

HAMPTON
CPE

5824 N.E. 22nd Ave.
Portland, Oregon 97211
January 22, 1969

Mr. Ken Hampton
Interim Director
Model Cities CDA
5329 N.E. Union Ave.
Portland, Oregon 97211

RECEIVED
JAN 26 1970
MODEL CITIES

Dear Mr. Hampton:

On January 20, 1970 the Vernon PTA held a meeting at which time part of the agenda consisted of representatives of your office discussing the Model Cities program. This letter is written to register our strong protest at the fact that in no way were we, the elected Board members of the Vernon district, invited by you or your staff to participate in the planning or execution of this program.

We had expected that simple courtesy would have involved us. But because we weren't, we are now being bombarded by irate constituents complaining of the fact that questions posed to your staff members were not answered, that programs of human care were not even brought up, etc.

This letter is being written in a constructive vein; we hope that this will not occur again in either Vernon or any other district of Model Cities. Your attention to this will certainly be appreciated.

Very truly yours, *Clara Mae Peoples*

Clara Mae Peoples
Member, MCCPB (Vernon)

Peter Wolmut
Peter Wolmut
Member, MCCPB (Vernon)

**CITIZENS
PLANNING
BOARD**



MODEL CITIES / PORTLAND
Room 210 5329 N.E. UNION AVENUE OREGON 97211

Phone 288-6923

Hampton
CPB

January 30, 1970

Memorandum

To: Working Committee Chairmen and Staff
From: Debby Norman
Date: January 28, 1970

At our meeting, Thursday Night, January 28, 1970, we discussed the organization of Citizens Participation and the role of the Working Committee in relationship to the Citizens Planning Board.

We also covered the By-laws just approved by the Citizens Planning Board.
Suggestion: Read Sections VI-A, VI-C, and VIII-A.

The necessity for regular meetings and early distribution of fliers was discussed. It was decided by the group to investigate using the notice format now in use by Seattle. Regular status reports from each chairman was requested. The Board has expressed an interest in hearing a report from Working Committees on a regular basis; a schedule will be set up at the earliest possible date.

Enclosed are materials passed out at the meeting.

Copy

COPY

JUN 10 1970

Mr. Gilcrease:

I talked to Lee Kell last night and he still preferred to send the letter that he had written instead of the agreement that you and I had talked about, even with the changes. I am sorry, but I feel that this is as far as we can go at this time in view of the short time period we have to submit anything to Regional OEO.

I am enclosing the copy of the letter of agreement as I altered it per our conversation, but Lee was still not willing to sign it.

SGND. KEN HAMPTON

Ken Hampton

Copy

Copy

L E T T E R O F A G R E E M E N T B E T W E E N the
City Demonstration Agency (CDA)
AND the
Community Action Agency (CAA)
of the City of Portland, State of Oregon.

In accord with meetings which were held on May 20, 1970, June 4, 1970,
and June 5, 1970, it is hereby agreed by the City Demonstration Agency
(Model Cities Program), and the Community Action Agency (Portland
Metropolitan Steering Committee-EOA, Inc.) T H A T:

A Task Force of five members of the Board of
Directors who have been appointed from each
of the above agencies, will work together in
order to prepare and submit an application for
the funding of an Urban Technical Assistance
Program, in accordance with OEO/HUD Guidelines
and criteria;

said program to be within the Model Cities
Neighborhood of the City of Portland, State
of Oregon; AND

GERVAIS STILLSON ASSOCIATES

612 North Sepulveda Blvd.
Los Angeles, Calif. 90049
Telephone: (213) 472-7141

Partners
Kenneth R. Gervais
Geoffrey B. Stillson

July 23, 1970

Charles R. Jordan, Director
Model Cities Agency
5329 N. E. Union Avenue
Portland, Oregon 97211

RECEIVED

JUL 24 1970

MODEL CITIES

Dear Mr. Jordan:

I enjoyed talking with you last week and certainly hope that this letter finds you well moved in, if not yet fully adjusted to Portland. One of my friends, Lee Brown, who is director of Law Enforcement Training and Research at Portland State University, indicates that the transition from California to Portland is quite an experience. Lee is a first rate man, he has come to know the community pretty well in the two years he has been in Portland and he might be helpful to you in this regard. He has also worked on the Model Cities program from the time when I was director to the present.

The enclosed brochure will hopefully give you some idea of the kinds of experience my partner and I have had, especially in the Model Cities area. I have also been involved with the Butte, Montana program and have helped them in their efforts to win HUD approval of their reprogramming which has enabled them to spend most of their first action year funds.

