

Oct. 21, 1969

CPB

*accepted*

# COMMITTEE ASSIGNMENTS

## Hiring and Personnel Practices

- |             |         |
|-------------|---------|
| 1. Casson   | 4. Nunn |
| 2. Hays     | Simpson |
| 3. Halloway |         |

## Special Projects

- |              |           |
|--------------|-----------|
| 1. Ward      | 4. Wolmut |
| 2. Gustafson | 5. Stead  |
| 3. Baskett   |           |

## Rules

- |           |                  |
|-----------|------------------|
| 1. Kell   | 4. Norman        |
| 2. Barker | 5. Jackson, John |
| 3. Loving |                  |

## WORKING COMMITTEES

I Citizens Participation	Strong	Loving
II Education, Rec., Culture	Barker	Norman
III Employment	Hays	Simpson
IV Economic Devel. & Transportation	Wilson	Wintermute
V Health Services	Casson	Jensen
VI Housing	Butler	Peoples
VII Physical Environment Development	<del>Kell</del> <i>Boyd</i>	Grant
VIII Law and Justice	Wolmut	<del>Boyd</del> <i>KELL</i>
IX Social Services	Jackson, E.	Jackson, J.

*Staff person assigned shall call the  
meetings of the working committees -  
working committees meet no later  
than two weeks from tonight.*



CALENDAR SCHEDULE OF WORKING COMMITTEES

DEC 11 1969

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FIRST	Citizens Planning Board 7:30 p. m. Cascade College Student Union Bldg.	Employment 7:30 p. m. Pre-NDP Site Office	Recreation & Culture 7:30 p. m. Model Cities Conference Room - #201		Law & Justice 12:00 Noon Model Cities Conference Room #201
SECOND	Housing 7:30 p. m. Model Cities Conference Room #201	Social Services 7:30 p. m. Model Cities Conference Room #201	Health Council 7:30 p. m. Pre-NDP Site Office	Education 7:30 p. m. Pre-NDP Site Office	Physical Environment Development 12:00 Noon Model Cities Conference Room #201
THIRD	Citizens Planning Board 7:30 p. m. Cascade College Student Union Bldg.	Citizens Participation 7:30 p. m. Model Cities Conference Room #201			
FOURTH		Employment 7:30 p. m. Pre-NDP Site Office	Recreation & Culture 7:30 p. m. Model Cities Conference Room - #201	Economic Development & Transportation 7:00 p. m. Pre-NDP Site Office	Law & Justice 12:00 Noon Model Cities Conference Room #201
	Social Services 7:30 p. m. Model Cities Conference Room #201	Health Council 7:30 p. m. Pre-NDP Site Office	Education 7:30 p. m. Pre-NDP Site Office		Physical Environment Development 12:00 Noon Model Cities Conference Room #201
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WORKING COMMITTEES' INFORMATION SHEET

DEC 18 1969

9:00

Committee Staff Board	Citizens Participation Viviane Barnett Opal Strong James Loving 7:30 p. m. Model Cities Conference Room - #201 Second and Fourth Wednesday Fred Flowers 339 N. Shaver - Phone: 281-4051
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10:00

Committee Staff Board	Employment Page (absent) Hays - Simpson - Gustafson 7:30 p. m. Pre-NDP Site Office First and Third Wednesday Stubblefield 4031 N. Michigan
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11:00

Committee Staff Board	Housing Hampton Rogers - Peoples - Bernhard 7:0 p. m. Model Cities Conference Room - #201 Second Monday Mary P. Grice (temp.) 4046 N. E. Seventh, Apt. #2 Phone: 287-7688
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12:00

Committee Staff Board	Physical Environment and Development Hampton Boyd (absent) Grant (absent) 12:00 Noon Model Cities Conference Room - #201 Second and Fourth Saturday - - - -
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WORKING COMMITTEES' INFORMATION SHEET

1:00

Committee	Economic Development & Transportation
Staff	Hampton
Board	Wilson (absent)
	Wintermute
Meeting Time	7:00 p. m.
Place	Pre-NDP Site Office
Day	Third Friday
Chairman	Marian Scott (temp.)
	4828 N. E. Mallory - Phone: 287-0437

2:00

Committee	Law and Justice
Staff	Brumm
Board	Holloway (absent)
	Bernhard (absent)
Meeting Time	12:00 Noon
Place	Model Cities Conference Room - #201
Day	First and Third Saturday
Chairman	Miller (Mrs.) 4935 N. E. 7 - Phone: 284-0209
	(temp.)

3:00

Committee	Recreation & Culture
Staff	Brumm
Board	E. Jackson (absent)
Meeting Time	7:30 p. m.
Place	Model Cities Conference Room - #201
Day	First and Third Thursday
Chairman	Overton (Mrs.)
	3326 N. Missouri, Phone: 284-5689

4:00

Committee	Social Service
Staff	Kennedy
Board	Cogan
	Brown (absent)
	John Jackson
Meeting Time	7:30 p. m.
Place	Model Cities Conference Room - #201
Day	Second and Fourth Tuesday
Chairman	Clara Peoples (temp.)
	1406 N. E. Ainsworth - Phone: 287-7532

WORKING COMMITTEES' INFORMATION SHEET

Committee Staff Board	Health Woods Casson Jensen
Meeting Time	7:30 p. m.
Place	Pre-NDP Site Office, 5630 N. E. Union Avenue
Day	Second and Fourth Wednesday
Chairman	- - - -

Committee Staff Board	Education Kennedy Barker Norman
Meeting Time	7:30 p. m.
Place	Pre-NDP Site Office, 5630 N. E. Union Avenue
Day	Second and Fourth Thursday
Chairman	Joe Nunn 6133 N. E. Eighth - Phone: 282-1937

#### WORKING COMMITTEE ASSIGNMENTS

1. Citizens Participation -  
Strong - Loving
2. Education -  
Barker - Nunn
3. Employment -  
Hays - Simpson - Gustafson
4. Economic Development & Transportation -  
Wintermute - Baskett
5. Health Service -  
Casson - Ward
6. Housing -  
Rogers - Bernhard
7. Physical Environment & Development -  
Boyd - Moore
8. Law & Justice -  
Halloway - Grant
9. Social Service -  
Cogan - John Jackson
10. Recreation & Culture -  
Edgar Jackson - Brown

PERSONNEL & HUMAN PRACTICES COMMITTEE  
SPECIAL PROJECTS COMMITTEE  
EXECUTIVE COMMITTEE

## WORKING COMMITTEES

1. ESTABLISHMENT - Created by the Citizens Planning Board (CPB) which is the parent group for organized citizen participation in the Portland Model Cities Program. Working committees are covered under Articles VI and VII in the Rules and Operating Procedure of the CPB. Technical assistance shall be provided by the City Demonstration Agency (CDA) staff including (a) promotion of citizen involvement through the Citizen Participation Coordinator and (b) information on projects through the Social Programs Coordinator and Physical Programs Coordinator.
2. PURPOSE - To give the CPB the benefit of detailed analysis and study of proposals, activities and projects relating to a particular category of the total Model Cities Program, which shall reflect (a) needs and desires of neighborhood residents and (b) technical aspects of the agencies and programs which will be involved. Committee work shall be oriented to planning, implementation, evaluation and continued planning. Committee actions are to be consistent with the Portland Comprehensive City Demonstration Program (CCDP), general City of Portland procedures, and guidelines set forth by the U. S. Department of Housing and Urban Development.
3. STRUCTURE -
  - A. The working committees designated by CPB are Citizen Participation, Employment, Housing, Physical Environment and Development, Economic Development and Transportation, Law and Justice, Recreation and Culture, Social Services, Health, and Education. (What status for Special Projects Committee?)
  - B. The membership of a working committee shall include two or three CPB members appointed by the CPB chairman; a representative from each of the eight neighborhood organizations, assigned by the neighborhood organizations to represent the interest of their particular neighborhoods; and other Model Cities residents including CPB members who wish to participate.
  - C. Each working committee shall elect a chairman, plus such other officers as deemed necessary by each working committee. The chairman must be a resident of the Model Cities area, and the duties shall correspond generally with the duties of the chairman of the CPB. Only residents of the Model Cities area may be voting members of any committee (the exception is Board Members who reside outside the Model Cities area), and all members of a working committee shall have the right to vote.
  - D. Working committees may form subcommittees for specific study items.



4. RELATIONSHIP -

- A. Activities of the working committees shall be coordinated through the CPB First Vice President, working in cooperation with the CDA Citizen Participation Coordinator and the CDA staff members.
- B. Technical assistance to aid the chairman in arranging meetings of his working committee shall be provided by the CDA, and the Director will assign a staff member for each working committee. The function of the CDA staff member will include arrangements as needed for meeting notices and mailing of minutes; presentation of background reports; technical assistance which will support committee deliberations; assistance to the chairman in obtaining information and/or participation by staff of other organizations; and summary information regarding on-going projects and activities, to be used by the working committee for evaluation and recommendations related to future planning.
- C. The working committee shall report periodically to the CPB or the CPB Executive Committee, and any items on which the working committee has taken action shall be referred to the CPB for consideration. Each proposal approved by a working committee must be referred to the CPB for approval prior to its official presentation to an operating agency or to the City Council; however, committee work may include informal discussions with agency representatives to determine agreement on content and procedure to be included in a proposal.

5. OPERATION -

- A. Committees are to get organized with assistance of CDA staff personnel, and adopt a regular meeting date and a general operating procedure.
- B. In-put to committee may include: Items referred by CPB or Executive Committee such as proposals included in the First Year Action Program, which need completion of a contract with an operating agency or proposals from the Comprehensive Plan which need refinement or modification before they can be submitted to HUD for addition to the First Year Action Program. CDA staff reports on steps needed to re-write a proposal, secure categorical funds to be matched with supplemental funds, selection of an operating agency, complete an agreement for a contract, review progress on an activity or project which is underway, or take action on alternatives and recommendations with regard to program approaches and setting of priorities. Items which may be suggested by committee members or referred from neighborhood organizations.

5. OPERATION (continued) -

- C. The committee may vote to approve or reject new ideas and shall report this action back to the CPB as the committee chairman may deem to be appropriate. When a proposal or project which has already been approved or recommended by the CPB is referred to a working committee for consideration, a report must go back to CPB.

