

7/21/77

RAYMOND F. CRERAND

F: Correspondence -  
Incoming

Dear Mary,

While I am not directly involved with the financing of our construction project, I do appreciate being able to call you in Mike Stoops absence and discussing our City Hall problems. I'm not quite sure who did what when (!) but anyway the Hospital Authority has been formed — and Steve Lavenstein is a member. Who knows, maybe Steve will become a hospital administrator some day. It almost takes a law degree now to keep up with things.

RECEIVED

JUL 25 1977

Thank you for your  
interest in the community  
Ray

AL ULLMAN  
2D DISTRICT, OREGON

9486

CHAIRMAN, COMMITTEE ON  
WAYS AND MEANS

JOINT COMMITTEE ON  
INTERNAL REVENUE TAXATION

**Congress of the United States**  
**House of Representatives**  
**Washington, D.C. 20515**

October 3, 1977

Honorable Charles Jordan  
Commissioner of Public Safety  
City of Portland  
1220 S. W. Fifth Avenue  
Portland, Oregon 97204

Dear Commissioner Jordan:

Thank you for passing along to me the recommendation of the Portland City Council for the appointment of Mary Pedersen to the National Commission on Neighborhoods.

Ms. Pederson presents excellent credentials that would be valuable in service to this national commission. You can be assured that her appointment will receive careful consideration.

I appreciate your sharing with me the views of the City Council on Ms. Pederson's credentials for this appointment. Thank you again for writing.

With warm regards.

Sincerely,



Al Ullman, M. C.

At/meg

**RECEIVED**  
OCT 10 1977

OFFICE OF COMMISSIONER  
OF PUBLIC SAFETY



**Community Services Department**  
**Division of Community Development**

City of Kansas City, Missouri  
Heart of America

11th Floor, City Hall  
Kansas City, Missouri 64106

816 274 1211

June 1, 1977

Mary Pederson  
Office of Neighborhood Associations  
1220 Southwest 5th Avenue  
Portland, Oregon 92711

Dear Mary:

One week has rapidly flown by since our visit together in Florida (hard to believe, isn't it?). I can't tell you how much I enjoyed our time together - - it was a real delight, and I feel thoroughly rested and regenerated as a result.

I'm sending you a copy of a block club booklet, a manual from the Action Center, describing their program, and the recipe you requested. The block club booklet is in it's rough draft stage, and we would welcome any recommendations you might have for it before our printing of it. We presently have it out to a number of community groups to review, as well as some professionals.

The trip to Europe still entices me, and I'm definitely interested. I'm back on my diet and have started a biking schedule to see if I can get the old body in shape for it.

If you find it possible to fly back through Kansas City, I could take a few days and we could drive on out to Boulder and see the mountains, and you could fly back from there. Or, to the Ozarks for the weekend, and that's about a 2 hour drive. If you just want to visit me in Kansas City, there is plenty to do here, and I'd be delighted to have you. Let me know.

Just read in the paper this morning that the Blazers won their third game Sunday, and know you must be excited. If I get back from biking in time tonight, I plan to watch part of the game on T.V. and cheer with you.

Hello to Jan for me and I will drop her a note soon as well.

Sincerely,

*Judy*

*Mary I can't find the recipe right now - will send later  
Judy*



MARK BEACH  
Box 12305  
Portland 97212

Correspondence - Incoming

July 1, 1977

Dear Ms. Peterson -

Thank you for your help on the phone yesterday as I was looking for a place to house the seminar on concepts of community. You gave me a lot of good leads, several of which appear to have fine potential.

We mentioned the bibliography I did two years ago about interracial neighborhoods. I thought you would like to have this copy. I've included another booklet I put together this spring for my own neighborhood in Rochester, NY. You'll see the initial section is of local interest only, but the bulk of it could apply to neighborhoods in many cities. This booklet was part of a project funded by a grant to our neighborhood association from the National Endowment for the Arts.

7 We also mentioned the recent book by the Warrens. The full title is Neighborhoods Organizer's Handbook, by Rachelle and Donald Warren (both at Wayne State University in Detroit) and published this spring by Notre Dame University Press. You might also be interested in seeing, if you have not already, Richard Poston's 7 Action Now: A Citizens' Guide to Better Communities, published this spring by Southern Illinois University Press.

Thank you again for your help. I look forward to seeing you sometime next year after I get settled in Portland.

Cordially yours,

*Mark Beach*  
Mark Beach

RECEIVED

JUL 13 1977





Office of the Assistant Secretary for  
Neighborhoods, Voluntary Associations  
and Consumer Protection

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WASHINGTON, D. C. 20410

Return to  
MARY Pedersen

f: Corresp.  
Incoming

IN REPLY REFER TO:

RECEIVED

AUG 16 1977

Ms. Mary Pederson  
Conference Chairman  
1220 S. W. 5th Avenue, Room 413  
Portland, Oregon 97204

Dear Ms. Pederson:

On August 10, 1977, the Office of Neighborhoods, Voluntary Associations and Consumer Protection is sponsoring a meeting with citizen organizations to discuss issues involved in the Community Development Block Grant (CDBG) Program. As you know, Congress is presently discussing the Housing and Community Development Act of 1977. Indications are that the final Act will result in substantial changes in the CDBG Program.

The Department, in drafting regulations for the fourth annual funding cycle, is making every effort to conform to the possible statutory changes. We believe that it is essential that we are familiar with the perceptions and concerns of people, such as yourself, who are participating in and benefitting from the CDBG Program, so that we can articulate your concerns during Departmental policy discussions on these matters. We are, therefore, inviting you, because of your experience, commitment and involvement with the future of your community, to assist us in developing a position that will adequately reflect your concerns. We hope to have approximately 20 to 25 representatives from community based organizations from the various parts of the country to discuss these issues. We urge you to attend.

The details of the meeting are as follows:

WEDNESDAY - AUGUST 10, 1977  
HUD Central Office  
451 - 7th Street, S. W., Room 4202  
10:00 a.m. - 4:30 p.m. \*  
\*A light lunch will be served

R.S.V.P. by August 6, 1977  
Christine Strominski (202) 755-6997  
Sylvia Allen (202) 755-6996

If you have any additional questions or need more information, don't hesitate calling us.

Sincerely,

George Brown  
Acting Deputy Assistant Secretary for  
Neighborhoods & Consumer Affairs

morning of Aug 7

8 AM

ETA 5:30 or 8:30

---

10:50 or 12:20 AM.

WA

9:30 AM.

NATL-

Subway



NEIL GOLDSCHMIDT, MAYOR

BUREAU OF PERSONNEL

JON D. STEPHENS  
DIRECTOR

510 S.W. MONTGOMERY  
PORTLAND, ORE. 97204  
503/248-4157

July 7, 1977

Institute for Participatory Planning  
Box 4068, University Station  
Laramie, Wyoming 82071

Gentlemen:

Please enroll the following three employees of the City of Portland: Ross Walker, Mary Pederson, and Susan Feldman in your course "Citizen Participation Techniques of Public Officials and Other Professionals" to be held on July 28-30, 1977 in Portland, Oregon at the Holiday Inn.

Please bill the Bureau of Personnel Services for the cost of registration.

Thank you.