As I indicated on the phone the other day I have a strong interest in Portland's program and would very much like to become involved again. I do think that there are a number of areas in which I might be able to render some assistance. I continue to have excellent contacts with HUD's regional people as well as regional officials in other programs. I think I might be able to help you to identify some good resource people in Portland who have not been involved in Model Cities or who may have been active earlier and dropped out. Program packaging is one of our specialties as is evaluation and information systems.

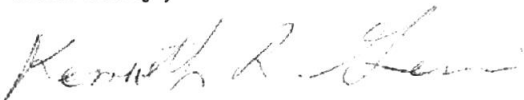
While I would like to do some business with the Portland Model Cities program I would only be interested in coming in if I could do it in such a way as to strengthen your role as director. As I said on the phone, the thing the program has needed most is a strong director. This need is prevalent all over the country, but especially crucial in Portland where the program has been allowed to drift for so long and where there have not been enough strong leadership types to give direction to the effort.

54

I expect to be in Portland in another ten days or two weeks. I would very much appreciate an opportunity to talk with you about any ideas you have about help you will be needing. In the meantime I would hope that you would ask some of those I previously worked with about my performance and capabilities. My contacts in the Mayor's office were the Mayor and Howard Traver, at the HUD regional office with Tad Masaoka, and of course, with all members of the Citizen's Planning Board.

I look forward to talking with you again in the near future. If there is anything I can do for you in the meantime please call me.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth R. Gervais". The signature is written in dark ink and is positioned above the typed name.

Kenneth R. Gervais



EDUCATIONAL COORDINATING COUNCIL

670 COTTAGE ST. N.E. • SALEM, OREGON • 97310 • Phone 378-3921 (AC 503)

TOM McCALL
GOVERNOR

November 13, 1970

MEMBERS

RICHARD L. ROSENBERG
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MRS. JOHN C. COTTON
JOHN HOWARD
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MRS. COLLIS P. MOORE
DALE PARNELL
CLEIGHTON PENWELL
BETTY ROBERTS

FLOYD K. STEARNS
Executive Director

Mr. Charles Jordon
Director
Model Cities Program
5329 N.E. Union
Portland, Oregon

Dear Mr. Jordon:

I am pleased to inform you of your selection as a member of the Technical Review Committee which will review proposals for community service and continuing education to be funded by Title I of the Higher Education Act of 1965. This assignment, while not highly time consuming, is of great importance in assuring the maintenance of quality in this strategic Federal program.

The review process will begin at your earliest convenience, and should be completed by December 7, 1970. You may rely upon John Rude, administrator of the Title I program for the Educational Coordinating Council, for further specific instructions regarding proposal evaluation.

May I take this opportunity to express, for the entire Council, its appreciation of your willingness to serve.

Sincerely yours,

Richard L. Rosenberg
Chairman

SV

RLR:pm

RECEIVED

NOV 17 1970

MODEL CITIES



ALBINA CITIZENS TOGETHER COMMUNITY ACTION CENTER

59 N.E. STANTON STREET — PORTLAND, OREGON 97212

TELEPHONE 287-2603

June 10, 1970

RECEIVED

JUN 10 1970

MODEL CITIES

Mr. Ken Hampton, Interim Director
Model Cities
5329 Northeast Union Avenue
Portland, Oregon

Dear Mr. Hampton:

Last week a letter was sent to some of the Agency heads for the purpose of trying to bring about a meeting of those who are involved in the business of delivery of services and those involved in the areas of citizen participation.

Many inquiries are made by the press, by certain government officials and by many other citizens, concerning the multitude of services apparently available in the general area of Albina -- but an absence of coordination between the agencies in the delivery of the services.

Some agencies are required to maintain Citizen's Advisory Boards, Citizen's Working Committees or something similar. The very life line of most agencies, today, is based upon citizen participation; yet there are no organized efforts on the part of the agencies to bring about such participation.

Often, social problems and issues present themselves overnight; and we, representing agencies whom the constituents depend upon, are not organized to meet such problems and issues.

From response received, there is recognition of the need for us to get together.

We have therefore, set a meeting for Friday, June 12, 1970, at 2:00 p.m., in this Center. We hope you can arrange to attend.

Very truly yours,

Herman C. Plummer, Director

HCP/lem

P.S. There is an attached list of persons requested to attend -- we may have missed or overlooked someone, and will appreciate your relaying this message to them.

