

~~NAME~~

~~ADDRESS (ZIP CODE)~~

~~PHONE #~~

# Budget Task Force

3-11-75

What does NH Coordinator do?  
Should the help be downtown?

Apr. 14

Why not one branch in ea. area?

Area 3 School.

Apr. 16

1971-1975  
445

ME.

SEUL

3-11-75.

Tabor.

8:15

employees permanent or temporary  
re: employm status.

Civil Service

under consideration & in attorney's office.

Positions in SE budget & adapted.

PDC does have personnel policy.

49,000 (1974-75)

21,000 local (76)

99,000 ICD.

no intention of cutting back on level of activity.

Hands over Buckman's needs to meet with,  
analyze, package

5. as far as we know now.

(Cogan) we will go to you.

before  
9:30

232-3036  
Bess Nielsen.





# Guidelines

## 1. FORMAT.

SEU shouldn't look out there by itself. change heading.

## 2. Content

Goals.

Self-help needs.

3. to encourage & support citizen  
volunteer self-help efforts. ||

## 4. nh change to neighborhood.

Interaction prepares

ONA keeps calendar. Available at all offices.  
& exchange info among offices.

PDC & ONA staffers exchange info. ab  
nh activities & mtg dates.

Joanna  
at PDC



**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4318 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-8238 233-8237

January 3, 1975

Mr. Lee Smith  
845 NE 79th  
Portland, Ore. 97213

Dear Mr. Smith:

As a result of the January 2, 1975 meeting of the Southeast Uplift Advisory Board Subcommittee appointed to study problems associated with Montavilla Community Association representation on the Board, the following recommendations will be made to the Board at the regular Southeast Uplift meeting on January 6, 1975:

- 1) That an affidavit (signed by some 40 persons and attesting to certain events which occurred at the December 12, 1974 Montavilla Community Association General Membership meeting) be accepted as a reasonable account of the meeting;
- 2) That the Board accept the December 12th action of the Montavilla Community Association General Membership which directed John Olson to serve as the interim representative to Southeast Uplift until the Association election in January.

After detailed consideration of your letter of December 16th to the Southeast Uplift Board, as well as the Southeast Uplift and Montavilla By-Laws, it was decided to recommend that in Article III, Section 3 of the Montavilla Community Association By-Laws, the term "elected" should be interpreted to refer to a general membership election unless the responsibility is specifically delegated to the Montavilla Community Association Executive Board and that the power of the Executive Board does not supersede appointments of the general membership.

We appreciate the dedication you and your Association have demonstrated in the past and look forward to your continued leadership and involvement.

Sincerely,

*Virginia Seidel (rw)*  
Virginia Seidel, Vice-Chairman  
Southeast Uplift Advisory Board

VS/KZ:rw

cc: Walter Willette  
Jackie Williams  
John Olson  
Mary Pedersen

COPY.  
MARK KELLY

April 29, 1976

TO: Southeast Uplift Board and Hosford-Abernethy Neighborhood Development

FROM: Virginia Seidel

SUBJECT: REPORT TO BOARD ON MT. HOOD FREEWAY TASK FORCE

This task force is made up of 12 members: Grover Sparkman, Foster Boosters; Cliff Alterman, Multnomah County; Greg Baldwin, Portland Public Schools; Connie Kleaton, City of Portland; J. B. Boyd, State Highway Division; Ron Graham, Richmond; Jane Rhodes, Foster-Powell; Virginia Seidel, Hosford-Abernethy; Neil Flanagan, OSHD; Gary Knowlton, OSHD; Jim McConnell, PACT.

I have attended three meetings of this Task Force so far. The objective of this group is the disposal of state owned property in the abandoned Mt. Hood Corridor in a manner that would be of the greatest benefit to the stabilization of affected neighborhoods.

RECOMMENDATIONS:

- 1) To dispose of property within present statutory and constitutional restrictions. These restrictions require public auction at market value to provide maximum retention of trust fund money.
- 2) To recommend changes in Oregon Law to permit other disposal procedures. Alternate methods we considered are direct sale of Mt. Hood properties to occupants at market value without requiring public auction, with time frame of at least two years.
- 3) Task Force could consider requesting constitutional revision eliminating the need to sell Highway owned property at market value. Time Frame - 4 years.

Each neighborhood representative did a survey of the affected portion of their respective neighborhood. Richmond reported that about 40% of renters in the Richmond area are interested in buying the houses they now rent from the State Highway. Percentage was the same in the HAND neighborhood. Foster-Powell reported that they felt all property should be sold at public auction and renters not be allowed first change to buy. They would like some guarantee that OSHD housing be limited to single-family use.

Much discussion about deed restrictions. Consensus seems to be that we request the Highway Division to insert a clause in the deeds of any residential property sold - that it must remain residential for a period of time ranging from ten to twenty years.

We have discussed a number of methods of financing these properties. The state can carry a contract but must charge going rate of interest. Veterans Administration and Benjamin Franklin have indicated they would finance to qualified buyer. We have asked the City if it would be possible for them to purchase property and then resell it to people who can afford to pay rent but, because of income limitations, cannot save a large down payment.

Questions we have asked staff to be able to answer at our next meeting are: 1) Can houses be prequalified prior to an auction; 2) How the different lending institutions could prequalify people so they could purchase at public auction; 3) An opinion from the Planning Commission on affect of deed covenant. One method of discouraging speculators suggested was that no two adjoining properties be sold at the same time.



August 8, 1975

Mr. Clyde V. Brummell  
2212 S.E. Lambert  
Portland, Oregon 97202

Dear Mr. Brummell:

In response to your letter of August 4, 1975, I have studied the Southeast Uplift Advisory Board Bylaws (revised January 20, 1975) in regard to the grievance procedure in Article IX Section 1, "...any member adversely affected by a decision of the Board shall submit a written complaint to the Executive Committee." I am unable to ascertain how you, personally, or SHILE have been adversely affected by SEUL Board actions on PC 6457R or CU 56-75.

In reading your letter, I feel the problems noted are more concerned with review processes chosen by the Mt. Tabor Association, the Montavilla Association, and the Planning Commission, and not with the substance of the requests in question.

Please note that the Southeast Uplift bylaws clearly state in Article IV Section 2, part A.3: "The neighborhood group shall choose its own process for functioning..." Since the Mt. Tabor and Montavilla bylaws contain no provisions requiring them to hold public hearings on matters being brought before the Southeast Uplift Board, I do not feel any affected association bylaws have been violated. I, therefore, conclude that your complaints do not constitute a grievance as defined in Article IX of the Southeast Uplift bylaws.

If you feel I have misinterpreted your complaints and would like to continue to pursue the matter for the purpose of mutual clarification, I will promptly call a meeting of the Executive Committee, as specified in our bylaws.