Sincerely,

*LeRoy Albert*

LeRoy Albert  
Training Coordinator

LA/wlc

cc: Ross Walker  
Mary Pederson ✓  
Susan Feldman



# CASCADIAN REGIONAL LIBRARY

BOX  
1492

EUGENE  
OREGON  
97401

May 6, 1977

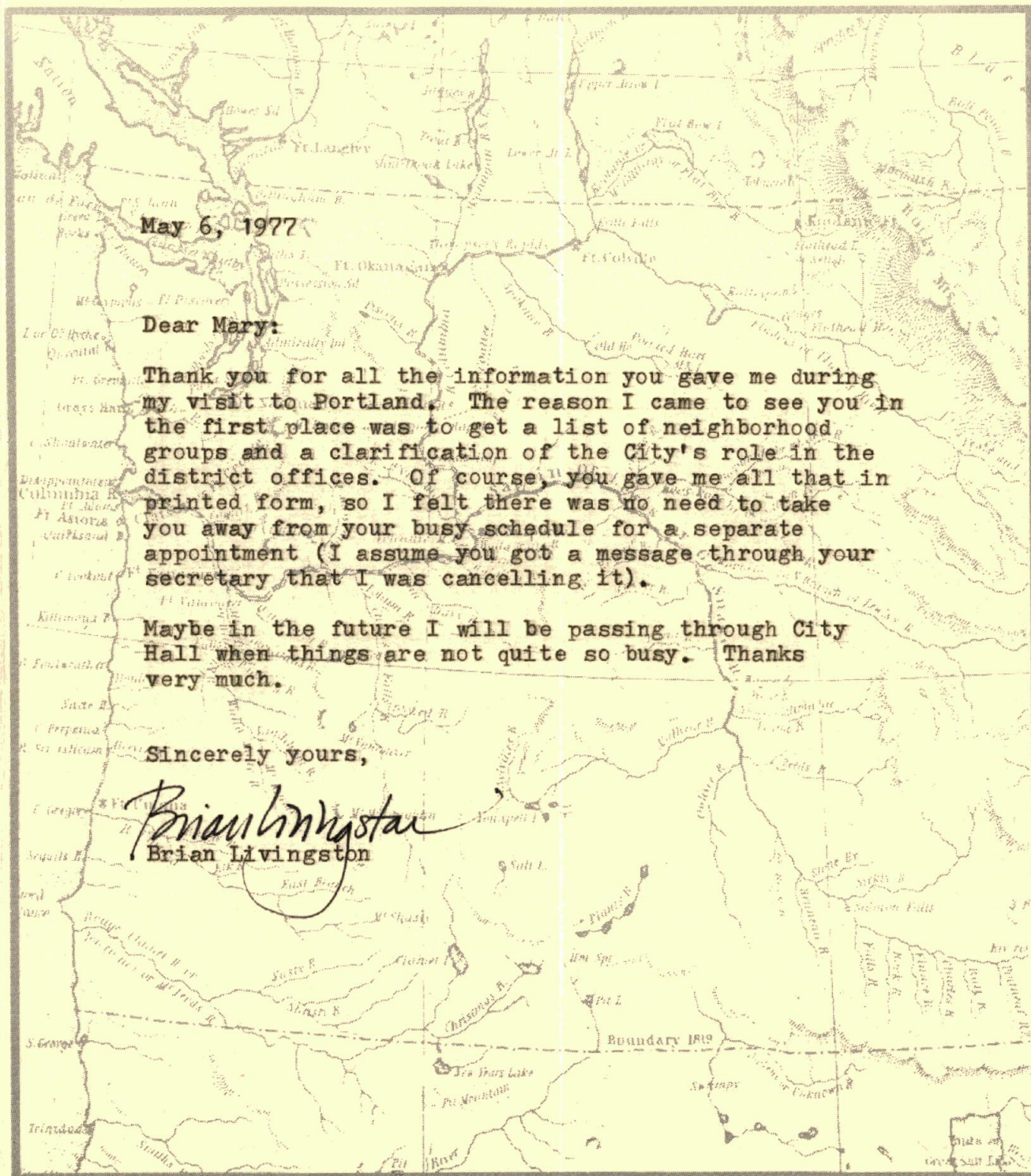
Dear Mary:

Thank you for all the information you gave me during my visit to Portland. The reason I came to see you in the first place was to get a list of neighborhood groups and a clarification of the City's role in the district offices. Of course, you gave me all that in printed form, so I felt there was no need to take you away from your busy schedule for a separate appointment (I assume you got a message through your secretary that I was cancelling it).

Maybe in the future I will be passing through City Hall when things are not quite so busy. Thanks very much.

Sincerely yours,

*Brian Livingston*  
Brian Livingston





# COGAN & ASSOCIATES

June 28, 1977

Mary Pederson, Director  
Bureau of Neighborhood Organizations  
City Hall  
Portland, Oregon 97204

Dear Mary:

This is to confirm your appearance with Joan Biggs as my guest next Sunday, July 3, on KGW radio's On the Line. I am sure our listeners will be very interested in our discussion of neighborhood activity and Neighborfair.

Please wait at the front door of the studio about 6:50 a.m. The door is locked at that time of the morning but someone will come down to let you in.

Please call me if you have any questions. I am looking forward to the program.

Sincerely,

*Elaine*

Elaine Cogan

EC/djh

RECEIVED

JUN 29 1977



## SLACC

255 East 400 South  
Salt Lake City, Utah 84111  
Telephone (801) 328-3211

FLORENCE BITTNER  
*Executive Secretary*



June 6, 1977

Ms. Mary Pedersen  
Office of Neighborhood Assns.  
2110 SW 5th Avenue  
Portland, Oregon 97210

Dear Mary:

As I mentioned to you at the Jacksonville conference, I will be in Portland on vacation. Would it be convenient for you to meet with me on Wednesday, June 22nd for a short time? I am interested in finding out more about your neighborhood organizations and in your planning for Community Development Block Grant and in the city's Planning department and how you work with this department in terms of neighborhood development.

I have heard that Portland has done some fine things in these fields and perhaps I can pick up some pointers to help us in the directions we are seeking.

Please don't inconvenience yourself. I am not asking for a visiting fireman's tour--I just want a chance to pick your brains for a while.

Thanks for your help. If I don't receive an answer before I leave on vacation on June 13, I will call you when I get to Portland.

Sincerely,

Florence Bittner  
Executive Director





June 15, 1977

DEPARTMENT OF  
PUBLIC SAFETY

CHARLES JORDAN  
COMMISSIONER

YOUTH SERVICES  
DIVISION

LEON T. JOHNSON, JR.  
DIRECTOR

620 S.W. FIFTH AVE. BLDG.  
PORTLAND, ORE. 97204  
503-248-4356

To Neighborhood Associations:

I am writing to you as supervisor of the Conservation Caravan, a project under the Youth Services Division this summer. We have put together a combination display/demonstration program to inform Portland citizens about resource conservation techniques. I have enclosed a project overview which might be of interest to you.

As a group of concerned citizens, I think your association may be interested in part or all of our program. The scope of the project includes:

- 1) water conservation techniques
- 2) recycling in the home
- 3) home weatherization techniques
- 4) alternative energy sources
- 5) ~~energy~~ <sup>electricity</sup> conservation - utilities
- 6) what is energy?

We are anxious to attend one of your meetings to present as much or as little of this information as you would like. If you have questions please call me at 248-4356 or drop me a line and let me know what you would like to see, when, where and the name of someone we could contact.

I am very excited about this program and hope you will be also. I look forward to hearing from you about possible arrangements for this summer.

Sincerely,

D. Carter MacNichol, Supervisor  
Conservation Caravan

JCM:mm

Enclosure

PSU -  
Env Ed Center  
229-4789

## CONSERVATION CARAVAN: AN OVERVIEW

The Conservation Caravan is a summer youth project that will hire one adult supervisor, two assistants and twenty Portland youth to establish and run a mobile display and show of energy and conservation practice. This traveling van will circulate among neighborhood parks, shopping centers and wherever groups request to see it. In style, the Caravan will blend theatrics with information, entertainment with education, and will vary in emphasis depending on the groups it addresses.

The Caravan will be running two sets of shows daily, with one crew of ten youth in the morning and the second crew in the afternoon. In format, the Show will consist of up to seven display areas at once, each with its youth workers demonstrating an aspect of energy and natural resource conservation. The youth will learn their roles in the tradition of the theatre, but will study their material from a wide array of sources: from individuals, workshop training, literature and local agencies. Unifying the several display/demonstration areas will be a moderator/commentator.

The Caravan is deliberately designed to stimulate local interest in conservation, and to attract inquiries from people in the vicinity. Most of all, however, it is designed to encourage neighborhood residents to become self-sufficient in the implementation of their own household conservation methods. Towards this end, the Conservation Caravan will also incorporate a home referral service.

