

Director

Same letter to:

Mr. Henry Marshall

Mr. Harry Ward (Alternate)

Mrs. Bobby Nunn

Mr. Chalmers Jones

December 15, 1971

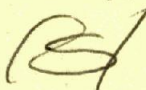
The Honorable Terry D. Schruck
Mayor of Portland
Portland, Oregon 97204

Dear Mayor Schruck:

On December 14, 1971, the Executive Committee of the Citizens Planning Board, approved the recertification of the Cascade Center Project.

This affirmative action by the Executive Board permits \$317,391.26 to be applied as credit toward the final conveyance of the properties which the City has purchased.

Sincerely,



Fred Flowers, Jr.
Chairman
Citizens Planning Board

cc: ~~Official files (2)~~
Director
Fred Flowers
B. Green
12/15/71
gh

B-22-19B

November 19, 1971

Mr. Russell Dawson
Area Director
Department of Housing and
Urban Development
520 S. W. 6th Avenue
Portland, Oregon 97204

Dear Russ:

On November 16, 1971, at its regular meeting, the Model Cities' Citizens Planning Board voted to approve Mr. Ben Berry's proposed Section 236 Project (Martin Luther King Courts) located at NE 6th Avenue and NE Alberta Street. The Citizens Planning Board's Physical Environment Working Committee, the King Neighborhood Association and CDA staff have also recommended approval of the Project.

Approval of this Project does not infer that we are incorporating it as a part of our Comprehensive City Demonstration Plan, rather, we are recommending that HUD give it special consideration for Section 236 funds. Furthermore, the design and location of the Project is consistent with both the detailed Neighborhood Plan for the King-Vernon-Sabin area, and with the Preliminary Comprehensive Development Plan for the Model Cities District.

My staff and I have reviewed the architectural drawings for this Project and are impressed with the quality and thoughtfulness of the design. I encourage HUD to allow this Project to be constructed.

Sincerely,

151

Charles Jordan
Executive Director

cc:
Official files (2)
Director
John Kenward

Mr. Ben Berry
Ed Warmoth
Author/Forsander

Ken Hampton/Physical Coord.

October 27, 1971

Hon. Terry D. Schruck
Mayor of Portland
City of Portland
Portland, OR 97204.

Dear Sir:

At the Citizens Planning Board meeting on October 19, 1971, there was discussion regarding the issue of Mini Parks in the Irvington area.

In view of a minority report submitted by Mr. Herb Amerson, the Citizens Planning Board took action to :-

- 1) Refer the item back to the Irvington Community Association with a recommendation that an extensive effort be made to conduct a survey.
- 2) That the information gathered be submitted to the Housing & Physical Environment for review and action before it is resubmitted to the Citizens Planning Board.
- 3) That a letter be forwarded to the City Council requesting that no further action be taken until the Citizens Planning Board has reviewed the issues and submitted a recommendation to the City Council.

As a result of this Planning Board action we request that the City Council take no further action until the Citizens Planning Board has forwarded a recommendation. Every effort will be made to expedite the matter in hopes of achieving a harmonious agreement.

Sincerely yours,

Josiah J. Nunn
Chairman of
Citizens Planning Board

cc: Mr. Charles Jordan

cc: Deputy Director/Raubeson
Phy. Env. Coord/Hampton
Official Files (2)
C.P. Coord/Author/Green

All Coordinators

October 27, 1971

**Mr. Paul Hansen
President
Emanuel Hospital
2801 N. Gantenbein
Portland, OR 97227**

Dear Mr. Hansen:

At the Citizens Planning Board meeting on October 19, 1971, there were appointments to the Emanuel Hospital Liaison Committee from the Citizens Planning Board.

Those members appointed were:

- Mr. Robert Rodgers**
- Mr. Jack Deyampert**
- Mr. Harry Ward**

In addition to the appointments made by the Board there was a request that we strongly recommend to Emanuel Hospital, that persons from the Elliot Displaced Persons Association should be a part of this Liaison Committee for the Emanuel Hospital Project.

Please advise us as to any consideration you may give this recommendation.

I look forward to hearing from you.

Very truly yours,

**Josiah J. Nunn
Chairman of
Citizens Planning Board.**

**cc: Official Files (2)
Director/Jordan
Deputy Director/Raubeson
Executive Committee
C.P. Coord/Author/Green
All coordinators**

October 20, 1971

**Mr. Peter Wolmut
5824 N.E. 22nd Ave
Portland, OR 97211**

Dear Mr. Wolmut:

Thank you for acknowledging my letter of October 1, 1971.

In response to your letter dated October 7, 1971, I appreciate your stating that you will continue to participate with the Law and Justice Working Committee.

Certainly I realized that you were not a resident of the Model Neighborhood, but because of your past dedication to the Committee in my opinion, you are the person who could be most instrumental in recruiting interested people for this committee.

Thank you again and I do hope you will continue working with us to 'help keep it moving'.