Sincerely,

*Virginia Seldel*  
Virginia Seldel, Chairperson  
Southeast Uplift Advisory Board, Inc.

VS/KZ:kg

Portland City Planning Commission  
August 8, 1975

Page 2

cc: City Council  
Portland Development Commission  
City Attorney  
Mt. Tabor Neighborhood Association  
Montevilla Community Association  
✓ Office of Neighborhood Associations

RECEIVED  
AUG 14 1975





RECEIVED

SEP 12 1 25 PM 1975

GEORGE H. H. AUDITOR  
CITY OF PORTLAND, ORE.

**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4316 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237

September 9, 1975

Honorable Mayor Neil Goldschmidt  
City Hall  
1220 S. W. 5th Avenue  
Portland, Oregon 97201

Dear Mayor Goldschmidt:

At our meeting on September 2, 1975, the Southeast Uplift Advisory Board discussed the City Council hearing regarding the Neighborhood Association Ordinance we understand to be scheduled for September 25, 1975 at 2:00 p.m. By unanimous vote, the Board respectfully requests that the hearing on the ONA Ordinance be postponed and that the major portion of the hearing be held during the evening hours to enable more citizens to participate.

Because many of our neighborhood associations have not held meetings during the summer (or have operated on a reduced schedule), it is our feeling that few associations have had sufficient opportunity for meaningful discussion of what is an extremely important issue concerning all citizens of this city.

In line with decisions made at the only city-wide forum held on this subject on May 29th, 1975, this recommendation should be given serious consideration. We would also like to suggest that there be advance public notice regarding the hearing format and alternatives being considered for revision of the Ordinance.

Sincerely,

Larry Lubin, Vice-Chairman  
SEUL Advisory Board, Inc.

LL:rd

cc: City Commissioners:  
Francis Ivancie  
Mildred Schwab  
Connie McCready  
Charles Jordan

**Portland Development Commission**



THE CITY OF  
**PORTLAND**



**OREGON**

OFFICE OF  
NEIGHBORHOOD  
ASSOCIATIONS

MARY PEDERSEN  
COORDINATOR

1220 S.W. FIFTH AVE.  
PORTLAND, OREGON 97204  
503/248-4519

August 21, 1975

MEMORANDUM

TO: Commissioner Mildred A. Schwab

FROM: Mary C. Pedersen *Mary*

SUBJECT: Clyde Brummell complaint on SEUL procedure

On August 5, 1975, Mr. Brummell brought a copy of his complaint to the Office of Neighborhood Associations. I spoke with him and then called Kathy Zimmerly at the SEUL office. With regard to File 6457R, the revocable permit was for expansion of storage space for wine bottles in the basement of a home in Mt. Tabor. For this purpose, the applicant had originally petitioned his neighbors and received their approval for a home business. Marie Brown of South Tabor did check with the neighbors and they had no complaints. Due to this direct action, I did no further investigation of this matter.

With regard to File CV 56-75, Multnomah School of the Bible, Kathy informed me that:

- 1) There had been no neighborhood meeting in Montavilla because they are adjourned for the summer.
- 2) The Montavilla delegate attended the SEUL meeting but presented no recommendation from the neighborhood association because they had not met.
- 3) The SEUL Board then discussed whether to give an opinion on the matter or ask for a delay. The applicant's representative (Jim Worthington) was present. After discussion, the SEUL Board decided that the matter did not seem to be controversial and that any delay would mean an increase in construction costs. Consequently, the Board voted to approve the request: 10 in favor, 2 opposed, 1 abstention. The enclosed minutes give a fuller discussion of the issues as they were raised by Mr. Brummell at the time. (Exhibit A)

Next, I spoke with Mr. Ray Grant, the Montavilla delegate, and he confirmed Ms. Zimmerly's facts. Then I called Jim Worthington, the representative of Multnomah School of the Bible. He concurred in the facts and also informed me that he was contacting neighbors personally as he had time. He has kept informed of events in Montavilla during the last year. He believed



that the neighbors would be in favor of the Conditional Use request for a parking lot because it would relieve a neighborhood problem of parking on local streets. He promised that he would continue in his personal contacts.

On August 8, 1975, Virginia Seidel, Chairperson of the SEUL Board, responded by letter to Mr. Brummell. (Exhibit B) Basically, she responded that the SEUL bylaws call for each neighborhood to choose its own process for functioning. However, the bylaws do not require a neighborhood association to hold a meeting before review by SEUL.

Finally, I have reviewed the ordinance on neighborhood associations and two provisions seem applicable. First, neighborhood associations are "responsible for seeking the views of the people affected by proposed policies or actions before adopting any recommendations." This procedure was not violated because the neighborhood association did not give any recommendation to SEUL or to the Planning Commission. The ordinance does not require a neighborhood association to respond to every request for an opinion from the Planning Commission or City Council and, as you know, the groups are frequently busy on their own projects and respond only to the most controversial issues.

Second, the ordinance requires neighborhood associations to notify the applicants of any reviews. Even though there are no requirements for district boards as there are for neighborhood associations, the SEUL Board does abide by this requirement and the applicant is nearly always present, as in this case.

The SEUL Board does not call meetings in the individual neighborhoods; this prerogative is left to the neighborhoods. There is no requirement in the SEUL bylaws that the SEUL Board hold any meeting other than their own board meetings. The question Mr. Brummell raises is whether the SEUL should take a position when the neighborhood association does not meet. This question should be referred to the SEUL Board for review of their bylaws, rather than to the City Attorney. Members of the SEUL Board spend many volunteer hours contacting neighbors within the 400 feet notification area, whether or not the neighborhood association holds a meeting.

file SEU

From the desk of.....

MARY PEDERSEN

Clyde Brummell

K. Zimmerly

Marie Brown checked on  
winery.

Ray made no recommendation.

Ray Grant.

Jim Ulbracker. 255-0332. Bldg.  
made personal recommendation.

Consensus wd be unreasonable to ask for  
delay because construction costs.

School has given no meetings  
to talk with people. Houses  
around school are owned by it.

Not that he knows of - controversial?



Mr. Tasm present expansion had  
not gone to the people.

Jim ~~Worthington~~ Mult. School of the Bible,  
Worthington.

Phoned me back. Has con-  
tacted some neighbors, is  
or will contact others.

Repeated criticism about  
"self-notification"; & he  
seems pretty aware of  
events in the neighborhood  
of recent years.

August 8, 1975

Portland City Planning Commission  
424 S.W. Main Street  
Portland, Oregon 97204

Dear Members:

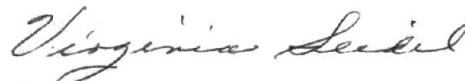
As noted in our letter to you regarding SEUL Advisory Board recommendations on PC 6457R and CU 56-75, there were objections raised by the Sellwood-Moreland Improvement League delegate, Mr. Clyde Brummell, because he feels it was incumbent upon Mt. Tabor and Montaville neighborhood associations to have held public meetings on these cases prior to consideration by Southeast Uplift.