AGENCIES--SERVICE DELIVERY
GENERAL ALBINA AREA

Jay Folberg, Director	Legal Aid Service	517 N.E. Killingsworth St.
George Rankins, Director	Concentrated Employment Program	91 N.E. Russell St.
Greg Watson, Inter-City Coordinator	Boy Scouts	2145 S.W. Front Ave.
Robert Willits, Director	New Careers	718 W. Burnside St.
E. Shelton Hill, Director	Urban League	718 W. Burnside St.
Mrs. Verna Shepherd, Coordinator	Educational Testing Service	714 $\frac{1}{2}$ N.E. Alberta St.
Neil Puckett, Director	Youth Opportunity Center	25 N.E. 11th Ave.
Ken Hampton, Interim Director	Model Cities	5329 N.E. Union Ave.
Mrs. Hope Reynolds, Director	Visiting Nurse Assn.	718 W. Burnside St.
Mrs. Jessie Fosterling, Director	Planned Parenthood Assn.	620 N.E. Broadway St.
Jarrett Dorsey, Director	Albina Art Center	8 N.E. Killingsworth St.
Leon Harris, Director	Multi-Service Center	4917 N.E. Union Ave.
Edwin "Ted" Parker, Director	Albina Neighborhood Improvement Center	3726 N. Kerby Ave.
Rev. Eugene Boyd Jr., Director	Portland Opportunities Industrialization Corporation	3810 N. Williams Ave.
Rance Spruill, Director	C-Cap Opportunity School	3907 N. Williams Ave.
Cleveland Gilcrease Executive Director	Portland Metropolitan Steering Committee	1110 S.E. Alder St.
William "Bill" McCoy, Director	Foster Grandparent Plan	700 N.E. 47th Ave.
Rev. Sam Johnson, Director	Highland Community Center	4635 N.E. 9th Ave.
Mrs. Brenda Green, Coordinator, Citizen Participation	Model Cities	5329 N.E. Union Ave.
Robert Nelson, Director	C-Cap	106 N.E. Morris St.
Mrs. Princess Reynolds	Maternal & Infant Care Project	2801 N. Gantenbein Ave.
Mrs. E. Bradpher, Director	Library Assn. of Portland North Branch	3630 N. Vancouver Ave.
Thomas R. Vickers, President	N.A.A.C.P.	2752 N. Williams Ave.
Rev. Wendell Wallace, President	Ministerial Alliance	327 N. Skidmore St.

Rev. John Jackson, President	Council of Churches	0245 S.W. Bancroft Ave.
Osley Gates, Director	Council for the Elderly	320 S.W. Stark St.
Edward Warmoth, Coordinator	Model Cities - City Hall	1220 S.W. 5th Ave.
Dallas Swogger, Director	North Branch YMCA	5430 N. Moore Ave.
Ted Colombo, Director	Kaiser Comprehensive Health Service	4707 S.E. Hawthorne Blvd.
Mrs. Martha Adelshein, Director	Parent Child Service	424 N.E. 22nd Ave.
Isadore Maney, Director	North Branch Oregon Employment Service	3620 N. Vancouver Ave.
William Long, Director	Albina Child Development Center	58 N.E. Morris St.
Mrs. Martha Jordan, Co-Director	Early Childhood Education	4710 N. Haight Ave.
Mrs. Lee DeLance, Co-Director	Early Childhood Education	4710 N. Haight Ave.
Mrs. Gertrude Crowe, Director	Life Center	321 N.E. Russell St.

March 31, 1970

The Honorable Mayor Terry L. Schruck
City Hall, 1220 SW 5th Avenue
Portland, Oregon 97204

Attention: Mr. Ed Warmoth

Dear Sir:

Enclosed please find the following job descriptions essential to completing Model Cities staff:

1. Physical Environment Specialist (Economic)
Salary Range - Bi-Weekly - \$404.80 - \$483.20
Range - 47

Physical Environment Planning Assistant (2)
Salary Range - Bi-Weekly - \$218.40 - \$273.60
Range - 28
2. Evaluation Manager
Salary Range - Bi-Weekly - \$370.40 - \$442.40
Range - 44
3. Bookkeeping Assistant
Salary Range - Bi-Weekly - \$254.40 - \$311.20
Range 32
4. Social Program Planning Assistant (2)
Salary Range - Bi-Weekly - \$218.40 - \$273.60
Range - 28
5. Messenger-Machine Operator
Salary Range - Bi-Weekly - \$160.80 - \$204.00
Range - 20

In accordance with your instructions these are the tentative positions which Mr. Ken Hampton, the Director, wishes to have approved as soon as possible.

Very truly yours,

J. Alton Page,
Deputy Director, (Acting)

CC: Mr. Robert Johnson
Mr. Chet Locke

March 3, 1970

Office of the Registrar
Portland State University
724 S. W. Harrison
Portland, Oregon

Dear Sir:

Mrs. Lillie Walker plans to attend your school at the beginning of the spring term and our agency will be paying the total cost for tuition and fees.