In this second phase of the Project, Caravan workers will respond to residents' requests about the "how's" of water conservation by making visits to their homes. They will show the resident how to restrict the

water flow in toilets, to construct the flow in their showers and repair leaky faucets. Caravan workers will also be providing a checklist, itemizing the quantities of water to be saved through certain practices (e.g., not running extra water, judicious watering of the garden and other home habits). Finally, workers in the Conservation Caravan will suggest other agencies for further advice.





309 SOUTHWEST SIXTH AVENUE PORTLAND, OREGON

P.O. BOX 8837 PORTLAND, OREGON 97208

June 15, 1977

Ms. Mary Pederson  
Neighborhood Organizations  
1220 S. W. Fifth  
Portland, Oregon 97204

Dear Ms. Pederson:

We have some exciting people to introduce to you at lunch, 12 noon, July 6, 1977 in lunch room C on the second floor of our Plaza Building located at 555 S. W. Oak. A map is enclosed indicating the location as well as a free parking area.

Don Fordyce is replacing me as the Community Affairs Officer for U. S. Bancorp. Nola Worley has replaced Peggy Sill as the Assistant Community Affairs Officer. We know that you will enjoy working with Don and Nola.

We sincerely hope that you will be able to meet with us, share some good food, and get acquainted in an informal atmosphere. There will be about a dozen of our mutual friends in attendance.

Sincerely,

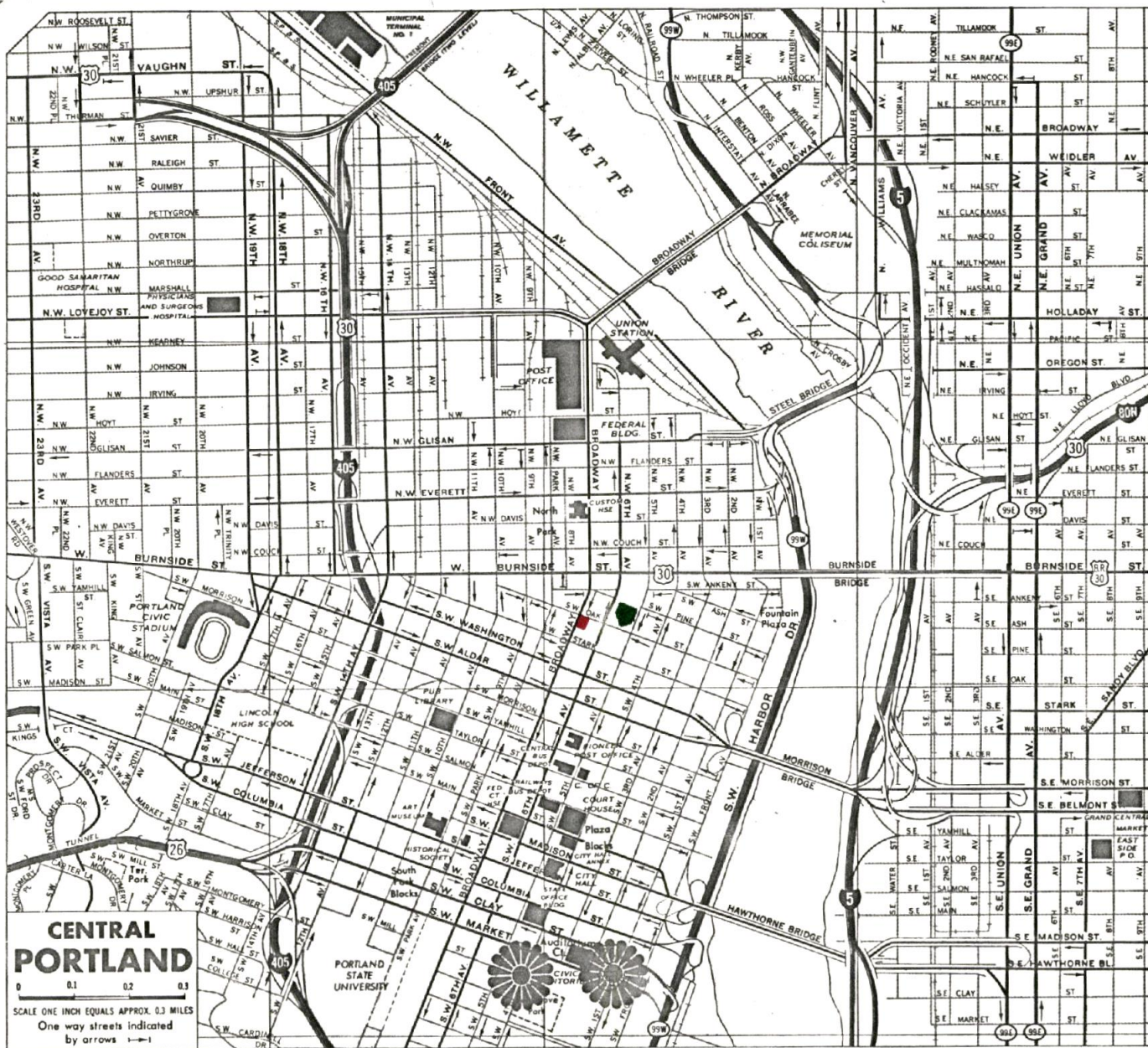
Conrad Rosing

CR:df

R.S.V.P. D. Frutiger, 225-5796 by 6/30/77

RECEIVED  
JUN 17 1977

WILEY





April 29, 1977

Gentlepeople,

I am doing a research paper about various aspects of Portland's municipal government + would appreciate receiving whatever public information brochures that are available. I am particularly interested in the year OONA was established, the year NWDA was established, the level of OONA's funding from the city + the level of federal funds available annually to OONA. Also, how many paid staff members, including neighborhood field offices, does OONA have?

Thanking you in advance,

Margaret B. Crow

Papers  
1 & 2

Ms. Margaret Crow  
P.O. Box 9215, Mills College • Oakland CA 94613

RECEIVED

MAY 04 1977





**CITY OF PORTLAND SOUTHEAST UPLIFT PROGRAM**  
4316 S.E. HAWTHORNE BOULEVARD PORTLAND, OREGON 97215 PHONE 233-6236 233-6237



May 23, 1977

Mary Pedersen, Director  
Office of Neighborhood Associations  
City Hall  
1220 SW 5th  
Portland, Oregon 97204

Dear Mary:

Attached please find the proposed "Contract for Services in Citizen Participation" which the Southeast Uplift Board approved at the May 16, 1977 Board meeting. A copy of it has also been sent to PDC for review and comment.

Any suggestions for revision will be much appreciated. The Board authorized the SEUL Executive Committee to work out details based on input from your office, PDC and City Council members.

We look forward to getting the contract through channels as soon as possible.

Hope you had a nice vacation.

Cordially,

Grant Nelson, Chairperson  
SEUL Advisory Board

GN/jt

*Called Grant  
to 5-31*

RECEIVED

MAY 26 1977

May 17, 1977

Mr. J. David Hunt  
Executive Director  
Portland Development Commission  
1500 SW 1st  
Portland, Oregon 97201

Dear Mr. Hunt:

Attached please find a copy of the draft "Contract for Services in Citizen Participation" which the Southeast Uplift Advisory Board (SEUL) reviewed and approved on May 16, 1977.

Since the Portland Development Commission (PDC) has a major role in administration of the SEUL Program, it was felt that PDC should be one of the signators. Any comments or suggestions for change in the contract will be much appreciated. I apologize for not including "Exhibit A" (the budget) referred to in the contract. As I recall the total amount for the City Council approved budget was around \$16,000.

The draft contract will also be submitted to the Office of Neighborhood Associations (ONA) for review and comment. The SEUL Executive Committee has been authorized to work out any suggested changes prior to City Council review of the matter.

We look forward to continuing our successful working relationship with the Portland Development Commission.