Please be advised that there is no provision in the SEUL Advisory Board bylaws that requires member neighborhood associations to hold public hearings on matters being brought before the Southeast Uplift Board (unless stipulated in their individual association bylaws). Further, there appears to be nothing in the Mt. Tabor or Montaville associations' bylaws requiring such a public meeting as Mr. Brummell apparently demands.

On previous occasions, when an affected neighborhood association has requested deferral in order to consider a request on a particular issue, the SEUL Board has almost invariably concurred, even though it is not obligated to do so.

To quote the Southeast Uplift Advisory Board, Inc. bylaws (Revised January 20, 1975), Article IV Section 2, part A.3: "The neighborhood group shall choose its own process for functioning..." We, therefore, feel that the SEUL Board and its delegates were acting in accordance with their bylaws, and conclude that Mr. Brummell's objections were concerned with review processes chosen by other neighborhood associations and the Planning Commission, and not with the substance of the requests in question.

Sincerely,



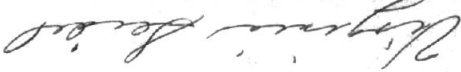
Virginia Seidel, Chairperson  
Southeast Uplift Advisory Board, Inc.

VS/KZ:kg

**cc: City Council  
Portland Development Commission  
City Attorney  
Mt. Tabor Neighborhood Association  
Monteville Community Association  
✓ Office of Neighborhood Associations**

RECEIVED  
AUG 13 1975

Southeast Uplift Advisory Board, Inc.  
Virginia Seidel, chairperson



Sincerely,

If you feel I have misinterpreted your complaints and would like to continue to pursue the matter for the purpose of mutual clarification, I will promptly call a meeting of the Executive Committee, as specified in our bylaws.

Please note that the Southeast Uplift bylaws clearly state in Article IV Section 2, part A.3: "The neighborhood group shall choose its own process for functioning..." Since the Mt. Tabor and Montavilla bylaws contain no provisions requiring them to hold public hearings on matters being brought before the Southeast Uplift Board, I do not feel any affected association bylaws have been violated. I, therefore, conclude that your complaints do not constitute a grievance as defined in Article IX of the Southeast Uplift bylaws.

In reading your letter, I feel the problems noted are more concerned with review processes chosen by the Mt. Tabor Association, the Montavilla Association, and the Planning Commission, and not with the substance of the requests in question.

In response to your letter of August 4, 1975, I have studied the Southeast Uplift Advisory Board bylaws (revised January 20, 1975) in regard to the grievance procedure in Article IX Section 1, "...any member adversely affected by a decision of the Board shall submit a written complaint to the Executive Committee." I am unable to ascertain how you, personally, or SMILE have been adversely affected by SEUL Board actions on PC 6457R or CU 56-75.

Dear Mr. Brummel:

Mr. Clyde V. Brummel  
2212 S.E. Lambert  
Portland, Oregon 97202

August 8, 1975



Mr. Clyde V. Stummell  
August 8, 1975

Page 2

cc: City Council  
Portland Development Commission  
City Attorney  
Mt. Tabor Neighborhood Association  
Montaville Community Association  
✓ Office of Neighborhood Associations

✦ MAINTENANCE  
✦ LEASING  
✦ FINANCING



✦ COMMERCIAL  
AND  
✦ INDUSTRIAL

FROM IDEAS TO MOVE IN, OR REMODEL TO NEW IDEAS

## Home Builders Service Center

8435 S. E. 17th Avenue  
PORTLAND, OREGON 97202

Telephone 233-4841  
August 4, 1975

*Recvd  
8-5-75 M*

Virginia Seidel, Chairperson,  
Governing Committee,  
Southeast Uplift Committee,  
4316 S. E. Hawthorne Boulevard,  
Portland, Oregon, 97215.

Dear Ms. Seidel:

Reference is made to the letter of Mr. Terry D. Sandblast, City Planner, City of Portland, 424 S. W. Main Street, Portland, Oregon, 97204, concerning P. C. File 6457R, applicant Emmel and Claire Kirnak, located at 7234 S. E. Main Street, Portland, Oregon, for a revocable permit for wine making, known as Lots 3 and 4, Block 4, Taborside, zoned R5.; and P. C. File CU 56-75, Multnomah School of the Bible, for conditional use request for approval of campus site plan, legal of Lots 16 and 19 except the west 20 feet, 20, 21, 22, 23, 85, 440 489, 512, and 518, Section 33, TLN, R2E, Zone R5 for approval of a campus site plan.

In accordance with Article IX-Grievance Procedure I am filing this written complaint that the manner in which these two applications and presentation and ~~pre~~presentations to the public of the affected neighborhoods is in violation of Section 2 of the Southeast Uplift Advisory Board, Inc., By Laws and that these two actions taken be set aside until the neighborhood associations call a public meeting of the neighborhood association and wherein such meeting a public vote is taken to direct approval or disapproval of these applications.

Further, this is in violation of the public representations made by Portland Development Commission, the Portland Planning Commission and the City Council of the City of Portland and the Bureau of Neighborhoods where in through the media they have stated to the public that matters concerning neighborhoods would be brought through proper public notice of a public meeting to determine the wishes of the neighborhood on matters of zoning, planning, transportation. In these two instances no notice was posted, circulated, or notification to the neighbors in the neighborhood that such a request was being made and that you as Chairperson allowed this unlawful act to come to a vote on the personal recommendation of the neighborhood representatives who admitted they had not notified they neighbors in the neighborhood nor had they called a public meeting to discuss a commercial winery as in P. C. File 6457R or approval of the campus site plan of P. C. File Cu 56-75.

Therefore, a copy of this letter is being sent to the City Attorney as to a legal ruling on this lack of a public meeting, as well as the Portland Development Commission, Portland Planning Commission, all members of the City Council, to ascertain if this is the manner they wish the neighborhoods to be represented in S. E. Uplift Advisory Board hearings. The Federal Government in funding has provided that neighborhoods hold public meetings and if this continues it would appear federal funding will be withdrawn.