Sometime in the future we will be sending you a sample of our authorized form for you to accept in behalf of the student and bill our agency directly. This is the beginning of and a part of the Model Cities Educational and Training Program.

In the meantime, when the above mentioned student appears at your office we will appreciate your enrolling her and billing us for the complete cost accordingly.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

CC: Ken Hampton

JAP:bjm

J. ALTON PAGE
Adm. Mgt. Coordinator

March 3, 1970

Office of the Registrar
Portland Community College
12000 S. W. 49th
Portland, Oregon

Dear Sir:

Mrs. Faye Lyday plans to attend your school at the beginning of the spring term and our agency will be paying the total cost for all tuition and fees.

Sometime in the future we will be sending you a sample of our authorized form for you to accept in behalf of the student and bill our agency directly. This is the beginning of, and a part of the Model Cities Educational and Training Program.

In the meantime, when the above mentioned student appears at your office we will appreciate your enrolling her and billing us for the complete cost accordingly.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

CC: Ken Hampton

JAP:bjm

February 18, 1970

Mr. Ellis H. Casson, Chairman
Personnel Hiring Committee
631 N. E. Clackamas Street
Portland, Oregon 97232

Dear Mr. Casson:

Enclosed please find copies of the employment application, resume, official transcript and grade sheet from Portland Community College for Mrs. Freddie Jean Petett.

Mrs. Petett, is the potential employee that I discussed with you over the telephone. She has the required background as a data systems specialist and computer programmer that we wish to add to our staff. Please take note of the fact that she does not live within the Model Cities area, but as to our other principle guidelines in hiring, she qualifies quite well.

This position was approved for staff and announced on two occasions prior to my coming to Model Cities, and we have since announced it one time since my arrival. I believe that you and the other members of the committee will agree that it is simply impossible to find a person in our area that meets the usual hiring guidelines. Mrs. Petett, has been interviewed by both myself and our systems manager, Dr. Ogbuobiri. We are asking along with the Director that the usual hiring procedures be suspended in this instance.

We would urge your earliest consideration to this matter in writing. The people from HUD, who were here for the past two days, informed Model Cities that it should fill staff to all authorized positions as quickly as possible, in order to get approval for further funding for the second action year.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

Encl:

JAP:gh

February 17, 1970

TO: Mr. Ed Warmoth
Model Cities Coordinator

FROM: Mr. Ken Hampton
Director, (Acting)

Please prepare an ordinance to obtain funds in the amount of \$225.75 for the attendance and expenses for part of the Model Cities Staff for the Oregon Conference on Federal Programs for the Disadvantaged.

The conference is being sponsored by the Division of Continuing Education of the University of Oregon and is being held at the Sheraton Hotel on February 26 and 27.

Ken Hampton
Director (Acting)

Model Cities

Room 210 • 5329 N.E. UNION AVENUE

Phone 288-7051

Portland

OREGON 97211

February 16, 1970

Mr. William Moore, Vice-President
Seven-Up Bottling Company of Portland
Northeast 14th and Sandy Boulevard
Portland, Oregon 97232

Dear Mr. Moore:

I was very much interested in your testimony before the Legislative Interium Committee and the results which we all hope to obtain with the pollution problem. We would sincerely appreciate your giving the suggestion which follows to the new committee known as SOLV.

The Model Cities Program is just now entering the exploratory stages of its second-year action program. One of the key projects is the Economic Development and Manpower Utilization Project. I recently returned from a four-day conference in San Francisco which was called by HUD to explore one of the very problems with which you are beset.

It was strongly suggested that the various Model Cities Agencies approach the manufacturers of disposable containers and other related items and determine if a recycling venture could be originated after research into the problem.

In the Model Cities area, we have the manpower; skilled, semi-skilled and unskilled. We also have available space and buildings sitting around vacant where such remanufacturing might be possibly carried on. In a time when unemployment is slowly beginning to edge upward, I would feel that this would be a splendid opportunity for all parties concerned to engage in a well founded plan that would result in resolving a minimum of three or four problems with the one operation.

Regardless of what you may have heard or read in the public press to the contrary, the Model Cities has staff, working committees, expert consultants and just plain people standing by ready to attack this problem for the benefit of all concerned. I can think of nothing more important or timely in todays complex world than helping solve problems of man's environment and at the same time attempting to alleviate the economic and social defects which he has also created.

If there is any further information or suggestions that we can lend, please feel free to call us at any time.

Very truly yours,

J. Alton Page
Deputy Director, (Acting)

JAP:gh

C
O
P
Y

February 16, 1970

Office of Economic Opportunity
1200 19th Street, N. W.
Washington, D. C. 20506

Dear Sirs:

We would appreciate your sending us, as many copies as possible, your current publication, "Co-op Directory".