6. REFERENCES -

HUD - CDA Letter #3 - Citizen Participation

Portland Comprehensive City Demonstration Program

Part One (Dec. 15, 1968) .405 and .445

Addendum (April 3, 1969) 6.701 and 6.702

Addendum Supplement #1 (May 14, 1969) Exhibit #2 and #3

Addendum Supplement #2 (Nov. 3, 1969) Citizen Involvement

CPB - Rules and Operating Procedures, Articles V, VI, VII

RULES AND OPERATING PROCEDURES OF THE  
MODEL CITIES CITIZENS PLANNING BOARD'S WORKING COMMITTEES

Portland, Oregon  
January 20, 1970

I. Purposes

(a) The purposes of each Working Committee established by the Citizens Planning Board are to assist the Citizens Planning Board by developing Model Cities projects and policies for approval by the Citizens Planning Board and the Portland City Council including development of work programs and budgets; developing approved projects for contract with an operating agency; negotiating contracts with operating agencies; monitoring on-going projects in conjunction with work programs and budget and to recommend continuation, modification or discontinuance of the project; planning for future action years; and other assigned by the Citizens Planning Board or the Executive Committee thereof.

(b) In all instances, the Working Committees shall receive their assignments, work priorities, and the appropriate procedures from the Executive Committee of the Citizens Planning Board through its chairman or his delegated agent. A Working Committee may not assume any responsibility, carry on any activity, or in any way act for the Citizens Planning Board without having been given the proper authorization by the Executive Committee.

(c) If a Working Committee or a member thereof desires a Working Committee to initiate any project or activity, notification shall be given to the Chairman of the Citizens Planning Board.



## II. Technical Assistance

Each Working Committee shall have assigned to it by the Director of the Model Cities staff, a member of the staff or an outside consultant to provide expertise technical assistance, drafting assistance, and whatever other assistance, advice or information is required by the Working Committee. A Working Committee may at its sole discretion and at any time request, through the Chairman of the Citizens Planning Board or his delegate, and consultation with the Director, additional staff, and if necessary outside consultants, or may request the staff member or consultants assigned to it be replaced.

## III. Model Cities Staff Responsibilities

Notwithstanding the above, a member of the Model Cities staff shall be responsible for providing meeting places, publicity of meeting times, obtaining representatives from the elementary school attendance areas, publishing minutes of the Working Committees and rendering any other necessary and reasonable clerical assistances as coordinated with the staff member assigned to the Working Committee.

## IV. Membership

The membership of each Working Committee shall include at least two members of the Citizens Planning Board; one representative from each of the eight elementary school attendance areas within the Model Cities areas appointed by the president or chairman of the neighborhood organization, and any other person desiring to be a member of the Working Committee.

## V. Voting

(a) Residents of the Model Cities area and members of the Citizens Planning Board may have one vote upon attending their third consecutive meeting of a Working Committee. Voting rights must be obtained separately for each Working Committee.



(b) Voting privileges shall be lost after a member of a Working Committee misses three consecutive regular meetings and may be restored as provided in paragraph (a) above.

(c) Model Cities residents and members of the Citizens Planning Board attending the organization meeting of a Working Committee shall have voting privileges notwithstanding paragraph (a) above, but paragraph (b) above shall apply to such members.

(d) A written vote of an absent qualified voting member will be accepted for specific issues included in the agenda.

#### VI. Officers

(a) Officers of the Working Committees shall be elected from its members by the voting members of the Working Committees at a meeting called for the purpose of electing officers by the members present at such meeting, at such time as shall be determined by the Executive Committee of the Citizens Planning Board.

(b) Each Working Committee shall elect a chairman and one or more assistant chairmen, and a secretary and one or more assistant secretaries as each Working Committee shall determine to serve for a term of six months.

(c) If a chairman is unable to serve out his term of office, the Working Committee shall elect another chairman to serve out such term.

(d) Any officer of a Working Committee may be removed either by two-thirds of the voting members of the Working Committee eligible to vote at the time such vote is taken.

(e) No member of the Citizens Planning Board may be an officer of a Working Committee.

#### VII. Duties of Officers

(a) The chairman shall be the presiding officer; shall maintain a constant and accurate liaison with the Chairman of the Citizens Planning Board or his delegate and work and coordinate with the Model Cities staff members and the consultants assigned to the Working Committee.



(b) Assistant officers, among other duties delegated by the chairman, will act as the principal officer only in the temporary absence of the principal officer.

(c) The secretary shall keep an accurate record of the actions and activities of the Working Committee; shall maintain attendance records and record the voting right of the members at each meeting.

#### VIII. Meetings

(a) Regular meeting shall be held twice a month on a regular schedule and meeting place chosen by the Working Committee - providing such times does not conflict with another Working Committee or the meeting of the Citizens Planning Board.

(b) Special meeting may be called by the chairman or by the Executive Committee of the Citizens Planning Board upon 24 hours notice to all members attending the preceding two meetings.

(c) All meetings of a Working Committee are open to the public and all attending a meeting have a right to be heard, subject to the discretion of the chairman.

(d) All actions taken by the Working Committee shall be decided by a vote of the majority of the voting members present except as otherwise herein provided.

#### IX. Amendment

These rules may be amended by the Citizens Planning Board.

#### X. Sub-Committees

Any Working Committee may form Sub-Committees as needed.

#### XI. Rules of Order

Roberts' Rules of Order, Revised, shall govern the conduct of any meeting unless they are in conflict with these rules or the by-laws of the Citizens Planning Board.

RULES AND OPERATING PROCEDURES OF THE  
MODEL CITIES CITIZENS PLANNING BOARD'S WORKING COMMITTEES

Portland, Oregon  
February 25, 1970

I. Purposes

(a) The purposes of each Working Committee established by the Citizens Planning Board are to assist the Citizens Planning Board by developing Model Cities projects and policies for approval by the Citizens Planning Board and the Portland City Council, including: development of work programs and budgets; developing approved projects for contract with an operating agency; negotiating contracts with operating agencies; monitoring on-going projects in conjunction with work programs and budgets, and to recommend continuation, modification or discontinuance of the project; planning for future action years; and other activities assigned by the Citizens Planning Board or the Executive Committee thereof.

(b) The activities of the Working Committees shall be directed by the Executive Committee and the Citizens Planning Board only when it is necessary to coordinate or expedite some part of the Model Cities Program. The use of this direction shall include:

1. Preventing duplication of effort;
2. Giving priority to the projects and activities approved by HUD by directing the Working Committee to assist in obtaining a contract with an operating agency, to change a work program or budget, or to change an operating agency; or
3. Whenever in the opinion of the Citizens Planning Board, it is necessary for the good of the Model Cities Program that a Working Committee give priority to any project or activity.

In these cases the Executive Committee shall establish priorities and the appropriate procedures, if any.

At all other times the Working Committee shall be free to plan for future programs, or to monitor and evaluate on-going programs, or to carry on its other purposes without limitation or direction from the Executive Committee or the Citizens Planning Board.

In no event shall a Working Committee or a member of a Working Committee represent the Portland Model Cities Program without prior authorization from the Citizens Planning Board.

(c) The Working Committee Chairmen or their representatives shall report regularly the activities and progress of the Working Committees to the Citizens Planning Board.

## II. Technical Assistance

Each Working Committee shall have assigned to it by the Director of the Model Cities staff, a member of the staff or an outside consultant to provide expertise, technical assistance, drafting assistance, and whatever other assistance, advice or information is required by the Working Committee. A Working Committee may at its sole discretion and at any time request (through the Chairman of the Citizens Planning Board or his delegate, and consultation with the Director) additional staff, and if necessary outside consultants, or may request the staff members or consultants assigned to it be replaced.

## III. Model Cities Staff Responsibilities

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**Model Cities**

Phone 288-7051

Room 210 • 5329 N.E. UNION AVENUE

**Portland**

OREGON 97211

*File - ~~CPB~~ Working Committee*

**MAY 25 1970**

LETTER No. 31

Chairmen and Members  
Working Committee Chairmen  
Citizens Planning Board

Dear Chairmen and Members and Working Committee Chairmen:

To supplement the record keeping function of the CDA, we maintain a copy of all Working Committee meeting minutes as we receive them. When our recent Quarterly Report was prepared, it came to my attention that had the CDA requested the Working Committees to provide just a little more information in their minutes, we could have written the report in less time and with greater accuracy. May I request your cooperation in this matter.

For reporting purposes, it is necessary that the following information be reported following each meeting:

1. Date of meeting
2. Name of the Working Committee
3. Number of people present
4. Place of meeting
5. Time and adjournment of meeting

With your permission I am requesting the typists at the CDA to type your minutes in the following manner. I request Working Committee Chairmen to have the attendance sheet signed at each Working Committee meeting and turn it in with your draft of the minutes.

\_\_\_\_\_ (Name of Working Committee)

Place \_\_\_\_\_ Date \_\_\_\_\_

Time \_\_\_\_\_ Time of Adjournment \_\_\_\_\_

(body of minutes)