*Clyde V. Brummell*  
Clyde V. Brummell,  
BUILDING DIVISION - CLYDE V. BRUMMELL AGENCY



August 21, 1975

MEMORANDUM

TO: Commissioner Mildred A. Schwab

FROM: Mary C. Pedersen

SUBJECT: Clyde Brummell complaint on SEUL procedure

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SOUTHEAST UPLIFT ADVISORY BOARD MEMBERS AND ALTERNATES

file SEUL

Delegates and Members-at-Large:

Alternates:

Art Stubbs, Chairman 288-9644  
 2424 NE 17th, 97212

John Olson, Vice-Chairman 253-8601  
 8309 SE Yamhill, 97216 (Montavilla)

Virginia Seidel, Secretary 232-0467  
 2321 SE 26th, 97214 (HAND)

Bettie Mayer (SMILE) 232-7363  
 6115 SE 13th, 97211

Dana Comfort (Buckman) 233-8491  
 1804 SE Pine, 97214 233-0683

Pat Sandvigen (S. Tabor) 775-4174  
 3116 SE 71st, 97206

Augusta Richter (SURGE) 760-2033  
 9703 SE Harold, 97266

Barbara Conger (Foster-Arieta) 774-5664  
 3019 SE 53rd, 97206 771-1711

Helen Belec (Sunnyside) 236-9855  
 736 SE 45th, 97215

Gary Witherspoon (Richmond) 233-7498  
 1834 SE 47th, 97215

Carl Hunter Johnson (Brooklyn) 236-7432  
 3229 SE 9th, 97202

Terry Lightowler (M-SENA) unlisted  
 3806 SE Lafayette Ct., 97202

Jo Brown (Laurelhurst) 235-7425  
 4126 SE Oak, 97214

John Stryker (Eastmoreland) 774-6031  
 7530 SE 35th, 97202

Rev. E.J. McDonald 234-5087  
 2411 SE Tamarack, 97214

R. Tom Beasley 228-7181  
 2708 SE Rex, 97202 775-4524

Vern Kinnee 656-1729  
 6640 SE Buckingham Dr. (Gladstone) 97027

Erma Lundahl 234-2874  
 525 SE 65th, 97215

Richard Priestley 232-3332  
 103 SE 63rd, 97215 236-5350

Blaine Jones (Montavilla) 253-9998  
 7715 SE Washington, 97215

Malvin Replogle (HAND) 236-8942  
 1721 SE Maple, 97214

Fern Hilson (SMILE) 774-6032  
 3403 SE Harold Ct., 97202

Joe Johns (Buckman) 234-6551  
 975 SE Saddy Blvd., 97214

Don Gallup (S. Tabor) 775-5834  
 2811 SE 74th, 97206

Don Hune (SURGE) 252-4603  
 505 SE 73rd, 97215

JO NATHAN PAGE 236-7904  
 3410 SE BELMONT, 97214

Ron Graham (Richmond) 236-4558  
 1982 SE 30th, 97214

Carol Hartog (M-SENA) 775-1784  
 4545 SE Haig, 97206

Shirley Klug (Laurelhurst) 234-8154  
 4212 E Burnside, 97214

Paul Eckelman (Eastmoreland) 771-9362  
 2835 SE Lambert, 97202

Ronald Boone 228-7181  
 6805 SE Harold, 97206

# AN INVITATION TO SPEAKOUT!

The 1<sup>ST</sup> in a series of PUBLIC FORUMS  
is being held for the

## PRELIMINARY ENGINEERING STUDY AND ENVIRONMENTAL IMPACT ASSESSMENT

FOR

IMPROVEMENTS TO E. BURNSIDE FROM  
THE RIVER TO 20th INCLUDING THE  
BURNSIDE - SANDY - 12th INTERSECTION

The purpose of the forum is to present data on existing  
conditions and to obtain community input into the project.

Working for the City of Portland, Stevens, Thompson & Runyan, Inc.,  
is developing alternative solutions for reducing traffic  
congestion, air & noise pollution, and other adverse  
environmental conditions in the study area. A

**CITIZENS CONTACT COMMITTEE** has been  
working with STR on the project. This committee and  
STR encourage you & your friends to participate in  
this forum on

TUESDAY, APRIL 1 AT

CENTENARY WILBUR CHURCH  
215 SE 9th

EXHIBITS & TECHNICAL STAFF AVAILABLE TO  
THE PUBLIC BETWEEN 3 PM & 10 PM

PRESENTATION AT 7:30 PM



UNRECORDED

MAR 5 1975

PORTLAND DEVELOPMENT COMMISSION



**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4316 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237

March 5, 1975

John B. Kenward  
Executive Director  
Portland Development Commission  
1700 SW 4th  
Portland, Ore. 97204

Dear Mr. Kenward:

As a follow-up to our suggested meeting with the Portland Development Commissioners, please accept this letter as confirmation for that meeting. The meeting has been set for Tuesday, March 11, 1975, 7:30 p.m. at the Southeast Uplift Conference Room, 4316 SE Hawthorne Boulevard.

Inasmuch as we anticipate this meeting to be a sharing of information and an opportunity to meet one another, the following is proposed as a suggested outline for an agenda:

1. Statement of Southeast Uplift budget for 1974-1975 and 1975-1976, including printing and mailing costs, salaries, overhead, etc.
2. Are Southeast Uplift staff members considered permanent employees of the Portland Development Commission?
3. When will housing rehabilitation programs (other than Housing & Community Development) begin in Southeast Portland?; What are the criteria for the various programs?; How do these programs differ from those in Northeast Portland?; What role will the Southeast Uplift Advisory Board and staff play in the implementation of the programs? *(Res. + arbiters)*
4. From the Portland Development Commissioners' point of view, what is the role of the Southeast Uplift Advisory Board and staff in the Housing & Community Development Program?
5. What is the future citizen participation plan for Southeast Portland from the Commissioners' point of view?; Does the Development Commission view Southeast Uplift as their vehicle for citizen participation compliance in Federal and State grant applications?

If you wish to add any items to this agenda, please feel free to do so. We anticipate an informative meeting and thank you for the concern you have shown for our program and the citizens of Southeast Portland.

Sincerely,  
*Dick Priestley*  
Southeast Uplift Executive Committee  
Dick Priestley, Chairman



**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4318 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237

RECEIVED  
FEB 07 1975

January 21, 1975

Portland City Council  
1220 SW 5th  
Portland, Oregon 97204

SUBJECT: "Southeast Plan" for HCD Funding

Dear Members:

At a Special Meeting for the Southeast Uplift Advisory Board and Southeast neighborhood chairmen on January 16, 1975, the Board voted to endorse each of the seven Coalition Neighborhood proposals within the "Southeast Plan" as well as the Plan in its entirety. The Board encourages acceptance of the Plan by the Portland City Council for implementation through the Portland Development Commission. Board members also request that if any portion of funds allocated to a Coalition neighborhood, such as Buckman, cannot be used in that area, then the funds should be transferred to another Inner Southeast Coalition Neighborhood.

After studying the Plan, the Board agrees that emphasis on the project category "Housing Rehabilitation" is vital toward maintenance of neighborhood livability in Southeast Portland. In addition to housing rehabilitation, other projects as identified by four of the neighborhoods, should be given special consideration:

- |                       |   |  |
|-----------------------|---|--|
| Buckman               | - | Community Center<br>Street & Traffic Improvements<br>Bicycle Paths |
| Brooklyn              | - | Community Center<br>Traffic Control Devices                        |
| Richmond              | - | Planning Assistance<br>Street & Traffic Improvements<br>Mini Parks |
| Hosford-<br>Abernethy | - | Traffic Control Devices<br>Park                                    |



Page 2.