Sincerely,

Grant Nelson, Chairperson  
Southeast Uplift Advisory Board

CC; ONA

RECEIVED

MAY 17 1977

Michael Farley  
525 Mandana Blvd.  
#312  
Oakland, Ca. 94610

June 3, 1977

Ms. Mary Pedersen  
Office of Neighborhood Assoc.  
1220 S.W. Fifth Ave.  
Portland, Ore. 97204

Dear Mary,

This is just a short note to thank you for the opportunity to meet with you last May 27th.

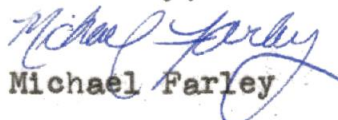
Portland's political style strikes me as being unique, particularly the interplay between neighborhood associations and city offices. Your insight into the development of community cooperatives for housing and credit unions sounds exciting and I hope the community's efforts in these areas will be successful in the months ahead.

For my part, I will be coordinating a city-wide issue on unemployment in Oakland for our staff of 10. I will also be meeting with a consultant from Chicago to further explore the concept of housing cooperatives and the history of their successes and failures.

My wife and I hope to be moving to Portland within the next few months. Should any opportunities for community advocacy or organization surface in your fair city, please send me a note.

Best of luck to you, Mary. Thank you again for your comments and the suggestion on the PMSC.

Sincerely,

  
Michael Farley

P.S. Congratulations to the Trailblazers!

RECEIVED

JUN 08 1977

Michael Farley  
2325 Mandana Blvd.  
#312  
Oakland, Ca. 94610

June 3, 1977

Ms. Mary Pedersen  
Office of Neighborhood Assoc.  
1220 S.W. Fifth Ave.  
Portland, Ore. 97204

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Best of luck to you, Mary. Thank you again for your comments and the suggestion on the PMSC.

Sincerely,

Michael Farley

RECEIVED

JUN 08 1977

P.S. Congratulations to the Trailblazers!



# COGAN & ASSOCIATES

July 6, 1977

Mary Pederson, Director  
Bureau of Neighborhood Organizations  
City Hall  
Portland, Oregon 97204

Dear Mary:

Thank you for getting up so early in the morning to talk about neighborhoods and Neighborfair with our listeners On the Line. I was interested in the variety of comments from our listeners and the apparent fact that there still is controversy concerning neighborhood affairs. I myself am looking forward to Neighborfair and the type of grassroots participation that will encourage.

I appreciate your being on the program last week and hope we can work together again.

Sincerely,



Elaine Cogan

EC/djh



# OREGON ACCOUNTANTS FOR THE PUBLIC INTEREST

524 Oregon Pioneer Building, 320 S.W. Stark, Portland, Oregon 97204

(503) 225-0224

March 16, 1977

Mary Pederson, Director  
Office of Neighborhood Organizations  
City Hall  
Portland, Oregon 97204

Dear Mary:

Judging by the number of people who attended and their generally favorable comments, our workshop on accounting and taxes seems to have been a success. Of the 88 attendees only four were from neighborhood organizations: Burnside Community Council, Downtown Community Association and Neighbors Northwest. There were others from the Northwest Community Service Center, Neighborhood House and Friendly House as well as food co-ops and small special interest groups.

We appreciate your efforts to help publicize the event and are satisfied that we did fill a community need. You may be interested in the workbook of materials we assembled which includes a bibliography of selected reading materials and a calendar of tax deadlines.

Thank you for your advice and assistance.

Sincerely,

*Elaine*

Elaine Cogan  
Executive Director

EC/cmc

RECEIVED

MAR 17 1977

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## DIRECTORS:

Henry Blauer, CPA  
Dennis Cuning, CPA  
Myron Fleck, CPA  
Dr. Paul Frishkoff, CPA  
Leo Greenstein, CPA

Ross Hall, CPA  
Joe Kershner, CPA  
Jewel Lansing, CPA  
Susan Lienhart, CPA  
James Martin, CPA

James Mitchell, CPA  
Patrick Mosey  
Richard Rocci, CPA  
Richard Shimomura, CPA  
Jeanne Staehli, CPA

Elaine Cogan, Executive Director

3/4/77

**Peter Engbretson**

Mary-

Could you please put  
someone in touch  
with Mr Montee  
& confirm that  
he's squared away?

Thank you

Peter



BUREAU OF  
POLICE  
NEIL GOLDSCHMIDT  
MAYOR

B. R. BAKER  
CHIEF OF POLICE

222 S.W. PINE  
PORTLAND, OR. 97204

MEMORANDUM

February 28, 1977

TO: Commissioner Charles Jordan  
FROM: B. R. Baker, Chief of Police  
SUBJECT: Citizen Request for Neighborhood Association Information

I am forwarding Mr. Montee's letter for your information and response.

*BRB*  
B. R. BAKER  
Chief of Police

BRB/cht  
attachment

3029-12 GMD  
CG  
PE

**RECEIVED**  
MAR 2 1977  
OFFICE OF COMMISSIONER  
OF PUBLIC SAFETY

**RECEIVED**

MAR 07 1977



NATIONAL ASSOCIATION FOR

# crime victims rights

People ...  
Sharing your concern  
for a safer America

REC'D  
CHIEF'S OFFICE  
FEB 22 8 55 AM '77

February 17, 1977

Chief Bruce Baker  
Portland Police Bureau  
City of Portland  
S.W. 2nd & Oak  
Portland, Oregon

Dear Chief Baker *AB*

I was pleased to see that you escaped with your hide from the recent KATU-TV Townhall presentation dealing with gun control. We hope to make the public more aware of the facts via our educational efforts. They should know by now that you don't make the laws and yet that is where the hostility comes out.

Would it be at all possible to obtain a list of the some 60 to 80 neighborhood associations that currently exist throughout the city. We are interested in establishing an inter-association line of communication or at least, becoming a part of any that might already exist.

Any assistance that you might care to extend to us will be gratefully appreciate. Thank you for the 'rights cards' that you were kind enough to supply us with.

I'll be looking forward with sincere interest to your prompt reply.

Sincerely,

*Ray Montee*  
Raymond L. Montee

THE CITY OF  
**PORTLAND**



**OREGON**

BUREAU OF  
POLICE

NEIL GOLDSCHMIDT  
MAYOR

B. R. BAKER  
CHIEF OF POLICE

222 S.W. PINE  
PORTLAND, OR. 97204

February 28, 1977

Raymond L. Montee  
National Association for  
Crime Victims Rights  
P.O. Box 16161  
Portland, Oregon 97216

Dear Mr. Montee:

Thank you for sharing your thoughts with me  
regarding gun control.

I have forwarded your letter to Commissioner  
Jordan's Office. They will be able to furnish you  
with a list of the neighborhood associations in the  
City.

Very truly yours,

B. R. BAKER  
Chief of Police

BRB/cht

cc: Commissioner Jordan



3/4/77

Mary -

Ms. Moss has probably  
already been responded  
to. If not, would you  
please draft short  
reply for C with  
course of action  
indicated.

Thanks.

Pete

8721 S.W. 42nd Avenue  
Portland, Oregon 97219  
February 24, 1977

2084 2/28  
JB  
EB  
AP 32  
—  
RECEIVED  
FEB 23 1977

OFFICE OF COMMISSIONER  
OF PUBLIC SAFETY

Mayor Neil Goldschmidt  
City Hall  
1220 S.W. 5th  
Portland, Oregon

Dear Mayor Goldschmidt:

As the newly elected chairperson of the Multnomah Neighborhood Association (part of the Vermont Community Association), I am attempting to revitalize M.N.A. Our Association is being frustrated by a lack of cooperation of some city bureaus. Recently nearby residents received a letter about specific plans for changes for Gabriel Park, but the Association received no such information. The merchants were solicited for ideas about how to use the Youth Environmental Project, but we were not contacted. And a letter was sent to the merchants concerning changes in the Multnomah traffic and parking patterns claiming support of the residents for this change. However we were never contacted or offered the opportunity to comment on this proposal.