Model Cities is very much interested in expansion of our minority enterprises in this area. We feel your publication will help to enlighten us on the subject.

If there are any publication charges please bill us accordingly.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

JAP:gh

February 16, 1970

Atheneum Publishing Company
122 East 42nd
New York City, New York 10017

Dear Sirs:

We would appreciate your sending us, as many copies as possible, your current publication, "Cross, Theodore L., Black Capitalism, Strategy for Business in the Ghetto".

Model Cities is very much interested in expansion of our minority enterprises in this area. We feel your publication will help to enlighten us on the subject.

If there are any publication charges please bill us accordingly.

Yours very truly,

J. Alton Page
Deputy Director, (Acting)

JAP:gh

February 16, 1970

Office of Minority Business
Enterprise
U. S. Department of Commerce
Washington, D. C. 20515

Dear Sirs:

We would appreciate your sending us, as many copies as possible, your current publications, "Directory of Private Programs for Minority Business Enterprise" and "Federal Assistance Programs for Minority Business Enterprise".

Model Cities is very much interested in expansion of our minority enterprises in this area. We feel your publications will help to enlighten us on this subject.

If there are any publication charges please bill us accordingly.

Very truly yours,

J. Alton Page
Deputy Director (Acting)

JAP:gh

January 14, 1970

Mr. Ellis Casson
Chairman, Personnel Hiring Committee
631 N. E. Clackamas Street
Portland, Oregon 97232

Dear Mr. Chairman:

This is to apprise you that affirming the meeting of the Personnel Hiring Committee on January 13, 1970, the following action has been taken in accordance with the desires of the Committee:

- 1) Fifteen minute interviewing intervals have been scheduled at the Model Cities offices on Tuesday and Thursday during the week of January 18, 1970, at 1:30 p. m.
- 2) The categories to be interviewed are - Social Environment Program Coordinator, and Senior Stenographer for Tuesday; Citizens Participation Specialist for Thursday.

Each candidate has been notified to be present, and interviews will be conducted in the Conference Room, #201.

We are also arranging the interviewing and hiring, at our administrative discretion, a clerk typist after testing and screening all three candidates.

Sincerely yours,

J. Alton Page
Deputy Director

Copies - Hazel Hays
Bobbie Nunn
Ray Hallway
Herb Simpson

MEMORANDUM

TO: Ken Hampton, J. Alton Page

FROM: Jim Kennedy

SUBJECT: Agreement between CDA and City-County Council on Aging

DATE: January 12, 1970

An agreement between the two agencies is necessary so that implementation of the Title III grant from the Oregon State Program on Aging can commence. The following is a list of subjects which must be considered in the agreement. I actively seek your advice and counsel on this matter.

1. The grant duration is February 1, 1970 to December 31, 1970, to be renewable each year for a period of three years.
2. The grant provides staff for the positions of Aging Program Planning Coordinator and an Aging Program Planning Assistant.
3. The amount provided by the grant is \$13,291.00 from the State and \$4,434.00 from MCA supplemental funds, which will have to be increased to include transportation, supplies and fringe benefits.
4. The staff will be covered by Multnomah County personnel policies and will be responsible to the City-County Council on Aging.
5. The coordinator will be officed at the City-County Council and the planning assistant will be located at the CDA office.
6. The grant and supplemental funds will be received and transferred from CDA to the county quarterly.
7. The coordinator will prepare quarterly reports and financial requests for the CDA to submit to Oregon State Program for Aging to obtain State funds.
8. The coordinator and assistant must be approved by the City-County Council and the City of Portland (the coordinator has been approved - the assistant is yet to be selected.)

CC: Official File
Kennedy Reading File

Kennedy/ WF January 11, 1970

TO: Ken Hampton, Acting Director

FROM: J. Alton Page

SUBJECT: The employment of high school girls in Model Cities

DATE: January 12, 1970

1. In the short time that I have been here I have held meaningful conversations with Mr. Warmoth, who first brought up the subject, and Miss Cordon, regarding the advisability of bringing in high school trainees.
2. The Mayor's office is very enthusiastic and has had inquiries from the school district and Mr. Casson on their employment.
3. As well as the opportunity for training, it is felt employment of these girls will eliminate the expense of continued Kelly Girl employment.
4. Following conversation between Miss Cordon, Mr. Harrison, and myself during the month of December, at our request, he submitted contracts for the beginning of the program and called regarding it's progress the morning of this date.
5. I feel that in view of the fact that the Mayor's office has voiced it's concern about our instituting this program, and the relative small cost involved of \$2400 per hour, per girl, plus the opportunity to engage in a training program, if at all possible we should adopt it as soon as we can. It is further felt that with the filling out of further staff and having only Miss McKinney as the sole clerk typist in the general office, bringing these girls aboard is very near an absolute necessity.

cc: Official File

Page R^Eading File

Page/WF January 12, 1970

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland OREGON 97211

January 8, 1970

Mrs. Viviane Barnett
29 N. Killingsworth Street
Portland, Oregon 97217

Dear Mrs. Barnett:

Your resignation of January 7, 1970, was received by me and acted upon accordingly.