If these priorities were to become reality, they would not only help preserve the residential character of Southeast Portland by halting non-conforming commercial and industrial encroachments (ie: the Brooklyn target area), they would also give incentive for addressing other issues such as developing comprehensive planning for Southeast. The Board feels that the "Southeast Plan" is a positive step toward improving Southeast Portland and that rather than excluding neighborhoods outside the Coalition, it will be a first step for receiving planning assistance and/or funding in the future.

Enclosed please find a copy of the Special Meeting Minutes at which these recommendations were made.

Sincerely,

Dick Priestley (rw)

Dick Priestley, Chairman  
Southeast Uplift Advisory Board, Inc.

DP/KZ:rw

Enclosure

cc: Office of Planning & Development  
Office of Neighborhood Associations  
Portland Planning Commission  
Portland Development Commission  
PACT  
Inner Southeast Neighborhood Coalition  
Southeast Neighborhood Association Chairmen

SPECIAL MEETING  
MINUTES

PORTLAND DEVELOPMENT COMMISSION

CITY OF PORTLAND  
SOUTHEAST UPLIFT PROGRAM  
JANUARY 16, 1975

Southeast Uplift Advisory  
Board Members Attending:

Dick Priestley, Chm. (Mem.-at-lrge.)  
Virginia Seidel, V-Chm. (HAND)  
Jo Brown, Sec'y. (Laurelhurst)  
Robert Johnson (Brooklyn)  
Charles Liebert (Kerns)  
Larry Lubin (Buckman)  
Art Stubbs (Mem.-at-lrge.)  
Clyde V. Brummell (SMILE)  
Augusta Richter (SURGE)  
Vern Kinnee (Mem.-at-lrge.)  
David Utzinger (Mt. Tabor)  
Don Gallup (South Tabor)  
John Stryker (Eastmoreland)

Others Attending:

Dwight Edman  
Bess Nielsen  
Simon P. Thompson  
David Blomgren

Others Attending:

Joyce Foote  
Leonard Girard  
D.R. Carmichael  
Larry Lindstrom  
Nina Lindstrom

SEUL Board Members Not Represented or Present:

Steve Rutherford (Richmond)  
Louis Ream (Foster-Powell)  
John Hartog (Mid-SENA)  
Tom Beasley (Mem.-at-lrge.)  
Raymond Grant (Montavilla)  
Helen Belec (Sunnyside)

Others Attending:

Betty Ream  
Ruth Fredrich  
Calvin C. Lucas (P.D.C.)  
Kathy Zimmerly (P.D.C.)  
Rita Weissenborn (P.D.C.)

The meeting was called to order at 7:30 p.m. by Dick Priestley, Chairman. It was explained that the purpose of the meeting was to make a detailed recommendation to City Council regarding the "Southeast Plan" for bringing Housing & Community Development funds to SE Portland. It was added that the Board had already given concept approval of the Plan in a letter to the Mayor dated December 17, 1974. Virginia Seidel announced that City Council's public hearing on the Housing & Community Development Program is scheduled for February 12, 1975 at 2:00 p.m.

Copies of the "Southeast Plan" were distributed. Dave Utzinger expressed concern that copies of the Plan had not been made available for study prior to the meeting.

Chuck Liebert, the Coalition Chairman, explained that within the Plan each Coalition neighborhood has listed its own goals and policies for specific target areas but that the number one priority involves housing rehabilitation. Larry Lubin, Vice-Chairman of the Coalition, explained that during a five week period, some 1500 hours of volunteer time plus much help from staff went into developing the Coalition proposal. He remarked that the quality and citizen effort put into the Plan had much praise at the joint hearing of the Portland Development Commission and the Portland City Planning Commission on Jan. 15th. He also added that the end result of this and future proposals must be a City-wide comprehensive plan. He indicated that it was his understanding that the Planning Commission will

Page 2.

recommend to City Council that the neighborhoods which participated in formulating the "Southeast Plan" be given first year planning and funding. In answer to a question regarding how much money the Plan is requesting, Mr. Lubin responded that no specific amount has been requested but that the Portland Development Commission staff has set some project estimates (such as \$5,000 per house for rehabilitation). He added that it is presumed the Southeast Uplift Office will serve as the Portland Development Commission field office for implementing projects in Southeast. He suggested that the SEUL Board could act as a monitor for on-going projects and programs such as street improvements and zoning.

Several Board members expressed concern that much of the money will be lost in the maze of City bureaucracy rather than to serve the real needs of the people. Art Stubbs suggested that since the Portland Development Commission has successfully administered rehabilitation programs in the past, the endorsement of the "Southeast Plan" should include a provision to ensure that the programs are once again administered through the Portland Development Commission and the funds not be allowed to be diluted through other bureaus.

Vern Kinnee, delegate from SURGE, explained that five years ago SURGE submitted a detailed plan to the City requesting funds to improve streets and housing in the Lents area, but that despite promises to fund the area, their Plan was put aside and to date no action has been taken. He added that "there is no use in having any housing rehabilitation if you can't even get to your house". Mr. Kinnee was encouraged to re-submit requests for assistance. It was decided that SEUL review of requests for planning assistance and funding for areas outside the Coalition neighborhoods should be made at a later date.

Dwight Edman, Chairman of the Brooklyn Action Corps., indicated that the title of "Southeast Plan" was given by Gary Stout of the Office of Planning and Development to the Inner SE Neighborhood Coalition Proposal. Mr. Edman requested that the Southeast Uplift Board endorse the Plan in its entirety giving special emphasis to the northeast boundary of Brooklyn as their target area in order to halt industrial encroachment and to preserve the residential character of their community.

After further discussion, seven motions were passed (1 abstention in each vote) to endorse each of the seven Coalition Neighborhood proposals within the "Southeast Plan" (Buckman, Brooklyn, Kerns, Hosford-Abernethy, Sellwood-Moreland, Richmond, and Sunnyside). The Board also voted to address a letter to the Portland City Council recommending the "Southeast Plan" be accepted for HCD funding, including special recognition to concerns about further industrial encroachment on the northeast boundary of the Brooklyn Action Corps. The Hosford-Abernethy delegate pointed out amendments will be made to their Association's portion of the Plan in regard to location of traffic light priorities.

It was then unanimously voted to endorse the Inner SE Coalition Plan in its entirety as presented and to encourage acceptance or funding by the Portland City Council for implementation through the Portland Development Commission. It was also agreed that the letter should reiterate that if any portion of funds allocated to a Coalition neighborhood, such as Buckman, cannot be used in that area, then the funds should be transferred to another Coalition neighborhood and not outside Southeast. The Board agreed that if funds become available for street improvements the SE area should be given priority status.