As you can see, this does not help the residents of the neighborhood have input into City government. Would it be possible for you to recontact the City bureaus and re-emphasize your support of the neighborhood associations, and ask them to add our name to their mailing lists of public notices concerning projects in our area.

Portland is unique in having close citizen contact with government and good neighborhoods. These were two of the reasons my husband and I decided to move back into the City from Washington County. I will appreciate your help in making the Multnomah Neighborhood Association more effective.

Sincerely,

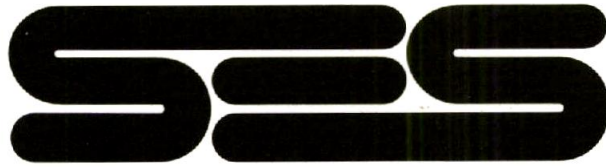
Linda Moss, Chairperson  
Multnomah Neighborhood Association

cc: Commissioner Charles Jordan

RECEIVED

MAR 07 1977

got notice  
and hearing



Sheldon, Eggleston, Sax  
Architects and Planners, AIA  
123 Northwest Second Avenue  
Portland, Oregon 97209  
Phone: (503) 228-6444

March 14, 1977

Mary Peterson  
Office of Neighborhood Associations  
City Hall  
1220 S. W. Fifth Avenue  
Portland, Oregon 97204

Dear Mary:

Enclosed is the article regarding a question of standing of neighborhoods raised by Mr. Des Connall and the material from 1000 Friends in support of neighborhood standing. Please forward to the appropriate person in the City Attorney's office.

Sincerely,

*BWG*

George C. Sheldon

GCS/dst  
Enclosure

*Pleerhoff*

*take to Joan Sasaki.  
3-16-77  
Ring asked speak  
to George Pleerhoff.*

RECEIVED

MAR 15 1977



# HUMAN DEVELOPMENT FACILITATORS

Andy Huckfeldt

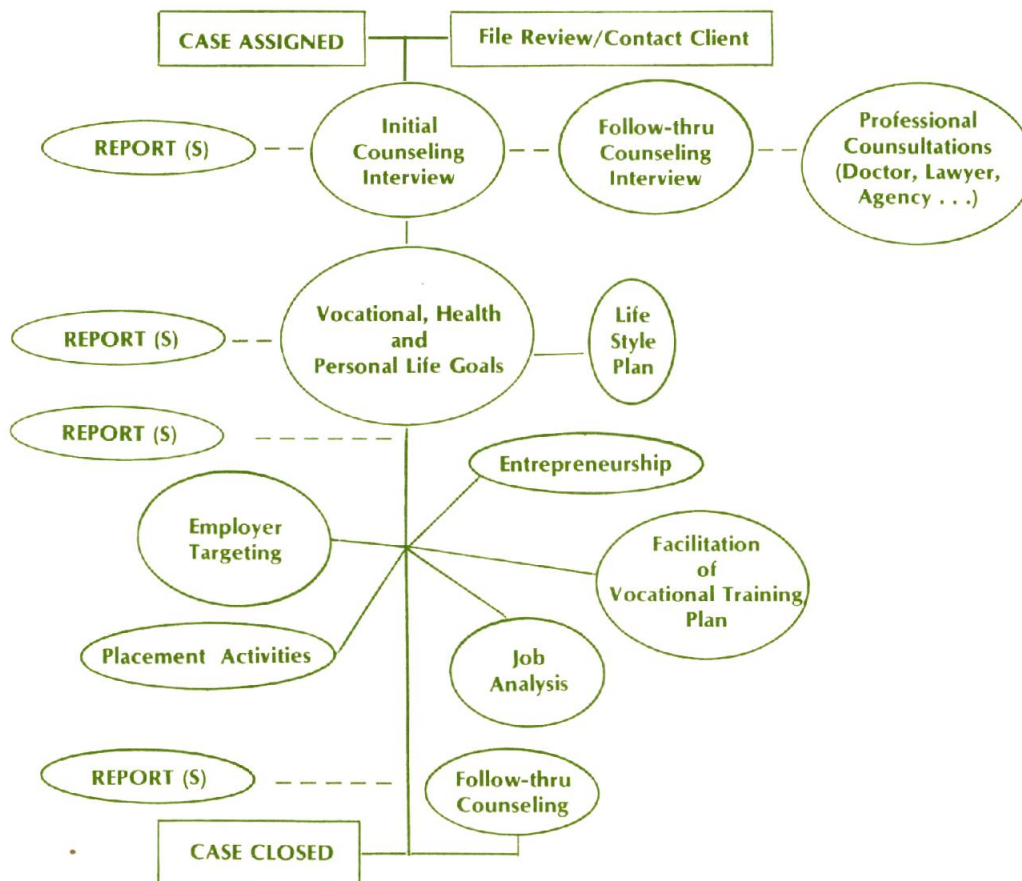
1510 N.E. Thompson • Portland, Oregon 97212 • (503) 287-1525

*Helping people move themselves  
to Health and Full Employment . . .*

## PROFESSIONAL SERVICE PLAN

<b>M</b>	.. otivation for/against Change	
<b>O</b>	.. ccupational, Health and Personal Life Inventory	
<b>V</b>	.. ocational, Health and Personal Life Goals	→ → →
<b>E</b>	.. stablish a Life Style Plan	→ → → Employer Targeting
<b>M</b>	.. onitor Life Style Plan	→ → → Making the Right Contact
<b>E</b>	.. valuate Life Style Plan	→ → → Entrepreneurship
<b>N</b>	.. ew Vocational, Health and Personal Life Goals	→ → →
<b>T</b>	.. he full Career and Healthy Life Style.	

Human Development Facilitators will report on the **MOVEMENT** of the client through the counseling process. To provide reports that will be thorough, concise and responsive, Human Development Facilitators will utilize the following professional service plan:



## ANDY HUCKFELDT

### WORK EXPERIENCE EMPLOYMENT COUNSELING

Self-employment	June 1975 to present
Portland Comm. College	July 1971 to June 1975
State of Oregon Employment Division	Oct. 1965 to June 1971

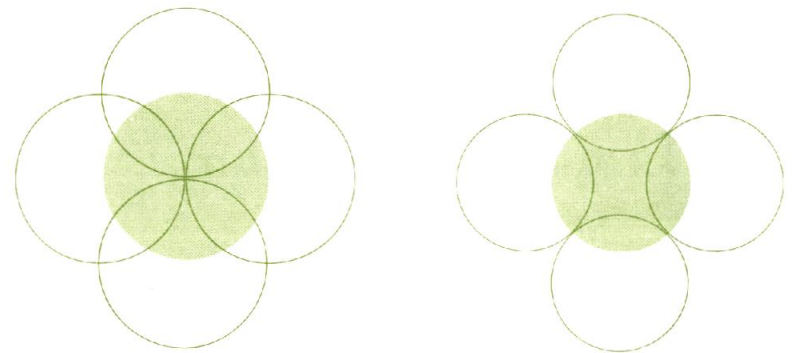
### EDUCATIONAL EXPERIENCE

University of Oregon M.A. COUNSELING	March 1969
Carroll College Helena, Montana B.A. HISTORY	June 1964

### PROFESSIONAL AFFILIATIONS:

American Personnel and Guidance Association  
National Vocational Guidance Association  
National Rehabilitation Association  
Oregon Employment Counselors Association

**“HELPING PEOPLE MOVE  
THEMSELVES TO HEALTH  
AND FULL EMPLOYMENT**



**I WILL STRIVE TO PERFORM  
MY PROFESSIONAL SERVICES WITH  
COMPASSION, COMPETENCY AND  
COURAGE.”**

**Andy Huckfeldt  
Human Development Facilitators  
1510 N.E. Thompson  
Portland, Oregon 97212  
(503) 287-1525**

## THE CAREER DEVELOPMENT PROCESS

**M** . . . otivation  
**O** . . . ccupational Inventory  
**V** . . . ocational Goal  
**E** . . . mployer targeting  
**M** . . . aking the Right Contact  
**E** . . . ntreprenurship  
**N** . . . ew Career Alternatives  
**T** . . . he FULL CAREER JOB

## PROFESSIONAL FEE SCHEDULE

Hourly ..... \$30.00  
 Daily ..... \$200.00  
 Travel ..... 20¢/mile

## PROFESSIONAL SERVICES

- Review of vocational data to evaluate the employment potential of a person.
- Comprehensive vocational interview and analysis.
- Job opportunity search and specialized placement activity.
- Comprehensive job analysis of potential positions and their performance requirements.
- Facilitation of vocational rehabilitation plans (re-training) with training schools, Vocational Rehabilitation Division and Workers Compensation Board.
- “Follow-through” guidance and counseling with workers after placement.
- Facilitation of Workshops/Seminars regarding vocational development.