We wish to express our sincere regrets at your decision to leave the Model Cities Agency at the time when we are contemplating a vast enlargement of the program, and where your talents, which were so well extended, would be so meaningful to us.

Each and every staff member wishes to express their sincere thanks for the long hours for which you labored in their behalf, and I am certain that I speak for the neighborhood associations and Working Committees who often found it necessary to call upon your expertise in matters of citizens participation.

I feel sure that any future venture you choose to undertake will be successful, and we wish to take this time to wish you the very best of success.

Sincerely yours,

Ken Hampton
Acting Director

Model Cities Staff

KH:JAP:rc

J. ALTON PAGE
Adm. Mgt. Coordinator

January 8, 1970

Mr. Mahendra C. Baruah
313 E. 8 Street
Eugene, Oregon

Dear Mr. Baruah:

We wish to thank you for your interest in the Portland Model Cities' Program.

We note that your interest lies in the parole probation and related fields; however, Model Cities does not have any activities in this area.

Nevertheless, we are advising you of the following sources of which, I am certain that with your education and background, would be happy to arrange an interview with you:

1. The Oregon State Board of Parole and Probation
251 General Services Building
170 12 Street S. E.
Salem,,Oregon 97310
2. Multnomah County Juvenile Court and Home
1401 N. E. 68 Avenue
Portland, Oregon 97213

We are returning your resume for your own needs, and we wish you every success upon your application to the two agencies above listed.

Sincerely yours,

J. Alton Page
Deputy Director

Enclosure

MEMO

TO: Ken Hampton & Alton Page

FROM: Jim Kennedy

SUBJECT: Total Care for the Aging

DATE: January 7, 1970

A request for reinstatement of the Total Care for the Aging project has been sent (December 29, 1969) to the Oregon State Program on Aging. This request has been accepted. The City-County Council on Aging will be the operating agency.

In his letter of August 28, 1969, to Mayor Schrunck, Mr. Gowing, Chairman of City-County Council on Aging stated that "a full time planner for the Aging on the Model Cities staff would constitute a costly duplication... The person who does the planning should also be involved in the implementation of the program. This could be accomplished more effectively if the professional planner were placed on the staff of the Council on Aging where he would have easy access to our experienced staff and all of the background information now available."

In the letter from the Director to the CPB, No. 12, dated August 19, 1969, states that "as soon as we have administrative approval from the mayor, Mr. Kennedy will be permanently placed in the position of Aging Program Planner."

The letter of reinstatement has now forced the issue which should have been resolved five months ago, placing me in the position for which I was hired.

The Aging Program Planner is not to replace CDA staff authorized in the administrative budget, but is a supplement to that staff by a special interest group.

Meetings with Mr. O.J. Gates, Director of the City-County Council on Aging, revealed that an agreement with the CDA be written spelling out that the planner be placed in and be responsible to the CCCA and the planning assistant be located in the CDA office. Grant funds would be placed in the coffers of the county and the two staff positions would be covered by county personnel rules and regulations.

Mr. Gates states that the delayed reinstatement efforts have placed his agency months behind in planning and HEW deadlines are fast approaching (March 1, 1970).

Two actions are required at this time:

- (1) write agreement between the two agencies
- (2) hire CDA staff to be responsible for education, mental retardation and child care programs and working committees for which I am presently responsible

cc: Official File
Kennedy Reading File

Kennedy/wf January 7, 1970

August 19, 1969

LETTER No. 12

Chairman and Members
Citizens Planning Board

Dear Chairman and Members:

I would like to introduce to the Board James Kennedy who is temporarily assigned as Physical Environment Program Specialist working primarily on Cascade College. Mr. Kennedy was interviewed and recommended by the Personnel Screening Committee on July 18, 1969. As soon as we have administrative approval from the Mayor, Mr. Kennedy will be permanently placed in the position of Aging Program Planner.

In this capacity he will coordinate all Aging Programs and related activities of the Portland Model Cities Program. In cooperation with the County and State Program on Aging, he will plan and develop the Portland Model Cities Program for Action Year One. He will be instrumental in developing and conducting conferences and workshops relating to the Aging Program.