The meeting adjourned at 9:00 p.m.

KZ:rw



**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4316 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237



December 17, 1974

Honorable Mayor Neil Goldschmidt  
City Hall Room 303  
Portland, Oregon 97204

Dear Mayor Goldschmidt:

At our regular meeting on December 16, 1974, the Southeast Uplift Advisory Board discussed a proposal by the Inner Southeast Neighborhood Coalition to request first year funding through the recently enacted Housing and Community Development Act and initiation of planning for Southeast Portland.

Since the neighborhoods working on the Coalition proposal are also represented on the Southeast Uplift Advisory Board, we wish to go on record as endorsing the goals and policies formulated by the Coalition. It is our feeling that Southeast Portland has too long awaited action programs to assist low and moderate income persons to rehabilitate their homes and to undertake other programs which would help alleviate physical and social problems in Southeast Portland.

We appreciate the opportunity to review and comment on this matter.

Sincerely,

*Dick Priestley (rw)*

Dick Priestley, Chairman  
Southeast Uplift Advisory Board

DP/KZ:rw

cc: Portland City Council  
Bureau of Planning  
Portland Development Commission  
Office of Neighborhood Associations  
Office of Planning and Development





THE CITY OF  
**PORTLAND**



**OREGON**

OFFICE OF  
THE MAYOR

NEIL GOLDSCHMIDT  
MAYOR

1220 S. W. FIFTH AVE.  
PORTLAND, OR. 97204  
503 248-4120

December 13, 1974

Dorothy Powell  
934 SE Umatilla St.  
Portland, OR 97202

Dear Ms. Powell:

Thank you very much for your letter regarding your resignation as delegate for the Sellwood-Moreland Improvement League to the Southeast Uplift Board. In general, it has been my position that elected officials should not personally intervene in the selection of representatives to Boards from Neighborhood Associations. However, I understand the significance of your resignation in terms of the Office of the Mayor's responsibility to Southeast Uplift.

I am forwarding a copy of your letter to the Office of Neighborhood Associations for their review.

I appreciate your service on the Southeast Uplift Board, and hope that the problems you describe in your letter can be ironed out and that you will continue your service to the City and your neighborhood -- if not on the Southeast Uplift Board, in other equally significant capacities.

Sincerely,

Neil Goldschmidt

NG:awr  
cc: Mary Pedersen w/a

*Dorothy -  
stay in touch*

~~600~~

Neil

11-23-74

RECEIVED

NOV 25 1974

Mayor Goldschmidt :

In case you had ~~heard~~ **MAYOR'S OFFICE** I have

resigned from the board of directors of SMILE and  
the office of secretary, it's true. I have.

This is to inform you that I have resigned  
from the position of delegate for SMILE to Southeast  
Uplift.

We have on our board two women trouble-  
makers who are undoing everything I have tried to  
do and who are telling our uninformed, 74-  
year-old president what to do. She listens to  
them because they "know all about everything."  
I refuse to be involved in a running battle with  
a 3-woman clique. I am weary of cliques  
of small, petty women, and am thoroughly  
disgusted with the whole mess.

If the other 6 members of the board are

Willing to go along with it, that's their problem.  
I have explained everything in detail to Bill  
Loranzana and if he can't understand my  
position, I can't help that.

Thank you for your interest.

Dorothy Powell

**RECEIVED**  
**DEC 17 1974**



**CITY OF PORTLAND** **SOUTHEAST UPLIFT PROGRAM**  
4318 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-8238 233-8237

September 10, 1974

Oregon State Highway Division  
Metro Engineer  
5821 NE Glisan  
Portland, Oregon 97213

Dear Sir:

At recent meetings of the Southeast Uplift Advisory Board and affiliated neighborhood associations, numerous questions and concerns have been raised regarding disposition of property and citizen involvement in right-of-way planning for the former Mt. Hood Freeway corridor.

It has been proposed that the SEUL Advisory Board sponsor an informational meeting in the near future so that answers to questions like these may be shared with a broad range of citizens:

1. Is property previously acquired by the Highway Division being sold under any circumstances?
2. Is there a policy and/or existing legislation which sets a time limitation on dispersal of the property previously acquired?
3. Subject to negotiated guidelines, would it be possible for the land dispersal to be handled by a non-profit incorporated organization for the purpose of developing and/or rehabilitating low and moderate income housing?
4. Could some of the properties be deeded to local communities for community use and/or public parks?
5. Could low-cost loans be obtained by residents of houses owned by the Highway Division to buy those homes?
6. Do residential corridor properties owned by the Highway Division qualify for governmental loans such as FHA and Veterans?
  - a) Do the residences meet existing code requirements?
  - b) If the properties do not qualify for governmental loans and/or do not meet code requirements, what is the percentage of the total and what will be their final disposition?



It is essential that affected area neighborhood organizations and other interested citizens are assured that present and future land use in the former corridor is compatible with the objective of maintaining the livability of inner-city neighborhoods. As a first step toward this, we would like you to address these questions in a letter to us for our consideration at the October 7, 1974 Southeast Uplift Advisory Board Meeting. We also invite your participation in an informational meeting which will be scheduled following the Board's consideration of your response.

Respectfully,

Dick Priestley (rw)

Dick Priestley, Chairman  
Southeast Uplift Advisory Board

RG/KZ:rw

cc: Southeast Neighborhood Associations  
Office of Planning and Development  
Planning Commission  
Portland Development Commission  
PACT  
City Council  
County Commissioners  
Office of Neighborhood Associations

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**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4316 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237



April 30, 1974

Office of Mayor Neil Goldschmidt  
Room 303 City Hall  
Portland, Oregon 97204


Attn: Alan Webber

Dear Mayor Goldschmidt:

Today, the Southeast Uplift office received a report on the Hearings Officer Process proposed by the Portland City Planning Commission for City Council consideration and approval.

In accordance with the Neighborhood Associations Ordinance (Section 3.96.030 Article A(2)) and to facilitate meaningful comment on the proposal by interested citizens, I respectfully request that the matter not be acted upon by City Council for at least thirty days.

Sincerely,

  
Art Stubbs, Chairman  
Southeast Uplift Advisory Board

cc:Mildred Schwab  
Connie McCready  
Francis Ivancie  
Charles Jordan  
Gary Stout  
Mary Pedersen



*file sent*

**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4318 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237



February 27, 1974

Marjorie M. Gustafson, Acting Chairman  
Portland City Planning Commission  
424 S.W. Main Street  
Portland, Oregon 97204

Dear Ms. Gustafson:

The Southeast Uplift Advisory Board respectfully requests Planning Commission review of their policy involving lead time between zoning petition submission and subsequent placement on the Planning Commission agenda.