Sincerely yours,

**(Mrs.) Marian Scott
1st Vice Chairman of
Citizens Planning Board.**

P.S. Pete I won't take "no" for an answer.

**cc: Clara Mae Peoples
LeRoy Patton
Executive Committee**

October 15, 1971

Mr. Andrew J. Olson
Supervisor of Custodians
Portland Public Schools
1314 N. E. Grand
Portland, Oregon.

Dear Mr. Olson:

Thank you for allowing Mr. James Loving to attend the Career Opportunity Program's workshop on October 8, 1971. Your contribution of his time off from work is greatly appreciated by the Citizens Planning Board.

The Model Cities Agency will certainly be able to use this time as an in-kind contribution.

Enclosed is a Model Cities Public Information Packet that I am sure you will find useful.

Thank you again.

Sincerely,

Josiah J. Nunn
Chairman of
Citizens Planning Board

cc: James Loving

Executive Committee
Official Files (2)
Director/Jordan
Deputy Director/Raubeson
All Coordinators/Unit Supervisors
C.P. Coord/Author/Green

B-22-19B

citizens
planning
board



portland model cities

CITY DEMONSTRATION AGENCY
5329 N.E. UNION AVENUE
PORTLAND, OREGON 97211
288-6923

October 4, 1971

Mrs. Ella May Gay
5225 N.E. Mallory
Portland, Oregon 97211

Dear Mrs. Gay:

Welcome to the Citizens Planning Board.

As a result of the Citizens Planning Board elections on September 25th, 1971, this letter is to officially notify you that the Citizens Planning Board rules and operations procedures for Working Committees states that:

Section 6 (f):

"No member of the Citizens Planning Board may be an officer of a Working Committee."

Your work in the past as Chairman of the Employment Working Committee has been vital to the survival of that committee and greatly appreciated by the Citizens Planning Board.

Mr. Brozie Lathan, Vice Chairman of the Employment Working Committee, will assume all responsibilities of the Committee until the November elections for Working Committee officers. The Planning Board certainly encourages your continued support and you may request to be a Citizens Planning Board representative assigned to the Employment Working Committee.

As one of my duties as the 1st Vice Chairman of the Planning Board I am informing you of the above information so that you may take the appropriate action.

I look forward to working with you.

Sincerely yours,

Marian Scott
1st Vice Chairman

cc: J. Nunn
B. Lathan

Official Files (2)

Director/Jordan
Deputy Director/Raubeson
Admin. Mng. Coord/Roberts
C.P. Spec/Walker
C.P. Coord/Author/Green
All Coordinators & Acting Unit Supervisors

October 4, 1971

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Portland, Oregon 97211

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Sincerely yours,

Marian Scott
1st Vice Chairman
Director/Jordan
Deputy Director/Raubeson
Admin. Mg. Coord/Roberts
C.P. Spec/Walker
C.P. Coord/Author/Green
All Coordinators & Acting Unit Supervisors

cc: J. Nunn
B. Lathan
Official Files (2)

October 1, 1971

TO: All Working Committee
FROM: Marian Scott - 1st Vice Chairman of Citizens Planning Board

I am requesting that you begin procedures for the Annual Election of Working Committee officers. As you know the Citizens Planning Board will hold their election at the last regular scheduled meeting in November.

The Rules & Operating Procedures of the Model Cities Citizens Planning Board Working Committee state that Working Committee regular election will be in November. So that your Working Committee operation for election of officers is not delayed, due to a new Vice Chairman taking office, please schedule your elections for the first two weeks in November.

As before I will be available to attend the Working Committee meetings in order to validate your election. Please feel free to call me at 288-8131.

Your cooperation and attention to this matter will be appreciated by the Citizens Planning Board.

BJG:ck

cc: Full Board

Working Committee
Official Files (2)
Director/Jordan
Deputy Director/Raubeson
Adm. Mng. Coord/Roberts
C.P. Spec/Walker
C.P. Coord/Author/Green

October 1, 1971

Mr. Peter Wolmut
5824 N. E. 22nd
Portland, Oregon 97211

Dear Peter:

As a result of our recent conversation regarding the inactive Law & Justice Working Committee, the matter of activating the Committee was discussed with the Executive Board.

It would please the Executive Board greatly if you would take charge of the Committee, in order to conduct business until the November elections.

Attached is the memorandum mailed to Working Committee alerting them to the November elections.

Due to your past interest and participation with this Committee we are certain that you will consent to accept this challenge.

I look forward to hearing from you soon.

"Portland Model Cities - An achievement in Human Endeavor".

Sincerely yours,

Marian Scott
1st Vice Chairman of
Citizens Planning Board.

BJG:ck

cc: Official Files (2)
Director/Jordan
Deputy Director/ Raubeson
Adm. Mng. Coord/Roberts
C.P. Spec/Walker
C.P. Coord/Author/Green