Sincerely yours,

*Ken Hampton*  
Ken Hampton  
Acting Director



*File - working  
committees*

MODEL CITIES AGENCY WORKING COMMITTEES  
OFFICERS

CITIZENS PARTICIPATION

RAYMOND HOLLOWAY, CHAIRMAN  
611 N. FARGO  
284-7897

WILSON SMITH, VICE-CHAIRMAN  
5630 N. E. UNION AVENUE  
288-5075

REGINA FLOWERS, SECRETARY  
339 N. SHAVER  
281-4051

HOUSING & PHYSICAL ENVIRONMENT

H. H. WASHINGTON, CHAIRMAN  
2037 N. WILLIAMS  
287-2571

JOHN JADERSIC, VICE-CHAIRMAN  
1215 N. E. HOLLAND  
289-1656

JANET CHILDS, SECRETARY  
1027 N. E. WOODLAWN  
285-0845

ECONOMIC DEVELOPMENT & TRANSPORTATION

AL DVORAK, VICE-CHAIRMAN  
5617 N. E. 27th  
282-5290

RAWLINS CHRISTIAN, CHAIRMAN  
5904 N. E. RODNEY  
289-8308

MARIAN SCOTT, SECRETARY  
4828 N. E. MALLORY  
288-5075

RECREATION & CULTURE

FREDDIE WHITLOW, CHAIRMAN  
4728 N. E. CLEVELAND  
284-7765

BETTY OVERTON, VICE-CHAIRMAN  
3326 N. MISSOURI  
284-5689

CAROL WALKER, SECRETARY  
1621 N. E. KILLINGSWORTH

## LAW & JUSTICE

CONNIE MILLER, CHAIRMAN  
4935 N. E. 7th  
284-0209

RUTH SPENCER, VICE-CHAIRMAN  
834 N. E. SIMPSON  
284-6003

MOLLY WEINSTEIN, SECRETARY  
5806 N. WILLIAMS  
289-3410

## EDUCATION

JOE NUNN, CHAIRMAN  
6133 N. E. 8th  
282-1937

D. HERZOG, VICE-CHAIRMAN  
2328 N. E. 19th  
287-0857

JOANNE BORISCH, SECRETARY  
5526 N. GREELEY  
289-3352

## EMPLOYMENT

GEORGE CHRISTIAN, CHAIRMAN  
5825 N. E. RODNEY  
284-4450 - 285-9671

CECIL SPENCER, VICE-CHAIRMAN  
834 N. E. SIMPSON  
284-6003

ELLA MAE GAY, SECRETARY  
5021 N. E. GARFIELD  
282-9725

# MODEL CITIES WORKING COMMITTEES

	WORKING COMMITTEES	ASSIGNED STAFF	CHAIRMAN	TIME	PLACE	CITY REPRESENTATIVES
1	Citizens Participation	Millie Walker	Raymond Holloway 611 N. Fargo 284-7397	2&4 Wed. 7:30 p.m.	MCCR Rm.#201	James Loving Cecil Strong
2	Economic Development & Transportation	Ken Hampton	Reidins Christian 5904 N. E. Rodney 289-8308	Every Mon. 7:30 p.m.	NDO	R. Winterrose E. J. Baskett
3	Employment	C. W. Yancey	George Christian 5825 N. E. Rodney 284-4450 285-9675	1&3 Wed. 7:30 p.m.	NDO	J. Cartledge H. H. H. H. S. H.
4	Vocational	C. W. Yancey	J. Nunn 6133 N. E. 8 Ave. 287-2631	2&4 Thurs. 7:30 p.m.	NDO	B. Nunn T. Barker
5	Health	H. Woods	Leah Lynch 5614 N. E. 9 Ave. 288-4912	2&4 Wed. 7:30 p.m.	NDO	E. Gordon H. Ward
6	Law & Justice	T. Brunn	D. Miller 4935 N. E. 7 Ave. 284-0269	1&3 Sat. 12:00 Noon	MCCR Rm.#201	R. Holloway E. Grant
7	Recreation & Culture	H. Brame	Freddie Whitlow 4728 NE Cleveland 284-7765	1&3 Thurs. 7:30 p. m.	MCCR Rm.#201	E. Jackson J. Brown
8	Training & Physical Development	K. Hampton	H. H. Washington 2037 N. Williams 287-2571	2&4 Mon. 7:30 p.m.	MCCR Rm.#201	E. Boyd R. Moore
9	Social Services	F. LyDay	Gileen Hollins 4313 N. E. 13 Ave.	2&4 Tues. 7:30 p.m.	MCCR Rm.#201	J. Brown E. Cogan J. Jackson

MCCR - Model Cities Conference Room

NDO - Neighborhood Development Office

CITIZENS PARTICIPATION WORKING COMMITTEE  
MINUTES

April 13, 1971

The meeting was called to order at 7:30 p. m. by the Chairman, Mrs. Regina Flowers. Mr. Clarence Jensen, Vice Chairman, was requested to take the minutes of the meeting. Members present were:

Mrs. Regina Flowers

Mr. Fred Flowers

Mr. Clarence Jensen

Mrs. Lillie Walker, CDA Staff

Mr. G. O. Calhoun

Mr. James Forkner, Jr.

Mr. Fred Ehelebe

The Ombudsman idea was further discussed.

~~The question of Youth Employment~~ was discussed and the thought was that youth pools could be formed and operated through an existing Model Cities Agency where people could call and get some young person for, lawnmowing, babysitting or other miscellaneous chores. This employment would be for young people between the 14 - 15 year old age bracket.

Mrs. Flowers announced that the Citizens Planning Board is having a Workshop for Working Committee Chairmen and Vice Chairmen, Neighborhood Chairmen and Vice Chairmen and the Board on Saturday, April 17, 1971 from 8:30 a. m. to 3:00 p. m.

The meeting was adjourned at 9:35 p. m.

Mrs. Regina Flowers, Chairman

Mr. Clarence Jensen, Vice Chairman



# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-6923

## MODEL CITIES

CITIZENS PARTICIPATION WORKING COMMITTEE

Model Cities Conference Room #218

DATE April 28, 1971

### AGENDA

- I. Call meeting to order:
- II. Introduction of new members/guests:
- III. Approval of minutes:
- IV. Old Business:
  - A.
  - B.
- V. New Business:
  - A. Discussion of Portland New Communicators Project
  - B.
- VI. Items for next agenda:                      Date: \_\_\_\_\_
  - A.
  - B.
- VII. Adjournment:

**CITIZENS PARTICIPATION  
WORKING COMMITTEE**

APR 26 1971

# portland model cities

*Fdr. Working Committee*  
CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-6923

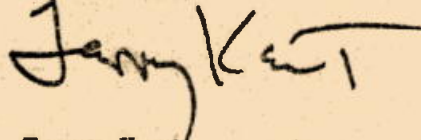
January 27, 1971

*Recreation &  
Culture*

Dear Recreation and Culture Committee Members:

May I make a suggestion to all Recreation and Culture members--  
that we promise ourselves that we will do one of two things--  
either come to the next meeting and get involved at least one  
time in the committee or give me a call so we can talk about  
what we are doing. I would appreciate it and you could begin  
to contribute something to our work.

Sincerely,



Terry Kent,  
Staff Advisor

JAN 28 1971

RECREATION & CULTURE  
WORKING COMMITTEE



RECREATION AND CULTURE WORKING COMMITTEE

Conference Room, #226, 7:30 P.M., Thursday

February 4, 1971

A G E N D A

- I. Call meeting to order
- II. Introduction of new members/guests
- III. Reading and approval of minutes
- IV. Old Business
- V. Current Business
  - A. Report on Youth Planning Project
  - B. Report on Youth Recreation Complex
  - C. Summer Sports Project Proposal
- VI. Items for next agenda  
Date: February 18, 1971
  - A.
  - B.
  - C.
- VII. Adjournment

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

August 20, 1971

Dear Citizens Participation Working Committee Member:

The next meeting of the Citizens Participation Working Committee will be held, Wednesday, August 25, 1971 at 7:30 P.M. in Model Cities Conference Room #218.

The agenda item to be discussed is: Tentative Outline (Time Frame) of Model Neighborhood Rally.

Each member of the Committee is urged to attend this meeting as plans for the Rally needs your input for finalization.

Very truly yours,

*Mrs. Regina Flowers*

Mrs. Regina Flowers, Chairman  
Citizens Participation Working Committee

CITIZENS PARTICIPATION

WORKING COMMITTEE



citizens  
planning  
board



*File - CPB Working  
Committees*

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-6923

October 1, 1971

TO: All Working Committee

FROM: Marian Scott - 1st Vice Chairman of Citizens Planning Board

I am requesting that you begin procedures for the Annual Election of Working Committee officers. As you know the Citizens Planning Board will hold their election at the last regular scheduled meeting in November.

The Rules & Operating Procedures of the Model Cities Citizens Planning Board Working Committee state that Working Committee regular election will be in November. So that your Working Committee operation for election of officers is not delayed, due to a new Vice Chairman taking office, please schedule your elections for the first two weeks in November.

As before I will be available to attend the Working Committee meetings in order to validate your election. Please feel free to call me at 288-8131.

Your cooperation and attention to this matter will be appreciated by the Citizens Planning Board.

*Marian L. Scott*

BJG:ck

cc: Full Board

# portland model cities

CITY DEMONSTRATION AGENCY

5329 N.E. UNION AVENUE

PORTLAND, OREGON 97211

288-8261 January 21, 1972

Dear Social Services Working Committee Members:

Congratulations on completing our work assignments with regard to proposals for Third Action Year funding.

Because we were able to approve and prioritize four new proposals at our January 11 meeting, we are giving ourselves a much deserved break and cancelling the January 25 meeting.

In addition, we will be meeting regularly only once a month on the fourth Tuesday of each month from now until summer.

The next regular meeting of the Social Services Working Committee, therefore, will be February 22. Mark it now on your calendar and plan to attend.

Thank you again.

Sincerely,

Dick Celsi  
Chairman

**SOCIAL SERVICES  
WORKING COMMITTEE**

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

January 25, 1972

Dear Recreation and Culture Working Committee Members,  
Residents, and Youth:

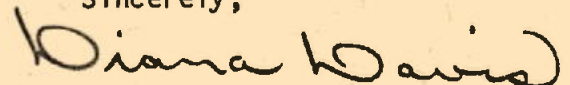
Enclosed you will find the minutes from the meeting of January 20, 1972 and the agenda for the forthcoming meeting which will be held on Thursday, February 3, 1972 at 7:30 P. M. in the Model Cities Conference Room 226.

We will at that time review and discuss the priorities on all new projects which were set at the January 20, 1972 Recreation & Culture meeting.

Also on the agenda will be Mr. Jim Howell, Planning Consultant for the Woodlawn Association, speaking on the Woodlawn Park Project.

It is our hope you can be present to participate and give your ideas and input at this meeting.

Sincerely,



Diana Davis  
Staff Advisor



RECREATION & CULTURE  
WORKING COMMITTEE



## WORKING COMMITTEE AGENDA

DATE Feb. 3, 1972

COMMITTEE Recreation & Culture  
5329 N. E. Union Model Cities Conference Room 226

TIME \_\_\_\_\_

- I. CALL MEETING TO ORDER:
- II. INTRODUCTION OF NEW MEMBERS/GUESTS.
- III. APPROVAL OF MINUTES:
- IV. OLD BUSINESS:
  - A. Priority results on new projects for Third Action Year funding.
  - B.
  - C.
  - D.
- V. NEW BUSINESS:
  - A. Woodlawn Park Project to be reviewed by Mr. Jim Howell
  - B. Boys' Club Review and discussion.
  - C.
  - D.
- VI. ITEMS FOR NEXT AGENDA:
  - A.
  - B.
  - C.

DATE OF NEXT MEETING: Feb. 17, 1972

VII. ADJOURNMENT:



REPORT ON RECREATION AND CULTURE WORKING COMMITTEE  
January 20, 1972

Participants: Clifton H. David, John Newmaster, Wardell Gibson, Christy Zak, Dolly Edwards, Dwight White, Craig Dressler, Andrew Smith, William Ceaser, Eric Turner, Rose Mary Allen, Sarah Newhall, Jim Howell, Hasten Payne, Jr., Leslie Olive, Roy Ciappini, Fred Ehelebe, Joseph Bowman, James Tims, Elmore Reese, Jack Deyampert, James Loving, Glenn Williams, Terry Williamson, Paul Bloom, Pat Szymkowski, Leon Smith, R. V. Poston, Fred Markey

Guests: Delores Bowman and Ken Kolb, Teacher's King School, Thomas C. Unthank, Planning Consultant, Art Savage YMCA Community Program Director, Dallas Swogger, N. Branch YMCA Director, Dr. John Buuck, Concordia College Program Director, Capt. Ralph Hood, Salvation Army Centers Divisional Office.