It is felt that revision of the policy would facilitate adherence to provisions in the recently adopted Neighborhood Associations Ordinance, especially Section 3.96.030 (2) which states: "Notice of pending policy decisions affecting neighborhood livability shall be given thirty days prior to decision by City agencies to recognized neighborhood associations affected. If waiting thirty days would endanger the public health or safety or would result in a significant financial loss to the City or to the public, the provisions for thirty days notice does not apply, but as much notice as possible shall be given."

Your consideration of this matter as soon as possible will be much appreciated by all affected persons.

Sincerely,

*Art Stubbs*

Art Stubbs, Chairman  
Southeast Uplift Advisory Board

cc: Southeast neighborhood association chairmen  
Mary Pedersen, Office of Neighborhood Associations  
Gary Stout, Office of Planning and Development



November 19, 1973

Art Stubbs, Chairman  
Southeast Uplift Advisory Board  
4316 S. E. Hawthorne Boulevard  
Portland, Oregon 97215

Dear Mr. Stubbs:

Thank you for your letter dated November 7 which was read by Mr. John Olson to the Community Forum November 8. Many good criticisms and suggestions were made that evening. The discussions are still continuing as I meet with individual neighborhood associations. In light of these discussions, I will prepare a second draft of the proposed ordinance for release around December 1. This draft will be distributed for comments also, but in the meantime, I have prepared the following short answers to your questions.

1. Definition of a special purpose group.

The definition of a special purpose group is included in Section 3.96.50 of the ordinance. It is meant to refer to citizens groups which are involved with neighborhood livability; some which have existed for a long time are the former settlement houses and boosters clubs. Special purpose groups may be invited into district planning boards or committees after discussions between the neighborhood associations and interested special purpose groups.

2. Definition of neighborhood boundaries.

Neighborhood associations set their own boundaries. Right now the groups range in size of population from 2,500 to 15,000.

3. District Boundaries.

The suggested DPO boundaries are based on the boundaries of the neighborhood groups as they were known to me. I used a census tract map as the base map on which to draw these lines, and I apologize for any confusion which this may have caused. Several changes have already been suggested to me, and I would welcome further suggestions for improvements.



#### 4. Boundaries in Southeast

The neighborhood associations in Southeast will determine whether they wish to have one or more than one district there. I would merely point out that the total population of the Southeast is 150,000. If this area were one district, it would be far larger than the other districts. If the area is represented by more than one district, it would have more than one channel to the city bureaus and each district will have the same staffing.

#### 5. Timing

There will be time for significant input from the neighborhood associations. We hope to have a hearing before Christmas at the City Council - whether or not a decision is made at that time depends on whether the neighborhood associations are satisfied with the revised draft of the proposal. We must remember that some neighborhood groups do not have any funds for staff, so the need for additional time should be balanced against the problems caused by delay.

#### 6. Authority

The authority of the neighborhood associations was not specifically spelled out in the ordinance because we did not wish the neighborhood groups to feel that they were going to be regulated by the city. The neighborhood associations have expressed the wish to have their functions clearly spelled out in the ordinance as a safeguard for their prerogatives and the revised version of the ordinance will do this. Several instances where intermediary power was given to the Bureau of Neighborhood Organizations have been soundly criticized and are being changed.

#### 7. Neighborhoods and City Bureaus

Agencies and neighborhood groups will continue to deal directly with each other. The Bureau of Neighborhood Organizations is being established to provide assistance as requested, and its services are in the field of communications. This could also be called information and referral; in addition, the Bureau will keep an up-to-date list of the officers of neighborhood associations and this list is available to agencies and to neighborhood associations.

#### 8. Neighborhoods and Politics.

The neighborhood groups which are incorporated as non-profit organizations are under the obligation to remain non-partisan. Non-partisanship is the best protection for a neighborhood group which may be represented at different levels of the government by officials of different parties. The boundaries drawn by the city-county charter commission are not identical with those which the neighborhood associations are likely to choose for themselves or for their districts. If the charter is adopted, the citizens could go for support or assistance to either of the council members from the districts that overlap their boundaries. In addition, the citizens may wish to approach the council members who are elected at large. This feature of the planned proposals will help to protect the independence of the groups.



9. Waiting for the new Charter.

The new charter will be voted on May 28, 1974. OEO funds and Model Cities funds will probably terminate on June 30. If we wait until action is taken on the new charter, then there will be only 33 days between the vote and the phasing out of the federal funds for citizen participation. We believe that it is important to establish this program now in order to demonstrate its potential and the need for it, so that sufficient funding will be appropriated by the Council for fiscal year 1974-1975.

10-11. District Coordinators.

The district coordinators would be hired and fired by mutual consent between the neighborhood associations and the city. Neighborhood groups would have the initiative under this plan. Much of the day-to-day supervision and setting of work priorities for the staff will be done by the neighborhood associations, or the groups may see fit to place this responsibility with the district board, if one is established. The Bureau of Neighborhood Organizations will evaluate the performance of the staff only on their ability to see that messages get through and that follow up is thorough. This is the contract model established for the Youth Service Centers, and it seems to be working.

12. Director of the Bureau

Under the commission form of government, every bureau is responsible to one of the commissioners, but decisions are subject to appeal to the full Council. The director of the Bureau of Neighborhood Organizations is responsible to the Commissioner of Public Affairs at this time. The Commissioner has instructed the director of the proposed bureau to be responsive to the neighborhood associations.

13. Procedures for Functioning.

The implementation plan is based on the belief that the neighborhood associations should set their own procedures, and any associations which decide to form a district should set the procedures for the district board or planning committee. The proposal does imply that messages are more likely to reach the neighborhood associations if an accurate list of persons to contact is maintained at one central point. Knowing the procedures for meeting of the various group would assist in getting the messages to the groups on time.

14. Consultations on the proposal.

Consultations on the proposal have been extensive and are continuing. Before the proposal was officially published and while it was still in a very formative stage, I met with 11 groups and a large number of individuals. Since the proposal was made public, I have met with 14 groups, and a total of 24 neighborhood associations were present at the community forum. I have meetings with 9 groups in the near future. I would like to meet also with the SEUL Board.

15. The implementation plan does not intend to de-emphasize neighborhood associations. We are aware that voluntarism is essential to the success of neighborhood organizations and our intention is to encourage more citizen participation. See also answer 6.



16. Future Budgets.

The commissioners of the Portland Development Commission and the Commissioner of Public Affairs are meeting to determine the answer to this question. The intention is to continue providing staffing without interruption.

17. Feelings of community.

It is hoped that the implementation of this plan will strengthen and support neighborhood organizations throughout the city. Citizen participation is now required by law in the areas of transportation and land use planning. In addition, the city wishes to involve citizens in other matters which affect neighborhood livability and try to solve some of the problems. In other words, we are moving into a time for constructive cooperation, and this cooperation if successful should enhance the feeling of community.