OFFICE OF CITY AUDITOR



GEORGE YERKOVICH  
CITY AUDITOR

CITY OF PORTLAND  
OREGON

February 25, 1977

Ms. Mary Pedersen  
Neighbors North  
8213 North Denver Avenue  
Portland, Oregon 97217

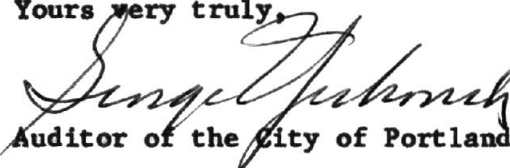
Dear Ms. Pedersen:

Please find enclosed herewith triplicate copies of contract to provide services similar to those required under the Model Cities Program and as authorized by Ordinance No. 143200.

Will you kindly have an official of your agency sign all three copies of the contract and return them to the Auditor, Room 202, City Hall, Portland, 97204. The official signing must give his title.

After all copies have been executed by the City officials, one copy will be returned to you.

Yours very truly,

  
Auditor of the City of Portland

*sk*  
MS:dlh  
Encls.

RECEIVED  
FEB 25 1977



**HARL HAAS, District Attorney for Multnomah County**

600 County Court House • Portland, Oregon 97204 • Telephone (503) 248-3162

March 4, 1977

Ms. Mary Pedersen, Coordinator  
OFFICE OF NEIGHBORHOOD ASSOCIATION  
DOWNTOWN OFFICE  
1220 S.W. 5th Avenue, Room 413  
Portland, Oregon 97204

Dear Ms. Pedersen:

I view the sharing of information with the public on the criminal justice system as one of the primary responsibilities of the District Attorney. Some states mandate this be done; but in the absence of such a mandate, we have chosen to produce a report for this use.

Enclosed is a copy of our 1976 Annual Report which describes the services our office provides for the citizens of Multnomah County. I hope you find the report interesting and informative.

If you would like additional copies for distribution, please contact our office.

Sincerely,

Harl Haas

HH/sh  
Enclosure

RECEIVED

MAR 08 1977



**Georgia-Pacific Corporation**

900 S.W. Fifth Avenue  
Portland, Oregon 97204  
Telephone (503) 222-5561

February 16, 1977

Ms. Mary Pedersen  
Office of Neighborhood Associations  
1220 S. W. Fifth Avenue, Room 413  
Portland, Oregon 97204

Dear Mary:

Thank you very much for sending the Lewis & Clark/Northwestern report on non-profit neighborhood corporations, plus the Northwestern group's bylaws and the other material. It is very helpful. I would guess you may already have heard that the idea of incorporation, and the fact that several neighborhood groups have done so, came as a surprise to several members of the Corbett-Terwilliger-Lair Hill planning committee - and there were several nods of approval.

I would guess such a move may not come overnight, and certainly not before the bylaws committee (of which I am a member) has done some revising of the proposed bylaws including some excellent suggestions by members of the full planning committee.

Having just gone off the board, after several years, of the Lake Oswego Corporation, which is a homeowners group of some 9,000 members, I see some incorporation advantages that even the L & C study did not include. Since I am new on the C-T-LH committee, currently as a non-resident owner but eventually as a resident owner, I would certainly appreciate any additional data that may come to your attention in the future as valuable educational material for me.

Sincerely,

Lamar Newkirk, Dir.  
Public Information

LN/lj

Georgia-Pacific  
celebrating **50** years  
of growth.

RECEIVED

FEB 17 1977



FROM

THE BOND WHEELWRIGHT CO., Publishers  
Porter's Landing  
Freeport, Maine  
04032

Mary C. Pedersen  
2344 NW Johnson  
Portland, Ore 97210

SUBJECT:

FOLD HERE

DATE

December 16, 1976

Dear Miss Pedersen;

I am in the process of trying to catch up with all overdue correspondence and I have just come across your letter and check regarding the book, HOW GROUPS RAISE FUNDS. I am returning the check because this particular title has been out of print for a long time. However, as you will see from the attached catalog, we now have a new title on the subject of fund raising which I think you will find quite valuable, if after this terrible delay you are interested.

I do apologize for the length of time it has taken to answer your letter, which has really been lost under a pile of correspondence.

If you wish to send us a check for either edition of the book, please add 60¢ mailing. And if you care to answer this letter, I would appreciate having the address of the Notebook of the National Self-Help Resource Center so that I can notify them of the facts above.

All good wishes,

*Thea Wheelwright*

SIGNED

Thea Wheelwright

TW/css

# OREGON ACCOUNTANTS FOR THE PUBLIC INTEREST

Room 524, Oregon Pioneer Building, 320 S.W. Stark, Portland 97204

(503) 225-0224

January 14, 1977

To: Mary Pederson

From: Elaine Cogan

RE: A Survival Course on Accounting and Taxes

How to keep ahead of the tax deadlines...What is unrelated business income...What is a balance sheet...Why is budgeting important...How can an organization lose its non profit status...What happens if a mistake is made...Isn't there any place to go for help?

The Oregon Accountants for the Public Interest is sponsoring a workshop for non profit organizations on Saturday, March 5, 1977 where the ABC's of accounting and taxes will be discussed thoroughly.

Especially designed for the small non profit group with limited funds the agenda is designed to explain simple accounting,

RECEIVED

JAN 17 1977

## DIRECTORS:

Henry Blauer, CPA  
Dennis Cuning, CPA  
Myron Fleck, CPA  
Dr. Paul Frishkoff, CPA  
Leo Greenstein, CPA

Ross Hall, CPA  
Joe Kershner, CPA  
Jewel Lansing, CPA  
Susan Lienhart, CPA  
James Martin, CPA

James Mitchell, CPA  
Patrick Mosey  
Richard Rocci, CPA  
Richard Shimomura, CPA  
Jeanne Staehli, CPA

Elaine Cogan, Executive Director

new letter +  
new papers.

bookkeeping and tax procedures which organizations can use to keep out of trouble. Qualified accountants and state and federal tax experts will make the presentations. All participants will be given a take-home packet of information and reference materials.

The workshop will be held Saturday morning, March 5, from 9 a.m. to 1 p.m. in the Lloyd Center Auditorium. Advance registrations of \$10 per person or \$15 for up to three persons from one organization are requested. Call or write the Oregon Accountants for the Public Interest, Room 524, 320 S.W. Stark, Portland, Oregon 97204, telephone number - 225-0224.

OAPI is itself a non profit organization, of volunteer accountants which was organized in Portland three years ago. Among its projects have been a study of the depreciation methods of PGE, consulting assistance to Citizens for Children on how to read a state budget and a workshop for campaign treasurers and candidates. Presently committees are making studies of the state public employees retirement system and budgeting processes of school districts.

EC/cmc



### DIRECTIONS

Answer each of the following questions, indicating by number where each answer begin. Two additional fact sheets may be used. Please type and be as factual as possible.

### QUESTIONS

- (1) Outline (describe) the career of the nominee, including some background, and the scope of nominee's work or activity.
- (2) Describe nominee's exceptional achievement or contribution in his/her chosen field, or fields, organization, community, state or nation.
- (3) List honors and awards, quotations, statements of authorities, etc., received which demonstrate nominee's achievement or contribution.