Staff: Andy Raubeson, Beth Hoover, Edna Robertson, Diana Davis, Beth Tolson, Pat Ollison, Beverly Tate

The Recreation and Culture Working Committee met in the Model Cities Conference room 226, 5329 N. E. Union on Thursday, January 20, 1972 at 7:30 P. M.

The meeting was chaired by Leon Smith (Chairman). The minutes of the previous meeting of January 6, 1972 were read by the Secretary. Corrections and additions to the minutes under Paragraph Four were as follows: Several persons walked out of the meeting expressing feelings that, because of the report, the meeting would be unproductive.

A note from Ella Mae Gay, Citizens Planning Board to the committee was read by Leon Smith, Chairman, stating that Recreation and Culture send two delegates from our committee to the Neighborhood Facility Task Force meetings. Clifton David volunteered to attend as he was already attending from the Law & Justice Committee, and Sherry Rhone was officially elected to attend as she has been attending previous meetings.

Committee approval given projects

The Chairman stated that the purpose of the meeting was to review, evaluate and set priorities on the continuing project and all new projects for Third Action Year Funding. Each speaker was allowed ten (10) minutes to review their project. The floor was then opened to questions.

The Albina Community Program

Presented by Pat Szymkowski who explained that the purpose of the project is to provide a teaching music center for the Model Neighborhood, where citizens may experience playing in groups and solo to provide musical performances of high quality for the community. The direct beneficiaries of the project will be youth between the ages of eight to twenty-four but all Model Neigh-

borhood residents could be participants. Classes would begin after 2 P. M. each day so students could attend.

### The Cultural Demonstration Project

This was presented by Thomas C. Unthank to the committee. He explained that he was a Planning Consultant, who had been asked to provide technical assistance at the request of a small group of Model Neighborhood residents. The project will consist of three components in the areas of Culture, Recreation and Education:

- 1) Film and Television
- 2) Theatre
- 3) Neighborhood Museum

The concept in the proposal has been developed over a two year time and may work with several community groups in extending needs in the Model Cities. He explained that the final operating agency is yet to be determined and that within the project he has listed three alternates which could serve as the operating agency:

- 1) The Youth Recreation Project and the Youth Affairs Council
- 2) The Bureau of Parks
- 3) To establish the Cultural Demonstration Project Consortium using representatives from various museums, television field, radio and all cultural agencies and residents in the community to form the Center.

The project's Advisory Board is to be made up of nine (9) representatives of the Model Neighborhood, each serving a three (3) year term with 1/3 of the representatives to be elected each year. One representative of the Citizens Planning Board will serve a one year term changing representatives each year.

The Concordia College Summer Sports Program presented by Dr. John Buuck to the committee explained that the program would provide seventy-five Model Neighborhood youth from ten to sixteen years of age with an opportunity to receive instruction (individual and group) and develop basic skills in the three sports areas: 1) Tennis, 2) Baseball, 3) Basketball.

Dwight White, who is a college student at Concordia, explained that each sport would be operated on a two week basis and would help to keep youth involved in their leisure time learning the basics of each sport.

It was their hope to have the help of the Trailblazers in teaching the fundamentals of Sports. The project would operate during the month of July and would require at least three (3) hours a day.

Dr. Buuck explained that they have the facilities for such a program and have several high school coaches from Jefferson, Roosevelt and Madison that could be enlisted to help with coaching of each sport, except tennis, which they would like our help in finding a person for this area.

Salvation Army Albina Community Center Project was reviewed by John Newmaster who read the concept of the project and explained to the committee various phases within the total program.

Clifton David asked, as he lives in the King Area, would he be able to participate in their program.

Captain Hood explained that any person in the Model Neighborhood or the Greater Portland Area could avail himself of services offered at both Centers.

He told the Committee that the purpose of the project is to provide constructive character building and leisure time programs in the fields of education, social and recreational. To also provide a community resource service and referral to other public or private agencies for the citizens of the area.

The chairman closed discussions and called for motions to be made accepting or disapproving new projects.

A motion to accept the Outdoor Wilderness Trek Project was made by Mr. Ehelebe and seconded by Mr. Markey. Motion carried.

A motion to accept the Recreational Wheel Project was made by Mr. David and seconded by Mr. Watner. Motion carried.

A brief review of the Y-Teen Wheels Project was then made by Mr. Dallas Swogger following the above motion.

A motion was made to accept the Y-Teen Wheels proposal and seconded by Pat Szymkowski. Motion carried.

A motion to accept the Albina Community Music Program was made by Christy Zak and seconded by Mr. John Newmaster. Motion carried.

A motion was made by Arthur Savage to accept the Cultural Demonstration Project and seconded by Pat Szymkowski. Motion carried.

A motion to accept the Salvation Army Albina Community Center Project Proposal was made by Pat Szymkowski and seconded by Christy Zak. Motion carried.

Mr. Wardell Gibson made a motion to accept the Concordia Summer Sports Program and seconded by Mrs. Bowman. Motion carried.

A motion was made by Mr. Loving for each representative to give a one minute summary of their proposal. Seconded by Mr. Markey. Motion carried.

After a summary of each proposal, the Chairman asked that the Committee vote on old priorities and new priorities which were listed on the blackboard.

- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| 1. Salvation Army Project         | 6. Y-Adventure Guides             |
| 2. Concordia Summer Sports Camp   | 7. Recreational Wheels            |
| 3. Albina Community Music Program | 8. Martin Luther King Summer Camp |
| 4. Y-Teen Wheels                  | 9. Cultural Demonstration Project |
| 5. Outdoor Wilderness Trek        | 10. Youth Recreation Project      |

Mr. James Loving asked that a tally of the votes be made before the meeting was adjourned. Priority votes on new projects are shown on attached sheets.

The Chairman informed the Committee of the Agenda for the February 3, 1972 meeting. Results of the priorities and what programs are listed first. A discussion of the Boys Club now on the table.

Meeting adjourned at 9:40 P. M.

Pat Szymkowski,  
Acting Secretary  
Recreation & Culture



LISTED NUMBER OF VOTES RECEIVED ON NEW PROJECTS

FIRST PLACE

Martin Luther King Summer Camp	15
Salvation Army Albina Community Centers	4
Outdoor Wilderness Trek	3
Albina Community Music Program	2
Recreation Wheels, Y-Teen Wheels, Cultural Demonstration Project	1

SECOND PLACE

Cultural Demonstration Project	7
Salvation Army Albina Community Centers	5
Albina Community Music Program	4
Outdoor Wilderness Trek, Martin Luther King Summer Camp	2
Recreational Wheels, Y-Teen Wheels, Concordia Sports Camp	1

THIRD PLACE

Albina Community Music Program	8
Y-Teen Wheels, Concordia Sports Camp, Martin Luther King Summer Camp, Cultural Demonstration Project	3
Outdoor Wilderness Trek, Y-Adventure Guides	2
Salvation Army Albina Community Centers	1

FOURTH PLACE

Y-Teen Wheels	8
Albina Community Music Program, Martin Luther King Summer Camp	4
Recreational Wheels	3
Concordia Sports Camp	2
Salvation Army Albina Community Centers	1

FIFTH PLACE

Y-Adventure Guides	6
Outdoor Wilderness Trek	4
Martin Luther King Summer Camp, Recreational Wheels	3
Salvation Army Albina Community Centers	2
Cultural Demonstration Program, Y-Teen Wheels	1

SIXTH PLACE

Cultural Demonstration Program	5
Recreational Wheels	2
Y-Teen Wheels, Albina Community Music Program, Salvation Army, Albina Community Center, Concordia Sports Camp, Y-Teen Guide	1

SEVENTH PLACE

Salvation Army Albina Community Centers, Outdoor Wilderness Trek, Albina Community Music Program, Recreational Wheels	2
Concordia Sports Camp, Y-Adventure Guides, Martin Luther King Summer Camp	1

EIGHTH PLACE

Y-Teen Wheels, Recreational Wheels, Cultural Demonstration Project	2
Albina Community Music Program	1

NINTH PLACE

Concordia Sports Camp	3
Albina Community Music Program	2
Outdoor Wilderness Trek, Salvation Army Albina Community Center	1

TENTH PLACE

Concordia Sports Camp	2
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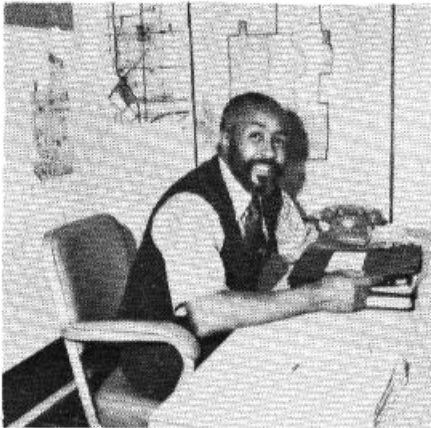
# model cities news

PORTLAND, OREGON

February, 1972

Vol. 3 No. 1

## From the Chairman of the Citizens Planning Board



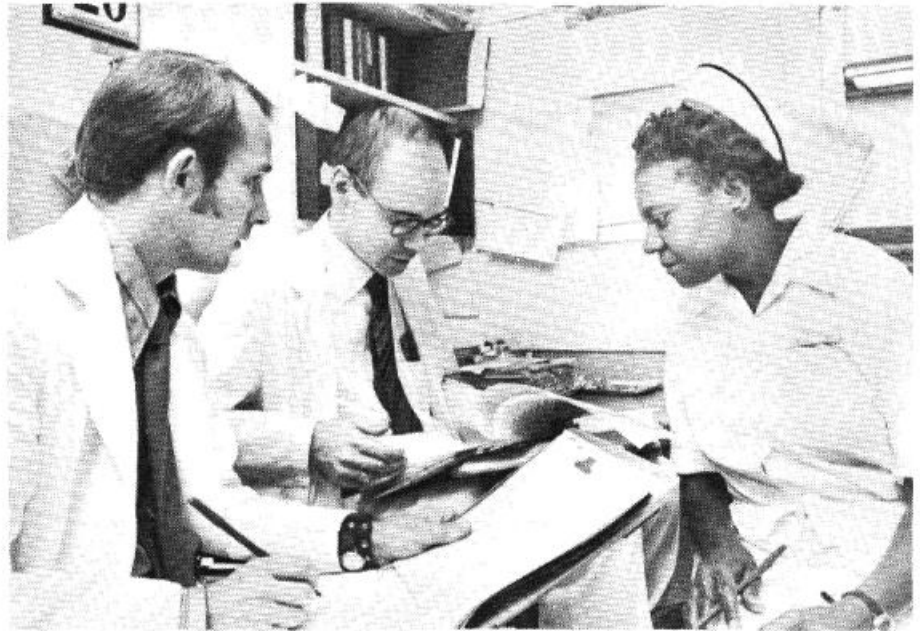
**Fred Flowers**

We are well beyond the half way mark of our 2nd Action Year which funded (in whole or in part) 25 programs operating under the Model Cities umbrella. Direction and planning is currently underway for 3rd Action Year funding. What does this mean to our community? First and foremost, we are collectively nearing another goal (the 3rd Action Year) since planning funds were appropriated for implementation of a five-year comprehensive program. Secondly, we have acquired adequate experience and knowledge to methodically measure success achieved toward increasing the quality of life of Model Neighborhood citizens.