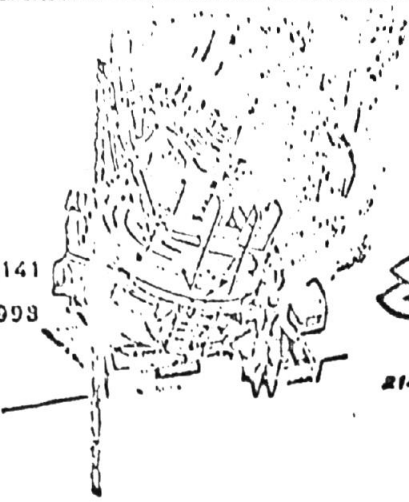
Proposed Plan for the Cascade Facility

1. ^{POSTPONE} Prepare the Community Development Program (proposed budget \$1,188,000) in favor of the Cascade Facility (proposed budget \$850,000).
2. The following programs could be housed in the Cascade Facility:
 - a. Pre-School Expansion - The purpose is to extend the model for early childhood education by extending the age range and removing the poverty criteria to encompass all 3-5 year old children in the model neighborhood and to provide integrated child services including health, social, counseling services and nutrition.
 - b. Community Legal Services - The purpose is to provide legal assistance to citizens of the model neighborhood in civil matters and to provide legal information and education.

RECEIVED

AUG 29 1969

TELEPHONE 228-2141
TWX 503-224-1993



EACCO

MODEL CITIES OFFICE
CORPORATION

2141 N.W. 25TH AVENUE • PORTLAND, OREGON 97210, U.S.A.

August 28, 1969

Honorable Terry D. Schruk
Mayor, City of Portland
City Hall
Portland, Oregon 97204

Dear Mayor Schruk:

Since our meeting with David Dockham and others at the Model Cities office on August 15, we discussed the aging component of the Model Cities program at our August meeting of the City-County Council on Aging.

As you know, the Council has developed a comprehensive program to strengthen, coordinate and provide linkage of all services to the aged in Portland and Multnomah County. This plan is in the process of being submitted to Washington and provides for a program coordinator to be placed in six geographical areas where a high concentration of elderly live. The Model City area is one of the six areas. The coordinator here will develop a program that will be in keeping with the policies of the citizen's planning board. This includes developing plans for interagency cooperation and program development, and funding which has not been accomplished thus far.

The council has had a number of years of experience in programs relating to those to be developed in the Model Cities area and feels that a full time planner for the Aging on the Model Cities staff would constitute a costly duplication of effort at this time and tend to focus the emphasis on Model Cities rather than the Aging. The person who does the planning should also be involved in the implementation of the program. This could be accomplished more effectively if the professional planner were placed on the staff of the Council on Aging where he would have easy access to our experienced staff and all of the background information now available. There is no justification for plowing the same ground over and over again.

We are a position to provide (in kind) matching funds for a state grant if it could be approved in our name.

MAYOR	<input checked="" type="checkbox"/>
ASST.	<input type="checkbox"/>
COMM. ASST.	<input type="checkbox"/>
ADM. SEC.	<input type="checkbox"/>

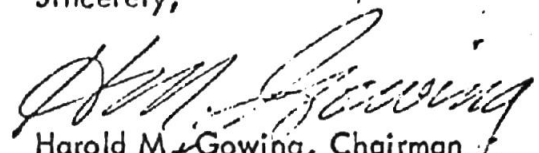
Mayor Schrunk

-2-

August 28, 1969

It is our desire and function to cooperate fully with Model Cities and all other programs of concern to our aging population. You have our assurance that we will continue to do so.

Sincerely,


Harold M. Gowing, Chairman
City-County Council on Aging

/mg.

cc: Jim Gates

December 29, 1969

Mrs. Edward L. Hughes
Coordinator, Oregon State
Program on Aging
313 Public Service Building
Salem, Oregon 97310

Dear Mrs. Hughes:

At this time we are requesting the reinstatement of the Total Care for the Aging project, Identification Number 91-069-95-701. The contractual agreement with the City-County Council on Aging is being developed with the Portland Model Cities Agency remaining as the grantee.

We will forward to you immediately upon its completion a copy of said agreement.

Sincerely yours,

(Signed) ALVIN R. BATISTE

Alvin R. Batiste
Director

cc: Osly Gates
Mayor Schrunk
Ed Warmoth

Tom Brumm
official file
Batiste reading file

Batiste/dc
12/29/69

Health Planning
Council

May 11, 1970

Daniel K. Billmeyer, M.D., President
Comprehensive Health Planning Association
605 High Street
Oregon City, Oregon 97045

Dear Dr. Billmeyer:

Due to the May 31, 1970 expiration date of the present contractual agreement between the City of Portland and the Health Planning Council, I would like to arrange a meeting with you at the earliest time convenient to you. It would be helpful to have our Health Coordinator, Henry M. Woods, present at this meeting, along with anyone else whom you may desire to be there.