FOR THE NOMINATOR: Summarize within this space the reasons why you believe that your nominee should be selected Portland's DSA winner for 1976.

FOR THE NOMINEE: I attest to all facts contained on this form and give permission for the facts to be used for publication. With agreement to accept a DSA award, I understand that barring extreme circumstances, a nominee must be present at the DSA Awards Banquet held in Portland during February. In the event circumstances prevent attendance, the nominee must present the conditions to the Portland Jaycee President for his decision on eligibility.

---

Signature of Nominee



Portland, Oregon 97219  
Telephone (503) 244-6161

## Lewis and Clark College

Department of Communications

Ms. Mary Peterson  
Director, Office of Neighborhood Associations  
1220 SW 5th Ave., Room 413  
Portland, OR 97204

January 14, 1977

Dear Ms. Peterson:

Following our phone conversation of the other day, I searched our departmental records and those of the Registrar's Office. I'm sorry to report that the student you mentioned has not informed anyone that he is, in fact, a Communications major. Until a student makes this declaration, it is impossible to know that he is interested in possible internships.

I hope that you will continue your interest in sponsoring an intern and that we may send future intern candidates to you for consideration. Our spring term begins March 28; summer term commences June 13th; and next fall term begins Sept. 7th or so. Thank you for your interest and cooperation.

Sincerely,

*Leslie A. Baxter*

Dr. Leslie A. Baxter  
Assistant Professor  
Communications Department

LAB/hm

RECEIVED  
JAN 17 1977

## SLACC

255 East 400 South  
Salt Lake City, Utah 84111  
Telephone (801) 328-3211

FLORENCE BITTNER  
Executive Secretary

Florence



26 Sept. 1977

Dear Mary,

To confirm the information on the hotel reservations:

St. Clair Hotel  
Michigan & Ohio Aves.  
312-787-4660

Near the loop

Prices \$21.00 single \$26.00 double (reservation in my name for you & me)  
5 rooms reserved, my name.

Hotel will send written confirmation to you. You might want to ask if the meeting room is available either Sat. or Sun. I didn't get a price on the room as he said it was tentatively booked and we didn't get any further. From airport, take the air transport bus, \$3.00 or \$3.50 to Sheraton Chicago then walk 1/2 block north and 1/2 block east.

To get to the conference will require about a 1/2 hour bus ride with a transfer. (pardon the typing, my secretary is taking a day off.)

I booked our room for the 14th and 15th and said we would all probably check out on the 16th.

Let me know if there is anything else.

Sincerely

Florence

*- Call Belmont -*

*11:05 11:17  
Main + left.  
2:30 + 3:50  
Main + Mune  
3:00 Sies*





DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WASHINGTON, D. C. 20410

Office of the Assistant Secretary for  
Neighborhoods, Voluntary Associations  
and Consumer Protection

IN REPLY REFER TO:

Ms. Mary Pederson  
Conference Chairman  
1220 S. W. 5th Avenue, Room 413  
Portland, Oregon 97204

Dear Ms. Pederson:

On August 10, 1977, the Office of Neighborhoods, Voluntary Associations and Consumer Protection is sponsoring a meeting with citizen organizations to discuss issues involved in the Community Development Block Grant (CDBG) Program. As you know, Congress is presently discussing the Housing and Community Development Act of 1977. Indications are that the final Act will result in substantial changes in the CDBG Program.

The Department, in drafting regulations for the fourth annual funding cycle, is making every effort to conform to the possible statutory changes. We believe that it is essential that we are familiar with the perceptions and concerns of people, such as yourself, who are participating in and benefitting from the CDBG Program, so that we can articulate your concerns during Departmental policy discussions on these matters. We are, therefore, inviting you, because of your experience, commitment and involvement with the future of your community, to assist us in developing a position that will adequately reflect your concerns. We hope to have approximately 20 to 25 representatives from community based organizations from the various parts of the country to discuss these issues. We urge you to attend.

The details of the meeting are as follows:

WEDNESDAY - AUGUST 10, 1977

HUD Central Office

451 - 7th Street, S. W., Room 4202

10:00 a.m. - 4:30 p.m. \*

\*A light lunch will be served

R.S.V.P. by August 6, 1977

Christine Strominski (202) 755-6997

Sylvia Allen (202) 755-6996

If you have any additional questions or need more information, don't hesitate calling us.

Sincerely,

George Brown  
Acting Deputy Assistant Secretary for  
Neighborhoods & Consumer Affairs

SUSAN DAVIS

OFFICE 202-338-5704

HOME 202-244-4652

RICHARD FULTON, MAYOR



OFFICE OF THE MAYOR  
METROPOLITAN COURTHOUSE  
NASHVILLE, TENNESSEE 37201

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

June 29, 1977

Ms. Gena Hunter Carter  
United American Bank  
Fourth and Church  
Nashville, Tennessee 37219

Dear Mrs. *Gena*

We appreciate very much United American Bank's willingness to accommodate the Steering Committee of the National Conference of Neighborhoods Councils on Friday night and Saturday, August 19th & 20th, when we meet to plan our next national meeting.

As you requested, listed below are the names of the members of the Steering Committee:

Mary Pederson, Portland, Oregon  
Florence Bittner, Salt Lake City, Utah  
David L. Furnas, Wichita, Kansas  
Benjamin Greene, Birmingham, Alabama  
William E. Boards, Battle Creek, Michigan  
Lem Jackson, Dayton, Ohio  
Jim Gilmore, Jacksonville, Florida  
and myself. (I will not need accommodations.)

Thank you again for your ready response to our request for assistance.

Sincerely,

*Kitty*  
Kitty Smith

KS/ru

*2:20*  
*12 midnight United*  
*6 Eastern*  
*8:30.*

RECEIVED

JUL 15 1977

THE WHITE HOUSE

WASHINGTON

October 27, 1977

Dear Ms. Peterson:

The President has made his decision on the nominees to be appointed to the National Commission on Neighborhoods.

Although you were not chosen, you were given very serious consideration. We appreciate both the time you have spent and the interest you have shown for the Administration.

With best wishes,

Sincerely,



Peggy Rainwater  
Associate Director  
Presidential Personnel

Ms. Mary Peterson  
Room 413  
1220 Southwest Fifth Avenue  
Portland, Oregon 97204



Correspondence - Other Cities

**SLACC**

255 East 400 South  
Salt Lake City, Utah 84111  
Telephone (801) 328-3211

FLORENCE BITTNER  
Executive Secretary

June 27, 1977



Ms. Mary Pederson  
Office of Neighborhood  
Associations  
1220 SW 5th Avenue  
Portland, Oregon 97210

Dear Mary:

An apology is in order. Please file this under good intentions.

When I decided to bring my family to the Pacific Northwest on a vacation, it seemed a fine idea to take a day and find out what Portland has been doing in the areas of citizen participation and community development projects.

However, I planned without the effects upon a gang of teen agers of a week of rain and twisted roads. By the time we got to Portland, they were headed for home and like an old horse out of the barn, we came home.

And I was armed in addition to my good intentions, with a lovely letter of introduction from our mayor. Oh well. Maybe I'll find it all out when we come to your conference in May of next year. I am looking forward. Portland is an exciting city--what I could see of it through the rain and traffic, plus one dog and three kids. Me for women's lib. Next time I'll park the kids and come alone.

Please forgive me for any inconvenience. I meant what I said when I offered our services to help with any work in preparing for next year's conference.

Sincerely,

Florence Bittner  
Executive Director

RECEIVED

JUL 06 1977

# CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER  
in the City Hall • phone 659-5171

Calling all Neighborhood Practitioners, Community Organizers, Citizen participation folks. ....

At our previous gathering with Howard Hallman, there seemed to be a consensus that such get-togethers benefitted all of us. I know it is useful to me to share ideas, and hassles, and to plagiarize solutions!