I am convinced the Model Cities program has made a sound impact on the physical, social and economic conditions of the Model Neighborhood. If we are to realistically continue planning for the future and surpass our present level of success, we must expand our sense of direction. A creative approach toward program implementation is needed. Notwithstanding the impact Model Cities has had on the Model Neighborhood, we have in the past displayed a tendency to be mechanical in directing the program. This, of course, inhibits a creative approach toward the expansion of new ideas and concepts. To stay abreast of the needs of our community, we must consistently direct the total concept of Model Cities toward meeting these needs.

Model Cities operates from year to year on a fixed budget. Each year we faced the problem of towing the budgetary line of the previous year. Consequently, it becomes necessary to thoroughly (continued on page 3, col. 1)

## Registered Nurse at Last. . .



Mrs. Minnie Holt, R.N. (right) assigned new responsibilities at Emanuel Hospital after recently completing work qualifying her as a registered nurse. She was previously employed at Emanuel as a licensed practical nurse. Among her new duties is discussion of a plan of patient care with Doctors Laurence Alavenzos, (left) and David E. Shanks of the Emanuel House Staff.

Mrs. Minnie Holt, R.N., "always wanted to be a nurse."

In mid-1965, she first came to Emanuel Hospital for clinical experience related to her Licensed Practical Nurse course at Portland Community College. Less than a year later, her starched cap with the LPN insignia perched firmly on her head, she joined the Emanuel staff as a fulltime employee.

Two years later, still happily at work on Emanuel's orthopedics floor in a job she found "very rewarding," Mrs. Holt began thinking about another step on the career ladder. A registered nurse has more education, more responsibilities to the patients, and commands a bigger paycheck.

She thought the mathematics required for the registered nurse program might be a problem. She enrolled in night school classes in math and chemistry to "see how it goes."

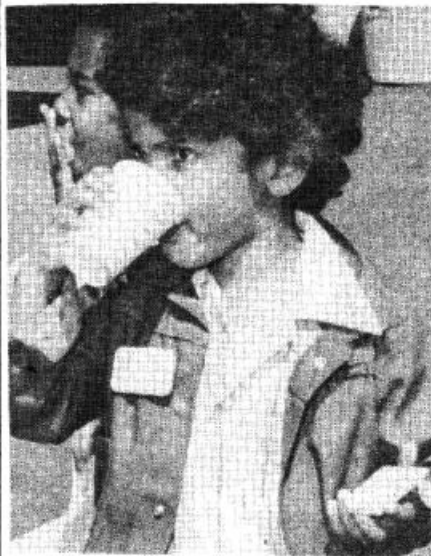
It went all right. Encouraged, she returned once more to the PCC campus, this time to enter the two-year program which leads to an Associate of Arts degree and entitles graduates to take the state board of nursing examinations which must be passed before a graduate nurse can add the "R.N." of a registered nurse to her name.

Just before Christmas, the results of the state board of nursing examinations were announced. Minnie Holt reported to duty as usual the next day, but there was an added notation after her name on the nursing service personnel record: "Minnie Holt," it read; "R.N."

If you are not already on our newsletter mailing list or you'd like to sign up a friend, please send the name and address and zip code to:

Newsletter Mailing List  
5329 N.E. Union Avenue  
Portland, Oregon 97211  
or phone: 288-8261.

## Need Child Care?



**Call 288-8261**  
**4C's**  
**Point of**  
**Information & Referral**  
714 1/2 N. Alberta

## Exercise Classes Open to MN

If you have been looking for ways to lose weight or just want to keep fit, then you should attend the "YMCA FITNESS FINDERS" program of keeping fit each Monday and Wednesday at 11 a.m. 'till noon at the North Portland YMCA, 5430 N. Moore Street. Classes last an hour with optional swim available from noon until 1 p.m.

According to Wayne Ray, Program director, "YMCA Fitness Finders isn't just exercise. In the twice weekly sessions, participants also hear lectures on diet, biology, psychology of exercise, how exercising helps the heart. They also play games. Games that were designed to help them feel better and look better."

The program is a proven, planned, physical fitness program of exercises developed to help individuals pursue and achieve their own goals of physical fitness. It is unique in that it is fun instead of fatiguing.

The door of self-improvement is open to all Model Neighborhood residents. For registration and other information you may call the North Portland YMCA, 282-5517.

## Greetings to MC Residents

Greetings to all readers of the Model Cities newsletter. We here at Model Cities hope that this new year of 1972 will see more progress and improvements in the Model Neighborhood. This hope may become a reality through the increasing involvement of Model Cities residents in the Model Cities program. One of the primary goals of the Model Cities program is to develop citizen interest and secure citizen participation in all aspects of Model Cities development. We hope that through participation in the Model Cities program Model Neighborhood residents will learn more about local city governmental procedures and policies.

We take this opportunity to invite you again to attend Citizen Planning Board meetings that are regularly held the first and third Tuesday of each month, at 7:30 p.m., 5606 N. Borthwick St. on the ground level of The Cascade student union building. You will be welcomed and hot coffee is available. The next meeting is scheduled for February 1, 1972.

As we start another year, we thank you for your previous participation in the Model Cities program. It is our hope that you will continue and increase your participation in the Model Cities program and other community activities this year.

**Become  
active in  
one of the  
9 working  
committees  
...  
For  
Information  
call  
Model Cities  
288-8261**

MODEL CITIES AGENCY  
5329 N.E. Union Ave.  
Room 210  
Portland, Oregon 97211

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# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
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288-8261

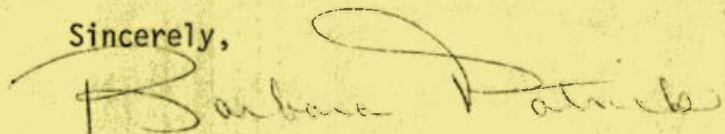
February 10, 1972

Dear Working Committee Member:

There will be a meeting of the Economic Development and Transportation Working Committee on February 14, 1972. The meeting will take place at Model Cities conference room (226).

The agenda to be discussed is the Citizens Participation Workshop and the election of officers. Your participation at this meeting will enhance successful planning during the third action year.

Sincerely,



Barbara Patrick  
Physical Environment Planning Assistant

BP/vmh

**ECONOMIC DEVELOPMENT &  
TRANSPORTATION**

**WORKING COMMITTEE**

*File - CP working Committee*

# portland model cities

MAY 23 1972

May 19, 1972

Dear Working Committee Member:

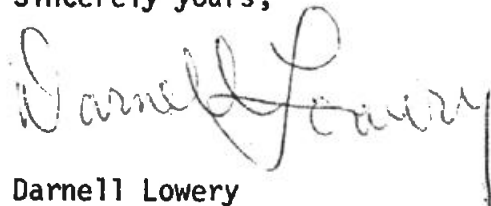
Please find enclosed your copy of our staff minutes of the May 10, 1972 meeting.

Also enclosed is a letter to the Chairman and members of the Executive Board from our Working Committee Chairman, Mr. Fred Ehelebe.

At our next meeting, which will be held Wednesday, May 24, 1972 at 7:30 P.M. in the Model Cities Conference Room #226, the tentative agenda will include the updating of our future Information Trailer and any other business you feel should be brought up at that time.

I hope you will be able to attend this important meeting.

Sincerely yours,



Darnell Lowery  
Planning Assistant  
Citizens Participation

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

May 12, 1972


Chairman and Members of the Executive Board:

Precedence was set in previous years that the Citizens Participation Working Committee initiate activities for the Citizens Planning Board elections.

At this time we are requesting permission to solicit participation from each Neighborhood Organization to form the Model Cities Citizens Planning Board 1972 Election Committee.

The Citizens Participation Working Committee would appreciate a response from the Executive Board at your earliest convenience.

Yours truly,



Fred Ehelebe, Chairman  
Citizens Participation Working Committee

CITIZENS PARTICIPATION  
WORKING COMMITTEE

CITIZENS PARTICIPATION  
WORKING COMMITTEE  
MINUTES  
STAFF NOTES  
May 10, 1972

The Citizens Participation Working Committee meeting was called to order at 7:50 P.M. by the Vice-Chairman, Mr. Fred Ehelebe. The meeting was held in the Model Cities Conference Room #226, at 5329 N.E. Union Avenue.

The minutes of the last meeting were distributed. The Vice-Chairman stated that if there were no additions or corrections the minutes would stand approved.

Mr. Ehelebe informed the Committee that Mrs. Flowers has resigned her chairmanship, and he would be acting in the capacity of Chairman until the next regular meeting.

It was agreed that a status report should be prepared before the next meeting to indicate what actions were taken and what results were accomplished by the various Working Committees. Mr. Ehelebe stated it would be of value to this Committee to determine what the critical issues are involved in the meeting with good attendance and what activates the citizens into attending Working Committee meetings. It is important that we act as a public relations group in finding out what specific interests will stir people to attend.

The next order of business was the Model Cities Information Trailer.

Mrs. Edna Robertson stated that the Information Trailer is about ready to go as soon as City Hall gives their approval of the type of sign to be placed on it. She stated that hopefully that within the next two (2) weeks the trailer will be set up on the Tradewell lot. Volunteers are needed to work in the trailer to give information to the public on Model Cities. A decision must be reached as to what hours and on what days the trailer will be open. We would like to have some citizens come down and work with us.