18. Formation of Districts.

Neighborhood groups are free to choose whether or not they desire to participate in planning efforts of the city. If they choose to establish district boards, they will choose which of their functions to delegate to the district. Some district boards will be delegated more powers than others, and whatever is not delegated will be reserved to the neighborhood groups. The ordinance could not specify what this delegation should be, because it will vary in the different districts. The neighborhood groups will probably find that the other neighborhood groups in the district will be supportive of their efforts, and will contribute to their influence on crucial issues. Neighborhood groups will continue to receive notice of zone changes, etc. By law nothing in the ordinance can be construed as an abridgement of individual rights to participate. Minority views will be recorded and transmitted so that individual rights are not only protected but enhanced.

19. Fragmentation.

This is a question which the neighborhood groups will have to consider carefully. The Task Force recommended that the districts ought to be small enough that the board members could know it very well, but that they should be large enough to exert influence. It was felt that 8 or 9 districts of 40,000 to 50,000 would be desirable.

20. The Budget.

The budget for fiscal year 1974-1975 will be drawn up in February 1974. It is too early at this time to say how much funding will be available for the citizen participation staff. The Bureau of Neighborhood Organizations is proposed to be a conduit or channel for these funds, and will work to ensure that every neighborhood and district receives an equitable share of the funds which are made available. We will also seek to be involved in programs like VISTA and student internships. Technically skilled personnel will be sought from the various bureaus, and neighborhood groups will want to present their requests, priorities and planning proposals directly to the bureaus.



I hope that these answers speak directly to the questions which you have relayed to me. I appreciate the concerns of the neighborhood groups, and I hope that the proposal will evolve into one which is acceptable to all the groups. The revised draft will begin with a set of definitions at the beginning, and will next set out the functions of the neighborhood groups. Provision will be made for neighborhood groups to establish districts, and district boards. As I mentioned, the revised draft should be ready around the first of December, which is five weeks from the release of the first draft.

I would like to inquire if you think a meeting of two or three delegates from each neighborhood group is appropriate as a review of the second draft before printing. If you would like to participate in such a meeting, please let me know. In any case, I hope to have the opportunity to discuss the second draft with the SEUL Board as soon as it is ready.

Thank you for all the careful attention you are giving to this proposal.

Sincerely,

Mary C. Pedersen

April 2, 1973

SOUTHEAST UPLIFT PROGRAM  
PORTLAND DEVELOPMENT COMMISSION  
DEPARTMENT OF DEVELOPMENT & CIVIC PROMOTION, CITY OF PORTLAND

BY-LAWS

ARTICLE I - NAME

The name of the organization shall be SOUTHEAST UPLIFT ADVISORY BOARD.

ARTICLE II - PURPOSE

The purpose of the organization shall be to better the Southeast Portland community by working toward the solution of its social and physical problems.

ARTICLE III - DEFINED AREA

The Southeast Uplift area shall be defined as that area south of Banfield Freeway to the southern City Limits and that area east of Willamette River to the eastern City Limits.

ARTICLE IV - MEMBERS OF THE BOARD

SECTION 1. Classes of Membership: Membership shall consist of Delegates and Alternate Delegates; and Delegate Members-at-large and Alternate Members-at-large.

- a) Delegate and Delegate Members-at-large shall be those whose names have been presented and endorsed according to the SEUL by-laws and appointed by the Mayor to a term of office. They shall endeavor to promote the objectives of Southeast Uplift to the best of their ability. Each is expected to attend as many of the meetings as possible and, when called upon, to help in other ways asked of them.
- b) Alternate-Delegates and Alternate Members-at-large are admitted to the Board on the same basis as the Delegates and Delegate Members-at-large. They attend meetings and sit on the Board and vote only in the absence of the seated Delegate Member-at-large.

SECTION 2. Eligibility Procedures: Delegates and Alternate Delegates shall be representatives of Southeast neighborhood groups which are organized for the betterment of their communities. They are to be elected or appointed by said neighborhood groups, accepted by the Southeast Uplift Board, and appointed by the Mayor.

- a) By the following recommended criteria, the recognition process for these neighborhood organizations shall be as follows:

- 1) Open meetings are to be held in the area. The meetings are to be well advertised and all eligible groups should be notified.
  - 2) Citizens shall adopt a policy of open membership for at least the following:
    - a) any resident of the area
    - b) any property owner of the area
    - c) any licensed business owner in the area
    - d) a representative from any nonprofit organization located in the area
  - 3) The neighborhood group shall choose its own process for functioning (Chairman, President, Executive Board, Task Force, Etc.) They are encouraged to document citizen participation.
- b) The SEUL Board shall make final determination of eligibility.
  - c) Members-at-large appointed by the Mayor shall not exceed forty-nine percent (49%) of the total of the Board members.

#### ARTICLE V - TERMS OF OFFICE

- SECTION 1. All terms of office members shall be for two years, expiring on December 31st of the second year.
- a) If any Delegate Member-at-large is unable to serve or resigns, his Alternate, as appointed by the Mayor, shall become a member for the unexpired term. If there is no Alternate, the Chairman shall notify the Mayor of the vacancy within ten days of the time the vacancy occurs.
  - b) If any elected or appointed member Delegate is unable to serve or resigns, his Alternate, as elected or appointed by his neighborhood association shall become a member for the unexpired term. If there is no Alternate, the Chairman shall notify said neighborhood association of the vacancy within ten days of the time the vacancy occurs.

#### ARTICLE VI - OFFICERS

- SECTION 1. Officers shall be the Chairman, Vice-Chairman, and Secretary. Officers shall be elected by the Board.
- SECTION 2. All officers shall serve for a term of one year.
- SECTION 3. Vacancies in any office shall be elected by the Board for the unexpired term.
- SECTION 4. The Chairman shall preside at meetings of the Board and shall be the chief administrative officer of the Board. The Vice-Chairman shall, in the absence or incapacity of the Chairman, exercise the powers and duties of the Chairman.

#### ARTICLE VII - MEETINGS

- SECTION 1. Regular meetings shall be held the first and third Mondays of each month.



- SECTION 2. Special meetings may be called by the Chairman or at the request of any three Board Members. Notice of special meetings shall be given to each member not less than 24 hours prior to the time for the meeting.
- SECTION 3. All meetings shall be open to the public.
- SECTION 4. Fifty-one percent of the total Board Membership shall constitute a quorum.
- SECTION 5. Robert's Rules of Order shall govern the procedure of the Board, when procedure is not covered by the By-laws.

ARTICLE VIII - COMMITTEES

- SECTION 1. The Board Chairman shall have the power to establish committees and to set their composition and duties.
- SECTION 2. Committee Chairmen shall be elected by each committee.

ARTICLE IX - AMENDMENTS

These By-laws may be amended by a two-thirds vote of the members present at any regular meeting provided that a quorum is present. The proposed change shall first be read at the two immediately preceding regular meetings.