In a recent conversation with Mary Pedersen, she suggested I invite all of you to Milwaukie.  
Sounded like a good idea!

How about Tuesday October 12 at 11:30 a. m. for a couple hours? I'll have the coffee pot going if you all want to bring your "brown bag" lunches.

Hope to see you then! Also, please bring along any of your interested colleagues in citizen participation.

*Janet Mandaville*

RECEIVED  
SEP 27 1976

*Call  
Susan  
Feldman*

Other  
Cities

Meeting 10-12-76

Milwaukee

<u>Name</u>	<u>Title, Address</u>	<u>Phone</u>
Janet Mandaville	Neighborhood Councils, 10722 SE Main, Milwaukee 97222	659-5471
SUSAN FELDMAN	CITIZEN INVOLVEMENT COORD. BUREAU OF PLANNING 424 SW MAIN PORTLAND 97204	248-4293
Jerry Hansen	Neighborhood March Office of Neighborhood Issues 8213 N. Hansen Portland, OR 97217	248-4524
Mary Pedersen	Coordinator, O. of Nh Assns Room #13, 1220 SW Fifth Ave PDX 97204	248-4519
Judy Biebele	Citizen Communications Specialist Columbia Region Assn. of Government 527 S. W. Hall Portland	221-1646
Richard C. Beck	Washington County Extension Service Courthouse Hillsboro, OR 97123	648-8708
Betty Hort	Community Services Couns. <del>Salem</del> City of Salem 555 Liberty SE Salem, OR 97301	588-6173

NH List



Ruth Mueller

Neighborhood Liaison

~~175-603544~~

687-9001

11/12/82

City of Eugene  
City Manager's Office  
777 Pearl  
Eugene, OR

med reports

Linda Nettikoven

Comm. Org. Coord.

687-4487

Chief Admin. Office  
Lane County Courthouse  
Eugene, Ore 97401

Need reports.

Don Van Otter

Community Services Counselor

Dept. of Community Development  
305 Civic Center

555 Liberty S.E.

Salem 97301

need reports.

# MEMORANDUM

file

TO: Participants - Milwaukee Brown Bag  
Session

FOLLOW-UP  
DATE:

FROM: Sam Van Otten

DATE: Oct. 14

SUBJECT: City of Salem Funding & Citizen Participation Process.

Hope this is helpful. Our thanks to Mary  
& her staff who put together the "Neighborhood  
Need Report." Will contact you again when we  
get the next session set up —

RECEIVED  
OCT 18 1976

UNIVERSITY OF OREGON



an equal opportunity/  
affirmative action employer

EUGENE, OREGON 97403  
telephone (code 503) 686-3111

February 25, 1977

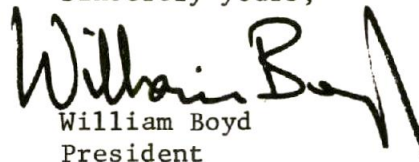
Dear friend of CSPA:

As you may know the University is planning a major budget reduction in the Wallace School of Community Service and Public Affairs. I am writing to assure you of the University's continued commitment to the goals and mission of the School.

We believe the budget reduction can be effected without any significant change in the School's educational programs. This can be accomplished by utilizing the services of social scientists in other schools or departments of the University. We will strive for a high level of quality so that you will continue to be interested in having CSPA students join your programs as future staff members. Dean James G. Kelly has been asked to form a committee to make appropriate plans and recommendations.

I invite you to share your views or recommendations with me, Vice President Paul Olum or the dean.

Sincerely yours,

  
William Boyd  
President

WB:JL

RECEIVED

FEB 28 1977



**CITY OF FORT WORTH, TEXAS**



**OFFICE OF HUMAN DEVELOPMENT  
1000 THROCKMORTON STREET  
FORT WORTH, TEXAS 76102  
335-7211 / AREA CODE 817**

January 20, 1977

Ms. Mary C. Pedersen  
Coordinator  
Office of Neighborhood Associations  
City of Portland  
1220 SW 5th Avenue, Room 413  
Portland, Oregon 97204

Dear Ms. Pedersen:

I would like to take this opportunity to express my gratitude for your response to my letter dated December 1, 1976, in which I requested information concerning your citizen participation program(s). The information that you forwarded will be very useful in completing my project.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Juan Araiza". The signature is written in a cursive, flowing style.

Juan Araiza  
Associate Planner

JA:hc

RECEIVED

JAN 24 1977

Office of Neighborhood Associations  
1220 SW 5th Avenue, Room 405  
Portland, Oregon 97204

February 21, 1974

Mr. Frank F. DeGiovanni  
Assistant Director of Planning  
Winston-Salem/Forsyth County  
Planning Board  
Forsyth County, North Carolina 27101

Dear Mr. DeGiovanni:

On Thursday, February 7, the City Council in Portland passed the ordinance entitled "Neighborhood Associations". Since that time I have been snowed under trying to prepare next year's budget. My apologies for not responding sooner.

Over the last decade 36 neighborhood associations have sprung up in Portland, about one-third with federal funding through Model Cities or OEO. Many formed to defend neighborhoods against the problems caused by zoning decisions, freeways, inadequate housing rehabilitation, and other community problems. In 1971, a proposal to provide staff for neighborhood planning efforts emerged from the Portland City Planning Commission. A Task Force on District Planning Organizations was established by the Mayor, then Terry Schrunk. The task force issued a report in December 1972 and disbanded after a process of effective consultation and discussion. Their report is enclosed, numbered one, with with appendices.

The Planning Commission met to review the report and make recommendations to the City Council in March 1972. Their report is #2 in the enclosed packet. The City Council budgeted funds for the F. Y. 1974 to be funneled through a new city office tentatively called the Bureau of Neighborhood Organizations.

A "Director" was hired in September and a draft ordinance was prepared for distribution in late October.

This first draft followed the structure established by the task force report, but was not well received by neighborhood associations. In brief, wherever district boards had been established, neighborhood representatives felt that their district board would be adversely affected; where no district board existed neighborhood associations felt that they would be superceded. The most vocal criticisms came from a board in Southeast Portland, Southeast Uplift Advisory Board, established in 1969 when Model Cities funds were denied to Southeast Portland (see #4).

After meetings with neighborhood representatives or with their general membership groups, the "Director" released a revised draft on December 8, 1973 (#5). This ordinance received three hearings and was amended at the second hearing, an amended version is enclosure #6, this is the one which was passed. Essentially, what happened is that the Council accepted the argument that district boards would be another layer between neighborhood associations and the Council. They had no difficulty in accepting the concept of district offices with a small staff to serve neighborhood associations and they thought that they would be willing to review the question about district boards in a year.

The staff of the Office of Neighborhood Associations, as it is now called, will be responsible for information and referral services, coordination of volunteer efforts, and notifying citizens affected by proposed policy decisions or other matters. The one exception to this function of notifying are zoning decisions, where notices are sent out by the Bureau of Planning and the Auditor's Office. The staff is a staff for communications, and not for advocacy. The staff at the Bureau of Planning is responsible for providing technical assistance to neighborhoods on planning matters; advocacy is best accomplished by the neighborhoods themselves.

We expect considerable diversity in the procedures and structures of neighborhood associations during the next few years. The question of City-County Consolidation is on the ballot in May 1974, and if the voters vote yes on the new charter, another factor of change will be introduced. Decentralized community forums organized along geographical lines are provided for in the new charter, so the neighborhood associations would be strengthened by having this provision be part of the charter rather than simply an ordinance.

Through all these changes, the goal remains the same, to improve and enhance the livability of Portland's neighborhoods. Then implementation of our planning process is crucial. We are working to evolve a five year Capital Improvements Plan, based on neighborhood priorities through cooperation among the Bureau of Planning, the Office of Planning and Development and the Office of Neighborhood Associations. I hope the enclosed materials will be of assistance to you. Please write me if you have any further questions.

Sincerely,

Mary Pedersen, Coordinator

Enclosures

MP:bb