The next order of business was the election in September. It was suggested that the Committee should make the Planning Board aware that it is election time so we can get underway.

Mr. Ehelebe stated that it is part of the responsibility of this Committee to get the election started. He stated that last year there was a wonderful participation from each of the school areas. He recommended that we have the same pattern as last year. We should hear from the Planning Board by the next meeting so we may proceed on the program.

The Chairman introduced the guest of the evening, Bernadine Plummer, who is the Campaign Coordinator for the NAACP Voter Education Program.

Miss Plummer stated that she considered Model Cities her community as she lived here for many years and worked in the neighborhood. The program is designed to help educate people in voting. It involves registration, understanding the ballot, sample ballots, and simply to make people feel comfortable while they are voting.



Invitations have been sent out to all candidates running for offices to appear and talk to the people. We hope to have block meetings in the future if there is enough interest.

A rally will be held before the election to motivate the people. This rally is to be similar to a party and will be held the night before the election. We are limited in the primary election but will have more time to organize for the general election. Mr. Ellis Casson is scheduled to speak at the Sabin Community Association at Sabin School on May 17th, 1972 at 7:30 P.M.

Mr. Loving stated that the political education program is an exceptionally good educational program which all citizens of Portland as well as Model Cities should be involved in. He stated further that the candidates have very little time as they are booked solid until the election. He stated that he has committed himself to help Miss Plummer as much as possible.

A discussion followed on the schools permitting Voter Education material to be distributed by the students. It was revealed that Irvington School did not permit Miss Plummer to leave material for distribution. The Chairman asked Mr. Loving to contact Irvington School to try and determine why they refused to cooperate in this program. Mr. Loving stated that he would follow through and bring back a report.

Mr. Ehelebe stated there should be more discussion on the Information Trailer.

Mr. Loving asked the length of time the trailer is scheduled to remain in one place?

Mrs. Brenda Green stated that they had a six (6) month lease on the trailer. She explained that it is a two-room office type trailer.

Mr. Loving asked who the trailer is to be staffed by?

Mrs. Green stated that Citizens Participation staff along with members of this Committee. We would like very much to have citizens intimately involved in the operation of giving out information to others.

Mr. Ehelebe asked how effective is the program going to be? He stated that many people are losing interest in Model Cities by their reactions to results. In order to generate renewed interest in Model Cities we must participate and require participation of our neighbors?

Mrs. Green stated that every program is helping every citizen of the Model Neighborhood, either directly or indirectly. We had problems with City Hall in getting the money allocated for the trailer. We had to make inquiries for the trailer and wait at least three (3) months for the space. The trailer should be used now to mobilize.

Mr. Loving stated that it is a good concept to take the services to the people. The trailer is going to attract many people. We need some good staff members in the trailer to induce people to come inside and take a look.

Mr. Forkner asked if the trailer is going to be displayed in each neighborhood?

Mrs. Green stated that it was the projection of the Committee that the trailer remain in one location for a period of one (1) to three (3) months.

Mr. Forkner asked if a determination had been made as to the interior design of the trailer as far as exhibits and literature are concerned?

Mrs. Green stated that along with the general information offered, citizens will have an opportunity to view films.

Mr. Forkner asked if all the Model Cities Committees will eventually be represented in the trailer?

Mrs. Green confirmed that they would be.

Mr. Ehelebe suggested that at the next meeting we be provided with samples of some of the posters and other material displayed in the trailer.

A discussion followed on the hours and days of the week the trailer would be open to the public. The Chairman suggested the trailer open at 2:00 P.M. and observe the store closing hours. He further suggested the trailer operate six (6) days a week. Bankers and members of the clergy were suggested as drawing power for the trailer.

#### RESIGNATION OF THE CHAIRMAN

The next order of discussion was the resignation of the Chairman, Mrs. Flowers.

Mr. Loving stated that he feels that when an officer resigns he should submit his resignation in writing. He stated that he would like a letter sent to the Working Committee so that the record will show that this is regularly done.

Mr. Loving made a motion that this Working Committee send a letter to the former Chairman indicating our intent and requesting her to submit a letter of her intent to this Working Committee. Motion was seconded and passed unanimously.

Mr. Loving made a motion that we write the former Chairman and express our appreciation of her work with the Committee. Motion seconded and passed.

The meeting adjourned at 9:25 P.M.

Neva VerMeer  
Transaction Secretary

# portland model cities

June 8, 1972

Dear Working Committee Member:

Please find enclosed your copy of staff minutes of the May 24, 1972 meeting.

At our next meeting, which will be held Wednesday, June 14, 1972 at 7:30 P.M. in the Model Cities Conference Room #226, the tentative agenda will include a report on the Information Trailer, which we are planning on having in service shortly, a report on Coos Bay Neighborhood Facility, a brief discussion on the coming elections in September, also a report from Mr. James Loving on his recent trip to the Western Regional Conference held in Los Angeles, California.

Due to the overall events that are planned in the future, your participation at your CITIZENS PARTICIPATION WORKING COMMITTEE is greatly needed.

I hope you will be able to attend this important meeting.

Sincerely yours,

*Darnell Lowery*  
Darnell Lowery  
Planning Assistant  
Citizens Participation



## WORKING COMMITTEE AGENDA

DATE May 14, 1972

COMMITTEE Citizens Participation

TIME 7:30 P.M.

- I. CALL MEETING TO ORDER:
- II. INTRODUCTION OF NEW MEMBERS/GUESTS.
- III. APPROVAL OF MINUTES:
- IV. OLD BUSINESS:
  - A. Report on Information Trailer.
  - B.
  - C.
  - D.
- V. NEW BUSINESS:
  - A. Report on Coos Bay Neighborhood Facility.
  - B. Brief discussion on the coming elections in September.
  - C. Report on Western Regional Conference.
  - D.
- VI. ITEMS FOR NEXT AGENDA:
  - A.
  - B.
  - C.

DATE OF NEXT MEETING: June 28, 1972

VII. ADJOURNMENT:



UNOFFICIAL MINUTES  
CITIZENS PARTICIPATION WORKING COMMITTEE  
May 24, 1972

The Citizens Participation Working Committee meeting was called to order at 7:45 P.M. by the Chairman, Mr. Fred Ehelebe. The meeting was held in the Model Cities Conference Room #226, at 5329 N. E. Union Avenue.

The minutes of the last meeting were discussed. The Chairman stated that if there were no additions or corrections the minutes would stand approved.

The Chairman asked if there had been any new developments on the Information Trailer.

Mrs. Edna Robertson, CP Specialist informed the Chairman that Mr. Madison Derrow, CP Information Specialist, has arranged for maps and posters to be displayed in the Trailer. Two of the posters that are too be displayed were shown.

The Chairman then requested information on where to find physical models of the Model Cities development program, or a miniature makeup of the park that could be displayed in the Trailer.

Darnell Lowery, CP Planning Assistant, stated that we may be able to obtain something of this nature for display.

The Chairman asked that the Committee work on this idea, and an artist's sketch would be a good idea.

Mrs. Robertson gave the site of the trailer as the Tradewell lot at 106 North Beech Street. Also, that the trailer will be 10'x 35', June 5, 1972 has been set as the opening date for the trailer and members of the staff will be working in the trailer at all times, with the exception of Sundays.

The next order of business was the proposed Neighborhood Facility.

The Chairman asked if any of the Committee members knew what action had been taken by the City Council today regarding the Neighborhood Facility.

Mrs. Robertson related that nothing had been done today, but a meeting will be held Thursday, May 26, 1972, at 7:00 PM with citizens present, who live in the surrounding area of the proposed site. City Council has scheduled a hearing for next Thursday. She also stated that some citizens in the area have protested the location as being too near their homes and there would be some relocation involved.

Mr. James Loving stated that he felt that administrators of any relocation program should contact those people first who will be relocated.

There was general discussion on Mr. Loving's statement. It was suggested that flyers, telephoning, letters, and people to people contact be used to invite citizens to public meetings and then they would have a chance to express their opinions.

Page 2 Continued.....  
Citizens Participation Minutes

The Chairman suggested that on the agenda for the next meeting information regarding the Coos Bay Facility would be discussed.

Mrs. Azzaree Lathan suggested that possibly people who had visited the Coos Bay Facility should be contacted.

Mrs. Robertson was requested to try and locate pictures and information regarding the Coos Bay Facility.

There was more discussion on the Facility.

September Elections

There was general discussion on the up-coming elections, but it was decided that more information would be available at the time of the next meeting. Therefore, the September Elections will be discussed in full at the next meeting.

Report - Mr. James Loving

Mr. James Loving reported that a follow up had been on the reported incident between Miss. Bernadine Plummer, Education Coordinator for the National Associated for the Advancement of Colored People (NAACP) and the principal of Irvington School regarding the use of the school for a election rally. Mr. Loving reported that some of the information received was conflicting. The Chairman brought it to the attention of the Committee that Miss. Plummer did have a permit to use the school for the Fair, but the students were not allowed to take the leaflets home to their parents. He further stated that It should show in the records that the leaflets were impartial political information regarding the Fair. It was also brought out that no communication had been from the Irvington area or the Irvington Community Association.

Western Regional Conference - Citizens Participation Council

The Conference will be held in Los Angeles. Mrs. Marian Scott, and Mr. James Loving were appointed by the Citizens Planning Board Executive Committee. Mrs. Edna Robertson will be attending the Conference in the capacity of staff representative.

The Health Regional Conference which will be held in Denver Colorado on June 22nd, 23rd, 24th and 25th, 1972 was also discussed. Money is to be provided by the Region X for participation by citizens in the area. HEW

Motion was moved and seconded to adjourn the meeting.

Meeting adjourned at 9:15 P.M.

JUN 26 1972

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

June 23, 1972

Dear Working Committee Member:

Please find enclosed your copy of our staff minutes of the June 14, 1972, meeting.

At our next meeting, which will be held Wednesday, June 28, 1972, at 7:30 P.M., in the Model Cities Conference Room, #226, the tentative agenda will include an updated report from our Information Specialist, Mr. Madison Derrow, on his involvement with the new Information Trailer. We are pleased to say that the trailer is now on location at the More-for-Less Shopping Center.

A report on the Coos Bay Neighborhood Facility, and a report on the progress of the coming Citizens Planning Board Elections in September will also be on the agenda.

I hope you will be able to attend this important meeting.