My secretary will be calling your office regarding an appropriate time and location. I am looking forward to meeting you and discussing this health planning matter.

Sincerely yours,

Ken Hampton,
Acting Director

cc Lee Kell, Chairman
Citizens Planning Board

I want to extend my personal appreciation and that of the Citizens Planning Board to you and Mr. Jim Forner for taking the time to explain to us this program. We look forward to participating

In addition, the Citizens Planning Board recommends that consideration be given to representation on the Association's Board of Directors to black representatives from the various agencies which will be represented on that Board.

2. Broader representation of the environmental health fields.

1. Recognition of pharmaceutical services, and

"The Citizens Planning Board hereby endorses the Comprehensive Health Planning Association concept and suggests the following be given full consideration regarding representation on the Comprehensive Health Planning Association Board of Directors:

The motion adopted by the Citizens Planning Board read as follows:

It is my pleasure to inform you that the Portland Model Cities Citizens Planning Board, at its regular meeting held February 3, 1970, endorsed the Comprehensive Health Planning Association. There were no dissenting votes.

Dear Mr. Phillips:

Subject: Comprehensive Health Planning Association

Mr. Edwin A. Phillips
Standard Insurance Company
Standard Plaza
Portland, Oregon

February 6, 1970

MODEL CITIES

FEB 9 1970

RECEIVED

MODEL CITIES

Who wrote this?

Mr. Edwin A. Phillips
February 6, 1970 - Page 2

in this health planning association at all levels.

As soon as you are ready for a representative from the Model Cities to be chosen to serve on the Association's Board of Directors, I would appreciate your contacting me so this matter may be expedited as soon as possible.

Very truly yours,

RAM

LDK:dp

cc: Mr. Henry Woods
Mr. Kenneth Hampton ✓
Mr. Edward Warmoth

K-
RECEIVED

FEB 9 1970

MODEL CITIES

February 6, 1970

Mr. Jack Hammond
Ross B. Hammond Company
627 S. E. Division Place
Post Office Box 14429
Portland, Oregon 97214

Dear Mr. Hammond:

Mr. Harry Ward, Chairman of the Special Projects Committee of the Portland Model Cities Citizens Planning Board, has requested that I confirm with you the discussions between yourself and this committee regarding the housing project plan in the Model Cities area on N. Jessup Street. It is my understanding the Special Projects Committee will agree to recommend your project for approval to the Citizens Planning Board on condition that this proposal contain provisions for the following:

1. A working partnership with the Portland Model Cities program in the development of this housing project.
2. Provision for negotiating subcontracts with black subcontractors on a competitive basis.
3. The utilization of blacks to the fullest extent possible in the construction of this project.

It is important you understand this letter does not constitute approval of this project by the Portland Model Cities program. It is only intended as a summary of your discussions with the Special Projects Committee.

We appreciate your taking the time to inform this committee of this project and look forward to a good working relationship.

Very truly yours,

LDK:dp

Lee Kell

cc: Mr. Harry Ward
Mr. Kenneth Hampton ✓
Mrs. Hazel Hays
Mr. Edward Warmoth
Mr. Zoltan Szigethy

Model Cities

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

Portland

OREGON 97211

March 25, 1970

Captain Michael Mc Kely
Commanding Officer
525th Replacement Company
Fort Lewis, Washington 98433

Dear Sir:

The goal of the Portland Model Cities Program is to improve the quality of life of the residents living within the Model Neighborhood.

If this goal is to be achieved, both the public and private resources must be used. One of the tasks of the Health Coordinator is to search out ways to upgrade health services-- including volunteer health projects.

Within the Model Neighborhood there are two volunteer general medical clinics and one volunteer dental clinic.

The medical clinics are staffed by volunteers: such as physicians in private practice and also some doctors and students from the University of Oregon Medical School, and registered nurses.

The dental clinic is manned by volunteers too: dentists in private practice, as well as dental students from the University of Oregon Dental School.

These clinics are filling vital roles in the community-- that of providing health and dental services for residents whose needs are not otherwise being adequately met by what might be termed the regular medical and dental practitioners.

Each of these clinics is in great need of help, especially in the area of prescription drugs, instruments of all types and sizes, particularly such things as autoclaves, high-speed dental hand equipment, office tables, and other miscellaneous items that are essential in giving good medical and dental clinic and lab services.

Therefore we are asking your help. Anything you can do to assist will be greatly appreciated.

Please call me if you need additional information.

Sincerely,

Henry M. Woods,
Health Coordinator