Sincerely yours,

*Darnell Lowery*

Darnell Lowery  
Citizens Participation  
Planning Assistant

HDL:glm

CITIZENS PARTICIPATION  
WORKING COMMITTEE



## WORKING COMMITTEE AGENDA

DATE June 28, 1972

COMMITTEE Citizens Participation Working Committee

TIME 7:30 P.M.

- I. CALL MEETING TO ORDER: Chairman, Fred Ehelebe
- II. INTRODUCTION OF NEW MEMBERS/GUESTS.
- III. APPROVAL OF MINUTES:
- IV. OLD BUSINESS:
  - A. Report on Information Trailer - Madison Derrow
  - B.
  - C.
  - D.
- V. NEW BUSINESS:
  - A. Report on Coos Bay Neighborhood Facility
  - B. Report on the coming Citizens Planning Board Elections in September.
  - C.
  - D.
- VI. ITEMS FOR NEXT AGENDA:
  - A.
  - B.
  - C.

DATE OF NEXT MEETING: July 12, 1972

VII. ADJOURNMENT:

UNOFFICIAL MINUTES  
CITIZENS PARTICIPATION WORKING COMMITTEE  
June 14, 1972

The Citizens Participation Working Committee meeting was called to order at 7:45 P.M. by the Chairman, Mr. Fred Ehelebe. The meeting was held in the Model Cities Conference Room, #226, at 5329 N. E. Union Avenue.

The minutes of the last meeting were discussed. The Chairman stated that if there were no additions or corrections the minutes would stand approved.

Mrs. Edna Robertson gave a report on the Information Trailer. She stated that the trailer would be moved to the lot by no later than Monday, June 19, and preparations for the trailer would have to start immediately.

Mr. Ehelebe explained that after the trailer was moved onto the lot it would take several days to have the utilities and telephone connected. He concurred with Mrs. Robertson that an official opening will be scheduled.

Mrs. Robertson said that letters had been sent out to the Neighborhood Chairman asking for their support, and Citizens Participation Staff would man the trailer the first week.

Mr. Lowery presented one of the posters that will be displayed in the trailer. Mr. Ehelebe suggested a poster listing the services Model Cities does not provide for, but would have information available on where these services could be obtained.

The next order of business was the Coos Bay Neighborhood Facility.

Mr. Lowery stated that Coos Bay had been contacted for brochures, but so far they had not arrived yet. Mr. Ehelebe informed the committee that our Neighborhood Facility was progressing and City Council had given their tentative approval several weeks ago and submitted it to HUD for their study and hopefully, their approval.

The coming elections for the Citizens Planning Board were discussed next. Mrs. Robertson stated that letters had been sent out to each of the Neighborhood Organizations. Names of candidates will be given to the Committee. Anyone who lives within the Model Cities boundaries is eligible to become a candidate. We do not want names submitted unless the candidate is aware of it and is willing to run for office.

Mr. Ehelebe stated that it would be up to the Election Committee to decide what the rules are to be this year.

Mr. Ehelebe asked Mrs. Robertson to give a report on the Western Regional Conference she recently attended in Los Angeles.

Mrs. Robertson related that along with three citizens from the Model Neighborhood, she attended the Western Regional Citizens Participation Council. More citizen input was demonstrated by their attendance at the Conference.



Page 2/Continued  
Citizens Participation Minutes

Coffee Klatches were discussed and Mrs. Robertson stated that citizens are asked to have coffee klatches. Model Cities provides the coffee and donuts and the guest speaker. She said that Boise Association is having a potluck supper after each meeting.

Mr. Ehelebe suggested that at the next meeting they try to find out what can be done to get more participation.

Mrs. Robertson stated that staff would put out a flyer for the next meeting. Mr. Ehelebe suggested that on the flyer there should be announcements concerning some of the things that are happening, such as the Neighborhood Facility and the elections. Mrs. Robertson suggested a slogan such as, "Where is a better place to voice your opinion than at a Citizens Participation Meeting?" Eventually it will catch someone's eye.

Meeting adjourned at 9:15 P.M.

File

CITIZENS PARTICIPATION

OUTPUT MEASURES

MONTH OF: June, 1972

COMMITTEE AND/OR ORGANIZATION	DATE	ATTENDANCE	AGENDA	ACTION	OTHER IT
Physical Environment and Housing Working Committee	June 19, 1972	#8	1) Zoning procedures discussed  2) Elliot Transportation Study  3) DeLeuw Cather Study	Discussed the necessary procedures of handling zone changes with the Model Neighborhoods. Discussed recommendation of the Transportation Study of eight (8) months ago, did not take any actions. Recommended to the Planning Board that they accept the study.	
Humboldt Improvement Association	June 12, 1972	#23	1) Report on L.E.A.A. Proposal  2) Report on the funding for 3rd Action Year.	Motion to adopt the report, motion voted on and approved. Informative discussion on procedures for Home Improvements for the funding of 3rd Action Year.	
Woodlawn Improvement Association	June 13, 1972	#50	1) Adopted uniform procedures in handling request zone changes.  2) Russell Dawson - Report	Woodlawn Improvement Association on record as needing more time to study the procedure. Report on Housing within the United States compared to Portland's housing.	

CITIZENS PARTICIPATIONOUTPUT MEASURESMONTH OF: June, 1972

COMMITTEE AND/OR ORGANIZATION	DATE	ATTENDANCE	AGENDA	ACTION	OTHER IT
Citizens Participation Working Committee	June 14, 1972 June 28, 1972	#7 #7	1) Report on Information Trailer	Report consisted of information on when the trailer would be available for operation.	
			2) Report on Coos Bay Neighborhood Facility	Informed the Committee what services Coos Bay Neighborhood Facility offered and the procedures used in operating the Facility.	
			3) Report on Citizens Planning Board Elections in September.	Reported what Neighborhood Organization have submitted their names for the Election Committee.	
			4) Report on Western Regional Conference	Mrs. Robertson reported on her recent trip to the Western Regional Conference held in Los Angeles, California. Ideas in getting more participation within the community.	
Boise Citizens Improvement Association	June 27, 1972	#39	1) Housing Rehabilitation Program 2) Clean Up Campaign  3) Zone Change	No discussion. Informed to Organization when the Clean Up Campaign would start. Asked for volunteer to be Chairman of the Clean Up Campaign-none. Organization did not act on this matter, but, would give some thought to the matter.	

CITIZENS PARTICIPATIONOUTPUT MEASURESMONTH OF: June, 1972

COMMITTEE AND/OR ORGANIZATION	DATE	ATTENDANCE	AGENDA	ACTION	OTHER IT
Boise - continued			4) Beautification Project	Informed the Committee that after July 17th work would begin on this project.	
Vernon Community Association	June 7, 1972	#17	1) K. Harvey reported on MARKIT Program 2) Petition against Legion Hall	A number of members asked for the MARKIT engraver. Petition approved suggested to be sent to Citizens Planning Board.	
King Improvement Association	June 22, 1972	#40	1) Neighborhood Facility site selected- 2) Representative for Citizens Planning Board Election Committee 3) Report Mike Henniger-Union Avenue	Grand and Alberta Election Committee representatives George Schriener, Mary Smith. Discuss and explain	
Social Services Working Committee	No Report for June May 30, 1972	#30	Discussion - Emergency Welfare Fund.	Social Service Working Committee will recommend to the Citizens Planning Board that the Albina Ministerial Alliance become the operating agency for the Emergency Welfare fund.	
Economic Development and Transportation	June 26, 1972	#10	1) Representative from Insurance Commission spoke on the problems and rates for the Model Cities residents.	Mr. Zoins spoke about various problems in regard to the rates of insurance for the Model Cities residents.	

CITIZENS PARTICIPATIONOUTPUT MEASURESMONTH OF: June, 1972

COMMITTEE AND/OR ORGANIZATION	DATE	ATTENDANCE	AGENDA	ACTION	OTHER IT
Eliot Neighborhood Program Association	June 28, 1972	#27	1) Information on Transportation Study.	Plans were accepted.	
Recreation and Culture Working Committee	June 1, 1972 June 15, 1972	#12 #14	1) Report from Sub-Committee on Recreation and Culture Festival and Old Fashion Picnic. 2) Youth Recreation Project Report 3) Summer '72 Resource Statistical Report 4) Youth Affairs Council Project Report	Recreation and Culture Committee has been meeting every Thursday at 5:30 regarding the Old Fashion Picnic and Festival. <del>Discussion, no action taken.</del> <del>Discussion, no action taken.</del> Discussion, no action taken.	
Employment Working Committee	June 7, 1972 June 21, 1972	#12 #10	1) Discuss Transportation 2) Evaluation Report on Portland Community College 3) Emanuel Liason Committee Report-Guest Speaker, Bob Rogers and Tony Giardina	Discussion on all agenda items, no action taken.	
Law and Justice Working Committee	June 12, 1972 June 14, 1972	#12 #12	1) Discuss incident of rock throwing at 7th Avenue and Jarrett Street. 2) Discuss Police Community Relations Flyers 3) Police Community Relations 3rd Action Year concerns	A letter is to be written to King Association to see what action was taken about the rock throwing incident on 7th Avenue and Jarrett Street. To print flyers for Police Community Relations it would cost \$50.00. No action taken	



CITIZENS PARTICIPATIONOUTPUT MEASURESMONTH OF: June, 1972

COMMITTEE AND/OR ORGANIZATION	DATE	ATTENDANCE	AGENDA	ACTION	OTHER INFO
Education Working Committee	June 13, 1972 June 22, 1972	#14 #19	1) Film on Community Schools 2) Model Cities Information Trailer	Discussion on all agenda items, no action was taken.	
Health Working Committee	June 21, 1972	#15	1) Comprehensive Health Plan 2) Use of Surplus Money	Comprehensive Health Plan accepted <del>Discussion, no action was taken.</del>	
Sabin Community Association	June 21, 1972	#30	1) Discussion on Community Schools (Film, "To Touch A Child")	Decision was made to accept the Community Schools Concept, which is to become active in September, 1972.	
Irvington Community Association		<u>N</u> <u>0</u>	<u>N</u> <u>E</u>		

# portland model cities

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

July 6, 1972

Dear Working Committee Member:

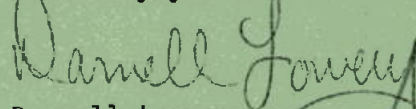
Please find enclosed your copy of our staff minutes of the June 28, 1972, Citizens Participation Working Committee Meeting.

At our next meeting, which will be held Wednesday, July 12, 1972, at 7:30 P.M. in the Model Cities Conference Room, #226, the tentative agenda will include: The Citizens Participation Output Measures for the Month of June; Information on the Information Trailer will be updated and Mrs. Azzaree Lathan will give a report on the recent Citizens Participation Conference which she attended.

A report on the progress of the coming Citizens Planning Board Elections in September will also be on the agenda.

I hope you will be able to attend this important meeting.

Sincerely yours,



Darnell Lowery  
Citizens Participation  
Planning Assistant

CITIZENS PARTICIPATION  
WORKING COMMITTEE



## WORKING COMMITTEE AGENDA

DATE July 12, 1972

COMMITTEE Citizens Participation Working Committee

TIME 7:30 P.M.

- I. CALL MEETING TO ORDER: Chairman, Fred Ehelebe
- II. INTRODUCTION OF NEW MEMBERS/GUESTS.
- III. APPROVAL OF MINUTES:
- IV. OLD BUSINESS:
  - A. Information Trailer
  - B.
  - C.
  - D.
- V. NEW BUSINESS:
  - A. Citizens Participation Output Measures - Month of June
  - B. Citizens Planning Board Election Committee
  - C. Citizens Participaticipation Conference Report by Mrs. Lathan
  - D.
- VI. ITEMS FOR NEXT AGENDA:
  - A.
  - B.
  - C.

DATE OF NEXT MEETING: July 26, 1972

VII. ADJOURNMENT:

UNOFFICIAL MINUTES  
CITIZENS PARTICIPATION WORKING COMMITTEE  
June 28, 1972

The Citizens Participation Working Committee meeting was called to order at 7:30 P.M. by the Chairman, Mr. Fred Ehelebe. The meeting was held in the Model Cities Conference Room #226, at 5329 N. E. Union Avenue.

The minutes of the last meeting were discussed. The Chairman stated that if there were no additions or corrections the minutes would stand as approved.

The first order of business was the Information Trailer.

Mr. Darnell Lowery read a memorandum from Madison Derrow addressed to Mr. Elvin Roberts requesting material and supplies as soon as possible which will be necessary to equip the Information Trailer. Mr. Ehelebe stated that some gadgets and decorative type materials were needed to attract attention and give the trailer a carnival atmosphere. He suggested hanging gayly colored balloons from each end of the vehicle. He also stated that since it would be very warm inside, it would be nice to have a patio table with an umbrella. A registration book is also needed.

The next order of business was the Coos Bay Neighborhood Facility. Mr. Lowery informed the committee that he had received word that the facility was a \$250,000 operation, which was smaller than what is being planned here. It has been operating for approximately one year, and is owned and operated by the City. Personnel consists of one coordinator, three field workers, and one receptionist. As of July 1st there will be no staff and will be open to the public. They offer health services, mental health services, legal services, etc.

Mr. Ehelebe stated that they have tried to locate the minutes from the last Neighborhood Facility Task Force meeting, and the minutes had not been completed as of yesterday.

Betty Walker stated that she believed that the Task Force would be meeting with Mr. Jordan on Friday.

The Citizens Planning Board Elections were discussed and Darnell Lowery informed the committee that Eliot, Irvington and Sabin had not chosen representatives as of yet. The meeting date for the committee was discussed and Mr. James Loving suggested delegating Mr. Childs as temporary chairman of the Election Committee and let Mr. Childs decide when to meet. The committee agreed to appoint Mr. Childs as temporary chairman of the Election Committee.

Mr. James Loving gave a report on the Western Regional Citizens Participation Council held in Los Angeles. The purpose of the Council was to get delegates together in the Western Region to try and determine various ways to involve more citizens in the Model Cities programs. One of the other objectives was to try and promote changes in pending legislation in reference to poverty programs. At the present time Congress wants to eliminate the Model Cities programs throughout the nation and adopt some other type of approach to the urban problems.

Mr. Loving also stated that the Western Region does not include our region.

It is hoped that we will be able to join the Conference or create a similar conference of our own in this Region.

Clifton David made a motion that we consider the matter of establishing our own Northwest Conference. Motion seconded.

Mr. Ehelebe suggested the Committee consider the motion as a study and a recommendation that we try to join the Western Conference or establish our own conference. Motion passed.

Mr. Ehelebe asked Mr. Loving if he would take care of this matter and give the committee a report in a few weeks.

Mr. Loving replied that he would be willing to work with Mrs. Robertson and draft a synopsis of the conference and send copies to all the other Working Committees.

New Business:

Mr. Loving stated that he had attended the Western Region Consumer Health Conference held in Denver, Colorado. He was chosen by the Health Working Committee to attend. His reasons for attending were to try and get some funds to build a health facility here in the neighborhood. He stated that he had been fortunate enough to be appointed on the funding committee, and he is now in a position to know where the money is coming from, how to get it, where to apply for it, and he will use his influence to try and get as much money as he can for Portland Model Cities.

More discussion followed on Health Programs in the Model Cities neighborhood.

A motion was made to adjourn the meeting. Motion seconded and carried.

Meeting adjourned at 9:00 P.M.



# portland model cities

*File*

CITY DEMONSTRATION AGENCY  
5329 N.E. UNION AVENUE  
PORTLAND, OREGON 97211  
288-8261

July 19, 1972

Dear Working Committee Member:

Please find enclosed your copy of our staff minutes of the July 12, 1972, Citizens Participation Working Committee Meeting.

At our next meeting, which will be held Wednesday, July 26, 1972 at 7:30 P.M. in the Model Cities Conference Room #226. The tentative agenda will include: A report on the Information Trailer, which is now in operation and Mrs. Azzaree Lathan will give a report on the recent Citizens Participation Conference which she attended.

A report on the progress of the coming Citizens Planning Board Election in September, 1972 will also be on the agenda:

I hope you will be able to attend this important meeting.

Sincerely yours,

*Darnell Lowery*  
Darnell Lowery  
Planning Assistant  
Citizens Participation

**CITIZENS PARTICIPATION  
WORKING COMMITTEE**



## WORKING COMMITTEE AGENDA

DATE July 19, 1972

COMMITTEE Citizens Participation

TIME 7:30 P.M.

- I. CALL MEETING TO ORDER: Chairman, Mr. Fred Ehelebe
- II. INTRODUCTION OF NEW MEMBERS/GUESTS.
- III. APPROVAL OF MINUTES:
- IV. OLD BUSINESS:
  - A. Information Trailer
  - B.
  - C.
  - D.
- V. NEW BUSINESS:
  - A. Citizens Planning Board Election Committee Report
  - B. Citizens Participation Conference Report by Mrs. Azzaree Lathan.
  - C.
  - D.
- VI. ITEMS FOR NEXT AGENDA:
  - A.
  - B.
  - C.

DATE OF NEXT MEETING: August 9, 1972

VII. ADJOURNMENT:

# CITIZENS PARTICIPATION WORKING COMMITTEE

## Unofficial Minutes

July 12, 1972

The Citizens Participation Working Committee meeting was called to order at 7:40 p.m. by the Chairman, Mr. Fred Ehelebe. The minutes of the last meeting were discussed. The Chairman stated that if there were no additions or corrections the minutes would stand approved.

The first order of business was a discussion on the Information Trailer. Mrs. Robertson stated that the trailer would officially open on Friday, July 14th. Mr. Flowers, CPB Chairman; Mr. Jordan, Model Cities Director; and Mr. Ehelebe, Chairman of CP Working Committee will all be on hand to cut the ribbon for the grand opening.

Mr. Ehelebe asked if any effort had been made to have the Mayor attend the Grand Opening. Mrs. Robertson stated that she believed Mr. Jordan was planning on asking the Mayor.

Mr. Ehelebe stated he has had no information on maps, literature or furniture being available for the opening. So far we have no volunteer workers for participation. Do we have a schedule beyond that?

Mrs. Robertson stated that letters have been sent to the Chairmen of the other Working Committees, but so far there has been no word from them.

Next order of business was the June Citizens Participation Output Measures. The Chairman commented on the attendance of various Neighborhood Organization meetings compared to the attendance of the Working Committee meetings.

Mr. Ehelebe asked Mr. Lowery to have extra copies of the Output Measures made for each member of the Citizens Planning Board. He explained to Mr. Loving that after groping so much in the dark we decided to organize facts and figures to document Output Measures.

Next on the agenda was the Citizens Planning Board Election Committee. Mr. Ehelebe asked if any progress had been made. Mrs. Robertson stated that the first meeting was held on July 6th. Three of the neighborhoods were not represented. Their committee decided to hold the election for Chairman and Secretary on Thursday, July 13th, at 6:30 p.m.

Mr. Ehelebe asked if there were two representatives from each area? Mrs. Robertson stated everyone but Irvington had submitted two representatives, they have not submitted any.

Mr. Loving stated that he feels that the Election Committee should set some type of ground rule in their recommendation to the Board to the extent that one of the criteria will be that a candidate must have 25 signatures on a petition indicating he is a valid and eligible candidate. The reason for this would be to eliminate people putting their names on a ballot who have no intent of campaigning. If a person can't get 25 people to sign a petition he should not be allowed to represent anyone.

Next on the agenda was to be a Citizens Participation Conference Report by Mrs. Lathan. Mrs. Lathan was not present.

There was some discussion on the Citizens Planning Board By-Laws. It was disclosed that after last year's election the Rules Committee changed some of the rulings which the Board approved and accepted. Mr. Ehelebe asked Mrs. Robertson to track down the new By-Laws with Mrs. Green's help.

Mr. Ehelebe asked the Committee if there was any other business they wished to discuss.

Mr. Loving stated he hasn't had time so far, but will try and get together with Mrs. Robertson on a study and recommendation that we try to join the Western Conference or establish our own conference.

Mr. Loving stated that the Recreation & Culture Working Committee is sponsoring a recreation fair at Peninsula Park, July 22nd and we are hoping all the Neighborhood Organizations will participate. We are trying to encourage people in various neighborhoods to submit their recreation teams so we can have some competitive games. We will have prizes.

Discussion followed on sending out flyers. Mrs. Robertson stated that because of the time element it would be difficult to deliver flyers to doors. It was suggested that cardboard posters be placed in recreation centers, churches, and stores of the various neighborhoods.

Mrs. Robertson suggested that Recreation & Culture put out the signs.

Mr. Loving stated that they don't have the facilities. He would bring the paper and materials to Mrs. Robertson's staff and they could possibly do the printing and posting. Mrs. Robertson agreed to handle the matter in that way.

Mr. Ehelebe asked what report did we get from the Humboldt picnic?

Mrs. Robertson stated that it was not held because of rain. Mrs. Strong stated the material donated for that picnic will be given to Recreation & Culture for their picnic.

The meeting was adjourned at 8:30 p.m.